HOW TO ZIP FILE(S)

USING WINDOWS COMPUTERS

FOR ERAP APPLICATIONS

HOW TO ZIP FILES

Before submitting your ERAP application, you will need to ZIP your files or you may see this message:

Oops, something went wrong.

Did you try to upload a large file? The maximum allowed file size may have been reached. Click here to return to the form (or use your browser's Back button) and try to attach smaller files.

If this error message is not helpful, <u>please let</u> <u>us know</u>. We'll try to get back to you with a better answer.

If you have any questions or need assistance, please call 980-246-8181.

HOW TO ZIP ONE FILE

To zip one file: right click on the file and you will see this menu

1. Click Send to

2. Then click Compressed (zipped) folder

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		Open		HTML Do	332 KB
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1		Send to		🚯 Bluetooth de	vice
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		Сору		📃 Desktop (crea	ate shortcut)
			-	Documents	
		Create shortcut		. Mailant i	
		Delete		Mail recipient	t
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HOW TO ZIP MORE THAN ONE FILE

To zip more than one file: first click on the file, then hold down Ctrl Key (bottom left corner of keyboard), then click on the rest of the files you want to zip and then let go of the Ctrl Key.

- 1. Right click in one of the highlighted files and you will see a menu
- 2. Click Send to
- 3. Then click Compressed (zipped) folder



HOW TO RESIZE IMAGE(S)

USING MOBILE ANDROID DEVICES

FOR ERAP APPLICATIONS

ANDROID DEVICES

If you are using an Android device, this is how you can resize an image so that your ERAP application can go through.

1. Find the photo you want to upload for ERAP application and open it.

2. Press on the pencil or edit icon

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HOME REN	TAL AGREEMENT		
This Lease Agreement (the "Agreeme (the "Effective Date") by and between	nt") is made and entreed on (the "Lagdiesd") and the following		
levantic	\sim		
(the "Tenant")	AS SA		
Subject to the terms and conditions stated be	low the parties spreads follows		
L PREMISES, Landlord, in consideration Tenant the following:	of the lease promotion provided in this Lease, leases to (the "Promines") logated at		
building (hereinafter, the Building), wherein t	No other person of the he Pretmen is located is included uplos expressly		
provided for in this Agreement.	0		
TERM. The lease term will begin on terminate on, and then	entry shall be month to the same terms		
and conditions as stated herein, save of y cha	nges mide priesum effer, until terminated.		
Tenant shall vacate the Premises from termin Tenant have extended this Agreement in write tent centred have or (iii) Lender tenant in write	ution of the Agreeptont, unless: (i) Landlord and ing or signal a new agreement; (ii) mandated by local of from Tansat (adver then not the Rent), as which		
case a month-to-fill fframancy shall be created	of which either party may terminate by Tenant giving		
giving Tenant written notice as provided by Tenant, or as allowed by two. All other tenin- forer and offer.	plent shall be at a rate agreed to by Landkord and gad conditions of this Agreement shall remain in full		
SMANAGEMENT. The Toront inhereby	notified that is the property		
manaper in charge of the Property, should the	te tenant have any issues or concerns the Tenant may		
	-		
4. RENT: LEASE FAY MENTS, "Rent" s Landlord under the terms of this Agreement,	hall mean all monetary obligations of Tenant to except the Security Deposit.		
(a) Tenant shall pay to Landlord leas day of each cz	ar payments of \$0.00, payable in advance on the ilendar month, and is delinquent on the next day.		
Lease payments snatt of made to La	montri in the address of Landberg noted in the		
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3. Press the three red dots



4. Press Resize image

絵 Spot color Advanced HOM Resize image This Lease Assument the " (the "Effective Date") by and between ALC: N About Photo Editor (the "Tonas") Subject to the terms and couditions sta 1. PREMISES. Landlend, in consideration of the lease perintents provided in this Lease, leases to Tenant the following: the Transect's logard a building theoremarker, the Buildings, whereas the Pythone is taking a sublicit splite expressly provided for in this Agreement. 2. TERM. The lease turns will begin on ______ (Communicement Date') and will terminate on ______, and there it is that? Is should be more turns and conditions as stated herein, save all beingen mile pregenerations, and terminated. Tenant shall variate the Promises (pain termination of the Aprophent, unless: (i) Landlord and Totant have extended this Agric ment in writing or signal a tiew agreement, (ii) mandated by local test control law, or (iii) Lawlord access Peter from Testant (other than past due Rent), in which case a month-to-fill throughty shall be could which either party may terminate by Tenast giving Landlord services and a leget Ne days prior to the desired termination date, or by Landlord giving Diman service as provided by low Jenn shall be at a rate agreed to by Landlord and Tempt, or at allowed by low. All other territe and conditions of this Agreement shall remain in full Inter and off for S. MANAGEMENT. The Journ is bereby method that _____ is the property manager or charge of the Project's phoods the tenant have any issues or concerns the Tenant may centact V 4. RENT; LEASE FAUMENTS. "Emt" shall mean all monetary obligations of Tenant to Landlord under the territy of this Agreement, except the Security Deposit. (a) Tenant shall pay to Landlord lease payments of \$0.00, payable in advance on the day of each calcular month, and is defequent on the next day. Lesie payments shall be made to Landlord at the address of Landlord social in the This is a Nickellawyer over-decement. Free \bigcirc $\langle \rangle$ ¢ _____ මා 54 Ĥ Ø 3 Ш 0 <

and you will see these choices



5. We recommend 60% size

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HOME RENTAL AGREEMENT								
	This Lease Aprement (the "Aprement") is made and entered on							
	(the "Texast") Subject to the terms and conditions stated below the parts or appendix litheout".							
_	1. PREMISES. Landlerd, in considerati Tenant the following:	on of the lase permission provided in this Lease, lasses to 						
Resize image								
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6. Press Save



If you have any questions or need assistance, please call 980-246-8181.

HOW TO RESIZE IMAGE(S)

USING APPLE DEVICES

FOR ERAP APPLICATIONS

APPLE DEVICES

If you are using an Apple device, you will have to download an App from the Apple App store to resize your images for the ERAP application.

Union County does not endorse or recommend any specific application to resize your images.

The apps below are only examples:



Image Size Resize your photo! Resizer App Vitalij Schaefer Designed for iPad

#175 in Photo & Video ***** 4.7 • 20.6K Ratings

Free - Offers In-App Purchases



Photo Compress - Shrink Pics 4. Reduce image size & save space Brachmann Online Marketing GmbH & Co. KG Designed for iPad

***** 4.5+2.4K Ratings

Free - Offers In-App Purchases

If you have any questions or need assistance, please call 980-246-8181.