



Invitation for Bid No. 2023-064

SP-107 Crooked Creek WRF – Building & Site Improvements

Due Date: May 11, 2023
Time: 2:00 PM Local Time
Receipt Location: Union County Government Center
Procurement Department
500 N. Main Street, Suite 709
Monroe, NC 28112

Non-Mandatory Pre-Bid Conference and Site Visit

Date: April 27, 2023
Time: 2:00 PM Local Time
Location: 4015 Sardis Church Road
Monroe, NC 28110

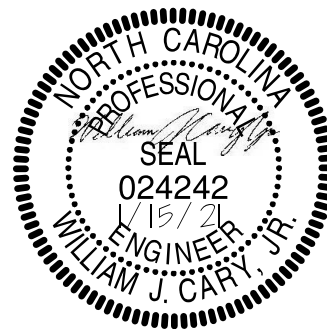
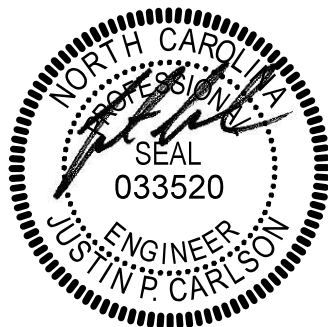
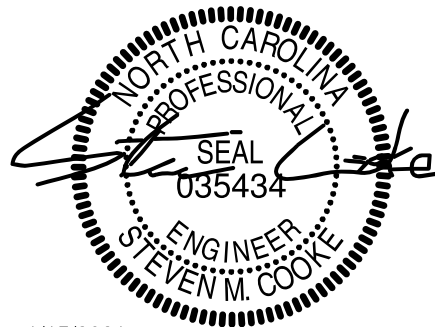
Procurement Representative:

Vicky Watts, CLGPO
Senior Procurement Specialist
Procurement Department
(704) 283-3601
vicky.watts@unioncountync.gov

Prepared by:

Moseley Architects
6210 Ardrey Kell Rd, Suite 425
Charlotte, NC 28277
NC License No. 50149

SPECIFICATIONS
For
Project SP-107
Crooked Creek WRF – Building &
Site Improvements,
UNION COUNTY, NC



Project SP-107 - Crooked Creek WRF – Building & Site Improvements
 Union County, NC
 Architect’s Project No: 601191

DIVISION 00 BIDDING AND CONTRACTUAL REQUIREMENTS

Cover	1 Page
Seals Page	1 Page
Table of Contents	3 Pages
Advertisement for Bids	2 Pages
Instructions to Bidders	10 Pages
Bid Form	7 Pages
Union County Minority and Small Business Guidelines and Outreach Plan	12 Pages
Identification of HUB Certified/ Minority Business Participation	1 Page
Affidavit A – Listing of Good faith Efforts	1 Page
Affidavit B – Intent to Perform Contract with Own Force.	1 Page
Affidavit C – Portion of the Work to be Performed by HUB Certified / Minority Business.	1 Page
Affidavit D – Good Faith Efforts.	2 Pages
Bid Bond	2 Pages
Non-Collusion Affidavit	1 Page
Notice of Award	
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Notice to Proceed	
Performance Bond	3 Pages
Payment Bond	3 Pages
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Supplementary Conditions	5 Pages
Digital and GIS Data requirements for construction Drawings and As-Builts	
Submittals	5 Pages
Work Change Directive	1 Page
Change Order	2 Pages
Field Order	2 Pages
Prebid Question Form: (Use on-line form. To access form go to www.moseleyarchitects.com , “Bidding”, “Submit Question”).	1 Pages
Substitution Request Form (During Bidding)	2 Pages
Substitution Request Form (After Bidding)	4 Pages

Project SP-107 - Crooked Creek WRF – Building & Site Improvements
Union County, NC
Architect’s Project No: 601191

SPECIFICATIONS

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018119	Indoor Air Quality Requirements	2 Pages

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DIVISION 3 – CONCRETE

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DIVISION 8 – OPENINGS

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DIVISION 9 – FINISHES

099100	Painting	10 Pages
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DIVISION 10 – SPECIALTIES

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105613.16	Metal Pallet Shelving	5 Pages
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DIVISION 13 – SPECIAL CONSTRUCTION

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Union County, NC
Architect’s Project No: 601191

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ADVERTISEMENT FOR BID
UNION COUNTY, NORTH CAROLINA

ADVERTISEMENT FOR BID
IFB #2023-064

SP107 – Crooked Creek WRF Building & Site Improvements

Sealed Bids for SP107 – Crooked Creek WRF Building & Site Improvements will **be received by the Union County Procurement Department until 2:00PM local time on May 11, 2023**, at the Union County Government Center, 500 N. Main Street, Suite 709, Monroe, NC 28112. Late bids will not be accepted.

If a Bid is sent by mail or other delivery system, the sealed envelope containing the Bid shall be enclosed in a separate package plainly marked on the outside with the notation “**BID ENCLOSED – 2023-064**” and shall be addressed to Union County Procurement Department, Attn: Vicky Watts, 500 N. Main Street, Suite 709, Monroe, NC 28112.

A Non-Mandatory Pre-Bid Conference and Site Visit will be held on **April 27, 2023** local time at 4015 Sardis Church Road, Monroe, NC, 28110. Attendance at this meeting is strongly encouraged.

Scope of Work: Install Modular Office Building, Free standing pre-engineered metal storage building and site work specified.

Bids will be received for a single prime. Bids shall be on a lump sum or basis with Alternates listed separately.

All questions about the meaning or intent of the Bidding Documents are to be submitted in writing via e-mail to the Procurement contact person listed on the cover page (vicky.watts@unioncountync.gov). Deadline for questions is 5:00 PM local time on May 3, 2023. Questions will be addressed via Addenda no later than 6 days prior to bid date.

Refer to the Instructions to Bidders and Supplemental Instructions to Bidders for bidding procedures and requirements. Prospective bidders may examine the Bidding Documents at the Union County Procurement Department at 500 North Main Street, Suite 709, Monroe, NC, 28112 on Monday through Fridays between the hours of 8:00am and 5:00pm, and may obtain copies of the Bidding Documents from the Issuing Office as described below.

Issuing Office

Bidding Documents consisting of Contract Drawings and Project Manuals along with any Addendums may be obtained by visiting the bidding portal at Moseley Architects, <http://www.moseleyarchitects.com/bidding/>.

In order for Moseley Architects to maintain an accurate list of planholders, each General Contractor (GC) shall forward and complete the following required steps:

1. Submit the following information to Moseley Architects:

ATTN: Betty Godwin (bgodwin@moseleyarchitects.com)

Company Name:

Address:

Phone/Fax Number:

Email Address: Contact

Person:

Partial sets of Bidding Documents will not be available from the Issuing Office. Neither Owner nor Engineer will be responsible for full or partial sets of Bidding Documents, including Addenda if any, obtained from sources other than the Issuing Office.

ADVERTISEMENT FOR BID

Bidders must have a license to do work as a general contractor in the State of North Carolina, as set forth under Article 1 chapter 87 of the North Carolina General statutes. The bidder's North Carolina Contractor license number shall be designated on the outside of the sealed envelope containing the Bid.

Bidders are required to provide a non-collusion affidavit, as set forth in the bidding documents.

As provided by statute, a deposit of cash, cashier's check or certified check on some bank or trust company insured by the Federal Deposit insurance Company, or a bid bond executed by corporate surety licensed under the laws of North Carolina to execute such bonds in the amount of 5% of the bid must accompany each bid. The payee shall be "**Union County**". Said deposit shall guarantee that the Agreement will be entered into by the successful bidder if award is made. Such deposit may be held by Union County until the successful bidder has executed and delivered all required Contract documents to Union County.

Bidders should note the provisions of the Supplementary instruction to bidders contained in the Bid Documents regarding minority participation. Union County encourages good faith effort outreach as described in the Union County MBE and Small business Outreach Plan. Compliance with Union County Minority and Small Business Guidelines and Outreach Plan goals apply. Bidders shall submit a completed identification of Minority Participation form and either an Affidavit A or Affidavit B, as applicable along with their Bid.

The Owner reserves the right to reject any or all bids, including without limitation, nonconforming, nonresponsive, unbalanced, or conditional Bids. Owner further reserve the right to reject the Bid and Bidder whom they find, after reasonable inquiry and evaluation, to not be responsible. Owner may also reject the Bid and Bidder if the Owner believes that it would not be in the best interest of the Project to make an award to that Bidder. Owner also reserves the right to waive all informalities and technicalities not involving price, time, or changes in the Work and to negotiate, as allowed by law, contract terms with the Successful Bidder.

END OF DOCUMENT