UNIONCOUNTY
north carolina

Request for Proposals 2023-050

Laboratory Information Management System for Law Enforcement

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ADDENDUM No. 1

ISSUE DATE: April 18, 2023

Responding Offerors on this project are hereby notified that this Addendum shall be made a part of the above named RFP document.

The following items add to, modify, and/or clarify the RFP documents and shall have the full force and effect of the original Documents. This Addendum shall be acknowledged by the Offeror in the RFP document.

Notice

The proposal due date has been extended to May 12, 2023, at 10:00 AM EDT. The question deadline has been extended to April 27, 2023, at 10:00 AM EDT.

Add/Delete Section

Delete all reference to Proposal Due Date of April 26, 2023 at 10:00 AM EDT.

Add Proposal Due Date: May 12, 2023, at 10:00 AM EDT. Question deadline April 27, 2023, at 10:00 AM EDT.

End of Add/Delete Section

Question/Answer Section

1. Whether companies from Outside USA can apply for this? (like, from India or Canada)

   Answer: Yes.

2. Whether we need to come over there for meetings?

   Answer: Yes, for onsite training and any software/hardware issues.

3. Can we perform the tasks (related to RFP) outside USA? (like, from India or Canada)

   Answer: Yes.

4. Can we submit the proposals via email?

   Answer: No. The proposal submission requirements are outlined on page 4 of the RFP.

5. Aside from the barcode readers & scanners, Is it expected that the LIMS will interact directly with the laboratory machines, or will this be purely software? If the answer ~~for question 1~~ is yes. Can we get a list of machines that will be interacting with the LIMS software?

   Answer: No, just software.

6. Will the LIMS be new, or do we need to update an already existing system?

   Answer: New.

7. What other software applications do we need to integrate the LIMS with?

   Answer: Not required.

8. Can the data be on the cloud or does Union county has its own server?

   Answer: Cloud or server.

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Union County, North Carolina
Addendum No. 2, RFP 2023-006 Automated Demand Response Transportation Management Scheduling and Routing Software

9. How long does the data need to reside on the LIMS after its been utilized?

   Answer: Indefinitely.

10. Does the LIMS need to be mobile enabled, or web enabled is sufficient?

    Answer: Web-enabled is sufficient.

11. What is your existing LIMS system?

    Answer: None.

12. Are there any data migration requirements – none are listed in the RFP?

    Answer: At this time, no.

13. What is the size of your existing LIMS database?

    Answer: There is no existing database.

14. We have a batch processing module that provides real-time bi-directional communication between the LIMS and your lab equipment (typically in toxicology and DNA disciplines)
    a. Is this something the lab would be interested in as an option?
    b. Can you please provide a list of laboratory equipment used in toxicology and DNA?

    Answer: Yes. Union County does not currently test DNA. Equipment utilized in the forensic chemistry section will be Shimadzu GCMS-QP2020NX, GCMS-TQ8040NX/AOC6000, GC-2030AF/HS-20NX.

15. The RFP references officers pre-logging samples coming from the lab.
    a. Is there a need to interface with the sheriff's RMS system?
    b. Are the officers that prelog evidence sent to the lab part of the sheriff's office or are they from other jurisdictions?

    Answer: No. Officers will be part of the Sheriff's Office and other jurisdictions.

18. Does Union County have a deployment preference?

    Answer: No.

19. 10 Dedicated LIMS Users: are these ten total people or is there the expectation that 10 people be on the LIMS from any/all lab units simultaneously?

    Answer: There are 10 total people who will regularly access the LIMS, possibly simultaneously.

20. 100 Concurrent Reporting Users (excess of 300 total users): please describe how Union County envisions the LIMS users interacting with the Reporting Users. For example, will the Reporting User only expect to receive finished reports? Will the Reporting User submit work/evidence testing

requests in to the LIMS User via a Submission Portal and then expect to review status via the Portal on the progress and then to access or receive reports as available? Or, other workflows?

Answer: Union County envisions the LIMS users sending completed reports through the LIMS to reporting users via email or notification of completed reports with an option to electronically view reports. We would like all reporting users to have the ability to request work or testing through an online submission option.

21. Barcode Readers/scanner. Printer and Scanner hardware is requested in the RFP. (If a vendor) does not typically source hardware, is that lack of hardware a reason for proposal rejection? If so, please identify the preferred 4 Barcode Readers/scanners suggested for each section, and the 2 Network Barcode printers.

    Answer: No, it is not a reason for proposal rejection.

    Please provide the quantity, make, model and Computer Software name/version for each piece of equipment and instrumentation Union County intends to interface with the LIMS. And, please provide Union County's expectations for the functionality supported by that interfacing. For example, it is mentioned that the Immunoassay, GC/FID and GC-MS instruments will expect a templated export file from the LIMS to the instrument presumable to drive a batched sequence of samples on the instrument and then return the results back to the LIMS for automated data entry. That is often referred to as bi-directional interfacing. Other types are uni-directions (i.e. only automated results entry from the instruments to the LIMS is expected). Please outline the equipment/instruments details and the interfacing functionality expected.

    Answer: Shimadzu GCMS-QP2020NX, GCMS-TQ8040NX/AOC6000, GC-2030AF/HS-20NX. Uni-directional interfacing is good.

22. Requirement: Allow personnel to review all log entries and evidence storage data for items prior to or after assignment per security access level; What log entries? Is this Chain-of-Custody?

    Answer: Entries for requested evidence testing.

23. Requirement: Allow changes to property status codes and locations individually or by batch; Is the property status at the package level, exhibit level, or case level?

    Answer: Preferably, all three.

24. Requirement: Assign or import UCSO case number How is this different from the case agency number? Is it the Lab number?

    Answer: UCSO currently has a separate system for evidence items within our property and evidence section. UCSO would like to assign LIMS numbers for UCSO cases to match UCSO case numbers. Case agency number will, however, not always be a UCSO case and maybe be other agency cases.

End of Addendum No. 1