

**AGENDA**  
**UNION COUNTY BOARD OF COMMISSIONERS**  
**Regular Meeting**  
**Monday, December 17, 2007**  
**7:00 P.M.**  
**Board Room, First Floor**  
**Union County Government Center**  
**500 North Main Street**  
**Monroe, North Carolina**

---

---

[www.co.union.nc.us](http://www.co.union.nc.us)

1. **Opening of Meeting**
  - a. Invocation - Rev. Sonny Rogers, Back to Bethel Baptist Church
  - b. Pledge of Allegiance
  - c. Presentation of Plaque
  
2. **Public Hearing - Re: Proposed FY 2009 Community Transportation Program**  
**Application: Total Funding Requests: \$292,859 - Total Local Share: \$38,349**  
**ACTION REQUESTED:** Conduct Public Hearing
  
3. **Public Hearing - Planning Department: Text Amendments to Union County Land Use Ordinance - Re: Section 15-Definitions; Section 180N - Shopping Centers and Retail Establishments Exceeding 50,000 Square Feet of Total Floor Area; and Section 147 - Table of Uses**  
**ACTION REQUESTED:** Conduct public hearing
  
4. **Informal Comments**
  
5. **Discussion of Commissioners' Comments**  
**ACTION REQUESTED:** Discussion
  
6. **Commissioners' Comments**
  
7. **Additions, Deletions and/or Adoption of Agenda**  
**ACTION REQUESTED:** Adoption of Agenda
  
8. **Consent Agenda**  
**ACTION REQUESTED:** Approve items listed on the Consent Agenda
  
9. **Monroe Union Fraternal Order of Police (FOP) Lodge #19 - Law Enforcement Memorial Committee**
  - a. Presentation Regarding Law Enforcement Memorial and Request for Appropriation of \$2,500 from County for Memorial  
**ACTION REQUESTED:** Consider request for appropriation (Should Board receive request favorably, funding may be provided from Contingency), accept design of memorial, and approve location for placement of memorial

10. **Presbyterian Healthcare - Presentation "Vision 2010 and Beyond"**  
**ACTION REQUESTED:** Receive presentation
11. **Parks and Recreation Trust Fund Grant (PARTF) Application for Jesse Helms Park Passive Area Phase I in the Amount Not to Exceed \$500,000 (If awarded, requires matching county funds of \$611,963 to be provided in FY 2008/2009 Budget)**  
**ACTION REQUESTED:** Authorize County Manager to execute and submit grant application
12. **Set Date to Receive and Review Union County Public Schools' Capital Improvement Program 2008-2012**  
**ACTION REQUESTED:** Schedule work session with expected duration of two and one-half hours (Suggested Dates of either January 16 or 17, 2008, at either 4:00 p.m. or 5:00 p.m.)
13. **Public Works Department**
  - a. Self-Help Program Update  
**ACTION REQUESTED:** Receive information and refer to Public Works Advisory Board
14. **Board of Commissioners' Planning Conference**  
**ACTION REQUESTED:** Establish Date, Location, and Subject Matter
15. **Announcements of Vacancies on Boards and Committees:**
  - a. Juvenile Crime Prevention Council (JCPC): 1) District Attorney or Designee; 2) Substance Abuse Professional; 3) Two Persons Under Age of 18; and 4) Juvenile Defense Attorney
  - b. Adult Care Home Community Advisory Committee
  - c. Farmers Market Committee (1 Member at Large)
  - d. Union County Home and Community Care Block Grant Advisory Committee (4 Vacancies as of December 2007)
  - e. Nursing Home Advisory Committee
  - f. Public Works Advisory Board (1 Vacancy for Unexpired Term Ending 12/31/2009 Due to Resignation Representing Jackson Township)
  - g. Board of Health (4 Vacancies as of January 2008 as follows: one Licensed Dentist; one Licensed Pharmacist; one Licensed Optometrist; and one Licensed Veterinarian)
  - h. Library Board of Trustees (4 Vacancies as follows: one member representing Indian Trail; one member representing Monroe, and two at large representatives)
16. **Appointments to Boards and Committees**
  - a. Carolinas Medical Center - Union - Community Trustee Council (2 Appointments)  
**ACTION REQUESTED:** Approve nominations
  - b. Juvenile Crime Prevention Council (JCPC) - Member of the Business Community
  - c. Nursing Home Advisory Committee
  - d. Adult Care Home Community Advisory Committee**ACTION REQUESTED:** Consider appointments
17. **Commissioners' Comments**
18. **Interim Manager's Comments**

**CONSENT AGENDA  
December 17, 2007**

1. **Minutes**  
**ACTION REQUESTED:** Approve minutes
  
2. **Contracts Over \$5,000**
  - a. Highland Mapping, Inc. - Geodatabase integration (land records data conversion, custom application development and on-site training)
  - b. eVisory - Document Management Consulting Services
  - c. Great America Leasing Corporation - Postage Meter Lease Agreement
  - d. Advanced Imaging Systems - Digital scanning/filming and indexing of records services, retrieval software and maintenance
  - e. HDR, Inc. - Additional construction services for the Stallings and Indian Trail elevated water tank maintenance, repairs and re-painting project (Task Order #34A)
  - f. The Paul J. Rizzo Conference Center at Meadowmont (Planning Conference)**ACTION REQUESTED:** Authorize the Interim County Manager to approve contracts listed as a-f
  
3. **Parks and Recreation - Jesse Helms Park Passive Area/Bridge**  
**ACTION REQUESTED:** Accept Proposal Submitted from Stewart Engineering for engineering services in the amount not to exceed \$109,268.50 and authorize the Interim County Manager to approve contract and Adopt Capital Project Ordinance #89 (Funding is available within the project budget which was approved in the 2007 CIP with funding provided from the FY 07 budget)
  
4. **Communications Department -- Radio Project -- Motorola Agreement (Sole Source)**  
**ACTION REQUESTED:** (i) Approve the purchase of radio equipment from Motorola in the amount of \$7,641,410 (for a 7-tower system) or \$8,570,820 (for an 8-tower system, if necessary) pursuant to the sole source exception to formal bidding [G.S. 143-129(e)(6)]; and (ii) Authorize the County Manager to approve the contract with Motorola when in final form
  
5. **Finance Department**
  - a. Budget Transfer Report for August 2007 - November 2007  
**ACTION REQUESTED:** Approve
  - b. Motor Vehicle Tax Refund Overpayments for November 2007 in the Amount of \$3,624.31  
**ACTION REQUESTED:** Approve
  
6. **Union County Public Schools**
  - a. Marvin Elementary Classroom Additions - Construction Budget
  - b. UCPS FY 2008 CIP Facilities, Planning and Construction Expenses**ACTION REQUESTED:** Adopt Capital Project Ordinance #91
  
7. **General Services - Phase IV Government Center Renovations**  
**ACTION REQUESTED:** Authorize Interim County Manager to approve Change Order G-5 in the Amount of \$21,216.77 as Recommended by Ramsay Burgin Smith Architects

8. **Tax Administrator**
  - a. Releases for November 2007 in the Grand Total Amount of \$160,818.17
  - b. Refunds for November 2007 in the Grand Total Amount of \$11,547.63
  - c. Fifth Motor Vehicle Refund Register for the Period of November 1, 2007 - November 30, 2007, in the Net Grand Total of \$3,668.51-
  - d. Fifth Motor Vehicle Release Register for the Period of November 1, 2007 - November 30, 2007, in the Net Grand Total of \$28,000.66-
  - e. Seventh Motor Vehicle Billing in the Grand Total of \$1,211,967.58

**ACTION REQUESTED:** Approve a-e
  
9. **Health Department**
  - a. Budget Amendment #22 to the Communicable Disease Budget to Appropriate Additional State Funding in the Amount of \$20,000 (No Additional County Funding Requested)  
**ACTION REQUESTED:** Approve
  - b. Budget Amendment #23 to the Environmental Health Budget to Appropriate Additional State Revenue in the Amount of \$500 for Participation in the 2007/2008 Heart Health Survey (No Additional County Funding Requested)  
**ACTION REQUESTED:** Approve
  - c. Budget Amendment # 21 to the Family Planning Budget to Appropriate Additional State Revenue in the Amount of \$16,673 in Bonus Performance Funds (No Additional County Funding Requested)  
**ACTION REQUESTED:** Approve
  - d. Updated Fee Schedule for Health Department  
**ACTION REQUESTED:** Approve updated fee schedule
  
10. **Sheriff's Office**
  - a. Budget Amendment #20 to Appropriate Omnova Foundation Funds in the Amount of \$1,000 for Additional Revenues (No Additional County Funding Requested)  
**ACTION REQUESTED:** Approve
  
11. **Community Shelter**
  - a. Budget Amendment #19 to Appropriate Fund Balance for the Shelter's FY 2007 Remaining Available Funding in the Amount of \$6,250  
**ACTION REQUESTED:** Approve
  
12. **FY 2009 Community Transportation Program Application** (Public Hearing Heard at 7:00 p.m.)  
**ACTION REQUESTED:** Adopt Community Transportation Program Resolution and Authorize Interim County Manager to Approve and Submit Application (Local share of \$38,349 to be provided in FY 2008/2009 Budget)
  
13. **Memorandum of Understanding for School Facilities Planning and Interlocal Cooperation with Town of Fairview**  
**ACTION REQUESTED:** Approve MOU by and among the County, the Board of Education, and the Town of Fairview

#####

**INFORMATION ONLY**

**NO ACTION REQUIRED**

1. Department of Inspections' Monthly Report for November 2007
2. Personnel Report for November 2007
3. Homeland Security - Annual Quality Assurance Program Monitoring Review of the Criminal Justice Partnership Program

**PUBLIC HEARING NOTICE**

**AGENDA ITEM**

# 2  
**MEETING DATE** 12/17/07

This is to inform the public that a public hearing will be held on the proposed FY 2008 Community Transportation Program Application to be submitted to the North Carolina Department of Transportation no later than January 31, 2008. The public hearing will be held on Monday, December 17, 2007, at 7:00 p.m. before the Union County Board of Commissioners in the Commissioners' Board Room located on the first floor, Union County Government Center, 500 North Main Street, Monroe, North Carolina. Those interested in attending the public hearing and needing either auxiliary aids or services under the Americans with Disabilities Act (ADA) or a language translator should contact Lynn West, Clerk to the Board of Commissioners, at 704-283-3853 on or before December 13, 2007.

The Community Transportation Program provides assistance to coordinate existing transportation programs operating in Union County as well as provides transportation options and services for the communities within this service area. These services are currently provided using Demand Response and Subscription Route service. Services are rendered by Union County Transportation.

The total estimated amount requested for the period **July 1, 2008 through June 30, 2009:**

<b>Project</b>	<b>Total Amount</b>	<b>Local Share</b>
Administrative	\$ <u>181,259</u>	\$ <u>27,189</u> (15%)
Capital (Vehicles & Other)	\$ <u>111,600</u>	\$ <u>11,160</u> (10%)
Operating (Small urban & regional systems)	\$ <u>000,000</u>	\$ <u>00,000</u> (50%)
	<b>\$ <u>292,859</u></b>	<b>\$ <u>38,349</u></b>
	<b>Total Funding Requests</b>	<b>Total Local Share</b>

This application may be inspected at Union County Transportation from 8:00 a.m. to 5:00 p.m., Monday through Friday. Written comments should be directed to Lynn West, Clerk to the Board of Commissioners, (704-283-3853), Union County Government Center, Room 922, Monroe, North Carolina 28112, before December 12, 2007.

Lynn G. West, CMC  
Clerk to the Board of Commissioners

Publish on Thursday, December 6, 2007

NORTH CAROLINA,  
UNION COUNTY.

AFFIDAVIT OF PUBLICATION

Before the undersigned, a Notary Public of said County and State, duly commissioned, qualified, and authorized by law to administer oaths,

personally appeared Pat Deese .....

who being first duly sworn, deposes and says: that he is .....

..... Principal Clerk ..... engaged in the publication of a newspaper known as The Enquirer-Journal, published, issued, and entered as second class mail in the City of Monroe in said County and State; that he is authorized to make this affidavit and sworn statement; that the notice or other legal advertisement, a true copy of which is attached hereto, was published in The Enquirer-Journal on the following dates:

..... December 6, 2007 .....

and that the said newspaper in which such notice, paper, document, or legal advertisement was published was, at the time of each and every such publication, a newspaper meeting all the requirements and qualifications of Section 1-597 of the General Statutes of North Carolina and was a qualified newspaper within the meaning of Section 1-597 of the General Statutes of North Carolina.

This 6th day of Dec. 2007  
Pat Deese

Sworn to and subscribed before me, this 6th day of Dec 2007

..... Barbara C. Clark ..... Notary Public

My Commission expires: May 11, 2008

Inches: 7 3/4  
MONROE, N.C. Dec. 6 2007

M

Ad. of Commissioners

Ad#  
ACCOUNT #: 02100167

COST: \$ 75.50

—IN ACCOUNT WITH—

# The Enquirer-Journal

P.O. Box 5040  
500 W. Jefferson St.  
Monroe, N.C. 28111-5040

Important Legal Document, Please Retain

**UNION COUNTY  
BOARD OF COMMISSIONERS**

**ACTION AGENDA ITEM ABSTRACT**

Meeting Date: 12/17/07

Action Agenda Item No. 3  
(Central Admin. use only)

**SUBJECT:** Text Amendment Section Section 15 Definitions, Section 180N Shopping Center, and Section 146 Table of Uses

---

**DEPARTMENT:** Planning

**PUBLIC HEARING:** Yes

---

**ATTACHMENT(S):**  
Text Amendment Section 15,  
Section 180N and Section 146

**INFORMATION CONTACT:**  
Richard Black

---

Motion and vote from Union County  
Planning Board

**TELEPHONE NUMBERS:**  
(704) 292-2580

---

---

**DEPARTMENT'S RECOMMENDED ACTION:** To Hold a Public Hearing to amend Sections 15, 180N, and 146 of the Union County Land Use Ordinance

**BACKGROUND:** At the December 4, 2007 regular scheduled Planning Board meeting, the Planning Board recommended amending Section 15 to add a definition of "Retail Establishment" and delete terms and related definitions of "Shopping Center, Class A" and "Shopping Center, Class B"; Section 180N to replace subsection h with "Hours of Operations"; and Section 146 to replace "Retail Sales", "Retail Sales Misc", and "Shopping Center - Class A and B" with "Retail Establishments or Shopping Centers" according the amount of total floor area: less than 25,000 square feet (sq ft), 25,000-50,000 sq ft, 50,001-120,000 sq ft and greater than 120,000 sq ft. The Planning Board voted 7 to 0 to recommend these text amendments. The proposed text amendments are consistent with the adopted Union County Land Use Plan.

**FINANCIAL IMPACT:**

---

**Legal Dept. Comments if applicable:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

---

**Finance Dept. Comments if applicable:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



**Manager Recommendation:**

---

---

---

PROPOSED AMENDMENTS TO  
UNION COUNTY LAND USE ORDINANCE  
DECEMBER, 2007

1. **Section 15 – Definition of Basic Terms**

**Retail Establishment:** *A building, property, use or activity, the principal purpose of which is the sale of goods, products, or merchandise directly to the consumer. Any use that could be classified as a Retail Establishment but also could be classified as another use within the Table of Uses (e.g., Variety Store) and that has a total floor area of at least 25,000 square feet shall be considered solely a Retail Establishment and not such other use (e.g., Variety Store) when determining whether that use is permitted in a particular zoning district.*

2. **Shopping Centers:** A group of two (2) or more retail establishments ~~uses~~ constructed and developed in one (1) or more phrases with customer and employee parking and merchandise and other loading facilities provided on-site. A shopping center may be located and developed on one (1) or more lots and may include one (1) or more principal buildings.

~~**Shopping Center, Class A:** A shopping center containing up to one hundred twenty thousand (120,000) square feet of gross leasable area.~~

~~**Shopping Center, Class B:** A shopping center containing over (120,000) square feet of gross leasable area.~~

3. The title of Section 180N shall be changed to the following:

**Section 180N – Shopping Centers and Retail Establishments Exceeding 50,000 sq ft of total floor area**

4. The first sentence of Section 180N shall be replaced with the following:

~~A Shopping Center, as defined in Article II, Section 15 or for those retail sales Establishments which exceeds 50,000 sq./ft. of total floor area.~~

***Shopping Centers and Retail Establishments which exceed 50,000 square feet of total floor area shall comply with the requirements of this Section.***

**h. Consideration of hours of operation**

5. Subsection h. of Section 180N, shall be replaced with the following:

- h. Hours of operation. Hours of operation shall be limited to between 6:00 AM and 11:00 PM for any building (including related outdoor sales area) of a Shopping Center or Retail Establishment within 200 feet of a property with a single-family residence and for any building where the primary parking area for said building is within 200 feet of a property with a single-family residence. If the development consists of one Retail Establishment or Shopping Center with only one building, the hours of operation will be limited to between 6:00 AM and 11:00 PM if a building or any parking area is within 200 feet of a property with a single-family residence. This 200 foot distance shall be measured from the closest point on the property line of the lot with the single-family residence to the closest part of each separate building or primary parking area for said building of the Shopping Center or Retail Establishment.

6. Delete from the Table of Uses (Section 147) the following uses: "Retail Sales (total floor area greater than 50,000 sq/ft)", "Retail Sales Misc", "Shopping Center – Class A (up to 25,000 – 120,000 sq. ft.)",

and "Shopping Center – Class B (over 120,000 sq. ft.)" and add to the Table of Uses per attached Proposed Amendment – Table of Uses (Exhibit 1).

**Replace deleted uses with following:**

**Exhibit 1**

**Proposed Amendment – Table of Uses**

Use	Supplemental Regulation Section Number or Article	Parking Requirement Found in Section 291 (e)	B-1	B-2	B-3	B-4	HC
Retail Establishments or Shopping Centers, less than 25,000 sq ft of total floor area		2.120	Z	Z	Z	Z	Z
Retail Establishments or Shopping Centers, 25,000-50,000 sq ft of total floor area		2.120	S	S		Z	Z
Retail Establishments or Shopping Centers, 50,001-120,000 sq ft of total floor area	180 (N)	4.110	Ss	Ss		Ss	Z
Retail Establishments or Shopping Centers, greater than 120,000 sq ft of total floor area	180 (N)	4.110				Ss	Z

Z – Permitted by Right

S – Special Use Permit Required

Ss – Supplemental Regulations Apply (See Column 2)

Note: both parking requirements (2.120 and 4.110) have the same requirement – 1 space per 400 sq ft of gross floor area

**The following is from the Union County Planning Board meeting that was held on Tuesday, December 4, 2007:**

**ITEM NUMBER FIVE**

Land Use Ordinance Text Amendments – Section 15 Definitions, Section 180N Shopping Center, and Section 146 Table of Uses

Richard Black, Interim County Manager/Planning Division Director, reviewed with the Planning Board with proposed Text Amendment changes. Mr. Black said that in Section 15, it was being proposed to add a definition of retail establishments. He noted that the word “use” would replace the word “establishment” in the definition of Shopping Center and the terms Shopping Center A (up to 120,000 sq ft) and Shopping Center B (greater than 120,000 sq. ft.) would be deleted. Mr. Black also pointed out that subsection h. of Section 180N would be replaced with specific standards for regulating hours of operation and the Table of Uses (Section 147) would be amended to reflect retail establishments and shopping centers based on their amount of total floor area.

***Motion was made by Robert Allen and seconded by Russell Cox to send to the Board of County Commissioners, with a vote of 7 to 0, to add the definition for retail establishments, deleting the general retail categories such as miscellaneous retail sales, retail sales in a single building greater than 50,000 sq. ft., Shopping Center, Class A up to 120,000 sq ft., Shopping Centers, Class B over 120,000 sq. ft. and putting retail establishments or shopping centers into four categories, being regulated by their size; less than 25,000 sq ft., 25,000-50,000 sq. ft., 50,001-120,000 sq. ft., and greater than 120,000 sq. ft. of total floor area.***

**PROPOSED AMENDMENTS TO  
UNION COUNTY LAND USE ORDINANCE  
DECEMBER, 2007**

- 1. A definition of “Retail Establishment” shall be added to Section 15, as set forth below:

**Definitions:**

Retail Establishment: A building, property, use or activity, the principal purpose of which is the sale of goods, products, or merchandise directly to the consumer. Any use that could be classified as a Retail Establishment but also could be classified as another use within the Table of Uses (e.g., Variety Store) and that has a total floor area of at least 25,000 square feet shall be considered solely a Retail Establishment and not such other use (e.g., Variety Store) when determining whether that use is permitted in a particular zoning district.

- 2. In Section 15 concerning definitions, in the definition of “Shopping Center”, the word “establishment” between the words “retail” and “constructed” will be deleted and replaced with the word “use”. Also, the terms and related definitions of “Shopping Center, Class A” and “Shopping Center, Class B” shall be deleted.

- 3. The title of Section 180N shall be changed to the following:

**Section 180N – Shopping Centers and Retail Establishments Exceeding 50,000 sq ft of total floor area**

- 4. The first sentence of Section 180N shall be replaced with the following:

Shopping Centers and Retail Establishments which exceed 50,000 square feet of total floor area shall comply with the requirements of this Section.

5. Subsection h. of Section 180N, shall be replaced with the following:
  - h. Hours of operation. Hours of operation shall be limited to between 6:00 AM and 11:00 PM for any building (including related outdoor sales area) of a Shopping Center or Retail Establishment within 200 feet of a property with a single-family residence and for any building where the primary parking area for said building is within 200 feet of a property with a single-family residence. If the development consists of one Retail Establishment or Shopping Center with only one building, the hours of operation will be limited to between 6:00 AM and 11:00 PM if a building or any parking area is within 200 feet of a property with a single-family residence. This 200 foot distance shall be measured from the closest point on the property line of the lot with the single-family residence to the closest part of each separate building or primary parking area for said building of the Shopping Center or Retail Establishment.
  
6. Delete from the Table of Uses (Section 147) the following uses: "Retail Sales (total floor area greater than 50,000 sq/ft)", "Retail Sales Misc", "Shopping Center – Class A (up to 25,000 – 120,000 sq. ft.)", and "Shopping Center – Class B (over 120,000 sq. ft.)" and add to the Table of Uses per attached Proposed Amendment – Table of Uses (Exhibit 1).

**Exhibit 1**

**Proposed Amendment – Table of Uses**

Use	Supplemental Regulation Section Number or Article	Parking Requirement Found in Section 291 (e)	B-1	B-2	B-3	B-4	HC
Retail Establishments or Shopping Centers, less than 25,000 sq ft of total floor area		2.120	Z	Z	Z	Z	Z
Retail Establishments or Shopping Centers, 25,000-50,000 sq ft of total floor area		2.120	S	S		Z	Z
Retail Establishments or Shopping Centers, 50,001-120,000 sq ft of total floor area	180 (N)	4.110	Ss	Ss		Ss	Z
Retail Establishments or Shopping Centers, greater than 120,000 sq ft of total floor area	180 (N)	4.110				Ss	Z

***DRAFT***

***DRAFT***

Z – Permitted by Right  
S – Special Use Permit Required  
Ss – Supplemental Regulations Apply (See Column 2)

Note: both parking requirements (2.120 and 4.110) have the same requirement – 1 space per 400 sq ft of gross floor area

## **PUBLIC NOTICE**

**NOTICE IS HEREBY GIVEN** that the Union County Board of Commissioners will on Monday, December 17, 2007, at 7:00 p.m. in the Commissioners' Board Room, Room 118, First Floor, Union County Government Center, 500 North Main Street, Monroe, North Carolina, conduct a public hearing to receive comments from the public on the amendments and petitions set forth below.

- 1. A definition of "Retail Establishment" shall be added to Section 15, as set forth below:**

### **Definitions:**

**Retail Establishment:** A building, property, use or activity, the principal purpose of which is the sale of goods, products, or merchandise directly to the consumer. Any use that could be classified as a Retail Establishment but also could be classified as another use within the Table of Uses (e.g., Variety Store) and that has a total floor area of at least 25,000 square feet shall be considered solely a Retail Establishment and not such other use (e.g., Variety Store) when determining whether that use is permitted in a particular zoning district.

- 2. In Section 15 concerning definitions, in the definition of "Shopping Center", the word "establishment" between the words "retail" and "constructed" will be deleted and replaced with the word "use". Also, the terms and related definitions of "Shopping Center, Class A" and "Shopping Center, Class B" shall be deleted.**
- 3. The title of Section 180N shall be changed to the following:**

### **Section 180N – Shopping Centers and Retail Establishments Exceeding 50,000 sq ft of total floor area**

- 4. The first sentence of Section 180N shall be replaced with the following:**

**Shopping Centers and Retail Establishments which exceed 50,000 square feet of total floor area shall comply with the requirements of this Section.**

- 5. Subsection h. of Section 180N, shall be replaced with the following:**

**h. Hours of operation. Hours of operation shall be limited to between**

**6:00 AM and 11:00 PM for any building (including related outdoor sales area) of a Shopping Center or Retail Establishment within 200 feet of a property with a single-family residence and for any building where the primary parking area for said building is within 200 feet of a property with a single-family residence. If the development consists of one Retail Establishment or Shopping Center with only one building, the hours of operation will be limited to between 6:00 AM and 11:00 PM if a building or any parking area is within 200 feet of a property with a single-family residence. This 200 foot distance shall be measured from the closest point on the property line of the lot with the single-family residence to the closest part of each separate building or primary parking area for said building of the Shopping Center or Retail Establishment.**

- 6. Delete from the Table of Uses (Section 147) the following uses: “Retail Sales (total floor area greater than 50,000 sq/ft)”, “Retail Sales Misc”, “Shopping Center – Class A (up to 25,000 – 120,000 sq. ft.)”, and “Shopping Center – Class B (over 120,000 sq. ft.)” and add to the Table of Uses per attached Proposed Amendment – Table of Uses (Exhibit 1).**
- 7. Add to the Table of Uses (Section 147) the following uses: “Retail Establishments or Shopping Centers less than 25,000 sq ft of total floor area Permitted by Right in B-1, B-2, B-3, B-4, and HC Zoning Districts”, “Retail Establishments or Shopping Centers, 25,000 – 50,000 sq ft of total floor area require a Special Use Permit in B-1 and B-2 and Permitted by Right in B-4, and HC Zoning Districts”, “Retail Establishments or Shopping Centers, 50,001 – 120,000 sq ft of total floor area require a Special Use Permit with Supplemental Regulations specified in Section 180N in B-1, B-2, and B-4 and Permitted by Right in HC Zoning Districts”, and “Retail Establishments or Shopping Centers greater than 120,000 sq ft of total floor area require a Special Use Permit with Supplemental Regulations specified in Section 180N in B-4 and Permitted by Right in HC Zoning Districts”. Parking requirements for all of the above uses have the same requirement - 1 space per 400 square feet of gross floor area.**

The proposed amendments may later undergo, without further notice, substantial changes resulting from objections, debate, and discussions at the hearing.

The full text and/or supporting documents relative to the proposed amendments are available for inspection and study at the Union County Planning Department located at 407 North Main Street, Room #149, Monroe, NC from 8:00 a.m. to 5:00 p.m. Monday through Friday. Anyone having any questions on the above petition or amendments may contact the Planning Department at 704-283-3565.



Any person requesting a sign language interpreter, please call (704) 225-8554 and make a request at least 96 hours in advance. Any other special assistance needed by an individual due to a disability under the Americans with Disabilities Act should call (704) 283-3810 and make a request at least 96 hours in advance.

Lynn G. West

Clerk to the Board

Publish on: Thursday, December 6, 2007, and Tuesday, December 11, 2007

NORTH CAROLINA,  
UNION COUNTY.

**AFFIDAVIT OF PUBLICATION**

Before the undersigned, a Notary Public of said County and State, duly commissioned, qualified, and authorized by law to administer oaths, personally appeared Angela Duncan

who being first duly sworn, deposes and says: that he is Principal Clerk

engaged in the publication of a newspaper known as The Enquirer-Journal, published, issued, and entered as second class mail in the City of Monroe in said County and State; that he is authorized to make this affidavit and sworn statement; that the notice or other legal advertisement, a true copy of which is attached hereto, was published in The Enquirer-Journal on the following dates:

Dec. 6, 11, 2007

and that the said newspaper in which such notice, paper, document, or legal advertisement was published was, at the time of each and every such publication, a newspaper meeting all the requirements and qualifications of Section 1-597 of the General Statutes of North Carolina and was a qualified newspaper within the meaning of Section 1-597 of the General Statutes of North Carolina.

This 11 day of Dec. 2007

Angela Duncan

Sworn to and subscribed before me, this 11 day of Dec. 2007

[Signature] Notary Public

My Commission expires: May 11, 2008

Inches: 19 1/2  
MONROE, N.C. Dec 11, 2007

Union County Ad. of Commission Ad# ACCOUNT #: 02100167

COST: \$ 378.92

—IN ACCOUNT WITH—

# The Enquirer-Journal

P.O. Box 5040  
500 W. Jefferson St.  
Monroe, N.C. 28111-5040

Important Legal Document Please Retain

**UNION COUNTY  
BOARD OF COMMISSIONERS**

**ACTION AGENDA ITEM ABSTRACT**

Meeting Date: 12/17/07

Action Agenda Item No. 5  
(Central Admin. use only)

**SUBJECT:** Discussion of Commissioners' Comments

---

**DEPARTMENT:** Board of  
Commissioners

**PUBLIC HEARING:** No

**ATTACHMENT(S):**

**INFORMATION CONTACT:**  
Chairman Allan Baucom

**TELEPHONE NUMBERS:**

---

---

**DEPARTMENT'S RECOMMENDED ACTION:** Discussion

**BACKGROUND:**

**FINANCIAL IMPACT:**

---

**Legal Dept. Comments if applicable:** \_\_\_\_\_

\_\_\_\_\_

---

**Finance Dept. Comments if applicable:** \_\_\_\_\_

\_\_\_\_\_

---

**Manager Recommendation:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Summary of Major Terms and Conditions

Item	Vendor Name	Purpose	Payment Terms	Comprehensive Plans	Budget A
<b>Agenda Item - Contracts Over \$5,000 (List)</b>					
	Highland Mapping, Inc.	Geodatabase layers integration (land records data conversion, custom application development and on-site training).	\$ 27,060 Lump sum amount (NTE)	Operating Budget – 2008	n/a
	eVisory	Assessment of County Enterprise Content Management (ECM, records management, retention and retrieval), development of implementation options, prioritization, ROI.	\$ 45,000 Assessment (NTE) 12,000 Reimbursables (NTE) \$ 57,000	Operating Budget – 2008	n/a
	GreatAmerica Leasing Corporation	Postage meter lease agreement.	\$ 21,903 5 year agreement (quarterly payments)	Operating Budget – 2008 Operating Budgets – Future	n/a
	Advanced Imaging Systems	Digital scanning/filming and indexing of records services, retrieval software and maintenance.	\$ 1,995 Retrieval software 320 SW maint. (annual) 9,685 Per records/service charges \$ 12,000 Estimated annual amount (NTE)	Operating Budget – 2008 Operating Budgets – Future	n/a
	HDR, Inc.	Additional construction services for the Stallings and Indian Trail elevated water tank maintenance, repairs and repainting project (TO#34A; original TO#34 approved February 5, 2007 NTE)	\$ 60,500 Lump sum amount (NTE)	Water & Sewer Master Plan CIP2006 Capital Project Ordinance	n/a
	UNC Kenan-Flagler Business School - Rizzo Conference Center	Conference Center facilities for BOCC annual planning conference	\$ 10,100 Estimated contract total	Operating Budget – 2008	n/a

MEETING DATE 12/17/07

**UNION COUNTY  
BOARD OF COMMISSIONERS**

**ACTION AGENDA ITEM ABSTRACT  
Meeting Date: 12/5/07**

**Action Agenda Item No. 813**  
(Central Admin. use only)

**SUBJECT:** Stewart Engineering, Inc./ Jesse Helms Park Passive Area / Bridge

**DEPARTMENT:** Parks and Recreation      **PUBLIC HEARING:** No

**ATTACHMENT(S):** Proposal from Stewart Engineering.      **INFORMATION CONTACT:**  
Wanda Smith, Director  
Barry Wyatt, Gen.Serv./Purchasing

**TELEPHONE NUMBERS:**  
704-843-3919  
704-283-3868

---

**DEPARTMENT'S RECOMMENDED ACTION:** Accept proposal as submitted from Stewart Engineering in the amount not to exceed \$109,268.50 (including contingencies of \$7,080, and reimbursables not to exceed \$2,500). Permits are estimated at \$5,000 and are to be paid by Union County. Also request authorization for the Interim County Manager to execute agreement upon approval by Legal.

**BACKGROUND:** RFQ's were advertised and accepted through the County's Purchasing Department for Architectural/Engineering Services to assist with Planning, Design, Engineering, Construction Documents, Cost Analysis, Specifications, and Consturction Administration, for the development of Jesse Helms Park Passive Area and Associated Projects. Phase I of this project is Pedestrian/Vehicular/Emergency ingress/egress over Flag Branch Creek. A four-person team (including Purchasing Director Barry Wyatt and P&R Advisory Chairman Andy Williams) reviewed RFQ"s and selected Stewart Engineering as the most qualified firm for the project.

**FINANCIAL IMPACT:** Estimated total cost for Phase I of this project (including A/E and Reimbursables) is \$499,000 and is included in our current budget 40-561374-5570-PR041.

---

**Legal Dept. Comments if applicable:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

---

**Finance Dept. Comments if applicable:** \_\_\_\_\_

---

---

---

**Manager Recommendation:** \_\_\_\_\_

---

---



October 19, 2007  
**Revised October 26, 2007**  
**Revised November 28, 2007**

Ms. Wanda M. Smith, Director  
Union County Parks and Recreation  
Cane Creek Park  
5213 Harkey Road  
Waxhaw, NC 28173

Re: Proposal for Engineering Services  
Jesse Helms Park: Phase I  
Flag Branch Creek Bridge Crossing

Dear Ms. Smith:

Thanks so much for meeting with the Stewart team last week in order to clarify the Scope of Services and the County's expectations for this project. Based upon that meeting and the other materials that you and your staff have provided, we offer the following Project Description, Scope of Services/Project Approach and Fees for this project:

**PROJECT DESCRIPTION:**

This project, known as Phase 1 Jesse Helms Park Passive Area, will consist of an ingress/egress over Flag Branch Creek in order to connect the existing Agricultural Center facility to the rest of the park, which is currently undeveloped. Thus, this phase of the project will consist of the following improvements:

1. Extension of a two way road from the existing parking lot behind the Agricultural Center to the creek. This driveway will be designed to accommodate all types of vehicular traffic including bicycles, cars, emergency and construction vehicles.
2. The design of a trail between the existing parking lot to the bridge in order to accommodate pedestrian traffic.
3. Design of a bridge or culvert across Flag Branch Creek. This bridge will also be designed to accommodate pedestrians, bicycles, cars, horse trailers, emergency and construction vehicles. There will be a driveway terminus that will extend approximately 50 feet beyond the creek.

The funding for this project is \$499,000.00 including all A/E services and fees.

**SCOPE OF SERVICES/PROJECT APPROACH:**

The following describes the Scope of Services anticipated for this project which also translates to our proposed project approach:

**PRE-DESIGN SERVICES:**

1. **Surveying Services** to include field verification and mapping of the following areas:  
  
-A topographic and existing conditions survey of the existing parking lot from the edge of pavement to 200 linear feet up the existing drive towards the Agricultural Center.



-A 100 foot wide topographic corridor survey from the existing parking lot to 200 linear feet beyond Flag Branch Creek.

-Elevation and Cross Sections of the creek at the estimated center line of the bridge and at 25, 100, 200 and 300 feet upstream and 25, 100 and 200 feet downstream from the estimated bridge location.

-An existing conditions survey of the box culverts beneath Presson Road.

This survey will include existing topography at 1 foot contour intervals and field locate and map existing trees 12 inch caliper and greater within the 100 foot wide road and bridge corridor.

## **2. Geotechnical Services:**

See attached Proposal from Terracon dated October 18, 2007.

## **DESIGN SERVICES:**

### **1. Hydrologic Study/Bridge Design (Stewart/Raleigh):**

**A. Functional Design** - Activity will begin by assembling and studying all available project information including environmental documents, surveys and FEMA documents. Once additional concerns are identified, a site visit will be made to further evaluate constraints and opportunities. Roadway concepts will begin with establishment of preliminary horizontal and vertical alignments and tabulation of design criteria. Studies will be made between alternate designs to minimize project cost. Bridge concepts will then be developed for the purpose of hydraulic analysis. The vertical roadway alignment will then be modified in response to the bridge concepts.

With respect to the environmental process, streams and any wetland boundaries will be delineated and coordinated with the Army Corps of Engineers early in the process. At the completion of functional design a permit application will be developed for submittal to the Army Corps of Engineers and NCDENR DWQ.

**B. Hydraulic Design** - All available USGS and FEMA data will be assembled and studied. It is anticipated that the project will require hydraulics, erosion control, permits and water quality measures. The project footprint is in a FEMA Detailed Study area. The floodway is within the design limits for a majority of the project. The location of the stream and its floodway presents challenges for the hydraulic engineer, and will require tight coordination with the roadway and bridge engineers. The impact of the proposed crossing will be studied with the FEMA model in mind. Span arrangements, bridge width, roadway alignment (vertical and horizontal), and fill limits will be scrutinized to minimize impacts. The design shall maintain a functioning level as to not present potential of damage due to flooding for the highway or adjacent properties.

**C. Preliminary Bridge and Roadway Alternatives** - Early coordination within the Design Team and Union County Parks & Recreation will determine the controlling parameters for the stream crossing. Initial tasks will involve identifying optional bridge types, pier locations, span lengths, the roadway typical section and alternate vertical alignments. Establishing these parameters early in project development will eliminate late-stage variations, which can





**STEWART**

have significant effects on the project schedule. The bridge typical section will be designed to accommodate pedestrian and bicycle traffic and Stewart will prepare estimates of probable construction costs for the top two bridge choices.

Studies will be made between alternate designs to develop comparative pros and cons for each. Upon evaluating the functional designs the preferred alternate will be determined. The horizontal and vertical alignments as well as the design criteria from the functional design phase will be refined. HEC RAS models for pre and post conditions will be established as required to provide the appropriate hydraulic opening.

The preliminary design is expected to include two alternates. The profile is anticipated to be different for each bridge type. The roadway profile will also be extended beyond the construction limits for the purpose of extending the roadway at a later date. Also, while it will be our objective to avoid reconstruction of the existing roadway doing so is likely to take extra effort. Alternate crest vertical curve and grades will be developed to identify a preferred solution that responds to existing conditions, but also the desired pedestrian and bicycle access.

- D. Final Bridge and Roadway Design/Construction Documents –** The final bridge design will include foundations, substructure, and superstructure including railings and aesthetic treatment. Roadway and lateral ditches, if required, will be designed for stability and appropriate erosion protection measures. Water quality will be evaluated to minimize the impact to the stream ecosystems by implementing Stormwater Best Management Practices. This Phase of Services will also include permitting.

**Assumptions:**

- **Two bridge type alternates will be developed thru Functional Design. For the purpose of fee and scope proposals one is assumed to be a three span cored slab structure up to 100 feet in length. The second alternate will be a single span prefabricated structure.**
- **Aesthetic treatment while desirable will be limited due to budget. Aesthetic treatment is anticipated on the bridge rails while maintaining AASHTO standards.**
- **Alternate roadway vertical profiles will be developed for the purpose of responding to bridge options and hydraulic analysis.**
- **Crest and sag vertical curves are anticipated due to the site characteristics and elevation drop.**
- **Roadway design will be for a two lane section with unpaved shoulders. The roadway will extend from the parking lot of the Ag Center to point approximately 50 feet beyond the bridge.**



**STEWART**

- **Pedestrian and bicycle access will be accommodated on the bridge. Beyond the limits of the bridge pedestrian trails will be recognized as part of the ultimate design. Due to budget constraints they will not be part of Phase I.**
- **Modifications to NC Flood Mapping is outside the anticipated scope of work.**

**POST DESIGN SERVICES:**

**1. Bid Phase:**

Upon completion of the Construction Documents and Permitting Phase, Stewart will assist the Owner with the Bid Phase of this project. We will Advertise the project for Bid, prepare the standard Bid Form and attend a Pre-Bid meeting and the Bid Opening, as well as answer questions from contractors and prepare necessary addenda. Once the bids have been received, we will evaluate/certify the bids and make a recommendation to award the contract. We will assist Union County Park and Recreation prepare a contract to the Contractor awarded the project.

This project will be bid as a typical Design/Bid/Construct to a Single Prime Contractor.

**2. Construction Administration Services:**

- A. Stewart Engineering shall provide construction observation and other construction related services on an as needed, or as requested basis, during the construction process. This Scope of Services estimates that construction will be completed in 6 months from award of the construction contract. Work will generally include review of shop drawing submittals, a maximum of 8 to 10 site observation visits and reports for the site related improvements, attendance at construction meetings during normal site visits, and preparation of project close out documents and punch lists for sitework related items and the construction of the bridge which will be completed by Stewart's Special Inspections Department.
- B. Terracon will provide Inspection Services for Materials and Testing per their attached summary.

**FEES:**

**Summary of Pre-Design Scope Items (Proposed Fee - Total \$15,300 Lump Sum)**

**Summary of Design Scope Items (Proposed Fee - Total \$70,300 Lump Sum/includes Reimbursables and Permit Fees)**

**Summary of Construction Phase Scope Items (Proposed Fee - Total \$27,868.50 Lump Sum/includes Contingency)**



## STEWART PRE-DESIGN SERVICES:

- **Existing Conditions Survey (\$8,500)**
- **Geotechnical Services (\$6,800)**
  - **See attached Proposal from Terracon dated October 16, 2007**
  - With \$800 bulldozer contingency for access

### DESIGN SERVICES:

- **Permit Drawings (\$4,800)**
  - Develop permit drawings for submittal to DWQ and Corp of Engineers.
- **Hydraulic Design (\$12,500)**
  - Hec RAS modeling for two alternate bridge openings.
  -
- **Preliminary Bridge and Roadway Design (\$20,500)**
  - Alternatives and Cost Evaluation
- **Final Bridge and Roadway Design (\$25,000) Design**
  - Functional (Concept) Design of two alternates.
  - Preliminary and Final bridge design and construction documents for selected alternate.
  - Several Preliminary Grading Alternatives to evaluate the transition from the parking lot to the bridge.
  - Alternate vertical profiles in response to bridge alternates and hydraulic analysis.
  - Typical Section, horizontal and vertical alignment design.
  - Drainage and erosion control plans.
  - Utility coordination if required (utility design is not included).
  - Construction documents.
- **Reimbursables (at Direct Cost Not to Exceed \$2,500)**
  - Includes in house printing and plotting, reproductions, deliveries, and mileage for site visits and meetings.
  - This not to exceed fee assumes that all plan review and permit fees will be paid by Union County, NC at the time they are incurred.
  - **Plan Review and Permit Costs (\$5,000 estimate)**  
To be paid by Union County



**STEWART**

**CONSTRUCTION PHASE SERVICES:**

- **Bid Phase Services (\$3,500)**
- **Construction Administration Services for Site Related Improvements (\$10,000) by Stewart Engineering**
- **Materials Testing During Construction for the Bridge (\$8,088.50) Terracon**  
See attached Inspection Services proposal from Terracon
- **Contingency 10% of Total Design Fee (\$6,280)**

**ADDITIONAL SERVICES**

Any Item not contained in the Scope of Services will be deemed an additional service. Additional services may be provided at the Owner's written request for a fee based on our standard hourly rates or on a negotiated fee basis.

We will be pleased to execute an AIA Document C141 or this document may serve as an Architect - Consulting Engineers Agreement. Included in the agreement are the standard Hourly Rate Schedule (to be used if additional services are required), Additional Services and Conditions of the Agreement. Please execute and return a copy of the Agreement to this office.

Do not hesitate to contact us if you have any questions regarding our proposal. Please give us the opportunity to clarify any assumptions or to revise the estimate if it appears that we have misunderstood some portion of the scope of services.

We are pleased to have the opportunity to provide these professional engineering services to your firm. We look forward to working with you.

Respectfully submitted:

STEWART ENGINEERING, INC.

Teresa L. Hawkins, RLA, ASLA, LEED\* AP

Date: 11/20/09

Approved by:

UNION COUNTY PARKS AND RECREATION

\_\_\_\_\_  
Signature

Date: \_\_\_\_\_

Encl.

Q:/Proposals/2007/112707JesseHelmsParkPhase1Rev.3



**STEWART**

**STEWART ENGINEERING, INC.  
Conditions of the Agreement**

**1.0 Payments on Account**

- 1.1 Invoices for Stewart Engineering, Inc.'s (SEI) services shall be submitted, at SEI's option, either upon completion of any phase of service or on a monthly basis. Invoices shall be payable when rendered and shall be considered PAST DUE if not paid within 30 days after the invoice date.
- 1.2 Any inquiry or questions concerning the substance or content of an invoice shall be made to SEI in writing within 10 days of receipt of the invoice. A failure to notify SEI within this period shall constitute an acknowledgment that the service has been provided and is correct.

**2.0 Late Payments**

- 2.1 A service charge will be charged at the rate of 1.5% (18% annual percentage rate) per month or the maximum allowable by law on the then outstanding balance of PAST DUE accounts. In the event any portion of an account remains unpaid 90 days after billing, the Client shall pay all costs of collection, including reasonable attorney's fees.
- 2.2 In the event that any portion of an account remains unpaid 30 days after billing, SEI may, without waiving any claim or right against the Client, and without liability whatsoever to the Client, suspend or terminate the performance of all services.

**3.0 Insurance**

- 3.1 The SEI shall secure and endeavor to maintain professional liability insurance, commercial general liability insurance to protect SEI from claims for negligence, bodily injury, death or property damage which may arise out of the performance of SEI's services under this Agreement, and from claims under the Worker's Compensation Acts. SEI shall, if requested in writing, issue certificate confirming such insurance to the Client.

**4.0 Indemnifications**

- 4.1 The Client shall indemnify and hold harmless SEI and all of its personnel, from and against any and all claims, damages, losses and expenses (including reasonable attorney's fees) to the extent they are caused by the negligent act, error, or omissions by the Client in performance of its services under this Agreement, subject to the provisions in the paragraph below on Risk Allocation.
- 4.2 SEI shall indemnify and hold harmless the Client and its personnel from and against any and all claims, damages, losses, and expenses (including reasonable attorney's fees) to the extent they are caused by the negligent act, error, or omissions by SEI in performance of its services under this Agreement, subject to the provisions in the paragraph below on Risk Allocation.
- 4.3 Sub-Consultant(s) shall indemnify & hold harmless Consultant & Client from and against all claims, losses, damages, and expenses (including attorney's fees and defense costs) to the extent such claims, losses, damages, or expenses are caused by any negligent act, error, or



**STEWART**

omission of Sub-Consultant or any person or organization for whom the Sub-Consultant is legally liable.

**5.0 Risk Allocation**

5.1 In recognition of the relative risks, rewards and benefits of the Project to both the Client and SEI, the risks have been allocated such that the Client agrees that, to the fullest extent permitted by law, SEI's total liability to the Client for any and all injuries, claims, losses, expenses, damages or claim expenses rising out of this Agreement, from any cause or causes, shall not exceed the amount of \$250,000. Such causes include, but are not limited to, SEI's negligence, errors, omissions, strict liability, breach of contract or breach of warranty.

**6.0 Reuse of Documents**

6.1 All documents including calculations, computer files, drawings, and specifications prepared by SEI pursuant to this Agreement are instruments of professional service intended for the one-time use in construction of this project. They are and shall remain the property of SEI. Any reuse without written approval or adaptation by SEI is prohibited.

**7.0 Opinion of Probable Construction Costs**

7.1 SEI's opinion of probable construction costs, if rendered as a service under this Agreement, is based on assumed labor costs and approximate quantities of material and equipment, and therefore is of a conditional character. SEI cannot guarantee the cost of work to be performed by others since market or bidding conditions can change at any time and changes in the scope or quality of the Project may affect estimates.

**8.0 Mediation**

8.1 The parties hereby agree that, they shall endeavor to resolve their claims by mediation which, unless the parties mutually agree otherwise, shall be in accordance with the construction industry mediation rules of the American Arbitration Association. Once a dispute or claim has arisen between the parties, mediation shall be conducted as soon as practicable. Either party may request mediation to any claims or disputes, at any time, by serving the other party with a written request for mediation setting forth the claim(s) or dispute(s) that are to be the subject of the mediation. The parties shall share any mediator fees and any filing fees equally. In addition, any agreement reached in mediation shall be enforceable as a binding settlement agreement in any court having jurisdiction over such agreement.

**9.0 Reimbursable Expenses**

9.1 Reimbursable expenses will be billed at 1.10 times direct cost in addition to the lump sum and hourly fees above. Reimbursables shall include in house printing and plotting, reproductions, deliveries, and mileage for site visits and meetings.

## Standard Hourly Rates



**STEWART**

<b>CLASSIFICATION</b>	<b>BILLABLE RATE</b>
-----------------------	----------------------

Managing Principal	\$175/hour
Principal	\$135/hour
Project Manager	\$110/hour
Professional Engineer	\$95/hour
Engineering Intern	\$75/hour
Senior Landscape Architect	\$95/hour
Project Landscape Architect	\$85/hour
Landscape Designer	\$75/hour
Construction Services Manager	\$95/hour
Construction Administrator	\$65/hour
Technician II	\$75/hour
Technician I	\$55/hour
Administration	\$45/hour

### **SURVEYING**

Surveying Crew	\$120/hour
Professional Land Surveyor Project Manager	\$110/hour
Surveying Technician	\$ 75/hour

### **REIMBURSABLES**

Plotted Base Paper	\$5.00/sheet
Plotted Base Vellum	\$7.50/sheet
Plotted Base Mylars	\$10.50/sheet
Plotter Base Paper (Colored)	\$10.00/Ln. foot
Blue Prints	\$1.50/sheet
Photocopies (8 ½ x 11)	\$.08/sheet
Photocopies (11 x 17)	\$.10/sheet
Mileage	\$.445/mile
Telephone/Courier	As Incurred
Double Sided Photocopies	\$.12/sheet
Color Copies (8 ½ x 11)	\$1.00/sheet
Card Stock	\$.15/sheet
Fax (Local)	\$.50/sheet
Fax (Long Distance)	\$.75/sheet



STEWART

## **Requests from the County Purchasing Director and Parks and Recreation Staff**

**Wanda all of our revisions to the Proposal are in "red".**

- Please show a separate line-item for the Construction Administration Phase of the Project - **Okay, we've added Construction Administration and Material and Testing Services for both Stewart and Terracon.**
- Please show a separate line-item for contingency - **Okay, this is shown on Page 6. A Contingency for a design fee is unusual, but I assumed 10% of the base design fee.**
- Add Permit Costs as Estimates (or not to exceed) - **Okay, added on Page 5.**
- Make Correction to Figures based on Geo-Technical Correction - **Okay, they now match.**
- Confirm TOPO Survey included - **Okay, added to surveying services.**
- Confirm Roadway Design (seems high with 200 LF existing and 200 LF new) **Okay, added additional Scope language on Page 3 and Mike Krannitz is going to call you to discuss this item.**
- Page 2 C. Bridge Alternates - please add "with associated cost estimates for top 2 bridge choices" - **Okay, added to the top of Page 3**
- Page 5. POST DESIGN SERVICES - \$3,500 (please elaborate) - **I changed this to Construction Phase Services and this now includes Bid Phase and Construction Administration/Materials & Testing Services with a new fee.**
- 5.0 Risk Allocation
  - 5.1 This will be forwarded to the County's Risk Management Department for their review - **Okay**



October 16, 2007

Stewart Engineering  
200 S. College Street  
Suite 720  
Charlotte, North Carolina 28202

2020 Starita Road, Suite E  
Charlotte, North Carolina 28206  
Phone: 704-509-1777  
Fax: 704-509-1888  
www.terracon.com

Attn: Ms. Teresa L. Hawkins

Re: **Cost Estimate for Geotechnical Evaluation**  
Union County Parks and Recreation, Jesse Helms Park, Phase I  
Monroe, North Carolina  
Terracon Proposal No. 71075G67

Dear Ms. Hawkins:

Terracon Consultants, Inc. (Terracon) is pleased to submit this proposal for a subsurface exploration and geotechnical evaluation at the above referenced project. The following sections outline the project information and our suggested scope of services, schedule, and fees. This proposal is based on our meeting with Union County Parks and Recreation on October 11, 2007, and our site visit on the same day, as well as our experience with similar projects.

#### **A. PROJECT INFORMATION**

We understand that the Jesse Helms Park project will encompass approximately 145 acres of wooded and open space, including Flag Branch Creek. The project will include development of the park infrastructure. Phase I of the project is limited to pedestrian, vehicular and emergency ingress/egress over Flag Branch Creek.

Because of the preliminary nature of the project the type of structure, loads, and final grades were not known at the time of this proposal. However, based on our discussions, we anticipate that a one to three-span bridge will be required over Flag Branch Creek and will include roadway from the existing parking area to the north side of the bridge and approximately 35 feet of roadway on the south side.

Based on our site visit it appears that the site is moderately wooded. The ground slopes downward from the existing parking lot to the creek and is relatively flat on the other side. At the time of our site visit the creek was dry.

## **B. SCOPE OF SERVICES**

### **Site Access**

The client shall provide the right-of-entry to conduct the exploration at the subject property. The attached Access Agreement should be signed and returned if the client is not the property owner.

### **Boring Location**

The following services will be performed to locate and access the borings at the project site:

- Terracon will contact North Carolina One Call regarding location of public utility lines at the project site to prevent conflict between boring locations and existing utilities. The utility locator service generally requires 48 hours to locate utilities.
- Terracon personnel will layout the borings by pacing distances and estimating right angles from available site features.
- Based on our site visit, the boring locations appear to be accessible to ATV mounted drilling equipment with some hand clearing; however a bulldozer may be needed to clear trees and brush and to level ground depending on the location of the borings.
- If an existing topographic survey with site features is provided to Terracon, the boring elevations can be estimated. If more accurate elevations are required, it will be necessary to survey the borings. Surveying the borings is not included in the scope of services of this proposal, but can be performed for an additional cost.

If there are additional restrictions or special requirements regarding boring locations and site conditions, they should be brought to our attention prior to commencing the subsurface exploration.

### **Subsurface Exploration**

Based on our discussions and site visit, Terracon proposes the following subsurface exploration:

- Terracon proposes to advance ten soil test borings at the project site. Split-barrel samples, four in the top 10 feet and one sample every 5 feet for the remaining depth of the boring, will be obtained from each boring. The borings will extend to the maximum proposed depths or auger refusal, whichever occurs first. If auger refusal is encountered before the required boring depth is obtained, borings may be offset 5 to 10 feet to determine if the refusal material is an isolated boulder or bedrock.

- The ten borings will be advanced as follows:
  - Eight borings will be advanced in the area of the substructure foundations, two at each substructure location. The borings will be advanced to 25 feet below existing grades to determine the bearing characteristics of the subsurface materials. If auger refusal is encountered in the upper ten feet at abutment locations, up to two borings will be rock cored to a length of 10-ft each.
  - Two borings will be advanced in the roadway approaches to 10 feet below existing grades to determine the pavement support characteristics of the soils below the paved areas.
- Groundwater level observations will be made at most boring locations during the drilling operations and at selected locations at 24-hours after boring completion in order to obtain stabilized groundwater levels.

Subsurface conditions may be encountered which would merit alteration of the field boring and/or sampling programs described above. We will contact you to notify you of any changes and to authorize alterations which could increase the proposed fee.

#### **Laboratory Testing**

Selected soil samples will be tested in our laboratory to determine physical engineering characteristics. Testing will be performed under the direction of a geotechnical engineer and will be performed in general accordance with applicable ASTM standards. For this project and the anticipated subsurface conditions, the following testing program is proposed:

- Four moisture content tests to determine the in-place moisture content of the material.
- Two Wash No. 200 Sieve Tests to determine the percentage of fines to assist in soils classification.
- Two Atterberg Limits Tests to identify the material types for further classification and determine the materials behavior relative to moisture content.
- One CBR test to determine the subgrade support for roadway pavement design.

## **Engineering Report**

The results of the field and laboratory studies will be combined into an engineering report presenting Terracon's analyses, comments and geotechnical recommendations to guide design and construction of the bridge foundations and roadway pavement. Three bound copies and one electronic PDF copy of the report will be provided. The report will include the following:

- Plan of borings, logs of borings, groundwater observations and laboratory test results.
- Presentation of geologic profiles based on borings with a discussion of the general subsurface conditions including bedrock, soil, and groundwater conditions.
- Recommendations for suitable bridge foundation(s) with recommended allowable bearing pressures and estimated total and differential settlements of foundations supported in natural soils.
- Recommendations for site subgrade preparation to include suitable fill types, subgrade preparation for general site grading.
- Seismic site class in general accordance with Table 1615.1.1 of the 2006 NCSBC (if requested);
- Observed location of groundwater and recommended dewatering methods (if applicable).
- Roadway pavement thickness design of typical section consisting of asphalt concrete and base course with recommended North Carolina Department of Transportation specified materials.

## **C. SCHEDULE**

The following schedule is anticipated from the date of authorization to proceed to complete the scope of services provided herein:

- Approximately 5 to 10 business days (days) to commence the fieldwork
- Approximately 3 to 5 days are expected to be required for completion of the field work.
- An additional 10 days will be required for the completion of laboratory testing, engineering analyses and preparation of the final report and recommendations.

The completed geotechnical engineering report can be presented about 4 to 5 weeks after notice to proceed is received. Verbal recommendations can be provided as required up to 2 days after completion of the field exploration.

#### **D. COMPENSATION**

The scope of geotechnical services provided herein will be provided for an estimated fee of \$6,800.00. This estimated fee assumes only hand clearing will be required for site access. An additional fee of \$800 will be incurred, if a bulldozer is required to access boring locations.

If any of these items are not performed or altered from the proposed quantity, the estimated fee will be adjusted accordingly. Should it be necessary to expand our services beyond those outlined in this proposal, we will notify you, then send a supplemental proposal stating the additional services and fee.

#### **E. AUTHORIZATION**

If this cost estimate is acceptable, please execute and return the attached Agreement for Services and return one copy to our office. To expedite our commencement of this project, you may fax the Agreement for Services to us at (704) 509-1888, with the original to follow by regular mail.

#### **F. CLOSURE**

If there are any questions, please contact us. We welcome the opportunity to discuss this project or this proposal with you.

Sincerely,

**Terracon**

Scott A. Saunders  
Senior Geotechnical Engineer

Richard A. Pearce, P. E.  
Senior Principal

Enclosures:      Agreement for Services  
                         Access Agreement

**Proposed Jesse Helms Park - Phase I (Bridge)  
 Inspection and Construction Materials Testing  
 Cost Estimate**

	Projected Duration (days)	Projected Quantity		Rate (per hour)	Total
<b>INSPECTION SERVICES</b>					
<b>Foundations</b>					
Senior Technician	5	25	hrs	\$45.00	\$1,125.00
Trip Charge		5	each	\$35.00	\$175.00
				<b>Subtotal</b>	<b>\$1,300.00</b>
<b>Reinforced Concrete</b>					
Senior Technician	15	75	hrs	\$45.00	\$3,375.00
Trip Charge		15	each	\$35.00	\$525.00
Cylinders - 5 cylinders/set		15	set	\$15.00	\$1,125.00
				<b>Subtotal</b>	<b>\$5,025.00</b>
<b>Engineering, Administration &amp; Project Management</b>					
Principal Engineer, P.E.		2	hrs	\$120.00	\$240.00
Project Engineer		6	hrs	\$105.00	\$630.00
Project Manager		12	hrs	\$90.00	\$1,080.00
Clerical		20	hrs	\$40.00	\$800.00
Trip Charge (Site Meeting)		2	each	\$35.00	\$70.00
				<b>Subtotal</b>	<b>\$2,820.00</b>
<b>Miscellaneous Expenses</b>					
Contingency		1		5%	\$68.50
				<b>Subtotal</b>	<b>\$68.50</b>
<b>Project Total</b>					<b>\$12,092.50</b>

## **Jesse Helms Park**

### **Cost Estimate for Roadway Approach and Bridge over Flag Branch Creek**

#### **Assumptions**

Roadway width = 30' (two 11' lanes and two 4' bicycle lanes)

Roadway length = 200 feet (150' from end of existing road to bridge and 50' from bridge to end of road)

Bridge width = 39' (two 11' lanes, two 4' bicycle lanes, 6'-5" sidewalk, and two 1'-3 1/2" bridge railings)

Bridge length = 80' to 100' (estimated as best as possible based on available information)

#### **High End Cost**

Roadway cost = 200' x 30' x \$20/SF = \$120,000

Bridge cost = 100' x 39' x \$90/SF = \$351,000

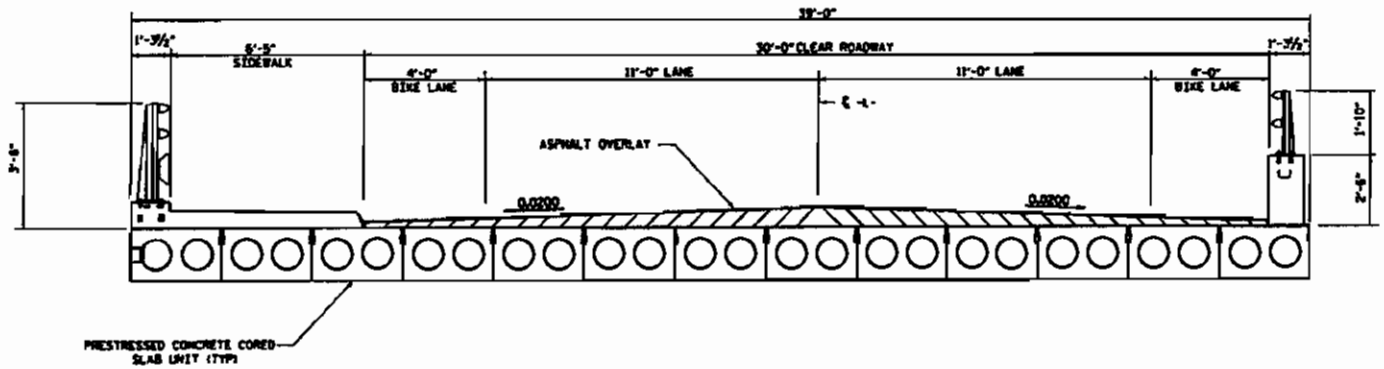
Total: \$471,000

#### **Low End Cost**

Roadway cost = 210' x 30' x \$15/SF = \$94,500

Bridge cost = 80' x 39' x \$77/SF = \$240,240

Total: \$334,740



**TYPICAL SECTION BRIDGE OVER FLAG BRANCH CREEK**

**JESSE HELMS PARK**

DATE: 8-22  
DATE: 8-22


 431 FAYETTEVILLE ST  
 SUITE 400  
 RALEIGH, NC 27601  
 T 919.390.8700  
 F 919.390.8700  
 www.stewartcorp.com  
**STEWART**

**JESSE  
 BRID  
 FLAG B  
 TYPIC**

REV	DATE	BY	CHK



**CAPITAL PROJECT ORDINANCE AMENDMENT**

BUDGET General CPO Fund - 40  
 FISCAL YEAR FY 2007-2008

REQUESTED BY Kai Nelson  
 DATE December 11, 2007

**PROJECT SOURCES**

<u>Source Description and Code</u>	<u>Project To Date</u>	<u>Requested Amendment</u>	<u>Revised Project</u>
IFT from General Fund	-	449,200	449,200
All Other Revenue	89,684,826	-	89,684,826
		89,684,826	90,134,026

**PROJECT USES**

<u>Project Description and Code</u>	<u>Project To Date</u>	<u>Requested Amendment</u>	<u>Revised Project</u>
Capital Outlay	-	449,200	449,200
All Other Gen Cap Projs	89,684,826	-	89,684,826
		89,684,826	90,134,026

EXPLANATION: To appropriate General Fund Interfund Transfer (IFT) for the Jesse Helms Park bridge project.

DATE: \_\_\_\_\_

APPROVED BY: \_\_\_\_\_  
 Bd of Comm/County Manager  
 Lynn West/Clerk to the Board

<b>FOR FINANCE POSTING PURPOSES ONLY</b>
--

**PROJECT SOURCES**

<u>Source Description and Code</u>	<u>Project To Date</u>	<u>Requested Amendment</u>	<u>Revised Project</u>
Interfund Transfers 40461374-4010-PR041	-	449,200	449,200
		449,200	449,200

**PROJECT USES**

<u>Project Description and Code</u>	<u>Project To Date</u>	<u>Requested Amendment</u>	<u>Revised Project</u>
Capital Outlay-JHP bridge 40561374-5580-PR041	-	449,200	449,200
		449,200	449,200

Prepared By aar  
 Posted By \_\_\_\_\_  
 Date \_\_\_\_\_

Number CPO - 89

**UNION COUNTY  
BOARD OF COMMISSIONERS**

**ACTION AGENDA ITEM ABSTRACT**

Meeting Date: Dec 17, 2007

Action Agenda Item No. 814  
(Central Admin. use only)

**SUBJECT:** Radio Project - Infrastructure Contract

---

**DEPARTMENT:** Homeland Security

**PUBLIC HEARING:** No

**ATTACHMENT(S):**

**INFORMATION CONTACT:**

Patrick Beekman  
Gary Thomas

---

**TELEPHONE NUMBERS:**

292-2670  
283-3550

---

**DEPARTMENT'S RECOMMENDED ACTION:** (i) Approve the purchase of radio equipment from Motorola in the amount of \$7,641,410 (for a 7-tower system) or \$8,570,820 (for an 8-tower system, if necessary) pursuant to the sole source exception to formal bidding [G.S. 143-129(e)(6)]; and (ii) Authorize the County Manager to approve the contract with Motorola.

**BACKGROUND:** The 800-Mghz Radio Project was approved in the May 2007 CIP with an estimated total infrastructure cost of \$14,867,400. In October 2007, the BOCC formalized cost sharing participation in the capital and maintenance costs of the Radio Project infrastructure and subscriber units. Infrastructure costs were estimated at approximately \$10.9 million (land, towers, buildings, equipment) with equipment estimated at \$8.1 million. The annual additional cost of deploying the Radio Project was esimated at \$2,469,000 with a tax rate implication of 1.45 cents.

This radio system is estimated to be a seven tower site project providing emergency and non-emergency communication and paging coverage throughout the county. Three existing tower sites will be used. The total infrastructure cost is broken down into Part A, tower site selection, surveys, and purchasing of land for four tower sites; Part B, constructing 4 towers; Part C, installation of new equipment on seven towers and other infrastructure requirements for the system.

Here is an update on the project and refined actual and estimated cost of the overall project:

A portion of Part A was funded in August for \$59,110. This provided survey costs for three of the four new tower sites. The fourth tower site cannot be selected and surveyed until these

three sites are finalized. Also, all three of these land sites are land provided from the school system, therefore, saving the County the cost to purchase these sites. The fourth site located somewhere in the New Salem area will probably require the County to purchase approximately 1-2 acres of land.

Part B is estimated to cost approximately \$2.5 million. This is a high end estimate because we will not know the actual construction costs until we start site preparation.

Part C is the bulk of the cost of the Radio Project. Initially, the high end estimate was approximately \$12 million and was included in the May 2007 CIP and subsequently revised to \$8.1 million in October 2007. There were so many variables that we gave the board a high end estimate so that should there be any surprises, they would be all good surprises from a taxpayer's perspective. The cost of infrastructure for Motorola equipment that will go on seven towers is \$7,641,410. This price includes a discount of \$200,000 if the County signs the contract by December 28, 2007. This contract also provides for a fixed cost of \$929,410 for equipping the eighth tower site (if necessary). The revised estimate for Part C is now \$7,641,410.

The new cost estimate for the infrastructure of this radio system is now \$9,147,410 (as compared to October 2007's \$10.9 million) if the system stays as a seven tower system. The cost will increase by an estimated \$1,709,000 (to purchase land, build a tower and \$929,410 worth of equipment that would go on this tower) if we must build an equip an eighth tower site for a total of \$12,061,720.

Of note, staff is required to justify why this project qualifies for a single source purchase with Motorola. First of all, there are only two vendors in this field in the nation capable of building an 800 Mghz radio system; Motorola and MA-COM. Based on previous decisions made by the Board of County Commissioners in April 2006 and January 2007, Union County has decided to partner with Charlotte/Mecklenburg and Gaston County to create a regional radio system. To refresh your memory, the primary driving factor in this decision is the fact that only Charlotte/Mecklenburg owns the necessary radio frequencies to allow us to build an 800 Mghz radio system for the foreseeable future. Otherwise, we would not be able to build a radio system for a number of years if we had to obtain frequencies on our own. The Charlotte/Mecklenburg system is a Motorola based system. Since Motorola system products and a MA-COM system products are NOT compatible, we are required to go with a Motorola system to be part of the Charlotte/Mecklenburg radio system. Finally, the Department of Homeland Security grants that we have received through the Charlotte Urban Area Strategic Initiative (UASI) requires us to only purchase Motorola radios to be interoperable with the regional radio system. As you can see, we either go in with Charlotte/Mecklenburg which restricts us to the Motorola based system or we do without a new radio system until we can obtain sufficient number of radio frequencies, which are currently not available and could take years to obtain if we can get them at all.

Finally, in cooperation with Charlotte/Mecklenburg and Gaston County, per your prior approval at two previous board meetings, Union County has submitted for two new Federal grants to help pay for the infrastructure cost of this project. This grant will hopefully be awarded this month. Union County is requesting approximately \$4 million of Federal grant money. This grant requires a match by the County. Our match will be paid entirely by the money we will have paid Motorola with your approval of their contract. The overall cost of the project will be reduced by any amount we may receive from this grant. Obviously, we should not count on receiving any

grant money, but the timing of these two grant opportunities could not be more fortuitous.

**LEGAL DEPARTMENT COMMENTS:** Pursuant to G.S. 143-129(e)(6), the local governing body can except from the statutory purchasing provisions:

"Purchases of apparatus, supplies, materials, or equipment when: (i) performance or price competition for a product are not available; (ii) a needed product is available from only one source of supply; or (iii) standardization or compatibility is the overriding consideration. Notwithstanding any other provision of this section, the governing board of a political subdivision of the State shall approve the purchases listed in the preceding sentence prior to the award of the contract."

Pat Beekman has provided the justification for sole source purchase in the preceding sections of this Abstract.

**FINANCIAL IMPACT:**

Nothing is due upon signing the contract. 50% is required to be paid to Motorola when the Customer Design Review (CDR) documents are signed by both Motorola and Union County (hopefully within the next 3 to 6 months) with remaining due upon various milestones reached in the contract. Staff has negotiated an out to this contract in the unlikely event that we do not have an approved interlocal agreement with Charlotte/Mecklenburg or we cannot secure zoning for the siting of the towers.

**FINANCE DEPARTMENT COMMENTS:** The BOCC's October 2007 action was based on infrastructure cost at \$10.9 million with a total Radio Project impact of \$2,468,999 and 1.45 cents on the property tax rate. If the Radio Project can be deployed with 7 towers, the fiscal impact costs can be reduced to \$2,397,436 or 1.41 cents. An eight tower Radio Project will increase the fiscal impact to \$2,618,842 or 1.54 cents.

---

**Legal Dept. Comments if applicable:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

---

**Finance Dept. Comments if applicable:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

---

**Manager Recommendation:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

ANAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
003 BUA	07/23/2007	09/11/2007	CPO	williams	1	2	J/E	2008	

OBJECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
00	530	CPO82		FOR ELEM SCH J		14,558,208.00	
00-4710	-530			GO BOND PROCEEDS			
06	515	CPO82		FOR ELEM SCH J	14,558,208.00		
00-5586	-515			BUILDINGS AND IMPROVEMENTS			
03500		CPO82		BUDGET APPROPRIATIONS CONTROL		14,558,208.00	1
03400		CPO82		BUDGET ESTIM REVENUE CONTROL	14,558,208.00		1
TOTAL					14,558,208.00	14,558,208.00	

School Bond Fund-55 - CPO to appropriate funding for Element School "J" pursuant to 115C-429

ANAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
001 BUA	08/02/2007	08/02/2007	LIT	williams	11		J/E	2008	

OBJECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
00		LIT8		CONTRACT FOR EVENT SOURCE	3,895.00		
00-5370	-			ADVERTISING/EMPL.RECOGNITION			
03		LIT8		CONTRACT FOR EVENT SOURCE		3,895.00	
00-5383	-			MEDICAL SERVICES			
TOTAL		0.00		0.00			

Workers' Compensation Fund - LIT adjust budget accounts for the employees' appreciation day event in the Workers' Compensation program budget.

ANAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
002 BUA	08/02/2007	08/02/2007	LIT	williams	11		J/E	2008	

OBJECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
05	SW004	LIT7		WESTER UNION WW PUMP STATION	92,500.00		
00-5595	-SW004			CONSTRUCTION			
05	SW024	LIT7		WESTER UNION WW PUMP STATION		26,884.00	
00-5595	-SW024			CONSTRUCTION			
02	SW004	LIT7		WESTER UNION WW PUMP STATION		39,921.00	
00-5592	-SW004			CAPITAL LEGAL LAND EASEMENTS			
03	SW004	LIT7		WESTER UNION WW PUMP STATION		21,000.00	
00-5593	-SW004			CONSTRUCTION ADMIN EXPENDITURE			
04	SW004	LIT7		WESTER UNION WW PUMP STATION		4,695.00	
00-5594	-SW004			ARCHITECTURAL & ENGINEERING			
TOTAL		0.00		0.00			

Water and Sewer CPO Fund - LIT reallocate appropriation from the Wysacky sewer project to the West Union School waste water pump station and force main sewer project.

MEETING DATE 12/17/07

\* \* Union County \* \*  
JOURNAL INQUIRY

PG 2  
glcjeing

SR	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
1	08/02/2007	08/02/2007	LIT	williams		11	J/E	2008	

JECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
					ACCOUNT DESCRIPTION			
					TO ADJUST CONTRACT	31,200.00		
D-5381		-1501			PROFESSIONAL SERVICES			
					TO ADJUST CONTRACT		31,200.00	B
D-5920		-1501			CONTINGENCY			
			0.00		0.00			

General Fund - LIT to adjust budg accounts in the DSS, In-Home Aid Services program budget.

SR	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
9	08/08/2007	08/08/2007	LIT	williams		11	J/E	2008	

JECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
					ACCOUNT DESCRIPTION			
					FUNDING FOR MS/HS D SITE	9,000.00		
D-5586		-561			BUILDINGS AND IMPROVEMENTS			
					FUNDING FOR MS/HS D SITE	13,500.00		
D-5586		-562			BUILDINGS AND IMPROVEMENTS			
					FUNDING FOR MS/HS D SITE		22,500.00	
D-5920		-530			CONTINGENCY			
			0.00		0.00			

School Bond Fund-55 - LIT to reallocate appropriation for borings and ESA/wetlands delineation, from School Bond projects to new Middle School/High School "D" projects.

SR	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
0	08/08/2007	08/08/2007	LIT	williams		11	J/E	2008	

JECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
					ACCOUNT DESCRIPTION			
					RENTAL OF CHAMBER OF COMMERCE	200.00		
D-5410		-			RENTAL OF REAL PROPERTY			
					RENTAL OF CHAMBER OF COMMERCE		200.00	
D-5381		-			PROFESSIONAL SERVICES			
			0.00		0.00			

General Fund - LIT to adjust budg accounts for the design workshop the Planning Department program budget.

SR	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
0	08/13/2007	08/13/2007	LIT	williams		11	J/E	2008	

JECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
					ACCOUNT DESCRIPTION			

SRC EFF DATE ENT DATE JNL DESC CLERK ENTITY AUTO-REV STATUS BUD YEAR JNL TYPE  
BUA 08/13/2007 08/13/2007 LIT williams 1 1 J/E 2008

OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
					ACCOUNT DESCRIPTION			
		<u>MW010</u>	<u>LIT14</u>		WATER RESOURCE MODELING	50,000.00		
0-5594		-MW010			ARCHITECTURAL & ENGINEERING			
		MW001	LIT14		WATER RESOURCE MODELING		50,000.00	
0-5595		-MW001			CONSTRUCTION			
		0.00		0.00				

Water and Sewer CPO Fund - LIT to reallocate appropriation from the Miscellaneous Water Line Contingency project to the Water Resource Model On Call Services project.

SRC EFF DATE ENT DATE JNL DESC CLERK ENTITY AUTO-REV STATUS BUD YEAR JNL TYPE  
BUA 08/13/2007 08/13/2007 LIT williams 12 J/E 2008

OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
					ACCOUNT DESCRIPTION			
		<u>1335</u>	<u>LIT12</u>		REDUCE BUDGET	5,975.00		
0-5920		-1335			CONTINGENCY			
		1335	LIT12		REDUCE BUDGET	300.00		
0-5381		-1335			PROFESSIONAL SERVICES			
		1335	LIT12		REDUCE BUDGET		5,506.00	
0-4920		-1335			CONTINGENCY			
		1362	LIT12		REDUCE BUDGET	2,824.00		
0-5920		-1362			CONTINGENCY			
		1362	LIT12		REDUCE BUDGET		3,084.00	
0-4920		-1362			CONTINGENCY			
		1335	LIT12		REDUCE BUDGET		549.00	
0-5325		-1335			POSTAGE			
		1335	LIT12		REDUCE BUDGET		2,196.00	
0-5311		-1335			TRAVEL			
		1335	LIT12		REDUCE BUDGET		1,800.00	
0-5239		-1335			MEDICAL SUPPLIES AND EQUIPMENT			
		1335	LIT12		REDUCE BUDGET		494.00	
0-5321		-1335			TELEPHONE AND COMMUNICATIONS			
		1335	LIT12		REDUCE BUDGET		117.00	
0-5212		-1335			WEARING APPARREL			
		1335	LIT12		REDUCE BUDGET		1,119.00	
0-5121		-1335			SALARIES & WAGES			
		1335	LIT12		REDUCE BUDGET	5,506.00		
0-4447		-1335			ST GRANT-SMART START			
		1362	LIT12		REDUCE BUDGET		1,000.00	
0-5311		-1362			TRAVEL			
		1362	LIT12		REDUCE BUDGET		1,000.00	
0-5312		-1362			TRAVEL SUBSISTENCE			

General Fund - LIT to adjust budget accounts to current estimates in the Public Health, Smart Start Early Intervention program budget and the Smart Start Peer Breastfeeding program budget.

L SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2	08/13/2007	08/13/2007	LIT	williams	1	2	J/E	2008	

JECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
					ACCOUNT DESCRIPTION			
9	1362	LIT12			REDUCE BUDGET		824.00	
2-5239		-1362			MEDICAL SUPPLIES AND EQUIPMENT			
7	1362	LIT12			REDUCE BUDGET	3,084.00		
2-4447		-1362			ST GRANT-SMART START			
L			0.00		0.00			

LIT#12 continued.

L SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
4	08/20/2007	08/20/2007	LIT	williams	11	J/E	2008		

JECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
					ACCOUNT DESCRIPTION			
					LIT15			
0-5370		-			ADVERTISING COSTS FOR CHAMBER	1,000.00		
					ADVERTISING/EMPL.RECOGNITION			
					LIT15			
0-5381		-			ADVERTISING COSTS FOR CHAMBER		1,000.00	
					PROFESSIONAL SERVICES			
L			0.00		0.00			

General Fund - LIT to adjust budget accounts for the design workshop the Planning Department program budget.

L SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
5	08/20/2007	08/20/2007	LIT	williams	11	J/E	2008		

JECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
					ACCOUNT DESCRIPTION			
					PW005 LIT13			
0-5594		-PW005			PROGRAMMING, ETC. FOR OPER CTR	25,200.00		
					ARCHITECTURAL & ENGINEERING			
					PW005 LIT13			
0-5580		-PW005			PROGRAMMING, ETC. FOR OPER CTR		25,200.00	
					BUILDINGS AND IMPROVEMENTS			
L			0.00		0.00			

Water and Sewer CPO Fund - LIT to adjust budget accounts within the Operations Center project.

L SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
5	08/13/2007	08/20/2007	BA	williams	12	J/E	2008		

JECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
					ACCOUNT DESCRIPTION			



\* \* Union County \* \*  
JOURNAL INQUIRY

PG 5  
glcjeing

ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
08/20/2007	BA	williams	1	2	J/E	2008	

PROJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
					ACCOUNT DESCRIPTION			
					ACCEPT EIC-MINI GRANT	1,765.00		
2-5260		-13602			PRINTING AND OFFICE SUPPLIES			
					ACCEPT EIC-MINI GRANT		1,892.00	
2-4316		-13602			FED GRANT-FOR WIC PROGRAMS			
					ACCEPT EIC-MINI GRANT	127.00		
2-5290		-13602			TOOLS AND SUPPLIES			
00					BUDGET APPROPRIATIONS CONTROL		1,892.00	1
00					BUDGET ESTIM REVENUE CONTROL	1,892.00		1
L						1,892.00	1,892.00	

General Fund - BA to appropriate federal grant funding in the Public Health, WIC-Client Services program budget.

ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
08/20/2007	BA	williams	12		J/E	2008	

PROJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
					ACCOUNT DESCRIPTION			
					APPROP REV FOR SGT POSITION	48,419.00		
0-5121		-1056			SALARIES & WAGES			
					APPROP REV FOR SGT POSITION	450.00		
0-5122		-1056			SALARIES & WAGES-OVERTIME			
					APPROP REV FOR SGT POSITION	1,144.00		
0-5132		-1056			SEPARATION ALLOWANCE			
					APPROP REV FOR SGT POSITION	2,443.00		
0-5134		-1056			401-K SUPP RET PLAN -OTHER			
					APPROP REV FOR SGT POSITION	2,336.00		
0-5182		-1056			RET CONTRIB.- OTHER EMPLOYEES			
					APPROP REV FOR SGT POSITION	3,738.00		
0-5181		-1056			FICA CONTRIBUTIONS			
					APPROP REV FOR SGT POSITION	5,832.00		
0-5183		-1056			HEALTH INSURANCE			
					APPROP REV FOR SGT POSITION	384.00		
0-5187		-1056			DENTAL INSURANCE			
					APPROP REV FOR SGT POSITION	1,733.00		
0-5212		-1056			WEARING APPARREL			
					APPROP REV FOR SGT POSITION	270.00		
0-5233		-1056			PERIODICALS BOOKS & OTHER PUB			
					APPROP REV FOR SGT POSITION	150.00		
0-5239		-1056			MEDICAL SUPPLIES AND EQUIPMENT			

General Fund - BA to appropriate intergovernmental revenue to fund Sergeant position in the Law Enforcement, Indian Trail program budget.

SRC EFF DATE ENT DATE JNL DESC CLERK ENTITY AUTO-REV STATUS BUD YEAR JNL TYPE  
BUA 08/20/2007 08/20/2007 BA williams 1 2 J/E 2008

JECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
					ACCOUNT DESCRIPTION			
	1056	BA3			APPROP REV FOR SGT POSITION	2,589.00		
	0-5290	-1056			TOOLS AND SUPPLIES			
	1056	BA3			APPROP REV FOR SGT POSITION	200.00		
	0-5312	-1056			TRAVEL SUBSISTENCE			
	1056	BA3			APPROP REV FOR SGT POSITION	660.00		
	0-5321	-1056			TELEPHONE AND COMMUNICATIONS			
	1056	BA3			APPROP REV FOR SGT POSITION	75.00		
	0-5381	-1056			PROFESSIONAL SERVICES			
	1056	BA3			APPROP REV FOR SGT POSITION	100.00		
	0-5383	-1056			MEDICAL SERVICES			
	1056	BA3			APPROP REV FOR SGT POSITION	450.00		
	0-5395	-1056			EDUCATION EXPENSES			
	1056	BA3			APPROP REV FOR SGT POSITION	1,057.00		
	0-5450	-1056			INSURANCE AND BONDING			
	1056	BA3			APPROP REV FOR SGT POSITION	4,500.00		
	0-5353	-1056			MAINT & REPAIRS-FUEL GAS			
	1056	BA3			APPROP REV FOR SGT POSITION	1,630.00		
	0-5358	-1056			MAINT & REPAIRS-VEH INTERDEPT			
	1056	BA3			APPROP REV FOR SGT POSITION	1,158.00		
	0-5290	-1056			TOOLS AND SUPPLIES			
	1056	BA3			APPROP REV FOR SGT POSITION	506.00		
	0-5550	-1056			OTHER EQUIPMENT			
	1056	BA3			APPROP REV FOR SGT POSITION		79,824.00	
	0-4290	-1056			DEPT INTERGOV RECEIPTS RIG-LSR			
	500	BA3					79,824.00	1
					BUDGET APPROPRIATIONS CONTROL			
	100	BA3				79,824.00		1
					BUDGET ESTIM REVENUE CONTROL			
						79,824.00		
							79,824.00	

BA#3 continued.

SRC EFF DATE ENT DATE JNL DESC CLERK ENTITY AUTO-REV STATUS BUD YEAR JNL TYPE  
BUA 08/13/2007 08/20/2007 CPO williams 12 J/E 2008

JECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
					ACCOUNT DESCRIPTION			
	530	CPO83			FOR MIDDLE/HS "C"	67,428,885.00		
	0-4710	-530			GO BOND PROCEEDS			
	557	CPO83			FOR MIDDLE/HS "C"	26,971,554.00		
	0-5586	-557			BUILDINGS AND IMPROVEMENTS			

School Bond Fund-55 - CPO to appropriate funding for the Middle School/High School "C" projects pursuant to 115C-429b.

\* \* Union County \* \*  
JOURNAL INQUIRY

PG 7  
glcjeinq

AL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
38 BUA	08/13/2007	08/20/2007	CPO	williams	1	2	J/E	2008	

---

OBJECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
6 558	<u>CPO83</u>			FOR MIDDLE/HS "C"	40,457,331.00		
00-5586	-558			BUILDINGS AND IMPROVEMENTS			
500	CPO83			BUDGET APPROPRIATIONS CONTROL		67,428,885.00	1
400	CPO83			BUDGET ESTIM REVENUE CONTROL	67,428,885.00		1
AL		67,428,885.00	67,428,885.00				

CPO#83 continued.

AL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
27 BUA	08/23/2007	08/23/2007	LIT	williams	11		J/E	2008	

---

OBJECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
5 559	<u>LIT18</u>			RECODE CODING ERROR	139,100.00		
00-5586	-559			BUILDINGS AND IMPROVEMENTS			
5 519	LIT18			RECODE CODING ERROR		139,100.00	
00-5586	-519			BUILDINGS AND IMPROVEMENTS			
AL		0.00	0.00				

School Bond Fund-55 - LIT to correct coding error on FY07 LIT#169, from Rea View Elementary School "G" project to Elementary School "K" project.

AL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
38 BUA	08/23/2007	08/23/2007	LIT	williams	11		J/E	2008	

---

OBJECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
5 561	<u>LIT17</u>			FOR MS/HS "D" SITE	320.00		
00-5586	-561			BUILDINGS AND IMPROVEMENTS			
5 562	LIT17			FOR MS/HS "D" SITE	480.00		
00-5586	-562			BUILDINGS AND IMPROVEMENTS			
530	LIT17			FOR MS/HS "D" SITE		800.00	
00-5920	-530			CONTINGENCY			
AL		0.00	0.00				

School Bond Fund-55 - LIT to reallocate appropriation for an appraisal, from School Bond projects to new Middle School/High School "D" projects.

LINE SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
9	BUA 08/23/2007	08/23/2007	LIT	williams		11	J/E	2008	

OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
					ACCOUNT DESCRIPTION			
					<u>LIT16</u> TO COVER CONTRACT	177,190.00		
1-5381	-				PROFESSIONAL SERVICES			
					<u>LIT16</u> TO COVER CONTRACT		177,190.00	
0-5920	-				CONTINGENCY			
			0.00	0.00				

Water and Sewer Operating Fund - LIT to adjust budget accounts for the utility performance improvement contract in the Water and Sewer Operating program budget.

LINE SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
6	BUA 08/20/2007	09/11/2007	BA	williams		12	J/E	2008	

OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
					ACCOUNT DESCRIPTION			
					<u>1804 BA5</u> FOR SMART START FAMILY LIT.	34,091.00		
0-5121	-1804				SALARIES & WAGES			
					1804 BA5 FOR SMART START FAMILY LIT.	13,637.00		
0-5126	-1804				SALARIES & WAGES-TEMP AND PART			
					1804 BA5 FOR SMART START FAMILY LIT.	798.00		
0-5132	-1804				SEPARATION ALLOWANCE			
					1804 BA5 FOR SMART START FAMILY LIT.	1,705.00		
0-5134	-1804				401-K SUPP RET PLAN -OTHER			
					1804 BA5 FOR SMART START FAMILY LIT.	3,651.00		
0-5181	-1804				FICA CONTRIBUTIONS			
					1804 BA5 FOR SMART START FAMILY LIT.	6,420.00		
0-5183	-1804				HEALTH INSURANCE			
					1804 BA5 FOR SMART START FAMILY LIT.	426.00		
0-5187	-1804				DENTAL INSURANCE			
					1804 BA5 FOR SMART START FAMILY LIT.	14,129.00		
0-5233	-1804				PERIODICALS BOOKS & OTHER PUB			
					1804 BA5 FOR SMART START FAMILY LIT.	3,770.00		
0-5260	-1804				PRINTING AND OFFICE SUPPLIES			
					1804 BA5 FOR SMART START FAMILY LIT.	1,701.00		
0-5381	-1804				PROFESSIONAL SERVICES			
					7 1804 BA5 FOR SMART START FAMILY LIT.		83,880.00	
0-4447	-1804				ST GRANT-SMART START			
					2 1804 BA5 FOR SMART START FAMILY LIT.	1,667.00		
0-5182	-1804				RET CONTRIB.- OTHER EMPLOYEES			
					1804 BA5 FOR SMART START FAMILY LIT.	1,500.00		
0-5311	-1804				TRAVEL			
					3 1804 BA5 FOR SMART START FAMILY LIT.	385.00		
0-5395	-1804				EDUCATION EXPENSES			

General Fund - BA to appropriate State grant to fund the Library, Partnership for Children program budget.

SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
BUA	08/20/2007	09/11/2007	BA	williams	1	2	J/E	2008	

ECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
				ACCOUNT DESCRIPTION			
00	<u>BA5</u>			BUDGET APPROPRIATIONS CONTROL		83,880.00	1
00	BA5			BUDGET ESTIM REVENUE CONTROL	83,880.00		1
		83,880.00	83,880.00				

BA#5 continued.

SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
BUA	08/20/2007	09/11/2007	CPO	williams	12	J/E		2008	

ECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
				ACCOUNT DESCRIPTION			
530	<u>CPO84</u>			FOR MHS ATHLETIC FACILITIES		9,780,100.00	
-4710	-530			GO BOND PROCEEDS			
514	CPO84			FOR MHS ATHLETIC FACILITIES	5,891,667.00		
-5586	-514			BUILDINGS AND IMPROVEMENTS			
512	CPO84			FOR MHS ATHLETIC FACILITIES	3,888,433.00		
-5586	-512			BUILDINGS AND IMPROVEMENTS			
D	CPO84			BUDGET APPROPRIATIONS CONTROL		9,780,100.00	1
D	CPO84			BUDGET ESTIM REVENUE CONTROL	9,780,100.00		1
		9,780,100.00	9,780,100.00				

School Bond Fund-55 - CPO to appropriate funding for Monroe High School athletic facilities project and Wesley Chapel Elementary School classroom additions and renovation project pursuant to 115C-429b.

SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
BUA	08/20/2007	09/12/2007	BA	williams	12	J/E		2008	

ECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
				ACCOUNT DESCRIPTION			
SP015	<u>BA7</u>			FOR TALLWOOD WWTP	600,000.00		
-5595	-SP015			CONSTRUCTION			
	BA7			FOR TALLWOOD WWTP		600,000.00	
-4061	-			IFT FROM WATER & SEWER			
D	BA7			BUDGET APPROPRIATIONS CONTROL		600,000.00	1
D	BA7			BUDGET ESTIM REVENUE CONTROL	600,000.00		1
		600,000.00	600,000.00				

Water and Sewer CPO Fund - BA to appropriate Water and Sewer Operating Fund interfund transfers for the Tallwood WWTP Replacement project.

L	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
7	BUA	08/20/2007	09/12/2007	BA	williams		11	J/E	2008	

JECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
					ACCOUNT DESCRIPTION			
					FOR VIETNAM MOVING WALL MEM	5,000.00		
					SALARIES & WAGES-OVERTIME			
					FOR VIETNAM MOVING WALL MEM		5,000.00	
					CONTINGENCY			
			0.00	0.00				

General Fund - BA to appropriate contingency funds for an operational donation to the Vietnam Moving Wall Memorial in the Law Enforcement, Admin/Patrol program budget.

L	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
7	BUA	08/20/2007	09/24/2007	BA	williams		12	J/E	2008	

JECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
					ACCOUNT DESCRIPTION			
					ADDTL FED REV-CENTRALINA	7,528.00		
					PROFESSIONAL SERVICES			
					ADDTL FED REV-CENTRALINA	7,528.00		
					PAYMENTS TO OTHER AGENCIES			
					ADDTL FED REV-CENTRALINA	2,528.00		
					PRINTING AND OFFICE SUPPLIES			
					ADDTL FED REV-CENTRALINA	1,000.00		
					ADVERTISING/EMPL.RECOGNITION			
					ADDTL FED REV-CENTRALINA		7,528.00	
					FED GRANT-HOME & COMM.CARE BG			
					ADDTL FED REV-CENTRALINA		7,528.00	
					FED GRANT-HOME & COMM.CARE BG			
					ADDTL FED REV-CENTRALINA		7,528.00	
					FED GRANT-HCC BLOCK GRANT			
					ADDTL FED REV-CENTRALINA	4,000.00		
					WEARING APPARREL			
					BUDGET APPROPRIATIONS CONTROL		22,584.00	1
					BUDGET ESTIM REVENUE CONTROL	22,584.00		1
			22,584.00	22,584.00				

General Fund - BA to appropriate additional federal grant revenue for the DSS, In-Home Aide Services Council on Aging, and Transportation program budgets.

L	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
6	BUA	09/10/2007	09/10/2007	LIT	williams		11	J/E	2008	

JECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
					ACCOUNT DESCRIPTION			

OBJ	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
6	BUA	09/10/2007	09/10/2007	LIT	williams	1	1	J/E 2008
-----								
1501		LIT19			TO COVER CONTRACT SVCS	15,000.00		
0-5381		-1501			PROFESSIONAL SERVICES			
1501		LIT19			TO COVER CONTRACT SVCS		6,854.00	
0-5121		-1501			SALARIES & WAGES			
1501		LIT19			TO COVER CONTRACT SVCS		343.00	
0-5134		-1501			401-K SUPP RET PLAN -OTHER			
1501		LIT19			TO COVER CONTRACT SVCS		98.00	
0-5132		-1501			SEPARATION ALLOWANCE			
1501		LIT19			TO COVER CONTRACT SVCS		524.00	
0-5181		-1501			PICA CONTRIBUTIONS			
1501		LIT19			TO COVER CONTRACT SVCS		335.00	
0-5182		-1501			RET CONTRIB.- OTHER EMPLOYEES			
1501		LIT19			TO COVER CONTRACT SVCS		6,420.00	
0-5183		-1501			HEALTH INSURANCE			
1501		LIT19			TO COVER CONTRACT SVCS		426.00	
0-5187		-1501			DENTAL INSURANCE			
-----								
			0.00				0.00	

General Fund - LIT to adjust budg accounts for contract services in the DSS, In-Home Aide Services program budget.

OBJ	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
7	BUA	09/10/2007	09/10/2007	LIT	williams	12	J/E	2008
-----								
1506		LIT20			MOVE IVE WAIVER TO FOSTER CARE	34,000.00		
0-5399		-1506			PUBLIC ASSISTANCE			
1506		LIT20			MOVE IVE WAIVER TO FOSTER CARE	39,576.00		
0-5381		-1506			PROFESSIONAL SERVICES			
1506		LIT20			MOVE IVE WAIVER TO FOSTER CARE		45,250.00	
0-4379		-1506			FED GRANT-FOR AFDC FOSTER CARE			
1506		LIT20			MOVE IVE WAIVER TO FOSTER CARE		28,250.00	
0-4442		-1506			ST GRANT-MAIN BLOCK GRANT			
1506		LIT20			MOVE IVE WAIVER TO FOSTER CARE		3,200.00	
0-4510		-1506			DEPT SERVICE CHARGES			
1504		LIT20			MOVE IVE WAIVER TO FOSTER CARE		5,000.00	
0-5370		-1504			ADVERTISING/EMPL.RECONGNITION			
1504		LIT20			MOVE IVE WAIVER TO FOSTER CARE		29,000.00	
0-5399		-1504			PUBLIC ASSISTANCE			
1504		LIT20			MOVE IVE WAIVER TO FOSTER CARE		39,576.00	
0-5381		-1504			PROFESSIONAL SERVICES			

General Fund - LIT to transfer revenue and expenditure from the DSS, IV-E Waiver Foster Care program budget to the DSS, Foster Care program budget.

\* \* Union County \* \*  
JOURNAL INQUIRY

PG 12  
glcjeiq

SRC EFF DATE ENT DATE JNL DESC CLERK ENTITY AUTO-REV STATUS BUD YEAR JNL TYPE  
BUA 09/10/2007 09/10/2007 LIT williams 1 2 J/E 2008

ACT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
					ACCOUNT DESCRIPTION			
	1504	LIT20			MOVE IVE WAIVER TO FOSTER CARE	25,250.00		
	-4379	-1504			FED GRANT-FOR AFDC FOSTER CARE			
	1504	LIT20			MOVE IVE WAIVER TO FOSTER CARE	20,000.00		
	-4380	-1504			FED GRANT-FC IV-E REINVESTMENT			
	1504	LIT20			MOVE IVE WAIVER TO FOSTER CARE	28,250.00		
	-4479	-1504			ST GRANT-BG-IV E WAIVER			
	1504	LIT20			MOVE IVE WAIVER TO FOSTER CARE	3,200.00		
	-4510	-1504			DEPT SERVICE CHARGES			
					0.00	0.00		

LIT#20 continued.

SRC EFF DATE ENT DATE JNL DESC CLERK ENTITY AUTO-REV STATUS BUD YEAR JNL TYPE  
BUA 09/17/2007 09/20/2007 BA williams 12 J/E 2008

ACT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
					ACCOUNT DESCRIPTION			
	1450	BA9			FOR WORK FIRST DEMO GRANT	300.00		
	-5220	-1450			FOOD AND PROVISIONS			
	1450	BA9			FOR WORK FIRST DEMO GRANT	4,200.00		
	-5399	-1450			PUBLIC ASSISTANCE			
	1450	BA9			FOR WORK FIRST DEMO GRANT		4,500.00	
	-4351	-1450			FED GRANT - WORK FIRST DEMO			
		BA9					4,500.00	1
					BUDGET APPROPRIATIONS CONTROL			
		BA9				4,500.00		1
					BUDGET ESTIM REVENUE CONTROL			
					4,500.00	4,500.00		

General Fund - BA to appropriate additional federal grant revenue in the DSS, Administration program budget.

SRC EFF DATE ENT DATE JNL DESC CLERK ENTITY AUTO-REV STATUS BUD YEAR JNL TYPE  
BUA 09/17/2007 09/20/2007 BA williams 12 J/E 2008

ACT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
					ACCOUNT DESCRIPTION			
	1057	BA10			REVENUE FROM UCPS FOR SRO	23,186.00		
	-5121	-1057			SALARIES & WAGES			
	1057	BA10			REVENUE FROM UCPS FOR SRO	300.00		
	-5122	-1057			SALARIES & WAGES-OVERTIME			

General Fund - BA to appropriate additional UCPS intergovernmental revenue for an additional SRO in the Law Enforcement, SRO program budget.



\* \* Union County \* \*  
JOURNAL INQUIRY

PG 13  
glcjeinq

AL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
61 BUA	09/17/2007	09/20/2007	BA	williams	1	2	J/E	2008	

---

OBJECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
				ACCOUNT DESCRIPTION			
2	1057	<u>BA10</u>		REVENUE FROM UCPS FOR SRO	550.00		
30-5132	-1057			SEPARATION ALLOWANCE			
1	1057	BA10		REVENUE FROM UCPS FOR SRO	1,174.00		
30-5134	-1057			401-K SUPP RET PLAN -OTHER			
2	1057	BA10		REVENUE FROM UCPS FOR SRO	1,123.00		
30-5182	-1057			RET CONTRIB.- OTHER EMPLOYEES			
1	1057	BA10		REVENUE FROM UCPS FOR SRO	1,797.00		
30-5181	-1057			FICA CONTRIBUTIONS			
3	1057	BA10		REVENUE FROM UCPS FOR SRO	4,144.00		
30-5183	-1057			HEALTH INSURANCE			
2	1057	BA10		REVENUE FROM UCPS FOR SRO	184.00		
30-5212	-1057			WEARING APPARREL			
0	1057	BA10		REVENUE FROM UCPS FOR SRO	41.00		
30-5290	-1057			TOOLS AND SUPPLIES			
8	1057	BA10		REVENUE FROM UCPS FOR SRO	1,062.00		
30-5358	-1057			MAINT & REPAIRS-VEH INTERDEPT			
0	1057	BA10		REVENUE FROM UCPS FOR SRO		33,561.00	
30-4290	-1057			DEPT INTERGOV RECEIPTS RIG-LSR			
500		BA10		BUDGET APPROPRIATIONS CONTROL		33,561.00	1
400		BA10		BUDGET ESTIM REVENUE CONTROL	33,561.00		1
L					33,561.00	33,561.00	

BA#10 continued.

AL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2 BUA	09/17/2007	09/20/2007	CPO	williams	12		J/E	2008	

---

OBJECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
				ACCOUNT DESCRIPTION			
		<u>CPO85</u>		MIDDLE SCHOL/HIGH SCHOOL D		9,205,660.00	
0-4710	-530			GO BOND PROCEEDS			
		CPO85		MIDDLE SCHOL/HIGH SCHOOL D	2,232,264.00		
0-5570	-561			LAND AND IMPROVEMENTS			
		CPO85		MIDDLE SCHOL/HIGH SCHOOL D	3,348,396.00		
0-5570	-562			LAND AND IMPROVEMENTS			
		CPO85		MIDDLE SCHOL/HIGH SCHOOL D	1,450,000.00		
0-5586	-561			BUILDINGS AND IMPROVEMENTS			
		CPO85		MIDDLE SCHOL/HIGH SCHOOL D	2,175,000.00		
0-5586	-562			BUILDINGS AND IMPROVEMENTS			

School Bond Fund-55 - CPO to appropriate funding for the Middle School/High School "D" projects pursuant to 115C-429b.

L SRC EFF DATE ENT DATE JNL DESC CLERK ENTITY AUTO-REV STATUS BUD YEAR JNL TYPE  
2 BUA 09/17/2007 09/20/2007 CPO williams 1 2 J/E 2008

OBJECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
00	<u>CPO85</u>			BUDGET APPROPRIATIONS CONTROL		9,205,660.00	1
00	CPO85			BUDGET ESTIM REVENUE CONTROL	9,205,660.00		1
	9,205,660.00		9,205,660.00				

CPO#85 continued.

L SRC EFF DATE ENT DATE JNL DESC CLERK ENTITY AUTO-REV STATUS BUD YEAR JNL TYPE  
3 BUA 09/20/2007 09/20/2007 LIT williams 11 J/E 2008

OBJECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
1320	<u>LIT24</u>			MOVE TO COMPUTER LINE ITEM	620.00		
-5265	-1320			OFFICE COMPUTER EQUIPMENT			
1321	LIT24			MOVE TO COMPUTER LINE ITEM	266.00		
-5265	-1321			OFFICE COMPUTER EQUIPMENT			
1323	LIT24			MOVE TO COMPUTER LINE ITEM	89.00		
-5265	-1323			OFFICE COMPUTER EQUIPMENT			
1324	LIT24			MOVE TO COMPUTER LINE ITEM	797.00		
-5265	-1324			OFFICE COMPUTER EQUIPMENT			
1327	LIT24			MOVE TO COMPUTER LINE ITEM	1,019.00		
-5265	-1327			OFFICE COMPUTER EQUIPMENT			
1329	LIT24			MOVE TO COMPUTER LINE ITEM	354.00		
-5265	-1329			OFFICE COMPUTER EQUIPMENT			
1370	LIT24			MOVE TO COMPUTER LINE ITEM	1,285.00		
-5265	-1370			OFFICE COMPUTER EQUIPMENT			
1320	LIT24			MOVE TO COMPUTER LINE ITEM		620.00	
-5260	-1320			PRINTING AND OFFICE SUPPLIES			
1321	LIT24			MOVE TO COMPUTER LINE ITEM		266.00	
-5260	-1321			PRINTING AND OFFICE SUPPLIES			
1323	LIT24			MOVE TO COMPUTER LINE ITEM		89.00	
-5260	-1323			PRINTING AND OFFICE SUPPLIES			
1324	LIT24			MOVE TO COMPUTER LINE ITEM		797.00	
-5260	-1324			PRINTING AND OFFICE SUPPLIES			
1327	LIT24			MOVE TO COMPUTER LINE ITEM		1,019.00	
-5260	-1327			PRINTING AND OFFICE SUPPLIES			
1329	LIT24			MOVE TO COMPUTER LINE ITEM		354.00	
-5260	-1329			PRINTING AND OFFICE SUPPLIES			
1370	LIT24			MOVE TO COMPUTER LINE ITEM		1,285.00	
-5260	-1370			PRINTING AND OFFICE SUPPLIES			
		0.00	0.00				

General Fund - LIT to adjust budget accounts for coding of small computer related equipment costs for various Public Health program budgets.

SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
BUA	09/20/2007	09/20/2007	LIT	williams		11	J/E	2008	

ECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
				ACCOUNT DESCRIPTION			
				<u>LIT22</u>			
				REQUIRED COMPUTERS FOR SEIMS	2,735.00		
-5265	-			OFFICE COMPUTER EQUIPMENT			
				<u>LIT22</u>			
				REQUIRED COMPUTERS FOR SEIMS		2,735.00	
-5260	-			PRINTING AND OFFICE SUPPLIES			
		0.00	0.00				

General Fund - LIT to adjust budget accounts for coding of small computer related equipment costs the Board of Elections program budget.

SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
BUA	09/20/2007	09/20/2007	LIT	williams		11	J/E	2008	

ECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
				ACCOUNT DESCRIPTION			
530				<u>LIT21</u>			
				RECODE SALES TAX	2,109,893.00		
-5920	-530			CONTINGENCY			
519	LIT21			RECODE SALES TAX		195,402.00	
-5586	-519			BUILDINGS AND IMPROVEMENTS			
527	LIT21			RECODE SALES TAX		188,751.00	
-5586	-527			BUILDINGS AND IMPROVEMENTS			
552	LIT21			RECODE SALES TAX		206,382.00	
-5586	-552			BUILDINGS AND IMPROVEMENTS			
528	LIT21			RECODE SALES TAX		342,137.00	
-5586	-528			BUILDINGS AND IMPROVEMENTS			
529	LIT21			RECODE SALES TAX		475,737.00	
-5586	-529			BUILDINGS AND IMPROVEMENTS			
550	LIT21			RECODE SALES TAX		159,471.00	
-5586	-550			BUILDINGS AND IMPROVEMENTS			
551	LIT21			RECODE SALES TAX		275,755.00	
-5586	-551			BUILDINGS AND IMPROVEMENTS			
556	LIT21			RECODE SALES TAX		1,853.00	
-5586	-556			BUILDINGS AND IMPROVEMENTS			
518	LIT21			RECODE SALES TAX		264,405.00	
-5586	-518			BUILDINGS AND IMPROVEMENTS			
		0.00	0.00				

School Bond Fund-55 - LIT to reallocate appropriation due to school facility construction sales tax refunds, from various projects to the School Bond projects.

SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
BUA	09/20/2007	09/20/2007	LIT	williams		11	J/E	2008	

ECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
				ACCOUNT DESCRIPTION			

AL SRC EFF DATE ENT DATE JNL DESC CLERK ENTITY AUTO-REV STATUS BUD YEAR JNL TYPE  
67 BUA 09/20/2007 09/20/2007 LIT williams 1 1 J/E 2008

OBJECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
ACCOUNT DESCRIPTION							
2	13502	LIT23		TO RECEIVE FEDERAL REVENUE		13,957.00	
51-4322	-13502			FED GRANT-US DEPT HEALTH & HR			
2	13502	LIT23		TO RECEIVE FEDERAL REVENUE	13,957.00		
51-4442	-13502			ST GRANT-MAIN BLOCK GRANT			
AL		0.00		0.00			

General Fund - LIT to adjust bu  
accounts from State revenue to  
federal revenue codes in the Pu  
Health, Promotion program budget.

AL SRC EFF DATE ENT DATE JNL DESC CLERK ENTITY AUTO-REV STATUS BUD YEAR JNL TYPE  
28 BUA 09/24/2007 09/24/2007 LIT williams 11 J/E 2008

OBJECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
ACCOUNT DESCRIPTION							
3	1050	LIT28		COVER MAR-KEY CONTRACT	4,995.00		
30-5393	-1050			TEMPORARY HELP SERVICES			
1	1050	LIT28		COVER MAR-KEY CONTRACT		4,995.00	
30-5121	-1050			SALARIES & WAGES			
AL		0.00		0.00			

General Fund - LIT to adjust bu  
accounts for recruitment services  
contract in the Law Enforcement,  
Admin/Patrol program budget.

AL SRC EFF DATE ENT DATE JNL DESC CLERK ENTITY AUTO-REV STATUS BUD YEAR JNL TYPE  
30 BUA 09/24/2007 09/24/2007 LIT williams 11 J/E 2008

OBJECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
ACCOUNT DESCRIPTION							
1		LIT30		TO MOVE MOBILE CLASSROOM	2,400.00		
28-5381	-			PROFESSIONAL SERVICES			
1		LIT30		TO MOVE MOBILE CLASSROOM		2,400.00	
28-5351	-			MAINT & REPAIRS-BUILDINGS			
AL		0.00		0.00			

General Fund - LIT to adjust bu  
accounts to move a donated mobil  
classroom in the Law Enforcement  
Admin/Patrol program budget.

AL SRC EFF DATE ENT DATE JNL DESC CLERK ENTITY AUTO-REV STATUS BUD YEAR JNL TYPE  
1 BUA 09/24/2007 09/24/2007 LIT williams 11 J/E 2008

OBJECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
ACCOUNT DESCRIPTION							

SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
BUA	09/24/2007	09/24/2007	LIT	williams	1	1	J/E	2008	

---

ACT PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
				ACCOUNT DESCRIPTION			
				SE002 LIT27 CITY OF MONROE METER TIE-IN	19,900.00		
				-5594 -SE002 ARCHITECTURAL & ENGINEERING			
				SE002 LIT27 CITY OF MONROE METER TIE-IN		19,900.00	
				-5593 -SE002 CONSTRUCTION ADMIN EXPENDITURE			
				0.00	0.00		

Water and Sewer CPO Fund - LIT to adjust budget accounts for the City of Monroe meter/tie-in within the East Side Sewer Improvements project.

SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
BUA	09/24/2007	09/24/2007	LIT	williams	11	J/E	2008		

---

ACT PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
				ACCOUNT DESCRIPTION			
				1320 LIT26 PURCHASE OF MONITOR	26.00		
				-5265 -1320 OFFICE COMPUTER EQUIPMENT			
				1324 LIT26 PURCHASE OF MONITOR	50.00		
				-5265 -1324 OFFICE COMPUTER EQUIPMENT			
				1327 LIT26 PURCHASE OF MONITOR	28.00		
				-5265 -1327 OFFICE COMPUTER EQUIPMENT			
				1335 LIT26 PURCHASE OF MONITOR	202.00		
				-5265 -1335 OFFICE COMPUTER EQUIPMENT			
				1370 LIT26 PURCHASE OF MONITOR	94.00		
				-5265 -1370 OFFICE COMPUTER EQUIPMENT			
				1320 LIT26 PURCHASE OF MONITOR		26.00	
				-5260 -1320 PRINTING AND OFFICE SUPPLIES			
				1324 LIT26 PURCHASE OF MONITOR		50.00	
				-5260 -1324 PRINTING AND OFFICE SUPPLIES			
				1327 LIT26 PURCHASE OF MONITOR		28.00	
				-5260 -1327 PRINTING AND OFFICE SUPPLIES			
				1335 LIT26 PURCHASE OF MONITOR		202.00	
				-5260 -1335 PRINTING AND OFFICE SUPPLIES			
				1370 LIT26 PURCHASE OF MONITOR		94.00	
				-5260 -1370 PRINTING AND OFFICE SUPPLIES			
				0.00	0.00		

General Fund - LIT to adjust budget accounts for coding of small computer related equipment costs for various Public Health program budgets.

SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
BUA	09/24/2007	09/24/2007	LIT	williams	11	J/E	2008		

---

ACT PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
				ACCOUNT DESCRIPTION			

SRC EFF DATE ENT DATE JNL DESC CLERK ENTITY AUTO-REV STATUS BUD YEAR JNL TYPE  
 BUA 09/24/2007 09/24/2007 LIT williams 1 1 J/E 2008

ACT PROJ	REF1	REF2	REF3	LINE DESCRIPTION ACCOUNT DESCRIPTION	DEBIT	CREDIT	OB
	<u>LIT25</u>			PURCHASE OF PRINTER	3,901.00		
-5265	-13602			OFFICE COMPUTER EQUIPMENT			
	<u>LIT25</u>			PURCHASE OF PRINTER		3,901.00	
-5260	-13602			PRINTING AND OFFICE SUPPLIES			
		0.00		0.00			

General Fund - LIT to adjust budget accounts for coding of small computer related equipment costs in the Public Health, WIC-Client Services program budgets.

SRC EFF DATE ENT DATE JNL DESC CLERK ENTITY AUTO-REV STATUS BUD YEAR JNL TYPE  
 BUA 09/28/2007 09/28/2007 LIT williams 11 J/E 2008

ACT PROJ	REF1	REF2	REF3	LINE DESCRIPTION ACCOUNT DESCRIPTION	DEBIT	CREDIT	OB
	<u>LIT32</u>			PURCHASE OPTION ON E911	17,702.00		
-5550	-			OTHER EQUIPMENT			
	<u>LIT32</u>			PURCHASE OPTION ON E911	21,636.00		
-5550	-			OTHER EQUIPMENT			
	<u>LIT32</u>			PURCHASE OPTION ON E911		39,338.00	
-5920	-			CONTINGENCY			
		0.00		0.00			

Emergency Telephone System Fund - LIT to adjust budget accounts for the purchase of E911 public safety equipment in the Emergency Telephone System program budget.

SRC EFF DATE ENT DATE JNL DESC CLERK ENTITY AUTO-REV STATUS BUD YEAR JNL TYPE  
 BUA 09/28/2007 09/28/2007 LIT williams 11 J/E 2008

ACT PROJ	REF1	REF2	REF3	LINE DESCRIPTION ACCOUNT DESCRIPTION	DEBIT	CREDIT	OB
	<u>LIT31</u>			FOR PERMIT FEE	3,200.00		
-5491	-			DUES AND MEMBERSHIPS			
	<u>LIT31</u>			FOR PERMIT FEE		3,200.00	
-5354	-			MAINT AGREEMENTS-COMP.SOFTWARE			
		0.00		0.00			

Water and Sewer Operating Fund - LIT to adjust budget accounts for permit fee in the Water and Sewer, Water program budget.

SRC EFF DATE ENT DATE JNL DESC CLERK ENTITY AUTO-REV STATUS BUD YEAR JNL TYPE  
 BUA 10/01/2007 10/10/2007 BA williams 12 J/E 2008

ACT PROJ	REF1	REF2	REF3	LINE DESCRIPTION ACCOUNT DESCRIPTION	DEBIT	CREDIT	OB
----------	------	------	------	---	-------	--------	----

\* \* Union County \* \*  
JOURNAL INQUIRY

PG 19  
glcjeinq

AL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
33 BUA	10/01/2007	10/10/2007	BA	williams	1	2	J/E	2008	

OBJECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
ACCOUNT DESCRIPTION							
9	1531	<u>BA11</u>		ADDITIONAL FUNDS FOR DAY CARE	443,355.00		
61-5399	-1531			PUBLIC ASSISTANCE			
3	1531	BA11		ADDITIONAL FUNDS FOR DAY CARE		443,355.00	
61-4443	-1531			ST GRANT-FOR CHILD WELFARE			
500		BA11		BUDGET APPROPRIATIONS CONTROL		443,355.00	1
400		BA11		BUDGET ESTIM REVENUE CONTROL	443,355.00		1
TOTAL					443,355.00	443,355.00	

General Fund - BA to appropriate additional State revenue in the DSS, Child Care Block Grant program budget.

AL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
34 BUA	10/01/2007	10/10/2007	BA	williams	11		J/E	2008	

OBJECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
ACCOUNT DESCRIPTION							
0		<u>BA12</u>		FOR INFORMATION BROCHURE	20,000.00		
00-5260	-			PRINTING AND OFFICE SUPPLIES			
0		BA12		FOR INFORMATION BROCHURE		20,000.00	
00-5920	-			CONTINGENCY			
TOTAL					0.00	0.00	

General Fund - BA to appropriate contingency funds for the land transfer tax information brochure in the Board of Commissioners program budget.

AL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
35 BUA	10/10/2007	10/10/2007	LIT	williams	11		J/E	2008	

OBJECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
ACCOUNT DESCRIPTION							
1	1350	<u>LIT36</u>		FOR PROFESSIONAL SVCS	144.00		
51-5381	-1350			PROFESSIONAL SERVICES			
3	1350	LIT36		FOR PROFESSIONAL SVCS		144.00	
51-5393	-1350			TEMPORARY HELP SERVICES			
TOTAL					0.00	0.00	

General Fund - LIT to adjust budget accounts in the Public Health, Promotion program budget.

SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
5	10/10/2007	10/10/2007	LIT	williams		11	J/E	2008	

OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
					ACCOUNT DESCRIPTION			
				LIT35	FOR FAX MACHINE	755.00		
-5265	-				OFFICE COMPUTER EQUIPMENT		755.00	
				LIT35	FOR FAX MACHINE		755.00	
-5260	-				PRINTING AND OFFICE SUPPLIES			
			0.00		0.00			

General Fund - LIT to adjust budget accounts for coding of small computer related equipment costs the Legal Department program budget.

SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
5	10/10/2007	10/10/2007	LIT	williams		11	J/E	2008	

OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
					ACCOUNT DESCRIPTION			
				LIT34	FOR CANOPY FOR MOBILE COMMAND	8,892.00		
-5550	-1050				OTHER EQUIPMENT			
				LIT34	FOR CANOPY FOR MOBILE COMMAND		8,892.00	
-5540	-1050				VEHICLES			
			0.00		0.00			

General Fund - LIT to adjust budget accounts for coding of the canopy/cover for the mobile command vehicle in the Law Enforcement, Admin/Patrol program budget.

SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
5	10/10/2007	10/10/2007	LIT	williams		11	J/E	2008	

OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
					ACCOUNT DESCRIPTION			
				LIT33	10% MATCH FOR C#1768	705.00		
-5450	-1057				INSURANCE AND BONDING			
				LIT33	10% MATCH FOR C#1768	3,000.00		
-5353	-1057				MAINT & REPAIRS-FUEL GAS			
				LIT33	10% MATCH FOR C#1768	25.00		
-5358	-1057				MAINT & REPAIRS-VEH INTERDEPT			
				LIT33	10% MATCH FOR C#1768		3,730.00	
-5920	-1050				CONTINGENCY			
			0.00		0.00			

General Fund - LIT to adjust budget accounts for the 10% match related to the additional UCPS' SRO in the Law Enforcement, SRO program budget.



SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
BUA	10/17/2007	10/17/2007	LIT	williams		11	J/E	2008	

ECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
				ACCOUNT DESCRIPTION			
1065	<u>LIT40</u>			TO COVER SOFTWARE MAINT		1,500.00	
-5290	-1065			TOOLS AND SUPPLIES			
1065	LIT40			TO COVER SOFTWARE MAINT	1,500.00		
-5354	-1065			MAINT AGREEMNTS-COMP.SOFTWARE			
		0.00		0.00			

General Fund - LIT to adjust budget accounts for software maintenance in the Law Enforcement, Crime Scene program budget.

SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
BUA	10/17/2007	10/17/2007	LIT	williams		11	J/E	2008	

ECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
				ACCOUNT DESCRIPTION			
	<u>LIT39</u>			FOR COMPUTER & MONITOR	1,500.00		
-5265	-			OFFICE COMPUTER EQUIPMENT			
	LIT39			FOR COMPUTER & MONITOR		1,500.00	
-5290	-			TOOLS AND SUPPLIES			
		0.00		0.00			

General Fund - LIT to adjust budget accounts for coding of small computer related equipment costs in the General Services, Road Sign program budget.

SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
BUA	10/17/2007	10/17/2007	LIT	williams		11	J/E	2008	

ECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
				ACCOUNT DESCRIPTION			
	<u>LIT38</u>			TO COVER SEWER BILLING	165,600.00		
-5391	-			SEWER TREATMENT-EXPANSION			
	LIT38			TO COVER SEWER BILLING		165,600.00	
-5920	-			CONTINGENCY			
		0.00		0.00			

Water and Sewer Operating Fund - LIT to adjust budget accounts for estimated additional sewer billing costs (capital maintenance) in the Water and Sewer, East Side Sewer program budget.

SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
BUA	10/17/2007	10/17/2007	LIT	williams		11	J/E	2008	

ECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
				ACCOUNT DESCRIPTION			

L SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
5 BUA	10/17/2007	10/17/2007	LIT	williams	1	1	J/E	2008	

JECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
				ACCOUNT DESCRIPTION			
	13341	LIT37		FOR NEW COMPUTER EQUIPMENT	902.00		
0-5265	-13341			OFFICE COMPUTER EQUIPMENT			
1080	LIT37			FOR NEW COMPUTER EQUIPMENT	902.00		
5-5265	-1080			OFFICE COMPUTER EQUIPMENT			
	13341	LIT37		FOR NEW COMPUTER EQUIPMENT		902.00	
0-5260	-13341			PRINTING AND OFFICE SUPPLIES			
1080	LIT37			FOR NEW COMPUTER EQUIPMENT		902.00	
5-5260	-1080			PRINTING AND OFFICE SUPPLIES			
		0.00					
			0.00				

General Fund - LIT to adjust budget accounts for coding of small computer related equipment costs the Public Health, Smart Start Smiles program budget and the Law Enforcement, Jail Inmate Health Services program budget.

L SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
3 BUA	10/24/2007	10/24/2007	LIT	williams	11	J/E	2008		

JECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
				ACCOUNT DESCRIPTION			
		LIT41		FOR MEMBERSHIP FEES	300.00		
0-5491	-			DUES AND MEMBERSHIPS			
		LIT41		FOR MEMBERSHIP FEES		300.00	
0-5312	-			TRAVEL SUBSISTENCE			
		0.00					
			0.00				

General Fund - LIT to adjust budget accounts for membership fees in the Personnel Department program budget.

L SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
7 BUA	10/26/2007	10/26/2007	LIT	williams	11	J/E	2008		

JECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
				ACCOUNT DESCRIPTION			
	PR042	LIT43		APPROP FUNDS FOR MOBILE CLASSR	390,000.00		
1-5586	-PR042			BUILDINGS AND IMPROVEMENTS			
	PR036	LIT43		APPROP FUNDS FOR MOBILE CLASSR		200,000.00	
5-5586	-PR036			BUILDINGS AND IMPROVEMENTS			
	PR035	LIT43		APPROP FUNDS FOR MOBILE CLASSR		190,000.00	
5-5586	-PR035			BUILDINGS AND IMPROVEMENTS			
		0.00					
			0.00				

General CPO Fund - LIT to adjust budget accounts for the SPCC mobile units, from the SPCC Mfg/Tech Ed project and the SPCC Student Center project to the SPCC Mobile Units project (per reprogramming of CIP funds approved on August 13, 2007)

SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
BUA	10/26/2007	10/26/2007	LIT	williams		12	J/E	2008	

ECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
					ACCOUNT DESCRIPTION			
	SH001	LIT42			FOR SELF HELP PROJECT	28,550.00		
-4010	-SH001				IFT FROM GENERAL FUND			
	SH002	LIT42			FOR SELF HELP PROJECT	28,550.00		
-5594	-SH002				ARCHITECTURAL & ENGINEERING			
	SH002	LIT42			FOR SELF HELP PROJECT		28,550.00	
-4010	-SH002				IFT FROM GENERAL FUND			
	SH001	LIT42			FOR SELF HELP PROJECT		28,550.00	
-5594	-SH001				ARCHITECTURAL & ENGINEERING			
			0.00				0.00	

Water and Sewer CPO Fund - LIT to reallocate appropriation from the Self Help Funding project to the Oak Brook Self Help project.

SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
BUA	10/15/2007	10/29/2007	CPO	williams		12	J/E	2008	

ECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
					ACCOUNT DESCRIPTION			
	530	CPO87			FOR ELEM SCH K AND L	1,049,775.00		
-4710	-530				GO BOND PROCEEDS			
	559	CPO87			FOR ELEM SCH K AND L	286,975.00		
-5586	-559				BUILDINGS AND IMPROVEMENTS			
	563	CPO87			FOR ELEM SCH K AND L	762,800.00		
-5586	-563				BUILDINGS AND IMPROVEMENTS			
					BUDGET APPROPRIATIONS CONTROL		1,049,775.00	1
					BUDGET ESTIM REVENUE CONTROL	1,049,775.00		1
			1,049,775.00				1,049,775.00	

School Bond Fund-55 - CPO to appropriate funding for Elementary School "K/Sun Valley" and Elementary School L pursuant to 115C-429b.

SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
BUA	10/15/2007	10/29/2007	BA	williams		12	J/E	2008	

ECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
					ACCOUNT DESCRIPTION			
	1350	BA13			FOR PARENTING EDUCATION	300.00		
-5220	-1350				FOOD AND PROVISIONS			
	1350	BA13			FOR PARENTING EDUCATION	1,000.00		
-5233	-1350				PERIODICALS BOOKS & OTHER PUB			
	1350	BA13			FOR PARENTING EDUCATION	3,000.00		
-5397	-1350				PUBLIC ASSISTANCE INCENTIVES			
	1350	BA13			FOR PARENTING EDUCATION	700.00		
-5398	-1350				TRANSPORTATION			
	1350	BA13			FOR PARENTING EDUCATION		5,000.00	
-4840	-1350				MISC REVENUE-CONTR/DONATIONS			
					BUDGET APPROPRIATIONS CONTROL		5,000.00	1
					BUDGET ESTIM REVENUE CONTROL	5,000.00		1
			5,000.00				5,000.00	

General Fund - BA to appropriate Wolfe Endowment donation for parenting education in the Public Health, Administration program budget.

SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
BUA	11/05/2007	11/05/2007	LIT	williams		11	Hist	2008	

---

ACT PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
				ACCOUNT DESCRIPTION			
				SW024 LIT47		32,000.00	
				CONSTRUCTION			
				SW027 LIT47	32,000.00		
				ARCHITECTURAL & ENGINEERING			
				0.00		0.00	

Water and Sewer CPO Fund - LIT to reallocate appropriation from the Wysacky Sewer project to the 12M Creek Sewer Study project (for CM flow diversion study per BOCC direction on November 5, 2007).

SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
BUA	11/05/2007	11/05/2007	LIT	williams		11	Hist	2008	

---

ACT PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
				ACCOUNT DESCRIPTION			
				510 LIT46	23,550.00		
				BUILDINGS AND IMPROVEMENTS			
				530 LIT46		23,550.00	
				CONTINGENCY			
				0.00		0.00	

School Bond Fund-55 - LIT to reallocate appropriation for surveys, geotech. testing, ESA, wetlands evaluation - from School Bond projects to new Elementary School "M" project.

SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
BUA	11/05/2007	11/05/2007	LIT	williams		11	Hist	2008	

---

ACT PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
				ACCOUNT DESCRIPTION			
				SP010 LIT45	232,535.00		
				ARCHITECTURAL & ENGINEERING			
				SP010 LIT45		232,535.00	
				CONSTRUCTION			
				0.00		0.00	

Water and Sewer CPO Fund - LIT to adjust budget accounts within the 12M Creek Beneficial Re-Use project.

AL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
19 BUA	11/05/2007	11/05/2007	LIT	williams	1	1	Hist	2008	

OBJECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
				ACCOUNT DESCRIPTION			
	WT007	LIT44		HDR TASK ORDER #40	25,000.00		
	00-5594	-WT007		ARCHITECTURAL & ENGINEERING			
	00-5594	WT029	LIT44	HDR TASK ORDER #40		25,000.00	
	00-5594	-WT029		CONSTRUCTION			
		0.00		0.00			

Water and Sewer CPO Fund - LIT t  
reallocate appropriation from th  
County-wide Transmission Main PR  
II water project to the Anson Wa  
Improvements project (for water  
supply short-term conveyance  
facilities per BOCC direction or  
November 5, 2007).

AL SRC	EFF DATE	ENT DATE	JNL OESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
07 BUA	11/06/2007	11/07/2007	BA	williams	12		Hist	2008	

OBJECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
				ACCOUNT DESCRIPTION			
	16092	BA14		FOR MACARTHUR FOUND.-DMC	10,500.00		
	0-5260	-16092		PRINTING AND OFFICE SUPPLIES			
	0-5260	16092	BA14	FOR MACARTHUR FOUND.-DMC	2,000.00		
	0-5265	-16092		OFFICE COMPUTER EQUIPMENT			
	0-5265	16092	BA14	FOR MACARTHUR FOUND.-DMC	4,000.00		
	0-5311	-16092		TRAVEL			
	0-5311	16092	BA14	FOR MACARTHUR FOUND.-DMC	7,000.00		
	0-5312	-16092		TRAVEL SUBSISTENCE			
	0-5312	16092	BA14	FOR MACARTHUR FOUND.-DMC	200.00		
	0-5321	-16092		TELEPHONE AND COMMUNICATIONS			
	0-5321	16092	BA14	FOR MACARTHUR FOUND.-DMC	400.00		
	0-5325	-16092		POSTAGE			
	0-5325	16092	BA14	FOR MACARTHUR FOUND.-DMC	71,900.00		
	0-5381	-16092		PROFESSIONAL SERVICES			
	0-5381	16092	BA14	FOR MACARTHUR FOUND.-DMC	2,000.00		
	0-5410	-16092		RENTAL OF REAL PROPERTY			
	0-5410	16092	BA14	FOR MACARTHUR FOUND.-DMC		100,000.00	
	0-4840	-16092		MISC REVENUE-CONTR/DONATIONS			
	0-4840	16092	BA14	FOR MACARTHUR FOUND.-DMC	2,000.00		
	0-5265	-16092		OFFICE COMPUTER EQUIPMENT			
	0-5265	16092	BA14			100,000.00	1
	0-5265	16092	BA14	BUDGET APPROPRIATIONS CONTROL			
	0-5265	16092	BA14		100,000.00		1
				BUDGET ESTIM REVENUE CONTROL			
		100,000.00		100,000.00			

General Fund - BA to appropriate  
MacArthur Foundation donation to  
the JCPC, Disproportionate Minor  
Counsel for the DMC Action Netwo

SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
8	11/06/2007	11/07/2007	CPO	williams		12	Hist	2008	

JECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
					ACCOUNT DESCRIPTION			
					FOR WELCOME/CK-IN STATION		332,000.00	
1-4010					IFT FROM GENERAL FUND			
					FOR WELCOME/CK-IN STATION	332,000.00		
1-5580					BUILDINGS AND IMPROVEMENTS			
					BUDGET APPROPRIATIONS CONTROL		332,000.00	1
					BUDGET ESTIM REVENUE CONTROL	332,000.00		1
						332,000.00		
							332,000.00	

General CPO Fund - CPO to appropriate General Fund interfund transfer for the Cane Creek Park campground Welcome/Check-In Station/Camp Store and associated development project.

SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
9	11/06/2007	11/07/2007	SRO	williams		12	Hist	2008	

JECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
					ACCOUNT DESCRIPTION			
					FOR CERT GRANT		6,000.00	
1-4325					FED GRANT-US HOMELAND SECURITY			
					FOR CERT GRANT	6,000.00		
1-5290					TOOLS AND SUPPLIES			
					BUDGET APPROPRIATIONS CONTROL		6,000.00	1
					BUDGET ESTIM REVENUE CONTROL	6,000.00		1
						6,000.00		
							6,000.00	

General SRO Fund - SRO to appropriate 2007 CERT Community Emergency Response Team grant to the CERT grant program/project.

SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
1	11/06/2007	11/07/2007	BA	williams		12	Hist	2008	

JECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
					ACCOUNT DESCRIPTION			
					APPROP ADDITIONAL FUNDS	8,051.00		
-5699					PAYMENTS TO OTHER AGENCIES			
					APPROP ADDITIONAL FUNDS		8,051.00	
-4470					ST GRANT-NCDOCCJPP			
					BUDGET APPROPRIATIONS CONTROL		8,051.00	1

General Fund - BA to appropriate additional State revenue to the Criminal Justice Partnership program budget.

\* \* Union County \* \*  
JOURNAL INQUIRY

PG 27  
glcjeing

SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
BUA	11/06/2007	11/07/2007	BA	williams	1	2	Hist	2008	

---

ACT PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
				ACCOUNT DESCRIPTION			
	<u>BA15</u>				8,051.00		1
				BUDGET ESTIM REVENUE CONTROL			
					8,051.00		

BA#15 continued.

SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
BUA	11/06/2007	11/07/2007	BA	williams	12		Hist	2008	

---

ACT PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
				ACCOUNT DESCRIPTION			
				FOR SMART START BILINGUAL		4,500.00	
				ST GRANT-SMART START			
				FOR SMART START BILINGUAL	4,500.00		
				MEDICAL SUPPLIES AND EQUIPMENT			
				BUDGET APPROPRIATIONS CONTROL		4,500.00	1
				BUDGET ESTIM REVENUE CONTROL	4,500.00		1
					4,500.00		

General Fund - BA to appropriate additional State revenue to the Public Health, Smart Start Health Check program budget.

SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
BUA	11/06/2007	11/07/2007	BA	williams	12		Hist	2008	

---

ACT PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
				ACCOUNT DESCRIPTION			
				FOR SMART START SMILES	7,500.00		
				SALARIES & WAGES			
				FOR SMART START SMILES	180.00		
				SEPARATION ALLOWANCE			
				FOR SMART START SMILES	375.00		
				401-K SUPP RET PLAN -OTHER			
				FOR SMART START SMILES	575.00		
				FICA CONTRIBUTIONS			
				FOR SMART START SMILES	370.00		
				RET CONTRIB.- OTHER EMPLOYEES			
				FOR SMART START SMILES	2,000.00		
				MEDICAL SUPPLIES AND EQUIPMENT			

General Fund - BA to appropriate additional State revenue to the Public Health, Smart Start Smiles program budget.

AL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
02 BUA	11/06/2007	11/07/2007	BA	Williams	1	2	Hist	2008	

SUBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
					ACCOUNT DESCRIPTION			
1	13341	BA16			FOR SMART START SMILES	24,800.00		
50-5381	-	-13341			PROFESSIONAL SERVICES			
7	13341	BA16			FOR SMART START SMILES	2,000.00		
50-5397	-	-13341			PUBLIC ASSISTANCE INCENTIVES			
9	13341	BA16			FOR SMART START SMILES	6,000.00		
50-5399	-	-13341			PUBLIC ASSISTANCE			
47	13341	BA16			FOR SMART START SMILES		44,000.00	
50-4447	-	-13341			SMART START GRANT			
25	13341	BA16			FOR SMART START SMILES	200.00		
50-5325	-	-13341			POSTAGE			
3500		BA16					44,000.00	1
					BUDGET APPROPRIATIONS CONTROL			
3400		BA16				44,000.00		1
					BUDGET ESTIM REVENUE CONTROL			
AL			44,000.00		44,000.00			

BA#16 continued.

AL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
60 BUA	11/09/2007	11/09/2007	LIT	Williams	11		Hist	2008	

SUBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
					ACCOUNT DESCRIPTION			
1		LIT50			FOR COMP. CONSULTING SERVICES	6,358.00		
00-5381	-	-			PROFESSIONAL SERVICES			
1		LIT50			FOR COMP. CONSULTING SERVICES		6,358.00	
00-5354	-	-			MAINT AGREEMNTS-COMP. SOFTWARE			
AL			0.00		0.00			

General Fund - LIT to adjust bud accounts for compensation consulting services in the Personnel Department program budget.

AL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
61 BUA	11/09/2007	11/09/2007	LIT	Williams	11		Hist	2008	

SUBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
					ACCOUNT DESCRIPTION			
		LIT49			PURCHASE OF SOFTWARE	295.00		
0-5354	-	-			MAINT AGREEMNTS-COMP. SOFTWARE			
		LIT49			PURCHASE OF SOFTWARE		295.00	
0-5395	-	-			EDUCATION EXPENSES			
L			0.00		0.00			

General Fund - LIT to adjust bud accounts for software support in the Legal Department program budget.



SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
BUA	11/09/2007	11/09/2007	LIT	williams		11	Hist	2008	

---

CT PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
				ACCOUNT DESCRIPTION			
			<u>LIT48</u>	FOR ADVERTISING COSTS	904.00		
-5370	-			ADVERTISING/EMPL RECOGNITION			
			LIT48	FOR ADVERTISING COSTS		304.00	
-5311	-			TRAVEL			
			LIT48	FOR ADVERTISING COSTS		300.00	
-5312	-			TRAVEL SUBSISTENCE			
			LIT48	FOR ADVERTISING COSTS		300.00	
-5395	-			EDUCATION EXPENSES			
			0.00	0.00			

General Fund - LIT to adjust budget accounts for advertising costs in the Legal Department program budget.

SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
BUA	11/14/2007	11/14/2007	LIT	williams		11	Hist	2008	

---

CT PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
				ACCOUNT DESCRIPTION			
			<u>LIT51</u>	FOR TOOLS & SUPPLIES	4,500.00		
-5290	-			TOOLS AND SUPPLIES			
			LIT51	FOR TOOLS & SUPPLIES		4,500.00	
-5410	-			RENTAL OF REAL PROPERTY			
			0.00	0.00			

General Fund - LIT to adjust budget accounts for the purchase of tools/supplies costs in the Parks Recreation, JHP program budget.

SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
BUA	11/14/2007	11/14/2007	LIT	williams		11	Hist	2008	

---

CT PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
				ACCOUNT DESCRIPTION			
			<u>LIT52</u>	CUSTOMIZING OF REDIP	5,000.00		
-5381	-			PROFESSIONAL SERVICES			
			LIT52	CUSTOMIZING OF REDIP		5,000.00	
-5550	-			OTHER EQUIPMENT			
			0.00	0.00			

General Fund - LIT to adjust budget accounts for the REDIP project (real estate data integration project) in the Tax Administration Assessment program budget.

\* \* Union County \* \*  
 JOURNAL INQUIRY

PG 30  
 glcjeing

AL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
00	BUA 11/19/2007	11/26/2007	CPO	williams		12	Hist	2008	
PROJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION		DEBIT	CREDIT	OB
ACCOUNT DESCRIPTION									
	530	<u>CPO90</u>			FOR ELEM SCH M		2,169,450.00		
	00-4710	-530			GO BOND PROCEEDS				
	5	510	CPO90		FOR ELEM SCH M		814,450.00		
	00-5586	-510			BUILDINGS AND IMPROVEMENTS				
	0	510	CPO90		FOR ELEM SCH M		1,355,000.00		
	00-5570	-510			LAND AND IMPROVEMENTS				
	000		CPO90		BUDGET APPROPRIATIONS CONTROL			2,169,450.00	1
	000		CPO90		BUDGET ESTIM REVENUE CONTROL		2,169,450.00		1
L						2,169,450.00	2,169,450.00		

School Bond Fund-55 - CPO to appropriate funding for land purchase and on-site soft costs related to new Elementary School "M"/Poplin Road project pursuant to 115C-429b.

AL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
01	BUA 11/19/2007	11/26/2007	BA	williams		12	Hist	2008	
PROJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION		DEBIT	CREDIT	OB
ACCOUNT DESCRIPTION									
	1300	<u>BA18</u>			APPROP ADDITIONAL FUNDS		15,000.00		
	1-5265	-1300			OFFICE COMPUTER EQUIPMENT				
	1300	BA18			APPROP ADDITIONAL FUNDS			15,000.00	
	1-4411	-1300			ST GRANT-FOR HEALTH ADMIN				
	00		BA18		BUDGET APPROPRIATIONS CONTROL			15,000.00	1
	00		BA18		BUDGET ESTIM REVENUE CONTROL		15,000.00		1
L						15,000.00	15,000.00		

General Fund - BA to appropriate additional State revenue to the Public Health, Administration program budget.

AL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
00	BUA 11/29/2007	11/29/2007	CMBA	williams		11	Hist	2008	
PROJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION		DEBIT	CREDIT	OB
ACCOUNT DESCRIPTION									
		<u>CMBA3</u>			FOR UNEMPLOYMENT CLAIM		500.00		
	0-5185	-			UNEMPLOYMENT CLAIMS				
	1681	CMBA3			FOR UNEMPLOYMENT CLAIM		179.00		
	0-5185	-1681			UNEMPLOYMENT CLAIMS				

General Fund, Water and Sewer Operating Fund, and Solid Waste Operating Fund - CMBA to appropriate nondepartmental funds for unemployment charges as allocated to the departments as provided in the Resolution Governing Certain Contract, Personnel, and Fiscal Matters (J

SRC EFF DATE ENT DATE JNL DESC CLERK ENTITY AUTO-REV STATUS BUD YEAR JNL TYPE  
 BUA 11/29/2007 11/29/2007 CMBA williams 1 1 Hist 2008

ECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
					ACCOUNT DESCRIPTION			
		1510	CMBA3		FOR UNEMPLOYMENT CLAIM	1,301.00		
-5185		-1510			UNEMPLOYMENT CLAIMS			
		1450	CMBA3		FOR UNEMPLOYMENT CLAIM	18,077.00		
-5185		-1450			UNEMPLOYMENT CLAIMS			
		1800	CMBA3		FOR UNEMPLOYMENT CLAIM	8,122.00		
-5185		-1800			UNEMPLOYMENT CLAIMS			
		1680	CMBA3		FOR UNEMPLOYMENT CLAIM	2,137.00		
-5185		-1680			UNEMPLOYMENT CLAIMS			
			CMBA3		FOR UNEMPLOYMENT CLAIM	17,720.00		
-5185		-			UNEMPLOYMENT CLAIMS			
			CMBA3		FOR UNEMPLOYMENT CLAIM	7,540.00		
-5185		-			UNEMPLOYMENT CLAIMS			
		13602	CMBA3		FOR UNEMPLOYMENT CLAIM	1,878.00		
-5185		-13602			UNEMPLOYMENT CLAIMS			
			CMBA3		FOR UNEMPLOYMENT CLAIM	1,768.00		
-5185		-			UNEMPLOYMENT CLAIMS			
			CMBA3		FOR UNEMPLOYMENT CLAIM	6,266.00		
-5185		-			UNEMPLOYMENT CLAIMS			
		1050	CMBA3		FOR UNEMPLOYMENT CLAIM	8,271.00		
-5185		-1050			UNEMPLOYMENT CLAIMS			
			CMBA3		FOR UNEMPLOYMENT CLAIM	104.00		
-5185		-			UNEMPLOYMENT CLAIMS			
			CMBA3		FOR UNEMPLOYMENT CLAIM	383.00		
-5185		-			UNEMPLOYMENT CLAIMS			
			CMBA3		FOR UNEMPLOYMENT CLAIM	7,566.00		
-5185		-			UNEMPLOYMENT CLAIMS			
			CMBA3		FOR UNEMPLOYMENT CLAIM	3,623.00		
-5185		-			UNEMPLOYMENT CLAIMS			
			CMBA3		FOR UNEMPLOYMENT CLAIM	8,673.00		
-5185		-			UNEMPLOYMENT CLAIMS		80,950.00	B
			CMBA3		FOR UNEMPLOYMENT CLAIM		7,566.00	B
-5185		-			UNEMPLOYMENT CLAIMS		3,623.00	B
			CMBA3		FOR UNEMPLOYMENT CLAIM		1,969.00	
-5185		-			UNEMPLOYMENT CLAIMS			
		0.00		0.00				

CMBA#3 continued.

\* \* Union County \* \*  
JOURNAL INQUIRY

PG 32  
glcjeing

L SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
1 BUA	11/29/2007	11/29/2007	LIT	williams		11	Hist	2008	

---

OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
					ACCOUNT DESCRIPTION			
					<u>LIT56</u> TO COVER EDUCATION COSTS	630.00		
0-5395	-				EDUCATION EXPENSES			
					<u>LIT56</u> TO COVER EDUCATION COSTS		630.00	
0-5290	-				TOOLS AND SUPPLIES			
L			0.00		0.00			

General Fund - LIT to adjust budget accounts for education expenses in the Personnel Department program budget.

L SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2 BUA	11/29/2007	11/29/2007	LIT	williams		11	Hist	2008	

---

OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
					ACCOUNT DESCRIPTION			
					<u>LIT55</u> FOR COMPUTER EQUIPMENT	4,575.00		
1-5265	-1352				OFFICE COMPUTER EQUIPMENT			
					<u>LIT55</u> FOR COMPUTER EQUIPMENT		4,575.00	
1-5510	-1352				OFFICE FURNITURE AND EQUIPMENT			
L			0.00		0.00			

General Fund - LIT to adjust budget accounts for coding of small computer related equipment costs in the Public Health, Healthy Carolinians program budget.

L SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
3 BUA	11/29/2007	11/29/2007	LIT	williams		11	Hist	2008	

---

OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
					ACCOUNT DESCRIPTION			
					<u>LIT54</u> FOR GEO DATABASE PROJECT	27,060.00		
0-5381	-				PROFESSIONAL SERVICES			
					<u>LIT54</u> FOR GEO DATABASE PROJECT		27,060.00	
0-5550	-				OTHER EQUIPMENT			
L			0.00		0.00			

General Fund - LIT to adjust budget accounts for the geodatabase layer integration project in the Tax Administration, Assessment program budget.

L SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
4 BUA	11/29/2007	11/29/2007	LIT	williams		11	Hist	2008	

---

OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
					ACCOUNT DESCRIPTION			

\* \* Union County \* \*  
JOURNAL INQUIRY

PG 33  
glcjeinq

AL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
64 BUA	11/29/2007	11/29/2007	LIT	williams	1	1	Hist	2008	

SUBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION ACCOUNT DESCRIPTION	DEBIT	CREDIT	OB
5	1450	LIT53			FOR COMPUTER EQUIPMENT	34,000.00		
01-5265		-1450			OFFICE COMPUTER EQUIPMENT			
0	1450	LIT53			FOR COMPUTER EQUIPMENT		34,000.00	
01-5260		-1450			PRINTING AND OFFICE SUPPLIES			
			0.00	0.00				
			105,976,225.00	105,976,225.00				

General Fund - LIT to adjust bu  
accounts for coding of small  
computer related equipment costs  
the DSS, Administration program  
budget.

rinted

RT - GENERATED BY DEPT413 \*\*

AL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
72 BUA	11/14/2007	12/06/2007	CMBA1	aaustin	1	2	Hist	2008	N

SUBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION ACCOUNT DESCRIPTION	DEBIT	CREDIT	OB
###		CMBA1	RollOver		RollOverContracts POs ProgBals			
AL			4,399,528.00	4,399,528.00				

ing Funds - CMBA to appropriate and carryover revenue and fund balance/retained earnings for outstanding contracts, purchase orders and available project/program expenditures, projects and programs of fiscal year 2007 to fiscal year 2008. Approved pursuant to the County Manager's authorization to increase appropriations for representing contract balances, purchase order encumbrances and designations for special projects and purposes as they are reflected in the audit report (as provided L of the Resolution Governing Certain Contract, Personnel, and Fiscal Matters). Because this entry is lengthy (171 lines, 9 pages) it has not been included in

MOTOR VEHICLE TAX REFUNDS  
for NOVEMBER 2007

**AGENDA ITEM**

# 8/56

MEETING DATE 12/17/07

Approval of Board of County Commissioners not required:

Collector Refunds for NOVEMBER 2006	1,760.81
(adjustment to November collector release register)	(255.03)

To be approved by Board of County Commissioners on 12-17-07  
(to be submitted by Assessor's Office)

Assessor Refunds for NOVEMBER 2007	3,767.72
(adjustment to November assessor release register)	(1,660.11)

\*\*\* Approval requested for overpayments:

Overpayments for NOVEMBER 2007	3,624.31
--------------------------------	----------

Total to be refunded for NOVEMBER 2007	<u><u>7,237.70</u></u>
--	------------------------

Dabbie Cox  
12-10-07

**UNION COUNTY  
BOARD OF COMMISSIONERS**

**ACTION AGENDA ITEM ABSTRACT**

Meeting Date: December 17, 2007

Action Agenda Item No. 8/6a&b

(Central Admin. use only)

**SUBJECT:** Marvin Elementary Classroom Additions - Construction Budget  
UCPS FY2008 CIP Facilities, Planning and Construction Expenses

---

**DEPARTMENT:** Finance

**PUBLIC HEARING:** No

**ATTACHMENT(S):**  
Capital Project Ordinance Amendment  
# 91

**INFORMATION CONTACT:**  
Kai Nelson

**TELEPHONE NUMBERS:**  
704.292.2522

---

---

**DEPARTMENT'S RECOMMENDED ACTION:** Adopt Capital Project Ordinance # 91

**BACKGROUND:** In December 2005 and February 2006, the County and UCPS identified eight elementary school classroom wing addition projects. The classroom addition projects were intended to take advantage of higher core capacity (media and cafeteria) at several elementary schools. The system completed projects at seven schools - Antioch, Kensington, Porter Ridge, Sandy Ridge, Shiloh, Weddington and Waxhaw. The remaining school, Marvin ES was deferred to a subsequent planning period.

The UCPS, subject to approval by the BOCC, has awarded the construction bid on the Marvin ES classroom project in the amount of \$1,467,900. The construction bid is within the approved budget contained in the CIP2006.

The project will construct 6 additional classrooms providing additional capacity of approximately 134 students,

The 2006 CIP contains funds for UCPS project administration in connection with the capital improvement program. A portion of the costs are reflected in the UCPS annual current expense appropriation with the balance coming from CIP sources.

**FINANCIAL IMPACT:** Funds for construction and FPC expenses are included in the 2006 CIP

---

**Legal Dept. Comments if applicable:** \_\_\_\_\_

**CAPITAL PROJECT ORDINANCE AMENDMENT**

BUDGET School Bond Fund - 55  
 FISCAL YEAR FY 2007-2008

REQUESTED BY Kai Nelson  
 DATE December 17, 2007

**PROJECT SOURCES**

Source Description and Code	Project To Date	Requested Amendment	Revised Project
G.O. Bond Proceeds	473,040,689	2,188,420	475,229,109
All Other Revenue	1,363,308	-	1,363,308

**PROJECT USES**

Project Description and Code	Project To Date	Requested Amendment	Revised Project
School Administrative Cost (115C-429b project allocation)	2,049,218	596,485	2,645,703
Classroom Additions - Marvin Elementary (115C-429b project allocation)	149,281	1,591,935	1,741,216
All Other School Projects	472,205,498	-	472,205,498

474,403,997    2,188,420    476,592,417

474,403,997    2,188,420    476,592,417

EXPLANATION: Funding request submitted by UCPS for Marvin Elementary School A&R and Administrative expenses FY08 pursuant to 115C-429b.

DATE: \_\_\_\_\_

APPROVED BY: \_\_\_\_\_

Bd of Comm/County Manager  
 Lynn West/Clerk to the Board

**ANCE POSTING PURPOSES ONLY**

**PROJECT SOURCES**

Source Description and Code	Project To Date	Requested Amendment	Revised Project
G.O. Bond Proceeds 55491100-4710-530	473,040,689	2,188,420	475,229,109

**PROJECT USES**

Project Description and Code	Project To Date	Requested Amendment	Revised Project
School Administrative Cost (115C-429b project allocation) 55559200-5586-548	2,049,218	596,485	2,645,703
Classroom Additions - Marvin Elementary (115C-429b project allocation) 55559200-5586-555-A	149,281	1,591,935	1,741,216

473,040,689    2,188,420    475,229,109

2,198,499    2,188,420    4,386,919

Prepared By dhc  
 Posted By \_\_\_\_\_  
 Date \_\_\_\_\_

Number CPO - 91



**UNION COUNTY  
BOARD OF COMMISSIONERS**

**ACTION AGENDA ITEM ABSTRACT**

Meeting Date: 12/17/07

Action Agenda Item No. 817  
(Central Admin. use only)

**SUBJECT:** Recommendation for Approval of Change Order G-5 - Phase IV  
Government Center Renovations

---

**DEPARTMENT:** General Services                      **PUBLIC HEARING:** No

---

**ATTACHMENT(S):**  
Itemized Explanation of Changes from  
Ramsay Burgin Smith Architects

**INFORMATION CONTACT:**  
Barry Wyatt

**TELEPHONE NUMBERS:**  
704-283-3868

---

---

**DEPARTMENT'S RECOMMENDED ACTION:**

1. Approve Change Order G-5 in the amount of \$21,216.77 as recommended by Ramsay Burgin Smith Architects.
2. Authorize the Interim County Manager to approve Change Order documents.

**BACKGROUND:** See attached explanation.

**FINANCIAL IMPACT:** Funding is available within the project budget which the Board approved in the 2006 CIP whose funding was authorized in the FY07 adopted budget.

---

**Legal Dept. Comments if applicable:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

---

**Finance Dept. Comments if applicable:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

---

**Manager Recommendation:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## **Change Order G-5 Phase IV Government Center Itemized Explanation of Changes**

### **Item #1**

Included with this Phase is the replacement of the sidewalk in front of the Government Center that spans between the building basement and an existing retaining wall. This sidewalk had started sinking for reasons that we did not know at the time of bid. The construction drawings included the replacement of that sidewalk and some provisions, including concrete piles, intended to help support a new sidewalk on less than perfect sub-soil.

However, the actual condition of the subsoil that was discovered after the existing sidewalk demolition was far worse than we had hoped. Thus the solution proposed in the construction drawings had to be modified to address the subsoil problem.

The soil was tested and a recommendation for undercut and fill as well as soil compaction was made by the Geo-technical engineer. Re-condition the subsoil per the Geo-technical engineer's recommendation did not prove cost-effective.

Instead, we proposed a couple of alternate solutions that were more economical. The least expensive solution was to change the design of the sidewalk to be a structural slab that spans between the basement and the retaining wall. This design requires additional re-inforcing and 2 additional inches of concrete.

Also included with this cost is the installation of new drainage piping which we had hoped to re-use. Unfortunately the existing piping was damaged and had to be replaced with a new system.

**Cost \$21,216.77**  
**Added Days 0**

**TOTAL PHASE II G-5 \$21,216.77**

**TOTAL DAYS ADDED TO CONTRACT**

**0**

## CHANGE ORDER REQUEST

PROJECT: Union County Government Center-Phase IV  
 CONTRACT: Single Prime  
 CONTRACTOR: Morlando-Holden Construction, Inc.

COR #: 17A  
 PROJECT #: 9928  
 CONTRACTOR #:

### DESCRIPTION OF CHANGE:

Exterior sidewalk fix using 5 round drains and 6" concrete with 4" stone under slab. This price also includes re-piping of drains to tie into existing 6" storm pipe.

#### General Contractor Materials (Attach list with qty, item, unit \$, unit mb, total mb, OT mb, Total \$)

1. Materials:	HY-ICE Epoxy w/dispenser	\$440.00	Lump sum
1. Materials:	Rebar	\$1,304.00	Lump sum
1. Materials:	Concrete 13 yds x \$175/yd pumped	\$2,275.00	Lump sum
1. Materials:	Concrete minus 3 yds x 175/yd	(\$525.00)	Lump sum
1. Materials:	Stone (35 tons x \$28.50 per ton)	\$997.50	Lump sum
2. Sales Tax (7.5%)		\$336.86	
3. Overhead and profit		\$724.25	(15%)

Materials Subtotal	\$5,552.62
--------------------	------------

#### General Contractor Labor (include time sheets if requested)

4. Labor: Layout-Site Superintendent 8 hrs @ \$35/hr.	
5. Labor: Laborer/carpenter 8 hrs @ \$25/hr.	\$200.00
6. Payroll taxes and insurance @ 40%	
7. Overhead and profit.	\$30.00 (15%)

Labor Subtotal	\$230.00
----------------	----------

#### General Contractor Equipment

8. Superintendent truck allowance (\$250 per month)
9. On site computer (\$150 per month)
10. On site phone (\$75 per month)
11. Dumpster
12. Overhead and profit (15%)

Equipment Subtotal	\$0.00
--------------------	--------

#### Subcontractors (includes quotes with material and equipment back up)

12. Subcontractor:	Ken's Plumbing piping	\$4,250.00
12. Subcontractor:	Ken's Plumbing drains (5 total)	\$2,500.00
12. Subcontractor:	C&P Grading/Stone	\$5,222.00
12. Subcontractor:	Torres Concrete	\$2,000.00
12. Subcontractor:		
12. Subcontractor:		
13. Overhead and profit (5%)		\$1,117.76

Subcontractor Subtotal	\$15,089.76
------------------------	-------------

Subtotal of Proposal	\$20,872.38
----------------------	-------------

14. Bonds ( 1.65% of subtotal of proposal)	\$344.39	\$344.39
--	----------	----------

<b>TOTAL OF CHANGE PROPOSAL</b>	<b>\$21,216.77</b>
---------------------------------	--------------------

Contractor's signature: \_\_\_\_\_  
 Date: December 3, 2007

Architect's signature: \_\_\_\_\_  
 Date: \_\_\_\_\_

Added number of days: days

# LEASES NOVEMBER 2007

Name	Ref #	Real Value	Pers. Value	UCGT	UCLL	CSGT-999	CSLL-999	CSGT-1	CSLL-1	HembyGT	HembyLL	SpringsGT	SpringsLL	StallGT	StallLL	Wax
BAUCOM REECE DWA	3142	3,820		27.16												
GROSE KAREN	3143	21,630		153.81												
WILSON WILLIE & WIFE	3144	32,430		230.61												
MORRIS BARBARA CO	3145	27,270		193.92												
M/I HOMES OF CHARLOTTE	3146	403,680		2,870.57												
HILL ROBERT M	3147	226,390		1,609.86												
HILL ROBERT M	3149	41,430		294.61										10.85		
HILL ROBERT M	3150	14,200		100.98										3.72		
HILL ROBERT M	3151	14,200		100.98										3.72		
HELMS DENNIS N & WIFE	3152	29,000		206.22								9.05				
CRAFT HOMES USA LLC	3153	25,000		177.78												
U S HELICOPTERS INC	3157		2,585,010	5,269.32												
HARRIS TEETER IN CO	3158		13,140,160	16,783.86										618.39		
METCALF CLIFFORD L	3159		2,300	11.03												
RUSHING HAROLD ED	3160		1,390	9.88												
HICKS KEVIN SCOTT	3161		20,950	148.98												
STOKES STEVE & MAR	3162		17,110	52.55												
EVANS SANDRA K	3163		8,870	40.10												
CALDWELL CHAD & LIS	3164		39,700	282.31												
HARMAN HAROLD L	3165		17,750	11.88												
NEYENS LAWRENCE J	3166		25,670	182.54										6.73		
SASSER FRANCEL L (P	3167		1,000	7.11												
POTASH STEVEN B	3168		16,240	115.48												
VON DUYKE MARK	3169		69,000	147.20												
MILLER JOAN	3171		26,350	187.37												
PITNEY BOWES INC	3172		1,476	10.51												
PITNEY BOWES INC	3173		1,380	9.81								0.43				
RAPE EARL WAYNE	3174		19,000	135.11												
REDDING ROBERT LEE	3175		5,890	41.88												
KNOTTS BARBARA D	3176		16,240	115.48												
MORRIS HENRY WAYL	3177		16,751	119.12												
GLENN ROLAND R & W	3178		13,420	95.43												
PITNEY BOWES INC	3179		46,529	331.08												
PITNEY BOWES INC	3180		4,944	35.25												
PITNEY BOWES INC	3181		3,091	22.01												
PITNEY BOWES INC	3182		2,131	15.11												
PITNEY BOWES INC	3183		10,835	77.22												
PITNEY BOWES INC	3184		12,385	88.04										3.24		
PITNEY BOWES INC	3185		4,317	30.72						1.63						
PITNEY BOWES INC	3186		8,663	61.71										2.27		
PITNEY BOWES INC	3187		1,047	7.43												
PITNEY BOWES INC	3188		749	5.31												

MEETING DATE 12/17/07



Name	Rel #	Real Value	Pers. Value	UCGT	UCLL	CSGT-999	CSLL-99	CSGT-1	CSLL-1	HembyGT	HembyLL	SpringsGT	SpringsLL	StallGT	StallLL	Wax
MILLS ROBERT DOWD	3239		7,510	53.40	5.34											
MCCRAY ALBERT HAL	3241		28,030	199.32												
MCCROSKEY SHERRIE	3242		16,990	120.82	12.08											
PRESSLEY DONALD KI	3243		14,750	104.89	10.49					5.56	0.56					
MEDINO JOEL	3244		19,220	136.67	13.67											
PLYLER DEWEY ALAN	3245		2,950	20.98	2.10											
PHILLIPS ANTHONY S	3246		18,570	132.05	13.21					7.00	0.70					
LINDSEY DAVID RUSS	3247		1,400	9.96	1.00											
GRAHAM MICHAEL J	3249		3,200	22.76	2.28											
GRIFFIN EMMETT S	3250		3,530	25.10	2.51											
RUSHING EVELYN	3251		11,890	84.55	8.46											
PRICE EDWARD PINKN	3252		3,610	25.68	2.57											
SLACK CARLTON TOD	3255		17,160	122.02	12.20											
CASON WESLEY E	3256		6,797	48.35	4.83									1.78	0.18	
BARBOUR CHARLES	3257		12,820	91.16	9.11											
MONTGOMERY ALBER	3258		2,230	15.86	1.58											
MILLS JAMES BARNEY	3259		3,180	22.61	2.26											
ORTEL DANIEL JAMES	3260		6,130	43.59	4.36											
WILKINSON BRIAN T &	3261		30,310	215.53	21.55											
MALONE WESLEY BOB	3262		2,800	19.91	1.99											
POPE GREGORY KENT	3263		3,960	28.16	2.82											
POLK WILLIAM ADRIAN	3264		17,800	126.58	12.66											
MALIK TODD S	3265				118.75									15.98	4.38	
WILLIAMS GREGORY F	3266		10,980	78.08	7.81											
WILLIAMS DAVID LEN	3267		10,410	74.03	7.40											
WHITE JR DAVID F	3268		1,820	12.94	1.29											
WHITLEY CHAD	3270		15,630	111.14	11.11											
HUDSON GLENN RONALD	3271		50,300	357.68	35.77					18.96	1.90					
JUAREZ GUILLERMA	3272		18,160	129.14	12.92											
MILLER DAVID ERIC	3273		18,460	131.27	13.12											
ANGEL STACI	3274		9,340	66.42	6.64											
NORWOOD CHARLES	3275		15,440	109.79	10.98											
TADLOCK TIMOTHY M	3276		2,220	15.79	1.58											
CARLTON KIMBERLY	3277		28,600	203.37	20.34							8.92	0.89			
BIRMINGHAM JOE	3278		9,440	67.13												
STANELLE TODD MICH	3281		36,000	256.00	25.60											
PRESSON CHRISTOPH	3282		300	2.13	0.21											
MILLER JOAN S	3283		24,878	176.91												
CATMANDU INC	3287															
THOMAS ASHLEY L	3288		15,290	108.73	10.87											
CORTEZ MOSES	3289		17,740	126.15	12.62											
MCDERMOTT PATRICK	3290		8,210	58.38	5.84											
STARNES JEREMY & A	3291		20,590	146.42	14.64											
SPRINTCOM INC	3292		32,363	230.13												
SPRINTCOM INC	3293		13,100	93.16												
SPRINTCOM INC	3294		13,036	92.70										3.42		















Name	Ref #	Real Value	Pers. Value	UCGT	UCLL	CSGT-999	CSLL-99	CSGT-1	CSLL-1	HembyGT	HembyLL	SpringsGT	SpringsLL	StallGT	StallLL	Waxhaw
		27,280	-	144.58	-	19.10	-	-	-	-	-	-	-	-	-	-
TYSON HAROLD	3387		7,800	36.70	3.67	5.46	0.55									
			-	7,800	36.70	3.67	5.46	0.55	-	-	-	-	-	-	-	-
TYSON HAROLD	3388		8,340	39.24	3.92	5.84	0.58									
			-	8,340	39.24	3.92	5.84	0.58	-	-	-	-	-	-	-	-
ALS ALL YEARS		8,335,435	26,911,805	148,379.78	4,280.90	1,718.92	13.33	29.27	2.93	1,148.91	33.54	167.70	3.92	896.12	27.39	82





WesleyGT	WesleyLL	AllensFF	BakersFF	BeaverFF	FairviewFF	GriffithFF	LanesCr FF	New Salen	Provident	Sandy Ric	SpringsFF	StackFF	UnionvilleFF	Wingate FF
						100.00	50.00							
			36.96											50.00
1.02	0.10													
5.06	0.51													
		50.00												
														50.00
3.08	0.31													
			36.96											
6.01	0.60													
0.05	0.01													
4.18														
			36.96											
1.37	0.14												36.44	



WesleyGT	WesleyLL	AllensFF	BakersFF	BeaverFF	FairviewFF	GriffithFF	LanesCr FF	New Salen	Providen	Sandy Ric	SpringsFF	StackFF	UnionvilleFF	Wingate FF
6.04														
2.67														
0.84								50.00						
2.71	0.27													
11.27	1.13													
5.52	0.55											50.00		

WesleyGT	WesleyLL	AllensFF	BakersFF	BeaverFF	FairviewFF	GriffithFF	LanesCr FF	New Salen	Provident	Sandy Rid	SpringsFF	StackFF	UnionvilleFF	Wingate FF	T
															1,27
															25
															15
6.47	0.65														30
															22
															5
															14
															20
2.27	0.23														43
															10
															1,27
2.98	0.30														8
															14
0.30	0.03											100.00			1
															10
															19
															32
															39
															17
															21
															18
															13
															5
										48.92					18
														50.00	12
															2
															8
															1
															2
															10
															12
1.06	0.11														32
															5
															16
															19
															38
															38
															11
															12
															39
		50.00													10
												0.02			16
															30
												50.00			17



	WesleyGT	WesleyLL	AllensFF	BakersFF	BeaverFF	FairviewFF	GriffithFF	LanesCr FF	New Salen	Providen	Sandy Rid	SpringsFF	StackFF	UnionvilleFF	Wingate FF	
	0.35															4.0
																1
																1,1
					50.00											7
													50.00			3
														3.64		3
				33.26												3
											97.84					1
						49.60										2
	16.13															1
32																7
33																1
1																1
					50.00											2
																1
																5
																7
																3
																5
									5.00							1
																1,0
																1,1
				3.70												8
									50.00							3
									55.00							1
																1
																1
																1
																1
																1
											48.92					1





WesleyGT	WesleyLL	AllensFF	BakersFF	BeaverFF	FairviewFF	GriffithFF	LanesCr FF	New Salen	Providen	Sandy Ric	SpringsFF	StackFF	UnionvilleFF	Wingate FF	Tot
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	163.
			43.42												89.
-	-	-	43.42	-	-	-	-	-	-	-	-	-	-	-	89.
			36.08												85.
-	-	-	36.08	-	-	-	-	-	-	-	-	-	-	-	85.
585.37	10.09	250.00	426.77	200.00	93.30	100.00	50.00	360.00	95.00	293.52	0.02	300.00	121.59	394.96	160,818.

# '07 REFUNDS

Name	Rel #	Real Value	Pers. Value	UCGT	UCLL	CSGT-999	CSLL-999	CSGT-100	CSLL-100	HembyGT	HembyLL	Springs
CLEARVIEW FCU	3148	138,490		984.8								
MONROE FARM CENTER INC	3170		17,900		12.73							
WALTER GEORGE ALBERT & NEL	3212		2,770	19.70								
REDWINE WILLIAM HOWARD JR	3238		13,030	92.66	9.27							
MILES DERICK LEE	3240		11,510	81.85	8.18							
KILLOUGH NEY G & SUE B	3248				0.71							
BENSON ROBERT	3253		480	3.41	0.34							
BAILEY GEORGE ALLEN & JESSIE	3254		500	3.56	0.36							0.1
LINDSEY DANNY CARROL	3269		23,300	165.69	16.57							
HELMS LEE ROY	3308		10,195	72.53	7.25							
WOOD ROGER E & EMILY J	3326		65,005	462.25								20.2
BELL'S LAWN SERVICE	3340											
CHANDLER MICHAEL	3342		21,206	150.84	15.08							
STACK JOY A	3343		9,700	68.97								3.0
LEDFORD RONALD KEVIN	3344		714	5.08								
A & B SUTOMOTIVE	3350		14,883	105.83	10.58							
REGAL FINANCE INC	3365		10,361	73.80	7.36							
WARRINGTON CLYDE HENRY	3366		21,016	149.47	14.94							
UNION COUNTY WEEKLY	3382		25,000	177.78	17.78							
MULLIS KENNY EUGENE	3400		10,655	75.80	7.58							
KIKER MICHAEL LARRY	3402		15,824	112.57	11.25							
ESTES DESIGN INC	3410		16,763	119.25	11.92							
01 TAYLOR ROY M & WF DORIS & JIM	3493	22,250		158.22								
ENNIS EDWARD B & WF KIM C EN	3497	2,310		16.42								
BRANDON OAKS COMMUNITY AS	3498	90		0.64								
WESTPORT HOMES OF NC INC	3539	6,800		48.35						2.56		
DIPPLE TERESA HINSON & ROBE	3540	6,660		47.36								
FIELDSTONE TOWNHOME OWNE	3544	4,810		34.20								
FIELDSTONE TOWNHOME OWNE	3545	1,310		9.32								
ROUSE JANET	3546	11,860		84.34								
RUSSELL NEAL & WF CONNIE D	3547	32,310		229.75								
PURSER FAE G	3557	88,170		626.98						33.24		
PRICE DENNIS NEAL	3573		252	1.78	0.18							

MEETING DATE 12/11/10



# 07 REFUNDS

Name	Ref #	Real Value	Pers. Value	UCGT	UCLL	CSGT-999	CSLL-999	CSGT-100	CSLL-100	HembyGT	HembyLL	SpringsG
MCWHORTER JOHN M JR & PAME	3574		500	3.56	0.36							
DALRYMPLE KIMBERLY & CURTIS	3576	98,260		698.72								
HILL JAMES & WF SALLY	3577	16,490		117.26								
WYLIE REBECCA J & CHRISTOPH	3580	4,730		33.63								1.48
NICHOLS DAVID ANDREW & JENN	3583	10,490		74.60						3.96		
		<b>445,030</b>	<b>291,564</b>	<b>5,110.97</b>	<b>152.44</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>39.76</b>	<b>0.00</b>	<b>24.94</b>
BIRMINGHAM JOE	3279		9,440	60.10	6.01							
HELMS LEE ROY	3309		10,195	64.94								
STEGALL MILLING CO	3337		178,679	1,137.65								
PRESSON GEORGE LAVERN	3373		500	3.18								
BARKANIC ETHEL P	3423		35,540	226.28								
SECREST RIGGING & MACHINER	3460		114,712	730.37								
TAYLOR ROY M & WF DORIS & JIF	3494	22,250		141.67								
CONNER KIM	3500	11,410		74.56								
TAYLOR ROY M & WF DORIS & JIF	3532	29,730		189.29								
DIPPLE TERESA HINSON & ROBE	3541	6,660		42.40								
ROUSE JANET	3568	11,860		75.51								
HILL JAMES A & WIFE SALLY J	3587	283,460		104.99								
		<b>365,370</b>	<b>349,066</b>	<b>2,850.94</b>	<b>6.01</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
BIRMINGHAM JOE	3280		9,440	52.86	5.29	6.61	0.66					
HELMS LEE ROY	3310		10,195	57.09		7.14						
HOBBS SCOTTY & SUSAN HELMS	3358		19,219	107.63	10.76	13.45	1.35			7.76	0.78	
PRESSON GEORGE LAVERN	3374		500	2.80	0.84	0.35	0.11					
BAUMBARGER HEIDI JEAN	3385		15,859	88.81	8.88	11.10	1.11					
BARKANIC ETHEL P	3424		35,544	199.05		24.88						
FUNDERBURK GRADING CO INC	3443		56,071	314.00		39.25						

# V07 REFUNDS

	Name	Rel #	Real Value	Pers. Value	UCGT	UCLL	CSGT-999	CSLL-999	CSGT-100	CSLL-100	HembyGT	HembyLL	Spring
9 01	TAYLOR ROY M & WF DORIS & JII	3495	22,250		124.60		15.58						
9 01	TAYLOR ROY M & WF DORIS & JII	3496											
9	TAYLOR ROY M & WF DORIS & JII	3533	29,730		166.49		20.81						
9	TAYLOR ROY M & WF DORIS & JII	3534											
6A	DIPPLE TERESA HINSON & ROBE	3542	6,660		37.29		4.66						
5	ROUSE JANET	3569	11,860		66.41		8.30						
2	HILL JAMES A & WIFE SALLY J	3578	16,490		92.35		11.54						
<b>tals</b>			<b>86,990</b>	<b>146,828</b>	<b>1,309.38</b>	<b>25.77</b>	<b>163.67</b>	<b>3.23</b>	<b>0.00</b>	<b>0.00</b>	<b>7.76</b>	<b>0.78</b>	<b>0</b>
8	HELMS LEE ROY	3311		10,195	53.52		7.14						
4	RATHBURN HEIDI JEAN	3386		15,859	83.26	8.33	11.10	1.11					
2	BARKANIC ETHEL P	3425		35,544	186.61		24.88						
2	CARNICERIA LA MEXICANA #4	3451		48,650	255.42				34.05				
6A	DIPPLE TERESA HINSON & ROBE	3543	6,660		34.97		4.66						
5	ROUSE JANET	3570	11,860		62.26		8.3						
2	HILL JAMES A & WIFE SALLY J	3579	16,490		86.58		11.54						
4	WHITAKER AUDREY MORRIS	3605		4,820	25.30		3.38						
<b>tals</b>			<b>35,010</b>	<b>115,068</b>	<b>787.92</b>	<b>8.33</b>	<b>71.00</b>	<b>1.11</b>	<b>34.05</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0</b>
					<b>796.25</b>		<b>72.11</b>						
5	NANCE JOHN DAVID	3571											
<b>tals</b>			-	-	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0</b>
					<b>0.00</b>		<b>0.00</b>						
<b>TOTALS ALL YEARS</b>					<b>10,059.21</b>	<b>192.55</b>	<b>234.67</b>	<b>4.34</b>	<b>34.05</b>	<b>0.00</b>	<b>47.52</b>	<b>0.78</b>	<b>24</b>

StallGT	StallLL	WaxhawGT	WaxhawLI	WesleyGT	WesleyLL	AllensFF	BakersFF	BeaverFF	FairviewFF	GriffithFF	JacksonFF	Lanes Cr	New Sale	Provi
		71.05												
				0.46										
				2.18	0.22									
	0.03													
				3.89	0.39									
2.67	0.27													
0.45														
3.90	0.39													
2.72	0.27													
				3.51	0.35									
				2.80	0.28									
								50.00						



	StallGT	StallLL	WaxhawGT	WaxhawLI	WesleyGT	WesleyLL	AllensFF	BakersFF	BeaverFF	FairviewFF	GriffithFF	JacksonFF	Lanes Cr	New Salen	Provi
									50.00						
									50.00						
					2.47										
	3.98	0.00	0.00	0.00	2.47	0.00	0.00	39.77	150.00	0.00	0.00	0.00	0.00	0.00	0.00
	5.02														
									49.72						
					2.30										
	5.02	0.00	0.00	0.00	2.30	0.00	0.00	0.00	49.72	0.00	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
T	23.27	0.96	71.31	0.03	22.88	1.24	0.00	88.55	399.72	0.00	0.00	0.00	45.00	0.00	0.00





	SandyFF	Sandy Rid	SpringsFF	StackFF	StallingsFF	UnionvilleFF	Wesley FF	WaxhawFI	Wingate	PET TAX	
01											140.18
01											50.00
											187.30
											50.00
A											41.95
											74.71
											106.36
											0.00
Is	0.00	0.00	0.00	99.49	0.00	0.00	0.00	50.00	0.00		1,856.30
											65.68
								50.00			153.80
											261.21
											289.47
A											39.63
											70.56
											100.42
											28.68
											0.00
Is	0.00	0.00	0.00	0.00	0.00	0.00	0.00	50.00	0.00	0.00	1009.45
											17.50
											17.50
											0.00
Is	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	17.50	17.50
OT,	0.00	0.00	0.00	196.59	0.00	0.00	0.00	100.00	0.00	17.50	11,547.63





**UNION COUNTY**  
**Office of the Tax Administrator**  
300 N. Main Street  
P.O. Box 97  
Monroe, NC 28111-0097

**AGENDA ITEM**

# 8/8C

MEETING DATE 12/17/07  
~~704-283-3746~~  
704-283-3616 Fax

John C. Petoskey  
Tax Administrator

**MEMORANDUM**

**TO:** Lynn West  
Central Administration

**FROM:** John C. Petoskey  
Tax Administrator

**DATE:** Friday, November 30, 2007

**RE:** Fifth Motor Vehicle Release/Refund Register

I hereby certify the following releases/refunds that were made during the period of 11/01/2007–11/30/2007. The releases/refunds represent releases/refunds of both monthly and annual vehicle values and taxes. Should you have any questions, please call.

JCP:jw

Assessor Refund Register for the period 11/01/2007 to 11/30/2007

(Summary)

---Bdg No---	-----Description-----	--Key--	Bill Year	Rate Year	-----Value-----	-----Total Tax-----	-----Int-----
10	County.....	CN99999	2002	2002	0	25.94-	
10	County.....	CN99999	2003	2003	0	18.46-	
10	County.....	CN99999	2004	2003	0	88.51-	
10	County.....	CN99999	2004	2004	0	91.78-	
10	County.....	CN99999	2005	2004	0	72.18-	
10	County.....	CN99999	2005	2005	44,070	306.32-	30
10	County.....	CN99999	2006	2005	11,690-	184.63-	
10	County.....	CN99999	2006	2006	77,210	683.78-	8
10	County.....	CN99999	2007	2005	0	8.63-	
10	County.....	CN99999	2007	2006	124,330	791.61-	5
10	County.....	CN99999	2007	2007	80,712	696.30-	
Net Totals.....					314,632	2,968.14-	43
76	School dist - Monroe.....	SC100	2002	2002	4,960	.00	
76	School dist - Monroe.....	SC100	2003	2003	3,180	.00	
76	School dist - Monroe.....	SC100	2004	2003	19,040	.00	
76	School dist - Monroe.....	SC100	2004	2004	20,630	.00	
76	School dist - Monroe.....	SC100	2005	2004	16,000	.00	
76	School dist - Monroe.....	SC100	2005	2005	62,480	27.14-	3
76	School dist - Monroe.....	SC100	2006	2005	14,570	.00	
77	School dist - County.....	SC999	2002	2002	4,960-	3.86-	
77	School dist - County.....	SC999	2003	2003	3,180-	2.44-	
77	School dist - County.....	SC999	2004	2003	19,040-	11.69-	
77	School dist - County.....	SC999	2004	2004	20,630-	12.24-	
77	School dist - County.....	SC999	2005	2004	16,000-	9.62-	
77	School dist - County.....	SC999	2005	2005	18,410-	11.15-	
77	School dist - County.....	SC999	2006	2005	26,260-	23.08-	
77	School dist - County.....	SC999	2007	2005	0	1.06-	
Net Totals.....					32,380	102.28-	3
32	Fire Dist - Springs.....	FR015	2007	2006	37,520	11.74-	
39	Fire Dist - Stallings....	FR020	2006	2006	16,340	7.25-	
39	Fire Dist - Stallings....	FR020	2007	2007	7,000	1.83-	
38	Fire dist - Hemby Bridge..	FR023	2006	2005	11,690-	1.18-	
38	Fire dist - Hemby Bridge..	FR023	2006	2006	21,860	10.14-	
37	Fire dist - Wesley Chapel:	FR026	2006	2005	0	2.68-	
37	Fire dist - Wesley Chapel:	FR026	2006	2006	20,000	3.04-	
37	Fire dist - Wesley Chapel:	FR026	2007	2006	39,240	5.97-	
37	Fire dist - Wesley Chapel:	FR026	2007	2007	4,572	.76-	
34	Fire Dist - Waxhaw.....	FR028	2007	2007	23,880-	2.00-	
Net Totals.....					110,962	46.59-	

--- M O T O R V E H I C L E S Y S T E M ---

---Date--- --T  
11/30/2007 11:

Assessor Refund Register for the period 11/01/2007 to 11/30/2007

(Summary)

78	220130	Taxes Payable - Monroe.....	MN02000	2002	2002	4,960	.00	
78	220130	Taxes Payable - Monroe.....	MN02000	2003	2003	3,180	.00	
78	220130	Taxes Payable - Monroe.....	MN02000	2004	2003	19,040	.00	
78	220130	Taxes Payable - Monroe.....	MN02000	2004	2004	20,630	.00	
78	220130	Taxes Payable - Monroe.....	MN02000	2005	2004	16,000	.00	
78	220130	Taxes Payable - Monroe.....	MN02000	2005	2005	62,480	199.97-	2
78	220130	Taxes Payable - Monroe.....	MN02000	2006	2005	14,570	.00	
78	220130	Taxes Payable - Monroe.....	MN02000	2006	2006	31,500	.00	
78	220130	Taxes Payable - Monroe.....	MN02000	2007	2006	16,240	91.07-	1
78	220130	Taxes Payable - Monroe.....	MN02000	2007	2007	41,870	167.58-	
78	220150	Taxes Payable - Waxhaw.....	MN05000	2007	2007	23,880-	13.23-	
78	220110	Taxes Payable - Indian Trail..	MN06000	2006	2005	11,690-	2.34-	
78	220110	Taxes Payable - Indian Trail..	MN06000	2006	2006	20,000	20.00-	
78	220110	Taxes Payable - Indian Trail..	MN06000	2007	2005	0	1.21-	
78	220140	Taxes Payable - Stallings....	MN07000	2006	2006	16,340	40.85-	
78	220160	Taxes Payable - Weddington...	MN08000	2006	2005	0	5.36-	
78	220160	Taxes Payable - Weddington...	MN08000	2007	2007	13,080	3.93-	
78	220175	Taxes Payable - Fairview.....	MN09300	2006	2006	19,010	4.06-	
78	220175	Taxes Payable - Fairview.....	MN09300	2007	2007	6,230	1.25-	
78	220135	Taxes Payable - Unionville...	MN09800	2007	2007	0	.65-	
Net Totals.....						269,560	551.50-	30
84	220000	NC State Interest.....	NC00000	2005	2005	0	.00	8
84	220000	NC State Interest.....	NC00000	2006	2005	0	.00	
84	220000	NC State Interest.....	NC00000	2006	2006	0	.00	4
84	220000	NC State Interest.....	NC00000	2007	2006	0	.00	7
Net Totals.....						0	.00	22
Net Grand Totals.....							3,668.51-	99



**UNION COUNTY**  
**Office of the Tax Administrator**  
300 N. Main Street  
P.O. Box 97  
Monroe, NC 28111-0097

AGENDA ITEM

# 8/8d

MEETING DATE 12/17/07  
~~704-283-3746~~

704-283-3616 Fax

John C. Petoskey  
Tax Administrator

**MEMORANDUM**

**TO:** Lynn West  
Central Administration

**FROM:** John C. Petoskey  
Tax Administrator

**DATE:** Friday, November 30, 2007

**RE:** Fifth Motor Vehicle Release/Refund Register

I hereby certify the following releases/refunds that were made during the period of 11/01/2007–11/30/2007. The releases/refunds represent releases/refunds of both monthly and annual vehicle values and taxes. Should you have any questions, please call.

JCP:jw

Assessor Release Register for the period 11/01/2007 to 11/30/2007

(Summary)

---Bdg No---	-----Description-----	--Key--	Bill Year	Rate Year	-----Value-----	-----Total-----	-----Int-----
						---Tax---	
10	County.....	CN99999	2006	2005	20,590	780.63-	60
10	County.....	CN99999	2006	2006	254,557	1,751.61-	114
10	County.....	CN99999	2007	2005	0	62.95-	2
10	County.....	CN99999	2007	2006	1,013,820	6,783.69-	155
10	County.....	CN99999	2007	2007	1,311,118	9,527.67-	
Net Totals.....					2,600,085	18,906.55-	337
76	School dist - Monroe.....	SC100	2006	2005	12,280	23.56-	1
76	School dist - Monroe.....	SC100	2007	2005	0	4.99-	
77	School dist - County.....	SC999	2006	2005	8,310	74.07-	5
77	School dist - County.....	SC999	2007	2005	0	2.90-	
Net Totals.....					20,590	105.52-	7
32	Fire Dist - Springs.....	FR015	2006	2006	23,130	7.23-	
32	Fire Dist - Springs.....	FR015	2007	2006	49,830	15.60-	
32	Fire Dist - Springs.....	FR015	2007	2007	113,555	35.44-	
39	Fire Dist - Stallings.....	FR020	2006	2005	0	8.94-	
39	Fire Dist - Stallings.....	FR020	2006	2006	31,540	14.44-	
39	Fire Dist - Stallings.....	FR020	2007	2006	20,000	8.88-	
39	Fire Dist - Stallings.....	FR020	2007	2007	128,282	33.62-	
38	Fire dist - Hemby Bridge..	FR023	2006	2005	11,690-	1.18	
38	Fire dist - Hemby Bridge..	FR023	2006	2006	19,280	8.95-	
38	Fire dist - Hemby Bridge..	FR023	2007	2006	111,544	51.75-	1
38	Fire dist - Hemby Bridge..	FR023	2007	2007	63,888	24.08-	
37	Fire dist - Wesley Chapel:	FR026	2007	2006	10,407	4.62-	
37	Fire dist - Wesley Chapel:	FR026	2007	2007	79,219	14.65-	
34	Fire Dist - Waxhaw.....	FR028	2006	2006	19,459	8.04-	
34	Fire Dist - Waxhaw.....	FR028	2007	2007	88,626	55.73-	
Net Totals.....					747,070	290.79-	5
78	220125 Taxes Payable - Marvin.....	MN01000	2007	2006	0	10.00-	
78	220125 Taxes Payable - Marvin.....	MN01000	2007	2007	2,073	1.04-	
78	220130 Taxes Payable - Monroe.....	MN02000	2006	2005	12,280	306.26-	21
78	220130 Taxes Payable - Monroe.....	MN02000	2006	2006	61,918	369.11-	25
78	220130 Taxes Payable - Monroe.....	MN02000	2007	2005	0	39.05-	1
78	220130 Taxes Payable - Monroe.....	MN02000	2007	2006	612,460	3,484.24-	76
78	220130 Taxes Payable - Monroe.....	MN02000	2007	2007	596,034	3,363.26-	
78	220170 Taxes Payable - Wingate.....	MN03000	2007	2006	1,000	3.80-	
78	220120 Taxes Payable - Marshville...	MN04000	2006	2005	20,000	76.00-	10
78	220120 Taxes Payable - Marshville...	MN04000	2006	2006	5,870	22.31-	1
78	220120 Taxes Payable - Marshville...	MN04000	2007	2007	26,370	100.20-	

Assessor Release Register for the period 11/01/2007 to 11/30/2007

(Summary)

78	220150	Taxes Payable - Waxhaw.....	MN05000	2007	2006	0	27.23-	
78	220150	Taxes Payable - Waxhaw.....	MN05000	2007	2007	49,711	169.02-	
78	220110	Taxes Payable - Indian Trail..	MN06000	2006	2005	11,690-	.13-	
78	220110	Taxes Payable - Indian Trail..	MN06000	2006	2006	19,280	20.26-	
78	220110	Taxes Payable - Indian Trail..	MN06000	2007	2006	90,987	92.03-	
78	220110	Taxes Payable - Indian Trail..	MN06000	2007	2007	94,438	141.65-	
78	220140	Taxes Payable - Stallings....	MN07000	2006	2005	0	57.20-	
78	220140	Taxes Payable - Stallings....	MN07000	2006	2006	31,540	78.86-	
78	220140	Taxes Payable - Stallings....	MN07000	2007	2006	15,720	39.30-	
78	220140	Taxes Payable - Stallings....	MN07000	2007	2007	62,321	155.81-	
78	220160	Taxes Payable - Weddington...	MN08000	2007	2006	3,970	1.19-	
78	220160	Taxes Payable - Weddington...	MN08000	2007	2007	42,539	12.76-	
78	220115	Taxes Payable - Lake Park....	MN09000	2007	2006	31,720	72.96-	
78	220115	Taxes Payable - Lake Park....	MN09000	2007	2007	13,880	31.93-	
78	220175	Taxes Payable - Fairview.....	MN09300	2007	2006	20,000	4.00-	
78	220175	Taxes Payable - Fairview.....	MN09300	2007	2007	1,283	.26-	
78	220145	Taxes Payable - Hemby Bridge..	MN09500	2007	2006	5,980	1.79-	
78	220165	Taxes Payable - Wesley Chapel:	MN09700	2006	2006	9,020-	1.21-	
78	220165	Taxes Payable - Wesley Chapel:	MN09700	2007	2006	10,407	2.08-	
78	220165	Taxes Payable - Wesley Chapel:	MN09700	2007	2007	18,722	3.74-	
78	220135	Taxes Payable - Unionville...	MN09800	2006	2006	1,980	.00	
78	220135	Taxes Payable - Unionville...	MN09800	2007	2006	16,230	3.25-	
78	220135	Taxes Payable - Unionville...	MN09800	2007	2007	19,807-	4.12	
78	220155	Taxes Payable - Mnrl Sprngs..	MN09900	2007	2007	37,000	9.99-	
Net Totals.....						1,865,196	8,697.80-	155
84	220000	NC State Interest.....	NC00000	2006	2005	0	.00	40
84	220000	NC State Interest.....	NC00000	2006	2006	0	.00	68
84	220000	NC State Interest.....	NC00000	2007	2005	0	.00	3
84	220000	NC State Interest.....	NC00000	2007	2006	0	.00	289
Net Totals.....						0	.00	401
Net Grand Totals.....							28,000.66-	907



**UNION COUNTY**  
**Office of the Tax Administrator**  
300 N. Main Street  
P.O. Box 97  
Monroe, NC 28111-0097

704-283-3746  
704-283-3616 Fax

John C. Petoskey  
Tax Administrator

**AGENDA ITEM**

# 8 | 8e

**MEETING DATE** 12/17/07

**MEMORANDUM**

**TO:** The Board of County Commissioners  
**FROM:** John C. Petoskey  
Tax Administrator  
**DATE:** December 11, 2007  
**RE:** SEVENTH Motor Vehicle Billing

I hereby certify the Seventh Motor Vehicle Billing Motor Vehicle Valuation under the staggered program as required by N.C.G.S.105-330. Attached hereto is a list of the values, rates and taxes for each taxing unit.

JCP:jw

--- M O T O R V E H I C L E S Y S T E M ---

--Date-- --Tim  
12/11/07 11:22

- Motor Vehicle Billing Summary -

---Bdg No---	-----Description-----	--Key--	Bill Year	Rate Year	Tax Rate	Count	-----Total----- ---Value---	-----Tax-----
10	County.....	CN99999	2007	2006	.6367	393	3,467,426	20,663
10	County.....	CN99999	2007	2007	.7111	14,550	136,222,738	968,677
Totals.....						14,943	139,690,164	989,341
Totals.....						0	0	
32	Fire Dist - Springs.....	FR015	2007	2006	.0313	15	152,590	47
32	Fire Dist - Springs.....	FR015	2007	2007	.0312	827	6,992,476	2,181
39	Fire Dist - Stallings....	FR020	2007	2006	.0444	40	353,740	154
39	Fire Dist - Stallings....	FR020	2007	2007	.0262	1,431	13,848,951	3,628
38	Fire dist - Hemby Bridge..	FR023	2007	2006	.0464	42	349,335	158
38	Fire dist - Hemby Bridge..	FR023	2007	2007	.0377	1,634	15,968,592	6,020
37	Fire dist - Wesley Chapel:	FR026	2007	2006	.0152	48	595,100	92
37	Fire dist - Wesley Chapel:	FR026	2007	2007	.0167	1,969	25,668,528	4,286
34	Fire Dist - Waxhaw.....	FR028	2007	2006	.0413	29	222,770	92
34	Fire Dist - Waxhaw.....	FR028	2007	2007	.0513	960	9,113,449	4,675
Totals.....						6,995	73,265,531	21,336
78	220125 Taxes Payable - Marvin.....	MN01000	2007	2006	.0500	9	113,170	56
78	220125 Taxes Payable - Marvin.....	MN01000	2007	2007	.0500	217	3,082,181	1,541
78	220130 Taxes Payable - Monroe.....	MN02000	2007	2006	.5300	70	687,884	3,028
78	220130 Taxes Payable - Monroe.....	MN02000	2007	2007	.5500	2,321	17,340,965	106,590
78	220170 Taxes Payable - Wingate.....	MN03000	2007	2006	.3800	5	34,070	129
78	220170 Taxes Payable - Wingate.....	MN03000	2007	2007	.3900	179	1,095,665	4,273
78	220120 Taxes Payable - Marshville...	MN04000	2007	2006	.3800	5	48,270	183
78	220120 Taxes Payable - Marshville...	MN04000	2007	2007	.3800	154	924,529	3,513
78	220150 Taxes Payable - Waxhaw.....	MN05000	2007	2006	.3400	21	191,210	650
78	220150 Taxes Payable - Waxhaw.....	MN05000	2007	2007	.3400	475	5,439,985	18,495
78	220110 Taxes Payable - Indian Trail..	MN06000	2007	2006	.1000	53	483,625	473
78	220110 Taxes Payable - Indian Trail..	MN06000	2007	2007	.1500	1,956	19,367,211	29,055
78	220140 Taxes Payable - Stallings....	MN07000	2007	2006	.2500	23	195,960	463
78	220140 Taxes Payable - Stallings....	MN07000	2007	2007	.2500	926	9,185,588	22,966
78	220160 Taxes Payable - Weddington...	MN08000	2007	2006	.0300	15	148,120	45
78	220160 Taxes Payable - Weddington...	MN08000	2007	2007	.0300	641	7,974,305	2,392
78	220115 Taxes Payable - Lake Park....	MN09000	2007	2006	.2300	8	71,780	165
78	220115 Taxes Payable - Lake Park....	MN09000	2007	2007	.2300	214	2,165,409	4,980
78	220175 Taxes Payable - Fairview.....	MN09300	2007	2006	.0200	5	56,640	9
78	220175 Taxes Payable - Fairview.....	MN09300	2007	2007	.0200	135	1,335,686	267
78	220145 Taxes Payable - Hemby Bridge..	MN09500	2007	2006	.0300	4	13,650	4
78	220145 Taxes Payable - Hemby Bridge..	MN09500	2007	2007	.0300	65	475,080	142
78	220165 Taxes Payable - Wesley Chapel:	MN09700	2007	2006	.0200	11	76,590	19
78	220165 Taxes Payable - Wesley Chapel:	MN09700	2007	2007	.0200	380	3,989,333	797
78	220135 Taxes Payable - Unionville...	MN09800	2007	2006	.0200	7	50,850	10
78	220135 Taxes Payable - Unionville...	MN09800	2007	2007	.0200	336	2,860,484	572
78	220155 Taxes Payable - Mnrl Sprngs..	MN09900	2007	2006	.0270	3	18,510	5
78	220155 Taxes Payable - Mnrl Sprngs..	MN09900	2007	2007	.0270	196	1,687,495	455



--- M O T O R V E H I C L E S Y S T E M ---

--Date-- --Time--  
12/11/07 11:22:

- Motor Vehicle Special Charge Summary -

Mn Cd	Text	Count	Value	Total
02000	Monroe Vehicle Tax \$5.00	2,328	17,757,250	11,640.00

- - - E N D - - -

**UNION COUNTY  
BOARD OF COMMISSIONERS**

**ACTION AGENDA ITEM ABSTRACT**

**Meeting Date: December 17, 2007**

**Action Agenda Item No.** 8/9a  
(Central Admin. use only)

**SUBJECT:** EMERGENCY PREPAREDNESS / PANDEMIC FLU FUNDING

---

**DEPARTMENT:** HEALTH

**PUBLIC HEARING:** No

**ATTACHMENT(S):**  
Agreement Addenda

**INFORMATION CONTACT:**  
Phillip Tarte

**TELEPHONE NUMBERS:**  
704-296-4801

---

**DEPARTMENT'S RECOMMENDED ACTION:** Accept \$20,000 from the State for Pandemic Flu Emergency Preparedness.

**BACKGROUND:** The State has offered Union County \$20,000 for Pandemic Flu Emergency Preparedness. This additional funding is to be used to provide educational awareness activities, pandemic preparedness exercises and training, and to purchase personal protective equipment.

**FINANCIAL IMPACT:** No financial impact to the county.

Increase revenue:  
10451150-4413-1320 \$20,000

Increase expenditures:  
10551150-5239-1320 \$20,000

---

**Legal Dept. Comments if applicable:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

---

**Finance Dept. Comments if applicable:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

---

**Manager Recommendation:** \_\_\_\_\_

**BUDGET AMENDMENT**

BUDGET Health - Communicable Disease REQUESTED BY Phillip Tart  
 FISCAL YEAR FY2008 DATE December 10, 2007

**INCREASE**

Description

Operating Expense 20,000

State Revenue 20,000

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**DECREASE**

Description

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Explanation: Appropriate additional funds for Communicable Disease-Pandemic Flu

DATE \_\_\_\_\_

APPROVED BY \_\_\_\_\_  
 Bd of Comm/County Manager  
 Lynn West/Clerk to the Board

FOR POSTING PURPOSES ONLY

**DEBIT**

<u>Code</u>	<u>Account</u>	<u>Amount</u>
10551150-5239-1320	Medical Supplies	20,000
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
	Total	20,000

**CREDIT**

<u>Code</u>	<u>Account</u>	
10451150-4413-1320	State Revenue	20,000
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
	Total	20,000

Prepared By vhd  
 Posted By \_\_\_\_\_  
 Date \_\_\_\_\_

Number 22



**DIVISION OF PUBLIC HEALTH  
OFFICE OF PUBLIC HEALTH PREPAREDNESS AND RESPONSE  
AGREEMENT ADDENDUM**

*This Agreement Addendum replaces any and all previous Agreement Addenda issued or distributed to Local Health Departments/Counties for SFY 07-08.*

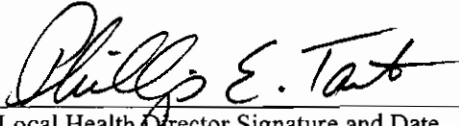
<b>Union County Health Dept</b> <b>Contractor Name</b>	<b>Epidemiology</b> <b>Section</b>				
<b>Activity # 814 PH Emergency Preparedness: Pandemic Influenza</b> <b>Activity Number and Title</b>	<b>PHP&amp;R</b> <b>Branch</b>  <b>Thomas Rhyne</b> <b>919 715 1411</b> <b>Program Contact Name(s) and Telephone Number</b>				
<b>October 1, 2007 – May 31, 2008</b> <b>Effective Period (Beginning and Ending Date)</b>	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%;"><b>Original</b></td> <td style="width: 50%;"><b>October 23, 2007</b></td> </tr> <tr> <td></td> <td style="text-align: right;"><b>Date</b></td> </tr> </table>	<b>Original</b>	<b>October 23, 2007</b>		<b>Date</b>
<b>Original</b>	<b>October 23, 2007</b>				
	<b>Date</b>				

**I. Scope of Work:**

The North Carolina Division of Public Health (NCDPH) announces plans to provide continued Pandemic Influenza funding to North Carolina's 85 local health departments (LHDs). During Pandemic Influenza "Phase I and II" periods, LHDs completed pandemic influenza preparedness self assessments, performed gap analyses based on these self-assessments and submitted requests for funding based on gap analyses, and developed plans for preventing excess morbidity, mortality and societal disruption. LHDs submitted their plans for review and approval using a two-step process. Review criteria included sufficient planning to address the "Essential Elements" of pandemic influenza plans developed in collaboration with the UNC Center for Public Health Preparedness, consistency with State pandemic planning, and for evidence of collaborative planning with schools within each LHD's jurisdiction.

North Carolina's Public Health Emergency Preparedness application for 2007-2008 includes funding for NC LHDs to further accomplish and extend ongoing efforts that focus on Priorities and Critical Tasks identified by CDC. CDC and North Carolina preparedness priorities for the current funding include: 1) Pandemic preparedness planning, 2) Mass prophylaxis, 3) Community Containment (formerly Isolation and Quarantine), and 4) Communication. CDC Goals related to these priorities include Prevention, Detection and Reporting, Investigation, Control and Improvement. Activities supported by this funding are:

- A) Revision of Pandemic Influenza plans using recommendations provided through Phase II planning technical assistance and review, including incorporation of content in reviews by the UNC Center for Public Health Preparedness and the Division of Public Health into LHD pandemic plans. Funding may be used to support activities to address recommendations, e.g. convening meetings with or continuing to cultivate relationships with partners in LHD jurisdictions that may not have been as active in earlier planning processes.
- B) Development and/or enhancement of planning content specifically related to school and childcare dismissal to meet a new "Essential Elements" guide for this specific focus area.
- C) PHPR requires LHDs to carry out the next steps of exercising pandemic flu plans or components of plans. By SFY 2008-09, all exercises will be conducted using the Homeland Security Exercise and Evaluation Program (HSEEP) framework. Evaluation of the components of the pandemic flu plans such as community containment, communications, can be used to fulfill the annual exercise requirements.


11/28/07  
 Local Health Director Signature and Date

**DIVISION OF PUBLIC HEALTH  
OFFICE OF PUBLIC HEALTH PREPAREDNESS AND RESPONSE  
AGREEMENT ADDENDUM**

Those counties (Buncombe, Cumberland, Guilford, Mecklenburg, New Hanover, Pitt, Wake) who are host to the Public Health Regional Surveillance Teams (PHRST) will receive funding specifically for the following activities. Fund and activity reporting shall occur according to the process defined in Agreement Addendum 513.

- a. Expected outputs from PHRST's:
- b. Participate in regional pandemic flu planning activities, such as community outreach, exercises and planning activities.
- c. Provide resources to Local Health Departments within the region to assist in local planning and exercises.
- d. Serve as liaison between the state offices of PHP&R, GCDC, etc and the Local Health Departments to relay information.

The purpose of this Agreement Addendum is to document deliverables required for receipt of funding in SFY 07-08.

**II. Performance Indicators and Benchmarks**

1. Pandemic Influenza funds may not be used to purchase antiviral drugs, seasonal influenza or pneumococcal vaccine, vehicles of any description or incentive items.
2. Local health departments who receive pandemic preparedness funding are permitted to hire temporary staff in order to allow planning activities to proceed.
3. Public information projects must utilize approved pandemic influenza messages from NCDPH or CDC. Projects which deviate from existing NCDPH or CDC messages must receive prior approval from the NC Office of Public Health Preparedness and Response (PHP&R) to assure consistency with DPH Public Affairs Office materials. Requests for approval should be submitted to [pandemicflu.plan@ncmail.net](mailto:pandemicflu.plan@ncmail.net). Addition of county-specific information to public information messages (such as location of mass dispensing clinics, hours of operation, etc.) is acceptable without prior approval.
4. Purchase of Personal Protective Equipment (PPE) is an approved activity. PPE must be purchased for and distributed only to defined priority populations as a control measure during a pandemic. PPE must meet appropriate NIOSH certification and be planned for use in ways consistent with latest OSHA and CDC Healthcare Infection Control Practices Advisory Committee guidelines and recommendations available from: <http://www.osha.gov/index.html> and <http://www.cdc.gov/ncidod/dhqp/hicpac.html>.
5. Revised LHD Pandemic Influenza Plans shall be sent to [pandemicflu.plan@ncmail.net](mailto:pandemicflu.plan@ncmail.net) for review and maintenance. Assistance in developing pandemic influenza response plans will be made available. Local plans will remain on file in PHP&R.
6. As part of the community containment components of the LHD Pandemic Influenza Plans, joint planning with schools and childcare will address the potential for an eight to twelve week dismissal. Planning goals include continuity of services for children who receive specialized care while attending school or childcare critical to their well-being, e.g. subsidized meals; physical, occupational, or other therapies. Local Health Department Plans do not have to address continuity of the educational mission of schools, but should detail the following:
  - o Communication plans between public health and school leadership;
  - o Communication plans between public health and child care providers;
  - o Communication plans for media during extended period of school and child care dismissal.
- It is anticipated that local plans (from Public Health and/or other agencies) will provide for the continuity of critical services (education, social services and reduced/free meals) children receive in these settings that may be interrupted if children are dismissed from schools and child care.
7. Pandemic preparedness exercises are strongly encouraged during this interval to identify plan strengths and gaps. LHDs are encouraged to plan exercises in collaboration with existing partners including other government agencies such emergency management, neighboring jurisdictions, private sector businesses and non-governmental organizations such as Parent-Teacher-Student-Associations as well as media and to utilize the Homeland Security Exercise and Evaluation

**DIVISION OF PUBLIC HEALTH  
OFFICE OF PUBLIC HEALTH PREPAREDNESS AND RESPONSE  
AGREEMENT ADDENDUM**

Program to the extent possible.. Regional or multi-jurisdiction exercises are strongly encouraged to assess and build consistency of preparedness planning and response across larger geographic areas. Assistance with exercise planning will be made available through PHP&R including PHRST teams.

8. LHDs will continue to provide educational awareness activities to increase the rate of annual flu vaccination of its community health care workers.
9. LHDs will continue to train staff in preparedness activities, including Incident Command System.
10. Pandemic Influenza funds from CDC are non-recurring funds. Plans for use of this funding for long term staffing support are discouraged.
11. Pandemic Influenza funds may not be used to supplant any current local or state expenditures. The Public Health Service Act, Title I, Section 319c (e) (42 USC 247d-3(e)) specifically states "SUPPLEMENT NOT SUPPLANT – funds appropriated under this section shall be used to supplement and not supplant other federal, state and local public funds provided for activities under this section".

**III. Reporting Requirements**

Accountability will be documented as evidenced by receipt of:

1. A revised Pandemic Influenza Preparedness Plan or Pandemic Influenza Preparedness Annex to an existing all-hazards plan sent to [pandemicflu.plan@ncmail.net](mailto:pandemicflu.plan@ncmail.net) no later than May, 2008. Plans must include documentation of planning related to item 6 above.
  - a. Exception: If a plan was approved during Phase II without any recommendations from UNC CPHP or DPH for revision or improvement, an LHD may submit only content related to item 6 above.
2. Exercise Documentation:
  - a. Exercises can be used to fulfill one of the two exercises required under the Aid to County Grant for Public Health Preparedness (reference activity under Agreement Addendum 514).
  - b. After action report(s) (AAR) and Corrective Action Plans (CAP) shall be generated from efforts to exercise the Pandemic Influenza Preparedness Plan. These will be completed using the template supplied by PHP&R.
  - c. AARs must be sent to [pandemicflu.plan@ncmail.net](mailto:pandemicflu.plan@ncmail.net), [phillip.benson@ncmail.net](mailto:phillip.benson@ncmail.net), and [tammym.schneider@ncmail.net](mailto:tammym.schneider@ncmail.net) within 30 days of the exercise along with a Corrective Action Plan that addresses AAR findings.
3. Documentation of the total number of seasonal influenza vaccinations provided through the LHD during the 2007-2008 flu season sent to [pandemicflu.plan@ncmail.net](mailto:pandemicflu.plan@ncmail.net).
4. Local (County) Health Department will submit monthly Expenditure Monitoring Reports (EMRs) to Tammy Schneider, Sub-recipient Grant Monitor at [tammym.schneider@ncmail.net](mailto:tammym.schneider@ncmail.net) using the form provided by PHP&R.
5. Quarterly Narrative Reporting (web based) by project staff are to be submitted to the Office of Public Health Preparedness & Response. Pandemic Flu activities should be noted in the text boxes of the QNR for any quarter with activities.

**Special Note:** Prior to purchasing equipment exceeding a \$2,500 invoice total, the Health Department must request approval in writing from the Office of Public Health Preparedness and Response (PHP&R). The request must be on Health Department Letterhead, signed by the Health Director. Any approval request sent to PHP&R will be reviewed within 5 business days. Should any questions arise, a clarification will be requested from the Health Director. Once the request has been reviewed and approved, the Health Director will receive a written approval from the PHP&R Office for the request. (Consolidated Agreement, Section B, 14.b. – Funding Stipulations)

**DIVISION OF PUBLIC HEALTH  
OFFICE OF PUBLIC HEALTH PREPAREDNESS AND RESPONSE  
AGREEMENT ADDENDUM**

**IV. Consequences of inadequate performance (require corrective action plans,  
withhold payment, reduce or eliminate funding/payment)**

All reasonable efforts will be recognized as attempts to complete the scope of work and to achieve the performance measures outlined above. However, inadequate performance on the part of a Local Health Department directly impacts the capacity of North Carolina's ability in overall preparedness. In the event that performance is inadequate, the Division reserves the right to identify the county as "at risk" with the implied special attention and resources applied to that designation.

While not necessarily an indicator of inadequate performance, any Local Health Department's inability to spend allocated funds within the specified effective period will result in a loss of those unspent funds.

**Allocations By County for Fund Item**

**Fiscal Year: 07/08**

**Estimate Number:**

**Activity:814 Fund :1564 RCC :660C FRC :EV**


**Actual Allocations : \$0.00 Proposed Allocations : \$1,493,500.00 Actual Requests : \$0.00**

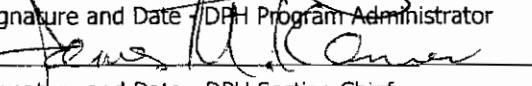
County Name	State Allocation	Proposed Allocation
ALAMANCE	\$0.00	\$20,000.00
ALBEMARLE REG	\$0.00	\$20,000.00
ALEXANDER	\$0.00	\$15,000.00
ANSON	\$0.00	\$15,000.00
APPALACHIAN	\$0.00	\$20,000.00
BEAUFORT	\$0.00	\$15,000.00
BLADEN	\$0.00	\$15,000.00
BRUNSWICK	\$0.00	\$17,500.00
BUNCOMBE	\$0.00	\$20,500.00
BURKE	\$0.00	\$17,500.00
CABARRUS	\$0.00	\$20,000.00
CALDWELL	\$0.00	\$17,500.00
CARTERET	\$0.00	\$17,500.00
CASWELL	\$0.00	\$15,000.00
CATAWBA	\$0.00	\$20,000.00
CHATHAM	\$0.00	\$17,500.00
CHEROKEE	\$0.00	\$15,000.00
CLAY	\$0.00	\$15,000.00
CLEVELAND	\$0.00	\$17,500.00
COLUMBUS	\$0.00	\$17,500.00
CRAVEN	\$0.00	\$17,500.00
CUMBERLAND	\$0.00	\$23,000.00
DARE	\$0.00	\$15,000.00
DAVIDSON	\$0.00	\$20,000.00
DAVIE	\$0.00	\$15,000.00
DUPLIN	\$0.00	\$17,500.00
DURHAM	\$0.00	\$20,000.00
EDGECOMBE	\$0.00	\$17,500.00
FORSYTH	\$0.00	\$22,500.00
FRANKLIN	\$0.00	\$17,500.00
GASTON	\$0.00	\$20,000.00



GRAHAM	\$0.00	\$15,000.00
GRAN-VANCE	\$0.00	\$17,500.00
GREENE	\$0.00	\$15,000.00
GUILFORD	\$0.00	\$23,000.00
HALIFAX	\$0.00	\$17,500.00
HARNETT	\$0.00	\$20,000.00
HAYWOOD	\$0.00	\$17,500.00
HENDERSON	\$0.00	\$17,500.00
HERTFORD	\$0.00	\$15,000.00
HOKE	\$0.00	\$15,000.00
HYDE	\$0.00	\$15,000.00
IREDELL	\$0.00	\$20,000.00
JACKSON	\$0.00	\$15,000.00
JOHNSTON	\$0.00	\$20,000.00
JONES	\$0.00	\$15,000.00
LEE	\$0.00	\$17,500.00
LENOIR	\$0.00	\$17,500.00
LINCOLN	\$0.00	\$17,500.00
MACON	\$0.00	\$15,000.00
MADISON	\$0.00	\$15,000.00
MAR-TYR-WASH	\$0.00	\$15,000.00
MECKLENBURG	\$0.00	\$23,000.00
MONTGOMERY	\$0.00	\$15,000.00
MOORE	\$0.00	\$17,500.00
NASH	\$0.00	\$17,500.00
NEW HANOVER	\$0.00	\$20,500.00
NORTHAMPTON	\$0.00	\$15,000.00
ONslow	\$0.00	\$20,000.00
ORANGE	\$0.00	\$20,000.00
PAMLICO	\$0.00	\$15,000.00
PENDER	\$0.00	\$15,000.00
PERSON	\$0.00	\$15,000.00
PITT	\$0.00	\$20,500.00
R-P-M	\$0.00	\$20,000.00
RANDOLPH	\$0.00	\$20,000.00
RICHMOND	\$0.00	\$15,000.00

ROBESON	\$0.00	\$20,000.00
ROCKINGHAM	\$0.00	\$17,500.00
ROWAN	\$0.00	\$20,000.00
SAMPSON	\$0.00	\$17,500.00
SCOTLAND	\$0.00	\$15,000.00
STANLY	\$0.00	\$17,500.00
STOKES	\$0.00	\$15,000.00
SURRY	\$0.00	\$17,500.00
SWAIN	\$0.00	\$15,000.00
TOE RIVER	\$0.00	\$17,500.00
TRANSYLVANIA	\$0.00	\$15,000.00
UNION	\$0.00	\$20,000.00
WAKE	\$0.00	\$23,000.00
WARREN	\$0.00	\$15,000.00
WAYNE	\$0.00	\$20,000.00
WILKES	\$0.00	\$17,500.00
WILSON	\$0.00	\$17,500.00
YADKIN	\$0.00	\$15,000.00

 11/14/2007  
 Signature and Date - DPH Program Administrator

 11/14/2007  
 Signature and Date - DPH Section Chief

 11/15/07  
 Signature and Date - DPH Budget Officer

**UNION COUNTY  
BOARD OF COMMISSIONERS**

**ACTION AGENDA ITEM ABSTRACT**

**Meeting Date: December 17, 2007**

**Action Agenda Item No. 8/9b**  
(Central Admin. use only)

**SUBJECT:** ADDITIONAL ENVIRONMENTAL HEALTH FUNDS

---

**DEPARTMENT:** HEALTH

**PUBLIC HEARING:** No

**ATTACHMENT(S):**  
Agreement Addenda

**INFORMATION CONTACT:**  
Phillip Tarte

**TELEPHONE NUMBERS:**  
704-296-4801

---

---

**DEPARTMENT'S RECOMMENDED ACTION:** Accept \$500 from the State for participation in the 2007/2008 Heart Health Survey.

**BACKGROUND:** The State has offered Union County an additional \$500 for its participation in the 2007/2008 Heart Health Survey. This survey consists of Environmental Health surveying 80% of the designated number of restaurants assigned to Union County and fully completing the survey forms. The survey forms, which will be provided by the Heart Disease and Stroke Prevention and Tobacco Prevention & Control Branches of the NC Division of Public Health, must be returned by March 31, 2008.

**FINANCIAL IMPACT:** No financial impact to the county.

Increase revenue:  
10451154-4413-1390 \$500

Increase expenditures:  
10551154-5260-1390 \$500

---

**Legal Dept. Comments if applicable:** \_\_\_\_\_

\_\_\_\_\_

---

**Finance Dept. Comments if applicable:** \_\_\_\_\_

---

---

---

---

**Manager Recommendation:**

---

---

---

## BUDGET AMENDMENT

BUDGET Health - Environmental Health REQUESTED BY Phillip Tart

FISCAL YEAR FY2008 DATE December 10, 2007

**INCREASE**

**DECREASE**

Description

Operating Expense 500

State Revenue 500

Description

Explanation: Appropriate additional funds for Environmental Health

DATE \_\_\_\_\_ APPROVED BY \_\_\_\_\_

Bd of Comm/County Manager  
Lynn West/Clerk to the Board

FOR POSTING PURPOSES ONLY

<b><u>DEBIT</u></b>			<b><u>CREDIT</u></b>		
<u>Code</u>	<u>Account</u>	<u>Amount</u>	<u>Code</u>	<u>Account</u>	
10551154-5260-1390	Office Supplies	500	10451154-4413-1390	State Revenue	500
		Total			Total
		500			500

Prepared By vhd  
Posted By \_\_\_\_\_  
Date \_\_\_\_\_

Number 23

DIVISION OF PUBLIC HEALTH  
529 RESTAURANT HEART HEALTH SURVEY  
AGREEMENT ADDENDA

Union County Health Department  
Contractor Name

Chronic Disease & Injury/ Heart Disease & Stroke Branch  
Section

529 Restaurant Heart Health Survey  
Activity Number and Title

Felicia Snipes Dixon 919-707-5416  
Program Contact Name and Number

July 1, 2007 – March 31, 2008  
Effective Period (Beginning and Ending Date)

November 1st, 2007  
Revision #                      Date

**Program Objectives and Instructions:**

Thank you for agreeing to participate in the 2007/2008 Heart Health Survey. The purpose of this Agreement Addenda is to highlight the terms of our agreement for conducting the survey.

- The Heart Disease and Stroke Prevention and Tobacco Prevention & Control Branches of the NC Division of Public Health will provide you with the survey forms for the 2007-2008 Restaurant Heart Health Survey.
- Your obligation is to survey 80% of the designated number of restaurants assigned in your county, fully complete the forms and return all forms, both the completed and the incomplete ones, back to:

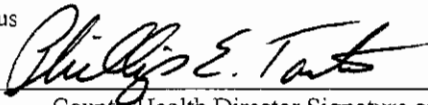
Restaurant Heart Health Survey  
Tobacco Prevention and Control Branch  
Division of Public Health  
1932 Mail Service Center  
Raleigh, NC 27699-1932

The deadline for completing the survey is March 31<sup>st</sup>, 2008. Also, in order for the county to claim the \$500, it must be filed on or before April 30th, 2008 expenditure-reporting period. Any type of expense is eligible against this \$500. You need to notify your budget officer that the project is complete so they can file for the expenditures.

Earlier submission of completed surveys is desirable. Once again, thank you for your participation.

Union County Health Department

If you have any question regarding this Agreement Addenda, please contact  
Cynthia Maier at (704) 283-3826 or [cynthiamaier@co.union.nc.us](mailto:cynthiamaier@co.union.nc.us)

 12-6-07  
County Health Director Signature and date

**Allocations By County for Fund Item**

Fiscal Year: 07/08

Estimate Number:

Activity:529 Fund :1551 RCC :320A FRC :FM

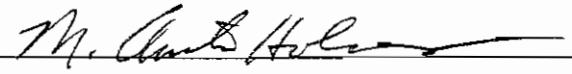
Actual Allocations : \$0.00 Proposed Allocations : \$4,000.00 Actual Requests : \$0.00

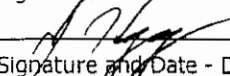
County Name	State Allocation	Proposed Allocation
ALAMANCE	\$0.00	\$0.00
ALBEMARLE REG	\$0.00	\$0.00
ALEXANDER	\$0.00	\$500.00
ANSON	\$0.00	\$0.00
APPALACHIAN	\$0.00	\$0.00
BEAUFORT	\$0.00	\$500.00
BLADEN	\$0.00	\$0.00
BRUNSWICK	\$0.00	\$0.00
BUNCOMBE	\$0.00	\$0.00
BURKE	\$0.00	\$0.00
CABARRUS	\$0.00	\$0.00
CALDWELL	\$0.00	\$0.00
CARTERET	\$0.00	\$0.00
CASWELL	\$0.00	\$0.00
CATAWBA	\$0.00	\$0.00
CHATHAM	\$0.00	\$0.00
CHEROKEE	\$0.00	\$0.00
CLAY	\$0.00	\$0.00
CLEVELAND	\$0.00	\$0.00
COLUMBUS	\$0.00	\$0.00
CRAVEN	\$0.00	\$0.00
CUMBERLAND	\$0.00	\$0.00
DARE	\$0.00	\$0.00
DAVIDSON	\$0.00	\$0.00
DAVIE	\$0.00	\$0.00
DUPLIN	\$0.00	\$0.00
DURHAM	\$0.00	\$0.00
EDGECOMBE	\$0.00	\$0.00
FORSYTH	\$0.00	\$0.00
FRANKLIN	\$0.00	\$0.00
GASTON	\$0.00	\$500.00

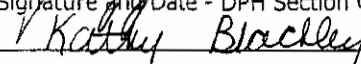
GRAHAM	\$0.00	\$0.00
GRAN-VANCE	\$0.00	\$0.00
GREENE	\$0.00	\$0.00
GUILFORD	\$0.00	\$0.00
HALIFAX	\$0.00	\$0.00
HARNETT	\$0.00	\$0.00
HAYWOOD	\$0.00	\$0.00
HENDERSON	\$0.00	\$500.00
HERTFORD	\$0.00	\$0.00
HOKE	\$0.00	\$0.00
HYDE	\$0.00	\$0.00
IREDELL	\$0.00	\$0.00
JACKSON	\$0.00	\$500.00
JOHNSTON	\$0.00	\$0.00
JONES	\$0.00	\$0.00
LEE	\$0.00	\$0.00
LENOIR	\$0.00	\$0.00
LINCOLN	\$0.00	\$0.00
MACON	\$0.00	\$0.00
MADISON	\$0.00	\$0.00
MAR-TYR-WASH	\$0.00	\$0.00
MECKLENBURG	\$0.00	\$0.00
MONTGOMERY	\$0.00	\$0.00
MOORE	\$0.00	\$0.00
NASH	\$0.00	\$0.00
NEW HANOVER	\$0.00	\$500.00
NORTHAMPTON	\$0.00	\$0.00
ONslow	\$0.00	\$0.00
ORANGE	\$0.00	\$0.00
PAMLICO	\$0.00	\$0.00
PENDER	\$0.00	\$0.00
PERSON	\$0.00	\$500.00
PITT	\$0.00	\$0.00
R-P-M	\$0.00	\$0.00
RANDOLPH	\$0.00	\$0.00
RICHMOND	\$0.00	\$0.00



ROBESON	\$0.00	\$0.00
ROCKINGHAM	\$0.00	\$0.00
ROWAN	\$0.00	\$0.00
SAMPSON	\$0.00	\$0.00
SCOTLAND	\$0.00	\$0.00
STANLY	\$0.00	\$0.00
STOKES	\$0.00	\$0.00
SURRY	\$0.00	\$0.00
SWAIN	\$0.00	\$0.00
TOE RIVER	\$0.00	\$0.00
TRANSYLVANIA	\$0.00	\$0.00
UNION	\$0.00	\$500.00
WAKE	\$0.00	\$0.00
WARREN	\$0.00	\$0.00
WAYNE	\$0.00	\$0.00
WILKES	\$0.00	\$0.00
WILSON	\$0.00	\$0.00
YADKIN	\$0.00	\$0.00

  
\_\_\_\_\_  
Signature and Date - DPH Program Administrator

 11-8-07  
\_\_\_\_\_  
Signature and Date - DPH Section Chief

 12/03/07  
\_\_\_\_\_  
Signature and Date - DPH Budget Officer





**DIVISION OF PUBLIC HEALTH  
AGREEMENT ADDENDA**

Union County Health Department  
**Contractor Name**

November 20, 2007  
**Date**

151 Family Planning  
**Activity Number and Description**

Women's and Children's Health/Women's Health  
**Section/Branch**

July 1, 2007 – June 30, 2008  
**Effective Period (Beginning and Ending Date)**

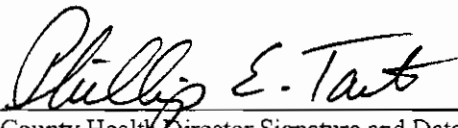
Tricia Parish (919) 707-5696  
**Program Contact Name and Telephone Number**

4  
**Revision #**

The Family Planning and Reproductive Health Unit is making available additional Title X funding to local health departments and districts for family planning services for this fiscal year.

A total of \$416,752 is being distributed among all counties as bonus performance funds. The distribution includes a base amount for all counties and an additional amount determined by performance. Each county will receive at least \$833. Additionally, 50 counties will receive performance based "bonus" funds calculated on an increase in patient caseload. These funds may be used for any Title X approved expenditure, including purchase of additional contraceptives, PAP tests, purchase of multivitamins with folic acid and sterilizations.

**IMPORTANT NOTE:** The budgetary estimate for this Bonus funding is attached. Please note that the amount of "new monies" appears in the Proposed Allocation column in the spreadsheet on the right. The State Allocation column on the left indicates year-to-date Title X monies already in county budgets.

  
Phillip E. Tarr 11/28/07  
County Health Director Signature and Date

## Allocations By County for Fund Item

Fiscal Year: 07/08

Estimate Number:

Activity:151 Fund :1511 RCC :592B FRC :FP

Actual Allocations : \$3,624,869.00 Proposed Allocations : \$416,752.00 Actual Requests : \$2,217,066.69

County Name	State Allocation	Proposed Allocation
ALAMANCE	\$41,005.00	\$12,323.00
ALBEMARLE REG	\$145,591.00	\$8,561.00
ALEXANDER	\$16,306.00	\$833.00
ANSON	\$23,870.00	\$6,383.00
APPALACHIAN	\$61,991.00	\$2,499.00
BEAUFORT	\$31,877.00	\$833.00
BLADEN	\$31,509.00	\$1,643.00
BRUNSWICK	\$28,381.00	\$5,993.00
BUNCOMBE	\$78,685.00	\$12,653.00
BURKE	\$27,031.00	\$3,203.00
CABARRUS	\$34,344.00	\$5,603.00
CALDWELL	\$38,087.00	\$2,573.00
CARTERET	\$98,037.00	\$8,543.00
CASWELL	\$17,033.00	\$1,763.00
CATAWBA	\$48,337.00	\$40,583.00
CHATHAM	\$20,838.00	\$833.00
CHEROKEE	\$17,446.00	\$833.00
CLAY	\$11,721.00	\$2,783.00
CLEVELAND	\$15,817.00	\$833.00
COLUMBUS	\$42,356.00	\$833.00
CRAVEN	\$62,509.00	\$2,723.00
CUMBERLAND	\$131,330.00	\$46,555.00
DARE	\$14,226.00	\$2,783.00
DAVIDSON	\$43,522.00	\$833.00
DAVIE	\$17,280.00	\$833.00
DUPLIN	\$32,557.00	\$2,363.00
DURHAM	\$79,583.00	\$833.00
EDGECOMBE	\$62,288.00	\$833.00
FORSYTH	\$109,380.00	\$7,943.00
FRANKLIN	\$28,921.00	\$833.00
STON	\$69,744.00	\$3,383.00

GRAHAM	\$12,641.00	\$2,213.00
GRAN-VANCE	\$57,229.00	\$1,936.00
GREENE	\$20,682.00	\$833.00
GUILFORD	\$224,354.00	\$833.00
HALIFAX	\$59,723.00	\$1,163.00
HARNETT	\$41,378.00	\$1,103.00
HAYWOOD	\$32,892.00	\$5,543.00
HENDERSON	\$26,240.00	\$1,673.00
HERTFORD	\$24,215.00	\$833.00
HOKE	\$26,097.00	\$7,283.00
HYDE	\$12,703.00	\$833.00
IREDELL	\$33,956.00	\$8,303.00
JACKSON	\$32,767.00	\$5,513.00
JOHNSTON	\$39,598.00	\$833.00
JONES	\$13,619.00	\$1,133.00
LEE	\$25,190.00	\$833.00
LENOIR	\$43,352.00	\$833.00
LINCOLN	\$18,258.00	\$2,123.00
MACON	\$18,884.00	\$1,523.00
MADISON	\$15,677.00	\$2,003.00
MAR-TYR-WASH	\$58,618.00	\$2,649.00
MECKLENBURG	\$185,419.00	\$34,523.00
MONTGOMERY	\$19,547.00	\$833.00
MOORE	\$29,461.00	\$8,843.00
NASH	\$56,762.00	\$833.00
NEW HANOVER	\$61,684.00	\$26,873.00
NORTHAMPTON	\$32,495.00	\$833.00
ONSLOW	\$66,239.00	\$833.00
ORANGE	\$48,252.00	\$3,473.00
PAMLICO	\$17,063.00	\$1,103.00
PENDER	\$25,144.00	\$833.00
PERSON	\$20,900.00	\$4,193.00
PITT	\$75,297.00	\$833.00
R-P-M	\$52,283.00	\$2,499.00
RANDOLPH	\$30,935.00	\$833.00
RICHMOND	\$28,270.00	\$833.00

ROBESON	\$75,544.00	\$833.00
ROCKINGHAM	\$12,375.00	\$833.00
ROWAN	\$39,174.00	\$4,493.00
SAMPSON	\$36,519.00	\$3,383.00
SCOTLAND	\$35,622.00	\$833.00
STANLY	\$27,515.00	\$863.00
STOKES	\$16,133.00	\$833.00
SURRY	\$26,074.00	\$833.00
SWAIN	\$14,890.00	\$833.00
TOE RIVER	\$46,289.00	\$3,069.00
TRANSYLVANIA	\$14,787.00	\$4,733.00
UNION	\$37,544.00	\$16,673.00
WAKE	\$1,100.00	\$42,263.00
WARREN	\$26,412.00	\$833.00
WAYNE	\$50,147.00	\$2,813.00
WILKES	\$23,660.00	\$833.00
WILSON	\$53,737.00	\$833.00
YADKIN	\$17,921.00	\$2,783.00

*Sydney Attkin*

11-14-07

Signature and Date - DPH Program Administrator

*Rita Anderson*

11/13/07

Signature and Date - DPH Section Chief

*Quade Wang*

11/14/07

Signature and Date - DPH Budget Officer

**UNION COUNTY  
BOARD OF COMMISSIONERS**

**ACTION AGENDA ITEM ABSTRACT**

**Meeting Date: December 17, 2007**

**Action Agenda Item No.** 8/9d  
(Central Admin. use only)

**SUBJECT:** UPDATED FEE SCHEDULE

---

**DEPARTMENT:** HEALTH

**PUBLIC HEARING:** No

**ATTACHMENT(S):**  
Updated Fee Schedule

**INFORMATION CONTACT:**  
Phillip Tarte

**TELEPHONE NUMBERS:**  
704-296-4801

---

**DEPARTMENT'S RECOMMENDED ACTION:** Approve the updated fee schedule.

**BACKGROUND:** The Health Department's fee schedule has been revised to include several new services. The cost for these new services has been listed at the Medicaid rate. The Health Department can bill Medicaid for these services if the services are provided to patients. This fee schedule was unanimously approved by the Board of Health during its regularly scheduled meeting held on December 19, 2007.

**FINANCIAL IMPACT:** Increased revenue.

---

**Legal Dept. Comments if applicable:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Finance Dept. Comments if applicable:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Manager Recommendation:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



UNION COUNTY HEALTH DEPARTMENT  
FEE SCHEDULE 2007-2008

<u>CPT CODE</u>	<u>REQD MOD.</u>	<u>SERVICE DESCRIPTION</u>	<u>MEDICAID RATE</u>	<u>FEES FOR</u>	<u>CURRENT FEES</u>	<u>BCBS REIM</u>
				<u>FY 06-07</u>	<u>FY 07-08</u>	<u>FY07</u>
<u>ent Preventive Health Visits - Child Health</u>						
99381C	EP	Age under 1 year	\$ 90.00	\$ 110.00	\$ 110.00	
99382C	EP	Age 1-4 years	\$ 90.00	\$ 120.00	\$ 120.00	
99383C	EP	Age 5-11 years	\$ 90.00	\$ 164.00	\$ 164.00	
99384C	EP	Age 12-17 years	\$ 90.00	\$ 184.00	\$ 184.00	
99385C	EP	Age 18-21 years	\$ 90.00	\$ 183.00	\$ 183.00	
99383	FP	Age 5-11 years	\$ 154.00	\$ 164.00	\$ 164.00	124
99384	FP	Age 12-17 years	\$ 169.00	\$ 184.00	\$ 184.00	134
99385	FP	Age 18-39 years	\$ 167.00	\$ 183.00	\$ 183.00	134
99386	FP	Age 40-64 years	\$ 199.00	\$ 214.00	\$ 214.00	158
99387	FP	Age >65 years	\$ 215.00	\$ 230.00	\$ 230.00	172
<u>ent Evaluation &amp; Management Visits</u>						
99201		Office Visit Brief	\$ 62.10	\$ 70.00	\$ 70.00	41
99202		Office Visit Problem Focused	\$ 93.15	\$ 100.00	\$ 100.00	74
99203		Office Visit Expanded	\$ 132.48	\$ 138.00	\$ 138.00	109
99204		Office Visit Detailed	\$ 194.58	\$ 198.00	\$ 198.00	155
99205		Office Visit Comprehensive	\$ 244.26	\$ 246.00	\$ 246.00	198
<u>ished Patient Preventive Health Visits - Child Health</u>						
99391C	EP	Age under 1 year	\$ 90.00	\$ 100.00	\$ 100.00	
99392C	EP	Age 1-4 years	\$ 90.00	\$ 115.00	\$ 115.00	
99393C	EP	Age 5-11 years	\$ 90.00	\$ 136.00	\$ 136.00	98
99394C	EP	Age 12-17 years	\$ 90.00	\$ 161.00	\$ 161.00	109
99395C	EP	Age 18-21 years	\$ 90.00	\$ 157.00	\$ 157.00	110
<u>ed Patient Preventive Health Visits - Women's Health</u>						
99393		Age 5-11 years	\$ 126.00	\$ 136.00	\$ 136.00	98
99394		Age 12-17 years	\$ 146.00	\$ 161.00	\$ 161.00	109
99395		Age 18-39 years	\$ 142.00	\$ 157.00	\$ 157.00	110

UNION COUNTY HEALTH DEPARTMENT  
FEE SCHEDULE 2007-2008

<u>CPT CODE</u>	<u>REQ'D MOD.</u>	<u>SERVICE DESCRIPTION</u>	<u>MEDICAID RATE</u>	<u>FEES FOR FY 06-07</u>	<u>CURRENT FEES FY 07-08</u>	<u>BCBS REIM FY07</u>
99396		Age 40-64 years	\$ 158.00	\$ 173.00	\$ 173.00	122
99397		Age 65 > years	\$ 175.00	\$ 195.00	\$ 195.00	
<u>ed Patient Evaluation &amp; Management Visits</u>						
99211		Office Visit Brief	\$ 34.16	\$ 43.00	\$ 43.00	24
99212		Office Visit Problem Focused	\$ 56.93	\$ 65.00	\$ 65.00	43
99213		Office Visit Expanded	\$ 78.66	\$ 86.00	\$ 86.00	60
99214		Office Visit Detailed	\$ 122.13	\$ 128.00	\$ 128.00	94
99215		Office Visit Comprehensive	\$ 182.16	\$ 186.00	\$ 186.00	137
<u>t Consultation</u>						
99241		Outpatient/Consult, Minor	\$ 104.00	\$ 104.00	\$ 104.00	
99242		Outpatient/Consult, Moderate	\$ 163.00	\$ 163.00	\$ 163.00	
99243		Outpatient/Consult, Severe (40 min)	\$ 194.00	\$ 194.00	\$ 194.00	
99244		Outpatient/Consult, Severe (60 min)	\$ 239.00	\$ 239.00	\$ 239.00	
99245		Outpatient/Consult, Complex	\$ 308.00		\$ 308.00	
CASE9		CMEP Case Conference			\$ 18.75	
<u>s</u>						
HCCP01		Health Choice Co-Pay	\$ -	\$ -	\$ 3.00	
HCCP02		Health Choice Co-Pay	\$ -	\$ -	\$ 5.00	
COPAY01		BCBS - Co-Pay	\$ -	\$ -	\$ 15.00	
COPAY02		BCBS - Co-Pay	\$ -	\$ -	\$ 20.00	
COPAY03		BCBS - Co-Pay	\$ -	\$ -	\$25.00	
<u>munizations/ Injections</u>						
86580		Tuberculin Skin Test	\$ 8.09	\$ 20.00	\$ 20.00	
90384		Rhogam	\$ 99.00	\$ 120.00	\$ 120.00	
90649		Gardasil Human Papilloma Virus (HPV) Vaccine	\$ 129.60	\$ -	\$ 160.00	
90632		Hepatitis A Vaccine	\$ 42.86	\$ -	\$ 60.00	
90656		Influenza (Preservative Free)	\$ 13.68	\$ -	\$ 25.00	
90658		Influenza Vaccine (3 years and older)	\$ 10.10	\$ 25.00	\$ 25.00	13
90658MH		Influenza Vaccine (MH Patients)	\$ 10.10	\$ 25.00	\$ 25.00	

UNION COUNTY HEALTH DEPARTMENT  
FEE SCHEDULE 2007-2008

CPT CODE	REQD MOD.	SERVICE DESCRIPTION	MEDICAID RATE	FEEES	CURRENT	BCBS
				FOR	FEEES	REIM
				FY 06-07	FY 07-08	FY 07
90660		Flu Vaccine (Nasal)	\$ 21.18	\$ -	\$ 30.00	
90716		Varivax (Child Health)	\$ -	\$ -	\$ -	
90716MH		Varivax	\$ 63.26	\$ 70.00	\$ 70.00	
90718		Adult TD	\$ -	\$ -	\$ -	18.
90732		Pneumonia	\$ 24.57	\$ 25.00	\$ 35.00	
90733		Adult Meningitis	\$ 82.66	\$ 85.00	\$ 115.00	
90746		Hepatitis B Adult	\$ 56.96	\$ 65.00	\$ 70.00	
90772		Administration Fee-therap/prophy/diag. injection				20.
90782		Rhogam Administration Fee	\$ 17.01	\$ 25.00	\$ 25.00	21.
90788		Administer Antibiotics	\$ 15.46	\$ 25.00	\$ 25.00	
90471		Administer Single Vaccine (Adult)	\$ 7.15	\$ 10.00	\$ 10.00	9.
90472		Administer Single Dose/Each Additional	\$ 9.96	\$ -	\$ -	
90471EP		Administer Single Vaccine (Children)	\$ 27.42	\$ -	\$ -	
90472EP		Administer Two + Vaccines (Children)	\$ -	\$ -	\$ -	
90473EP		Administer/Intranasal-Oral	\$ 12.74	\$ -	\$ -	
90474EP		Administer Single Vaccine/Each Additional	\$ 7.89	\$ -	\$ -	
J0560		Bicillin 600 units	\$ 18.46	\$ 25.00	\$ 25.00	
J0580		Bicillin 2.4 units	\$ 73.14	-	\$ 80.00	
J0570		Bicillin 1.2 units	\$ 31.52	\$ 50.00	\$ 50.00	
J0696		Rocephin 250 mg	\$ 2.15	\$ 20.00	\$ 20.00	
J1055		Depo Prevera	\$ 47.75	\$ 60.00	\$ 60.00	
J1580		Gentamicin up to 80 mg	\$ 0.95	\$ -	\$ 10.00	
S0180		Etonogesterel (Implanon) 68 mg Implant	\$ 588.38	\$ -	\$ 600.00	
J3490		17P Injection	\$ 20.00		\$ 20.00	
<u>Procedures/ Supplies</u>						
10060		Incision/Drainage	\$ 84.07	\$ 120.00	\$ 120.00	105.
10061		Incision/Drainage - complicated or multiple	\$ 147.12		\$ 147.12	
10160		Puncture/Drainage of lesion	\$ 97.88		\$ 97.88	
11000		Surgical Cleansing of skin	\$ 41.61		\$ 41.61	

UNION COUNTY HEALTH DEPARTMENT  
FEE SCHEDULE 2007-2008

<u>CPT CODE</u>	<u>REQ'D MOD.</u>	<u>SERVICE DESCRIPTION</u>	<u>MEDICAID RATE</u>	<u>FEEES FOR</u>		<u>CURRENT FEES</u>	<u>BCBS REIMB</u>
				<u>FY 06-07</u>	<u>FY 07-08</u>		
11100		Biopsy of Skin	\$ 73.77	\$ 85.00	\$ 85.00		
11200		Removal of skin tags, mult. up to and including 15	\$ 62.65		\$ 62.65		
11201		Removal of skin tags, ea./10 (in addition to 11200)	\$ 15.13		\$ 15.13		
11400		Removal of skin lesion, benign	\$ 94.50		\$ 94.50		
11640		Removal of skin lesion, malignant	\$ 139.16		\$ 139.16		
11750		Excision of Nail, Partial or Complete	\$ 143.91	\$ -	\$ 155.00		
11765		Wedge Excision of Skin (Ingrown Toe Nail)	\$ 85.96	\$ -	\$ 95.00		
11976		Norplant Removal	\$ 119.46	\$ 200.00	\$ 200.00		158.
11981		Insertion, Implanon	\$ 109.03	-	\$ 120.00		
11982		Removal, Implanon	\$ 126.85	-	\$ 146.00		
11983		Removal & reinsert of Implanon	\$ 191.15	-	\$ 211.00		
12001		Repair Laceration 0-2.5cm	\$ 122.94	\$ 175.00	\$ 175.00		164.
12002		Repair Laceration 2.6-7.5cm	\$ 130.43	\$ 200.00	\$ 200.00		174.
17000	} Must Use Together	Destruction of One Lesion - "Wart"	\$ 54.42	\$ -	\$ 65.00		
17003		Destruction of Two-14 Lesions - "Warts"	\$ 6.04	\$ -	\$ 15.00		
17250		Silver Nitrate to Cord	\$ 59.06	\$ 70.00	\$ 70.00		
51701		Catherization, Bladder	\$ 65.24	\$ -	\$ 75.00		
54050		Destruction of lesion, penis (condyloma)	\$ 101.25		\$ 101.25		
56405		I & D of abscess, vulva/perineal	\$ 93.84		\$ 93.84		
56441		Lysis of labial adhesions	\$ 128.40		\$ 128.40		
56820		Colposcopy of vulva	\$ 95.18		\$ 95.18		
56821		Colposcopy of vulva w/biopsy	\$ 128.01		\$ 128.01		
57000		Drainage of pelvic lesion	\$ 160.97		\$ 160.97		
57170		Diaphragm Insertion	\$ 73.51	\$ 95.00	\$ 95.00		95.
57452		Colposcopy w/o Biopsy	\$ 94.18	\$ 130.00	\$ 130.00		128.
57454		Colposcopy with Biopsy	\$ 134.40	\$ 170.00	\$ 170.00		170.
57511		Cryosurgery	\$ 125.92	\$ 160.00	\$ 160.00		167.
58300		Insert IUD	\$ 75.98	\$ 150.00	\$ 150.00		107.
58301		IUD Removal	\$ 85.94	\$ 120.00	\$ 120.00		116.
59025		NST	\$ 36.95	\$ 60.00	\$ 60.00		46.
69200		Removal of Foreign Body,External Auditory Canal	\$ 102.22	\$ -	\$ 115.00		
69210		Cerumen Removal/Irrigation	\$ 41.18	\$ 65.00	\$ 65.00		
65205		Removal of Foreign Body from Eye	\$ 44.63	\$ -	\$ 55.00		

UNION COUNTY HEALTH DEPARTMENT  
FEE SCHEDULE 2007-2008

<u>CPT CODE</u>	<u>REQ'D MOD.</u>	<u>SERVICE DESCRIPTION</u>	<u>MEDICAID RATE</u>	<u>FEEES FOR</u>		<u>BCBS REIM</u>
				<u>FY 06-07</u>	<u>FY 07-08</u>	
65220		Removal of Foreign Body, External Eye	\$ 45.09	\$ -	\$ 55.00	
76815		Limited Ultrasound	\$ 78.81	\$ 85.00	\$ 85.00	85
76830		Ultrasound of the Vagina	\$ 85.80	-	\$90.00	90
81025		Pregnancy Test	\$ 8.84	\$20.00	\$20.00	13
88305		Biopsy Lab Fee (PER SPECIMEN)	\$ 91.10	\$ 100.00	\$ 100.00	
92551		Audiometry	\$ 8.53	\$ 20.00	\$ 20.00	
90784		IV Start & Infusion	\$ 33.68	\$ 50.00	\$ 50.00	
PPDREAD		"Outside" PPD Test Read	\$ -	\$ -	\$ 10.00	

Clinic/Home Visiting Services

94640		Nebulizer Treatment	\$ 10.40	\$ 40.00	\$ 40.00	
96110		Developmental Test	\$ 10.06	\$ 20.00	\$ 20.00	
99173		Vision	\$ -	\$ -	\$ -	
J7300		IUD PARA GARD	\$ 358.80	\$ 375.00	\$ 375.00	410
J7300NC		IUD PARA GARD N/C	\$ 358.80	\$ -	\$ -	
J7302		IUD Mirena	\$ 407.70	\$ 500.00	\$ 550.00	489
97802		Medical Nutrition Therapy	\$ 15.80 unit	\$ -	\$ -	
97803		Medical Nutrition Therapy- Re-Assessment	\$ 15.80 unit	\$ -	\$ -	
96152		Intensive Psycho-social Counseling	\$ 19.97 unit	\$ -	\$ -	
99070		Supplies	\$ 10.05	\$15.00	\$15.00	
99501		Post-Partum Home Visit	\$ 60.00	\$ -	\$ -	
99502		Newborn Assessment Screening Home Visit	\$ 60.00	\$ -	\$ -	
T1001		Maternity Skilled Home Visit	\$ 88.00	\$ -	\$ -	
T1002		TB/STD RN Services	\$ 19.50 unit	\$ -	\$ -	
T1016		CSC Contact	\$ 21.74 unit	\$ -	\$ -	
T1017		MCC Initial/ Subsequent Contact	\$ 29.30 unit	\$ -	\$ -	

Services/Child Health Clinic

Initial Oral Screening

D0145CH		Oral Evaluation - 3 and under	\$ 35.77	\$ 35.00	\$ 38.07	
D1206CH		Topical Application Flouride	\$ 15.44	\$ 15.44	\$ 18.52	

UNION COUNTY HEALTH DEPARTMENT  
FEE SCHEDULE 2007-2008

<u>CPT CODE</u>	<u>REQ'D MOD.</u>	<u>SERVICE DESCRIPTION</u>	<u>MEDICAID RATE</u>	<u>FEEES FOR FY 06-07</u>	<u>CURRENT FEEES FY 07-08</u>	<u>BCBS REIMB FY 07</u>
<u>al Services/Dental Clinic</u>						
HSSCR		Head Start Screening	\$ 10.00	\$ 10.00	\$ 10.00	
D0120		Periodic Oral Exam	\$ 27.01	\$ 35.00	\$ 35.00	
D0140		Limited Oral Exam	\$ 35.77	\$ 45.00	\$ 40.00	
D0150		Initial Oral Exam	\$ 45.00	\$ 50.00	\$ 45.00	
D0170		Re-Evaluation Exam/Emergency Only	\$ 20.00	\$ 27.00	\$ 27.00	
D0210		Intraoral Complete Films Series	\$ 75.19	\$ 80.00	\$ 80.00	
D0220		Intraoral - Periapical, 1st	\$ 14.60	\$ 18.00	\$ 18.00	
D0230		Intraoral - Periapical, each additional	\$ 11.68	\$ 15.00	\$ 15.00	
D0240		Occlusal Periapical	\$ 15.00	\$ 18.00	\$ 18.00	
D0270		Bitewing - Single Film	\$ 10.50	\$ 12.00	\$ 12.00	
D0272		Bitewing - Two Film	\$ 17.52	\$ 23.00	\$ 23.00	
D0273		Bitewing - Three Films	\$ 24.46	\$ -	\$ 29.35	
D0274		Bitewing - Four Film	\$ 31.39	\$ 40.00	\$ 40.00	
D0330		Panoramic X-rays	\$ 57.67	\$ 65.00	\$ 65.00	
D1110		Prophylaxis - Adult (13+)	\$ 33.00	\$ 50.00	\$ 50.00	
D1120		Prophylaxis - Child	\$ 24.50	\$ 35.00	\$ 35.00	
D1203		Flouride - Child	\$ 15.44	\$ 19.00	\$ 19.00	
D1204		Flouride Adult (13+)	\$ 15.44	\$ 25.00	\$ 25.00	
D1351		Sealant - Per Tooth	\$ 29.93	\$ 35.00	\$ 35.00	
D1510		Space maintainer - fixed - unilateral	\$ 200.00	\$ -	\$ 220.00	
D1515		Space maintainer - fixed - bilateral	\$ 280.00	\$ -	\$ 440.00	
D2140		Amalgam - 1 Surface Prim & Perm	\$ 62.78	\$ 69.00	\$ 69.00	
D2150		Amalgam - 2 Surface Prim & Perm	\$ 79.41	\$ 85.00	\$ 85.00	
D2160		Amalgam - 3 Surface Prim &Perm	\$ 91.25	\$ 110.00	\$ 110.00	
D2161		Amalgam - 4+ Surface Prim &Perm	\$ 97.20	\$ 124.00	\$ 124.00	
D2330		Resin - 1 Surface, Anterior, Prim. & Perm.	\$ 62.78	\$ 70.00	\$ 70.00	
D2331		Resin - 2 Surface, Anterior, Prim. & Perm.	\$ 77.38	\$ 87.00	\$ 87.00	
D2332		Resin - 3 Surface, Anterior, Prim. & Perm.	\$ 91.25	\$ 110.00	\$ 110.00	
D2335		Resin - 4 Surface, Anterior, Prim. & Perm.	\$ 116.07	\$ 125.00	\$ 125.00	
D2391		Resin -1 Surface, Post Prim & Perm	\$ 77.38	\$ 85.00	\$ 85.00	
D2392		Resin - 2 Surface,Post Prim. & Perm.	\$ 116.07	\$ 125.00	\$ 125.00	
D2393		Resin - 3 Surface, Post Prim. & Perm.	\$ 149.70	\$ 150.00	\$ 150.00	

UNION COUNTY HEALTH DEPARTMENT  
FEE SCHEDULE 2007-2008

<u>CPT CODE</u>	<u>REQ'D MOD.</u>	<u>SERVICE DESCRIPTION</u>	<u>MEDICAID RATE</u>	<u>FEEES FOR</u>	<u>CURRENT FEEES</u>	<u>BCBS REIM</u>
				<u>FY 06-07</u>	<u>FY 07-08</u>	<u>FY 07-08</u>
D2394		Resin - 4 Surface, Post Prim. & Perm.	\$ 183.10	\$ 200.00	\$ 200.00	
D2920		Dental Recement Crown	-	\$ 25.00	\$ 25.00	
D2930		Prefab. Stainless Steel Crown, Prim.	\$ 144.25	\$ 150.00	\$ 150.00	
D2931		Prefab. Stainless Steel Crown, Perm.	\$ 146.25	\$ 160.00	\$ 160.00	
D2940		Sedative Filling	\$ 31.98	\$ 35.00	\$ 35.00	
D2950		Core Build-Up	\$ 78.31	\$ 75.00	\$ 80.00	
D2970		Temporary Crown (Fractured tooth)	\$ 126.91	\$ -	\$ 152.00	
D3220		Therapeutic Pulpotomy	\$ 78.11	\$ 90.00	\$ 90.00	
D4341		Perio Scale per Quad	\$ 87.89	\$ 100.00	\$ 100.00	
D4342		Perio Scaling/Root Planing-1 to 3/Quadrant	\$ 42.64	\$ -	\$ 50.00	
D4355		Full Mouth Scale	\$ 64.40	\$ 175.00	\$ 75.00	
D4910		Periodontal Maintenance	\$ 48.50	\$ -	\$ 58.50	
D5110		Complete Denture - Maximillary	\$ 461.25	\$ -	\$ 550.00	
D5120		Complete Denture - Mandibular	\$ 461.25	\$ -	\$ 550.00	
D5130		Immediate Denture - Maxillary	\$ 500.20	\$ -	\$ 550.00	
D5140		Immediate Denture - Mandibular	\$ 500.20	\$ -	\$ 550.00	
D5211		Maxillary Partial Denture - Resin Base	\$ 357.00	\$ -	\$ 425.00	
D5212		Mandibular Partial Denture - Resin Base	\$ 357.00	\$ -	\$ 425.00	
D5213		Maxillary Partial Denture-Cast Metal w/Resin	\$ 504.00	\$ -	\$ 600.00	
D5214		Mandibular Partial Denture - Cast Metal w/Resin	\$ 504.00	\$ -	\$ 600.00	
D5410		Adjust Complete Denture - Maxillary	\$ 25.42	\$ -	\$ 59.00	
D5411		Adjust Complete Denture - Mandibular	\$ 25.42	\$ -	\$ 59.00	
D5421		Adjust Partial Denture - Maxillary	\$ 25.42	\$ -	\$ 59.00	
D5422		Adjust Partial Denture - Mandibular	\$ 25.42	\$ -	\$ 59.00	
D5510		Repair Broken Complete Denture Base	\$ 80.80	\$ -	\$ 138.00	
D5520		Replace Missing/Broken Teeth - Denture	\$ 62.50	\$ -	\$ 118.00	
D5610		Repair Resin Denture Base	\$ 80.80	\$ -	\$ 137.00	
D5630		Repair or Replace Broken Clasp	\$ 155.00	\$ -	\$ 174.00	
D5640		Replace Broken Teeth - Per Tooth	\$ 62.50	\$ -	\$ 119.00	
D5650		Add Tooth to Existing Partial Denture	\$ 76.50	\$ -	\$ 147.00	

UNION COUNTY HEALTH DEPARTMENT  
FEE SCHEDULE 2007-2008

<u>CPT CODE</u>	<u>REQ'D MOD.</u>	<u>SERVICE DESCRIPTION</u>	<u>MEDICAID RATE</u>	<u>FEEES FOR</u>		<u>CURRENT FEES</u>	<u>BCBS REIMB</u>
				<u>FY 06-07</u>	<u>FY 07-08</u>		
D5660		Add Clasp to Existing Partial Denture	\$ 125.00	\$ -	\$ 183.00		
D5730		Reline Complete Maxillary Denture (Chairside)	\$ 107.83	\$ -	\$ 125.00		
D5731		Reline Complete Mandibular Denture (Chairside)	\$ 107.83	\$ -	\$ 125.00		
D5740		Reline Maxillary Partial Denture (Chairside)	\$ 105.37	\$ -	\$ 125.00		
D5741		Reline Mandibular Partial Denture (Chairside)	\$ 105.37	\$ -	\$ 125.00		
D5750		Reline Complete Maxillary Denture (Lab)	\$ 139.40	\$ -	\$ 250.00		
D5751		Reline Complete Mandibular Denture (Lab)	\$ 139.40	\$ -	\$ 250.00		
D5760		Reline Maxillary Partial Denture (Lab)	\$ 137.35	\$ -	\$ 250.00		
D5761		Reline Mandibular Partial Denture (Lab)	\$ 137.35	\$ -	\$ 250.00		
D6985		Pediatric Partial Denture, Fixed	\$ 294.38		\$ 353.25		
D7111		Extraction , Coronal Remnants-Deciduous Tooth	\$ 48.00	\$ -	\$ 76.00		
D7140		Extraction Permanent	\$ 57.50	\$ 86.00	\$ 86.00		
D7210		Surgical Removal - Tooth/Bone	\$ 100.00	\$ 100.00	\$ 100.00		
D7510		Incision/Drain Abscess Intr-soft	\$ 116.25	\$ 175.00	\$ 175.00		
D7910		Suture of Recent Small Wound	\$ 174.94	\$ 180.00	\$ 180.00		
D7960		Frenulectomy - separate procedure	\$ 162.50	\$ -	\$ 170.00		
D9110		Pallative Treatment (Min. Proc.)	\$ 34.85	\$ 25.00	\$ 40.00		
D9230		Nitrous Oxide Analgesia	\$ 45.00	\$ -	\$ 54.00		

**b Services - In-House**

36415		Collection of Venous Blood by Venipuncture	\$ 3.00	\$ 5.00	\$ 5.00		
81000		Routine Urine	\$ 4.43	\$ 20.00	\$ 20.00		6.
81002		Urine Dipstick	\$ 3.57	\$ 15.00	\$ 15.00		5.
81015		Microscopic Urine Exam	\$ 4.24	\$ 15.00	\$ 15.00		2.
81025		Pregnancy Test	\$ 8.84	\$ 20.00	\$ 20.00		13.
82270		Hemocult	\$ 4.54	\$ 15.00	\$ 15.00		6.
82947		Blood Glucose Serum	\$ 5.48	\$ 8.00	\$ 8.00		8.
82948		Glucose, Finger Stick	\$ 4.43	\$ 18.00	\$ 18.00		
82950		Glucose, One Hour	\$ 6.64	\$ 20.00	\$ 20.00		4.
82951		Glucose, Three Hour	\$ 17.99	\$ 50.00	\$ 50.00		
82952		Glucose Tolerance Test Ea. Assist Beyond 3 Sp	\$ 5.48	\$ 8.00	\$ 8.00		
85018		Hemoglobin	\$ 3.31	\$ 15.00	\$ 15.00		4.



UNION COUNTY HEALTH DEPARTMENT  
FEE SCHEDULE 2007-2008

<u>CPT CODE</u>	<u>REQ'D MOD.</u>	<u>SERVICE DESCRIPTION</u>	<u>MEDICAID RATE</u>	<u>FEEES FOR</u>		<u>BCBS REIMB</u>
				<u>FY 06-07</u>	<u>FY 07-08</u>	
86592		RPR Quantitative	\$ 5.96	\$ -	\$ -	
86593		RPR Titer	\$ 6.16	\$ -	\$ -	
87081		GC Culture	\$ 8.06	\$ -	\$ -	
87205		Urethral Smear	\$ 5.96	\$ -	\$ -	
87210		Wet Mount	\$ 5.33	\$ -	\$ -	
87880		Group A Strep	\$ 16.01	\$ 25.00	\$ 25.00	24.
<b>R COPYING MEDICAL RECORDS</b>						
MEDREC1		\$10.00 for under 25 pages				
MEDREC2		\$15.00 for 25-50 pages				
MEDREC3		\$20.00 for 50 or more pages				
<b><u>REFERENCE LAB (REFERENCE LAB BILLS MEDICAID)</u></b>						
86900MH		ABO & RH (Blood Group & Type)	\$ 4.17	\$ 6.00	\$ 6.00	
86900RL		ABO & RH (Blood Group & Type)	\$ 4.17	\$ 6.00	\$ 6.00	
80074MH		Acute Hepatitis Panel - A, B, C	\$ -	\$ 66.00	\$ 66.00	
80074RL		Acute Hepatitis Panel - A, B, C	\$ -	\$ 66.00	\$ 66.00	
82105MH		Alpha-fetoprotein, serum	\$ 23.44	\$ 25.00	\$ 25.00	
84460MH		ALT	\$ 7.40	\$ 8.50	\$ 8.50	4.
84460RL		ALT	\$ 7.40	\$ 8.50	\$ 8.50	4.
82150MH		Amylase	\$ 9.06	-	\$ 11.00	
82150RL		Amylase	\$ 9.06	-	\$ 11.00	
86038MH		ANA	\$ 16.89	\$ 22.00	\$ 22.00	
86038RL		ANA	\$ 16.89	\$ 22.00	\$ 22.00	
87076MH		Anaerobic Culture	\$ 11.29	\$ 13.25	\$ 13.25	
87076RL		Anaerobic Culture	\$ 11.29	\$ 13.25	\$ 13.25	
86850MH		Antibody Screening (Atypical Antibodies)	\$ 15.61	\$ 37.00	\$ 37.00	
86850RL		Antibody Screening (Atypical Antibodies)	\$ 15.61	\$ 37.00	\$ 37.00	
86870MH		Antibody Titer/ID	\$ 27.57	\$ 35.00	\$ 35.00	
86870RL		Antibody Titer/ID	\$ 27.57	\$ 35.00	\$ 35.00	
86147MH		Anticardiolipin Antibodies	\$ 20.28	-	\$ 22.00	

UNION COUNTY HEALTH DEPARTMENT  
FEE SCHEDULE 2007-2008

<u>CPT CODE</u>	<u>REQ'D MOD.</u>	<u>SERVICE DESCRIPTION</u>	<u>MEDICAID RATE</u>	<u>FEEES FOR</u>		<u>BCBS REIMB</u>
				<u>FY 06-07</u>	<u>FY 07-08</u>	
86147RL		Anticardiolipin Antibodies	\$ 20.28	-	\$ 22.00	
86060MH		ASO Titer	\$ 10.20	\$ 16.00	\$ 16.00	
86060RL		ASO Titer	\$ 10.20	\$ 16.00	\$ 16.00	
82677MH		Asay of Estriol	\$ 33.79	\$ 35.00	\$ 35.00	
82677RL		Asay of Estriol	\$ 33.79	\$ 35.00	\$ 35.00	
83540MH		Assay of Iron	\$ 9.05	\$ 15.00	\$ 15.00	
83540RL		Assay of Iron	\$ 9.05	\$ 15.00	\$ 15.00	
84450MH		AST	\$ 7.22	\$ 8.50	\$ 8.50	
84450RL		AST	\$ 7.22	\$ 8.50	\$ 8.50	
87205MH		Bact. Culture Gram Stain	\$ 5.96	\$ 8.00	\$ 8.00	
87205RL		Bact. Culture Gram Stain	\$ 5.96	\$ 8.00	\$ 8.00	
87070MH		Bact. Culture Screen (Culture General)	\$ 12.03	\$ 14.00	\$ 14.00	
87070RL		Bact. Culture Screen (Culture General)	\$ 12.03	\$ 14.00	\$ 14.00	
87081MH		Beta Strep (cervix)	\$ 8.06	\$ 14.00	\$ 14.00	
87081RL		Beta Strep (cervix)	\$ 8.06	\$ 14.00	\$ 14.00	
82239MH		Bile Acids	\$ 22.76	\$ 28.00	\$ 28.00	
82239RL		Bile Acids	\$ 22.76	\$ 28.00	\$ 28.00	
86592MH		Blood Serology - RPR	\$ 5.96	\$ 8.00	\$ 8.00	
86592RL		Blood Serology - RPR	\$ 5.96	\$ 8.00	\$ 8.00	
84520MH		BUN (serum)	\$ 5.51	\$ 8.00	\$ 8.00	
84520RL		BUN (serum)	\$ 5.51	\$ 8.00	\$ 8.00	
85027MH		CBC without diff	\$ 9.04	\$ 20.00	\$ 20.00	
85027RL		CBC without diff	\$ 9.04	\$ 20.00	\$ 20.00	
88180MH		CD4	\$ 60.65	\$ 82.00	\$ 82.00	
88180RL		CD4	\$ 60.65	\$ 82.00	\$ 82.00	
80053MH		Chem 13	\$ 11.80	\$ 14.00	\$ 14.00	7.
80053RL		Chem 13	\$ 11.80	\$ 14.00	\$ 14.00	7.
80048MH		Chem 7 (Basic Met Panel)	\$ 11.20	\$ 14.00	\$ 14.00	7.
80048RL		Chem 7 (Basic Met Panel)	\$ 11.20	\$ 14.00	\$ 14.00	7.
82465MH		Cholesterol Panel	\$ 6.08	\$ 22.00	\$ 22.00	
82465RL		Cholesterol Panel	\$ 6.08	\$ 22.00	\$ 22.00	
87230MH		Clostridium difficile toxin A	\$ 27.59	\$ 29.00	\$ 29.00	
87230RL		Clostridium difficile toxin A	\$ 27.59	\$ 29.00	\$ 29.00	

UNION COUNTY HEALTH DEPARTMENT  
FEE SCHEDULE 2007-2008

<u>CPT CODE</u>	<u>REQ'D MOD.</u>	<u>SERVICE DESCRIPTION</u>	<u>MEDICAID RATE</u>	<u>FEEES FOR</u>		<u>BCBS REIMB</u>
				<u>FY 06-07</u>	<u>FY 07-08</u>	
82565MH		Creatinine (serum)	\$ 7.16	\$ 15.00	\$ 15.00	
82565RL		Creatinine (serum)	\$ 7.16	\$ 15.00	\$ 15.00	
87110MH		Culture Chlamydia	\$ 27.37	\$ 29.00	\$ 29.00	
87110RL		Culture Chlamydia	\$ 27.37	\$ 29.00	\$ 29.00	
87040MH		Culture, Bacteria (Blood)	\$ 14.42		\$ 17.30	
87040RL		Culture, Bacteria (Blood)	\$ 14.42		\$ 17.30	
86644MH		Cytomeglovirus IGG	\$ 20.08	\$ 22.00	\$ 22.00	
86644RL		Cytomeglovirus IGG	\$ 20.08	\$ 22.00	\$ 22.00	
86645MH		Cytomeglovirus IGM	\$ 20.28	\$ 22.00	\$ 22.00	
86645RL		Cytomeglovirus IGM	\$ 20.08	\$ 22.00	\$ 22.00	
80185MH		Dilantin-bound Serum	\$ 18.52	\$ 20.00	\$ 20.00	
80185RL		Dilantin-bound Serum	\$ 18.52	\$ 20.00	\$ 20.00	
85007MH		Differential	\$ 4.81	\$ 5.00	\$ 5.00	
85007RL		Differential	\$ 4.81	\$ 5.00	\$ 5.00	
80186MH		Dilantin-free Serum	\$ 19.23	\$ 27.00	\$ 27.00	
80186RL		Dilantin-free Serum	\$ 19.23	\$ 27.00	\$ 27.00	
86880MH		Direct Combs	\$ 7.50	\$ 10.00	\$ 10.00	
86880RL		Direct Combs	\$ 7.50	\$ 10.00	\$ 10.00	
80101MH		Drug Screen	\$ 19.24	\$ 20.00	\$ 20.00	
80101RL		Drug Screen	\$ 19.24	\$ 20.00	\$ 20.00	
80051MH		Electrolytes	\$ 9.64	\$ 12.00	\$ 12.00	
80051RL		Electrolytes	\$ 9.64	\$ 12.00	\$ 12.00	
86663MH		Epsteing Barr Antibody	\$ 18.33	\$ 22.00	\$ 22.00	
86663RL		Epsteing Barr Antibody	\$ 18.33	\$ 22.00	\$ 22.00	
86664MH		Epsteing Barr Antibody	\$ 20.28	\$ 22.00	\$ 22.00	
86664RL		Epsteing Barr Antibody	\$ 20.28	\$ 22.00	\$ 22.00	
86665MH		Epsteing Barr Antibody	\$ 22.70	\$ 24.00	\$ 24.00	
86665RL		Epsteing Barr Antibody	\$ 22.70	\$ 24.00	\$ 24.00	
85651MH		ESR (Sed Rate)	\$ 4.96	\$ 6.00	\$ 6.00	
85651RL		ESR (Sed Rate)	\$ 4.96	\$ 6.00	\$ 6.00	
82731MH		Fetal Fibronectin	\$ 89.99	-	\$ 95.00	
82731RL		Fetal Fibronectin	\$ 89.99	-	\$ 95.00	
82728MH		Ferritin	\$ 19.03	\$ 25.00	\$ 25.00	

**UNION COUNTY HEALTH DEPARTMENT  
FEE SCHEDULE 2007-2008**

<u>CPT CODE</u>	<u>REQ'D MOD.</u>	<u>SERVICE DESCRIPTION</u>	<u>MEDICAID RATE</u>	<u>FEE FOR</u>	<u>CURRENT FEES</u>	<u>BCBS REIM</u>
				<u>FY 06-07</u>	<u>FY 07-08</u>	<u>FY 07</u>
82728RL		Ferritin	\$ 19.03	\$ 25.00	\$ 25.00	
82746MH		Folate	\$ 20.54	\$ 26.00	\$ 26.00	
82746RL		Folate	\$ 20.54	\$ 26.00	\$ 26.00	
84481MH		Free T3 (unbound)	\$ 23.67	\$ 27.00	\$ 27.00	
84481RL		Free T3 (unbound)	\$ 23.67	\$ 27.00	\$ 27.00	
84439MH		Free T4 (unbound)	\$ 12.60	\$ 15.00	\$ 15.00	
84439RL		Free T4 (unbound)	\$ 12.60	\$ 15.00	\$ 15.00	
83001RL		FSH	\$ 25.97	\$ 30.00	\$ 30.00	
87102MH		Fungus Culture	\$ 11.74	\$ 15.00	\$ 15.00	
87102RL		Fungus Culture	\$ 11.74	\$ 15.00	\$ 15.00	
82977MH		GGT	\$ 10.06	\$ 12.00	\$ 12.00	
82977RL		GGT	\$ 10.06	\$ 12.00	\$ 12.00	
82947MH		Glucose	\$ 5.48	\$ 8.00	\$ 8.00	
82947RL		Glucose	\$ 5.48	\$ 8.00	\$ 8.00	
87205RL		Gram Stain	\$ 5.96	\$ 8.00	\$ 8.00	
87880MH		Group A Strep	\$ 16.01	\$ 22.00	\$ 22.00	
87880RL		Group A Strep	\$ 16.01	\$ 22.00	\$ 22.00	
83036MH		Hbg A1C (Hemoglobin A1C)	\$ 13.56	\$ 16.00	\$ 16.00	20
83036RL		Hbg A1C (Hemoglobin A1C)	\$ 13.56	\$ 16.00	\$ 16.00	20
84703MH		HCG, Qual.	\$ 10.49	\$ 13.00	\$ 13.00	
84703RL		HCG, Qual.	\$ 10.49	\$ 13.00	\$ 13.00	
84702MH		HCG, Titer	\$ 12.22	\$ 14.00	\$ 14.00	
84702RL		HCG, Titer	\$ 12.22	\$ 14.00	\$ 14.00	
83718MH		HDL	\$ 11.44	\$ 14.00	\$ 14.00	
83718RL		HDL	\$ 11.44	\$ 14.00	\$ 14.00	
80076MH		Hepatic Function (Liver Profile)	\$ 11.20	\$ 16.00	\$ 16.00	7
80076RL		Hepatic Function (Liver Profile)	\$ 11.20	\$ 16.00	\$ 16.00	7
86709MH		Hepatitis A Antibody IGM	\$ 15.73	\$ 18.00	\$ 18.00	
86709RL		Hepatitis A Antibody IGM	\$ 15.73	\$ 18.00	\$ 18.00	
86708MH		Hepatitis A Antibody Total	\$ 17.31	\$ 20.00	\$ 20.00	
86708RL		Hepatitis A Antibody Total	\$ 17.31	\$ 20.00	\$ 20.00	
86707MH		Hepatitis ABC - Hep B BE AB	\$ 16.16	\$ 22.00	\$ 22.00	
86707RL		Hepatitis ABC - Hep B BE AB	\$ 16.16	\$ 22.00	\$ 22.00	

UNION COUNTY HEALTH DEPARTMENT  
FEE SCHEDULE 2007-2008

<u>CPT CODE</u>	<u>REQ'D MOD.</u>	<u>SERVICE DESCRIPTION</u>	<u>MEDICAID RATE</u>	<u>FEEES FOR</u>	<u>CURRENT FEEES</u>	<u>BCBS REIMB</u>
				<u>FY 06-07</u>	<u>FY 07-08</u>	<u>FY 07</u>
87340MH		Hepatitis ABC - Hep B Surf AB	\$ 13.00	\$ 16.00	\$ 16.00	
87340RL		Hepatitis ABC - Hep B Surf AB	\$ 13.00	\$ 16.00	\$ 16.00	
86803MH		Hepatitis ABC - Hep C AB	\$ 19.94	\$ 22.00	\$ 22.00	
86803RL		Hepatitis ABC - Hep C AB	\$ 19.94	\$ 22.00	\$ 22.00	
86704MH		Hepatitis ABC-Hep Core AB	\$ 16.26	\$ 23.00	\$ 23.00	
86704RL		Hepatitis ABC-Hep Core AB	\$ 16.26	\$ 23.00	\$ 23.00	
86706MH		Hepatitis B Panel	\$ 15.01	\$ 18.00	\$ 18.00	
86706RL		Hepatitis B Panel	\$ 15.01	\$ 18.00	\$ 18.00	
87350MH		Hepatitis BE AG, EIA	\$ 18.00	\$ 18.00	\$ 18.00	
87350RL		Hepatitis BE AG, EIA	\$ 15.46	\$ 18.00	\$ 18.00	
86803MH		Hepatitis C Antibody	\$ 19.94	\$ 22.00	\$ 22.00	
86803RL		Hepatitis C Antibody	\$ 19.94	\$ 22.00	\$ 22.00	
87253MH		Herpes Culture	\$ 22.76	\$ 73.00	\$ 73.00	
87253RL		Herpes Culture	\$ 22.76	\$ 73.00	\$ 73.00	
86694MH		Herpes Simplex Typ I & II IGM	\$ 20.08	\$ 22.00	\$ 22.00	
86694RL		Herpes Simplex Typ I & II IGM	\$ 20.08	\$ 22.00	\$ 22.00	
86687MH		HIV	\$ 11.72	\$ 58.00	\$ 58.00	
86687RL		HIV	\$ 11.72	\$ 58.00	\$ 58.00	
83898MH		HIV RNA Viral Load Cytomm.	\$ 5.75	\$ 237.00	\$ 237.00	
83898RL		HIV RNA Viral Load Cytomm.	\$ 5.75	\$ 237.00	\$ 237.00	
87621RL		HIV Typing	\$ 34.26	\$ 138.00	\$ 138.00	
87621MH		HIV Typing	\$ 34.26	\$ 138.00	\$ 138.00	
86003MH		Immuno (Allergen Specific, Quant.	\$ 7.30	\$ -	\$ 9.00	
86003RL		Immuno (Allergen Specific, Quant.	\$ 7.30	\$ -	\$ 9.00	
83540MH		Iron (serum)	\$ 9.05	\$ 15.00	\$ 15.00	
83540RL		Iron (serum)	\$ 9.05	\$ 15.00	\$ 15.00	
83550MH		Iron Binding Test (TIBC)	\$ 12.21	\$ 14.00	\$ 14.00	
83550RL		Iron Binding Test (TIBC)	\$ 12.21	\$ 14.00	\$ 14.00	
83615MH		LDH	\$ 8.44	\$ 15.00	\$ 15.00	
83615RL		LDH	\$ 8.44	\$ 15.00	\$ 15.00	
83002RL		LH	\$ 25.88	\$ 30.00	\$ 30.00	
83690MH		Lipase	\$ 9.62	\$ -	\$ 11.00	
83690RL		Lipase	\$ 9.62	\$ -	\$ 11.00	

UNION COUNTY HEALTH DEPARTMENT  
FEE SCHEDULE 2007-2008

<u>CPT CODE</u>	<u>REQ'D MOD.</u>	<u>SERVICE DESCRIPTION</u>	<u>MEDICAID RATE</u>	<u>FEEES FOR</u>		<u>BCBS REIME</u>
				<u>FY 06-07</u>	<u>FY 07-08</u>	
80061MH		Lipid Profile	\$ 18.72	\$ 25.00	\$ 25.00	
80061RL		Lipid Profile	\$ 18.72	\$ 25.00	\$ 25.00	
85597MH		Lupus Anticoagulant	\$ 25.12	\$ -	\$ 27.00	
85597RL		Lupus Anticoagulant	\$ 25.12	\$ -	\$ 27.00	
83735MH		Magnesium (serum)	\$ 9.36	\$ 12.00	\$ 12.00	
83735RL		Magnesium (serum)	\$ 9.36	\$ 12.00	\$ 12.00	
86308MH		Monospot	\$ 7.23	\$ 10.00	\$ 10.00	
86308RL		Monospot	\$ 7.23	\$ 10.00	\$ 10.00	
86735MH		Mumps IGG/IGM	\$ 18.23	\$ 22.00	\$ 22.00	
86735RL		Mumps IGG/IGM	\$ 18.23	\$ 22.00	\$ 22.00	
82270MH		Occult Blood	\$ 4.54	\$ 6.00	\$ 6.00	
82270RL		Occult Blood	\$ 4.54	\$ 6.00	\$ 6.00	
87077MH		Organism Identification	\$ 11.29	\$ 14.00	\$ 14.00	
87077RL		Organism Identification	\$ 11.29	\$ 14.00	\$ 14.00	
82951MH		Oral Glucose Tolerance (3 hr.)	\$ 17.99	\$ 50.00	\$ 50.00	
82951RL		Oral Glucose Tolerance (3 hr.)	\$ 17.99	\$ 50.00	\$ 50.00	
82952MH		Oral Glucose Tolerance (3 hr.)	\$ 5.48	\$ -	\$ 7.00	
82952RL		Oral Glucose Tolerance (3 hr.)	\$ 5.48	\$ -	\$ 7.00	
82950MH		O'Sul Tolerance (1 hr. GTT)	\$ 6.64	\$ 17.00	\$ 17.00	
82950RL		O'Sul Tolerance (1 hr. GTT)	\$ 6.64	\$ 17.00	\$ 17.00	
88142MH		Pap Smear	\$ 28.31	\$ 30.00	\$ 30.00	
88142RL		Pap Smear	\$ 28.31	\$ 30.00	\$ 30.00	
86747MH		Parvo B 19 IGG/IGM	\$ 20.28	\$ 22.00	\$ 22.00	
86747RL		Parvo B 19 IGG/IGM	\$ 20.28	\$ 22.00	\$ 22.00	
88305MH		Pathology	\$ 92.22	\$ 90.00	\$ 110.00	
88305RL		Pathology	\$ 92.22	\$ 90.00	\$ 110.00	
84146MH		Prolactin	\$ 27.08	\$ 29.00	\$ 29.00	
84146RL		Prolactin	\$ 27.08	\$ 29.00	\$ 29.00	
85610MH		PT	\$ 5.49	\$ 8.00	\$ 8.00	8.
85610RL		PT	\$ 5.49	\$ 8.00	\$ 8.00	8.
85730MH		PTT	\$ 8.38	\$ 11.00	\$ 11.00	
85730RL		PTT	\$ 8.38	\$ 11.00	\$ 11.00	
85044MH		Retic Count	\$ 6.01	\$ 8.00	\$ 8.00	

**UNION COUNTY HEALTH DEPARTMENT  
FEE SCHEDULE 2007-2008**

<u>CPT CODE</u>	<u>REQ'D MOD.</u>	<u>SERVICE DESCRIPTION</u>	<u>MEDICAID RATE</u>	<u>FEEES FOR</u>	<u>CURRENT FEEES</u>	<u>BCBS REIM</u>
				<u>FY 06-07</u>	<u>FY 07-08</u>	<u>FY 07</u>
85044RL		Retic Count	\$ 6.01	\$ 8.00	\$ 8.00	
87425MH		Rotovirus ag, EIA	\$ 16.01	\$ 18.00	\$ 18.00	
87425RL		Rotovirus ag, EIA	\$ 16.01	\$ 18.00	\$ 18.00	
86762MH		Rubella IGG/IGM	\$ 20.08	\$ 22.00	\$ 22.00	
86762RL		Rubella IGG/IGM	\$ 20.08	\$ 22.00	\$ 22.00	
86765MH		Rubeolla IGG	\$ 18.00	\$ 20.00	\$ 20.00	
86765RL		Rubeolla IGG	\$ 18.00	\$ 20.00	\$ 20.00	
87210MH		Smear, Stain Interpret	\$ 5.33	\$ 7.00	\$ 7.00	
87210RL		Smear, Stain Interpret	\$ 5.33	\$ 7.00	\$ 7.00	
84436MH		T4	\$ 8.06	\$ 10.00	\$ 10.00	
84436RL		T4	\$ 8.06	\$ 10.00	\$ 10.00	
80156RL		Tegratol Level	\$ 20.34	\$ 23.00	\$ 23.00	
80156MH		Tegratol Level	\$ 20.34	\$ 23.00	\$ 23.00	
84479MH		T3	\$ 8.33	\$ 12.00	\$ 12.00	
84479RL		T3	\$ 8.33	\$ 12.00	\$ 12.00	
86777MH		Toxoplasmosis IGG	\$ 20.08	\$ 22.00	\$ 22.00	
86777RL		Toxoplasmosis IGG	\$ 20.08	\$ 22.00	\$ 22.00	
82491MH		Triliptal Level	\$ 25.23	\$ 32.00	\$ 32.00	
82491RL		Triliptal Level	\$ 25.23	\$ 32.00	\$ 32.00	
84478MH		Triglycerides	\$ 8.04	\$ 10.00	\$ 10.00	
84478RL		Triglycerides	\$ 8.06	\$ 10.00	\$ 10.00	
84443MH		TSH	\$ 22.77	\$ 25.00	\$ 25.00	14.
84443RL		TSH	\$ 22.77	\$ 25.00	\$ 25.00	14.
84550MH		Uric Acid (serum)	\$ 6.31	\$ 9.00	\$ 9.00	
84550RL		Uric Acid (serum)	\$ 6.31	\$ 9.00	\$ 9.00	
82575MH		Urine 24 hr. for Prot/Creat.	\$ 13.20	\$ 17.00	\$ 17.00	
82575RL		Urine 24 hr. for Prot/Creat.	\$ 13.20	\$ 17.00	\$ 17.00	
87088MH		Urine Culture	\$ 11.31	\$ 17.00	\$ 17.00	
87088RL		Urine Culture	\$ 11.31	\$ 17.00	\$ 17.00	
87186MH		Urine Sensitivity	\$ 12.08	\$ 16.00	\$ 16.00	
87186RL		Urine Sensitivity	\$ 12.08	\$ 16.00	\$ 16.00	
86787MH		Varicella-Zoster IGG/IGM	\$ 18.00	\$ 22.00	\$ 22.00	
86787RL		Varicella-Zoster IGG/IGM	\$ 18.00	\$ 22.00	\$ 22.00	

UNION COUNTY HEALTH DEPARTMENT  
FEE SCHEDULE 2007-2008

<u>CPT CODE</u>	<u>REQ'D MOD.</u>	<u>SERVICE DESCRIPTION</u>	<u>MEDICAID RATE</u>	<u>FEE FOR</u>	<u>CURRENT FEES</u>	<u>BCBS REIM</u>
				<u>FY 06-07</u>	<u>FY 07-08</u>	<u>FY 07-08</u>
87252MH		Viral Culture	\$ 22.76	\$ 120.00	\$ 85.00	
87252RL		Viral Culture	\$ 22.76	\$ 120.00	\$ 85.00	
82607RL		Vitamin B-12	\$ 21.06	\$ 23.00	\$ 23.00	



**UNION COUNTY  
BOARD OF COMMISSIONERS**

**ACTION AGENDA ITEM ABSTRACT**

**Meeting Date: December 17, 2007**

**Action Agenda Item No.** 10a  
(Central Admin. use only)

**SUBJECT:** Sheriff's Dept Special Response Team

---

**DEPARTMENT:** Sheriff's Dept.                      **PUBLIC HEARING:** No

---

**ATTACHMENT(S):**                      **INFORMATION CONTACT:**  
BA #20    Kai Nelson

---

**TELEPHONE NUMBERS:**  
704-292-2522

---

---

**DEPARTMENT'S RECOMMENDED ACTION:** Adopt Budget Ordinance Amendment #20

**BACKGROUND:** Omnova Foundation provides support for Hands Free Entry Tool Backpack kits for Sheriff's Special Response Team. Revenue will offset purchases.

**FINANCIAL IMPACT:** None

---

**Legal Dept. Comments if applicable:** \_\_\_\_\_

---

---

**Finance Dept. Comments if applicable:** \_\_\_\_\_

---

---

**Manager Recommendation:** \_\_\_\_\_

---

**BUDGET AMENDMENT**

BUDGET Sheriff's Dept REQUESTED BY Kai Nelson  
 FISCAL YEAR FY2008 DATE December 17, 2007

**INCREASE**

Description

Operating Expense 1,000

Misc. Revenue- Donations 1,000

**DECREASE**

Description

Explanation: Appropriate Omnova Foundation Funds for Hands-Free Entry Tool Backpack Kits

DATE 11/28/2007

APPROVED BY Bd of Comm/County Manager  
Lynn West/Clerk to the Board

**FOR POSTING PURPOSES ONLY**

**DEBIT**

Code Account Amount  
10-543130-5290-1063 Tools & Supply, SRT team 1,000

**CREDIT**

Code Account Amount  
10443130-4840-1063 Misc Rev., Donations SRT 1,000

Total 1,000

Total 1,000

Prepared By JLL

Posted By \_\_\_\_\_

Date \_\_\_\_\_

Number 20

**UNION COUNTY  
BOARD OF COMMISSIONERS**

**ACTION AGENDA ITEM ABSTRACT**

**Meeting Date: December 17, 2007**

**Action Agenda Item No. 8/11a**  
(Central Admin. use only)

**SUBJECT:** Community Shelter

---

**DEPARTMENT:** Finance

**PUBLIC HEARING:** No

**ATTACHMENT(S):**

**INFORMATION CONTACT:**

Kai Nelson

**TELEPHONE NUMBERS:**

704-292-2522

---

**DEPARTMENT'S RECOMMENDED ACTION:** Adopt Budget Ordinance Amendment #19.

**BACKGROUND:** In FY2007, the Union County Community Shelter missed requesting their full funding allocation. The Community Shelter would like to request the remaining available FY2007 funds.

**FINANCIAL IMPACT:** Fund Balance appropriation of \$6,250.

---

**Legal Dept. Comments if applicable:** \_\_\_\_\_

**Finance Dept. Comments if applicable:** \_\_\_\_\_

**Manager Recommendation:** \_\_\_\_\_

---

---



**UNION COUNTY  
BOARD OF COMMISSIONERS**

**ACTION AGENDA ITEM ABSTRACT**  
**Meeting Date: December 17, 2007**

**Action Agenda Item No.** 8/12  
(Central Admin. use only)

**SUBJECT:** Community Transportation Program Grant Application

---

**DEPARTMENT:** Transportation                      **PUBLIC HEARING:** Yes

---

<b>ATTACHMENT(S):</b> Application Admin Budget Capital Budget Local Share Certification Title VI Program Report DBE Good Faith Efforts Special Section 5333b Warranty Federal & State Certifications and Assurances Delegation of Authority Copy of Resolution	<b>INFORMATION CONTACT:</b> Annette Sullivan
	<b>TELEPHONE NUMBERS:</b> 704-292-2566 (o) 704-361-1494 ©

---

**DEPARTMENT'S RECOMMENDED ACTION:** Recommend the application be approved for submittal for Administrative and Capital funding assistance for FY 2009

**BACKGROUND:** This is an annual grant that is submitted to NCDOT for 85% funding of the Director, Associate Director and Billing Representative positions as well as vehicle insurance and marketing of the system. In addition, this grant is for 90% reimbursement of the cost for replacement vehicles that have met the NCDOT mileage threshold.

**FINANCIAL IMPACT:** Total of \$292,859 in grant funding with the local matching share being \$38,349

---

**Legal Dept. Comments if applicable:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

---

**Finance Dept. Comments if applicable:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_


---

**Manager Recommendation:** \_\_\_\_\_

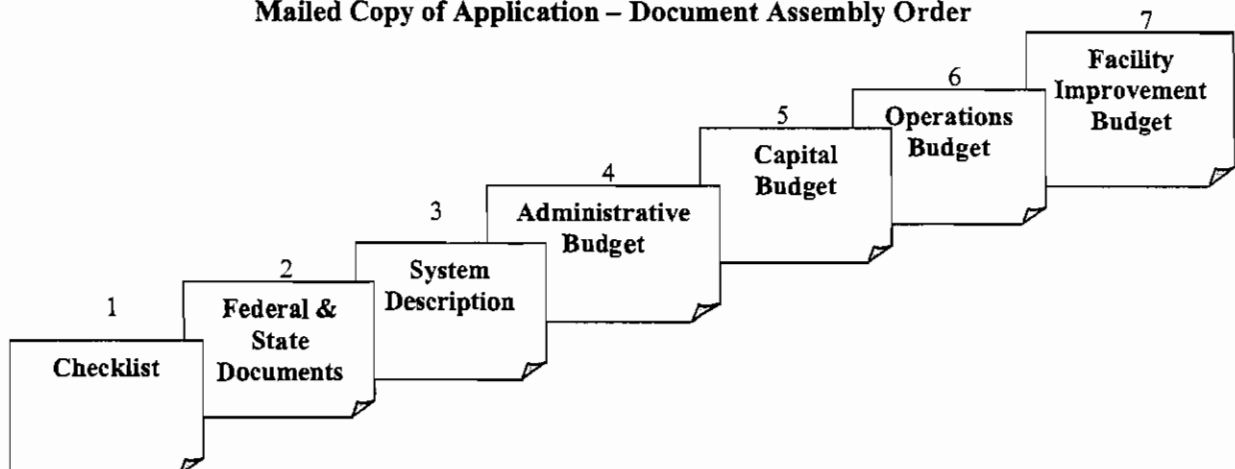
# FY2009 Community Transportation Program

## Federal and State Required Documents

### INSTRUCTIONS

- ☑ ALL documents provided in this section of the application must be completed and returned per the instructions. Indicate “N/A” - if not applicable but return the document or form so that PTD will know that the document/form has not been overlooked.
- ☑ These completed and signed documents must be submitted as part of the CTP application.
- ☑ Each form will contain text form fields that will appear gray like this →  and/or signature lines. Click on the gray box to provide your answer.
- ☑ Each document or form contains detailed instructions that can be accessed by placing the computer mouse over the yellow highlighted area. The instructions indicate what information is needed or the individual(s) that should sign the document.
- ☑ Delegation of Authority form is also included in Section III of the application.
  - An Authorized Official’s List is provided in Section III of the application.
  - *Note: If the authorized official changes or responsibilities are delegated, a Delegation of Authority form must be completed and returned with the application.*

#### Mailed Copy of Application – Document Assembly Order



# COMMUNITY TRANSPORTATION PROGRAM RESOLUTION

## Section 5311

### FY 2008 - FY 2009 RESOLUTION

Applicant Seeking Permission to Apply for Community Transportation Program Funding,  
Enter Into Agreement with The North Carolina Department Of Transportation  
And to Provide the Necessary Assurances.

A motion was made by (*Board Member's Name*) \_\_\_\_\_ and seconded by (*Board Member's Name or N/A, if not required*) \_\_\_\_\_ for the adoption of the following resolution, and upon being put to a vote was duly adopted.

WHEREAS, Article 2B of Chapter 136 of the North Carolina General Statutes and the Governor of North Carolina have designated the North Carolina Department of Transportation (NCDOT) as the agency responsible for administering federal and state public transportation funds; and

WHEREAS, the North Carolina Department of Transportation will apply for a grant from the US Department of Transportation, Federal Transit Administration and receives funds from the North Carolina General Assembly to provide assistance for rural public transportation projects; and

WHEREAS, the purpose of these transportation funds is to provide grant monies to local agencies for the provision of rural public transportation services consistent with the policy requirements for planning, community and agency involvement, service design, service alternatives, training and conference participation, reporting and other requirements (drug and alcohol testing policy and program, disadvantaged business enterprise program, and fully allocated costs analysis);

WHEREAS, (*Legal Name of Applicant*) UNION COUNTY hereby assures and certifies that it will comply with the federal and state Statutes, regulations, executive orders, Section 5333 (b) Warranty, and all administrative requirements which relates to the applications made to and grants received from the Federal Transit Administration, as well as the provisions of Section 1001 of Title 18, U. S. C.

NOW, THEREFORE, be it resolved that the (*Authorized Official's Title*)\* \_\_\_\_\_ of (*Name of Applicant's Governing Body*) \_\_\_\_\_ is hereby authorized to submit a grant application for federal and state funding, make the necessary assurances and certifications and be empowered to enter into an agreement with the NCDOT to provide rural public transportation services.

I (*Certifying Official's Name*)\* \_\_\_\_\_ (*Certifying Official's Title*) \_\_\_\_\_ do hereby certify that the above is a true and correct copy of an excerpt from the minutes of a meeting of the (*Name of Applicant's Governing Board*) \_\_\_\_\_ duly held on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
*Signature of Certifying Official*

**\*Note that the authorized official, certifying official, and notary public should be three separate individuals.**

Seal Subscribed and sworn to me (*date*) \_\_\_\_\_

\_\_\_\_\_  
*Notary Public \**

\_\_\_\_\_  
*Address*

My commission expires (*date*) \_\_\_\_\_

*Affix Seal Here*

# HUMAN SERVICE AGENCY TRANSPORTATION RESOLUTION

## State Funds

### FY 2008-2009 RESOLUTION

Applicant Seeking Permission to Apply for Human Service Transportation Funding,  
Enter Into Agreement with The North Carolina Department Of Transportation  
And to Provide the Necessary Assurances.

A motion was made by (*Board Member's Name*) \_\_\_\_\_ and seconded by (*Board Member's Name or N/A, if not required*) \_\_\_\_\_  
for the adoption of the following resolution, and upon being put to a vote was duly adopted.

WHEREAS, Article 2B of Chapter 136 of the North Carolina General Statutes and the Governor of North Carolina have designated the North Carolina Department of Transportation (NCDOT) as the agency responsible for administering federal and state public transportation funds; and

WHEREAS, the North Carolina Department of Transportation receives funds from the North Carolina General Assembly to provide assistance for rural public transportation projects; and

WHEREAS, the purpose of these transportation funds is to provide grant monies to local agencies for the provision of rural public transportation services;

WHEREAS, (*Legal Name of Applicant*) \_\_\_\_\_ hereby assures and certifies that it will comply with the federal and state Statutes, regulations, executive orders, and all administrative requirements related to the applications made to and grants received from the North Carolina Department of Transportation;

NOW, THEREFORE, be it resolved that the (*Authorized Official's Title*)\* \_\_\_\_\_ of (*Name of Applicant's Governing Body*) \_\_\_\_\_ is hereby authorized to submit a grant application for state funding, make the necessary assurances and certifications and be empowered to enter into an agreement with the NCDOT to provide rural public transportation services.

I (*Certifying Official's Name*)\* \_\_\_\_\_ (*Certifying Official's Title*) \_\_\_\_\_ do hereby certify that the above is a true and correct copy of an excerpt from the minutes of a meeting of the (*Name of Applicant's Governing Board*)

\_\_\_\_\_ duly held on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
*Signature of Certifying Official*

**\*Note that the authorized official, certifying official, and notary public must be three separate individuals.**

Subscribed and sworn to me (*date*) \_\_\_\_\_

\_\_\_\_\_  
*Notary Public \**

\_\_\_\_\_  
*Address*

My commission expires (*date*) \_\_\_\_\_

*Affix Seal Here*



# SECTION 5311 TITLE VI PROGRAM REPORT

Legal Name of Applicant: UNION COUNTY

I certify that to the best of my knowledge, **No complaints or lawsuits** alleging discrimination have been filed against  
(Legal Name of Applicant) UNION COUNTY during the period **July 1, 2006 – June 30, 2007**.

Signature

Date

Name and Title of Authorized Official

The following Title VI complaints or lawsuits alleging discrimination  
have been filed with the applicant during the period July 1, 2006 through June 30, 2007

Complainant Name/Address/Telephone Number	Date	Description	Status/Outcome
W. Williams Elizabeth Avenue e, NC 28112 18-3133	01/18/07	EEOC Claim Discrimination on basis of race & retaliation	Dismissal & Notice of F received on 9/7/07. E unable to conclude that obtained established vi the statutes.

(Attach an additional page if required.)

I certify that to the best of my knowledge, the above described complaints or lawsuits alleging discrimination have been filed against (Legal Name of Applicant) UNION COUNTY during the period July 1, 2006 -- June 30, 2007.

Signature of Authorized Official

Date

Name and Title of Authorized Official

## DBE GOOD FAITH EFFORTS CERTIFICATION

This is to certify that in all purchase and contract selections (*Legal Name of Applicant*) **Union County** is committed to and shall make good faith efforts to purchase from and award contracts to Disadvantaged Business Enterprises (DBEs).

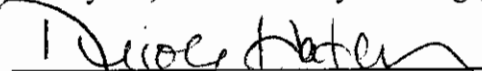
**DBE good faith efforts will include the following items that are indicated by check mark(s) or narrative:**

- Write a letter to Certified DBEs in the service area to inform them of purchase or contract opportunities;
- Document telephone calls, emails and correspondence with or on behalf of DBEs;
- Advertise purchase and contract opportunities on local TV Community Cable Network;
- Request purchase/contract price quotes/bids from DBEs;
- Monitor newspapers for new businesses that are DBE eligible;
- Encourage interested eligible firms to become NCDOT certified. Interested firms should contact Odessa McGlown of the office of contractual services at (919) 733-7174 for more information;
- Encourage interested firms to contact Bridgett Wall of the Office of Historically Underutilized Businesses at 919.807.2330 for more information.
- Consult NCDOT Certified DBE Directory. A DBE company will be listed in the DBE Directory for each work type or area of specialization that it performs. You may obtain a copy of this directory at <https://apps.dot.state.nc.us/vendor/directory/>
- Other efforts: Describe: **We have an internal Vendor database that allows us to track DBEs and we provide a list of contractors to General Contractors when needed. We also send our small dollar construction projects to the minority plan room in Charlotte.**

You may obtain a copy of the USDOT Disadvantaged Business Enterprise Program Title 49 Part 26 at <http://ecfr.gpoaccess.gov/cgi/t/text/text-idx?c=ecfr&tpl=%2Findex.tpl>

**Reminder:** Documentation of all good faith efforts shall be retained for a period of five (5) years following the end of the fiscal year.

I certify that, to the best of my knowledge, the above information describes the DBE good faith efforts.

  
\_\_\_\_\_  
Signature of Authorized Official

11/20/2007  
\_\_\_\_\_  
Date

Nicole Hatch Purchasing Agent  
\_\_\_\_\_  
Type Name and Title of Authorized Official

**Note:** PTD expects *minimum* efforts to include all the actions above stressed in *Italic*

**NORTH CAROLINA DEPARTMENT OF TRANSPORTATION  
PUBLIC TRANSPORTATION DIVISION**

**DBE/MBE/WBE/HUB VENDOR AWARDS**

**SPONSOR:** UNION COUNTY \_\_\_\_\_

**ADDRESS:** 610 PATTON AVE \_\_\_\_\_  
MONROE NC 28110 \_\_\_\_\_

**T:** UNION COUNTY TRANSPORTATION \_\_\_\_\_

**PERIOD COVERED**  
**FROM:** \_\_\_\_\_

**TO:** \_\_\_\_\_

**WBS ELEMENT:** \_\_\_\_\_

**PO NUMBER:** \_\_\_\_\_

**VENDOR NUMBER:** \_\_\_\_\_

By Name	Awarded By Report ID	Vendor/Subcontractor Name	Vendor/ Subcontractor Report ID	Service / Item Description	Anticipated Utilization (\$)
				<b>TOTAL</b>	
By: UNION	Subrecipient: UNION COUNTY TRANSPORTATION		BY: ANNETTE SULLIVAN	TITLE: DIRECTOR	

For EXCEL copy go to: [www.ncdot.org/transit/transitnet/OperationsAndPlanning/RuralAndSmallUrban/Admin.xls](http://www.ncdot.org/transit/transitnet/OperationsAndPlanning/RuralAndSmallUrban/Admin.xls)

## PUBLIC HEARING NOTICE

This is to inform the public that a public hearing will be held on the proposed FY 2008 Community Transportation Program Application to be submitted to the North Carolina Department of Transportation no later than January 31, 2008. The public hearing will be held on December 17, 2007 before the Union County Board of Commissioners. Those interested in attending the public hearing and needing either auxiliary aids and services under the American with Disabilities Act (ADA) or a language translator should contact Lynn West on or before December 10, 2007.

The Community Transportation Program provides assistance to coordinate existing transportation programs operating in Union County as well as provides transportation options and services for the communities within this service area. These services are currently provided using Demand Response and Subscription Route service. Services are rendered by Union County Transportation.

The total estimated amount requested for the period July 1, 2008 through June 30, 2009

<u>Project</u>	<u>Total Amount</u>	<u>Local Share</u>
Administrative	\$ _____	\$ _____ (15%)
Capital (Vehicles & Other)	\$ _____	\$ _____ (10%)
Operating (Small urban & regional systems)	\$ _____	\$ _____ (50%)
<hr/>		
TOTAL	\$ _____ Total Funding Requests	\$ _____ Total Local Share

This application may be inspected at Union County Transportation from 8:00 a.m. to 5:00 p.m. Monday through Friday. Written comments should be directed to Lynn West before \_\_\_\_\_.

*End of Notice*

---

**Note: AN ORIGINAL COPY** of the published Public Hearing Notice must be attached to a signed Affidavit of Publication. Both the Public Hearing Notice and the Affidavit of Publication must be

## Aviso de Junta Publica

Este aviso es para informar al público sobre la junta que se levara acabo, acerca de la aplicación del Programa de Transporte para la Comunidad que será sometida al Departamento de Transportación del Norte de Carolina no mas tarde del \_\_\_\_\_. La junta se levara acabo el \_\_\_\_\_ frente al grupo gobernador \_\_\_\_\_.

Personas interesadas en atender la junta que necesiten ayuda auxiliaría o servicios bajo el acto de Americanos con Incapacidades o un intérprete favor de contactar a \_\_\_\_\_

El Programa de Transportación para la Comunidad proporciona asistencia para coordinar programas de transporte ya en existencia y que operan en \_\_\_\_\_. El programa también proporciona opciones de transporte y servicios para las comunidades en el área de servicio. Estos servicios actualmente son proporcionados usando \_\_\_\_\_. Servicios son dados por \_\_\_\_\_.

La cantidad aproximada que será pedida para el periodo **del 1 de Julio, 2008 al 30 de Junio, 2009**

<b>Proyecto</b>	<b>Cantidad Total</b>	<b>Porción local</b>
Administrativo	\$ _____	\$ _____
Capital (vehículos y otros)	\$ _____	\$ _____
Operativo (Sistemas pequeños regionales y urbanos)	\$ _____	\$ _____
<hr/>		
Total	\$ _____	\$ _____
	<b>Cantidad Total pedid</b>	<b>Total de Porción local</b>

Esta aplicación puede ser inspeccionada en \_\_\_\_\_ de \_\_\_\_\_. Comentarios escritos deben ser hechos a \_\_\_\_\_ antes del \_\_\_\_\_.

El ejemplo incluido en el paquete de aplicación debe ser usado para preparar el aviso sobre la junta. Falta de incluir la información requerida puede resultar en tener que publicar otro anuncio (al costo del sistema).

El solicitante debe publicar un anuncio sobre la junta en un periódico que tiene circulación general en el área de servicio propuesta en el proyecto. Se recomienda que el anuncio sea publicado por lo menos treinta (30) días antes de que la aplicación sea sometida. También se recomienda que el anuncio proporcione un mínimo de siete (7) días de notificación y un máximo de catorce (14) días entre el día que el anuncio sea publicado en el periódico y el día de la junta. Siguiendo las recomendaciones de treinta, catorce y siete días, el solicitante proveerá por lo menos un periodo de dos semanas para cualquier preocupación, pregunta, o idea pública que pueda presentarse. El aviso público también debe ser anunciado en publicaciones para poblaciones pequeñas.

## **PUBLIC HEARING MINUTES**

DATE: DECEMBER 17, 2007

PLACE: UNION COUNTY GOVERNMENT CENTER

SUBJECT: FY/09 CTP GRANT APPLICATION

BOARD MEMBERS: \_\_\_\_\_

PUBLIC: \_\_\_\_\_

---

During the Public Hearing

(NO public comments)

(Public Comments)

**Note:** Minutes of the meeting must be attached if public comments were made.

Minutes are attached.

## **PUBLIC HEARING OUTREACH**

A *detailed* description of public hearing outreach efforts by the applicant to inform the public **ESPECIALLY MINORITY, WOMEN, ELDERLY, DISABLED, LIMITED ENGLISH PROFICIENCY- (LEP) AND LOW INCOME INDIVIDUALS** about the scheduled public hearing and the opportunity to comment on the proposed Community Transportation grant application. Outreach may include efforts such as distribution of information on vehicles, at human service agencies, at local community events, at public events, local organization, etc.

---

**COPIES OF THE PUBLIC HEARING NOTICE ARE BEING PLACED AT THE FOLLOWING AGENCIES IN BOTH ENGLISH AND SPANISH: DSS, VETERAN SERVICE, ARC OF UNION COUNTY, HEALTH DEPARTMENT, COUNCIL ON AGING, ELLEN FITZGERALD SENIOR CENTER, MONROE NUTRITION SITE, MARSHVILLE NUTRITION SITE, MINERAL SPRINGS NUTRITION SITE, INDIAN TRAIL NUTRITION SITE AND FAIRVIEW NUTRITION SITE. IN ADDITION, THE DRIVERS WILL PROVIDE COPIES OF THE INFORMATION TO ALL PASSENGERS RIDING WITH OUR SYSTEM FOR TWO WEEKS PRIOR TO THE PUBLIC HEARING. THIS IS ALL IN ADDITION TO THE NEWSPAPER ADVERTISEMENT IN ENGLISH AND SPANISH. COPIES WILL ALSO BE MAILED TO PURCHASING AGENCIES NOT SHOWN ABOVE TO SHARE WITH THEIR CLIENTS.**

# LOCAL SHARE CERTIFICATION FOR FUNDING

UNION COUNTY  
(Legal Name of Applicant)

## Requested Funding Amounts

<u>Project</u>	<u>Total Amount</u>	<u>Local Share</u>
Administrative	\$ <u>181,259</u>	\$ 27,189 (15%)
Capital (Vehicles & Other)	\$ <u>111,600</u>	\$ <u>11,160</u> (10%)
Operating (Small urban & regional systems)	\$ <u>000,000</u>	\$ 00,000 (50%)
<hr/>		
TOTAL	\$292,859	\$ 38,349
	<b>Total Funding Requests</b>	<b>Total Local Share</b>

The Local Share is available from the following sources:

<u>Source of Funds</u>	<u>Amount</u>
<u>GENERAL FUND</u>	\$ 38,349
_____	\$ _____
_____	\$ _____
_____	\$ _____
<hr/>	
<b>TOTAL</b>	<b>\$ <u>38,349</u></b>

I, the undersigned representing (Legal Name of Applicant) UNION COUNTY do hereby certify to the North Carolina Department of Transportation, that the required local funds for the FY2009 Community Transportation Program will be available as of July 1, 2008, which has a period of performance of July 1, 2008 – June 30, 2009.

\_\_\_\_\_  
Signature of Authorized Official

\_\_\_\_\_  
Type Name and Title of Authorized Official

\_\_\_\_\_  
Date



## Surface Transportation Providers

**UNION COUNTY**  
**Legal Name of Applicant**  
 (Not the System Name)

Private Transportation Providers	Union Representation			If yes – Provide <u>Name</u> of Union and the affiliated Local Branch Number, (e.g. ACME Local #458)
BARBS SPECIALTY TRANSPORT	1	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	
CAROLINA HANDICAPPED AND DISABILITY TRANSPORTATION SERVICES	2	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	
CHARLOTTE AREA TRANSIT	3	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Drivers/Teamsters Local 71/ Mechanics/United Transportation Union –Local 1715
CAROLINA TRAILWAYS	4	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Amalgomated??--Did not return our calls
SQUARE DEAL TAXI SERVICE	5	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	
A AMERICAN CAB	6	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	
YELLOW CAB	7	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	
TAXIS AZTECA	8	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	
	9	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
	10	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
	11	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
	12	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
	13	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
	14	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
	15	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
	16	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
	17	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
	18	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
	19	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
	20	<input type="checkbox"/> Yes	<input type="checkbox"/> No	

# Third Party Operations Contractors List

UNION COUNTY  
System Name

Contractor and Contact Name	Street Address City/State/Zip	Phone	E-mail Address	Contract Period
APPLICABLE				

# FY2008 CTP APPLICATION COMMENT FORM

Yes

No

a) If yes, which sections?

b) What specific difficulties were encounter (e.g., instructions were unclear, forms not correct or accessible, etc.)?



a) The application overview?

b) The application forms/budgets?

c) Other parts of the application?

# FY2008 CTP APPLICATION COMMENT FORM

Poor

Fair

Good

Excellent

[Empty comment box]

Alamance County Transportation Authority	Chairperson	Alamance County Transportation Authority
Albemarle Regional Health Services	District Health Director	Albemarle Regional Health Services Authority
Alexander County	County Manager	Alexander County
Alleghany County	County Manager	Alleghany County
Anson County	Chairperson	Anson County Board of Commissioners
AppalCART	Chairperson	AppalCART Authority Board
Ashe County Transportation Authority, Inc.	Executive Director	Ashe County Transportation Authority, Inc.
Avery County Transportation Authority	Chairperson	Avery County Board of Commissioners
Beaufort County Developmental Center, Inc.	Executive Director	Beaufort County Developmental Center, Inc.
Bladen County	Chairperson	Bladen County Board of Commissioners
Brunswick Transit System, Inc.	Executive Director	Brunswick Transit System, Inc.
Buncombe County	Chairperson	Buncombe County Board of Commissioners
Burke County Transit Administration, Inc.	Chairperson	Burke County Transit Administration, Inc.
Cabarrus County	County Manager	Cabarrus County
Caldwell County Area Transit System, Inc.	CCATS Board Chairman	Caldwell County Area Transit System, Inc.
Cape Fear Public Transportation Authority, Inc.	Chairman	Cape Fear Public Transportation Authority, Inc.
Carteret County	Acting County Manager	Carteret County
Caswell County	Chairperson	Caswell County Board of Commissioners
Catawba County	County Manager	Catawba County
Chatham Transit Network	Executive Director	Chatham Transit Network
Cherokee County	County Manager	Cherokee County
Choanoke Public Transportation Authority	Chairperson	Choanoke Public Transportation Authority
City of Rocky Mount	Mayor	Tar River Transit
City of Salisbury	Mayor	City of Salisbury
City of Wilson	City Manager	City of Wilson
Clay County	Chairperson	Clay County Board of Commissioners
Columbus County	Chairperson	Columbus County Board of Commissioners
Craven County	Chairperson	Craven County Board of Commissioners
Cumberland County	County Manager	Cumberland County
Dare County	County Manager	Dare County
Davidson County	County Manager	Davidson County
Duplin County	Chairman	Duplin County Board of Commissioners
Durham County	Chairperson	Durham County Board of Commissioners
Eastern Band of Cherokee Indians	Principal Chief	Eastern Band of Cherokee Indians
Gaston County	Chairperson	Gaston County Board of Commissioners
Gates County	County Manager	Gates County
Goldsboro-Wayne Transportation Authority	Chairperson	Goldsboro-Wayne Transportation Authority
Graham County	Director	Graham County Transportation
Greene County	County Manager	Greene County
Guilford County	County Manager	Guilford County
Harnett County	Chairman	Harnett County Board of Commissioners
Hoke County	Director DSS	Hoke County
Hyde County Non-Profit Private Transportation Corp., Inc.	Transportation Coordinator	Hyde County Non-Profit Private Transportation Corp., Inc.
Iredell County	Transportation Director	Iredell County Transit
Jackson County	Director	Jackson County Transit
Johnston County Council on Aging, Inc.	Chairperson	Johnston County Council on Aging, Inc.
Kerr Area Transportation Authority	Executive Director	Kerr Area Transportation Authority
Lee County	Chairperson	Lee County Board of Commissioners
Sponsor	Authorized Official's Title	Authorized Official's Agency
Lenoir County	Chairperson	Lenoir County Board of Commissioners
Lincoln County	County Manager	Lincoln County

Macon County	County Manager	Macon County
Madison County Transportation Authority	Chairperson	Madison County Board of Commissioners
Martin County	County Manager	Martin County
McDowell County Transportation Planning Board, Inc.	President	McDowell County Transportation Planning Board, Inc.
Mecklenburg County	County Manager	Mecklenburg County
Mitchell County Transportation Authority	Chairperson	Mitchell County Board of Commissioners
Moore County	Chairperson	Moore County Board of Commissioners
Mountain Projects, Inc.	Executive Director	Mountain Projects, Inc.
New Hanover County	Chairperson	New Hanover County Board of Commissioners
Onslow United Transit System, Inc.	President	Onslow United Transit System, Inc. Board
Orange County	Chairperson	Orange County Board of Commissioners
Pender Adult Services, Inc.	Executive Director	Pender Adult Services, Inc.
Person County	County Manager	Person County
Pitt Area Transit System, Inc.	Chairperson	Pitt Area Transit System, Inc.
Polk County Transportation Authority	Chairperson	Polk County Board of Commissioners
Randolph County Senior Adults Association, Inc.	Executive Director	Randolph County Senior Adults Association, Inc.
Richmond Interagency Transportation, Inc.	Chairperson	Richmond Interagency Transportation, Inc.
Robeson County	Chairperson	Robeson County Board of Commissioners
Rockingham County Council on Aging, Inc.	Executive Director	Rockingham County Council on Aging, Inc.
Rowan County	County Manager	Rowan County
Rutherford County	County Manager	Rutherford County
Sampson County	County Manager	Sampson County
Scotland County	County Manager	Scotland County
Stanly County	County Manager	Stanly County
Swain County Focal Point on Aging, Inc.	Transportation Director	Swain County Focal Point on Aging, Inc.
Transportation Administration of Cleveland County, Inc.	President	Transportation Administration of Cleveland County, Inc.
Transylvania County	Chairperson	Transylvania County Board of Commissioners
Tyrrell County	County Administrator	Tyrrell County
Union County	County Manager	Union County
Wake County	Chairperson	Wake County Board of Commissioners
Washington County	Chairperson	Washington County Board of Commissioners
Western Carolina Community Action, Inc.	Executive Director	Western Carolina Community Action, Inc.
Wilkes Transportation Authority, Inc.	Chairperson	Wilkes Transportation Authority, Inc.
Wilson County	County Manager	Wilson County
Yadkin Valley Economic Development District, Inc.	Executive Director	Yadkin Valley Economic Development District, Inc.
Yancey County Transportation Authority	County Manager	Yancey County

# Delegation of Authority

Date: \_\_\_\_\_

I RICHARD BLACK INTERIM COUNTY MANAGER  
(Authorized Official's Typed/Printed Name) (Authorized Official's Title and Agency)

as the designated party for UNION COUNTY  
(Grant recipient/Applicant Agency)

with authority to submit funding applications and enter into contracts with the North Carolina Department Transportation and execute all agreements and contracts with the NCDOT Public Transportation Division, hereby delegate authority to the individual(s) filling the positions as indicated below:

**Primary Designee:** ANNETTE SULLIVAN, DIRECTOR  
(Primary Designee's Position Title)

UNION COUNTY (TRANSPORTATION)  
(Primary Designee's Agency)

Reimbursement Requests:  Yes  No  
Budget Revisions:  Yes  No  
Budget Amendments:  Yes  No  
Period of Performance Extensions:  Yes  No

**Alternate Designee:** KAI NELSON, DIRECTOR  
(Alternate Designee's Position Title)

UNION COUNTY (FINANCE)  
(Alternate Designee's Agency)

Reimbursement Requests:  Yes  No  
Budget Revisions:  Yes  No  
Budget Amendments:  Yes  No  
Period of Performance Extensions:  Yes  No

Authorized Official's Signature: \_\_\_\_\_  
Authorized Official's Typed/Printed Name: RICHARD BLACK

Please submit to: NCDOT/PTD  
Attn: Faye McCullen  
1550 Mail Service Center  
Raleigh NC, 27699-1550

**FY2009 COMMUNITY TRANSPORTATION PROGRAM GRANT APPLICATION  
 NORTH CAROLINA DEPARTMENT OF TRANSPORTATION  
 FEDERAL SECTION 5311 & STATE FUNDING  
 SYSTEM DESIGN**

**1. GENERAL INFORMATION**

APPLICANT'S LEGAL NAME:

MAILING ADDRESS:   
PO Box or Street Address  
  
City, State Zip

PHYSICAL ADDRESS:   
Street Address  
  
City, State

TAXPAYER IDENTIFICATION NUMBER:

CONTACT PERSON:

PHONE NUMBER:   
Area Code & Phone Number

EMAIL ADDRESS:

Public County Government  
 Single-County

**2. TYPE OF APPLICANT**

**3. TYPE OF TRANSIT SYSTEM**

**4. TYPE OF SERVICE – (check "all" that apply)**

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> Demand Response | <input type="checkbox"/> Fixed Route            |
| <input checked="" type="checkbox"/> Subscription    | <input type="checkbox"/> Other: (specify below) |
| <input type="checkbox"/> Deviated Fixed Route       | _____   |

**5. SERVICE OPTIONS – (check "all" that apply)**

- |  |   |
|--|---|
| <input checked="" type="checkbox"/> General Public | <input type="checkbox"/> Brokerage (Contractual service not a referral) |
| <input checked="" type="checkbox"/> Human Service  | <input checked="" type="checkbox"/> Other: (describe below)             |
|  | <u>COORDINATION WITH ANSON COUNTY</u>                                   |

**6. PURCHASE SERVICE - List agencies that purchase service from the transit system.**

Note: List agency ONCE

Agency 1  
 Name: ARC OF UNION COUNTY  
 Check if agency purchased service last year  
 List Programs Served:  
 1) ARC GENERAL PROGRAM  
 2) COMMUNITY CONNECTIONS PROGRAM  
 3) \_\_\_\_\_  
 4) \_\_\_\_\_  
 5) \_\_\_\_\_

Agency 2  
 Name: UC DEPARTMENT OF SOCIAL SERVICES  
 Check if agency purchased service last year  
 List Programs Served:  
 1) WORK FIRST  
 2) MEDICAID  
 3) TITLE XX  
 4) \_\_\_\_\_  
 5) \_\_\_\_\_

Agency 3  
 Name: UC HEALTH DEPARTMENT  
 Check if agency purchased service last year  
 List Programs Served:  
 1) \_\_\_\_\_  
 2) \_\_\_\_\_  
 3) \_\_\_\_\_  
 4) \_\_\_\_\_  
 5) \_\_\_\_\_

Agency 4  
 Name: UC SENIOR NUTRITION  
 Check if agency purchased service last year  
 List Programs Served:  
 1) CONGREGATE  
 2) HOME DELIVERED  
 3) \_\_\_\_\_  
 4) \_\_\_\_\_  
 5) \_\_\_\_\_

Agency 5  
 Name: UC VETERANS SERVICE  
 Check if agency purchased service last year  
 List Programs Served:  
 1) \_\_\_\_\_  
 2) \_\_\_\_\_  
 3) \_\_\_\_\_  
 4) \_\_\_\_\_  
 5) \_\_\_\_\_

Agency 6  
 Name: DEVELOPMENTAL DISABILITY RESOURCES  
 Check if agency purchased service last year  
 List Programs Served:  
 1) \_\_\_\_\_  
 2) \_\_\_\_\_  
 3) \_\_\_\_\_  
 4) \_\_\_\_\_  
 5) \_\_\_\_\_



Agency 7

Name: DISABILITY RIGHTS & RESOURCES

Check if agency purchased service last year  
List Programs Served:

- 1) \_\_\_\_\_
- 2) \_\_\_\_\_
- 3) \_\_\_\_\_
- 4) \_\_\_\_\_
- 5) \_\_\_\_\_

Agency 8

Name: UNION DIVERSIFIED INDUSTRIES

Check if agency purchased service last year  
List Programs Served:

- 1) \_\_\_\_\_
- 2) \_\_\_\_\_
- 3) \_\_\_\_\_
- 4) \_\_\_\_\_
- 5) \_\_\_\_\_

Agency 9

Name: TYSON FOODS

Check if agency purchased service last year  
List Programs Served:

- 1) WORKMAN'S COMPENSATION
- 2) \_\_\_\_\_
- 3) \_\_\_\_\_
- 4) \_\_\_\_\_
- 5) \_\_\_\_\_

Agency

10 Name: VOCATIONAL REHABILITATION

Check if agency purchased service last year  
List Programs Served:

- 1) \_\_\_\_\_
- 2) \_\_\_\_\_
- 3) \_\_\_\_\_
- 4) \_\_\_\_\_
- 5) \_\_\_\_\_

7. REVENUE VEHICLE INVENTORY BY CATEGORY

→ Important - (If a vehicle has been replaced and the transit system has received the title from PTD, the vehicle should not be included in this inventory.)

<u>3</u> Center Aisle	_____ 22-Ft LTV (Cutaway) (no lift)
<u>4</u> Conversion Van	_____ 22-Ft LTV (Cutaway) (w/lift)
<u>8</u> Lift-Equipped Van	_____ 25-Ft LTV (Cutaway) (no lift)
<u>6</u> Minivan	_____ 25-Ft LTV (Cutaway) (w/lift)
_____ Transit Bus	_____ Other: (describe below)

8. FLEET SIZE

18 Total Revenue Vehicles in Fleet  
3 Backup Revenue Vehicles  
8 Total Lift-Equipped Vehicles

9. DAYS AND HOURS OF SERVICE (Check all that apply and enter corresponding service hours):

DAYS	Beginning Time	SERVICE HOURS	Ending Time
<input type="checkbox"/> Seven (7) days per week	_____		_____
<input checked="" type="checkbox"/> Monday - Friday	<u>5:00 A.M.</u>		<u>6:30 PM</u>
<input type="checkbox"/> Saturday	_____		_____
<input type="checkbox"/> Sunday	_____		_____
<input type="checkbox"/> Holiday	_____		_____

10. SYSTEM MANAGEMENT & OPERATION

A. Is the Management/Administration of the transit system currently subcontracted? No ▼

If yes, provide the name of the Management provider: \_\_\_\_\_

If yes, when will the new RFP process begin? \_\_\_\_\_

B. Is the Operation of the transit system currently subcontracted? No ▼

If yes, provide the name of the Operations provider: \_\_\_\_\_

If yes, when will the new RFP process begin? \_\_\_\_\_

11. PUBLIC INVOLVEMENT -- Please complete the chart below to document outreach efforts.

Organizations / Events	Date / Time	Location	Number of Attendees	Primary Audience	Number Title VI Forms Completed
1) WALMART (IND. TRAIL) HEALTH FAIR	9-22-07 10:30:00	INDIAN TRAIL STORE	100+	General Public	0
2) WALMART (MONROE) HEALTH FAIR	6-23-07 10:4:00	MONROE STORE		LEP	0
3) UNION COUNTY SENIOR EXPO	11-9-07 9-12:00	UNION COUNTY AGRICULTURAL CENTER, MONROE	250+	Elderly	0
4)					
5)					
6)					
7)					
8)					
9)					
10)					

A. Is a governing board approved formalized public involvement plan in use?

No

If yes (complete questions below)

Is that plan evaluated and updated at least annually?

Does that plan have defined objectives?

Are those objectives being met?

If no -- Describe below how the effectiveness of the public involvement efforts are evaluated and/or improved.

We watch new passenger registration immediately following events to note if there is increased registration. If so, we continue to participate yearly in the particular events. If not, we reconsider that particular event for outreach participation and look for other opportunities. Also, we evaluate what form of information the people are most interested in receiving. We constantly look for suggestions and ideas on ways to encourage public input or involvement in the service we provide.

B. Describe Public Outreach Methods:

Select the ONE word that most accurately completes the sentence



Information dissemination is Always written.

Public meeting times are Never between 8 AM and 5 PM.

Information is Always available in an audible format.

Information is Usually available in a language other than English.

Reasonable access is Always available for those with a disability.

12. **ADMINISTRATIVE CHANGES** - Describe administrative changes to be incorporated during FY2009 in the space below. A new job description must be attached for (1) any new administrative positions or (2) any increase in the percentage of a position dedicated to transportation.

If **NONE** check here:

Check here if job description(s) attached:

NOT APPLICABLE

13. **SERVICE CHANGES** - Describe service changes anticipated to be incorporated during FY2009 in the space below.

If **NONE** check here:

(Note: include in your description the rationale for the anticipated change in service. For example, the anticipated change is due to customer feedback, marketing or other efforts.)

NOT APPLICABLE

How will the public be notified of the changes described above?

How much lead-time is given before changes take effect?

NOT APPLICABLE

14. CAPITAL - In the chart below, list and provide narrative justification for any of the following FY2009 capital requests:

- \* Baseline Technology
- \* Expansion Vehicle
- \* Radio Equipment
- \* Telephone Equipment

If NONE check here:

List in order of priority. See Capital Replacement Schedule for documentation requirements

	Capital Category	Narrative Justification	Supporting Documentation
1)	<input type="text"/>	<input type="text"/>	<input type="text"/>
2)	<input type="text"/>	<input type="text"/>	<input type="text"/>
3)	<input type="text"/>	<input type="text"/>	<input type="text"/>
4)	<input type="text"/>	<input type="text"/>	<input type="text"/>
5)	<input type="text"/>	<input type="text"/>	<input type="text"/>
6)	<input type="text"/>	<input type="text"/>	<input type="text"/>
7)	<input type="text"/>	<input type="text"/>	<input type="text"/>
8)	<input type="text"/>	<input type="text"/>	<input type="text"/>
9)	<input type="text"/>	<input type="text"/>	<input type="text"/>
10)	<input type="text"/>	<input type="text"/>	<input type="text"/>

# FY2009 Community Transportation Program (CTP) Grant Application

Project Nbr: 09-CT-089

## ADMINISTRATIVE BUDGET SUMMARY July 2008 - June 2009

Legal Name of Applicant: Union County ▼

Applicant's Federal Taxpayer Identification Number: 566-000-345

Period of Performance: July 1, 2008 - June 30, 2009

	<u>Requested</u>	<u>NCDOT Approved</u>
<b>I. Total Project Expenditures</b> (NCDOT Maximum Participation Amounts)		
Administrative Expenses	<u>\$181,259</u>	<u>\$0</u>
<b>Total</b>	<u>\$181,259</u>	<u>\$0</u>

<b>II. Funding (Do not complete this section - NCDOT only)</b>				
	<u>Total</u>	<u>Federal</u>	<u>NCDOT</u>	<u>Local</u>
	100%	80%	5%	15%
<b>TOTAL ADMINISTRATION</b>	\$0	\$0	\$0	\$0
(Rural Systems ) (federal & state funding)				
	100%	0%	85%	15%
<b>TOTAL ADMINISTRATION</b>	\$0	\$0	\$0	\$0
(Urban County and Human Service Systems) (state funding)				

Project Nbr: 09-CT- 089

**PROPOSED PROJECT BUDGET  
SALARY AND WAGE DETAIL - ADMINISTRATION**

Applicant		<b>Union County</b>					
Object Code	Position Title	No.	Total Annual Salary	Pct. (%) Transp.	Budgeted Amount	NCDOT Maximum Participation	
<b>FULL TIME EMPLOYEES</b>							
<i>G121</i>	<i>DIRECTOR</i>	1	<i>\$35,000</i>	<i>100%</i>	<i>\$35,000</i>	<i>example</i>	
G121	DIRECTOR	1	\$58,771	80%	\$47,017		
G121	ASSOCIATE DIRECTOR	1	\$33,051	100%	\$33,051		
G121	BILLING REPRESENTATIVE	1	\$29,990	100%	\$29,990		
G121		1			\$0		
G121		1			\$0		
G121		1			\$0		
<b>TOTAL G121 SALARIES</b>					<b>\$110,058</b>	<b>\$0</b>	
<b>PART-TIME EMPLOYEES - RECEIVING BENEFITS</b>							
<i>G125</i>	<i>RECEPTIONIST</i>	1	<i>\$25,000</i>	<i>100%</i>	<i>\$25,000</i>	<i>example</i>	
G125		1			\$0		
G125		1			\$0		
G125		1			\$0		
G125		1			\$0		
<b>TOTAL G125 SALARIES</b>					<b>\$0</b>	<b>\$0</b>	
<b>PART-TIME EMPLOYEES - RECEIVING NO BENEFITS</b>							
<i>G126</i>	<i>OFFICE TEMP</i>	1	<i>\$10,000</i>	<i>100%</i>	<i>\$10,000</i>	<i>example</i>	
G126		1			\$0		
G126		1			\$0		
G126		1			\$0		
G126		1			\$0		
<b>TOTAL G126 SALARIES</b>					<b>\$0</b>	<b>\$0</b>	
<b>TOTAL SALARY &amp; WAGE:</b>					<b>\$110,058</b>	<b>\$0</b>	

**PROPOSED PROJECT BUDGET  
ADMINISTRATIVE EXPENSES (Dept. 4521)**

Applicant		Union County	
Object Code	Title	Total Cost	NCDOT Maximum Participation
<b>G120 - Salaries and Wages</b>			
G121	Full-time employees	\$110,058	\$0
G122	Overtime		
G125	Part-time (receives benefits)	\$0	\$0
G126	Temporary and part-time (receives no benefits)	\$0	\$0
G127	Longevity		
	<b>Subtotal Salaries:</b>	<b>\$110,058</b>	<b>\$0</b>
<b>G180 - Fringe Benefits</b>			
G181	Social security contribution (7.65% of total salaries)	\$8,419	\$0
G182	Retirement contribution; total salaries X participating percentage		
	→ 110,058 X 9.890%	\$10,885	
G183	Hospitalization insurance; ins. cost/month X the no. of employees.		
	→ 482 X 2.8	\$16,195	
G184	Disability insurance; cost/month X the no. of employees.		
	→ X 0	\$0	
G185	Unemployment compensation		
G186	Workers compensation		
G189	Other: SEPARATION ALLOWANCE 2.34%	\$2,575	
	<b>Subtotal Fringe:</b>	<b>\$38,074</b>	<b>\$0</b>
	<b>TOTAL SALARY &amp; FRINGE:</b>	<b>\$148,132</b>	<b>\$0</b>
<b>G190 - Professional Services</b>			
G191	Accounting		
G192	Legal		
G195	Management consultant contract (Admin only)		
G196	Drug & Alcohol Testing Contract		
G197	Drug & Alcohol Tests		
	Provide # of employees in test pool: _____		
G198	Medical Review Officer		
G199	Other: _____		
<b>G200 - Supplies and Materials</b>			
G211	Janitorial supplies		
G212	Uniforms		
G261	Office supplies and materials		
G281	Air conditioner / Furnace filters		
G291	Computer supplies		
<b>G300 - Travel and Transportation (other than employee development)</b>			
G311	Travel: Anticipated trips: _____		
G312	Travel subsistence		
G314	Vehicle rental (does not include vehicles for providing contracted services)		

**PROPOSED PROJECT BUDGET  
ADMINISTRATIVE EXPENSES (Dept. 4521)**

Applicant		Union County	
Object Code	Title	Total Cost	NCDOT Maximum Participation
<b>G320</b>	<b>- Communications</b>		
G321	Telephone service (includes mo. phone, modem, fax and cellular service)		
G322	Internet Service Provider Fee-Name: _____		
G323	Combined Service Fee		
G325	Postage		
G329	Other: _____		
<b>G330</b>	<b>- Utilities</b>		
G331	Electricity		
G332	Fuel oil		
G333	Natural Gas		
G334	Water		
G335	Sewer		
G336	Trash collection		
G337	Single/combined utility bill		
G339	Other: _____		
<b>G340</b>	<b>- Printing and Binding</b>		
G341	Printing and reproduction		
G349	Other: _____		
<b>G350</b>	<b>- Repairs and Maintenance</b>		
G355	Office and computer equipment		
G357	Communications equipment		
G359	Other: _____		
<b>G370</b>	<b>- Advertising/Promotion</b>		
G371	→ Marketing (paid ads, marketing firm, etc.)	\$3,547	\$3,400
	Describe: _____		
G372	→ Promotional items	\$850	\$500
	Describe: _____		
G373	Other: _____		
<b>G380</b>	<b>- Computer Support Services (contracted)</b>		
G381	Computer programming services		
G382	Computer support/technical assistance		
<b>G390</b>	<b>- Other Services</b>		
G391	Legal advertising		
G393	Temporary Help		
G394	Cleaning services		
G395	<b>Training - Employee Education Expense</b>		
G396	Management services (contracted transit system mgmt/admin services)		
G398	Security services		
G399	Other: _____		



**PROPOSED PROJECT BUDGET  
ADMINISTRATIVE EXPENSES (Dept. 4521)**

Applicant		Union County	
Object Code	Title	Total Cost	NCDOT Maximum Participation
<b>G410</b>	<b>- Rental of Real Property</b> (include copy of current lease agreement)		
G412	Rent of building X number of payments annually		
	→ [ ] X [ ]	\$0	
G413	Rent of offices X number of payments annually		
	→ [ ] X [ ]	\$0	
G419	Other: _____		
<b>G420</b>	<b>- Service and Maintenance Contracts</b>		
G422	Lease of Computer Software		
<b>G430</b>	<b>- Lease of Equipment</b>		
G431	Lease of Reproduction equipment		
G432	Lease of Postage Meter		
G433	Lease of Communications equipment (includes radio, cable lines and antennae)		
G439	Other: _____		
<b>G440</b>	<b>- Service and Maintenance Contracts</b>		
G441	Communications equipment		
G442	Office equipment		
G443	Reproduction equipment		
G445	Computer equipment		
G449	Other: _____		
<b>G450</b>	<b>- Insurance and Bonding</b>		
G451	Property and general liability (does not include vehicle insurance)		
G452	→ Vehicles [ ]-21 Maximum Amount \$52,500	\$7,644	
G454	Professional liabilities		
G455	Special liabilities		
<b>G480</b>	<b>- Indirect Costs</b>		
G481	Central services: (CTP 2009 budget direct cost base) X (percentage rate)		
	[ ] \$148,132 X [ ] 14.57% Maximum Amount \$21,583	\$21,583	
Prior approval of Indirect Cost Percentage Rate required. Questions should be directed to Financial Management			
<b>G490</b>	<b>- Other Fixed Charges</b>		
G491	Dues and subscriptions		
	Describe: _____		
<b>TOTAL OTHER ADMINISTRATIVE EXPENSES:</b>		<b>\$33,127</b>	<b>\$0</b>
<b>TOTAL ALL ADMINISTRATIVE EXPENSES:</b>		<b>\$181,259</b>	<b>\$0</b>

**FY2009 Community Transportation Program (CTP) Grant Application**

Project Nbr: 09-CT- 089

**CAPITAL BUDGET SUMMARY**

Legal Name of Applicant: Union County

Applicant's Federal Taxpayer Identification Number: 566-000-345

Period of Performance: July 1, 2008 - June 30, 2009

I. Total Project Expenditures (NCDOT Maximum Participation Amounts)	<u>Requested</u>	<u>NCDOT Approved</u>
Replacement Vehicles	\$ <u>110,300</u>	\$ <u>0</u>
Expansion Vehicles	\$ <u>0</u>	\$ <u>0</u>
Other Capital Expenses	\$ <u>1,300</u>	\$ <u>0</u>
Baseline Technology Expenses	\$ <u>0</u>	\$ <u>0</u>
<b>Total</b>	<b>\$ <u>111,600</u></b>	<b>\$ <u>0</u></b>

**II. Funding (Do not complete this section - NCDOT only)**

	<u>Total</u>	<u>Federal</u>	<u>NCDOT</u>	<u>Local</u>
<b>CAPITAL</b> (State funding only)	100% <u>0</u>	0% <u>0</u>	90% <u>0</u>	10% <u>0</u>
<b>CAPITAL</b> (Federal/State funding)	100% <u>0</u>	80% <u>0</u>	10% <u>0</u>	10% <u>0</u>

FY2009 Community Transportation Program (CTP) Grant Application

Project Nbr: 09-CT-089

PROPOSED PROJECT BUDGET  
CAPITAL EXPENSES (Dept. 4523)

Applicant: Union County				NCDOT ONLY		
Object Code	Title	BUDGETED COST	QTY.	TOTAL COST	QTY.	Maximum Participation
<b>ROLLING STOCK: REPLACEMENT VEHICLES</b>						
G541	35- to 40-FT Transit Bus w/Lift (Replacement) - 12 yr. bus Heavy duty diesel bus built as an integral unit.	\$350,000				
	<input type="checkbox"/> Alternative fuel engine; indicate type:	\$100,000		\$0		\$0
G542	30- to 35-FT Transit Bus w/Lift (Replacement) - 10 yr. bus Medium duty diesel bus built as an integral unit.	\$300,000				
	<input type="checkbox"/> Alternative fuel engine; indicate type:	\$100,000		\$0		\$0
G545	Van Conversion (Replacement) -- Modified standard van; RAISED ROOF; school bus door entry; lowered stepwell; NO LIFT; maximum capacity-12 passengers. FLOOR PLAN WEB SITE: <a href="http://www.ncdot.org/transit/transitnet/OperationsAndPlanning/ConversionVanFloorPlans.pdf">http://www.ncdot.org/transit/transitnet/OperationsAndPlanning/ConversionVanFloorPlans.pdf</a>	\$35,300	1	\$35,300		\$0
G547	26' Light Transit Vehicle w/wheelchair lift (Replacement) - Body-on-chassis type vehicle (Cutaway van chassis); retaining the van-type cab; offering increased headroom and wider body; fully automatic side lift 2 and 4 Wheelchair Station floor plans Min. ambulatory capacity - 8 pax; Max. ambulatory capacity - 18 pax.	\$65,000				
	<input type="checkbox"/> Optional engine: <input type="checkbox"/> Diesel	\$11,000				
	<input type="checkbox"/> Brake retarder:	\$6,500		\$0		\$0
	FLOOR PLAN WEB SITE: <a href="http://www.ncdot.org/transit/transitnet/OperationsAndPlanning/25ft LTV FloorPlans.pdf">http://www.ncdot.org/transit/transitnet/OperationsAndPlanning/25ft LTV FloorPlans.pdf</a>					
G548	Lift-Equipped Van (Replacement) -- Modified standard van; RAISED ROOF; school bus door entry; lowered stepwell; fully automatic interior lifts. 2 to 4 Wheelchair Stations. Min. ambulatory capacity - 5 pax; Max. ambulatory capacity-8 pax. FLOOR PLAN WEB SITE: <a href="http://www.ncdot.org/transit/transitnet/OperationsAndPlanning/LiftVanFloorPlans.pdf">http://www.ncdot.org/transit/transitnet/OperationsAndPlanning/LiftVanFloorPlans.pdf</a>	\$38,800		\$0		\$0
G549	Center-Aisle Van (Replacement) - Modified standard van; flat roof; 13 or 14-passenger seating with center aisle access and side door entrance. Note: Does not have a raised roof. FLOOR PLAN WEB SITE: <a href="http://www.ncdot.org/transit/transitnet/OperationsAndPlanning/CenterAisleVanFloorPlans.pdf">http://www.ncdot.org/transit/transitnet/OperationsAndPlanning/CenterAisleVanFloorPlans.pdf</a>	\$30,750		\$0		\$0
G571	Mini-Van (Replacement) -- Small van; standard production vehicle; maximum capacity - 6 passengers	\$25,000	3	\$75,000		\$0
G573	Allowable Alternate Vehicle (Replacement) - Vehicle for child transportation; includes wheelchair lift and 1 wc station.	\$45,000				
	<input type="checkbox"/> Optional engine: <input type="checkbox"/> Diesel	\$6,000		\$0		\$0
G575	20' Light Transit Vehicle (Replacement) -- Body-on-chassis type vehicle (Cutaway van chassis); retaining the van-type cab; offering increased headroom and wider body; max. capacity - 13 passengers	\$53,200				
	<input type="checkbox"/> Optional engine: <input type="checkbox"/> Diesel	\$11,000				
	<input type="checkbox"/> Brake retarder:	\$6,500		\$0		\$0
	FLOOR PLAN WEB SITE: <a href="http://www.ncdot.org/transit/transitnet/OperationsAndPlanning/20ft LTV FloorPlans.pdf">http://www.ncdot.org/transit/transitnet/OperationsAndPlanning/20ft LTV FloorPlans.pdf</a>					

FY2009 Community Transportation Program (CTP) Grant Application

Project Nbr: 09-CT- 089

PROPOSED PROJECT BUDGET  
CAPITAL EXPENSES (Dept. 4523)

Applicant: Union County				NCDOT ONLY	
Object Code	Title	BUDGETED COST	QTY.	TOTAL COST	Maximum Participation
<b>ROLLING STOCK: REPLACEMENT VEHICLES</b>					
G576	22' Light Transit Vehicle w/wheelchair lift (Replacement) - Body-on-chassis type vehicle (Cutaway van chassis); retaining the van-type cab; offering increased headroom and wider body; fully automatic side lift. 2 wheelchair station floor plan. Min. ambulatory capacity -12 pax; Max. ambulatory capacity -14 pax.	\$58,750			
	<input type="checkbox"/> Optional engine: <input type="checkbox"/> Diesel	\$11,000			
	<input type="checkbox"/> Brake retarder:	\$6,500		\$0	\$0
FLOOR PLAN WEB SITE: <a href="http://www.ncdot.org/transit/transitnet/OperationsAndPlanning/22ft.LTV.FloorPlans.pdf">http://www.ncdot.org/transit/transitnet/OperationsAndPlanning/22ft.LTV.FloorPlans.pdf</a>					
G578	20' Light Transit Vehicle w/wheelchair lift (Replacement) - Body-on-chassis type vehicle (Cutaway van chassis); retaining the van-type cab; offering increased headroom and wider body; fully automatic side lift. 2 wheelchair station floor plan. Min. ambulatory capacity -8 pax; Max. ambulatory capacity -10 pax.	\$54,800			
	<input type="checkbox"/> Optional engine: <input type="checkbox"/> Diesel	\$11,000			
	<input type="checkbox"/> Brake retarder:	\$6,500		\$0	\$0
FLOOR PLAN WEB SITE: <a href="http://www.ncdot.org/transit/transitnet/OperationsAndPlanning/20ft.LTV.FloorPlans.pdf">http://www.ncdot.org/transit/transitnet/OperationsAndPlanning/20ft.LTV.FloorPlans.pdf</a>					
G595	Service Vehicle (Replacement) - a vehicle used for maintenance or servicing breakdowns	\$40,000		\$0	\$0
G598	28' Light Transit Vehicle w/wheelchair lift (Replacement) - Body-on-chassis type vehicle (Cutaway van chassis); retaining the van-type cab; offering increased headroom and wide body; fully automatic lift. 2 and 6 Wheelchair Station floor plans. Min. ambulatory capacity -8 pax; Max. ambulatory capacity -22 pax.	\$80,000			
	<input type="checkbox"/> Optional engine: <input type="checkbox"/> Diesel	\$9,500			
	<input type="checkbox"/> Brake retarder:	\$8,700		\$0	\$0
FLOOR PLAN WEB SITE: <a href="http://www.ncdot.org/transit/transitnet/OperationsAndPlanning/28ft.LTVFloorPlans.pdf">http://www.ncdot.org/transit/transitnet/OperationsAndPlanning/28ft.LTVFloorPlans.pdf</a>					
<b>TOTAL REPLACEMENT VEHICLE QUANTITY &amp; EXPENSES:</b>			<b>4</b>	<b>\$110,300</b>	<b>0</b>

\*NOTE: If you prefer to use a local vendor for lettering, please budget cost under line code G591 located under "Other Capital". Logos are now eligible under that code also.

VEHICLE REPLACEMENT INFORMATION						NCDOT		
REPLACED VEHICLE					NEW VEHICLE		APPROVED REPLS.	
year	make	type	Complete VIN	mileage	Select code below	Y/N	COMMENT	
Example 1997	Dodge	lift van	2B7KB31Z8VK548350	115,000	G546 - Lift-Equipped Van	Y/N	Repl. in FY05	
2004	CHEV	MINIVAN	1GNDX03E24D222954	125,315	G571 - Mini-Van	▼	▼	
2003	Dodge	CONV	2D7LB31Z63K5Z6891	108,901	G545 - Van Conversion	▼	▼	
2005	Dodge	MINIVAN	1D4GP24R95B316526	112,758	G571 - Mini-Van	▼	▼	
2005	Dodge	MINIVAN	1D4GP24R95B316525	120,069	G571 - Mini-Van	▼	▼	
						▼	▼	
						▼	▼	
						▼	▼	
						▼	▼	
						▼	▼	
						▼	▼	
						▼	▼	
						▼	▼	
						▼	▼	
						▼	▼	
						▼	▼	
						▼	▼	
						▼	▼	
						▼	▼	
						▼	▼	
						▼	▼	

# FY2009 Community Transportation Program (CTP) Grant Application

Project Nbr: 09-CT- 089

## PROPOSED PROJECT BUDGET CAPITAL EXPENSES (Dept. 4523)

Applicant: Union County					NCDOT ONLY	
Object Code	Title	BUDGETED COST	Qty.	TOTAL COST	QTY.	Maximum Participation
<b>ROLLING STOCK: EXPANSION VEHICLES</b>						
G561	35- to 40-FT Transit Bus w/Lift (Expansion) - 12 yr. bus Heavy duty diesel bus built as an integral unit.	\$350,000				
	<input type="checkbox"/> Alternative fuel engine; indicate type:	\$100,000		\$0		\$0
G562	30- to 35-FT Transit Bus w/Lift (Expansion) - 10 yr. bus Medium duty diesel bus built as an integral unit.	\$300,000				
	<input type="checkbox"/> Alternative fuel engine; indicate type:	\$100,000		\$0		\$0
G565	Van Conversion (Expansion) - Modified standard van; RAISED ROOF; school bus door entry; lowered stepwell; NO LIFT; maximum capacity-12 passengers*. <b>FLOOR PLAN WEB SITE:</b> <a href="http://www.ncdot.org/transit/transitnet/OperationsAndPlanning/ConversionVanFloorPlans.pdf">http://www.ncdot.org/transit/transitnet/OperationsAndPlanning/ConversionVanFloorPlans.pdf</a>	\$35,300		\$0		\$0
G567	25' Light Transit Vehicle w/wheelchair lift (Expansion) Body-on-chassis type vehicle (Cutaway van chassis); retaining the van-type cab; offering increased headroom and wider body; fully automatic side lift. 2 and 4 Wheelchair Station floor plans Min. ambulatory capacity - 8 pax; Max. ambulatory capacity - 18 pax.	\$65,000				
	<input type="checkbox"/> Optional engines: <input type="checkbox"/> Diesel	\$11,000				
	<input type="checkbox"/> Brake retarder:	\$6,500		\$0		\$0
<b>FLOOR PLAN WEB SITE:</b> <a href="http://www.ncdot.org/transit/transitnet/OperationsAndPlanning/25ft LTV FloorPlans.pdf">http://www.ncdot.org/transit/transitnet/OperationsAndPlanning/25ft LTV FloorPlans.pdf</a>						
G568	Lift-Equipped Van (Expansion) - Modified standard van; RAISED ROOF; school bus door entry; stepwell; fully automatic interior lifts. 2 to 4 Wheelchair Stations. Min. ambulatory capacity - 5 pax; Max. ambulatory capacity-8 pax. <b>FLOOR PLAN WEB SITE:</b> <a href="http://www.ncdot.org/transit/transitnet/OperationsAndPlanning/LiftVanFloorPlans.pdf">http://www.ncdot.org/transit/transitnet/OperationsAndPlanning/LiftVanFloorPlans.pdf</a>	\$38,600		\$0		\$0
G569	Center-Aisle Van (Expansion) - Modified standard van; flat roof; 13 or 14-passenger seating with center aisle access and side door entrance. <b>Note: Does not have a raised roof.</b> <b>FLOOR PLAN WEB SITE:</b> <a href="http://www.ncdot.org/transit/transitnet/OperationsAndPlanning/CenterAisleVanFloorPlans.pdf">http://www.ncdot.org/transit/transitnet/OperationsAndPlanning/CenterAisleVanFloorPlans.pdf</a>	\$30,750		\$0		\$0
G572	Mini-Van (Expansion) - Small van; standard production vehicle; maximum capacity - 6 passengers	\$25,000		\$0		\$0
G573	Allowable Alternate Vehicle (Expansion) - Vehicle for child transportation; includes wheelchair lift and 1 wc station.	\$45,000				
	<input type="checkbox"/> Optional engine: <input type="checkbox"/> Diesel	\$6,000		\$0		\$0
G575	20' Light Transit Vehicle (Expansion) - Body-on-chassis type vehicle (Cutaway van chassis); retaining the van-type cab; offering increased headroom and wider body; max. capacity - 13 passengers	\$53,200				
	<input type="checkbox"/> Optional engine: <input type="checkbox"/> Diesel	\$11,000				
	<input type="checkbox"/> Brake retarder:	\$6,500		\$0		\$0
	<b>FLOOR PLAN WEB SITE:</b> <a href="http://www.ncdot.org/transit/transitnet/OperationsAndPlanning/20ft LTV FloorPlans.pdf">http://www.ncdot.org/transit/transitnet/OperationsAndPlanning/20ft LTV FloorPlans.pdf</a>					

# FY2009 Community Transportation Program (CTP) Grant Application

Project Nbr: 09-CT- 089

## PROPOSED PROJECT BUDGET CAPITAL EXPENSES (Dept. 4523)

Applicant: <b>Union County</b>					NCDOT ONLY	
Object Code	Title	BUDGETED COST	Qty.	TOTAL COST	QTY.	Maximum Participation
<b>ROLLING STOCK EXPANSION VEHICLES</b>						
<b>G579</b>	<b>22' Light Transit Vehicle w/wheelchair lift (Expansion) –</b> Body-on-chassis type vehicle (Cutaway van chassis); retaining the van-type cab; offering increased headroom and wider body; fully automatic side lift. 2 wheelchair station floor plan. Min. ambulatory capacity -12 pax; Max. ambulatory capacity -14 pax.	<b>\$58,750</b>				
	<input type="checkbox"/> Optional engines: <span style="margin-left: 150px;"><input type="checkbox"/> Diesel</span>	<b>\$11,000</b>				
	<input type="checkbox"/> Brake retarder:	<b>\$6,500</b>		<b>\$0</b>		<b>\$0</b>
<b>FLOOR PLAN WEB SITE:</b> <a href="http://www.ncdot.org/transit/transitnet/OperationsAndPlanning/22ft.LTV.FloorPlans.pdf">http://www.ncdot.org/transit/transitnet/OperationsAndPlanning/22ft.LTV.FloorPlans.pdf</a>						
<b>G578</b>	<b>20' Light Transit Vehicle w/wheelchair lift (Expansion) –</b> Body-on-chassis type vehicle (Cutaway van chassis); retaining the van-type cab; offering increased headroom and wider body; fully automatic side lift. 2 wheelchair station floor plan. Min. ambulatory capacity -8 pax; Max. ambulatory capacity -10 pax.	<b>\$54,800</b>				
	<input type="checkbox"/> Optional engine: <span style="margin-left: 150px;"><input type="checkbox"/> Diesel</span>	<b>\$11,000</b>				
	<input type="checkbox"/> Brake retarder:	<b>\$6,500</b>		<b>\$0</b>		<b>\$0</b>
<b>FLOOR PLAN WEB SITE:</b> <a href="http://www.ncdot.org/transit/transitnet/OperationsAndPlanning/20ft.LTV.FloorPlans.pdf">http://www.ncdot.org/transit/transitnet/OperationsAndPlanning/20ft.LTV.FloorPlans.pdf</a>						
<b>G595</b>	<b>Service Vehicle (Expansion) –</b> Vehicle used for maintenance or servicing breakdowns	<b>\$40,000</b>		<b>\$0</b>		<b>\$0</b>
<b>G598</b>	<b>28' Light Transit Vehicle w/wheelchair lift (Expansion) –</b> Body-on-chassis type vehicle (Cutaway van chassis); retaining the van-type cab; offering increased headroom and wide body; fully automatic lift; max. capacity - 22 passengers, depending on floor plan.	<b>\$80,000</b>				
	<input type="checkbox"/> Optional engines: <span style="margin-left: 150px;"><input type="checkbox"/> Diesel</span>	<b>\$9,500</b>				
	<input type="checkbox"/> Brake retarder:	<b>\$8,700</b>		<b>\$0</b>		<b>\$0</b>
<b>FLOOR PLAN WEB SITE:</b> <a href="http://www.ncdot.org/transit/transitnet/OperationsAndPlanning/28ft.LTV.FloorPlans.pdf">http://www.ncdot.org/transit/transitnet/OperationsAndPlanning/28ft.LTV.FloorPlans.pdf</a>						
<b>TOTAL EXPANSION VEHICLE QUANTITY &amp; EXPENSES:</b>			<b>0</b>	<b>\$0</b>	<b>0</b>	<b>\$0</b>

**\*NOTE: If you prefer to use a local vender for lettering, please budget cost under line code 591 located under "Other Capital". Logos are now eligible under that code also.**

# FY2009 Community Transportation Program (CTP) Grant Application

Project #: 09-CT-089

## PROPOSED PROJECT BUDGET CAPITAL EXPENSES (Dept. 4523)

Applicant: <b>Union County</b>						NCDOT	
Object Code	Title	Qty	Estimated Cost	Subtotal Cost	Total Cost	Qty	Maximum Participation
<b>OTHER CAPITAL</b>							
<b>G511</b>	Office Furniture - Cost of tables, desks, chairs, file cabinets, and related furniture for transportation offices or facilities. <i>List one item per line, the no. of units per item, and the estimated cost.</i>			\$ -			\$0
				\$ -			\$0
				\$ -			\$0
				\$ -			\$0
				\$ -			\$0
				\$ -			\$0
					\$ -		\$0
<b>G512</b>	Office Equipment - Cost of fax machines, copiers, calculators, and other equipment for transportation offices and facilities. <i>Does not include computer hardware and software</i> <i>List one item per line, the no. of units per item, and the estimated cost.</i>			\$ -			\$0
				\$ -			\$0
				\$ -			\$0
				\$ -			\$0
				\$ -			\$0
				\$ -			\$0
					\$ -		\$0
<b>G513</b>	Audio-Visual Equipment - includes the costs of overhead projector, TV and VCR to be used for training purposes. <i>List one item per line, the no. of units per item, and the estimated cost.</i>			\$ -			\$0
				\$ -			\$0
				\$ -			\$0
				\$ -			\$0
				\$ -			\$0
				\$ -			\$0
					\$ -		\$0
<b>G551</b>	Vehicle Spare Parts - Cost of spare parts for revenue producing vehicles. The spare part must have a unit cost of greater than \$300 and a useful life of more than one (1) year. This expenditure is only available to systems with in-house maintenance facilities which maintain an inventory of spare parts. <i>List one item per line, the no. of units per item, and the estimated cost.</i>			\$ -			\$0
				\$ -			\$0
				\$ -			\$0
				\$ -			\$0
				\$ -			\$0
				\$ -			\$0
					\$ -		\$0
<b>G552</b>	Shop Equipment - Purchase of equipment for maintaining vehicles, including, but not limited to, motor hoist, tire balancer, etc. <i>List one item per line, the no. of units per item, and the estimated cost.</i>			\$ -			\$0
				\$ -			\$0
				\$ -			\$0
				\$ -			\$0
				\$ -			\$0
				\$ -			\$0
					\$ -		\$0

**FY2009 Community Transportation Program (CTP) Grant Application**

Project #: **09-CT-089**

**PROPOSED PROJECT BUDGET  
CAPITAL EXPENSES (Dept. 4523)**

Applicant:		Union County					NCDOT	
Object Code	Title	Qty	Estimated Cost	Subtotal Cost	Total Cost	Qty	Maximum Participation	
<b>OTHER CAPITAL</b>								
<b>G553</b>	Repeater Station - Used to extend the range of the base installation. Attach estimate of cost from vendor.							
	Watts: _____		<b>New</b>	\$ -			\$0	
			<b>Replacement</b>	\$ -			\$0	
					\$ -		\$0	
<b>G554</b>	Radio Base Station - Desk-type unit used to transmit to mobile units in the vehicles. Includes remotes and mobiles with power packs. Attach estimate of cost from vendor.							
	Watts: _____		<b>New</b>	\$ -			\$0	
			<b>Replacement</b>	\$ -			\$0	
					\$ -		\$0	
<b>G555</b>	Mobile Radio Unit - 2-way radio installed in vehicle Attach estimate of cost from vendor.							
	Watts: _____		<b>New</b>	\$ -			\$0	
			<b>Replacement</b>	\$ -			\$0	
	<b>Hand-held Radio Unit - portable 2-way radio (limit 2 per transit system)</b> Attach estimate of cost from vendor.							
	Watts: _____		<b>New</b>	\$ -			\$0	
			<b>Replacement</b>	\$ -			\$0	
					\$ -		\$0	
<b>G556</b>	Telephone equipment - Individual telephone instruments (does not include new or replacement telephone systems - see G524 in Advanced Tech); may include cellular (digital) phones. List one item per line, the no. per item, and the estimated cost.				\$ -		\$0	
					\$ -		\$0	
					\$ -		\$0	
					\$ -		\$0	
<b>G557</b>	Fareboxes - Coin collection unit installed on vehicle. List item and indicate no. of units. Attach estimated cost & type.							
			<b>New</b>	\$ -			\$0	
			<b>Replacement</b>	\$ -			\$0	
					\$ -		\$0	
<b>G559</b>	Other Equipment - Specify item if not listed above. List one item per line, the no. per item, and the estimated cost.				\$ -		\$0	
					\$ -		\$0	
					\$ -		\$0	
					\$ -		\$0	
<b>G585</b>	Bus Stop Signs - Sign used to indicate location where passengers can board or exit a public transit vehicle.							
			<b>Bus Stop Sign(s)</b>		\$ -	\$ -	\$0	
<b>G591</b>	Vehicle Lettering and Logos - Cost of lettering and/or logos and the labor involved in having the transit system name, phone number, and/or logo applied to vehicles. Costs to be incurred by using a local vendor.							
			<b>Vehicle Lettering and Logos</b>	4	\$ 325.00	\$ 1,300	\$0	
<b>TOTAL OTHER CAPITAL EXPENSES:</b>						<b>\$ 1,300</b>	<b>\$0</b>	



FY2009 Community Transportation Program (CTP) Grant Application

Project Nbr: 09-CT- 089

PROPOSED PROJECT BUDGET  
CAPITAL EXPENSES (Dept. 4523)

Applicant:		Union County					NCDOT ONLY	
Object Code	Title	Budgeted Cost	QTY.	TOTAL QTY.	TOTAL COST	QTY.	Maximum Participation	
<b>BASELINE TECHNOLOGY</b>								
G514	Micro Portable Projector/Laptop - Note: laptop is part of operation of projector NCDOT will participate UP TO \$4,000							
	Replacement	\$ -						
	New	\$ -		0	\$ -		\$0	
G521	Personal Computer System (PC) - DESKTOP computers include CPU, Office XP, 17" monitor, keyboard, mouse and Microsoft Office XP software, 2 yr. technical support contract)							
	Replacement	\$ 1,800						
	Expansion	\$ 1,800		0	\$ -		\$0	
G522	Printers - Laser jet network and non-network printers							
	Non-network							
	Replacement	\$ 400						
	Expansion	\$ 400		0	\$ -		\$0	
	Network							
	Replacement	\$1,100						
	Expansion	\$1,100		0	\$ -		\$0	
G523	Software - Eligible software listed under FY07 Technical Specifications.* List software:							
		\$ -						
		\$ -						
		\$ -		0	\$ -		\$0	
	Operating System Software Upgrade: (Ensure that your current pc has enough RAM) Windows XP PROFESSIONAL operating system							
	Upgrade Version	\$200						
	Full Version	\$500		0	\$ -		\$0	
	Microsoft Office Software: (Ensure that your current pc has enough RAM) MS Office XP PROFESSIONAL							
	Upgrade Version	\$200						
	Full Version	\$500		0	\$ -		\$0	
*Scheduling Software requests should be made on the Advanced Technology Budget								
G525	Network Server - For use with network application/programs (Use standard local IT specifications)							
	Replacement	\$ -						
	Expansion	\$ -		0	\$ -		\$0	
<b>TOTAL BASELINE TECHNOLOGY EXPENSES:</b>						\$ -	\$0	

**LOCAL SHARE CERTIFICATION FOR FUNDING**

**UNION COUNTY**  
(Legal Name of Applicant)

**Requested Funding Amounts**

<u>Project</u>	<u>Total Amount</u>	<u>Local Share</u>
Administrative	\$ 181,259	\$ 27,189 (15%)
Capital (Vehicles & Other)	\$ 111,600	\$ 11,160 (10%)
Operating (Small urban & regional systems)	\$ 000,000	\$ 00,000 (50%)
<hr/>		
TOTAL	\$292,859	\$ 38,349
	<b>Total Funding Requests</b>	<b>Total Local Share</b>

The Local Share is available from the following sources:

<u>Source of Funds</u>	<u>Amount</u>
<b><u>GENERAL FUND</u></b>	\$ 38,349
_____	\$ _____
_____	\$ _____
_____	\$ _____
<hr/>	
<b>TOTAL</b>	<b>\$ 38,349</b>

I, the undersigned representing (*Legal Name of Applicant*) **UNION COUNTY** do hereby certify to the North Carolina Department of Transportation, that the required local funds for the FY2009 Community Transportation Program will be available as of **July 1, 2008**, which has a period of performance of July 1, 2008 – June 30, 2009.

\_\_\_\_\_  
Signature of Authorized Official

\_\_\_\_\_  
Type Name and Title of Authorized Official

\_\_\_\_\_  
Date

**Special Section 5333(b) Warranty  
For Application to the Rural and Small Urban Program**

The following language shall be made part of the contract of assistance with the State or other public body charged with allocation and administration of funds provided under the Community Transportation Program (CTP):

**A. General Application**

The Public Body (The North Carolina Department of Transportation) agrees that in the absence of waiver by the U. S. Department of Labor, the terms and conditions of this warranty, as set forth below, shall apply for the protection of the transportation related employees of any employer providing transportation services assisted by the project,

UNION COUNTY

(Legal Name of Applicant) and the transportation related employees of any other surface public transportation providers in the transportation service area of the project.

The Public Body shall provide to the U. S. Department of Labor and maintain at all times during the Project an accurate, up-to-date listing of all existing transportation providers which are eligible Recipients of transportation assistance funded by the Project, in the transportation service area of the Project, and any labor organizations representing the employees of such providers.

Certification by the Public Body to the U. S. Department of Labor that the designated Recipients have indicated in writing acceptance of the terms and conditions of the warranty arrangement will be sufficient to permit the flow of CTP funding in the absence of a finding of noncompliance by the Department of Labor.

**B. Standard Terms and Conditions**

(1) The Project shall be carried out in such a manner and upon such terms and conditions as will not adversely affect employees of the Recipient and of any other surface public transportation provider in the transportation service area of the Project. It shall be an obligation of the Recipient and any other legally responsible party designated by the Public Body to assure that any and all transportation services assisted by the Project are contracted for and operated in such a manner that they do not impair the rights and interests of affected employees. The term "Project", as used herein, shall not be limited to the particular facility, service, or operation assisted by Federal funds, but shall include any changes, whether organizational, operational, technological, or otherwise, which are a result of the assistance provided. The phrase "as a result of the Project", shall when used in this arrangement, include events related to the Project occurring in anticipation of, during, and subsequent to the Project

**SFY 2008 Community Transportation Program (CTP) Grant Application  
Special Section 5333(b) Warranty**

and any program of efficiencies or economies related thereto; provided, however, that volume rises and falls of business, or changes in volume and character of employment brought about by causes other than the Project (including any economies or efficiencies unrelated to the Project) are not within the purview of this arrangement.

An employee covered by this arrangement, who is not dismissed, displaced or otherwise worsened in his position with regard to his employment as a result of the Project, but who is dismissed, displaced or otherwise worsened solely because of the total or partial termination of the Project discontinuance of Project services, or exhaustion of Project funding shall not be deemed eligible for a dismissal or displacement allowance within the meaning of paragraphs (6) and (7) of the Model Agreement or applicable provisions of substitute comparable arrangements.

(2)(a) Where employees of a Recipient are represented for collective bargaining purposes, all Project services provided by that Recipient shall be provided under and in accordance with any collective bargaining agreement applicable to such employees which is then in effect.

(b) The Recipient or legally responsible party shall provide to all affected employees sixty (60) days notice of intended actions which may result in displacements or dismissals or rearrangements of the working forces. In the case of employees represented by a union, such notice shall be provided by certified mail through their representatives. The notice shall contain a full and adequate statement of the proposed changes, and an estimate of the number of employees affected by the intended changes, and the number and classifications of any jobs in the Recipient's employment available to be filled by such affected employees.

(c) The procedures of this subparagraph shall apply to cases where notices involve employees represented by a union for collective bargaining purposes. At the request of either the Recipient or the representatives of such employees, negotiations for the purposes of reaching agreement with respect to the application of the terms and conditions of this arrangement shall commence immediately. If no agreement is reached within twenty (20) days from the commencement of negotiations, any party to the dispute may submit the matter to dispute settlement procedures in accordance with paragraph (4) of this warranty. The foregoing procedures shall be complied with and carried out prior to the institution of the intended action.

(3) For the purpose of providing the statutory required protections including those specifically mandated by Section 5333(b) of the Act,\* the Public Body will assure as a condition of the release of funds that the Recipient agrees to be bound by the terms and conditions of the National (Model) Section 5333(b) Agreement executed July 23, 1975, identified below, \*\* provided that other comparable arrangements may be substituted therefore, if approved by the Secretary of Labor and certified for inclusion in these conditions.

(4) Any dispute or controversy arising regarding the application, interpretation, or enforcement of any of the provisions of this arrangement which cannot be settled by and between the parties at interest within thirty (30) days after the dispute or controversy first arises, may be referred by any such party to any final and binding disputes settlement

**SFY 2008 Community Transportation Program (CTP) Grant Application  
Special Section 5333(b) Warranty**

procedure acceptable to the parties, or in the event they cannot agree upon such procedure, to the U. S. Department of Labor or an impartial third party designated by the U. S. Department of Labor for final and binding determination. The compensation and expenses of the impartial third party, and any other jointly incurred expenses, shall be borne equally by the parties to the proceeding and all other expenses shall be paid by the party incurring them.

In the event of any dispute as to whether or not a particular employee was affected by the Project, it shall be his obligation to identify the Project and specify the pertinent facts of the Project relied upon. It shall then be the burden of either the Recipient or other party legally responsible for the application of these conditions to prove that factors other than the Project affected the employees. The claiming employee shall prevail if it is established that the Project had an effect upon the employee even if other factors may also have affected the employee.

(5) The Recipient or other legally responsible party designated by the Public Body will be financially responsible for the application of these conditions and will make the necessary arrangements so that any employee covered by these arrangements, or the union representative of such employee may file claim of violation of these arrangements with the Recipient within sixty (60) days of the date he is terminated or laid off as a result of the Project, or within eighteen (18) months of the date his position with respect to his employment is otherwise worsened as a result of the Project. In the latter case, if the events giving rise to the claim have occurred over an extended period, the eighteen (18) month limitation shall be measured from the last such event. No benefits shall be payable for any period prior to six (6) months from the date of the filing of any claim.

(6) Nothing in this arrangement shall be construed as depriving any employee of any rights or benefits which such employee may have under existing employment or collective bargaining agreements, nor shall this arrangement be deemed a waiver of any rights of any union or of any represented employee derived from any other agreement or provision of federal, state or local law.

(7) In the event any employee covered by these arrangements is terminated or laid off as a result of the Project, he shall be granted priority of employment or reemployment to fill any vacant position within the control of the Recipient for which he is, or by training or retraining within a reasonable period, can become qualified. In the event training or retraining is required by such employment or reemployment, the Recipient or other legally responsible party designated by the Public Body shall provide or provide for such training or retraining at no cost to the employee.

(8) The Recipient will post, in a prominent and accessible place, a notice stating that the Recipient has received federal assistance under the Federal Transit Act and has agreed to comply with the provisions of Section 5333(b) of the Act. This notice shall also specify the terms and conditions set forth herein for the protection of employees. The Recipient shall maintain and keep on file all relevant books and records in sufficient detail as to provide the basic information necessary to the proper application, administration, and enforcement of these arrangements and to the proper determination of any claims arising thereunder.

**SFY 2008 Community Transportation Program (CTP) Grant Application  
Special Section 5333(b) Warranty**

(9) Any labor organization which is the collective bargaining representative of employees covered by these arrangements, may become a party to these arrangements by serving written notice its desire to do so upon the Recipient and the U. S. Department of Labor. In the event of any disagreement that such labor organization represents covered employees, or is otherwise eligible to become a party to these arrangements, as applied to the Project, the dispute as to whether such organization shall participate shall be determined by the Secretary of Labor.

(10) In the event the Project is approved for assistance under the Act, the foregoing terms and conditions shall be made part of the contract of assistance between the federal government and the Public Body or Recipient of federal funds; provided, however, that this arrangement shall not merge into the contract of assistance, but shall be independently binding and enforceable by and upon the parties thereto, and by any covered employee or his representative, in accordance with its terms, nor shall any other employee protective agreement merge into this arrangement, but each shall be independently binding and enforceable by and upon the parties thereto, in accordance with its terms.

**C. Waiver**

As a part of the grant approval process, either the Recipient or other legally responsible party designated by the Public Body may in writing seek from the Secretary of Labor a waiver of the statutory required protections. The Secretary will waive these protections in cases, where at the time of the requested waiver, the Secretary determines that there are no employees of the Recipient or of any other surface public transportation providers in the transportation service area who could be potentially affected by the Project. A thirty (30) day notice of proposed waiver will be given by the U. S. Department of Labor and in the absence of timely objection, the waiver will become final at the end of the thirty (30) day notice period. In the event of timely objection, the U. S. Department of Labor will review the matter and determine whether a waiver shall be granted. On the absence of waiver, these protections shall apply to the Project.

.....  
**Notes:**

\* Such protective arrangements shall include, without being limited to such provisions as may be necessary for (1) the preservation of rights, privileges, and benefits (including continuation of pension rights and benefits) -under existing collective bargaining agreements or otherwise; (2) the continuation of collective bargaining rights; (3) the protection of individual employees against a worsening of their positions with respect to their employment; (4) assurances of employment to employees of acquired mass transportation systems and priority of reemployment of employees terminated or laid off; and (5) paid training and retraining programs. Such arrangements shall include provisions protecting individual employees against a worsening of their positions with respect to their employment which shall

**SFY 2008 Community Transportation Program (CTP) Grant Application  
Special Section 5333(b) Warranty**

in no event provide benefits less than those established pursuant to Section 5(2)(f) of the Act of February 4, 1987 (24 Stat. 379), as amended.

\*\* For purposes of this warranty arrangement, paragraphs (1); (2); (5); (15); (22); (23); (24); (26); (27); (28); and (29) of the Model Section 5333(b) Agreement, executed July 23, 1975 are to be omitted.

.....

**D. Acceptance of Special Section 5333(b) Warranty**

I, (Name and Title) \_\_\_\_\_

do hereby certify that (Legal Name of Applicant/Recipient)

UNION COUNTY

has agreed to the terms and conditions of this Warranty and will accept this agreement as part of the contract of assistance with the North Carolina Department of Transportation.

\_\_\_\_\_  
Signature of Authorized Official

\_\_\_\_\_  
Date

SEAL

**FEDERAL (FTA) AND STATE (NCDOT) CERTIFICATIONS AND ASSURANCES FOR  
COMMUNITY TRANSPORTATION PROGRAMS  
FISCAL YEAR 2008-2009**

*In accordance with 49 U.S.C. 5323(n), the following certifications and assurances have been compiled for North Carolina Community Transportation programs. North Carolina Department of Transportation (NCDOT) requires each Subrecipient of State Assistance and Federal Transit Administration (FTA) Federal assistance awarded to NCDOT to provide as many certifications and assurances as needed for all programs for which the Subrecipient intends to seek FTA and NCDOT assistance during Federal Fiscal Year 2008.*

*Eighteen (18) Categories of certifications and assurances are listed by numbers 01 through 18 in this document. NCDOT recommends that Subrecipients certify to all categories. Eastern Band of Cherokee Indians must certify to Category (19).*

*NCDOT and the Subrecipient understand and agree that not every provision of these certifications and assurances will apply to every Subrecipient or every project for which NCDOT provides State and (FTA) Federal financial assistance through a Grant Agreement or Cooperative Agreement. The type of project and the section of the statute authorizing State assistance and/or (FTA) Federal financial assistance for the project will determine which provisions apply. The terms of these certifications and assurances reflect applicable requirements of the applicable requirements of FTA's enabling legislation currently in effect.*

*The Subrecipient also understands and agrees that these certifications and assurances are special pre-award requirements specifically prescribed by Federal law or regulation and do not encompass all Federal laws, regulations, and directives that may apply to the Subrecipient or its project. A comprehensive list of those Federal laws, regulations, and directives is contained in the current FTA Master Agreement MA(14) for Federal Fiscal Year 2008 at the FTA website <http://www.fta.dot.gov/documents/14-Master.pdf>. The certifications and assurances in this document have been streamlined to remove most provisions not covered by statutory or regulatory certification or assurance requirements.*

*Note that by an opinion of the North Carolina Attorney General's office, all Federal requirements have been passed down to State funded assistance.*

**01. FOR EACH APPLICANT**

*Each Subrecipient of FTA assistance awarded to NCDOT and each Subrecipient of State assistance must provide all assurances in this Category "01." NCDOT may not award any State or Federal assistance until the Applicant provides the following assurances by selecting Category "01."*

**A. Assurance of Authority of the Applicant and Its Representative**

The authorized representative of the Applicant and the attorney who sign these certifications, assurances, and agreements affirm that both the Applicant and its authorized representative have adequate authority under applicable State and local law and the Applicant's by-laws or internal rules to:

- (1) Execute and file the application for Federal assistance on behalf of the Applicant;
- (2) Execute and file the required certifications, assurances, and agreements on behalf of the Applicant binding the Applicant; and
- (3) Execute grant agreements and cooperative agreements with FTA on behalf of the Applicant.

**B. Standard Assurances**

The Applicant assures that it will comply with all applicable Federal statutes and regulations in carrying out any project supported by an FTA grant or cooperative agreement. The Applicant agrees that it is under a continuing obligation to comply with the terms and conditions of the grant agreement or cooperative agreement issued for its approved project with NCDOT for FTA. The Applicant recognizes that Federal laws and regulations may be modified from time to time and those modifications may affect project implementation. The Applicant understands



that Presidential executive orders and Federal directives, including Federal policies and program guidance may be issued concerning matters affecting the Applicant or its project. The Applicant agrees that the most recent Federal laws, regulations, and directives will apply to the project, unless FTA issues a written determination otherwise.

C. Intergovernmental Review Assurance

Except if the Applicant is an Indian tribal government seeking assistance authorized by 49 U.S.C 5311(c) (1), the Applicant assures that each application for Federal assistance it submits to FTA has been or will be submitted for intergovernmental review to the appropriate State and local agencies as determined by the State. Specifically, the Applicant assures that it has fulfilled or will fulfill the obligations imposed on FTA by U.S. Department of Transportation (U.S. DOT) regulations, "Intergovernmental Review of Department of Transportation Programs and Activities," 49 CFR part 17.

D. Nondiscrimination Assurance

As required by 49 U.S.C. 5332 (which prohibits discrimination on the basis of race, color, creed, national origin, sex, or age, and prohibits discrimination in employment or business opportunity), by Title VI of the Civil Rights Act of 1964, as amended, 42 U.S.C. 2000d, and by U.S. DOT regulations, "Nondiscrimination in Federally-Assisted Programs of the Department of Transportation--Effectuation of Title VI of the Civil Rights Act," 49 CFR part 21 at 21.7, the Applicant assures that it will comply with all requirements imposed by or issued pursuant to 49 U.S.C. 5332, 42 U.S.C. 2000d, and 49 CFR part 21, so that no person in the United States, on the basis of race, color, national origin, creed, sex, or age will be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination in any program or activity (particularly in the level and quality of transportation services and transportation-related benefits) for which the Applicant receives Federal assistance awarded by the U.S. DOT or FTA.

Specifically, during the period in which Federal assistance is extended to the project, or project property is used for a purpose for which the Federal assistance is extended or for another purpose involving the provision of similar services or benefits, or as long as the Applicant retains ownership or possession of the project property, whichever is longer, the Applicant assures that:

- (1) Each project will be conducted, property acquisitions will be undertaken, and project facilities will be operated in accordance with all applicable requirements imposed by or issued pursuant to 49 U.S.C. 5332, 42 U.S.C. 2000d, and 49 CFR part 21, and understands that this assurance extends to its entire facility and to facilities operated in connection with the project.
- (2) It will promptly take the necessary actions to effectuate this assurance, including notifying the public that complaints of discrimination in the provision of transportation-related services or benefits may be filed with U.S. DOT or FTA. Upon request by U.S. DOT or FTA, the Applicant assures that it will submit the required information pertaining to its compliance with these provisions.
- (3) It will include in each subagreement, property transfer agreement, third party contract, third party subcontract, or participation agreement adequate provisions to extend the requirements imposed by or issued pursuant to 49 U.S.C. 5332, 42 U.S.C. 2000d and 49 CFR part 21 to other parties involved therein including any subrecipient, transferee, third party contractor, third party subcontractor at any level, successor in interest, or any other participant in the project.
- (4) Should it transfer real property, structures, or improvements financed with Federal assistance provided by FTA to another party, any deeds and instruments recording the transfer of that property shall contain a covenant running with the land assuring nondiscrimination for the period during which the property is used for a purpose for which the Federal assistance is extended or for another purpose involving the provision of similar services or benefits.
- (5) The United States has a right to seek judicial enforcement with regard to any matter arising under the Act, regulations, and this assurance.
- (6) It will make any changes in its Title VI implementing procedures as U.S. DOT or FTA may request to achieve compliance with the requirements imposed by or issued pursuant to 49 U.S.C. 5332, 42 U.S.C. 2000d, and 49 CFR part 21.

E. Assurance of Nondiscrimination on the Basis of Disability

As required by U.S. DOT regulations, "Nondiscrimination on the Basis of Handicap in Programs and Activities Receiving or Benefiting from Federal Financial Assistance," at 49 CFR 27.9, the Applicant assures that, as a condition to the approval or extension of any Federal assistance awarded by FTA to construct any facility, obtain any rolling stock or other equipment, undertake studies, conduct research, or to participate in or obtain any benefit from any program administered by FTA, no otherwise qualified person with a disability shall be, solely by reason of that disability, excluded from participation in, denied the benefits of, or otherwise subjected to discrimination in any program or activity receiving or benefiting from Federal assistance administered by the FTA or any entity within U.S. DOT. The Applicant assures that project implementation and operations so assisted will comply with all applicable requirements of U.S. DOT regulations implementing the Rehabilitation Act of 1973, as amended, 29 U.S.C. 794, *et seq.*, and the Americans with Disabilities Act of 1990, as amended, 42 U.S.C. 12101 *et seq.*, and implementing U.S. DOT regulations at 49 CFR parts 27, 37, and 38, and any other applicable Federal laws that may be enacted or Federal regulations that may be promulgated.

F. U.S. Office of Management and Budget (OMB) Assurances

Consistent with OMB assurances set forth in SF-424B and SF-424D, the Subrecipient assures that, with respect to itself or its project, the Subrecipient:

- (1) Has the legal authority to apply for Federal assistance and the institutional, managerial, and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management, and completion of the project described in its application;
- (2) Will give FTA, the Comptroller General of the United States, and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives;
- (3) Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest or personal gain;
- (4) Will initiate and complete the work within the applicable project time periods following receipt of FTA approval;
- (5) Will comply with all applicable Federal statutes relating to nondiscrimination including, but not limited to:
  - (a) Title VI of the Civil Rights Act, 42 U.S.C. 2000d, which prohibits discrimination on the basis of race, color, or national origin;
  - (b) Title IX of the Education Amendments of 1972, as amended, 20 U.S.C. 1681 through 1683, and 1685 through 1687, and U.S. DOT regulations, "Nondiscrimination on the Basis of Sex in Education Programs or Activities Receiving Federal Financial Assistance," 49 CFR part 25, which prohibit discrimination on the basis of sex;
  - (c) Section 504 of the Rehabilitation Act of 1973, as amended, 29 U.S.C. 794, which prohibits discrimination on the basis of disability;
  - (d) The Age Discrimination Act of 1975, as amended, 42 U.S.C. 6101 through 6107, which prohibits discrimination on the basis of age;
  - (e) The Drug Abuse Office and Treatment Act of 1972, as amended, 21 U.S.C. 1101 *et seq.*, relating to nondiscrimination on the basis of drug abuse;
  - (f) The Comprehensive Alcohol Abuse and Alcoholism Prevention Act of 1970, as amended, 42 U.S.C. 4541 *et seq.* relating to nondiscrimination on the basis of alcohol abuse or alcoholism;
  - (g) The Public Health Service Act of 1912, as amended, 42 U.S.C. 201 *et seq.*, relating to confidentiality of alcohol and drug abuse patient records;
  - (h) Title VIII of the Civil Rights Act, 42 U.S.C. 3601 *et seq.*, relating to nondiscrimination in the sale, rental, or financing of housing; and
  - (i) Any other nondiscrimination statute(s) that may apply to the project;
- (6) To the extent applicable, will comply with, or has complied with, the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (Uniform Relocation Act) 42 U.S.C. 4601 *et seq.*, which, among other things, provide for fair and equitable treatment of

persons displaced or persons whose property is acquired as a result of Federal or federally assisted programs. These requirements apply to all interests in real property acquired for project purposes and displacement caused by the project regardless of Federal participation in any purchase. As required by sections 210 and 305 of the Uniform Relocation Act, 42 U.S.C. 4630 and 4655, and by U.S. DOT regulations, "Uniform Relocation Assistance and Real Property Acquisition for Federal and Federally Assisted Programs," 49 CFR 24.4, the Applicant assures that it has the requisite authority under applicable state and local law to comply with the requirements of the Uniform Relocation Act, 42 U.S.C. 4601 *et seq.*, and U.S. DOT regulations, "Uniform Relocation Assistance and Real Property Acquisition for Federal and Federally Assisted Programs," 49 CFR part 24, and will comply with that Act or has complied with that Act and those implementing regulations, including but not limited to the following:

- (a) The Applicant will adequately inform each affected person of the benefits, policies, and procedures provided for in 49 CFR part 24;
  - (b) The Applicant will provide fair and reasonable relocation payments and assistance as required by 42 U.S.C. 4622, 4623, and 4624; 49 CFR part 24; and any applicable FTA procedures, to or for families, individuals, partnerships, corporations, or associations displaced as a result of any project financed with FTA assistance;
  - (c) The Applicant will provide relocation assistance programs offering the services described in 42 U.S.C. 4625 to such displaced families, individuals, partnerships, corporations, or associations in the manner provided in 49 CFR part 24;
  - (d) Within a reasonable time before displacement, the Applicant will make available comparable replacement dwellings to displaced families and individuals as required by 42 U.S.C. 4625(c)(3);
  - (e) The Applicant will carry out the relocation process in such manner as to provide displaced persons with uniform and consistent services, and will make available replacement housing in the same range of choices with respect to such housing to all displaced persons regardless of race, color, religion, or national origin;
  - (f) In acquiring real property, the Applicant will be guided to the greatest extent practicable under state law, by the real property acquisition policies of 42 U.S.C. 4651 and 4652;
  - (g) The Applicant will pay or reimburse property owners for necessary expenses as specified in 42 U.S.C. 4653 and 4654, with the understanding that FTA will provide Federal financial assistance for the Applicant's eligible costs of providing payments for those expenses, as required by 42 U.S.C. 4631;
  - (h) The Applicant will execute such amendments to third party contracts and subagreements financed with FTA assistance and execute, furnish, and be bound by such additional documents as FTA may determine necessary to effectuate or implement the assurances provided herein; and
  - (i) The Applicant agrees to make these assurances part of or incorporate them by reference into any third party contract or subagreement, or any amendments thereto, relating to any project financed by FTA involving relocation or land acquisition and provide in any affected document that these relocation and land acquisition provisions shall supersede any conflicting provisions;
- (7) To the extent applicable, will comply with the Davis-Bacon Act, as amended, 40 U.S.C. 3141 *et seq.*, the Copeland "Anti-Kickback" Act, as amended, 18 U.S.C. 874, and the Contract Work Hours and Safety Standards Act, as amended, 40 U.S.C. 3701 *et seq.*, regarding labor standards for federally assisted projects;
  - (8) To the extent applicable, will comply with the flood insurance purchase requirements of section 102(a) of the Flood Disaster Protection Act of 1973, as amended, 42 U.S.C. 4012a(a), requiring the Applicant and its subrecipients in a special flood hazard area to participate in the program and purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more;
  - (9) To the extent applicable, will comply with the Lead-Based Paint Poisoning Prevention Act, 42 U.S.C. 4831(b), which prohibits the use of lead-based paint in the construction or rehabilitation of residence structures;
  - (10) To the extent applicable, will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities on which a construction project supported with FTA assistance takes place without permission and instructions from FTA;
  - (11) To the extent required by FTA, will record the Federal interest in the title of real property, and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure nondiscrimination during the useful life of the project;
  - (12) To the extent applicable, will comply with FTA provisions concerning the drafting, review, and approval of construction plans and specifications of any construction project supported with FTA assistance. As required by U.S. DOT regulations, "Seismic Safety," 49 CFR 41.117(d), before accepting delivery of any building

- financed with FTA assistance, it will obtain a certificate of compliance with the seismic design and construction requirements of 49 CFR part 41;
- (13) To the extent applicable, will provide and maintain competent and adequate engineering supervision at the construction site of any project supported with FTA assistance to ensure that the complete work conforms with the approved plans and specifications, and will furnish progress reports and such other information as may be required by FTA or the state;
  - (14) To the extent applicable, will comply with any applicable environmental standards that may be prescribed to implement the following Federal laws and executive orders:
    - (a) Institution of environmental quality control measures under the National Environmental Policy Act of 1969, as amended, 42 U.S.C. 4321 through 4335 and Executive Order No. 11514, as amended, 42 U.S.C. 4321 note;
    - (b) Notification of violating facilities pursuant to Executive Order No. 11738, 42 U.S.C. 7606 note;
    - (c) Protection of wetlands pursuant to Executive Order No. 11990, 42 U.S.C. 4321 note;
    - (d) Evaluation of flood hazards in floodplains in accordance with Executive Order No. 11988, 42 U.S.C. 4321 note;
    - (e) Assurance of project consistency with the approved state management program developed pursuant to the requirements of the Coastal Zone Management Act of 1972, as amended, 16 U.S.C. 1451 through 1465;
    - (f) Conformity of Federal actions to State (Clean Air) Implementation Plans under section 176(c) of the Clean Air Act of 1955, as amended, 42 U.S.C. 7401 through 7671q;
    - (g) Protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended, 42 U.S.C. 300f through 300j-6;
    - (h) Protection of endangered species under the Endangered Species Act of 1973, as amended, 16 U.S.C. 1531 through 1544; and
    - (i) Environmental protections for Federal transportation programs, including, but not limited to, protections for parks, recreation areas, or wildlife or waterfowl refuges of national, state, or local significance or any land from a historic site of national, State, or local significance to be used in a transportation project as required by 49 U.S.C. 303(b) and 303(c);
    - (j) Protection of the components of the national wild and scenic rivers systems, as required under the Wild and Scenic Rivers Act of 1968, as amended, 16 U.S.C. 1271 through 1287; and
    - (k) Provision of assistance to FTA in complying with section 106 of the National Historic Preservation Act of 1966, as amended, 16 U.S.C. 470f; with the Archaeological and Historic Preservation Act of 1974, as amended, 16 U.S.C. 469 through 469c; and with Executive Order No. 11593 (identification and protection of historic properties), 16 U.S.C. 470 note;
  - (15) To the extent applicable, will comply with the requirements of the Hatch Act, 5 U.S.C. 1501 through 1508 and 7324 through 7326, which limit the political activities of State and local agencies and their officers and employees whose primary employment activities are financed in whole or part with Federal funds including a Federal loan, grant agreement, or cooperative agreement except, in accordance with 49 U.S.C. 5307(k)(2) and 23 U.S.C. 142(g), the Hatch Act does not apply to a nonsupervisory employee of a public transportation system (or of any other agency or entity performing related functions) receiving FTA assistance to whom that Act does not otherwise apply;
  - (16) To the extent applicable, will comply with the National Research Act, Pub. L. 93-348, July 12, 1974, as amended, 42 U.S.C. 289 *et seq.*, and U.S. DOT regulations, "Protection of Human Subjects," 49 CFR part 11, regarding the protection of human subjects involved in research, development, and related activities supported by Federal assistance;
  - (17) To the extent applicable, will comply with the Laboratory Animal Welfare Act of 1966, as amended, 7 U.S.C. 2131 *et seq.*, and U.S. Department of Agriculture regulations, "Animal Welfare," 9 CFR subchapter A, parts 1, 2, 3, and 4, regarding the care, handling, and treatment of warm blooded animals held or used for research, teaching, or other activities supported by Federal assistance;
  - (18) Will have performed the financial and compliance audits as required by the Single Audit Act Amendments of 1996, 31 U.S.C. 7501 *et seq.*, OMB Circular A-133, "Audits of States, Local Governments, and Non-Profit Organizations," Revised, and the most recent applicable OMB A-133 Compliance Supplement provisions for the U.S. DOT; and
  - (19) To the extent applicable, will comply with all applicable provisions of all other Federal laws, regulations, and directives governing the project, except to the extent that FTA has expressly approved otherwise in writing.

## 02. LOBBYING CERTIFICATION

*An Applicant that submits an application to NCDOT for State or (FTA) Federal assistance exceeding \$100,000 is required to provide the following certification. NCDOT may not award State or Federal assistance exceeding \$100,000 until the Applicant provides this certification by selecting Category "02."*

- A. As required by 31 U.S.C. 1352 and U.S. DOT regulations, "New Restrictions on Lobbying," at 49 CFR 20.110, the Applicant's authorized representative certifies to the best of his or her knowledge and belief that for each application to FTA for Federal assistance exceeding \$100,000:
- (1) No Federal appropriated funds have been or will be paid by or on behalf of the Applicant to any person to influence or attempt to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress regarding the award of Federal assistance, or the extension, continuation, renewal, amendment, or modification of any Federal assistance agreement; and
  - (2) If any funds other than Federal appropriated funds have been or will be paid to any person to influence or attempt to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with any application for Federal assistance, the Applicant assures that it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," including information required by the instructions accompanying the form, which form may be amended to omit such information as authorized by 31 U.S.C. 1352.
  - (3) The language of this certification shall be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, subagreements, contracts under grants, loans, and cooperative agreements).
- B. The Applicant understands that this certification is a material representation of fact upon which reliance is placed by the Federal Government and that submission of this certification is a prerequisite for providing Federal assistance for a transaction covered by 31 U.S.C. 1352. The Applicant also understands that any person who fails to file a required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

## 03. PROCUREMENT COMPLIANCE

*In accordance with 49 CFR 18.36(g)(3)(ii), each Applicant that is a State, local, or Indian tribal government that submits an application to NCDOT for State or (FTA) Federal assistance to acquire property or services in support of its project is requested to provide the following certification by selecting Category "03." NCDOT also requests other Applicants to provide the following certification. NCDOT may not provide State or Federal assistance to an applicant for Federal assistance, property or services in support of its project until the Applicant provides this certification by selecting Category "03."*

The Applicant certifies that its procurements and procurement system will comply with all applicable third party procurement provisions of Federal laws, regulations, and directives.

## 04. PRIVATE PROVIDERS OF PUBLIC TRANSPORTATION

*Each Applicant, that submits an application to NCDOT for State or Federal assistance authorized under 49 U.S.C. chapter 53 to acquire any property or an interest in the property of a private provider of public transportation or to operate public transportation equipment or facilities in competition with, or in addition to, transportation service provided by an existing private provider of public transportation is required to provide the following certification. NCDOT may not provide State or Federal assistance for such a project until the Applicant provides this certification by selecting Category "04."*

As required by 49 U.S.C. 5323(a)(1), the Applicant certifies that before it acquires the property or an interest in the

property of a private provider of public transportation or operates public transportation equipment or facilities in competition with, or in addition to, transportation service provided by an existing public transportation company, it has or will have:

- A. Determined that the assistance is essential to carrying out a program of projects as required by 49 U.S.C. 5303, 5304, and 5306;
- B. Provided for the participation of private companies engaged in public transportation to the maximum extent feasible; and
- C. Paid just compensation under state or local law to the company for any franchise or property acquired.

#### **05. PUBLIC HEARING**

*An Applicant seeking State or Federal assistance authorized under 49 U.S.C. chapter 53 for a capital project that will substantially affect a community or a community's public transportation service is required to provide the following certification. NCDOT may not award State or Federal assistance for that type of project until the Applicant provides this certification by selecting Category "05."*

As required by 49 U.S.C. 5323(b), the Applicant certifies that it has, or before submitting its application, it will have:

- A. Provided an adequate opportunity for public review and comment on the project preceded by adequate prior public notice of the proposed project, including a concise description of the proposed project, published in a newspaper of general circulation in the geographic area to be served;
- B. Held a public hearing on the project if the project affects significant economic, social, or environmental interests after providing adequate notice as described above;
- C. Considered the economic, social, and environmental effects of the proposed project; and
- D. Determined that the proposed project is consistent with official plans for developing the urban area.

#### **06. ACQUISITION OF ROLLING STOCK**

*An Applicant seeking State or Federal assistance authorized under 49 U.S.C. chapter 53 to acquire any rolling stock is required to provide the following certification. NCDOT may not award any State or Federal assistance to acquire such rolling stock until the Applicant provides this certification by selecting Category "06."*

As required by 49 U.S.C. 5323(m) and implementing FTA regulations at 49 CFR 663.7, the Applicant certifies that it will comply with the requirements of 49 CFR part 663 as modified by amendments authorized by section 3023(k) of SAFETEA-LU when procuring revenue service rolling stock. Among other things, the Applicant agrees to conduct or cause to be conducted the requisite pre-award and post-delivery reviews, and maintain on file the certifications required by 49 CFR part 663, subparts B, C, and D.

#### **07. ACQUISITION OF CAPITAL ASSETS BY LEASE**

*An Applicant that requests the use of State or Federal assistance to acquire capital assets by lease is required to provide the following certifications. NCDOT may not provide State or Federal assistance to support those costs until the Applicant provides this certification by selecting Category "07."*

As required by FTA regulations, "Capital Leases," at 49 CFR 639.15(b)(1) and 639.21, if the Applicant acquires any capital asset by lease financed with Federal assistance authorized for 49 U.S.C. chapter 53, the Applicant certifies as follows:

- (1) It will not use Federal assistance authorized to finance the cost of leasing any capital asset until it performs calculations demonstrating that leasing the capital asset would be more cost-effective than purchasing or constructing a similar asset; and It will complete these calculations before entering into the lease or before receiving a capital grant for the asset, whichever is later; and
- (2) It will not enter into a capital lease for which FTA can provide only incremental Federal assistance unless it

has adequate financial resources to meet its future obligations under the lease if Federal assistance is not available for capital projects in the subsequent years.

#### 08. BUS TESTING

*An Applicant for State or Federal assistance appropriated or made available for 49 U.S.C. chapter 53 to acquire any new bus model or any bus model with a new major change in configuration or components is required to provide the following certification. NCDOT may not provide State or Federal assistance for the acquisition of any new bus model or bus model with a major change until the Applicant provides this certification by selecting Category "08."*

As required by 49 U.S.C. 5318 and FTA regulations, "Bus Testing," at 49 CFR 665.7, the Applicant certifies that, before expending any Federal assistance to acquire the first bus of any new bus model or any bus model with a new major change in configuration or components, or before authorizing final acceptance of that bus (as described in 49 CFR part 665), the bus model:

- A. Will have been tested at FTA's bus testing facility; and
- B. Will have received a copy of the test report prepared on the bus model.

#### 09. CHARTER SERVICE AGREEMENT

*An Applicant seeking State or Federal assistance authorized under 49 U.S.C. chapter 53 (except 49 U.S.C. 5310, 5316, or 5317), or under 23 U.S.C. 133 or 142 to acquire or operate any public transportation equipment or facilities is required to enter into the following Charter Service Agreement. NCDOT may not provide State or Federal assistance authorized under 49 U.S.C. chapter 53 (except 49 U.S.C. 5310, 5316, or 5317), or under 23 U.S.C. 133 or 142 for such projects until the Applicant enters into this Charter Service Agreement by selecting Category "09."*

- A. As required by 49 U.S.C. 5323(d) and (g) and FTA regulations, "Charter Service," at 49 CFR 604.7, the Applicant agrees that it and each subrecipient and third party contractor at any tier:
  - (1) May provide charter service that uses equipment or facilities acquired with Federal assistance authorized under the Federal transit laws (except 49 U.S.C. 5310, 5316, or 5317), or under 23 U.S.C. 133 or 142 only in compliance with those laws and FTA regulations, "Charter Service" 49 CFR part 604, the terms and condition of which are incorporated herein by reference.
  - (2) Will comply with the requirements of 49 CFR part 604 before providing any charter service using equipment or facilities acquired with Federal assistance authorized under 49 U.S.C. chapter 53 (except 49 U.S.C. 5310, 5316, or 5317), or under 23 U.S.C. 133 or 142 for transportation projects.
- B. The Applicant understands and agrees that:
  - (1) The requirements of 49 CFR part 604 will apply to any charter service it or its subrecipients, lessees, or third party contractors provide,
  - (2) The definitions of 49 CFR part 604 will apply to this Charter Service Agreement, and
  - (3) A violation of this Charter Service Agreement may require corrective measures and imposition of penalties, including debarment from the receipt of further Federal assistance for transportation.

#### 10. SCHOOL TRANSPORTATION AGREEMENT

*An Applicant that is seeking State or Federal assistance authorized under 49 U.S.C. chapter 53 or under 23 U.S.C. 133 or 142 to acquire or operate public transportation facilities and equipment is required to enter into the following School Transportation Agreement. NCDOT may not provide State or Federal assistance for such projects until the Applicant enters into this agreement by selecting Category "10."*

- A. As required by 49 U.S.C. 5323(f) and (g) and FTA regulations at 49 CFR 605.14, the Applicant agrees that it and each subrecipient or third party contractor at any tier:
  - (1) May engage in school transportation operations in competition with private school transportation

- operators only to the extent permitted by 49 U.S.C. 5323(f) and (g), Federal regulations;
- (2) Will comply with the requirements of 49 CFR part 605 before providing any school transportation using equipment or facilities acquired with Federal assistance authorized under 49 U.S.C. chapter 53 or under 23 U.S.C. 133 or 142 for transportation projects.
- B. The Applicant understands that:
- (1) The requirements of 49 CFR part 605 will apply to any school transportation service it or its subrecipients or third party contractors provide,
  - (2) The definitions of 49 CFR part 605 will apply to this School Transportation Agreement, and
  - (3) A violation of this School Transportation Agreement may require corrective measures and imposition of penalties, including debarment from the receipt of further Federal assistance for transportation.

### **11. DEMAND RESPONSIVE SERVICE**

*An Applicant that operates demand responsive service and applies for State or Federal assistance authorized for 49 U.S.C. chapter 53 to acquire non-rail public transportation vehicles is required to provide the following certification. NCDOT may not award State or Federal assistance authorized for 49 U.S.C. chapter 53 to an Applicant that operates demand responsive service to acquire non-rail public transportation vehicles until the Applicant provides this certification by selecting Category "11"*

As required by U.S. DOT regulations, "Transportation Services for Individuals with Disabilities (ADA)," at 49 CFR 37.77(d), the Applicant certifies that its demand responsive service offered to individuals with disabilities, including individuals who use wheelchairs, is equivalent to the level and quality of service offered to individuals without disabilities. When the Applicant's service is viewed in its entirety, the Applicant's service for individuals with disabilities is provided in the most integrated setting feasible and is equivalent with respect to: (1) response time, (2) fares, (3) geographic service area, (4) hours and days of service, (5) restrictions on trip purpose, (6) availability of information and reservation capability, and (7) constraints on capacity or service availability.

### **12. ALCOHOL MISUSE AND PROHIBITED DRUG USE**

*An Applicant is required to provide the following certification concerning its activities to prevent alcohol misuse and prohibited drug use in its public transportation operations. NCDOT may not provide State or Federal assistance to the Applicant until it provides this certification by selecting Category "12"*

As required by FTA regulations, "Prevention of Alcohol Misuse and Prohibited Drug Use in Transit Operations," at 49 CFR part 655, subpart I, the Applicant certifies that it has established and implemented an alcohol misuse and anti-drug program, and has complied with or will comply with all applicable requirements of FTA regulations, "Prevention of Alcohol Misuse and Prohibited Drug Use in Transit Operations," 49 CFR part 655.

### **13. INTELLIGENT TRANSPORTATION SYSTEMS**

*Each Applicant that submits an application to NCDOT for State or Federal assistance for an Intelligent Transportation Systems (ITS) project, defined as any project that in whole or in part finances the acquisition of technologies or systems of technologies that provide or significantly contribute to the provision of one or more ITS user services as defined in the "National ITS Architecture" is requested to provide the following assurance. NCDOT strongly encourages any Applicant for State or Federal financial assistance to support an ITS project to provides this assurance by selecting Category "13." An Applicant for State or Federal assistance for an ITS project that fails to provide this assurance, without providing other documentation assuring the Applicant's commitment to comply with applicable ITS standards and protocols, may be determined ineligible for award of State or Federal assistance for the ITS project.*

As used in this assurance, the term Intelligent Transportation Systems (ITS) project is defined to include any project that in whole or in part finances the acquisition of technologies or systems of technologies that provide or



significantly contribute to the provision of one or more ITS user services as defined in the "National ITS Architecture."

- A. As provided in SAFETEA-LU section 5307(c), 23 U.S.C. 512 note, "the Secretary shall ensure that intelligent transportation system projects carried out using funds made available from the Highway Trust Fund, including funds made available under this subtitle to deploy intelligent transportation system technologies, conform to the national architecture, applicable standards or provisional standards, and protocols developed under subsection (a)." To facilitate compliance with SAFETEA-LU section 5307(c), 23 U.S.C. 512 note, the Applicant assures it will comply with all applicable provisions of Section V (Regional ITS Architecture) and Section VI (Project Implementation) of FTA Notice, "FTA National ITS Architecture Policy on Transit Projects," at 66 FR 1455 *et seq.*, January 8, 2001, and other FTA policies that may be issued in connection with any ITS project it undertakes financed with funds authorized under Title 49 or Title 23, United States Code, except to the extent that FTA expressly determines otherwise in writing.
- B. With respect to any ITS project financed with Federal assistance derived from a source other than Title 49 or Title 23, United States Code, the Applicant assures that it will use its best efforts to ensure that any ITS project it undertakes will not preclude interface with other intelligent transportation systems in the Region.

#### **14. ELDERLY INDIVIDUALS AND INDIVIDUALS WITH DISABILITIES FORMULA PROGRAM AND PILOT PROGRAM**

*The North Carolina Department of Transportation administers the Elderly Individuals and Individuals with Disabilities Formula Program and, if applicable, the Elderly Individuals and Individuals with Disabilities Pilot Program on behalf itself and its subrecipients and is required to provide the following certifications on behalf of itself and each subrecipient. NCDOT may not award assistance for the Elderly Individuals and Individuals with Disabilities Formula Program or the Elderly Individuals and Individuals with Disabilities Pilot Program until the Applicant provides these certifications by selecting Category "14."*

- A. As required by 49 U.S.C. 5310(d), which makes the requirements of 49 U.S.C. 5307 applicable to the Elderly Individuals and Individuals with Disabilities Formula Program to the extent that the Federal Transit Administrator or his or her designee determines appropriate, and 49 U.S.C. 5307(d)(1), the State or State organization serving as the Applicant (NCDOT) and that administers, on behalf of the State, the Elderly Individuals and Individuals with Disabilities Program authorized by 49 U.S.C. 5310, and, if applicable, the Elderly Individuals and Individuals with Disabilities Pilot Program authorized by subsection 3012(b) of SAFETEA-LU, 49 U.S.C. 5310 note, certifies and assures on behalf of itself and its subrecipients and requires its subrecipients to certify and assure as follows:
  - (1) In compliance with 49 U.S.C. 5307(d)(1)(A), the Applicant has or will have the legal, financial, and technical capacity to carry out its proposed program of projects, including safety and security aspects of that program;
  - (2) In compliance with 49 U.S.C. 5307(d)(1)(B), the Applicant has or will have satisfactory continuing control over the use of project equipment and facilities;
  - (3) In compliance with 49 U.S.C. 5307(d)(1)(C), the Applicant will adequately maintain the project equipment and facilities;
  - (4) In compliance with 49 U.S.C. 5307(d)(1)(E), the Applicant, in carrying out a procurement financed with Federal assistance authorized under 49 U.S.C. 5310 or subsection 3012(b) of SAFETEA-LU: (1) will use competitive procurement (as defined or approved by the Secretary), (2) will not use exclusionary or discriminatory specifications in its procurements, (3) will comply with applicable Buy America laws, and (4) will comply with the general provisions for FTA assistance of 49 U.S.C. 5323 and the third party procurement requirements of 49 U.S.C. 5325;
  - (5) In compliance with 49 U.S.C. 5307(d)(1)(G), the Applicant has or will have available and will provide the amount of funds required by 49 U.S.C. 5310(c), and if applicable by section 3012b(3) and (4), for the local share, and that those funds will be provided from approved non-Federal sources except as permitted by Federal law; and
  - (6) In compliance with 49 U.S.C. 5307(d)(1)(H), the Applicant will comply with: 49 U.S.C. 5301(a) (requirements for public transportation systems that maximize the safe, secure, and efficient mobility of individuals, minimize environmental impacts, and minimize transportation-related fuel consumption and

- reliance on foreign oil); 49 U.S.C. 5301(d) (special efforts to design and provide public transportation for elderly individuals and individuals with disabilities); and 49 U.S.C. 5303 through 5306 (planning and private enterprise requirements);
- B. The Applicant assures that either it is recognized under State law as a private nonprofit organization with the legal capability to contract with the State to carry out the proposed project, or it is a public body that has met the statutory requirements to receive Federal assistance authorized for 49 U.S.C. 5310.
  - C. The Applicant assures that the transit service provided or offered to be provided by existing public or private transit operators is unavailable, insufficient, or inappropriate to meet the special needs of the elderly and persons with disabilities.
  - D. In compliance with 49 U.S.C. 5310(d)(2)(A) and section 3012(b)(2), the Applicant certifies, for a project funded under 49 U.S.C. 5336, that project has been or will have been coordinated with private nonprofit providers of services under 49 U.S.C. 5310, prior to disbursement of funds;
  - E. In compliance with 49 U.S.C. 5310(d)(2)(C), the Applicant certifies that allocations to subrecipients of financial assistance authorized under 49 U.S.C. 5310 or subsection 3012(b) of SAFETEA-LU will be distributed on a fair and equitable basis; and
  - F. In compliance with 49 U.S.C. 5310(d)(2)(B) and Subsection 3012(b)(2) of SAFETEA-LU, the Applicant certifies that: (1) projects for assistance under that program were derived from a locally developed, coordinated public transit-human services transportation plan; and (2) the plan was developed through a process that included representatives of public, private, and nonprofit transportation and human services providers and participation by the public.

#### 15. NONURBANIZED AREA FORMULA PROGRAM FOR STATES

*Each Applicant for NonUrbanized Formula Grant Program assistance authorized under 49 U.S.C. 5311 and State Assistance is required to provide the following certifications. NCDOT may not award Federal assistance for the NonUrbanized Formal Grant Program or State assistance until the Applicant provides these certifications by selecting Category "15."*

*The provisions of 49 U.S.C. 5311 establishing the Nonurbanized Area Formula Program do not impose, as a pre-conditions of award, explicit certification or assurance requirements established specifically for that program. Only a State or a State organization acting as the Recipient on behalf of a State (State) may be a direct recipient of Nonurbanized Area Formula Program assistance. Separate certifications and assurances have been established in Category 19 for an Indian tribe that that is an Applicant for Tribal Transit Program assistance authorized by 49 U.S.C. 5311(c)(1).*

*Before FTA may award Nonurbanized Area Formula Program assistance to a State, the U.S. Secretary of Transportation or his or her designee is required to make the pre-award determinations required by 49 U.S.C. 5311. Because certain information is needed before the Secretary or his or her designee can make those determinations, each State is requested to provide the following assurances on behalf of itself and its subrecipients. Unless FTA determines otherwise in writing, the State itself is ultimately responsible for compliance with its certifications and assurances even though a subrecipient may participate in that project. Consequently, in providing certifications and assurances that involve the compliance of its prospective subrecipients, the State is strongly encouraged to take the appropriate measures, including but not limited to obtaining sufficient documentation from each subrecipient, to assure the validity of all certifications and assurances the State has made to FTA. A State that fails to provide these assurances on behalf of itself and its subrecipients may be determined ineligible for a grant of Federal assistance under 49 U.S.C. 5311 if FTA lacks sufficient information from which to make those determinations required by Federal laws and regulations governing the Nonurbanized Area Formula Program authorized by 49 U.S.C. 5311. The State and Subrecipient must select Category "(15)."*

The State or State organization serving as the Applicant and that administers, on behalf of the State (State) the Nonurbanized Area Formula Program authorized by 49 U.S.C. 5311, assures on behalf of itself and its subrecipients as follows:

- A. The State has or will have the necessary legal, financial, and managerial capability to apply for, receive, and disburse Federal assistance authorized for 49 U.S.C. 5311; and to carry out each project, including the safety and security aspects of that project;

- B. The State has or will have satisfactory continuing control over the use of project equipment and facilities;
- C. The State assures that the project equipment and facilities will be adequately maintained;
- D. In compliance with 49 U.S.C. 5311(b)(2)(C)(i), the State's program has provided for a fair distribution of Federal assistance authorized for 49 U.S.C. 5311 within the State, including Indian reservations within the State;
- E. In compliance with 49 U.S.C. 5311(b)(2)(C)(ii), the State's program provides or will provide the maximum feasible coordination of public transportation service to receive assistance under 49 U.S.C. 5311 with transportation service assisted by other Federal sources;
- F. The projects in the State's Nonurbanized Area Formula Program are included in the Statewide Transportation Improvement Program and, to the extent applicable, the projects are included in a metropolitan Transportation Improvement Program;
- G. The State has or will have available and will provide the amount of funds required by 49 U.S.C. 5311(g) for the local share, and that those funds will be provided from approved non-Federal sources except as permitted by Federal law; and
- H. In compliance with 49 U.S.C. 5311(f), the State will expend not less than fifteen (15) percent of the amounts of Federal assistance authorized under 49 U.S.C. 5311 that have been provided to the State to develop and support intercity bus transportation within the State, unless the chief executive officer of the State, or his or her designee, after consultation with affected intercity bus service providers, certifies to the Federal Transit Administrator, apart from these certifications and assurances herein, that the intercity bus service needs of the State are being adequately met.

#### 16. JOB ACCESS AND REVERSE COMMUTE FORMULA GRANT PROGRAM

*Each Applicant for Job Access and Reverse Commute (JARC) Formula Grant Program assistance authorized under 49 U.S.C. 5316 is required to provide the following certifications.*

*NCDOT may not award Federal assistance for the JARC Formula Grant Program until the Applicant provides these certifications by selecting Category "16."*

- A. As required by 49 U.S.C. 5316(f)(1), which makes the requirements of 49 U.S.C. 5307 applicable to Job Access and Reverse Commute (JARC) formula grants, and 49 U.S.C. 5307(d)(1), the Applicant for JARC Formula Program assistance authorized under 49 U.S.C. 5316, certifies on behalf of itself and its subrecipients, if any, as follows:
  - (1) In compliance with 49 U.S.C. 5307(d)(1)(A), the Applicant has or will have the legal, financial, and technical capacity to carry out its proposed program of projects, including safety and security aspects of that program;
  - (2) In compliance with 49 U.S.C. 5307(d)(1)(B), the Applicant has or will have satisfactory continuing control over the use of project equipment and facilities;
  - (3) In compliance with 49 U.S.C. 5307(d)(1)(C), the Applicant will adequately maintain the project equipment and facilities;
  - (4) In compliance with 49 U.S.C. 5307(d)(1)(D), the Applicant will ensure that elderly individuals and individuals with disabilities, or any person presenting a Medicare card issued to himself or herself pursuant to title II or title XVIII of the Social Security Act (42 U.S.C. 401 *et seq.* or 42 U.S.C. 1395 *et seq.*), will be charged for transportation during non-peak hours using or involving a facility or equipment of a project financed with Federal assistance authorized under 49 U.S.C. 5316 not more than fifty (50) percent of the peak hour fare;
  - (5) In compliance with 49 U.S.C. 5307(d)(1)(E), the Applicant, in carrying out a procurement financed with Federal assistance authorized under 49 U.S.C. 5316: (1) will use competitive procurement (as defined or approved by the Secretary), (2) will not use exclusionary or discriminatory specifications in its procurements, (3) will comply with applicable Buy America laws, and (4) will comply with the general provisions for FTA assistance of 49 U.S.C. 5323 and the third party procurement requirements of 49 U.S.C. 5325;
  - (6) In compliance with 49 U.S.C. 5307(d)(1)(F), the Applicant has complied with or will comply with the requirements of 49 U.S.C. 5307(c). Specifically, it: (1) has made available, or will make available, to the public information on the amounts available for the JARC Formula Grant Program, 49 U.S.C. 5316, and

- the projects it proposes to undertake; (2) has developed or will develop, in consultation with interested parties including private transportation providers, the proposed projects to be financed; (3) has published or will publish a list of projects in a way that affected citizens, private transportation providers, and local elected officials have the opportunity to examine the proposed projects and submit comments on the proposed projects and the performance of the Applicant; (4) has provided or will provide an opportunity for a public hearing to obtain the views of citizens on the proposed projects; (5) has ensured or will ensure that the proposed projects provide for the coordination of transportation services assisted under 49 U.S.C. 5336 with transportation services assisted by another Federal Government source; (6) has considered or will consider the comments and views received, especially those of private transportation providers, in preparing its final list of projects; and (7) has made or will make the final list of projects available to the public;
- (7). In compliance with 49 U.S.C. 5307(d)(1)(G), the Applicant has or will have available and will provide the amount of funds required by 49 U.S.C. 5316(g) for the local share, and that those funds will be provided from approved non-Federal sources except as permitted by Federal law;
- (8). In compliance with 49 U.S.C. 5307(d)(1)(H), the Applicant will comply with: 49 U.S.C. 5301(a) (requirements for public transportation systems that maximize the safe, secure, and efficient mobility of individuals, minimize environmental impacts, and minimize transportation-related fuel consumption and reliance on foreign oil); 49 U.S.C. 5301(d) (special efforts to design and provide public transportation for elderly individuals and individuals with disabilities); and 49 U.S.C. 5303 through 5306 (planning and private enterprise requirements); and
- (9) In compliance with 49 U.S.C. 5307(d)(1)(I), the Applicant has a locally developed process to solicit and consider public comment before raising a fare or implementing a major reduction of public transportation;
- B. In compliance with 49 U.S.C. 5316(d), the Applicant certifies that (1) with respect to financial assistance authorized under 49 U.S.C. 5316(c)(1)(A), it will conduct in cooperation with the appropriate MPO an areawide solicitation for applications, and make awards on a competitive basis and (2) with respect to financial assistance authorized under 49 U.S.C. 5316(c)(1)(B) or 49 U.S.C. 5316(c)(1)(C), it will conduct a statewide solicitation for applications, and make awards on a competitive basis;
- C. In compliance with 49 U.S.C. 5316(f)(2), the Applicant certifies that any allocations to subrecipients of financial assistance authorized under 49 U.S.C. 5316 will be distributed on a fair and equitable basis;
- D. In compliance with 49 U.S.C. 5316(g)(2), the Applicant certifies that, before it transfers funds to a project funded under 49 U.S.C. 5336, that project will have been or will have been coordinated with private nonprofit providers of services;
- E. In compliance with 49 U.S.C. 5316(g)(3), the Applicant certifies that: (1) the projects it has selected or will select for assistance under that program were derived from a locally developed, coordinated public transit-human services transportation plan; and (2) the plan was developed through a process that included representatives of public, private, and nonprofit transportation and human services providers and participation by the public; and
- F. In compliance with 49 U.S.C. 5316(c)(3), before the Applicant uses funding apportioned under 49 U.S.C. 5316(c)(1)(B) or (C) for projects serving an area other than that specified in 49 U.S.C. 5316(2)(B) or (C), the Applicant certifies that the chief executive officer of the State, or his or her designee will have certified to the Federal Transit Administrator, apart from these certifications herein, that all of the objectives of 49 U.S.C. 5316 are being met in the area from which such funding would be derived.

## 17. NEW FREEDOM PROGRAM

*Each Applicant for New Freedom Program assistance authorized under 49 U.S.C. 5317 must provide the following certifications on behalf of itself and any subrecipient that may be implementing its project. NCDOT may not award Federal assistance for the New Freedom Program until the Applicant provides these certifications by selecting Category "17."*

- A. As required by 49 U.S.C. 5317(e)(1), which makes the requirements of 49 U.S.C. 5310 applicable to New Freedom grants to the extent the Federal Transit Administrator or his or her designee determines appropriate, by 49 U.S.C. 5310(d)(1), which makes the requirements of 49 U.S.C. 5307 applicable to Elderly Individuals and Individuals with Disabilities Formula grants to the extent the Federal Transit Administrator or his or her

designee determines appropriate, and by 49 U.S.C. 5307(d)(1), the Applicant for New Freedom Program assistance authorized under 49 U.S.C. 5317 certifies and assures on behalf of itself and its subrecipients, if any, as follows:

- (1) In compliance with 49 U.S.C. 5307(d)(1)(A), the Applicant has or will have the legal, financial, and technical capacity to carry out its proposed program of projects, including safety and security aspects of that program;
  - (2) In compliance with 49 U.S.C. 5307(d)(1)(B), the Applicant has or will have satisfactory continuing control over the use of project equipment and facilities;
  - (3) In compliance with 49 U.S.C. 5307(d)(1)(C), the Applicant will adequately maintain the project equipment and facilities;
  - (4) In compliance with 49 U.S.C. 5307(d)(1)(E), the Applicant, in carrying out a procurement financed with Federal assistance authorized under 49 U.S.C. 5317: (1) will use competitive procurement (as defined or approved by the Secretary), (2) will not use exclusionary or discriminatory specifications in its procurements, (3) will comply with applicable Buy America laws, and (4) will comply with the general provisions for FTA assistance of 49 U.S.C. 5323 and the third party procurement requirements of 49 U.S.C. 5325;
  - (5) In compliance with 49 U.S.C. 5307(d)(1)(G), the Applicant has or will have available and will provide the amount of funds required by 49 U.S.C. 5317(g), and if applicable by section 3012b(3) and (4), for the local share, and that those funds will be provided from approved non-Federal sources except as permitted by Federal law; and
  - (6) In compliance with 49 U.S.C. 5307(d)(1)(H), the Applicant will comply with: 49 U.S.C. 5301(a) (requirements for public transportation systems that maximize the safe, secure, and efficient mobility of individuals, minimize environmental impacts, and minimize transportation-related fuel consumption and reliance on foreign oil); 49 U.S.C. 5301(d) (special efforts to design and provide public transportation for elderly individuals and individuals with disabilities); and 49 U.S.C. 5303 through 5306 (planning and private enterprise requirements);
- B. In compliance with 49 U.S.C. 5317(d), the Applicant certifies that (1) with respect to financial assistance authorized under 49 U.S.C. 5317(c)(1)(A), it will conduct in cooperation with the appropriate MPO an areawide solicitation for applications, and make awards on a competitive basis and (2) with respect to financial assistance authorized under 49 U.S.C. 5317(c)(1)(B) or 49 U.S.C. 5317(c)(1)(C), it will conduct a statewide solicitation for applications, and make awards on a competitive basis;
- C. In compliance with 49 U.S.C. 5317(f)(2), the Applicant certifies that, before it transfers funds to a project funded under 49 U.S.C. 5336, that project will have been or will have been coordinated with private nonprofit providers of services;
- D. In compliance with 49 U.S.C. 5317(e)(2), the Applicant certifies that any allocations to subrecipients of financial assistance authorized under 49 U.S.C. 5317 will be distributed on a fair and equitable basis; and
- E. In compliance with 49 U.S.C. 5317(f)(3), the Applicant certifies that: (1) projects it has selected or will select for assistance under that program were derived from a locally developed, coordinated public transit-human services transportation plan; and (2) the plan was developed through a process that included representatives of public, private, and nonprofit transportation and human services providers and participation by the public

#### **18. NORTH CAROLINA DEPARTMENT OF TRANSPORTATION PUBLIC TRANSPORTATION DIVISION VEHICLE USE**

*The Applicant agrees that all vehicles purchased with State and/or Federal funds, including existing vehicles and any vehicles purchased in the future, shall only be used for the provision of public transportation services (Revenue). Staff members shall not use any vehicles purchased with State and/or Federal funds for other purposes including administrative.*

## 19. TRIBAL TRANSIT PROGRAM

*The Applicant for Tribal Transit Program Assistance must provide all certifications and assurance set forth below. Except to the extent that FTA determines otherwise in writing, FTA may not award any Federal assistance under the Tribal Transit Program until the Applicant provides these certifications and assurances by selecting Category "19."*

In accordance with 49 U.S. C. 5311 (c) (1) that authorizes the Secretary of Transportation to establish terms and conditions for direct grants to Indian tribal governments, the Applicant certifies and ensures as follows:

- A. The Applicant ensures that:
  - (1) It has or will have the necessary legal, financial, and managerial capability to apply for, receive, and disburse Federal assistance authorized for 49 U.S.C. 5311; and to carry out each project, including the safety and security aspects of that project;
  - (2) It has or will have satisfactory continuing over the use of project equipment and facilities;
  - (3) The project equipment and facilities will be adequately maintained; and
  - (4) Its project will achieve maximum feasible coordination with transportation service assisted by other Federal sources.
- B. In accordance with 49 CFR 18.36(g)(3)(ii), the Applicant certifies that its procurement system will comply with the requirements of 49 CFR 18.36, or will inform FTA promptly that its procurement system does not comply with 49 CFR 18.36.
- C. To the extent applicable to the Applicant or its Project, the Applicant certifies that it will comply with the certifications, assurances, and agreements in Category 08 (Bus Testing), Category 09 (Charter Bus Agreement), Category 10 (School Transportation Agreement), Category 11 (Demand Responsive Service), Category 12 (Alcohol Misuse and Prohibited Drug Use), and Category 13 (National Intelligent Transportation Systems Architecture and Standards) of this document.
- D. If its application exceeds \$100,000, the Applicant agrees to comply with the certification in Category 02 (Lobbying) of this document.

##

*Selection and Signature Page(s) follow.*

**FEDERAL (FTA) AND STATE (NCDOT) CERTIFICATIONS AND ASSURANCES FOR  
 COMMUNITY TRANSPORTATION PROGRAMS  
 FISCAL YEAR 2008-2009**

Legal Name of Applicant: UNION COUNTY

The Applicant agrees to comply with applicable provisions of Categories 01 – 18.  Accept

**OR**

The Applicant agrees to comply with the applicable provisions of the following Categories it has selected:

Category	Description	Accept
01.	For Each Applicant.	<input type="checkbox"/>
02.	Lobbying.	<input type="checkbox"/>
03.	Procurement Compliance.	<input type="checkbox"/>
04.	Private Providers of Public Transportation.	<input type="checkbox"/>
05.	Public Hearing.	<input type="checkbox"/>
06.	Acquisition of Rolling Stock.	<input type="checkbox"/>
07.	Acquisition of Capital Assets by Lease.	<input type="checkbox"/>
08.	Bus Testing.	<input type="checkbox"/>
09.	Charter Service Agreement.	<input type="checkbox"/>
10.	School Transportation Agreement.	<input type="checkbox"/>
11.	Demand Responsive Service.	<input type="checkbox"/>
12.	Alcohol Misuse and Prohibited Drug Use.	<input type="checkbox"/>
13.	Intelligent Transportation Systems.	<input type="checkbox"/>
14.	Elderly Individuals and Individuals with Disabilities Formula Program and Pilot Program.	<input type="checkbox"/>
15.	Nonurbanized Area Formula Program.	<input type="checkbox"/>
16.	Job Access and Reverse Commute Program.	<input type="checkbox"/>
17.	New Freedom Program.	<input type="checkbox"/>
18.	Prohibited Use of Federal/State Funded Vehicles.	<input type="checkbox"/>
19.	Tribal Transit Program * Eastern Bank of Cherokee Indians only*	<input type="checkbox"/>

**FEDERAL/STATE CERTIFICATIONS AND ASSURANCES SIGNATURE PAGE**  
*(Required of all Applicants)*

AFFIRMATION OF APPLICANT

Legal Name of Applicant:

**Union County**

---

Name and Relationship of Authorized Representative:

---

BY SIGNING BELOW, on behalf of the Applicant, I declare that the Applicant has duly authorized me to make these certifications and assurances and bind the Applicant's compliance. Thus, the Applicant agrees to comply with all Federal statutes, regulations, executive orders, and directives applicable to each application it makes to the Federal Transit Administration (FTA) and for State assistance in State Fiscal Year 2009.

The State of North Carolina and FTA intend that the certifications and assurances the Applicant selects on the other side of this document, as representative of the certifications and assurances in this document, should apply, as provided, to each project for which the Applicant seeks now, or may later, seek State or FTA assistance during State Fiscal Year 2009.

The Applicant affirms the truthfulness and accuracy of the certifications and assurances it has made in the statements submitted herein with this document and any other submission made to the State and FTA, and acknowledges that the Program Fraud Civil Remedies Act of 1986, 31 U.S.C. 3801 *et seq.*, and implementing U.S. DOT regulations, "Program Fraud Civil Remedies," 49 CFR part 31 apply to any certification, assurance or submission made to the State and FTA. The criminal fraud provisions of 18 U.S.C. 1001 apply to any certification, assurance, or submission made in connection with a Federal public transportation program authorized in 49 U.S.C. chapter 53 or any other statute

In signing this document, I declare under penalties of perjury that the foregoing certifications and assurances, and any other statements made by me on behalf of the Applicant are true and correct.

---

Name/Title of Authorized Official

---

Signature of Authorized Official

---

Date Signed



AFFIRMATION OF APPLICANT'S ATTORNEY

For (Legal Name of Applicant):

**UNION COUNTY**

---

As the undersigned Attorney for the above named Applicant, I hereby affirm to the Applicant that it has authority under State and local law to make and comply with the certifications and assurances as indicated on the foregoing pages. I further affirm that, in my opinion, the certifications and assurances have been legally made and constitute legal and binding obligations on the Applicant.

I further affirm to the Applicant that, to the best of my knowledge, there is no legislation or litigation pending or imminent that might adversely affect the validity of these certifications and assurances, or of the performance of the project.

---

Signature of Attorney for Applicant

**Jeffrey L. Crook**

---

Name of Attorney for Applicant

---

Date Signed

Each Applicant for State or FTA financial assistance [except 49 U.S.C. 5312(b) assistance] and each State or FTA Grantee with an active capital or formula project must provide an Affirmation of Applicant's Attorney pertaining to the Applicant's legal capacity.

# Delegation of Authority

Date: \_\_\_\_\_

I RICHARD BLACK  
(Authorized Official's Typed/Printed Name)

INTERIM COUNTY MANAGER  
(Authorized Official's Title and Agency)

as the designated party for UNION COUNTY  
(Grant recipient/Applicant Agency)

with authority to submit funding applications and enter into contracts with the North Carolina Department Transportation and execute all agreements and contracts with the NCDOT Public Transportation Division, hereby delegate authority to the individual(s) filling the positions as indicated below:

**Primary Designee:** ANNETTE SULLIVAN, DIRECTOR  
(Primary Designee's Position Title)

UNION COUNTY (TRANSPORTATION)

(Primary Designee's Agency)

Reimbursement Requests:  Yes  No

Budget Revisions:  Yes  No

Budget Amendments:  Yes  No

Period of Performance Extensions:  Yes  No

**Alternate Designee:** KAI NELSON, DIRECTOR  
(Alternate Designee's Position Title)

UNION COUNTY (FINANCE)

(Alternate Designee's Agency)

Reimbursement Requests:  Yes  No

Budget Revisions:  Yes  No

Budget Amendments:  Yes  No

Period of Performance Extensions:  Yes  No

Authorized Official's Signature: \_\_\_\_\_

Authorized Official's Typed/Printed Name: RICHARD BLACK

Please submit to: NCDOT/PTD  
Attn: Faye McCullen  
1550 Mail Service Center  
Raleigh NC, 27699-1550

Alamance County Transportation Authority	Chairperson	Alamance County Transportation Authority
Albemarle Regional Health Services	District Health Director	Albemarle Regional Health Services Authority
Alexander County	County Manager	Alexander County
Alleghany County	County Manager	Alleghany County
Anson County	Chairperson	Anson County Board of Commissioners
AppalCART	Chairperson	AppalCART Authority Board
Ashe County Transportation Authority, Inc.	Executive Director	Ashe County Transportation Authority, Inc.
Avery County Transportation Authority	Chairperson	Avery County Board of Commissioners
Beaufort County Developmental Center, Inc.	Executive Director	Beaufort County Developmental Center, Inc.
Bladen County	Chairperson	Bladen County Board of Commissioners
Brunswick Transit System, Inc.	Executive Director	Brunswick Transit System, Inc.
Buncombe County	Chairperson	Buncombe County Board of Commissioners
Burke County Transit Administration, Inc.	Chairperson	Burke County Transit Administration, Inc.
Cabarrus County	County Manager	Cabarrus County
Caldwell County Area Transit System, Inc.	CCATS Board Chairman	Caldwell County Area Transit System, Inc.
Cape Fear Public Transportation Authority, Inc.	Chairman	Cape Fear Public Transportation Authority, Inc.
Carteret County	Acting County Manager	Carteret County
Caswell County	Chairperson	Caswell County Board of Commissioners
Catawba County	County Manager	Catawba County
Chatham Transit Network	Executive Director	Chatham Transit Network
Cherokee County	County Manager	Cherokee County
Choanoke Public Transportation Authority	Chairperson	Choanoke Public Transportation Authority
City of Rocky Mount	Mayor	Tar River Transit
City of Salisbury	Mayor	City of Salisbury
City of Wilson	City Manager	City of Wilson
Clay County	Chairperson	Clay County Board of Commissioners
Columbus County	Chairperson	Columbus County Board of Commissioners
Craven County	Chairperson	Craven County Board of Commissioners
Cumberland County	County Manager	Cumberland County
Dare County	County Manager	Dare County
Davidson County	County Manager	Davidson County
Duplin County	Chairman	Duplin County Board of Commissioners
Durham County	Chairperson	Durham County Board of Commissioners
Eastern Band of Cherokee Indians	Principal Chief	Eastern Band of Cherokee Indians
Gaston County	Chairperson	Gaston County Board of Commissioners
Gates County	County Manager	Gates County
Goldsboro-Wayne Transportation Authority	Chairperson	Goldsboro-Wayne Transportation Authority
Graham County	Director	Graham County Transportation
Greene County	County Manager	Greene County
Guilford County	County Manager	Guilford County
Harnett County	Chairman	Harnett County Board of Commissioners
Hoke County	Director DSS	Hoke County
Hyde County Non-Profit Private Transportation Corp., Inc.	Transportation Coordinator	Hyde County Non-Profit Private Transportation Corp., Inc.
Iredell County	Transportation Director	Iredell County Transit
Jackson County	Director	Jackson County Transit
Johnston County Council on Aging, Inc.	Chairperson	Johnston County Council on Aging, Inc.
Kerr Area Transportation Authority	Executive Director	Kerr Area Transportation Authority
Lee County	Chairperson	Lee County Board of Commissioners
Sponsor	Authorized Official's Title	Authorized Official's Agency
Lenoir County	Chairperson	Lenoir County Board of Commissioners
Lincoln County	County Manager	Lincoln County

Macon County	County Manager	Macon County
Madison County Transportation Authority	Chairperson	Madison County Board of Commissioners
Martin County	County Manager	Martin County
McDowell County Transportation Planning Board, Inc.	President	McDowell County Transportation Planning Board, Inc.
Mecklenburg County	County Manager	Mecklenburg County
Mitchell County Transportation Authority	Chairperson	Mitchell County Board of Commissioners
Moore County	Chairperson	Moore County Board of Commissioners
Mountain Projects, Inc.	Executive Director	Mountain Projects, Inc.
New Hanover County	Chairperson	New Hanover County Board of Commissioners
Onslow United Transit System, Inc.	President	Onslow United Transit System, Inc. Board
Orange County	Chairperson	Orange County Board of Commissioners
Pender Adult Services, Inc.	Executive Director	Pender Adult Services, Inc.
Person County	County Manager	Person County
Pitt Area Transit System, Inc.	Chairperson	Pitt Area Transit System, Inc.
Polk County Transportation Authority	Chairperson	Polk County Board of Commissioners
Randolph County Senior Adults Association, Inc.	Executive Director	Randolph County Senior Adults Association, Inc.
Richmond Interagency Transportation, Inc.	Chairperson	Richmond Interagency Transportation, Inc.
Robeson County	Chairperson	Robeson County Board of Commissioners
Rockingham County Council on Aging, Inc.	Executive Director	Rockingham County Council on Aging, Inc.
Rowan County	County Manager	Rowan County
Rutherford County	County Manager	Rutherford County
Sampson County	County Manager	Sampson County
Scotland County	County Manager	Scotland County
Stanly County	County Manager	Stanly County
Swain County Focal Point on Aging, Inc.	Transportation Director	Swain County Focal Point on Aging, Inc.
Transportation Administration of Cleveland County, Inc.	President	Transportation Administration of Cleveland County, Inc.
Transylvania County	Chairperson	Transylvania County Board of Commissioners
Tyrrell County	County Administrator	Tyrrell County
Union County	County Manager	Union County
Wake County	Chairperson	Wake County Board of Commissioners
Washington County	Chairperson	Washington County Board of Commissioners
Western Carolina Community Action, Inc.	Executive Director	Western Carolina Community Action, Inc.
Wilkes Transportation Authority, Inc.	Chairperson	Wilkes Transportation Authority, Inc.
Wilson County	County Manager	Wilson County
Yadkin Valley Economic Development District, Inc.	Executive Director	Yadkin Valley Economic Development District, Inc.
Yancey County Transportation Authority	County Manager	Yancey County

**UNION COUNTY  
BOARD OF COMMISSIONERS**

**ACTION AGENDA ITEM ABSTRACT**

Meeting Date: 12/17/07

Action Agenda Item No. 8/13  
(Central Admin. use only)

---

**SUBJECT:** Memorandum of Understanding for School Facilities Planning and Interlocal Cooperation (MOU)

---

**DEPARTMENT:** Planning

**PUBLIC HEARING:** No

---

**ATTACHMENT(S):**  
MOU - Fairview

---

**INFORMATION CONTACT:**  
Richard Black

---

**TELEPHONE NUMBERS:**  
(704) 292-2625

---

---

**DEPARTMENT'S RECOMMENDED ACTION:** To consider adoption of MOU between the County, the Board of Education, and the Town of Fairview.

**BACKGROUND:** On August 30, 2006, the County conducted a workshop with Town officials and Board of Education officials and staff on the Adequate Public Facilities Ordinance (APFO) and the Memorandum of Understanding. Town officials were provided with a draft copy of the proposed MOU for their use and consideration. On October 2, 2006, the Board of County Commissioners adopted the APFO which applies only to the areas under County zoning and subdivision jurisdiction (un-incorporated Union County, plus Hemby Bridge and Lake Park. In order for the APFO to apply to the incorporated areas of the County, the County must enter into an intergovernmental agreement or memorandum of understanding with the municipality that has zoning and subdivision jurisdiction over that territory. The County has approved MOUs with the Towns of Marvin (01/08/07), Mineral Springs (01/08/07), Wesley Chapel (01/08/07), Indian Trail (07/02/07), and Weddington (07/02/07).

**FINANCIAL IMPACT:**

---

**Legal Dept. Comments if applicable:** \_\_\_\_\_

---

---

**Finance Dept. Comments if applicable:** \_\_\_\_\_

---

---

---

**Manager Recommendation:** \_\_\_\_\_

---

---

**Union County, North Carolina**

**Memorandum of Understanding  
For  
School Facilities Planning and Interlocal  
Cooperation**

**MEMORANDUM OF UNDERSTANDING**

## SCHOOL PLANNING AND INTERLOCAL COOPERATION

### Contents

Section 1.	Definitions.....	3
Section 2.	Development Standards.....	4
Section 3.	Capital Improvement Plan (CIP).....	4
Section 4.	Coordination on CIP and Assumptions.....	4
Section 5.	Administration.....	5
Section 6.	Mitigation.....	5
Section 7.	Effect of MOU .....	5

This Memorandum of Understanding (the "MOU") is entered into this 19<sup>th</sup> day of November 2006, by and between the Union County Board of Commissioners (the "County"), the Union County Board of Education (the "Board"), and the Town of Fairview (Town).

**WHEREAS**, Union County has for the past decade been experiencing rapid growth in population, in part, due to its proximity to the major employment center of Charlotte; and

**WHEREAS**, this growth, and that which is anticipated, creates a demand for additional school facilities to accommodate the students who reside within new developments; and

**WHEREAS**, the responsibility for planning for and constructing new school facilities lies primarily with the Board, with funding provided by the County; and

**WHEREAS**, the County, the Board and the Town recognize the need to work together to ensure that new development within Union County occurs at a pace that allows the parties to provide adequate school facilities to serve students generated by such new development; and

**WHEREAS**, the County and the Board have adopted a 6-year Capital Improvement Plan ("CIP") that attempts to accommodate new growth within their fiscal capacity; and

**WHEREAS**, the CIP includes the renovation and expansion of existing schools and the construction of twelve (12) new schools; and

**WHEREAS**, although existing and planned school facilities will have a positive impact on school capacity, these planned facilities will not be adequate to serve projected growth; and



**WHEREAS**, the parties have worked cooperatively and developed a system wherein school facility needs can be monitored and planned to meet the needs of the citizens of the County; and

**WHEREAS**, the parties will maintain a CIP that is financially feasible and consistent with reasonable growth rates and patterns countywide; and

**WHEREAS**, the Board is the “responsible agency” for constructing necessary educational facilities as contemplated by the County’s Adequate Public Facilities Ordinance; and

**WHEREAS**, the Town is responsible for approving local development under their planning and zoning authority; and

**WHEREAS**, this MOU will ensure that the adequate public facilities standards applied within the Town are uniform and consistent with the standards enforced in the unincorporated areas of the County and other incorporated areas of the County;

**NOW, THEREFORE**, the parties to this MOU hereby agree as follows:

**Section 1. Definitions**

- A. Unless another meaning is specified by this section, the terms used in this MOU shall have the meaning as set forth in the County APFO (defined in subsection B, below), which document is hereby incorporated by this reference.
- B. For purposes of this MOU, certain terms and words are defined as follows:

APFO Administrator: the person, agency or official who is charged with the duty and responsibility to administer the APFO on behalf of the County, the Town, and the Board pursuant to § 5.A of this MOU.

Board: the Union County Board of Education.

Board of Commissioners: the Union County Board of Commissioners.

County: Union County, North Carolina.

County APFO: the Union County Adequate Public Facilities Ordinance, Article XXIII of the Union County Land Use Ordinance.

Permit: any subdivision plat that includes more than five residential lots, conditional use permit, special use permit, major development permit, rezoning, site plan, conditional use zoning district, or equivalent action that authorizes a residential use as established in the Town APFO.

Town: the Town of Fairview (Town), North Carolina.

Town APFO: an ordinance adopted by the governing body of the Town that implements this MOU, supplements the MOU with any procedures and standards required by the Town for processing Permits, and that may incorporate the County APFO by reference.

## **Section 2. Development Standards**

- A. The parties hereby agree that the level of service (LOS) standard, including the criteria for mitigation, impact areas, reservation of capacity, determining the impacts of development, and how to measure available capacity are as established in the County APFO.
- B. The parties agree that, for the purposes of this MOU, the Board, in its sound discretion, may establish assumptions and parameters with respect to such matters as school enrollment, attendance zones (i.e. APF subareas), rated capacity, existing and projected demand, and student generation rates. Nonetheless, the parties will coordinate on these matters to ensure consistency between the assumptions and parameters established by the Board, the land use planning policies and standards established by the Town and the County, and Town APFO, and the County APFO.

## **Section 3. Capital Improvement Plan (CIP)**

- A. The parties agree to work cooperatively to maintain a financially feasible Capital Improvement Plan (CIP) for the construction of schools countywide to meet projected demand based on the adopted level of service herein.
- B. The Board will use its best efforts to construct new schools and permanent expansions to existing schools in accordance with the CIP and adopted level of service standards, taking into account the overall demand for new schools as reflected in applications for residential development in incorporated and unincorporated Union County.
- C. The County will use its best efforts to provide the funding to carry out the CIP.

## **Section 4. Coordination on CIP and Assumptions**

On at least an annual basis, the parties' designees will coordinate in the development of the school CIP and the assumptions set forth above such that the objectives of this MOU and the Town APFO and County APFO related to school capacity are achieved and that sufficient school capacity is provided to accommodate new development countywide.

## **Section 5. Administration**

- A.** The County Planning Director or his designee is designated to serve as the APFO Administrator.
- B.** The APFO Administrator will determine whether there is Available Capacity to accommodate development that is authorized by a Permit that is subject to the Town APFO, based on the standards established by the Town APFO, the County APFO, and this MOU.
- C.** The Board will determine the Rated Capacity and the Core Capacity for each school and school category consistent with the methodologies prescribed by state law and the County APFO.
- D.** Schools, for each school category, will be deemed adequate if there is Available Capacity to accommodate the demand generated by the Proposed Development in accordance with the calculation methodology established in § 371 of the APFO.
- E.** The Board, the County and the Town will provide the APFO Administrator all information reasonably requested to assist the APFO Administrator in determining whether there is Available Capacity to support a Proposed Development.
- F.** The Town agrees to deny or to attach conditions to any application for a Permit where required by §§ 365 - 372 of the County APFO. The Town APFO may replace these procedures, or establish additional or supplemental procedures as needed to coordinate the procedures established in this MOU with the Town's procedures and standards for processing a Permit.

## **Section 6. Mitigation**

The Board will consider whether to approve any Mitigation that is proposed pursuant to § 367 of the APFO, where an applicant proposes to provide Public Facilities sufficient to mitigate the impact of the Proposed Development on schools. The proposed Mitigation must be established as a condition to the Permit. The County Board of Commissioners may approve a schedule of Voluntary Mitigation Payments that may be proffered by an applicant in lieu of deferring development until facilities are available or adopting a phasing schedule for the development.

## **Section 7. Effect of MOU**

The County and Board acknowledge that this MOU is not intended to and does not create legally binding obligations on either party, but, rather, constitutes a good faith statement of the intent of the parties to cooperate in a manner designed to meet the objectives of the

APFO such that the County and Board are able to maintain an acceptable level of service for each school level.

**Section 8. Indemnification**

To the extent permitted by applicable law and to the extent that the Town APFO is no more restrictive than the County APFO, the County agrees to indemnify, save harmless and defend the Town, at the expense of the County, from any and all suits, judgments, costs, damages, claims, demands, actions, causes of action, proceedings, expenses or liabilities of any nature (collectively "claims"), which are threatened or brought against, or are incurred by, the Town to the extent such claims allege that the County APFO is: (i) a regulatory taking; (ii) an illegal exaction; (iii) a deprivation of due process or equal protection; or (iv) an illegal ordinance due to insufficient statutory authority; provided, however, that the County is notified of any such claim promptly in writing. The County shall have the sole control of the defense of any such suit, proceeding or action, and the County, in its sole discretion, shall have the sole right to settle any such suit, proceeding or action.

This the 19 day of November, 2007.

UNION COUNTY BOARD OF  
COMMISSIONERS

By: \_\_\_\_\_  
Chairman

Attest: \_\_\_\_\_  
County Clerk

UNION COUNTY BOARD OF  
EDUCATION

By: \_\_\_\_\_  
Chair

Attest: \_\_\_\_\_  
Clerk to the Board

TOWN OF:

By: *Rickard Williams*  
Chair

Attest: *Jon Carter*  
Town Clerk



INFORMATION #1



## UNION COUNTY DEPARTMENT OF INSPECTION

500 N. Main St., Room 28  
Monroe, NC 28112

PHONE (704) 283-3604

FAX (704) 292-2513

December 4, 2007

TO: Union County Commissioners

FROM: Mr. Donald Moore 

REFERENCE: Department of Inspection – November 2007

<u>Month</u>	<u>Building Permits Issued</u>	<u>Associated Construction Cost</u>
November 2007	207	\$111,291,588
October 2007	225	\$42,198,070
November 2006	307	\$50,974,123

Construction Cost - November 2007 – 164 % increase compared with October 2007

Construction Cost - November 2007 – 118 % increase compared with November 2006

CC: Richard Black  
Wesley Baker

DLM/src

# Building Permit Statistics

Statistics on Union County Building Permits Issued from Nov 1, 2007 to Nov 30, 2007

Permit Type	Count of Permits	Number of Units	Square Footage	Construction Value
<b>Commercial</b>				
Commercial - New	12	0	393,090	\$84,167,243.00
Commercial - Renovation	3	0	5,100	\$173,700.00
Commercial - Upfit	15	0	26,798	\$1,140,750.64
Modular - New	4	0	3,456	\$22,000.00
<b>Totals for Commercial</b>	<b>34</b>	<b>0</b>	<b>428,444</b>	<b>\$85,503,693.64</b>
<b>Residential</b>				
Accessory - New	43	0	29,071	\$918,156.00
Modular - New	5	0	11,259	\$670,443.00
Single Family - Addition	20	0	19,238	\$1,259,000.00
Single Family - Move-In Residence	1	0	2,445	\$28,500.00
Single Family - New	93	0	365,811	\$22,577,107.00
Single Family - Renovation	11	0	10,866	\$334,689.00
<b>Totals for Residential</b>	<b>173</b>	<b>0</b>	<b>438,690</b>	<b>\$25,787,895.00</b>
<b>Grand Totals</b>	<b>207</b>	<b>0</b>	<b>867,134</b>	<b>\$111,291,588.64</b>

# Building Permits of a Minimum Value

Building Permits Issued from Nov 1, 2007 to Nov 30, 2007 with a Construction Value greater than \$500,000.00

Permit No.	Type Of Structure	Site Address / Subdivision - Lot	Applicant	Construction Value
1. 07-05537	Commercial	1400 Cuthbertson Rd - School	Shelco, Inc. 5016 Parkway Plaza Blvd Ste 100, Charlotte, NC 28217	\$42,000,000.00
2. 07-05538	Commercial	1400 Cuthbertson Rd - School	Shelco, Inc. 5016 Parkway Plaza Blvd Ste 100, Charlotte, NC 28217	\$24,715,000.00
3. 07-05561	Commercial	1400 Cuthbertson Rd - School	Shelco, Inc. 5016 Parkway Plaza Blvd Ste 100, Charlotte, NC 28217	\$11,828,789.00
4. 07-02337	Commercial	3926 Providence Rd, Waxhaw	Farley & Associates PO Box 2049, Ft Mill, NC 29716	\$1,532,000.00
5. 07-06054	Commercial	6751 Old Monroe Rd Sun Valley Commons - 7	Schreiner Development 403 Gilead Road Ste H, Huntersville, NC 28078	\$1,250,000.00
6. 07-05567	Commercial	1400 Cuthbertson Rd - School	Shelco, Inc. 5016 Parkway Plaza Blvd Ste 100, Charlotte, NC 28217	\$1,239,305.00
7. 07-06418	Single Family	453 Landsbury Dr Walden At Providence - 51	Holevas & Holton Construction 1605 Seattle Slew Court, Waxhaw, NC 28173	\$1,064,000.00
8. 07-06417	Single Family	8400 Glendevon Ct Longview - 28	Arcadia Homes PO Box 471941, Charlotte, NC 28247	\$990,000.00
9. 07-06646	Single Family	8104 Skye Knoll Dr Skyecroft - 142	Holevas & Holton Construction 1605 Seattle Slew Court, Waxhaw, NC 28173	\$867,000.00
10. 07-06530	Single Family	1801 Smarty Jones Dr Providence Downs South - 239	Brewer Custom Homes, Inc. 9011 Skipaway Drive, Waxhaw, NC 28173	\$722,000.00
11. 07-05562	Commercial	1400 Cuthbertson Rd - School	Shelco, Inc. 5016 Parkway Plaza Blvd Ste 100, Charlotte, NC 28217	\$669,198.00
12. 07-06445	Single Family	2026 Climbing Rose Ln Rose Hill - 43	Heritage Ventures 2008 Climbing Rose Lane, Matthews, NC 28104	\$648,000.00
13. 07-06443	Single Family	817 Beauhaven Ln Chatelaine - 52	Keith Hallman P O Box 3112, Matthews, NC 28106	\$533,000.00
<b>Total of All Projects:</b>				<b>\$88,058,292.00</b>



**UNION COUNTY PERSONNEL REPORT  
REPORT OF RETIREES AND SEPARATION FROM SERVICE**

November, 2007

<b>Name</b>	<b>Date of Hire</b>	<b>Date of Separation</b>	<b>Position</b>
<b>RETIREES</b>			
<b>SOCIAL SERVICES</b>			
JANET S GRIFFIN	9/25/2000	11/1/2007	COMMUNITY SS TECHNICIAN
<b>SEPARATION FROM SERVICE</b>			
<b>ASSESSOR</b>			
SOU MOUA	1/13/2003	11/20/2007	GIS SPECIALIST
<b>COMMUNICATIONS</b>			
PAMELA L RATLIFF	1/30/2006	11/22/2007	TELECOMMUNICATOR II - 12 HOUR
RYAN C MOORE	11/13/2007	11/18/2007	PT TELECOMMUNICATOR I
<b>HEALTH DEPARTMENT</b>			
CECILIA W MCINTYRE	12/27/2006	11/27/2007	PHN II-HEALTH
<b>PARKS AND RECREATION</b>			
HEATHER D FRANCIS	3/24/2007	11/9/2007	OFFICE ATTENDANT
JEREMY HINES	4/5/2007	11/9/2007	PARK ATTENDANT I
AMBER L STARNES	4/6/2007	11/9/2007	PART ATTENDANT II
JOSHUA E SINK	4/20/2007	11/9/2007	PARK ATTENDANT I
CRYSTAL A WALLACE	4/20/2007	11/9/2007	PARK ATTENDANT I
<b>PUBLIC LIBRARY</b>			
DEBORAH A ORTIZ	2/22/2006	11/20/2007	PT LA II - CIRCULATION
<b>SOCIAL SERVICES</b>			
ANDREA B COLEMAN	6/10/2002	11/21/2007	PROCESSING ASSISTANT III

**UNION COUNTY PERSONNEL REPORT  
REPORT OF NEW HIRES**

**November, 2007**

<u>Name</u>	<u>Hire Date</u>	<u>Position</u>
<b>BOARD OF ELECTIONS</b>		
KAREN J KULJU	11/7/2007	PT OFFICE SUPPORT II
<b>COMMUNICATIONS</b>		
JAN D COCHRAN	11/13/2007	TELECOMMUNICATOR I - 12 HOUR
MICHELLE L KITTO	11/13/2007	TELECOMMUNICATOR I - 12 HOUR
JILL C THERRIEN	11/13/2007	TELECOMMUNICATOR I - 12 HOUR
RYAN C MOORE	11/13/2007	PT TELECOMMUNICATOR I
<b>LEGAL DEPARTMENT</b>		
LISA E PEASE	11/13/2007	PT ATTORNEY I
<b>PENSION TRUST</b>		
VELMA HUGHES	11/5/2007	PT PROCESSING ASST III
<b>PUBLIC LIBRARY</b>		
KIM E BECNEL	11/26/2007	JUVENILE SERVICES COORDINATOR
<b>PUBLIC WORKS</b>		
AMBER N PURSER	11/26/2007	CUST SERV REP IV
<b>SHERIFF/JAIL/FACILITIES</b>		
DAVID W KALE	11/13/2007	PT DEPUTY SHERIFF I
<b>SOCIAL SERVICES</b>		
EMILY G NOWELL	11/5/2007	PT PROCESSING ASST III
MARTHA A HELMS	11/5/2007	PT PROCESSING ASST III
<b>TRANSPORTATION</b>		
OLIN E CUTHBERTSON	11/10/2007	PT FLEET SERVICE WORKER

INFORMATION #3

UNION COUNTY  
BOARD OF COMMISSIONERS

ACTION AGENDA ITEM ABSTRACT  
Meeting Date: 12/03/07

Action Agenda Item No. \_\_\_\_\_  
(Central Admin. use only)

**SUBJECT:** Annual Quality Assurance Program Monitoring Review of the Criminal Justice Partnership Program

**DEPARTMENT:** Homeland Security      **PUBLIC HEARING:** No

**ATTACHMENT(S):**  
Letter from Nancy H. Woodard,  
Division 3 - CJPP Coordinator for the  
North Carolina Department of  
Coorections

**INFORMATION CONTACT:**  
Patrick Beekman

---

**TELEPHONE NUMBERS:**  
292-2670

---

**DEPARTMENT'S RECOMMENDED ACTION:** None. For information purposes only.

**BACKGROUND:** At the request of the CJPP Advisory Board, I would like to share this very laudatory report of your Criminal Justice Partnership Program. BHC First Step at CMC-Union as well as your advisory board under the leadership of Ms. Libby Ruth should be commended for this outstanding annual review.

**FINANCIAL IMPACT:** None

---

**Legal Dept. Comments if applicable:** \_\_\_\_\_

\_\_\_\_\_

**Finance Dept. Comments if applicable:** \_\_\_\_\_

\_\_\_\_\_

**Manager Recommendation:** \_\_\_\_\_

\_\_\_\_\_



**NORTH CAROLINA  
DEPARTMENT OF CORRECTION**

**DIVISION OF COMMUNITY CORRECTIONS**

760 Park Centre Drive, Kernersville, North Carolina 27284  
PHONE: (336) 996-2915 FAX: (336) 996-4836



Theodis Beck, Secretary

Michael F. Easley, Governor

Robert Lee Guy, Director

TO: ✓ Mr. Richard Black Interim County Manager  
Mr. Pat Beekman County CJPP Oversight/Homeland Security  
Ms. Karen Pardue CJPP State Administrator  
Mr. Dorsey Ward Union County Criminal Justice Partnership Program  
Ms. Libby Ruth Chair of the Local CJPP Advisory Board &  
DCC – Judicial District Manager

FROM: Nancy H. Woodard Division 3 – CJPP Coordinator

RE: Annual Quality Assurance and Program Monitoring Review

DATE: June 14, 2007

Per our Criminal Justice Partnership Policy and Procedures, I reviewed the Union County program May 31, 2007. Ms. Broadway continues to do a great job as Director of the Criminal Justice Partnership Program there in Union County. She is very professional and dedicated to providing individualized case management and treatment for the clients in this grant funded program. She as well as the rest of her staff, there at BHC First Step at CMC-Union, continues to be very diligent to remain in compliance with CJPP requirements. This facility offers In-Patient non-hospital medical detoxification and some CJPP funds have been designated for this. It is commendable that this option is available for some of the Union County CJPP clients.

I reviewed the day to day operations of this CJPP as well as some of the client files and all appears to be in compliance with CJPP policy and directives. I was able to observe a CJPP out-patient treatment group and was very impressed with the counselor. It is very commendable that Ms. Broadway has arranged to have a light boxed dinner for these participants as the group begins at 6 p.m. and most of the clients come straight from their jobs.

There does appear to be routine and effective communication and collaboration among the DCC Probation Officers and the CJPP staff there in Union County.

Overall, this CJPP is very well run and has come to play an important role in the local Union County Criminal Justice arena.

Best Regards,

*Nancy H. Woodard*

Nancy H. Woodard

cc: Roselyn Powell DCC – Division 3 Administrator  
Betty Bauer DCC – Division 3 Assistant Administrator

**Monroe Union Lodge #19**



**Fraternal Order of Police**

PO Box 2653  
Monroe, NC 28111

**AGENDA ITEM**

# 9

MEETING DATE 12/17/07

November 26, 2007

Lynn West  
Clerk  
Union County Board of Commissioners  
Matthew, NC 28104

Dear Ms West;

The Monroe Union Fraternal Order of Police Lodge # 19 (FOP) wishes to place a Law Enforcement Memorial near the Union County Judicial Center.

The FOP Law Enforcement Memorial Committee would like to be added to the agenda for the December 17, 2007 Council Meeting to make a presentation about the Memorial. The Committee will be going to each of the municipalities' council meetings in November and December to make the presentation.

Plans are to dedicate the Memorial during the Union County Police Week Ceremony to be held in May 2008 during National Police Week.

Information will be provided to each council member and the clerk before the meeting.

Please contact Elizabeth Cooke with the FOP Memorial Committee, concerning the FOP #19 being on the December 17, 2007 Agenda.

Thank You for your assistance in this matter. Look forward to hearing from you soon.

Respectfully,

Richard T. Davis President Monroe Union FOP #19  
Margaret Derenge Secretary / Treasurer  
Ralph Pepper Committee Chairman

Elizabeth Cooke Committee Member  
704-609-3478  
Email [ucprojectblue@aol.com](mailto:ucprojectblue@aol.com)

**Monroe Union Lodge #19**



**Fraternal Order of Police**

PO Box 2653  
Monroe, NC 28111

The Monroe Union FOP Lodge #19 (The local Fraternal Order of Police lodge, represents all sworn law enforcement officers in Union County - with over 324,000 members in the United States) is building a law enforcement memorial to be displayed at the Judicial Center in Monroe NC.

The memorial will be a 2.5 foot tall candle (grey granite) that will have a blue fiber optic flame (5" tall) that will shine 24 hours a day 365 days a year representing our profession. The candle is solar powered. The candle is a symbol that many law enforcement supporters have displayed in their own homes with a blue light showing their continued appreciation for the law enforcement officers in the community as well as to remember those officers who have lost their lives in the line of duty. Elizabeth Cooke, of the Union County Project Blue Light, as well as a committee member of this memorial, provides these candles to all law enforcement officers in Union County. FOP Lodge # 19 Law Enforcement Memorial Committee thought that this design would be fitting as a lasting memorial to our fallen officers. Union County has been fortunate that only two officers have fallen in the line of duty in Union County. Even though their names are on the National Law Enforcement Memorial in Washington DC, the FOP Lodge # 19 wants a way to honor our local law enforcement officers as well as pay tribute to those who have paid the ultimate sacrifice for the Citizens of Union County. We pray that no other officers will be added to this memorial but have made the design to allow for expansion of the names and a display that honor's their memories (be it a picture of the officer or other chosen design).

The candle and flame will sit atop of a black granite base over 3.5 feet tall. There will be brick sidewalk surrounding the memorial. The FOP Lodge # 19 will sell the bricks to help off set the cost of the memorial. The projected cost of this memorial will be approximately \$30,000 dollars. The FOP # 19 has been given \$2,500 by the City of Monroe and is asking for similar donations from each municipality and the Union County Commissioners as well. The FOP Lodge # 19 Law Enforcement Memorial Committee hopes to have the memorial completed and have a dedication ceremony at the Union County Police Week Ceremony during National Police Week May 11 - 17 2008.

Please feel free to contact me regarding the memorial or any of the members of the committee.

Sincerely;

Richard T. Davis  
President 704-296- 4554  
Margaret Derenge Secretary / Treasurer 704- 219 -8772  
Elizabeth Cooke 704- 609-3478  
Ralph Peppers 704 -575-3172

A handwritten signature in black ink, appearing to be 'Richard T. Davis', is written over the typed name and contact information.

**UNION COUNTY  
BOARD OF COMMISSIONERS**

**ACTION AGENDA ITEM ABSTRACT**

Meeting Date: 12/17/07

Action Agenda Item No. 11

(Central Admin. use only)

**SUBJECT:** PARTF Grant Application for Jesse Helms Park Passive Area Phase I

---

**DEPARTMENT:** Parks and Recreation      **PUBLIC HEARING:** No

**ATTACHMENT(S):**  
Memorandum to Board  
Cost Projections  
Map of Jesse Helms Park

**INFORMATION CONTACT:**  
Wanda Smith, Director

**TELEPHONE NUMBERS:**  
704-843-3919 ext. 27  
704-363-3692 cell

---

**DEPARTMENT'S RECOMMENDED ACTION:** Approve submittal of the PARTF Grant Application in the amount of \$1,111,963 ( \$500,000 PARTF match with \$611,963 funded by Union County if awarded); Authorize the Interium County Manager to execute the application for submittal, and the agreement if Union County is awarded the 2008 PARTF Grant.

**BACKGROUND:** There has been no development in the Passive Area at Jesse Helms Park to date. If funded, this PARTF Grant will complete approximately 50% of the Passive Area at Jesse Helms Park, which will serve many residents in the eastern portion of Union County.

**FINANCIAL IMPACT:** If awarded, \$611,963 will be required as match from Union County. Since only a portion of the planning and contingency fees are permitted in the PARTF Grant, some additional funding will likely be required in the next budget (est. between \$20,000-\$50,000).

---

**Legal Dept. Comments if applicable:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

---

**Finance Dept. Comments if applicable:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

---

**Manager Recommendation:** \_\_\_\_\_



**UNION COUNTY PARKS & RECREATION DEPARTMENT  
CANE CREEK PARK**

---

5213 HARKEY ROAD, WAXHAW, NORTH CAROLINA 28173  
PHONE • 704-843-3919 FAX • 704-843-4046  
WANDA M. SMITH, DIRECTOR

**MEMORANDUM**

**TO: UNION COUNTY BOARD OF COMMISSIONERS**

**VIA: LYNN WEST, CLERK TO THE BOARD**

**FROM: WANDA SMITH, DIRECTOR  
PARKS AND RECREATION**

**DATE: DECEMBER 6, 2007**

**RE: PARTF 2008 GRANT APPLICATION**

The Parks and Recreation Advisory Committee along with the Parks and Recreation Department request your endorsement of the PARTF application, and approval of matching funding for the Parks and Recreation Trust Fund (PARTF) Grant, if, Union County is awarded the PARTF Grant for the 2008 cycle. This grant is for Phase I of the Passive Area at Jesse Helms Park and includes infrastructure for this undeveloped area of approximately 150 acres, along with walking/jogging/fitness/bike trails, playgrounds, picnic sites/picnic shelters, horseback trails, horseshoes, and volleyball. This development will complete approximately 50% of the Passive Area.

Parks and Recreation, with Board approval, will be submitting the application in the amount of \$1,111,963. The maximum match, provided with the award of the PARTF Grant is \$500,000, leaving a balance to be funded by Union County of \$611,963. There will also likely be some additional costs involved for planning and contingency that will be addressed in the next budget. The PARTF Grant only permits 10% planning cost and 5% contingency cost. Most Landscape Architectural Firms charge from 12% - 15%, and contingency fees vary depending on the Firm and the project.

Awards could be made as early as May 2008, or as late as July 2008. With that in mind, it could be August/September 2008 before a consultant has been approved and comes on line, as late as November or December before plans have been completed and possibly March 2009 before we break ground. We have included inflationary costs of 3.5% for the planning time involved (approximately one year from the time of award).

Enclosed is a spreadsheet listing the project elements and the costs projections. Original cost analysis was provided by Woolpert, Inc. A map of the Passive Area is also enclosed for your information. Applications are due to our Consultant with Recreation Resources in Raleigh by January 10, 2008 for an early review, and January 31, 2008 is the deadline for final submittal.

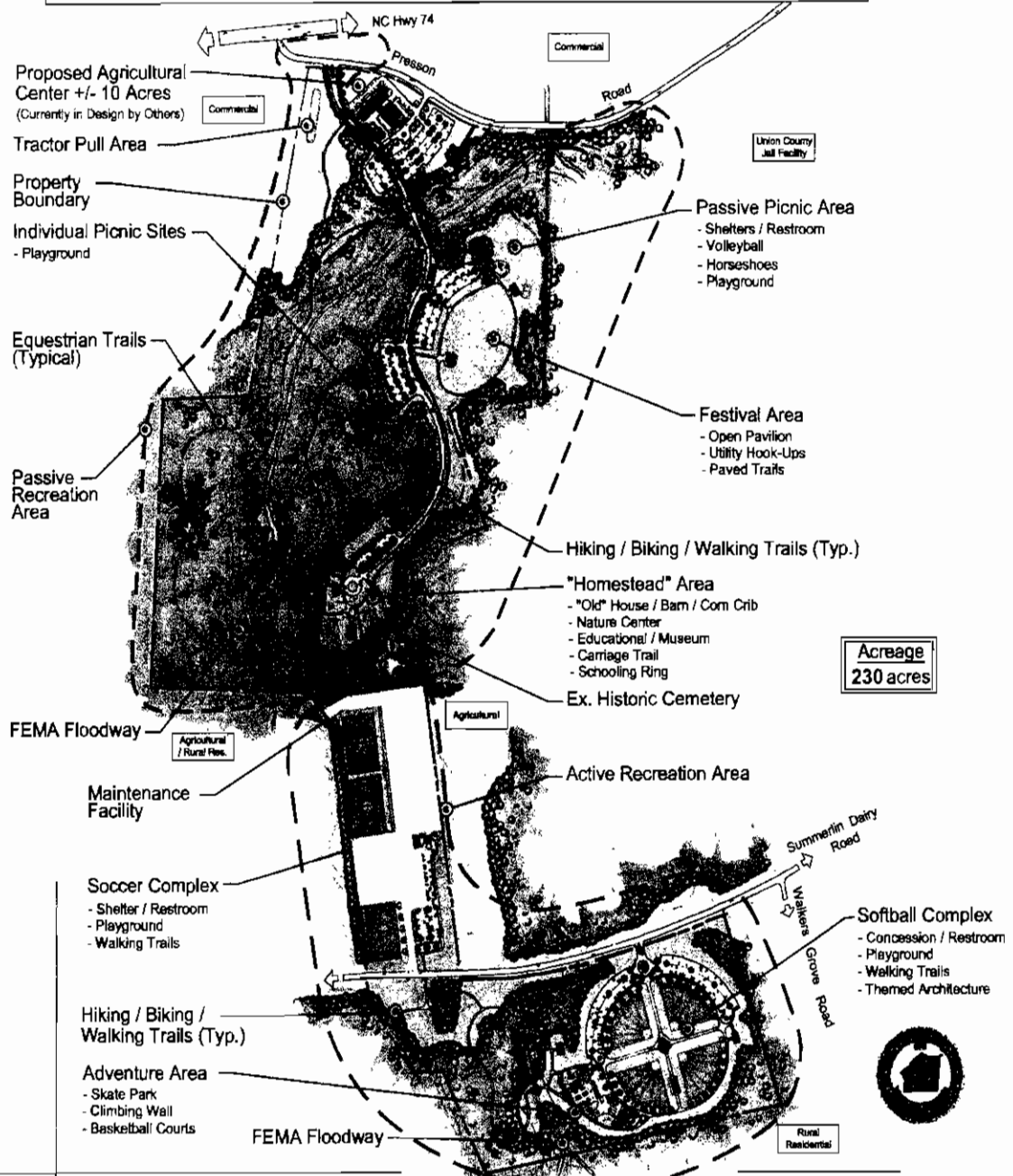
I further request that the Board authorize the Interim County Manager to execute the application for this project, and to execute the agreement if Union County is awarded the 2008 PARTF Grant. Thank you for your consideration in this matter. If additional information is needed please do not hesitate to call.





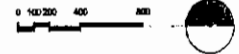
# JESSE HELMS PARK MASTER PLAN 2008 PARTF GRANT APPLICATION PASSIVE AREA

1.2011



Acreage  
**230 acres**

### Legend



### PARTE Facilities

- Walking, jogging, fitness, bike, horse Trails
- Playground
- Picnic site Shelter
- Horseshoes
- Volleyball

**Jesse Helms Park**  
union county, north carolina

**UNION COUNTY  
BOARD OF COMMISSIONERS**

**ACTION AGENDA ITEM ABSTRACT**

Meeting Date: December 17, 2007

Action Agenda Item No. 12  
(Central Admin. use only)

**SUBJECT:** Establish worksession to receive and review UCPS CIP

---

**DEPARTMENT:** Finance

**PUBLIC HEARING:** No

**ATTACHMENT(S):**

**INFORMATION CONTACT:**  
Kai Nelson

**TELEPHONE NUMBERS:**  
704.292.2522

---

**DEPARTMENT'S RECOMMENDED ACTION:** Establish worksession of approximately 2 1/2 hours to receive and review UCPS CIP

**BACKGROUND:** The UCPS formally submitted their 2008-2012 Capital Improvement Program to County staff in September/October 2007. County staff has completed its review of the proposed program and is prepared to present the BOE's CIP and County staff's review.

It is expected that a worksession of approximately 2 1/2 hours will be required in order for the BOCC to gain a comprehensive understanding of the components of the capital plan.

**FINANCIAL IMPACT:**

---

**Legal Dept. Comments if applicable:** \_\_\_\_\_

**Finance Dept. Comments if applicable:** \_\_\_\_\_

**Manager Recommendation:** \_\_\_\_\_

**UNION COUNTY  
BOARD OF COMMISSIONERS**

**ACTION AGENDA ITEM ABSTRACT**  
Meeting Date: 12/17/2007

Action Agenda Item No. 13a  
(Central Admin. use only)

**SUBJECT:** Self Help Program Update

---

**DEPARTMENT:** Public Works                      **PUBLIC HEARING:** No

---

**ATTACHMENT(S):** Program Outline  
Current Project Summary

**INFORMATION CONTACT:**  
Christie Putnam

---

**TELEPHONE NUMBERS:**  
704.296.4212

---

---

**DEPARTMENT'S RECOMMENDED ACTION:** Accept information

**BACKGROUND:** Public Works previous self help program provided \$50,000 for construction materials and engineering design for potential projects. This program was modified in 2004 to define enterprise fund and potential general fund contributions based upon number of committed participants. Since 2004 no projects have been completed under this program. Union County needs to determine if these projects that do not have adequate participation to provide the necessary funds should continue or if the program needs to be modified.

**FINANCIAL IMPACT:**

---

**Legal Dept. Comments if applicable:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

---

**Finance Dept. Comments if applicable:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

---

**Manager Recommendation:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## Union County Public Works Self Help Program

### **Program Description**

The program pertains to extension of County-owned water and/or sewer infrastructure by offering financial and construction administration assistance to existing County residents. The program targets, but is not limited to, residents who face an existing or imminent threat to public health or to the environment due to poor water quality, insufficient water supply, or failing septic systems as determined by the Union County Environmental Health Department. Eligible project proposals are submitted during semiannual application periods, as described below. Competing projects are weighted by several criteria and presented to the Board of County Commissioners (Board) for review and selection.

### **Union County Obligations**

Funding from the Water and Sewer Operating Fund for this program is based on the "lifetime value of a customer." The calculation of this contribution is:

(value of a customer\*) x (nbr of participating cust to be served by project)

\* for the fiscal year beginning July 1, 2005, the value of a customer is:

Water = \$2,220

Sewer = \$1,410

*Examples on page three (3) of this summary demonstrate how UCPW participation may vary.*

General Fund contributions for this program are capped at \$200,000 per year, and \$100,000 is allocated for each of the two semiannual application periods. \$2,000 maximum per participating customer to be served may be granted for those projects that are selected. Any unused funding will be added to the available reserves for future Self Help project selections.

The remaining balance of each project's funding will be the responsibility of the applicants.

### **Project Beneficiaries' Obligations**

Project beneficiaries are expected to:

1. Sign a Contract of Participation within 30 days of the Board's selection.
2. Pay one-half (1/2) of the applicable funding and fees are to be paid when awards are made and will be held in escrow pending the project's completion. Failure to pay this portion of the funding and fees within 60 days of the selection will nullify the County's agreement to participate. Exception to these payment requirements are set forth below.
3. Pay water and/or sewer capacity fees according to the County's Extension Policy at the prevailing rate. All fees must be paid in full prior to

connection to service lines. Exception to these payment requirements are set forth below.

4. Participants must donate any easements necessary to construct the project.
5. Understand that costs associated with connection to water meters or the sewer collection system are outside the scope of this program. These are the responsibility of each program recipient. Associated costs may include water sample testing costs, plumbing permits, or plumbing service charges.
6. Connect to the appropriate water and/or sewer line within 60 days of the project's completion, upon engineer's certification.
7. Begin receiving monthly billings for water and/or sewer service within 90 days of the project's completion. If beneficiary fails to connect to service line within 60 days, base charges only will be billed until connection is completed. Contact UCPW Customer Service staff at 704-296-4210 for current rates.

*Exception: If project beneficiaries' Median Household Incomes (MHI) fall below the poverty level, as defined by the US Census Bureau, the County will finance the applicable capacity fees for a period of up to five (5) years at a rate equivalent of five percent (5%) per annum.*

**Selection Criteria**

The following criteria are used by Union County Public Works to prioritize and recommend to the Board competing projects:

Criteria	Score		Number of Participants	Criteria Score
	0	1		
1. Public Health Risk posed (see definitions that follow)	None 0	Detected 1	_____	
2. Economic hardship (based on average household income of participating residents relative to MHI).	Above MHI 0	Below MHI 1	_____	
3. Insufficient Water Supply	Affected 0	Not Affected 1	_____	

Funding decisions are based on the information provided by the applicant and through investigation by the program director or his/her designee. Applicants are expected to respond to requests for clarification or additional information in a timely fashion. It is advantageous to the applicant to respond accordingly as points allocation is largely dependent upon the quality and clarity of information provided by the applicant. **Any application that does not contain information sufficient to permit review and ranking or contain misrepresentations will not be included in the final recommendations for that funding period.**

**Application Process**

Interested parties may secure an application at Union County Public Works, which is located at 400 N. Church Street, Monroe.

Applications may also be downloaded at [ucpw.co.union.nc.us](http://ucpw.co.union.nc.us)

The calendar for the Self Help Program for each year is:

Round	Application Deadline	Review Period	Board of County Commissioners Awards
1	April 1	April-June	June**
2	October 1	October-December	December

\*\* subject to available Program funding

\* Value of a customer: this is equal to the net present value (NPV) of future cash flows available after paying the variable cost of providing service to an individual customer. The formula is adjusted annually based on the actual costs of the prior year and consumption patterns of an average utility customer.

**Definitions**

*Public Health Risk:* a proposed project shall be necessary to facilitate compliance with the North Carolina Drinking Water Act or the federal Safe Drinking Water Act. Projects may address:

1. Acute or imminent health hazards;
2. Nitrate, nitrite or fecal coliform MCL violations or contaminant levels in drinking water which constitute acute health risks as defined in 40 C.F.R. 141.32(a)(1)(iii);
3. Any contaminant in a public water system that poses an acute risk or imminent hazard to public health as determined by the State Health Director or a health risk assessment from the Division of Epidemiology, Department of Health and Human Services in accordance with G.S. 130A-2(3);
4. Or any other public health need related to drinking water identified in the temporary rules 15A NCACJ.0701 as promulgated by the Department of Environment and Natural Resources.

*Insufficient Water Supply:* recurrent water outages or low pressure situations resulting in violation of 15A NCAC 18C.2001.

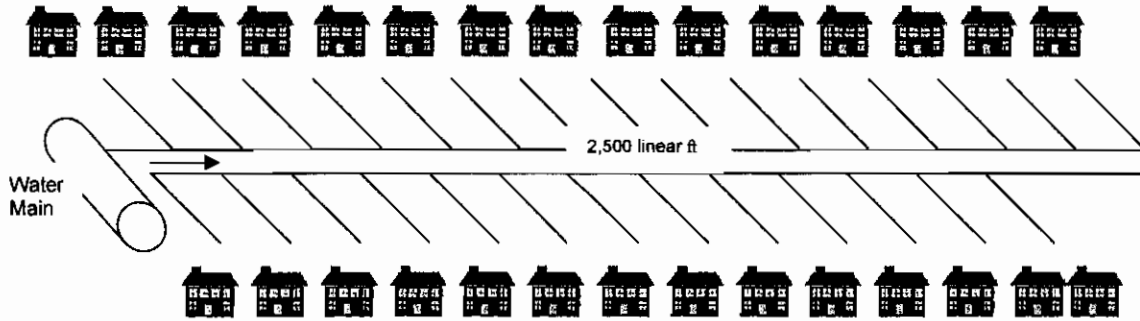
**Examples**

*These examples assume that water lines cost \$25 per linear foot. Actual cost will vary by project from this figure, and examples are merely included to depict how the program works and how the parties share project costs. Costs for sewer projects generally run much higher than costs for water projects due to the nature of sewer line extensions.*

**Example 1**

At \$25 per linear foot (l.f.), this 2,500 l.f. project costs \$62,500. If 28 customers connect, Union County would pay 100% of the project cost:

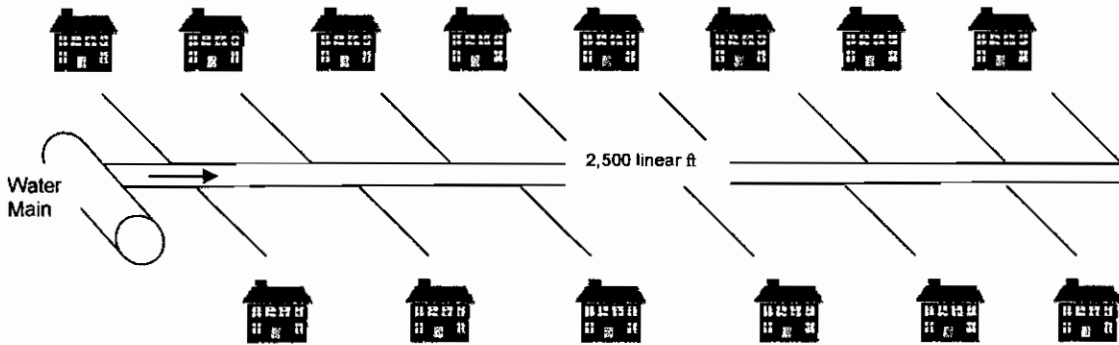
$$28 \text{ customers} \times \$2,220 \text{ per customer} = \$62,160$$



**Example 2**

At \$25 per linear foot (l.f.), this 2,500 l.f. project costs \$62,500. If 14 customers connect, Union County would pay approximately 50% of the project cost or \$31,080. The remainder of the cost would fall to the project applicant(s):

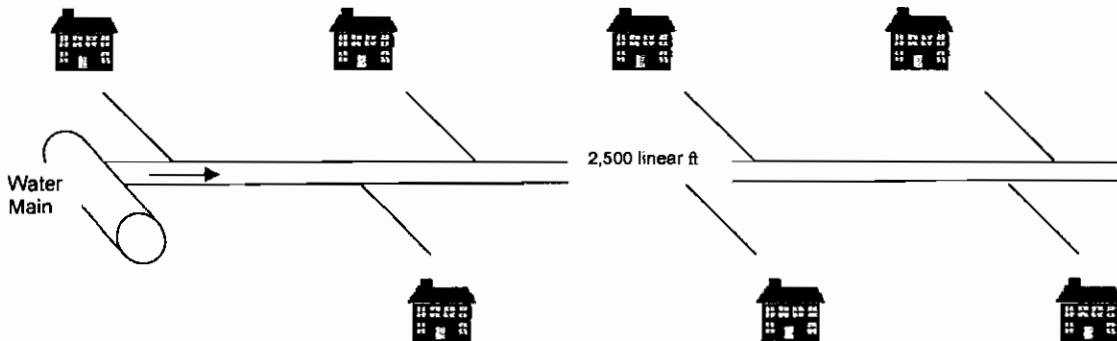
$$\begin{aligned}
 &14 \text{ customers} \times \$2,220 \text{ per customer} = \$31,080 \\
 &\text{Diff between cost and County share} = \underline{31,420} \\
 &\text{Full cost of project} = \$62,500
 \end{aligned}$$



**Example 3**

At \$25 per linear foot (l.f.), this 2,500 l.f. project costs \$62,500. If 7 customers connect, Union County would pay 25% of the project cost or \$15,540. The remainder of the cost would fall to the project applicant(s):

$$\begin{aligned}
 &7 \text{ customers} \times \$2,220 \text{ per customer} = \$15,540 \\
 &\text{Diff between cost and County share} = \underline{46,960} \\
 &\text{Full cost of project} = \$62,500
 \end{aligned}$$





## Self Help Program Summary

### Current Projects

As of November 29, 2007

Project	Date Project Initiated	Total Cost	Potential Customers	Enterprise Contribution	Potential General Fund Contribution	Remaining Funding	Cost per Customer *	Number of Agreements Received	%
ne	2/2/2007	\$63,815.00	12	\$26,640.00	\$24,000.00	\$13,175.00	\$1,097.92	8	67
	3/26/2007	\$252,300.00	55	\$122,100.00	\$110,000.00	\$20,200.00	\$367.27	39	71
oods I	12/7/2006	\$165,150.00	32	\$71,040.00	\$64,000.00	\$30,110.00	\$940.94	25	78
Road	1/11/2006	\$91,375.00	19	\$42,180.00	\$38,000.00	\$11,195.00	\$589.21	8	42
ates	9/25/2006	\$223,950.00	47	\$104,340.00	\$94,000.00	\$25,610.00	\$544.89	47	100
	4/21/2004	\$175,500.00	47	\$104,340.00	\$71,160.00	\$0.00	\$0.00	21	45
	5/3/2007	\$126,650.00	21	\$46,620.00	\$42,000.00	\$38,030.00	\$1,810.95	17	81

\* Additional cost for capacity fees, permit fees and plumbing from the meter to the house

**UNION COUNTY  
BOARD OF COMMISSIONERS**

**ACTION AGENDA ITEM ABSTRACT**

Meeting Date: December 17, 2007

Action Agenda Item No. 14  
(Central Admin. use only)

**SUBJECT:** Board of Commissioners Planning Conference

---

**DEPARTMENT:** Central Administration      **PUBLIC HEARING:** No

---

**ATTACHMENT(S):** Suggested Agenda Topics      **INFORMATION CONTACT:** Mark Watson

---

**TELEPHONE NUMBERS:**  
704-283-3869

---

---

**DEPARTMENT'S RECOMMENDED ACTION:** Schedule a Commissioners Planning Conference for January 10-12 2008 at the Rizzo Conference Center, University of North Carolina's Kenan-Flagler Business School, Chapel Hill, NC.

**BACKGROUND:** This conference provides an opportunity for the Board to plan and discuss Board activities and priorities for 2008.

**FINANCIAL IMPACT:** Final Expenses to be determined.

---

**Legal Dept. Comments if applicable:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

---

**Finance Dept. Comments if applicable:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

---

**Manager Recommendation:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## Commissioners Planning Conference

January 10-12 2008

Rizzo Conference Center, University of North Carolina's Kenan-Flagler Business School, Chapel Hill, NC.

### Agenda Topics

1. Prioritization Planning
2. Governance
  - a. Just what is governance and board leadership
  - b. How board leadership differs from executive leadership
  - c. Getting a policy handle on the organization
  - d. Creating board policies in a new light
  - e. Distinguishing where you are going from how you'll get there
  - f. Staying *safely* out of details
  - g. Long range visioning, not long range planning
  - h. Making sense out of committees
  - i. Making the most of a "chief executive officer" and management
  - j. Evaluating the chief executive
  - k. Evaluating the board itself
  - l. The board's critical relationship with the membership
  - m. How to maintain board discipline
  - n. Getting started on the board's future work
  - o. Boards talking to boards--a network of leadership
3. Legislative Initiatives

**UNION COUNTY  
BOARD OF COMMISSIONERS**

**ACTION AGENDA ITEM ABSTRACT**

**Meeting Date: 12/17/07**

**Action Agenda Item No.** 15  
(Central Admin. use only)

**SUBJECT:** Announcements of Vacancies on Boards and Committees

---

**DEPARTMENT:** Board of  
Commissioners

**PUBLIC HEARING:** No

**ATTACHMENT(S):**

**INFORMATION CONTACT:**

Lynn G. West  
Clerk to the Board

**TELEPHONE NUMBERS:**

(704) 283-3810

---

**DEPARTMENT'S RECOMMENDED ACTION:** Announce vacancies

**BACKGROUND:** Vacancies exist on the following Boards and Committees:

- a. Juvenile Crime Prevention Council (JCPC): 1) District Attorney or Designee; 2) Substance Abuse Professional; 3) Two persons under age of 18; and 4) Juvenile Defense Attorney
- b. Adult Care Home Community Advisory Committee
- c. Farmers Market Committee (1 member at large)
- d. Union County Home and Community Care Block Grant Advisory Committee (4 vacancies as of December 2007)
- e. Union County Home and Community Care Block Grant
- f. Nursing Home Advisory Committee
- g. Public Works Advisory Board (1 vacancy for unexpired term ending 12/31/2009 due to resignation representing Jackson Township)
- h. Board of Health (4 vacancies as of January 2008 as follows: one licensed dentist; one licensed pharmacist; one licensed optometrist; and one licensed veterinarian)
- i. Library Board of Trustees (4 vacancies as follows: one member representing Indian Trail; one member representing Monroe; and two at large representatives)

**FINANCIAL IMPACT:**

**Legal Dept. Comments if applicable:** \_\_\_\_\_