



Request for Proposal 2024-033

Inmate Health Services

ADDENDUM No. 2

ISSUE DATE: December 4, 2023

Responding Offerors on this project are hereby notified that this Addendum shall be made a part of the above-named RFP document.

The following items add to, modify, and/or clarify the RFP documents and shall have the full force and effect of the original Documents. This Addendum shall be acknowledged by the Offeror in the RFP document.

A. Add/Delete/Replace

1. Item 7.2 Proposal Format, Section J – Required Forms, only Delete “Exhibit A – Jail Medical Plan and Exhibit B – UCDC Inmate Health Services Data...External Medical Expenses” from this section. These exhibits are for reference purposes.
 2. 7.2.10 Section J – Required Forms, only Delete “Exhibit A – Jail Medical Plan and Exhibit B – UCDC Inmate Health Services Data...External Medical Expenses” from this section. These exhibits are for reference purposes.
 3. **Add, Exhibit C** – List of Equipment Owned by the Jail / County (refer to the attachment)
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B. Question/Answer Section

Information Technology:

1. **Question:** Are there any existing networks that are available to be used- either wired, wireless or both?
Answer: Yes, county network will be provided. Medical dose has both wire and wireless access.
2. **Question:** Does the facility have Wi-Fi capability dedicated for use by the medical department?
Answer: Yes
3. **Question:** What is the extent of Wi-Fi in the facility?
Answer: The current wireless access can be used around the whole jail.
4. **Question:** Will there be any restrictions on the computers that the Contractor chooses to use?
Answer: Yes, the county must approve any device that connects to the network. Most are provided by the county (desktops and laptops). If other devices are needed, we will have to get approval from the County to add them to the network.
5. **Question:** How many large multi-function printers will be available and provided by UCDC?
Answer: One Large Copy/Scanner/Printer/Fax machine is in the medical office. The county provides all ink, paper, and maintenance.
6. **Question:** How many smaller desk/personal printers will be available and provided by UCDC?
Answer: None; current medical does not have any small printers assigned to their area.
7. **Question:** How many computers/laptops will be available and provided by UCDC?
Answer: There are three desktop computers.
8. **Question:** Will Mediko computers be allowed to use the existing network?
Answer: This will have to be approved by County IT, but not preferred. Most equipment must be county-issued to have access to the county network.

Equipment:

9. **Question:** Please provide a listing of currently owned/used medical and office equipment, including the current condition and the owner of each item (Vendor or County).

- Answer:** a. The jail owns all equipment. If any new equipment is needed, the jail will provide it at their cost with approval from the command.
b. Please refer to the attached Exhibit-C List of Equipment Owned by the Jail / County to see the list all equipment.

10. **Question:** Do you have a comprehensive dental suite available for on-site dental services (dental chair, appropriate plumbing, etc)?

Answer: No, but the exam room could be set up for dental service. Plumbing and autoclave are available, but do not have a dental chair or lighting.

Financial:

11. **Question:** Is it your intention for the Vendor to pay for costs of the EMR system? Who owns and is responsible for maintaining the CorEMR medical record system currently in place? What version of CorEMR is currently in use?

Answer: The county will cover the cost and contract for CorEMR. The Sheriff's office owns all medical records and Sheriff's Office Records that must be maintained for five years after the last incarceration. The vendor will manage these records, and all access is restricted to nursing staff, jail administrators, chief deputies, and the Sheriff. The current version of CorEMR is 6.1.3

12. **Question:** Please confirm the vendor is responsible for the following costs:

- a. Pharmaceuticals
- b. Offsite hospitalization services
- c. Ambulatory services
- d. Laboratory services
- e. Xray Services
- f. Medical Waste Disposal
- g. Specialty services & products, including but not limited to offsite specialist visits
- h. Medical Claims Processing

Answer: Yes, to all.

13. **Question:** Sec 6.42 notes County may withhold payments to vendor when we do perform "inadequately". Will the parameters around these be defined and negotiable upon contract aware to provide Vendor some insight on when these may be assessed?

Answer: Yes, these parameters will be reviewed and agreed upon during the contract award.

14. **Question:** There is an "Other" in the Performance Expectation Penalty Chart. What "other" items would we be penalized for?

Answer: As needed and will be finalized during the contract award.

15. **Question:** Please confirm by "all Insurance claims" in section 7.2.2 (page 32) you mean medical malpractice/professional liability claims and not every insurance claim we may have (i.e. auto claims)

Answer: Yes, only malpractice / professional liability claims.

16. **Question:** Please provide data on the financial credits applied to the current healthcare provider (DPH) over the past two years for not meeting the service performance expectations indicated in section 6.45 of the RFP.

Answer: There are none at this time. If performance concerns were needed, they were addressed as internal employee issues.

17. **Question:** Please provide data on the financial credits applied to the current healthcare provider (DPH) over the past two years for not meeting the performance output/output service requirements in section 6.41 of the RFP.

Answer: There are none at this time.

Medical Services:

18. **Question:** Section 6.10 notes Vendor is responsible for drug screenings on inmates. Does UCDC require a screening on all intakes or just ones suspected of drug use? Is there a regular interval or inmate count specified by UCDC for the random screenings? If so, please define.
Answer: Drug screening are complete if needed to place inmates on withdraw watch or pregnant and if an inmate is suspected of using or has used drugs.
19. **Question:** For Vision Services, Eye Care, is it the expectation of UCDC that this will be a routine clinic or is the Vendor able to send offsite as needed?
Answer: Can send off site as needed.
20. **Question:** Sec 6.14 notes that the Vendor is responsible for providing basic immunization services. Please define your expectation of "basic".
Answer: Flu, COVID, TB, Hep A and B, and STI's
21. **Question:** Please provide the monthly volume of health assessments completed so far in 2023? Please also indicate what percentage of these health assessments were completed within the required 12-hour timeframe indicated in the RFP.
Answer: Please see Exhibit B on page 88 of the RFP. All screenings were completed within the time frame.
22. **Question:** Is there currently a backlog of patients waiting to be seen for any of the healthcare encounter types required as part of the scope of services in this RFP? If so, please provide the current backlog volume for each service category.
Answer: 3 patients waiting for appointments with Dental.
23. **Question:** What is the current required timeframe for completing the initial intake healthcare screening? What percent of all completed intake screenings over the most recent three-month period currently meet the required timeframe?
Answer: Intake health screening take between 10 to 15 minutes. All have met the time frame.
24. **Question:** Please provide a comprehensive health service report indicating the monthly volume of all healthcare encounter types that includes medical, dental, and mental health services, beyond the categories provided in RFP Exhibit B: UCDC Inmate health services data, and that correspond with the categories mentioned in RFP section 6.32.
Answer: Please see Exhibit B, Vendor will be responsible for providing service data mentioned in RFP Section 6.32
25. **Question:** Please provide information on the MAT/MOUD services provided onsite at UCDC, including the number of residents participating in the program currently.
Answer: See Medical Plan. Current number in the program to date is 0.
26. **Question:** Please provide information on any type of specialized medical or mental health housing units available at UCDC, including admission criteria, bed capacities, and the current average daily census.
Answer: There are no specialized medical or mental health housing within the jail at this time. Admission criteria is that of any jail and can be assessed case by case. ADP is 235
27. **Question:** Please provide a list of specialty services currently available to residents onsite at UCDC at the average monthly volume of encounters for each listed service. Are any specialty services currently conducted via telehealth?
Answer: None
28. **Question:** Please provide data on the number of resident deaths over the past three years, including noting if any were due to suicide.
Answer: One in custody death within the last three years due to a heart attack.

Pharmacy:

29. **Question:** Please provide historical costs for pharmaceuticals for the last 3 full years?

- Answer:** a. 09/2019-06/2020 \$72,307.36
b. 08/2020-06/2021 \$57,788.88
c. 08/2021-06/2022 \$75,039.91
d. 08/2022-06/2023 \$132,468.89
e. 08/2023-11/2023 \$59,527.89

Behavioral Health:

30. **Question:** What is the current monthly average volume and percent of psychiatric encounters completed via telepsychiatry relative to total psychiatric provider encounter volume?

Answer: None, all are on site.

31. **Question:** "Who" is allowed to remove individuals from special watch? Does it have to be a physician, or can an independently licensed mental health professional remove after completing an evaluation?

Answer: a. Special watch shall be used for the following reasons:

- i. (1) an inmate with a medical record maintained and preserved by the jail as required by Rule .1001(b)(7) of this Subchapter that indicates the inmate has attempted suicide at a previous time, unless the inmate is seen by a physician who determines a special watch is not needed;
- ii. (2) an inmate who reports a previous suicide attempt or threatens to commit suicide during their initial screening upon admission required by Rule .1001(b)(1) of this Subchapter, unless the inmate is seen by a physician who determines a special watch is not needed;

Staffing:

32. **Question:** What is the current approved healthcare staffing matrix, broken down by positions and shifts, and the current fill rate for each position?

Answer: One Nursing Supervisor, two RN/LPN for four 12-hour shifts, with 2 PRN. 6 FTE with 2 vacant.

33. **Question:** To what extent will the UCSO allow or expect the current healthcare providers staff to be available to serve as staff for any selected new healthcare vendor?

Answer: All may stay.

Accreditation:

34. **Question:** Is the UCDC currently accredited or seeking accreditation by NCCHC, ACA, or another national or state accrediting body associated with the correctional industry?

Answer: No and not seeking at this time.

Miscellaneous:

35. **Question:** Does the UCDC ever serve juvenile residents? If so, is there a separate housing area for youth residents?

Answer: No, juveniles are no longer allowed to be housed in the jail.

36. **Question:** What is the current number of budgeted custody officers for UCDC and the vacancy rate?

Answer: 62 full-time officers and only four current vacancies.

37. **Question:** Page 8 - "Provide appropriate health care education for both Inmates and County staff". What topics of education are desired for the Corrections Officers and other county staff?
Answer: a. Inmates - General daily health and wellness.
b. Officers – Any new outbreaks and treatments concerns.
38. **Question:** Please provide a breakdown of the dollar amounts and types of all liquidated damages and penalties issued to the current healthcare vendor over the past two years organized by specific penalty categories. (i.e., staffing, clinical operations, reporting, etc.).
Answer: None, due to being county employees.
39. **Question:** Please provide the comprehensive monthly health service reports for the past two full calendar years and YTD for 2023 to include all types of disciplines of encounters and services, onsite and offsite, and any current encounter backlogs.
Answer: Please see Exhibit B on page 88 of the RFP. Any backlog will be attached.
40. **Question:** Please provide a report showing the monthly volume of intake health screenings completed over the past 12 months and the percentage, by month, of those completed within two hours of admission.
Answer: Refer to the answer listed in item #39 above.
41. **Question:** Please provide a report showing the monthly volume of health and physical exams completed over the past 12 months and the percentage, by month, of those completed within 24 hours.
Answer: Refer to the answer listed in item #39 above.
42. **Question:** Please provide a report showing the monthly volume of comprehensive health appraisals over the past 12 months and the percentage, by month, of those completed per RFP requirements within three days.
Answer: Refer to the answer listed in item #39 above.
43. **Question:** Please provide a breakdown of the dollar amounts and types of all liquidated damages and penalties issued to the current healthcare vendor over the past two years organized by specific penalty categories. (i.e., staffing, clinical operations, reporting, etc.).
Answer: Refer to the answer listed in item #38 above.
44. **Question:** Please provide a copy of the county's current contract.
Answer: None. They are county employees.
45. **Question:** Please provide a list of inventory available for use by the contractor in the medical unit, including the owner (contractor or county) and the condition.
Answer: Refer to the answer listed in item #9 above.
46. **Question:** Please provide the historical costs for the past two years and 2023 YTD:
a. Pharmacy
b. Offsite costs
c. Laboratory
d. X-ray
Answer: Please see Exhibit B on page 88 and 89 of the RFP.

Attachment: Exhibit C – List of Equipment Owned by the Jail / County

End of Addendum No. 2

Exhibit C – List of Equipment Owned by the Jail / County

List of Equipment Owed by the Jail / County

1. 1- 4 door long cabinet/table (County)
2. 1- 5 Liter Oxygen Concentrator (County)
3. 1- Autoclave (County)
4. 1- Centrifuge (LabCorp)
5. 1- Clinitek Status Urine Analyzer (County)
6. 1- exam light (County)
7. 1- Exam table (County)
8. 1- Health-O meter electronic scale (County)
9. 1- Hill-Rom BP/O2/Temp (County)
10. 1- HIPAA compliant white noise machine (County)
11. 1- iPad interpreter (County) (Vendor will cover the cost of interpreter after the contract is awarded)
12. 1- Kobalt rolling cabinet (County)
13. 1- Large medication cart (Contract Pharmacy)
14. 1- Lenovo tablet (County will remain if the vendor uses CorEMR)
15. 1- Medication glass cabinet (County)
16. 1- Medication refrigerator (County)
17. 1- Microwave (County)
18. 1- Orange basic emergency response box (County)
19. 1- Otoscope and Ophthalmoscope wall mounted (County)
20. 1- Oxygen 15 cubic feet tank (County) (Vendor will cover the cost of refill after the contract is awarded)
21. 1- Seca manual scale (County)
22. 1- Shower chair (County)
23. 1- Table in exam room (County)
24. 1- Whirlpool Stainless steel staff refrigerator (County)
25. 1- Wood patient chair (County)
26. 2- Handheld scanners (Contract Pharmacy)
27. 2- Oxygen 24 cubic feet tanks (County) (Vendor will cover the cost of refill after the contract is awarded)
28. 2- Small treatment carts (County)
29. 2- Topaz Signature pad (County)
30. 2- Walkers (County)
31. 2- Welch Allyn Spot Vital Signs Monitor (County)
32. 2- Wheelchairs (County)
33. 2- Workstations (County)
34. 3- Dell desktop computers with dual monitors (County)
35. 3- Large medication carts (County)
36. 3- McKesson Quintet AC (County)
37. 3- Rolling office chairs (County)
38. 3- Well Allyn Sure Temp (County)
39. 6- Lockers (County)