



Request for Proposals 2022-057
Electronic Payment Processing Service

ADDENDUM No. 1

ISSUE DATE: April 29, 2022

Responding Offerors on this project are hereby notified that this Addendum shall be made a part of the above named RFP document.

The following items add to, modify, and/or clarify the RFP documents and shall have the full force and effect of the original Documents. This Addendum shall be acknowledged by the Offeror in the RFP document.

Notice

The bid due date has been extended to Tuesday, May 10, 2022 at 2:00 PM EDT.

Add/Delete Section

Delete all reference to Bid Due Date of May 5, 2022 at 10:00 AM EDT

Add Bid Due, Tuesday, May 10, 2022 at 2:00 PM EDT

End of Addendum No. 1

ADDENDUM 1, ATTACHMENT 1, APPENDIX A – COST PROPOSAL

ADDENDUM 1, ATTACHMENT 1 MUST BE SUBMITTED WITH PROPOSAL. PREVIOUS FORM WILL NOT BE ACCEPTED.

1 APPENDIX A – COST PROPOSAL

RFP 2022-014 Managed Print Services

SUBMIT WITH PROPOSAL

Company Name: _____

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The County is not obligated to accept the lowest cost proposal. The County may accept the proposal that best serves its needs, as determined by County officials in their sole discretion. The award shall be made in the best interest of the County. This Request for Proposal is not subject to any competitive bidding requirements of North Carolina law. The County reserves the right to accept other than the most financially advantageous proposal. See evaluation criteria in 8.4 Evaluation Selection Process.

Based on the requirements of this solicitation, Appendix A – Cost Proposal, should be completed and submitted in Section 8 of the Proposal Format. The monthly estimated usage amounts provided are not guaranteed.

Print/Copy: In this section, provide cost per page or cost per license for each category and multiply by the estimated monthly usage to enter total cost.

Print/Copy Categories	Estimated Monthly Usage	Cost per Page	Cost per License	Total Cost
MFD - Image B&W	75,000			
MFD - Image Color	125,000			

Printer - Image B&W	75,000			
Printer - Image Color	125,000			

If a minimum set-amount of impressions is part of the total cost, provide the following:

- Minimum amount: _____
- Cost: _____
- Overage cost per impression: _____

ADDENDUM 1, ATTACHMENT 1, APPENDIX A – COST PROPOSAL

Appendix A – Cost Proposal

Company Name: _____

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Lease/License: In this section, provide cost for leases and cost for licenses per category based on the estimated usages provided. ***Note:** 11 x 17 printing is required on four (4) MFDs and/or Printers.

Category	Estimated Monthly Usage	Cost
MFD - Lease Cost	200	
Printer - Lease Cost	55	
Fax Licenses	80 MFDs @ 100 Faxes	
Software Licenses (by printer)	255	
Software Licenses (by staff member)	1,000	

Additional Categories: In this section, provide cost per category.

Category	Cost
<i>Annual</i> Maintenance	
Implementation	

Hardware	
After Hour Support - Cost <i>Per Hour</i> , 24hr x 7days (Required)	
<u>25</u> Additional Trays for Single Function Printers	

End of Cost Proposal