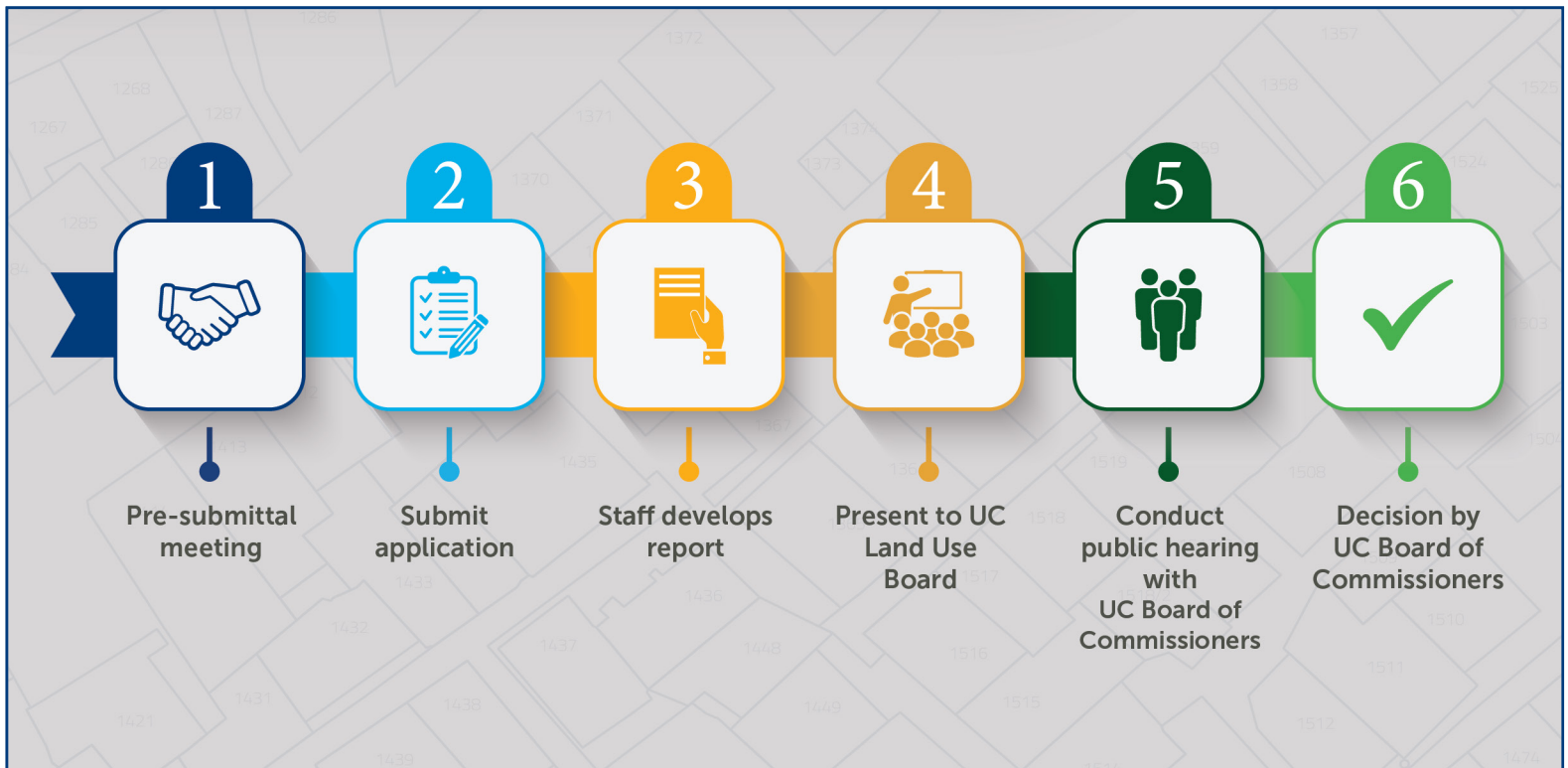


# Unincorporated Union County Straight Rezoning Packet



## Straight Rezoning Packet Instructions

**Union County  
Planning Department**  
500 N Main Street - Suite 70  
Monroe, NC 28112  
T 704.283.3565  
E UCPlanning@unioncountync.gov

1. Applicants are required to schedule and attend a preapplication consultation with county planning staff before filing a rezoning application. These informal visits prepare applicants for the process and may help avoid delays. A completed application must include: A letter of intent, and a boundary Survey (acreage, current zoning, location of existing buildings, setbacks)
2. The filing fee (\$600), completed application form and other required information must be submitted to the planning office.
3. Once all required information is received, county staff will review the proposed rezoning and the planning department will prepare a report and recommendation for presentation to the Land Use Board.
4. The Land Use Board will consider the request in a public meeting. At the meeting, those in support of and in opposition to the rezoning will be given a chance to present their views. Then, the Land Use Board will vote to recommend that the Board of Commissioners approve or disapprove the request.
5. Before the Board of Commissioners can consider whether to approve a rezoning, notice must be published in a local newspaper. Signs will be posted on the property and public notice letters mailed to nearby property owners.
6. Once required notice has been provided, the Board of Commissioners will hold a hearing, again offering an opportunity to hear from the applicant and others who wish to speak about the rezoning request. After the hearing, the Board of Commissioners will vote to approve or disapprove the rezoning request.

**Preapplication  
Meeting**

**Application  
Filing**

**Administrator  
Review**

**Land Use Board  
Review/Recommendation**

**Public Hearing Notice  
(Newspaper, Mail, Sign)**

**County Commission  
Hearing and Final Action**



**Scan QR Code or click here  
to visit Union County Unified  
Development Ordinance (UDO)**



# Application for Straight Rezoning

**Union County  
Planning Department**  
500 N Main Street - Suite 70  
Monroe, NC 28112  
T 704.283.3565  
E UCPlanning@unioncountync.gov

## General Information

Project Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Tax Parcel ID \_\_\_\_\_ Current Zoning Designation \_\_\_\_\_ Total Acres \_\_\_\_\_

Proposed Zoning Designation \_\_\_\_\_ Date Submitted \_\_\_\_\_

Project Description or Intent of Rezoning

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## Contact Information

**Applicant Name** \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_ Email \_\_\_\_\_

**Property Owner Name** \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_ Email \_\_\_\_\_

## Applicant's Certification

\_\_\_\_\_  
Signature Date Printed Name/Title

## Owner's Certification (include names and signatures of all owners)

\_\_\_\_\_  
Signature Date Printed Name/Title

## Union County Office Use Only:

Case Number: \_\_\_\_\_ Date Received: \_\_\_\_\_

Amount of Fee (\$600): \_\_\_\_\_ Fee Ok: \_\_\_\_\_ Received by: \_\_\_\_\_

**Contact: Bjorn Hansen T. 704.283.3690 E. Bjorn.Hansen@unioncountync.gov**

