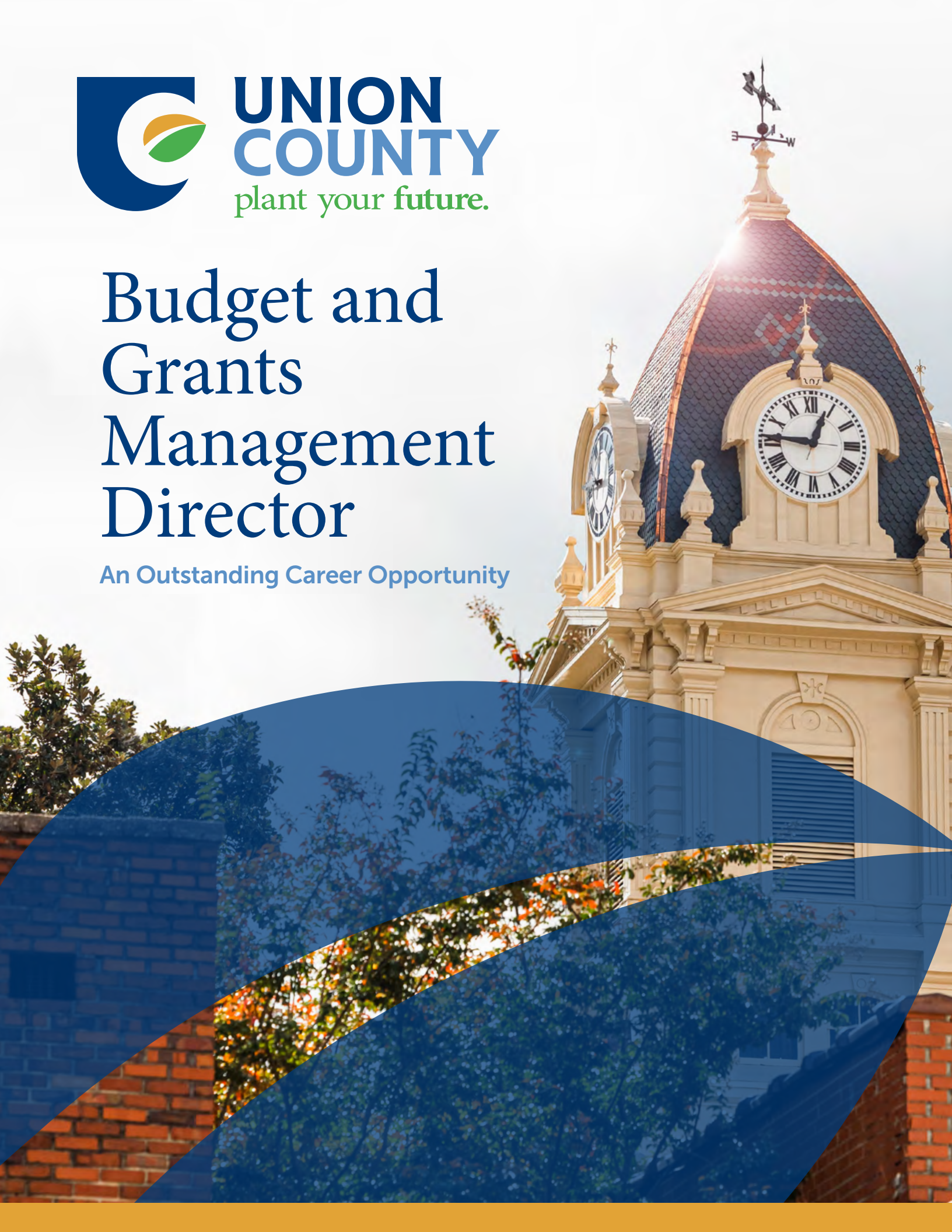




**UNION
COUNTY**
plant your future.

Budget and Grants Management Director

An Outstanding Career Opportunity





For those who value deep roots and enjoy some elbow room, Union County NC, where the productive, scenic Southern Piedmont greets the Charlotte metro, celebrates an independent spirit, cultivates knowledge, and invigorates hard work so generations enjoy the lifestyle they prefer and take opportunities to new heights.

The Opportunity

This is an outstanding opportunity to grow your future with one of the fastest-growing, charming, and most beautiful counties in North Carolina. Union County is seeking an experienced, highly-skilled professional with a collaborative spirit, eager to help shape the future of this unique and special County through managing annual operating and capital budgets, overseeing grants from pre-award to post-award, and projecting financial outlooks through detailed analyses. The ideal candidate will be a strong leader who has analytical capabilities and understands both financial and grants management principles to optimize resource allocation and support sustainable growth.

The Budget and Grants Management Director will manage and oversee daily activities of staff within the department. The position reports to the Assistant County Manager, and has frequent interaction with the County Manager, Deputy County Manager, elected County Commissioners, and various community partners and stakeholders.



Union County

Established in 1842, Union County is among the fastest-growing counties in one of the fastest-growing states for the past two decades. Situated just southeast of the City of Charlotte, Union County is where the productive, scenic Southern Piedmont greets the Charlotte metro, offering a unique blend of rural and metropolitan lifestyles. The primary factors contributing to the County's economic growth are agriculture, business and commercial development. Families and businesses choose Union County for all the amenities of a big city, but with the southern charm of a small county. The population is estimated to be 270,000 with approximately 643 square miles of land.

The area offers the beauty of four seasons, along with moderate weather that makes the County a very attractive place to live, work and raise a family. Excellent schools and high-quality healthcare, along with the County's convenient location between the Great Smoky Mountains and the pristine Carolina beaches, continue to attract individuals and businesses to this area.

Union County consists of 14 municipalities, each with its own distinctive character. Monroe is the charming county seat with an 1886 Victorian Italianate courthouse and quaint downtown surrounded by stately homes and tree-lined streets. Monroe's downtown is home to city and county government offices, a thriving legal community, specialty shops, and restaurants. Union County is blessed with expansive available land, a CSX main rail line, the Charlotte-Monroe Executive Airport, and easy access through an expressway corridor to Charlotte's interstate system and Charlotte-Douglas International Airport.

Recreational activities abound in Union County. Athletic organizations throughout the County offer activities for children and adults alike. The largest recreation facility is the County-owned Cane Creek Park, with 1,050 acres of land surrounding a 350-acre trophy bass lake. With its close proximity to Greater Charlotte, a host of additional recreational and cultural activities are available for Union County residents.

Governance

The Board of County Commissioners is the chief policy-making body of Union County. The five-member Board is elected at-large with four-year staggered terms. The County Manager is appointed by Commissioners to manage the day-to-day operations and oversight of 35 departments, more than 1,500 employees, and a \$578 million budget for FY 2025. View the County's [organizational chart](#) for additional detail.

The Ideal Candidate

The ideal candidate is a strategic thinker with exceptional leadership and analytical skills. This individual is highly proficient in financial planning, budgeting, and grants management, with a strong ability to oversee complex fiscal control systems and ensure compliance across all grant processes.

The ideal candidate will be adept at coordinating the County's annual operating and capital budgets, providing insightful financial analysis, and offering data-driven recommendations to optimize resource allocation.

With a deep understanding of financial forecasting, capital improvement planning, and organizational financial reviews, the ideal candidate excels in synthesizing financial data to support long-term sustainability and growth. This role requires an individual who exercises independent judgment, demonstrates initiative, and communicates effectively with County employees, elected officials and community partners.

Compensation and Benefits

The salary range for the Budget and Grants Management Director is \$138,415 to \$193,781, and the anticipated hiring range is \$138,415 to \$179,940.

The County offers an excellent benefit package that is detailed [here](#). Additionally, this position offers the following:

- Phone: Choice of \$45 per month phone allowance or County-issued device
- Travel Allowance: up to \$400 per month

Selection Process

Candidates are encouraged to apply by completing an application package on the [Union County jobs website](#), including submittal of a comprehensive resume, cover letter, current salary, and at least three work-related references.

Please apply online with the requested information. A review of resumes will begin in October 2024.

Only the most highly-qualified candidates will be invited for an interview. The selection process may involve a supplemental questionnaire. References will not be contacted until mutual interest has been established. Confidential inquiries are welcome to Julie Broome, Human Resources Director, by calling 704.283.3869 or emailing julie.broome@unioncountync.gov.

For more information about Union County Local Government, visit unioncountync.gov and [view our recruitment video](#) to learn about our organization values.

Union County is an equal employment opportunity employer and encourages all qualified individuals to submit an application for this opportunity.

