



Invitation for Bid No. 2022-084
Southwest Regional Library - Site Work

Due Date: August 11, 2022
Time: 2:00 PM
Receipt Location: Union County Government Center
500 N. Main Street
Monroe, NC 28112

Procurement Representative:

Vicky Watts, CLGPO
Senior Procurement Specialist
Procurement Department
(704) 283-3601
vicky.watts@unioncountync.gov

Prepared by:

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July 12, 2022

Union County Southwest Regional Library
Bid Documents – Site Work

111-9475-00

UNION COUNTY, NORTH CAROLINA

ADVERTISEMENT FOR BID
IFB #2022-084

Southwest Regional Library – Site Work

Sealed Bids for Southwest Regional Library – Site Work will be **received by the Union County Procurement Department until 2:00 PM local time on August 11, 2022** at the Union County Government Center, 500 N. Main Street, Suite 709, Monroe, NC 28112. The public bid opening will be conducted in the Board Room of the Union County Government Center, at the specified date and time. Late bids will not be accepted.

On August 11, 2022, beginning at **1:30 PM** local time, bids will be received by the Union County Procurement Department at the bid opening location: **Union County Government Center, Board Room** at 500 N. Main Street, Monroe, NC 28112.

If a Bid is sent by mail or other delivery system, the sealed envelope containing the Bid shall be enclosed in a separate package plainly marked on the outside with the notation "**BID ENCLOSED – IFB 2022-084**" and shall be addressed to Union County Procurement Department, Vicky Watts, 500 N. Main Street, Suite 709, Monroe, NC 28112.

A Non-Mandatory Pre-Bid meeting will be held on **July 19, 2022 at 10:00 AM** local time at Cuthbertson Middle School at 1520 Cuthbertson Road, Waxhaw, NC 28173. Please see the attached map following this Advertisement for Bid for parking at the site. Attendance at this meeting is strongly encouraged.

Scope of Work: See Attachment C – Scope of Work 31-001 Site Work.

The Issuing Office for the Bidding Documents is:

Union County Procurement Department, 500 North Main Street, Suite 709, Monroe, NC 28112 Contact: Vicky Watts at 704-283-3601 or via email at vicky.watts@unioncountync.gov. Prospective Bidders may examine the Bidding Documents at the Issuing Office at 500 North Main Street, Suite 709, Monroe, North Carolina on Mondays through Fridays between the hours of 8:00 am and 5:00 pm, and may obtain copies of the Bidding Documents as described below.

Bidding plans and specifications for this project can be purchased from NextPlans on or after July 12, 2022. NextPlans will require a username and password to be set up and the only means by which Bid Documents are to be provided is from NextPlans. NextPlans website is: <http://again1.nextplans.com/index.cfm?id=little>. To become a registered plan holder, you must order a full set of the Bid Documents. For those not familiar with NextPlans and require technical assistance, please contact the NextPlans Support Team at (866) 215-0428. There is no charge for registration. This is not a deposit job and there will be no refund for returned plans. Approximate cost for a printed set of drawings and specifications is \$250.00.

Partial sets of Bidding Documents will not be available from the Issuing Office. Neither Owner nor Architect/Engineer will be responsible for full or partial sets of Bidding Documents, including Addenda if any, obtained from sources other than the Issuing Office or NextPlans.

All questions about the meaning or intent of the Bidding Documents are to be submitted in writing to the Procurement contact person listed on the cover page (vicky.watts@unioncountync.gov). Deadline for questions is **5:00 PM local time on July 26, 2022**. Questions will be addressed via Addenda no later than 7 calendar days prior to bid date, by August 4, 2022.

Bids will be received for a single prime, lump sum Contract.

Bidders must have a license to do work as a contractor in the State of North Carolina, as set forth under Article 1 chapter 87 of the North Carolina General statutes. The bidder's North Carolina Contractor license number shall be designated on the outside of the sealed envelope containing the Bid.

Bidders are required to provide a non-collusion affidavit, as set forth in the bidding documents.

Bid security shall be furnished in accordance with the Instructions to Bidders.

Bidders should note the provisions of the Supplementary instruction to bidders contained in the Bid Documents regarding minority participation. Union County encourages good faith effort outreach as described in the Union County MBE and Small business Outreach Plan. Compliance with Union County Minority and Small Business Guidelines and Outreach Plan goals apply. Bidders shall submit a completed identification of Minority Participation form and either an Affidavit A or Affidavit B, as applicable along with their Bid.

Union County reserves the right to reject any or all bids, including without limitation, nonconforming, nonresponsive, unbalanced, or conditional Bids. Owner further reserve the right to reject the Bid and Bidder whom they find, after reasonable inquiry and evaluation, to not be responsible. Owner may also reject the Bid and Bidder if the Owner believes that it would not be in the best interest of the Project to make an award to that Bidder. Owner also reserves the right to waive all informalities and technicalities not involving price, time, or changes in the Work and to negotiate, as allowed by law, contract terms with the Successful Bidder.

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