Request for Proposal #2021-022
<u>Electronic Health Record System</u>

ADDENDUM No. 2

ISSUE DATE: February 5, 2021

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Submitters on this project are hereby notified that this Addendum shall be made a part of the above named RFP document.

The following items add to, modify, and/or clarify the RFP documents and shall have the full force and effect of the original documents. This Addendum shall be acknowledged by the offeror in the RFP document.

Question/Answers

1. **Question:** Whether companies from Outside USA can apply for this? (like, from India or Canada)
   Answer: Responding companies must meet the scope of work and other requirements listed in the RFP.
2. **Question:** Whether we need to come over there for meetings?
   Answer: Yes (if needed).

3. **Question:** Can we perform the tasks (related to RFP) outside USA? (like, from India or Canada)
   Answer: The selected vendor must meet requirements listed in the RFP.

4. **Question:** Can we submit the proposals via email?
   Answer: Follow the instructions listed under item "2.2 Proposal Submission Requirements" to <u>electronically upload a proposal</u> package.

5. **Question:** In looking at Section 4, Scope of Work, is it possible for a vendor to submit a proposal without the dental functionality? We are able to fulfill the medical, mental health, and pharmacy aspects of your RFP, but we do not currently provide dental modules. I appreciate your help.

   Answer: Yes, we will take a proposal without the dental functionality. For clarity, the dental component of the EMR is simply to document dental sick calls and referrals made related to dental care needs. We do not need to document dental procedures in the EMR.

6. **Question:** Is there already a budget set aside for this project?
   Answer: Not at this time. If yes can you share that budget with us?N/A

7. **Question:** Will there be a Demo phase for this RFP?
   Answer: Yes

8. **Question:** What are the key improvements you are looking for in the new EHR systems?
   Answer: We do not currently have an EHR.

9. **Question:** What other EHR systems have you already previewed (via demo) related to this RFP?
   Answer: N/A

10. **Question:** We define system users as each individual user login/password. How many total users will require access to the system? Of this total, how many are clinicians, clerical and billing staff and how many are full time vs. part time?
    Answer: Less than 25 users. 4 are prescribers.

11. **Question:** What medications are dispensed from your inventory?
    Answer: We have a standard formulary.

12. **Question:** Are non-clients able to purchase medications (i.e. Retail Pharmacy)?
    Answer: No

13. Question: Which Labs are a "must" requirement to interface with the EHR?
Answer: CBC, chemistry panel, A1C

14. Question: Which other Interfaces (e.g. HIE, Immunization Registry etc.) are a "must" to connect to with the new EHR?
Answer: See page 6 of RFP

15. Question: Have you confirmed that all of the groups you want/need to interface with have the capability to interface?
Answer: Yes

16. Question: Do you have any other systems which are a "must" to integrate with the new EHR?
Answer: See page 6 of RFP

17. Question: When do you hope to select/implement the new EHR?
Answer: Tentative date is April 2021

18. Question: Is Jail Health experience mandatory to be considered for this RFP?
Answer: Preferred.

19. Question: How are you currently documenting/solving for his problem?
Answer: Medical records are documented on paper currently.

20. Question: What Medication Management (Pharmacy Module) solution are you currently using?
Answer: Contract Pharmacy Services

21. Question: What is the allocated budget for Year one and the renewal Years?
Answer: Not Available at this time.

22. Question: What is the total inmate count at 100% capacity?
Answer: ADP 217

23. Question: What is the contract term?
Answer: Refer to item 7.1 Terms and Conditions on page 17 of RFP.

24. Question: Who are the Lab, Radiology, JMS and Pharmacy vendors for each required interface? Please be as specific as possible.
Answer: LabCorp, Superion One Solution (JMS), Contract Pharmacy Services

25. Question: How many total users will access the EHR system? **Answer:** Less than 25

26. Question: How many shifts are there and what is the breakdown, (Ex. three eight-hour shifts, 2 twelve hour shifts per day)
Answer: N/A to the HER

27. Question: How many users will work the day shift?
Answer: N/A

28. **Question:** How many prescribers are there?
Answer: 4 prescribers. How many are considered part time or full time.

29. **Question:** Is a hosted solution desired?
Answer: No

30. **Question:** If the system is to installed in Union County, is the vendor responsible for purchasing all required hardware and software?
Answer: Not hardware

31. **Questions** and **Answers** are below: Please provide estimates for the following (if applicable):
    i. Number of annual billable encounters/visits across all facilities, and:
        a. PM (practice management) encounters/visits- N/A
        b. EMR encounters/visits (please separate out primary care and behavioral health visits) Average # of sick calls 200/month. Average # of behavioral health 25/month.
        c. EDR (Electronic Dental Record) encounters/visits N/A
    ii. Number of report writers N/A
    iii. Number of billing providers N/A
    iv. Number of high capacity (back office) scanners 1
    v. Number of front desk scanners 1

32. **Question:** How many specialty facilities (i.e., dental, behavioral health, etc.) does Union County maintain?
Answer: N/A

33. **Question:** Does Union County require integration with any HIEs or the State Immunization interface?
Answer: See page 6 of RFP

34. **Question:** Please provide a list of all 340b programs utilized by Union County.
Answer: N/A

35. **Question:** Does Union County require an integrated faxing solution (e.g. Rightfax)?
Answer: No

36. **Question:** Will Union County require data conversion/migration?
Answer: Yes

37. **Question:** Does Union County require integrated vitals, ECG or SPIRO?
Answer: Yes

38. **Question:** Does Union County require electronic prescription of controlled substances? If so, how many providers?
Answer: Yes. Four at this time.

39. **Question:** Does Union County require/desire automated indexing of scanned documents? (OCHIN integrates with SmartFiler.)
Answer: Yes.

40. **Question:** Does Union County require a patient messaging solution? (OCHIN integrates with Televox, CareMessage and Well App.)
Answer: No

41. Question: Does Union County require Credit Card Integration?
Answer: No

42. Question: Does Union County require voice dictation into the EMR? (OCHIN integrates with Dragon.)
Answer: Not required, but preferred.

43. Question: Does Union County have a pharmacy and desire Willow, Epic's integrated pharmacracy module?
Answer: No. See RFP page 6. i. If so, please provide the number of annual prescription dispenses.

44. Question: Does Union County require virtual care (virtual visits)?
Answer: Yes.

45. Question: What is the current Average Daily Population (ADP) of the facility?
Answer: (217)

46. Question: How many Named Users would be required?
Answer: Less than 25 at this time.

47. Question: How many, if any, Prescriber licenses would be required?
Answer: 4 at this time.

48. Question: The submission calls for Tab A, Tab B, etc. Therefore, do you prefer our response in an Excel format?
Answer: Refer to item 5.1 Proposal Format on page 10 of RFP.

49. Question: What Jail Management System (JMS) does the jail use?
Answer: Superion ONESoultion SUNGARD

50. Question: Who is the pharmacy provider? (Confirming it's Contract Pharmacy Services, Inc.)
Answer: Yes

51. Question: What Lab vendor(s) does the county use?
Answer: LabCorp

52. Question: What is the estimated number of end-users?
Answer: Less than 25

53. Question: What system are scanned paper records stored in?
Answer: Laserfiche *   What file format are they stored in?

54. Question: Does the county have existing end-user hardware they'd prefer to use? **Answer:** Yes
  *   Does the county want an optional proposal for vendor provided hardware to support the proposed software solution? **Answer:** no

55. Question: Number of users (i.e. what is the size of the medical staff and how does that breakdown, for example is it a part-time doctor that works 4 hours a week, 2 nurses and a mental health professional?)
Answer: Less than 25 users, schedules for provider and staff are dynamic

56. Question: Average number of intakes/releases per week?
Answer: ADP 217

57. Question: Are special diets provided?
Answer: Yes

58. Question: Is medical care provided by a private provider or by staff employed directly by the County? If a private correctional health provider, who?
Answer: Not relevant

59. Question: Is there an existing EHR system?
Answer: No.

60. Question: Expectation around data conversion – if there was always a paper system, how far back will you want to go to convert data to populate the new system.
Answer: Two years.

61. Question: What is the current JMS being used?
Answer: Superion One Solution

62. Question: Who is the current lab provider?
Answer: LabCorp

63. Question: Can we see the current formulary used by the pharmacy provider?
Answer: No

64. Question: How is the internet capability within the physical jail? Are there areas that do not have access to internet connection?
Answer: Adequate internet.

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END OF ADDENDUM No.2