



## Invitation for Bid No. 2023-018

### Patton Avenue Warehouse Renovations

**Due Date:** March 21, 2023  
**Time:** 2:00 pm  
**Receipt Location:** Union County Government Center  
Procurement Department  
500 N. Main Street, Suite 709  
Monroe, NC 28112

#### **Non-Mandatory Pre-Bid Conference and Site Visit**

**Due Date:** February 22, 2023  
**Time:** 3:30 pm  
**Location:** 610 Patton Avenue  
Monroe, NC 28110

#### **Procurement Representative:**

Vicky Watts, CLGPO  
Senior Procurement Specialist  
Procurement Department  
(704) 283-3601  
[vicky.watts@unioncountync.gov](mailto:vicky.watts@unioncountync.gov)

#### **Prepared by:**

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Moseley Architects  
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UNION COUNTY, NORTH CAROLINA

ADVERTISEMENT FOR BID

IFB #2023-018

PATTON AVENUE WAREHOUSE RENOVATIONS

Sealed Bids for Patton Avenue Warehouse Renovations will **be received by the Union County Procurement Department until 2:00PM local time on March 21, 2023**, at the Union County Government Center, 500 N. Main Street, Suite 709, Monroe, NC 28112. Late bids will not be accepted.

If a Bid is sent by mail or other delivery system, the sealed envelope containing the Bid shall be enclosed in a separate package plainly marked on the outside with the notation "**BID ENCLOSED – 2023-018**" and shall be addressed to Union County Procurement Department, Attn: Vicky Watts, 500 N. Main Street, Suite 709, Monroe, NC 28112.

A Non-Mandatory Pre-Bid Conference and Site Visit will be held on **February 22, 2023 at 3:30** local time at 610 Patton Avenue, Monroe, NC, 28110. Attendance at this meeting is strongly encouraged.

**Scope of Work:** Warehouse renovations to include demolition and construction of new office area, restroom, coiling doors, HVAC, Plumbing Electrical and associated site work.

Bids will be received for a single prime. Bids shall be on a lump sum or basis with Alternates listed separately.

**All questions about the meaning or intent of the Bidding Documents are to be submitted in writing via e-mail to the Procurement contact person listed on the cover page ([vicky.watts@unioncountync.gov](mailto:vicky.watts@unioncountync.gov)). Deadline for questions is 5:00 PM local time on March 10, 2023.** Questions will be addressed via Addenda no later than 5 days prior to bid date.

Refer to the Instructions to Bidders and Supplemental Instructions to Bidders for bidding procedures and requirements. Prospective bidders may examine the Bidding Documents at the Union County Procurement Department at 500 North Main Street, Suite 709, Monroe, NC, 28112 on Monday through Fridays between the hours of 8:00am and 5:00pm, and may obtain copies of the Bidding Documents from the Issuing Office as described below.

**Issuing Office**

Bidding Documents consisting of Contract Drawings and Project Manuals along with any Addendums may be obtained by visiting the bidding portal at Moseley Architects, <http://www.moseleyarchitects.com/bidding/>.

In order for Moseley Architects to maintain an accurate list of planholders, each General Contractor (GC) shall forward and complete the following required steps:

1. Submit the following information to Moseley Architects:

ATTN: Betty Godwin ([bgodwin@moseleyarchitects.com](mailto:bgodwin@moseleyarchitects.com))

Company Name:

Address:

Phone/Fax Number:

Email Address: Contact

Person:

Partial sets of Bidding Documents will not be available from the Issuing Office. Neither Owner nor Engineer will be responsible for full or partial sets of Bidding Documents, including Addenda if any, obtained from sources other than the Issuing Office.

DOCUMENT 001113 - ADVERTISEMENT FOR BID

Bidders must have a license to do work as a general contractor in the State of North Carolina, as set forth under Article 1 chapter 87 of the North Carolina General statutes. The bidder's North Carolina Contractor license number shall be designated on the outside of the sealed envelope containing the Bid.

Bidders are required to provide a non-collusion affidavit, as set forth in the bidding documents.

As provided by statute, a deposit of cash, cashier's check or certified check on some bank or trust company insured by the Federal Deposit insurance Company, or a bid bond executed by corporate surety licensed under the laws of North Carolina to execute such bonds in the amount of 5% of the bid must accompany each bid. The payee shall be "**Union County**". Said deposit shall guarantee that the Agreement will be entered into by the successful bidder if award is made. Such deposit may be held by Union County until the successful bidder has executed and delivered all required Contract documents to Union County.

Bidders should note the provisions of the Supplementary instruction to bidders contained in the Bid Documents regarding minority participation. Union County encourages good faith effort outreach as described in the Union County MBE and Small business Outreach Plan. Compliance with Union County Minority and Small Business Guidelines and Outreach Plan goals apply. Bidders shall submit a completed identification of Minority Participation form and either an Affidavit A or Affidavit B, as applicable along with their Bid.

The Owner reserves the right to reject any or all bids, including without limitation, nonconforming, nonresponsive, unbalanced, or conditional Bids. Owner further reserve the right to reject the Bid and Bidder whom they find, after reasonable inquiry and evaluation, to not be responsible. Owner may also reject the Bid and Bidder if the Owner believes that it would not be in the best interest of the Project to make an award to that Bidder. Owner also reserves the right to waive all informalities and technicalities not involving price, time, or changes in the Work and to negotiate, as allowed by law, contract terms with the Successful Bidder.

END OF DOCUMENT 001113