



**Request for Qualifications 2024-062**

**Design, Development & Implementation of Asset  
Management Wastewater System Improvements**

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**ADDENDUM No. 1**

**ISSUE DATE: April 18, 2024**

Responding Offerors on this project are hereby notified that this Addendum shall be made a part of the above named RFQ document.

The following items add to, modify, and/or clarify the RFQ documents and shall have the full force and effect of the original Documents. This Addendum shall be acknowledged by the Offeror in the RFQ document.

## **Add/Delete/Replace**

### **1. Add to: Section 3.2 Purpose**

This solicitation covers both water **and** wastewater asset management.

## **Question/Answer Section**

### **1. Question: What existing Asset Management projects has the County recently undertaken?**

**Answer:** Program Development and Documentation, Condition and Criticality Modeling

### **2. Question: Have any Asset Management projects evaluated or selected particular solutions or technologies? If so, what were the recommendations or the County's preference.**

**Answer:** An early study recommended a Work and Maintenance Management System (WMMS). A market study and RFP led to the selection and implementation of CentralSquare EAM (Lucity). Implementation completed in 2020.

### **3. Question: In what system and how are assets currently managed today? Are there any modernization projects planned for those existing systems?**

**Answer:** All horizontal assets managed in GIS. Vertical assets managed in Lucity. Modernization projects for these systems are outside of 3-5 year planning window.

### **4. Question: How many County staff or subKs are dedicated to wastewater asset management today? Will these teams continue forwards?**

**Answer:** The County currently has 1 consultant and a number of employees that work on asset management projects as a part of their workload but none dedicated exclusively to asset management.

### **5. Question: Would the County please waive the Engineering license requirement because the scope of work doesn't require such requirements? RFQ states: 'A North Carolina Engineering License **may** be required for this solicitation.'**

**Answer:** A license may or may not be needed, if applicable. Not all tasks require an engineering license, and some don't require any certifications. Please provide any licenses and/or certifications your proposed staff have.

6. **Question:** Does the County utilize On-Premise, Cloud, or Hybrid solutions – if yes, what vendor(s)?

**Answer:** Yes, we have GIS and Application environments in AWS and Azure

7. **Question:** Does the County have a requirement for the Project Team to work in-person or can the team members be remote? Is there any residency or local requirement?

**Answer:** Virtual support.

8. **Question:** Who conducts ongoing application management services (AMS) / maintenance & operations for these system? Would the vendor have the opportunity to support future AMS / M&O for any item built under a work assignment in the future?

**Answer:** UCW has an internal Application Management Support group (x4).

9. **Question:** Assuming successful qualification, when would the County begin to negotiate contract and solicit work with the best-qualified respondent?

**Answer:** Summer 2024

10. **Question:** What is the anticipated number of work assignments, \$\$ value of anticipated work assignments, and potential number of staff required? Would the work assignments be fixed price or time and materials?

**Answer:** Tasks and dollar amount TBD. Budget for FY2025 (pending board approval, effective July 2024 – June 2025). We anticipate a variety of TOs and assignments to be created.

11. **Question:** Please confirm cover, title pages, and a table of contents can be provided outside of the 25-page limit.

**Answer:** No, cover letter and if a table of contents is provided will count against the 25-page limit.

12. **Question:** Please confirm if the Required Forms, Appendices A and B, are included in the 25-page limit.

**Answer:** Yes, all documents included count against the 25-page limit.

13. **Question:** In Section A, the company's NC Engineering License is requested – please clarify if the number should be provided in the full certificate included as an attachment and if the certificate is included in the 25-page limit.

**Answer:** Please include the license number but the full certificate is not required.

14. **Question:** Is there an upset limit for the work to be performed under this contract?

**Answer:** Refer to Question #10.

**15. Question:** The evaluation criteria requests a proposed approach; please clarify if it is to be based on the items in Section 4.2.4 or the tasks in Section 3.2.

**Answer:** Both

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*End of Addendum No. 1*