



Invitation for Bid No. 2023-013

Union County Jail Laundry Room Renovation

Due Date: November 29, 2022
Time: 3:30 PM EST
Receipt Location: Union County Government Center
500 N. Main Street
Monroe, NC 28112

Non-Mandatory Pre-Bid Conference and Site Visit

Date: November 16, 2022
Time: 3:30 PM EST
Location: Union County Sheriff's Office
Jail Training Room
3344 Presson Road
Monroe, NC 28112

Procurement Representative:

Corey Brooks
Senior Procurement Specialist
Procurement Department
(704) 283.3683
corey.brooks@unioncountync.gov

Prepared by:

John Crawford, AIA
1000 W. Morehead St.
Suite 120
Charlotte, NC 28208
704.376.6000
jcrawford@creech-design.com

PROJECT MANUAL – CONSTRUCTION DOCUMENTS

UNION CO JAIL LAUNDRY ROOM RENOVATION

**Union County Sheriff's Office
3344 Presson Road
Monroe, North Carolina**

Architect Project No. 2021-072

OWNER

UNION COUNTY
500 N. MAIN STREET
MONROE, NORTH CAROLINA

ARCHITECTS

CREECH & ASSOCIATES, PLLC
1000 W. MOREHEAD ST, SUITE 120
CHARLOTTE, NORTH CAROLINA 28208
PHONE: (704) 376.6000



CONSULTANTS

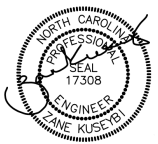
STRUCTURAL

BRITT, PETERS & ASSOCIATES INC.
8701 RED OAK BLVD, #500
CHARLOTTE, NC 28217
PHONE: (980) 999.6122



MECHANICAL, ELECTRICAL, PLUMBING & FIRE PROTECTION

OPTIMA ENGINEERING, PA
1927 SOUTH TRYON ST.
CHARLOTTE, NC 28203
PHONE: (704) 338.1292



UNION COUNTY, NORTH CAROLINA

ADVERTISEMENT FOR BID

IFB #2023-013

Union County Laundry Room Renovation

Sealed Bids for Union County Laundry Room Renovation will be **received by the Union County Procurement Department until 3:30 PM local time on November 29, 2022**, at the Union County Government Center, 500 N. Main Street, Suite 709, Monroe, NC 28112, at which time the Bids received will be publicly opened and read. Late bids will not be accepted.

If a Bid is sent by mail or other delivery system, the sealed envelope containing the Bid shall be enclosed in a separate package plainly marked on the outside with the notation "**BID ENCLOSED – 2023-013**" and shall be addressed to Union County Procurement Department, Vicky Watts, 500 N. Main Street, Suite 709, Monroe, NC 28112.

A Non-Mandatory Pre-Bid meeting will be held on **November 16, 2022 at 3:30 PM** local time at the Union County Jail, 3344 Presson Road, Monroe, NC. Attendance at this meeting is strongly encouraged.

Scope of Work: Temporary removal of portion of exterior wall to accommodate installation of new washer and dryer units. Temporary exterior opening to be refilled ASAP. Removal of single door into laundry room to be replaced with set of double doors.

The Work shall be completed in a single phase. The Work includes coordinating with Union County Facilities Department for access, security, and shut-downs.

Bids will be received for a single prime, lump sum Contract.

All questions about the meaning or intent of the Bidding Documents are to be submitted in writing to the Procurement contact person listed on the cover page (corey.brooks@unioncountync.gov). Deadline for questions is 5:00 PM local time on November 18, 2022. Questions will be addressed via Addenda no later than 4 days prior to bid date.

The Issuing Office for the Bidding Documents is:

Creech and Associates
1000 W. Morehead Street, Suite 120
Charlotte, NC 28208

Bidding Documents are available in electronic or printed form from Duncan-Parnell via their bid room <http://www.dpibidroom.com>. Registration with Duncan-Parnell is required to obtain the bid documents. There is no charge for registration. Printed hardcopies of the Bidding Documents can be ordered and shipped for an additional fee, which will depend on the number of sets, size of Drawings, applicable taxes, and shipping method selected by the prospective Bidder. Costs of the Bidding Documents and shipping are non-refundable, and are as follows:

- Download (PDF) \$63.00 plus tax
- Printed Set: \$84.00 plus tax
- Printed Set and Digital Set \$109.00 plus tax

For questions concerning obtaining plans and specifications, please contact:

Creech & Associates
Davis Cole
704.376.6000

Partial sets of Bidding Documents will not be available from the Issuing Office. Neither Owner nor Engineer will be responsible for full or partial sets of Bidding Documents, including Addenda if any, obtained from sources other than the Issuing Office or Duncan-Parnell.

Bidders must have a license to do work as a contractor in the State of North Carolina, as set forth under Article 1 chapter 87 of the North Carolina General statutes. The bidder's North Carolina Contractor license number shall be designated on the outside of the sealed envelope containing the Bid.

Bidders are required to provide a non-collusion affidavit, as set forth in the bidding documents.

As provided by statute, a deposit of cash, cashier's check or certified check on some bank or trust company insured by the Federal Deposit Insurance Company, or a bid bond executed by corporate surety licensed under the laws of North Carolina to execute such bonds in the amount of 5% of the bid must accompany each bid. The payee shall be "**Union County**". Said deposit shall guarantee that the Agreement will be entered into by the successful bidder if award is made. Such deposit may be held by Union County until the successful bidder has executed and delivered all required Contract documents to Union County.

Bidders should note the provisions of the Supplementary instruction to bidders contained in the Bid Documents regarding minority participation. Union County encourages good faith effort outreach as described in the Union County MBE and Small business Outreach Plan. Compliance with Union County Minority and Small Business Guidelines and Outreach Plan goals apply.

The Owner reserves the right to reject any or all bids, including without limitation, nonconforming, nonresponsive, unbalanced, or conditional Bids. Owner further reserve the right to reject the Bid and Bidder whom they find, after reasonable inquiry and evaluation, to not be responsible. Owner may also reject the Bid and Bidder if the Owner believes that it would not be in the best interest of the Project to make an award to that Bidder. Owner also reserves the right to waive all informalities and technicalities not involving price, time, or changes in the Work and to negotiate, as allowed by law, contract terms with the Successful Bidder.

END OF DOCUMENT 00 11 13