



Request for Qualification 2023-073
On Call Services for Land Surveying

ADDENDUM No. 1

ISSUE DATE: August 17, 2023

Responding offerors on this project are hereby notified that this Addendum shall be made a part of the above named RFQ document.

The following items add to, modify, and/or clarify the RFQ documents and shall have the full force and effect of the original Documents. This Addendum shall be acknowledged by the Offeror in the RFQ document.

A. Add/Delete/Replace

4. **Delete in its entirety in Section 5.2.2 Section B – Experience; page 8, the following:**

~~“(Provide a representative summary of your firm’s specialized experience or expertise as it relates to providing construction materials testing and special inspection services as mentioned in the scope above. Reference recent experience with project costs and schedules as well as past performance on similar assignments.~~

Replace with: “Provide a representative summary of your firm’s specialized experience or expertise as it relates to providing land surveying services as mentioned in the scope above. Reference recent experience with project costs and schedules as well as past performance on similar assignments.

B. Question/Answer Section

1. **Question:** Will the Addenda be posted at eVP.nc.gov since it went live and IPS states that any solicitation after 7/17/23 can be found there?

Answer: Yes

2. **Question:** With the understanding that Addenda could be released, do you know if it will be made available prior to the week of August 21st?

Answer: Yes

3. **Question:** If the Key Personnel Resumes can be included as an appendix, would the county prefer for it to be Appendix C? With resumes in an appendix, for Section C of the Project Team, can this be just the Org Chart?

Answer: You can submit the resume as section C within your proposal or an Org chart. Please refer to section C of the RFQ for submission details.

4. **Question:** Since forms do not count to the page limit, does that mean Section H does not count towards the 25-page limit – that the last page in Section G – Reputation of Firm can be page 25, with Section H (Appendices) excluded from page count?

Answer: The total submission must be 25 pages

5. **Question:** On page 9, Section 5.2.2 Section B – Experience – CMT/SI experience for land Surveying – please clarify if this is a Land Surveying SOQ or a CMT/SI...or would like for firms to include CMT/SI in their SOQ? The scope does not mention CMT/SI....

Answer: CMT/SI services are not intended to be within the scope of this RFQ. Please refer to item A - #1 listed above.

6. **Question:** On page 9, Section 5.2.3, Section C – third bullet from the end of the list – Construction Administration Capabilities...please clarify for Land Surveying.

Answer: N/A

7. **Question:** On page 9, Section 5.2.3, Section C – last bullet – do you want the subs projects listed in the Project Team or moved to Section F – History of Similar Projects?

Answer: C- Project Team

8. **Question:** When using subconsultants, is there a requirement for using DBE/MBE/HUB/SBE firms?

Answer: No

9. **Question:** Please clarify if the Union County – Finance Office form on page 21 needs to be completed and included.

Answer: No

10. **Question:** Section 5.2.2 Section B – Experience says, “Provide a representative summary of your firm’s specialized experience or expertise as it relates to providing construction materials testing and special inspection services as mentioned in the scope above.”

Is this a typo and meant to be surveying? Or do you need a CMT and special inspection services summary?

Answer: Construction material testing is not required. Please refer to item A - #1 listed above.

11. **Question:** The RFQ references engineer throughout, is engineer referring to surveyor?

Answer: Yes

12. **Question:** The submittal link is not showing the option to submit for this opportunity, will this be updated closer to the submittal deadline?

Answer: The option has been added

13. **Question:** One of the items listed in Section 4 is to be able to provide special use permit creation and filing. This is not a typical land surveying activity. Can you be more specific about what this would involve? We do have engineers on staff that might be able to perform this work, but wanted to clear about what this task item is.

Answer: The vendor would be required to produce the documents necessary for the submission of a Special Use Permit. See the attached link for the specifics.
<https://www.unioncountync.gov/home/showpublisheddocument/1284/637666033832130000>

14. **Question:** We do not provide construction materials testing and special inspections services. Does this disqualify us from submitting? .

Answer: No

15. **Question:** 5.2.2 Section B – Experience, the items listed as “construction materials testing and special inspection” are not part of the scope described in item # 4 scope of services. Is this a typo and should be ignored, or should they be included as services the firm shall provide?

Answer: Construction material testing is not part of the scope of services. Please refer to item A - #1 listed above.

16. **Question:** 6.1.6 refers to the “Preferred Offeror”, is the intent of Union County to contract one firm for this 2 year On-Call? If more than one how many?

Answer: The County reserves the right to have more than one vendor for these services to facilitate expeditious service when necessary. Please refer to section 3.1- Purpose of the RFQ.

End of Addendum No. 1