



**Request for Proposals 2022-059**

**Interview Room Recording System for Law Enforcement**

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**ADDENDUM No. 2**

**ISSUE DATE: July 28, 2022**

Responding Offerors on this project are hereby notified that this Addendum shall be made a part of the above named RFP document.

The following items add to, modify, and/or clarify the RFP documents and shall have the full force and effect of the original Documents. This Addendum shall be acknowledged by the Offeror in the RFP document.

**Add/Delete Section**

1. **Delete: 6.4 Minimum System Requirements Per Location, No. 1:** “Each interview room is to have a minimum of two camera angles, one of which provides a 360 Degree image of the room, the objective being and a second trained to a specific location in that room;”

**Add: 6.4 Minimum System Requirements Per Location, No. 1:** “Each interview room is to have a minimum of two camera angles, one of which provides a recording of the entire room and a second trained to a specific location in that room;”

**Question/Answer Section**

1. Can you provide room dimensions for the interview rooms and conference room?

Answer:

Room	Dimensions	Wall Type	Flooring	Ceiling
1415 Hard Interview	10'8" x 11'4"	Drywall	Epoxy	ACT
1416 Soft/Hard Interview	10'10" x 10'9"	Drywall	LVT	ACT
2116 Soft/Hard Interview	9'7" x 14'5"	Block: 1 drywall furr out	LVT	ACT
2121 Hard Interview	8'5" x 9'4"	Block: 1 drywall furr out	Epoxy	ACT
2122 Hard Interview	8'5" x 9'2"	Block: 1 drywall furr out	Epoxy	ACT
2124 Hard Interview	9'8" x 9'4"	Block: 1 drywall furr out	Epoxy	ACT
2303 I.A. Interview	15'5" x 12'(ish())	Drywall	CPT	ACT

2. Do you have the distance between the rooms and networking/IT room?

Answer: All within the allowed length, less than 328'

3. Can you provide the ceiling construction material i.e. drop tile, and room construction materials?

Answer: See chart in # 1

4. Can our techs pre-wire the rooms if awarded the bid prior to the rooms being constructed?

Answer: Each has 4 Cat6 drops, they were terminated for testing, should have 10' service loop.

5. What specifically are the requirements for the conference room?

Answer: One (1) camera that captures the room and quality audio recording capabilities.

6. Are schematics available for the rooms?

Answer: Yes, Schematic document attached.

7. What is the anticipated completion date?

Answer: Certificate of Occupancy anticipated on 8/19/2022. Move in to begin afterwards.

8. What is the anticipated award date?

Answer: Not available.

9. What is the distance between interview rooms and server room? Is it possible to provide a floor plan or schematic with interview, conference room and server room locations?

Answer: Floor plan attached. Distances unknown at this time. All wiring and networking provided by County

10. What is meant by "Back of House" configuration and setup?

Answer: Back of House for vendor refers to the hardware and software configurations and set up. For the Agency, refers to wiring and other infrastructure.

11. For Secure File Sharing, are you referring to a Digital Evidence Solution with Cloud Storage that supports email distribution functionality?

Answer: Secure file sharing does include email distribution but it is not limited to that form of file share. The reference is more to the overall security within the system, however files are shared.

12. What is the archive period for Interview storage?

Answer: The archive period is going to be different for each interview based on the retention policies and the nature of the event/interview.

13. Please describe what functionality you are looking for with RFID/Key FOB access into the interview room system?

Answer: The RFID/Fob would be used to start and stop recordings and would also create a log of people using it.

14. Is all cable and wiring expected to be completed by the successful vendor?

Answer: No. The cable and wiring are provided within the buildings current infrastructure.

15. Do any cameras need to be discreet?

Answer: In the hard interview rooms, we would like a discreet or disguised camera (like in a thermostat) that is directed at the interviewee's face. This video would need to be part of the same file as the overall video so that we don't have two separate files to account for. An example would be a picture in a picture format where the discreet video plays in a bottom corner (small) of the overall video (large). One video file for both views is the important piece here. Our current system uses separate video files for each camera and having to independently categorize, copy and share is a nightmare. It also takes up server space.

16. Is a 360 degree camera required or is the actual recording of the entire room the objective?

Answer: See Add/Delete Section No. 1.

17. Does access have to be via a web browser, can it be in a link (small application linked to the system)?

Answer: An application link would be accepted.

18. Is the integration with Active Director a requirement? Is Active Directory integration something that would be used now or in the future?

Answer: Integration with active directory is not a requirement.

19. Is the cameras switching to infrared in case of lighting loss a requirement? Could emergency lighting be utilized instead of infrared cameras? If emergency lighting could be used, would this need to be in this bid, or handled by the county?

Answer: Alternatives to infrared lighting will be considered.

20. Redundancy was mentioned in the walk through, Can a bid be submitted with a second optional bid, one that provides redundancy and one that does not?

Answer: No.

21. What is the expected date for occupying the building? When would the system be expected to be in place?

Answer: 8/22/2022. The system would be expected to be installed within a prescribed time, as agreed upon between the County and the vendor.

22. Does the IA room need to be on its own system or just the ability to isolate the interviews based on who logged in/performed the interview?

Answer: They can be on the same system, the ability to isolate is necessary.

23. Is the RFID/swipe card a requirement, or can a switch be there to start the interview along with starting it from a desktop computer?

Answer: Start/stop alternatives to RFID/swipe card will be considered, as long as other functionality, such as desktop start, remains within the scope.

24. There was one room that had no electrical box for a switch/swipe card, will that be added prior to installation?

Answer: Yes. It will be set up properly.

**End of Addendum No. 2**