

AGENDA
UNION COUNTY BOARD OF COMMISSIONERS
Regular Meeting
Monday, November 19, 2007
7:00 P.M.
Board Room, First Floor
Union County Government Center
500 North Main Street
Monroe, North Carolina

www.co.union.nc.us

5:00 p.m. - Joint Meeting with Monroe City Council

1. **Opening of Meeting**
 - a. Invocation - Sam Wood, Pastor of Benton Heights Church of God
 - b. Pledge of Allegiance

2. **Tax Administrator - Public Hearing**

Re: Proposed Schedules, Standards and Rules to be Used in Appraising Real Property in Union County for the 2008 Reappraisal
ACTION REQUESTED: Conduct public hearing

3. **Informal Comments**

4. **Additions, Deletions and/or Adoption of Agenda**

ACTION REQUESTED: Adoption of Agenda

5. **Consent Agenda**

ACTION REQUESTED: Approve items listed on the Consent Agenda

6. **Carolinas Medical Center-Union**
 - a. Approval of the Following Projects in Amounts Exceeding \$500,000
 1. Medical Office Building Upfit Project for Union OB/GYN
 2. Medical Office Building Upfit Project for Union Surgical Associates
 3. Ambulatory Surgery Center at Union West Medical Plaza

ACTION REQUESTED BY CMC-UNION: Approval of the above projects in accordance with the lease agreement with the County

7. **Presentation and Acceptance of Fiscal Year 2007 Comprehensive Annual Financial Report**

ACTION REQUESTED: Accept report

8. **Resolution Requesting Authorization for Counties to Regulate the Use of Groundwater During Times of Drought**

ACTION REQUESTED: Consider adoption of resolution

9. **Union County Public Schools - Land Acquisition for Elementary School "M" to be Located on Poplin Road between Rocky River and Unionville-Indian Trail Roads**

ACTION REQUESTED: Adopt Capital Project Ordinance (CPO) #90

10. **Announcement of Vacancies on Boards and Committees**

- a. Juvenile Crime Prevention Council (JCPC) -
 - 1) District Attorney or Designee; 2) Substance Abuse Professional; 3) Two persons under the age of 18; 4) Juvenile Defense Attorney; and 5) Member of the Business Community
- b. Adult Care Home Community Advisory Committee
- c. Nursing Home Advisory Committee
- d. Farmers Market Committee (1 Vacancy as of December 2007)
- e. Home and Community Care Block Grant Advisory Committee (4 vacancies as of December 2007)

ACTION REQUESTED: Announce vacancies

11. **Interim Manager's Comments**

12. **Commissioners' Comments**

**CONSENT AGENDA
November 19, 2007**

1. **Minutes**

ACTION REQUESTED: Approve minutes

2. **Contracts Over \$5,000**

- a. The Archer Company - Provide factor analysis compensation system and compensation consulting services (Personnel Department)
- b. Radio IP Software, Inc. - Maintenance and support for radio IP software (Sheriff/Law Enforcement)
- c. Wireless Communications, Inc. - Maintenance agreement for 9-1-1 telephone equipment (Communications Department)
- d. Morlando-Holden Construction, Inc. - Government Center renovations Phase IV (Second Floor) Change Order #1 (General Services)
- e. Hazen and Sawyer, P.C. - Twelve-Mile Creek Wastewater Treatment Plant reclaimed water, irrigation and bulk reuse facilities - Design, permitting, contract administration and inspection (Task Order #16) (Public Works)
- f. S&ME, Inc. - Twelve-Mile Creek Wastewater Treatment Plan Construction and materials testing (Task Order #17) (Public Works)

ACTION REQUESTED: Authorize the Interim County Manager to approve contracts listed as a-f

3. **Finance**

- a. Motor Vehicle Tax Refund Overpayments for October 2007 in the Amount of \$4,041.06

ACTION REQUESTED: Approve

4. **Tax Administrator**

- a. Sixth Motor Vehicle Billing in the Grand Total Amount of \$1,515,808.35

ACTION REQUESTED: Approve

- b. Departmental Monthly Report

ACTION REQUESTED: Approve

5. **Public Works Department**

- a. Elevated Water Storage Tank Reconditioning

ACTION REQUESTED: Accept bids, award bid to low bidder, and authorize Interim County Manager to approve contract with low bidder

- b. Wastewater Treatment Capacity Modifications

1. Belshire Development - Update Exhibit 4 to Sewer Allocation Policy to Include 16,245 gallons per day for Belshire Development

2. Tuscanny 2A - Update Exhibit 3 to Sewer Allocation Policy to Include 1,080 gallons per day for Tuscanny 2A which was inadvertently omitted during the development of the policy

ACTION REQUESTED: Approve recommended modifications to policy for Belshire Development and Tuscanny 2A

6. **Government Channel Grant Application to Provide Video Camcorder, Accessories, and Editing Equipment**
ACTION REQUESTED: Authorize Interim County Manager to Submit e-NC Capital Expenditure Grant Application for Qualified PEG Channel (Local Match of Approximately \$13,757 is available within the Commission/Central Administration Budgets)
7. **Library - Application for State Aid to Public Libraries**
ACTION REQUESTED: Authorize the Interim County Manager to Submit Application in the amount of \$191,812 (State Aid revenue is included in the FY 2008 budget)
8. **Health Department**
ACTION REQUESTED: Adopt Budget Amendment #18 to appropriate additional State funds in the amount of \$15,000 for Health Administration
9. **Resolution Certifying and Declaring the Results of the Special Bond Referendums Held for the County of Union, North Carolina, on November 6, 2007**
ACTION REQUESTED: Adopt resolution
10. **Cook Farm Produce - Crime Stoppers' Annual Barbecue**
ACTION REQUESTED BY CRIME STOPPERS: Authorization to the Interim County Manager to approve the standard Master Agreement for Catering Service with Cook Farm Produce modified by deletion of the second paragraph in Section 6, applicable only to the Crime Stoppers' event
11. **2008 Homeland Security Grant**
ACTION REQUESTED: Authorize submission of FY 2008 Homeland Security Grant Application (No local matching funds required)

#####

**INFORMATION ONLY
NO ACTION REQUESTED**

1. Personnel Department's Monthly Report for October 2007
2. Department of Inspection's Report for October 2007



OFFICE OF THE COMMISSIONERS AND MANAGER

500 N. Main St., Room 921 • Monroe, NC 28112 • Phone (704) 283-3810 • Fax (704) 282-0121

PUBLIC NOTICE

NOTICE IS HEREBY GIVEN that the Union County Board of Commissioners will hold a special meeting on Monday, November 19, 2007, beginning at 5:00 p.m. in the Personnel Training Room, Room 131, first floor, Union County Government Center, 500 North Main Street, Monroe, North Carolina. The purpose of the special meeting will be to participate in a joint meeting with the City of Monroe to discuss general issues of mutual concern to both the City of Monroe and the County, including, but not limited to, issues related to utilities and economic development.

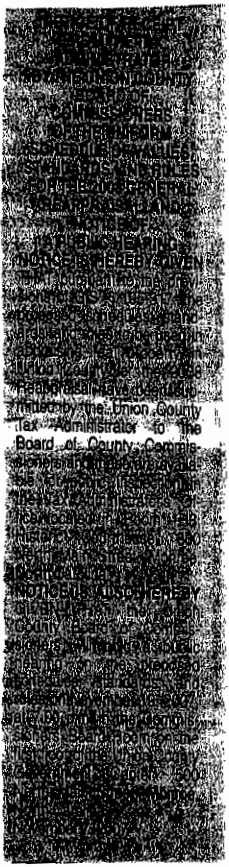
Kevin Pressley, Chairman
Union County Board of Commissioners

AGENDA ITEM

NORTH CAROLINA,
UNION COUNTY.

2

AFFIDAVIT OF PUBLICATION 11-19-07



Before the undersigned, a Notary Public of said County and State, duly commissioned, qualified, and authorized by law to administer oaths, personally appeared Pat Deese

who being first duly sworn, deposes and says: that he is Principal Clerk engaged in the publication of a newspaper known as The Enquirer-Journal, published, issued, and entered as second class mail in the City of Monroe in said County and State; that he is authorized to make this affidavit and sworn statement; that the notice or other legal advertisement, a true copy of which is attached hereto, was published in The Enquirer-Journal on the following dates:

November 7, 2007

and that the said newspaper in which such notice, paper, document, or legal advertisement was published was, at the time of each and every such publication, a newspaper meeting all the requirements and qualifications of Section 1-597 of the General Statutes of North Carolina and was a qualified newspaper within the meaning of Section 1-597 of the General Statutes of North Carolina.

This 7th day of November 2007
Pat Deese

Sworn to and subscribed before me, this 7th day of Nov. 2007

Bob P. Chit Notary Public

My Commission expires: May 11, 2008

Inches: 4 1/2
MONROE, N.C. Nov. 7 2007

M U.C. Bd. of Commissioners Ad# ACCOUNT #: 02100167

COST: \$ 43.96

-IN ACCOUNT WITH-

The Enquirer-Journal

P.O. Box 5040
500 W. Jefferson St.
Monroe, N.C. 28111-5040

Important Legal Document, Please Retain

Carolinas Medical Center-Union

AGENDA ITEM

6a(1)

Union OB/Gyn Medical Office Up-fit

MEETING DATE 11-19-07

**Request for Union County Commission Approval
November 19, 2007**

Current Situation

Union OB/Gyn, formerly named Ormand Center for Women, is comprised of six physicians and two midwives. Union OB/Gyn is part of the Union Physicians Network (UPN), which is owned by Carolinas Medical Center-Union.

Union OB/Gyn's main office in Monroe is located in an outdated and inefficient building across the street from the hospital. This building is not large enough to adequately accommodate the number of physicians, midwives, and staff. The building lease expires in 2008.

Project Scope

This project will up-fit space on the second floor of the new medical office building on the campus of CMC-Union and will relocate Union OB/Gyn's Monroe office to that space. The new 12,872 square foot medical office will present an aesthetically pleasing and competitive office practice environment. The location will provide convenient access to the hospital for the physicians and their patients. This project supports the future growth strategy for Union Physicians Network and Carolinas Medical Center-Union.

Project Schedule

We anticipate completion of this office up-fit during the second quarter of 2008.

Project Cost

The project cost is \$859,840 and will be funded from hospital operations.

Project Support

This project has been approved by CMC-Union's Finance Committee and Community Trustee Council.

We request approval from the Union County Commission to proceed with this important and strategic project.

Thank you for your continued support of Carolinas Medical Center-Union.

AGENDA ITEM

Carolinas Medical Center-Union

6a(2)

MEETING DATE 11-19-07

Union Surgical Associates Medical Office Up-fit

Request for Union County Commission Approval

November 19, 2007

Current Situation

Union Surgical Associates is comprised of five surgeons. A new surgeon has been recruited to join the practice and is scheduled to begin work in January 2008. Recruitment efforts are underway for an additional surgeon which will result in a total of seven surgeons working in the practice.

Union Surgical Associates' main office in Monroe is not large enough to efficiently support two additional surgeons and their patients. This practice is part of Union Physicians Network (UPN), which is owned by Carolinas Medical Center-Union.

Project Scope

This project will up-fit space on the first floor of the new medical office building on the campus of CMC-Union and will relocate Union Surgical Associates' Monroe office to that space. The new 8,505 square foot medical office will present an aesthetically pleasing and competitive office practice environment. The location will provide convenient access to the hospital for the physicians and their patients. This project supports the future growth strategy for Union Physicians Network and Carolinas Medical Center-Union.

Project Schedule

We anticipate completion of this office up-fit during the second quarter of 2008.

Project Cost

The project cost is \$515,950 and will be funded from hospital operations.

Project Support

This project has been approved by CMC-Union's Finance Committee and Community Trustee Council.

We request approval from the Union County Commission to proceed with this important and strategic project.

Thank you for your continued support of Carolinas Medical Center-Union.

Carolinas Medical Center-Union

Union West Ambulatory Surgery Center

**Request for Union County Commission Approval
November 19, 2007**

AGENDA ITEM

6C(3)

MEETING DATE 11-19-07

Current Situation

Union Health Services, LLC, a wholly-owned subsidiary corporation of Carolinas Medical Center-Union, has received North Carolina Certificate of Need (CON) approval to construct and implement a freestanding Ambulatory Surgery Center (ASC) at Union West Medical Plaza in Indian Trail, NC. This process began in 2005 when the NC State Medical Facilities Plan identified a need for one additional operating room in Union County. This competitive CON application process resulted in a settlement agreement which allows CMC-Union to transfer one licensed operating room license to a new ASC.

Project Scope

This project will construct a one-room, 8,977 square foot, Ambulatory Surgery Center in a new medical office building at Union West Medical Plaza. This site is on Highway 74 in Indian Trail, NC.

The ASC will benefit the hospital, surgeons, and patients. Relocating an operating room to an outpatient surgery center allows for medically appropriate outpatient cases to be done outside of a very busy hospital surgical department. Similar to many hospital outpatient services, this allows for patients to conveniently and efficiently receive their outpatient surgeries without being combined with emergency and inpatient surgeries in a busy surgery department. Moving a significant number of appropriate outpatient cases out of the main surgery department will significantly improve patient throughput and satisfaction.

Having an alternative convenient location for surgeries in a growing area of western Union County allows CMC-Union to attract new patients that traditionally have not come to Monroe for medical care. With a competitive ASC opening in Monroe in the fall of 2008, there is a great need to directly compete for those surgical patients who request to go to an outpatient surgery center. If this project does not proceed, there is a strong chance that surgical market share could significantly erode, ultimately resulting in a significant financial impact to CMC-Union and its surgeons.

The ASC is projected to perform over 900 procedures during the first year of operation with significant growth each year after. Medically appropriate outpatient cases based on patient condition and type of case are expected to be performed by the following medical specialties:

Ophthalmology
ENT
General Surgery
Gynecology
Podiatry
Orthopedics
Urology
Plastic Surgery

While it is expected that most of the cases will be from existing surgeons on our staff, another goal is to grow surgical volume through utilization of the ASC by other surgeons in the service area that currently do not operate at CMC-Union.

Project Schedule

Construction of the shell of the medical office building that will house the ASC is scheduled to begin in March 2008. The interior upfit for the ASC will begin during the third quarter of 2008, with projected completion during the first quarter of 2009.

Project Cost

The project cost is \$3,875,408. This project will be funded from hospital operations.

Project Support

The NC Certification of Need (CON) Section has approved CMC-Union to proceed with development of the new ASC.

CMC-Union's Finance Committee and Community Trustee Council have approved this project.

We request approval from the Union County Commission to proceed with this important and strategic project.

Thank you for your continued support of Carolinas Medical Center-Union.



UNION COUNTY FINANCE DEPARTMENT

500 NORTH MAIN STREET, SUITE 901, MONROE, N.C. 28112
PHONE: (704) 283-3813 FAX: (704) 225-0664

MEMORANDUM

TO: Richard Black, Interim County Manager
FROM: Kai Nelson, Finance Director
DATE: November 13, 2007
RE: FY2007 Audit Report

Mr. John W. Kapelar, partner in the audit firm of Potter & Company P.A., will be present at the Board's meeting on November 19 to deliver the comprehensive annual financial report (CAFR). Both John and I will provide the Board with a review of the audit and be available to answer any questions that they may have.

Following our presentation, we are requesting the Board accept the FY2007 Comprehensive Annual Financial Report.

I will defer to Mr. Kapelar regarding his firm's audit findings. I do, however, offer the following major comments regarding the audit from your staff's perspective.

Third consecutive year in which a different audit firm reviewed the County's financial statements with each firm reaching substantially the same conclusion ... superior financial accounting and reporting

In 2005, the County Commission adopted the Government Finance Officers Association's (GFOA) recommended practice regarding auditing services. The practice recommended by GFOA encourages public entities to rotate external auditing services at least every five years in order to enhance "auditing independence".

Since 2005, three certified public accounting firms have conducted the annual audit of the County's financial statements. Dixon & Hughes completed the audit in 2005 and due to the rotation policy was not invited to submit a proposal to conduct the 2006 audit (Dixon & Hughes conducted the County's audit for thirteen consecutive years from 1993 to 2005). The Board engaged Cherry, Bekaert & Holland (CB&H) to perform the 2006 financial audit. While the audit was completed successfully, CB&H underestimated the complexity and hours in the engagement and requested significant additional fees for 2007. County staff was not inclined to recommend the higher fees for the 2007 audit and approached the accounting firms that had proposed on the 2006 audit. The Board accepted the staff recommendation to engage Potter & Company to conduct the 2007 audit.

Over the past three consecutive years, three separate sets of auditing "eyes" have spent countless hours reviewing the County's financial records and books ... with each audit firm reaching substantially the same results and conclusions ... sound internal controls and financial policies, superior financial reporting and excellent financial management.

The transition year between audit firms typically requires a significant increase in the level of hours committed by County staff to support and respond to the audit requirements of the first year firm. While this is an expectation that all parties understand given that the first year of transition is a learning experience for all, the level of hours required to complete a successful audit is never fully appreciated.

You should know that your County finance and internal audit staff is comprised of highly dedicated professionals, who have a comprehensive knowledge of financial reporting, accounting and auditing and have dedicated themselves to ensuring the highest level of financial compliance. I am fortunate to serve with them ... for it is these individuals that are responsible for the County's success in financial auditing reporting.

Independent external auditor gives County "clean" opinion on financial statements

Potter & Company has provided the County with an unqualified or clean opinion that the financial statements are fairly presented in conformity with generally accepted accounting principles. This opinion is the highest form of opinion that the external auditors can express on the presentation of the County's financial statements.

Timely completion of the audit

Once again, a transition year with significant time and effort commitments by County staff and Potter & Company, contributed to the timely completion of the fiscal year 2007 audit. This is now the fifth consecutive year that the audit work has been completed in September. This continued success represents significant improvements over the 1990's when the audit work was typically completed in the month of October. The Finance and Internal Audit teams continue to evaluate their planning, scheduling, execution and product delivery successes as well as identifying areas of continuing improvement.

No Single Audit questioned costs and findings; no material stewardship, compliance or accountability matters

The independent audit firm is required to conduct an analysis of the County's compliance with various federal and State laws, regulations, contracts and grant agreements. Potter & Company reviewed the County's accounting and administrative controls over a wide range of financial transactions such as cash, investments, revenues, receivables, expenditures, payroll, property, debt and grant programs.

The auditors found no instances of material non-compliance in connection with the applicable statutes and regulations and also noted no material matters involving internal control over financial reporting and operations. This favorable report is the

result of extraordinary effort by County senior management, internal audit and finance staff in developing and maintaining strong internal financial controls.

The firm has issued a management letter in which it noted an opportunity to strengthen internal controls and operating efficiency in connection with utility inventory. County finance, internal audit and utility staff have met with Potter & Company and are developing action plans to implement the firm's recommendations. I acknowledge the rapid response by those affected to the item noted by the auditors and the energy that was directed by all to immediately focus efforts on implementing the firm's recommendations. I am confident that the management letter comment is being fully addressed.

General Fund financial results as predicted

As part of the fiscal year 2008 budget process, County staff made various projections regarding the financial operating results of the General Fund for fiscal year 2007. The fiscal year 2008 budget contains a projection of the anticipated fund balance in the General Fund for fiscal year 2007 in the amount of \$32,934,073. The actual amount as reported in the audited financial statements is \$34,518,973 as compared to the budget projection of \$32,934,073. This represents a projected accuracy rate of 95.4% or a difference of 4.8% and \$1,584,900 more than anticipated (see table below for sources and calculation).

<u>General Fund</u>	<u>FY2007</u>
2007-2008 Manager's Recommended Budget	
Projected Unreserved Fund Balance FY2007 (page 43)	<u>32,934,073</u>
Comprehensive Annual Financial Report (CAFR)	
Fund Balance, Designated for subsequent year's expenditures	5,828,255
Fund Balance, Undesignated	<u>28,690,718</u>
	<u>34,518,973</u>
Difference, better than anticipated	<u>1,584,900</u>
Percent accuracy	95.4%
Percent better than anticipated	4.81%

Unreserved and undesignated fund balance increased from FY2006's amount of \$27.1 million to FY2007's amount of \$28.7 million. The majority of this increase is attributable to local option sales tax, state restricted revenues and investment income exceeding revenue budget projections with actual expenditures coming in at 96.5% of budget. The unreserved and undesignated fund balance amount represents about 15% of FY2007's expenditures – which is slightly below the Board's adopted policy of maintaining 16%. The fund balance amount, as measured by the percentage of expenditures, is below the established benchmark due to the unanticipated impact of consolidating the supplemental school tax in the General Fund which created a higher threshold amount for unreserved and undesignated fund balance.

The Board has established a threshold of 16% (in FY2006 the average for all counties with a population over 100,000 was 18.09%) as the minimum amount necessary to support working capital levels and the County's AA credit rating.

Strong financial results in the County's business-type activities

The solid waste activity reflected net income of \$826,500 for the year ended 2007, a slight decrease from 2006 net income of \$995,832. The major item that contributed to the decline in net income, year over year, related to additional post-closure liabilities and expenses.

Water and sewer activities reflected net income of \$3,317,565 in 2007 compared to 2006's \$757,368, an increase of \$2,560,197. Income from operations improved by \$907,322 with higher sales exceeding costs associated with water purchases and wastewater treatment expenses. Investment earning improved by \$1,024,259 in 2007 compared to 2006 while capital interest costs declined by \$679,161 in 2007 over 2006. The three components, income from operations, investment earnings and capital interest costs contributed to the significant improvement in water and sewer activities. The vast majority of the net income is directed toward reinvestment in the system.

Given the significant capital investments required in the water and sewer system, continued capital and financial planning must remain a community priority.

We are pleased to present the audit and look forward to continued improvements in the County's financial reporting and planning efforts.

We would also like to express appreciation to the partner, John Kapelar and staff of Potter & Company for their excellent planning and preparedness in providing quality audit services to Union County in their first engagement year. Their professionalism and competence contributed to an unexpected, but very much welcome, smooth transition.

**UNION COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date:

Action Agenda Item No. 8
(Central Admin. use only)

SUBJECT: Resolution asking for Authority to Regulate Groundwater during Drought

DEPARTMENT: Central Administration **PUBLIC HEARING:** No

ATTACHMENT(S):
Draft Copy of Resolution

INFORMATION CONTACT:
Jeff Crook

TELEPHONE NUMBERS:
704-283-3673

DEPARTMENT'S RECOMMENDED ACTION: Pass

BACKGROUND: Current Limitations of Authority as discussed during November 5 2007 Board Meeting

FINANCIAL IMPACT: None

Legal Dept. Comments if applicable: _____

Finance Dept. Comments if applicable: _____

Manager Recommendation: _____

**UNION COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date:

Action Agenda Item No. 8

(Central Admin. use only)

SUBJECT: Resolution asking for Authority to Regulate Groundwater during Drought

DEPARTMENT: Central Administration **PUBLIC HEARING:** No

ATTACHMENT(S):
Draft Copy of Resolution

INFORMATION CONTACT:
Jeff Crook

TELEPHONE NUMBERS:
704-283-3673

DEPARTMENT'S RECOMMENDED ACTION: Pass

BACKGROUND: Current Limitations of Authority as discussed during November 5 2007 Board Meeting

FINANCIAL IMPACT: None

Legal Dept. Comments if applicable: _____

Finance Dept. Comments if applicable: _____

Manager Recommendation: _____

RESOLUTION REQUESTING AUTHORIZATION FOR COUNTIES
TO REGULATE THE USE OF GROUNDWATER DURING TIMES OF DROUGHT

WHEREAS, the Governor has stated that North Carolina is in the midst of the State's worst drought in recorded history and that significant rainfall is needed to avoid the possibility of water rationing; and

WHEREAS, the United States Geological Survey reports that the drought of 2007 has resulted in the lowest streamflows in more than 110 years for some North Carolina rivers; and

WHEREAS, on September 14, 2007, the U.S. Department of Agriculture designated 85 North Carolina counties as disaster areas; and

WHEREAS, on June 1, 2007, Union County became the first public water provider in the Charlotte metropolitan region to impose mandatory water conservation restrictions; and

WHEREAS, as of mid-October, 2007, 141 public water systems had enacted voluntary water use restrictions and another 117 systems had implemented mandatory restrictions, such that five million people in North Carolina are subject to water use restrictions, further evidence of the severity of the drought; and

WHEREAS, since 1984, Union County Environmental Health has issued 13,734 well permits, many of which wells provide drinking water for the households served; and

WHEREAS, since July 1, 2007, Union County Environmental Health has issued 212 well permits, 103 of which are for drinking water and 109 for irrigation purposes; and

WHEREAS, the Division of Water Resources of the North Carolina Department of Environment and Natural Resources maintains a drought indicator well in the City of Monroe, and such well has demonstrated a steady decline in groundwater level during 2007; and

WHEREAS, the County lacks additional monitoring wells to help determine the effects of drought on groundwater levels such that County officials are unable to adequately gauge the effects of groundwater irrigation on drinking wells; and

WHEREAS, pursuant to well-established North Carolina law, counties exist solely as political subdivisions of the State and are creatures of statute, having only those powers conferred on them by law; and

WHEREAS, local governments in North Carolina lack clear legislative authority to regulate the use of groundwater.

DRAFT

NOW, THEREFORE, THE UNION COUNTY BOARD OF COMMISSIONERS DOES HEREBY RESOLVE to request that the North Carolina General Assembly adopt enabling legislation providing authority to counties and/or county health departments to regulate the use of groundwater during times of drought; provided that authority is not sought to regulate the use of groundwater for agricultural purposes on bona fide farms.

Adopted this the 19th day of November, 2007.

**UNION COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: December 19, 2007

Action Agenda Item No. 9
(Central Admin. use only)

SUBJECT: Land Acquisition and AES Funds for Elementary School "M"

DEPARTMENT: UCPS
Finance

PUBLIC HEARING: No

ATTACHMENT(S):
Capital Project Ordinance Amendment
90

Correspondence from UCPS

INFORMATION CONTACT:
Dr. Davis
Don Hughes
Kai Nelson

TELEPHONE NUMBERS:
704.283.3647
704.296.5960
704.292.2522

DEPARTMENT'S RECOMMENDED ACTION: Adopt Capital Project Ordinance #90

BACKGROUND: The BOE has identified approximately 30+/- acres in the Lake Park area (Poplin Road between Rocky River and Unionville-Indian Trail Roads) area for Elementary School "M" (scheduled for a one-year construction period beginning in the summer 2009 and opening in August 2010). The property purchase price of \$42,500 per acre is within the parameters of an independent property appraisal obtained on the subject property.

Additionally, the BOE is requesting funds for architectural and engineering services to commence the programming and design of Elementary School "M".

Funds for the purchase of the property and AES services are included in the 2006 CIP and 2006 Bond Referendum.

FINANCIAL IMPACT: Included in the CIP 2006

Legal Dept. Comments if applicable: _____

CAPITAL PROJECT ORDINANCE AMENDMENT

BUDGET School Bond Fund - 55
 FISCAL YEAR FY 2007-2008

REQUESTED BY Kai Nelson
 DATE November 19, 2007

PROJECT SOURCES

Source Description and Code	Project To Date	Requested Amendment	Revised Project
G.O. Bond Proceeds	470,871,239	2,169,450	473,040,689
All Other Revenue	1,363,308	-	1,363,308

PROJECT USES

Project Description and Code	Project To Date	Requested Amendment	Revised Project
Elem School "M"/Poplin Rd (115C-429b project allocation)	33,550	2,169,450	2,203,000
All Other School Projects	472,200,997	-	472,200,997

472,234,547 2,169,450 474,403,997

472,234,547 2,169,450 474,403,997

EXPLANATION: Funding request submitted by UCPS for Elementary School "M"/Poplin Rd for land purchase and on-site soft cost pursuant to 115C-429b.

DATE: _____

APPROVED BY: _____
 Bd of Comm/County Manager
 Lynn West/Clerk to the Board

ANCE POSTING PURPOSES ONLY

PROJECT SOURCES

Source Description and Code	Project To Date	Requested Amendment	Revised Project
G.O. Bond Proceeds 55491100-4710-530	470,871,239	2,169,450	473,040,689

PROJECT USES

Project Description and Code	Project To Date	Requested Amendment	Revised Project
Elem School "M"/Poplin Rd (115C-429b project allocation) 55559200-5586-510	33,550	814,450	848,000
Elem School "M"/Poplin Rd (115C-429b project allocation) 55559200-5570-510	-	1,355,000	1,355,000

470,871,239 2,169,450 473,040,689

33,550 2,169,450 2,203,000

Prepared By dhc
 Posted By _____
 Date _____



UNION COUNTY PUBLIC SCHOOLS

500 North Main Street, Suite 700 - Monroe, North Carolina 28112 - 4786
704/283-3733 Or 704/283-3654 Fax: 704/289-1536

Dr. Ed Davis
Superintendent

L. Dean Arp, Jr., Chairman
John Collins, Vice Chairman

John H. Crowder Dr. Sharon Gallagher
Carolyn Lowder Kimberly Morris-Hansley
John Parker Kim Rogers Richard Weiner

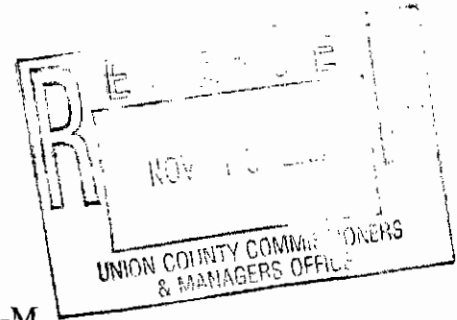
MEMORANDUM

TO: Dick Black, Interim County Manager

FROM: Dr. Ed Davis, Superintendent **ZED**

SUBJECT: Funding Request Property for Elementary School-M

DATE: November 13, 2007



We are requesting funding from the County Commissioners for the purchase of property for Elementary School-M. The property is located in the Bonterra area off Poplin Road, it is within budget, and was an item included as a part of the School Bond 2006.

The Board of Education voted to purchase this property at their regularly scheduled meeting on September 19, 2007 contingent upon funding from the County. The property will be purchased by the Board of Education and then signed over to the County at closing as required for construction sales tax reimbursement. The purchase is for most of Parcel #07021015G consisting of 30 of the 41 acres (final acreage will be determined at closing with the final survey).

The purchase price is \$42,500.00 per acre. Other funds requested are for the Brokerage Fee and other associated closing costs.

Thank you for your consideration in this matter.



"Don Hughes"
 <don.hughes@ucps.k12.nc.us>
 11/13/2007 09:26 AM

To <KaiNelson@co.union.nc.us>
 cc "DAVID CLARKE" <DAVID.CLARKE@ucps.k12.nc.us>, "dan karpinski" <dan.karpinski@ucps.k12.nc.us>, "Teri Lambert" <teri.lambert@ucps.k12.nc.us>
 bcc
 Subject ES-M property

Kai:

We are sending you information to get the funds needed to purchase the property for ES-M from the BOCC at their meeting on 19 November.

- We will be buying 30 acres @ \$42.5k per acre. **1,275,000**
- The brokerage fee is \$70k. **+10 = 80K**
- We are sending you a copy of the appraisal (\$45k/acre)
- Other soft costs for survey, ESA, etc. (those funds have already requested).
- A/E fee (won't actually be needed until about March '08)

I understand that you and our CFO have not worked out the "issues" and hopefully that can be worked out so as not to hold up this funding request.

Thanks,

Donald S. Hughes, AJA
Director - Facilities, Planning, and Construction
Union County Public Schools
 116 N. Main St.
 Monroe, NC 28112
 704.296.5960; fax 704.296.5973
don.hughes@ucps.k12.nc.us

All email correspondence to and from this address is subject to North Carolina Public Records Law which may result in monitoring and disclosure to third parties, including law enforcement.

0. *

42,500. x

30. =

1,275,000.00 =

1,275,000.00 +

80,000.00 +

002

1,355,000.006+

**UNION COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: November 19, 2007

Action Agenda Item No. 10a-e
(Central Admin. use only)

SUBJECT: Announcement of Vacancies on Boards and Committees

DEPARTMENT: Board of
Commissioners

PUBLIC HEARING: No

ATTACHMENT(S):

INFORMATION CONTACT:

Lynn G. West
Clerk to the Board of Commissioners

TELEPHONE NUMBERS:

704-283-3853

DEPARTMENT'S RECOMMENDED ACTION: Announce Vacancies

BACKGROUND: Vacancies exist on the following Boards and Committees:

- a. Juvenile Crime Prevention Council (JCPC) - 1) District Attorney or Designee; 2) Substance Abuse Professional; 3) Two persons under the age of 18; 4) Juvenile Defense Attorney; and 5) Member of the Business Community
- b. Adult Care Home Advisory Committee
- c. Nursing Home Advisory Committee
- d. Farmers Market Committee (1 vacancy as of December 2007)
- e. Home and Community Care Block Grant Advisory Committee (4 vacancies as of December 2007)

FINANCIAL IMPACT:

Legal Dept. Comments if applicable: _____

Finance Dept. Comments if applicable: _____

Manager Recommendation: _____

Summary of Major Terms and Conditions

Vendor Name	Purpose	Payment Terms	Comprehensive Plans	Budget	
Agenda Item - Contracts Over \$5,000 (List)					
The Archer Company	Provide factor analysis compensation system and compensation consulting services	\$ 5,450	Job analysis and evaluation (22 jobs), develop/write job descriptions	Operating Budget – 2008	n/a
		7,500	Software installation and training		
		\$ 12,950	Total		
Radio IP Software Inc.	Maintenance and support for radio IP software	\$ 7,200	Annual amount (NTE)	Operating Budget – 2008	n/a
Wireless Communications Inc.	Maintenance agreement for 9-1-1 telephone equipment	\$ 21,600	Annual amount - Yr 1	Operating Budget – 2008 Operating Budget – Future	n/a
		22,464	Annual amount - Yr 2		
		23,363	Annual amount - Yr 3		
		\$ 87,577	Total		
Morlando-Holden Construction, Inc.	Government Center renovations phase IV (2nd floor, CO#1) related to post-bid plan changes for Register of Deeds, unanticipated ADA compliant requirements and construction drawings limitations associated with a	\$ 23,672	Lump sum amount (NTE)	Capital Project Ordinance CIP2007	n/a
Hazen and Sawyer, P.C.	12M WWTP reclaimed water, irrigation and bulk reuse facilities - design, permitting, contract administration and inspection (TO#16)	\$ 112,950	Lump sum amount (NTE)	Capital Project Ordinance Water & Sewer Master Plan 2005 CIP2007	n/a
S&ME, Inc.	12M WWTP construction and materials testing (TO#17) related to aggregate base course and asphalt density testing services	\$ 7,900	Lump sum amount (NTE)	Capital Project Ordinance Water & Sewer Master Plan 2005 CIP2006	n/a

MEETING DATE 11-19-07

MOTOR VEHICLE TAX REFUNDS
for OCTOBER 2007

AGENDA ITEM # 5/3a
MEETING DATE 11-19-07

Approval of Board of County Commissioners not required:

Collector Refunds for OCTOBER 2007	1,353.88
(adjustment to OCTOBER collector release register)	(214.56)

To be approved by Board of County Commissioners on 11-19-07

Assessor Refunds for OCTOBER 2007	2,793.43
(adjustment to OCTOBER assessor release register)	(1,071.42)

Approval requested for overpayments:

Overpayments for OCTOBER 2007	<u>4,041.06</u>
-------------------------------	-----------------

Total to be refunded for OCTOBER 2007	<u><u>6,902.39</u></u>
---------------------------------------	------------------------

Debbie Cox
11-6-07



UNION COUNTY
Office of the Tax Administrator
300 N. Main Street
P.O. Box 97
Monroe, NC 28111-0097

704-283-3746
704-283-3616 Fax

John C. Petoskey
Tax Administrator

AGENDA ITEM.

5/4a

MEETING DATE 11-19-07

MEMORANDUM

TO: Lynn West
Central Administration

FROM: John C. Petoskey
Tax Administrator

DATE: November 9, 2007

RE: SIXTH Motor Vehicle Billing

I hereby certify the Sixth Motor Vehicle Billing Motor Vehicle Valuation under the staggered program as required by N.C.G.S. 105-330. Attached hereto is a list of the values, rates and taxes for each taxing unit.

JCP:jw

- Motor Vehicle Billing Summary -

---Bdg No---	-----Description-----	--Key--	Bill Year	Rate Year	Tax Rate	-----Total-----	-----Tax-----	
			Year	Year	Rate	Count	Value	
10	County.....	CN99999	2007	2005	.5600	3	22,600	122.52
10	County.....	CN99999	2007	2006	.6367	549	7,176,188	44,977.23
10	County.....	CN99999	2007	2007	.7111	15,798	168,031,571	1,194,756.03
Totals.....						16,350	175,230,359	1,239,855.78
76	School dist - Monroe.....	SC100	2007	2005	.0700	1	13,200	9.24
77	School dist - County.....	SC999	2007	2005	.0700	2	9,400	6.07
Totals.....						3	22,600	15.31
32	Fire Dist - Springs.....	FR015	2007	2006	.0313	24	228,804	70.32
32	Fire Dist - Springs.....	FR015	2007	2007	.0312	923	8,978,768	2,801.38
39	Fire Dist - Stallings.....	FR020	2007	2006	.0444	77	2,417,150	1,060.76
39	Fire Dist - Stallings.....	FR020	2007	2007	.0262	1,465	16,639,341	4,359.15
38	Fire dist - Hemby Bridge..	FR023	2007	2006	.0464	58	596,322	276.70
38	Fire dist - Hemby Bridge..	FR023	2007	2007	.0377	1,821	20,460,596	7,713.95
37	Fire dist - Wesley Chapel:	FR026	2007	2006	.0152	62	835,625	127.69
37	Fire dist - Wesley Chapel:	FR026	2007	2007	.0167	2,284	34,028,782	5,682.73
34	Fire Dist - Waxhaw.....	FR028	2007	2006	.0413	34	390,540	161.27
34	Fire Dist - Waxhaw.....	FR028	2007	2007	.0513	1,012	10,378,853	5,324.26
Totals.....						7,760	94,954,781	27,578.21
78	220125 Taxes Payable - Marvin.....	MN01000	2007	2006	.0500	6	97,360	48.70
78	220125 Taxes Payable - Marvin.....	MN01000	2007	2007	.0500	270	4,519,115	2,260.23
78	220130 Taxes Payable - Monroe.....	MN02000	2007	2005	.4900	1	13,200	69.68
78	220130 Taxes Payable - Monroe.....	MN02000	2007	2006	.5300	100	863,192	4,461.68
78	220130 Taxes Payable - Monroe.....	MN02000	2007	2007	.5500	2,461	21,303,533	128,955.42
78	220170 Taxes Payable - Wingate.....	MN03000	2007	2006	.3800	11	61,150	232.37
78	220170 Taxes Payable - Wingate.....	MN03000	2007	2007	.3900	190	1,420,208	5,530.82
78	220120 Taxes Payable - Marshville...	MN04000	2007	2005	.3800	1	2,160	5.47
78	220120 Taxes Payable - Marshville...	MN04000	2007	2006	.3800	3	12,250	46.55
78	220120 Taxes Payable - Marshville...	MN04000	2007	2007	.3800	181	1,237,955	4,704.23
78	220150 Taxes Payable - Waxhaw.....	MN05000	2007	2005	.3400	1	7,240	24.62
78	220150 Taxes Payable - Waxhaw.....	MN05000	2007	2006	.3400	24	323,920	1,101.37
78	220150 Taxes Payable - Waxhaw.....	MN05000	2007	2007	.3400	473	5,794,111	19,700.02
78	220110 Taxes Payable - Indian Trail..	MN06000	2007	2006	.1000	102	2,660,620	2,609.57
78	220110 Taxes Payable - Indian Trail..	MN06000	2007	2007	.1500	2,144	24,977,561	37,471.51
78	220140 Taxes Payable - Stallings.....	MN07000	2007	2006	.2500	33	405,560	1,071.38
78	220140 Taxes Payable - Stallings.....	MN07000	2007	2007	.2500	947	10,821,398	27,055.83
78	220160 Taxes Payable - Weddington...	MN08000	2007	2006	.0300	28	417,520	125.28
78	220160 Taxes Payable - Weddington...	MN08000	2007	2007	.0300	733	10,088,398	3,026.70
78	220115 Taxes Payable - Lake Park....	MN09000	2007	2006	.2300	8	96,270	221.42
78	220115 Taxes Payable - Lake Park....	MN09000	2007	2007	.2300	252	2,806,180	6,454.37
78	220175 Taxes Payable - Fairview.....	MN09300	2007	2006	.0200	5	73,780	14.76
78	220175 Taxes Payable - Fairview.....	MN09300	2007	2007	.0200	159	1,687,561	337.57
78	220145 Taxes Payable - Hemby Bridge..	MN09500	2007	2006	.0300	4	41,950	12.59
78	220145 Taxes Payable - Hemby Bridge..	MN09500	2007	2007	.0300	82	971,794	291.59

--- M O T O R V E H I C L E S Y S T E M ---

--Date-- --Time--
11/09/07 14:10:42

- Motor Vehicle Billing Summary -

78	220165	Taxes Payable - Wesley Chapel:	MN09700	2007	2006	.0200	11	135,310	27.05
78	220165	Taxes Payable - Wesley Chapel:	MN09700	2007	2007	.0200	434	5,365,465	1,073.12
78	220135	Taxes Payable - Unionville...	MN09800	2007	2006	.0200	15	141,810	28.37
78	220135	Taxes Payable - Unionville...	MN09800	2007	2007	.0200	413	3,957,591	791.52
78	220155	Taxes Payable - Mnrl Sprngs...	MN09900	2007	2006	.0270	7	94,139	25.42
78	220155	Taxes Payable - Mnrl Sprngs...	MN09900	2007	2007	.0270	231	2,147,691	579.84
Totals.....:							9,330	102,545,992	248,359.05
Grand Totals.....:									1,515,808.35




UNION COUNTY
Office of the Tax Administrator
Collections Division
500 N. Main St. Ste 119
P.O. Box 38
Monroe, NC 28111-0038

AGENDA ITEM

5/46

MEETING DATE 11-19-07
~~704-283-3848~~
704-283-3897 Fax

TO: Lynn West
Clerk to the Board

FROM: John Petoskey 
Tax Administrator

DATE: November 8, 2007

SUBJECT: Departmental Monthly Report

The collector's monthly/year to date collections report for the month ending October 31, 2007 is attached for your information and review.

Should you desire additional information, I will do so at your request.

Attachment

JP/PH

**OCTOBER 2007
PERCENTAGE FOR REGULAR AND MOTOR VEHICLE**

OCTOBER 31, 2007 REGULAR TAX	2007	2006	2005	2004
BEGINNING CHARGE	113,899,062.47	96,090,848.25	86,097,565.30	75,849,488.98
DISCOVERIES	186,129.08			
FORM DEFERMENTS	11,913.33	16,391.94	15,633.04	14,881.07
LEASES	(39,582.42)	(819.44)		
TOTAL CHARGE	114,057,522.46	96,106,420.75	86,113,198.34	75,864,370.05
BEGINNING COLLECTIONS	9,606,761.62	94,997,031.44	85,667,729.51	75,616,510.66
COLLECTIONS	4,071,704.60	95,619.62	18,452.12	8,747.62
TOTAL COLLECTIONS	13,678,466.22	95,092,651.06	85,686,181.63	75,625,258.28
BALANCE OUTSTANDING	100,379,056.24	1,013,769.69	427,016.71	239,111.77
PERCENTAGE OF REGULAR	11.99%	98.95%	99.50%	99.68%
OCTOBER 31, 2007 MOTOR VEHICLE				
BEGINNING CHARGE	3,909,743.24	10,342,043.80	10,041,092.63	8,186,976.40
WITH M/V BILLING	1,172,116.21			
ASSESSOR RELEASE	(15,952.08)	(1,959.48)	(119.00)	
ASSESSOR REFUND	(1,483.47)	(960.97)	(31.06)	
COLLECTOR RELEASE	(6,465.97)	(469.03)	(3.97)	
COLLECTOR REFUND	(801.80)	(345.98)	(12.66)	
REIMBURSEMENTS	2,161.50	2,826.69	162.31	
ADJUSTMENTS	12.92	4.75	(56.77)	(45.93)
TOTAL CHARGE	5,059,330.55	10,341,139.78	10,041,031.48	8,186,930.47
BEGINNING COLLECTIONS	2,475,617.11	9,825,029.91	9,927,237.89	8,119,692.97
COLLECTIONS	949,382.25	64,795.43	3,503.98	1,251.63
TOTAL COLLECTIONS	3,424,999.36	9,889,825.34	9,930,741.87	8,120,944.60
BALANCE OUTSTANDING	1,634,331.19	451,314.44	110,289.61	65,985.87
PERCENTAGE OF MOTOR VEHICLE	67.70%	95.64%	98.90%	99.19%
OVERALL CHARGED	119,116,853.01	106,447,560.53	96,154,229.82	84,051,300.52
OVERALL COLLECTED	17,103,465.58	104,982,476.40	95,616,923.50	83,746,202.88
OVERALL PERCENTAGE	14.36%	98.62%	99.44%	99.64%

**OCTOBER 2007
PERCENTAGE FOR REGULAR AND MOTOR VEHICLE**

OCTOBER 31, 2007 REGULAR TAX	2003	2002	2001	2000
BEGINNING CHARGE	60,645,179.43	51,674,852.62	48,122,902.55	43,553,122.94
DISCOVERIES				
ARM DEFERMENTS	1,329.67			
RELEASES				
TOTAL CHARGE	60,646,509.10	51,674,852.62	48,122,902.55	43,553,122.94
BEGINNING COLLECTIONS	60,493,257.36	51,573,406.61	48,051,558.46	43,505,320.30
COLLECTIONS	1,630.07	922.92	264.14	142.06
TOTAL COLLECTIONS	60,494,887.43	51,574,329.53	48,051,822.60	43,505,462.36
BALANCE OUTSTANDING	151,621.67	100,523.09	71,079.95	47,660.58
PERCENTAGE OF REGULAR	99.75%	99.81%	99.85%	99.89%
OCTOBER 31, 2007 MOTOR VEHICLE				
BEGINNING CHARGE	-	-	-	-
WITH M/V BILLING	-	-	-	-
ASSESSOR RELEASE	-	-	-	-
ASSESSOR REFUND	-	-	-	-
COLLECTOR RELEASE	-	-	-	-
COLLECTOR REFUND	-	-	-	-
REIMBURSEMENTS	-	-	-	-
ADJUSTMENTS	-	-	-	-
TOTAL CHARGE	-	-	-	-
BEGINNING COLLECTIONS	-	-	-	-
COLLECTIONS	-	-	-	-
TOTAL COLLECTIONS	-	-	-	-
BALANCE OUTSTANDING	-	-	-	-
PERCENTAGE OF MOTOR VEHICLE				
TOTAL CHARGED	60,646,509.10	51,674,852.62	48,122,902.55	43,553,122.94
TOTAL COLLECTED	60,494,887.43	51,574,329.53	48,051,822.60	43,505,462.36
TOTAL PERCENTAGE	99.75%	99.81%	99.85%	99.89%

**OCTOBER 2007
PERCENTAGE FOR REGULAR AND MOTOR VEHICLE**

OCTOBER 31, 2007 REGULAR TAX	1999	1998	1997
BEGINNING CHARGE	40,736,859.08	37,964,034.52	35,335,292.87
DISCOVERIES			
FARM DEFERMENTS			
RELEASES			
TOTAL CHARGE	40,736,859.08	37,964,034.52	35,335,292.87
BEGINNING COLLECTIONS	40,695,486.67	37,934,604.95	35,315,949.50
COLLECTIONS	76.85	148.88	
TOTAL COLLECTIONS	40,695,563.52	37,934,753.83	35,315,949.50
BALANCE OUTSTANDING	41,295.56	29,280.69	19,343.37
PERCENTAGE OF REGULAR	99.90%	99.92%	99.95%
OCTOBER 31, 2007 MOTOR VEHICLE			
BEGINNING CHARGE	-	-	-
5TH M/V BILLING	-	-	-
ASSESSOR RELEASE	-	-	-
ASSESSOR REFUND	-	-	-
COLLECTOR RELEASE	-	-	-
COLLECTOR REFUND	-	-	-
REIMBURSEMENTS	-	-	-
ADJUSTMENTS	-	-	-
TOTAL CHARGE	-	-	-
BEGINNING COLLECTIONS	-	-	-
COLLECTIONS	-	-	-
TOTAL COLLECTIONS	-	-	-
BALANCE OUTSTANDING	-	-	-
PERCENTAGE OF MOTOR VEHICLE			
OVERALL CHARGED	40,736,859.08	37,964,034.52	35,335,292.87
OVERALL COLLECTED	40,695,563.52	37,934,753.83	35,315,949.50
OVERALL PERCENTAGE	99.90%	99.92%	99.95%

**UNION COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT
Meeting Date: November 19, 2007

Action Agenda Item No. 5/5a
(Central Admin. use only)

SUBJECT: Elevated Water Storage Tank Reconditioning

DEPARTMENT: Public Works **PUBLIC HEARING:** No

ATTACHMENT(S):
Engineering Report for Bids
Bid Tab Certification

INFORMATION CONTACT:
Christie Putnam

TELEPHONE NUMBERS:
704-296-4212

DEPARTMENT'S RECOMMENDED ACTION: Accept the low bidder and authorize award of the construction contract, authorize County Manager to execute construction agreement upon Legal review.

BACKGROUND: This project will repaint both the Stallings Elevated Storage Tank and the Indian Trail Elevated Storage Tank. The existing coatings on both tanks are approximately 21 years old and are showing signs of coating deterioration. This project is time sensitive as repairs need to be completed during the winter months.

FINANCIAL IMPACT: \$192,425.00

Legal Dept. Comments if applicable: _____

Finance Dept. Comments if applicable: _____

Manager Recommendation: _____

ENGINEERING REPORT FOR BIDS

ON

UNION COUNTY
ELEVATED WATER STORAGE TANKS RECONDITIONING
November 9, 2007

- I. DATE AND TIME OF BID OPENING: November 6, 2007, at 10:00 a.m.
- II. LOCATION OF BID OPENING: Union County Public Works Public Meeting Room
- III. REPORT SUBMITTED TO: County Commissioners, Union County, North Carolina
- IV. DESCRIPTION OF PROJECT:

The project entitled "Elevated Water Storage Tanks Reconditioning" consists of two phases (Phase I – Stallings Tank and Phase II – Indian Trail Tank). Phase I consists of the reconditioning of the existing 1.0 MG Elevated Steel Water Tank and to clean and paint the valve vault piping. Phase II consists of the reconditioning of the existing 0.2 MG Elevated Steel Water Tank, to clean and paint the valve vault piping and to re-route the drain line/overflow piping.

- V. ADVERTISEMENT FOR BIDS:

The "Advertisement for Bids" for the project was placed in the following publications:

- 1. Associated General Contractors Bulletin
- 2. F.W. Dodge Report
- 3. Enquirer-Journal

Drawings and specifications were available for public review during the advertisement period at the following locations:

- 1. A.G.C. Offices, Asheville, Raleigh, High Point, and Charlotte, North Carolina.
- 2. F.W. Dodge Offices, Raleigh, and Charlotte, North Carolina.
- 3. HDR Engineering, Inc. of the Carolinas, 128 South Tryon Street, Suite 1400, Charlotte, North Carolina.
- 4. Union County Public Works Department, 500 N. Main Street, Monroe, North Carolina.

In response to the Advertisement for Bids, three (3) contractors requested and received specifications. Three (3) bids were received. The Bids were all publicly opened and read aloud at the date, time, and place specified.

VI. SUMMARY OF BID OPENINGS

The Total Bid for each Bidder for the Union County – Elevated Water Storage Tanks Reconditioning is listed below in the order in which they rank:

<u>BIDDER</u>	<u>ADDRESS</u>	<u>TOTAL BID</u>
Southern Corrosion, Inc.	738 Thelma Road Roanoke Rapids, NC 27870	\$192,425.00
Utility Service Co.	535 Courtney Hodges Blvd. Perry, GA 31069	\$347,000.00
Caldwell Tank	4000 Tower Road Louisville, KY 40219	\$363,525.00

Shaded areas were mathematically corrected.

A minor bid irregularity was found in one of the bids, and is listed below:

<u>Contractor</u>	<u>Description of Irregularity</u>
Southern Corrosion Inc.	<ul style="list-style-type: none"> A \$10.00 addition error in the Total Bid, corrected per Section 00100-5, paragraph 15.2

This bid irregularity did not affect the order of the bids.

VII. RECOMMENDATIONS

Based solely on our bid canvass, we make the following recommendations to Union County.

1. Adjust the Total Bid for Project to the corrected sum and waive this minor bid irregularity.
2. Award Contract for the "Elevated Water Storage Tanks Reconditioning" to the lowest, responsible bidder for Contract, Southern Corrosion, Inc. in the corrected amount of \$192,425.00.

Should you have any questions concerning the bids received or our recommendations, please do not hesitate to contact us. We look forward to continued work on this important project for Union County.

Respectfully submitted,

HDR Engineering, Inc. of the Carolinas



Jack R. Miller, PE
Project Manager

JRM/sc
Enclosures



Nov 9, 2007

Elevated Water Storage Tanks Reconditioning

**COUNTY, NORTH CAROLINA
LOCATION**

ITEM DESCRIPTION	UNIT MEASURE	CONTRACTOR	UTILITY SERVICE CO.	CALDWELL TANK
		Southern Corrosion, Inc. SURETY Liberty Mutual LICENSE NO. 30025	Travelers 52520	Great American 2508
		TOTAL PRICE (\$)	TOTAL PRICE (\$)	TOTAL PRICE (\$)
Mobilization (max. 4% of total bid)	LS	4,665.00	12,000.00	14,100.00
Phase I - Stallings Tank				
Tank Reconditioning	LS	102,139.00	195,000.00	161,750.00
Vault Piping Painting	LS	2,892.00	5,000.00	4,000.00
Subtotal (B1 + B2)		105,031.00	200,000.00	165,750.00
Phase II - Indian Trail Tank				
Tank Reconditioning	LS	65,595.00	95,000.00	153,175.00
Vault Piping Painting	LS	2,892.00	5,000.00	4,000.00
Overflow Piping Re-alignment	LS	4,242.00	25,000.00	16,500.00
Subtotal (C1 + C2+C3)		72,729.00	125,000.00	173,675.00
Contingency	LS	10,000.00	10,000.00	10,000.00
Total Bid for Project (Add Items A + B3 + C4+ D)		182,425.00	347,000.00	363,525.00

Shaded area was mathematically corrected

CERTIFICATION:

The attached tabulation of bids is certified to be an accurate tabulation of bids received for the above referenced project.

DR Engineering, Inc. of the Carolinas

Jack R. Miller
Project Manager



Nov 9, 2007

**UNION COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: 11/19/05

Action Agenda Item No. 5/564
(Central Admin. use only)

SUBJECT: Wastewater Treatment Capacity Modification

DEPARTMENT: Public Works **PUBLIC HEARING:** No

ATTACHMENT(S): Updated Allocation Exhibits **INFORMATION CONTACT:** Christie Putnam

TELEPHONE NUMBERS:
704.296.4212

DEPARTMENT'S RECOMMENDED ACTION: Accept recommended modification to policy.

BACKGROUND: The allocation policy adopted by the board identifies projects with denied applications as receiving flow in the first tier status. A permit for the Belshire development, 57 lots for 16,245 gpd, was submitted to the state in August of 2006 but lost by the state, therefore not returned with the others identified in Exhibit 4. Staff interprets the project to be in like status of those permits returned by the staff and supports the request to modify the allocation to tier one status.

FINANCIAL IMPACT:

Legal Dept. Comments if applicable: _____

Finance Dept. Comments if applicable: _____

Manager Recommendation: _____

**UNION COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT
Meeting Date: 11/19/2007

Action Agenda Item No. 5/56(2)
(Central Admin. use only)

SUBJECT: Wastewater Allocation Policy Modification

DEPARTMENT: Public Works **PUBLIC HEARING:** No

ATTACHMENT(S): _____ **INFORMATION CONTACT:**
Christie Putnam

TELEPHONE NUMBERS:
704.296.4212

DEPARTMENT'S RECOMMENDED ACTION: Approve policy modification

BACKGROUND: The permit for Tuscanny 2A returned by the state included 1,080 gpd for a pool. This was inadvertently omitted by Public Works during the development of the policy. Staff recommends modification of the policy to correct this omission by adding an allocation of 1,080 gpd to Exhibit 3 for this facility.

FINANCIAL IMPACT: None

Legal Dept. Comments if applicable: _____

Finance Dept. Comments if applicable: _____

Manager Recommendation: _____

**UNION COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: November 19, 2008

Action Agenda Item No. 516

(Central Admin. use only)

SUBJECT: Government Channel Grant

DEPARTMENT: Central Administration **PUBLIC HEARING:** Choose one....

ATTACHMENT(S):

INFORMATION CONTACT:

Brett Vines
Kai Nelson

TELEPHONE NUMBERS:

704-283-3546

704-292-2522

DEPARTMENT'S RECOMMENDED ACTION: Authorize Interim County to submit e-NC Capital Expenditure Grant for Qualified PEG Channel.

BACKGROUND: Proposals are now being accepted as part of the e-NC Authority's PEG Channel Capital Expenditures Grant program. One million dollars in non-recurring funds was allocated to the e-NC Authority during the 2007 NC General Assembly session in order to facilitate this grant program.

A total of \$1 million is available. Each grant award may not exceed \$25,000. An applicant may receive no more than one grant per fiscal year. The applicant must match any grant from the e-NC Authority made under this program on a dollar-for-dollar basis.

North Carolina municipalities and county governments are eligible to apply to this grant program. PEG channels are public, educational or governmental access channels provided to a county or city as part of a cable franchise agreement (G.S. 66-350). Eligible applicants may only apply for funding for PEG channels that are designated as qualified channels by the NC Department of Revenue.

The purpose of this program is to provide funding to counties or cities for use by qualified PEG Channels, and specifically for capital expenditures necessary to provide PEG channel programming.

If awarded the grant, Union County will purchase a camcorder with accessories and video editing equipment and software for approximately \$27,513. The camcorder, editing equipment,

MPEG encoder and wireless microphones will allow us to better promote County services and programs via UCTV 16 by giving us the ability to produce programming such as talk shows with County staff and elected officials and informational programs/videos about County services, programs and special events.

FINANCIAL IMPACT: The local share of \$13,757 is available within the BOCC/Central Administration budgets.

Legal Dept. Comments if applicable: _____

Finance Dept. Comments if applicable: _____

Manager Recommendation: _____

Department of Cultural Resources
State Library of North Carolina
APPLICATION FOR STATE AID TO PUBLIC LIBRARIES
State Fiscal Year 2007-2008
(Submit one form only)

The type of library and its governance determine the signature required on this document.

County Library: Chair of County Commissioners

Municipal Library: Chair of Town/City Council

Regional Library: Chair of Regional Board of Trustees

Independent County Library: Chair of Board of Trustees

I, **(print name and title)** _____,

(signature) _____,

certify that **(name of library)** _____,

having met the following requirements, hereby applies for funding from the Aid to Public Libraries Fund.

07 NCAC 02E .0301 QUALIFICATIONS FOR GRANT ELIGIBILITY

Libraries requesting funding from the Aid to Public Libraries Fund shall submit annually to the State Library of North Carolina an application for State Aid and supporting documentation including financial and statistical reports and shall meet the following eligibility requirements:

- (1) Be established consistent with the provisions of Article 14, Chapter 153A of the North Carolina General Statutes.
- (2) Provide library services in compliance with applicable State and Federal law to all residents of the political subdivision(s) supporting the library. Public library services shall be provided from at least one designated facility with a catalogued collection that is open to the public a minimum of 40 hours per week.
- (3) Employ a full-time library director having or eligible for North Carolina public librarian certification. Full-time means working a minimum of 35 hours per week.
- (4) Secure operational funds from local government sources at least equal to the average amount budgeted and available for expenditure for the previous three years. A grant to a local library system from the Aid to Public Libraries Fund shall not be terminated but shall be reduced proportionately by the Department if the amount budgeted and available for expenditure by local government is below the average of the previous three fiscal years. State funds shall not replace local funds budgeted and available for expenditure for public library operations.
- (5) Secure aggregate operational funds from local sources at least equaling state aid.
- (6) Expend funds as authorized in the budget adopted by the Board of Trustees of a Regional Library, a County, or a Municipality. Any library having an unencumbered operational balance of more than 17 percent of the previous year's operating receipts shall have the difference deducted from its state allocation.
- (7) Pay salaries for professional positions funded from the Aid to Public Libraries Fund at least at the minimum rate of a salary grade of 69 as established by the Office of State Personnel.
- (8) Provide to the State Library of North Carolina an annual audit of the political subdivision(s) funding the library consistent with generally accepted accounting principles.
- (9) Submit annually to the State Library of North Carolina a copy of the bylaws of the library system's Board(s) of Trustees.
- (10) Submit annually a current long-range plan of service to the State Library of North Carolina. A long-range plan of service is a plan of at least five years. Upon request, submit an assessment of a community's library needs to the State Library of North Carolina.
- (11) Submit a copy of the agreement establishing the library system, if composed of more than one local governmental unit.
- (12) Meet the following stipulations when establishing a new library or re-establishing eligibility for the Aid to Public Libraries Fund:
 - (a) meet all qualifications for the state aid to public libraries program on July 1 of the year prior to the fiscal year that the library plans to receive State Aid,
 - (b) continue to meet all qualifications for the state aid to public libraries program from July 1 to June 30 of that year, which shall be known as the demonstration year,
 - (c) file a full application for state aid by the June 30 deadline at the close of the demonstration year in order to receive state aid in the next fiscal year.

Submit application to:

Library Development Section
State Library of North Carolina
4640 Mail Service Center
Raleigh, NC 27699-4640

**Deadline for submission of FY July 1, 2007- June 30, 2008
application is:**

Postmarked on or before December 5, 2007.

**UNION COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: November 19, 2007

Action Agenda Item No. 5/8
(Central Admin. use only)

SUBJECT: ADDITIONAL AID-TO-COUNTY FUNDS

DEPARTMENT: HEALTH

PUBLIC HEARING: No

ATTACHMENT(S):
Agreement Addenda
BA #18

INFORMATION CONTACT:
Phillip Tarte

TELEPHONE NUMBERS:
704-296-4801

DEPARTMENT'S RECOMMENDED ACTION: Accept \$15,000 in additional aid-to-county funding from the State.

BACKGROUND: Union County has been offered an additional \$15,000 in aid-to-county funding by the State. This additional funding is to be used "to improve the delivery of the ten essential public health services, including prevention activities that focus on the prevention of suicide among adolescents and young adults in all counties."

FINANCIAL IMPACT: No financial impact to the county.

Increase revenue:
10451101-4411-1300 \$15,000

Increase expenditures:
10551101-5265-1300 \$15,000

Legal Dept. Comments if applicable: _____

Finance Dept. Comments if applicable: _____

Manager Recommendation:

**DIVISION OF PUBLIC HEALTH
AGREEMENT ADDENDA**

Contractor Name

Union County Health Department

Section:

ALCS Section

Branch

Local Technical Assistance & Training

Activity Number and Title

Program Contact Name and Telephone Number

110 - General Aid-to-County Funds

Joy F. Reed

919-707-5131

Effective Period July 1, 2007 - June 30, 2008

Revision #6

Date: September 1, 2007

Background: The biennial budget approved by the General Assembly appropriated \$2,000,000 in recurring additional general aid-to-county funds. The following method of distribution for those funds was approved at the August 16, 2007 meeting of the NC Association of Local Health Directors: 75% (\$1,500,000) to be divided equally among all counties and 25% to be distributed to 25 counties based on a combination of low wealth and federally designated Health Professional Shortage Area ratings (specific methodology for the latter to be approved by the Reimbursement & Finance Committee of NCAHLD).

Purpose: The funds were appropriated "to improve the delivery of the 10 essential public health services, including prevention activities that focus on the prevention of suicide among adolescents and young adults in all counties." Each local health department may decide how to apply the funds for activities related to one or more essential service and must assure that activities targeting suicide prevention as specified in the law occur. The law further stipulates that these funds "shall not be used to supplant existing State, federal, county, or other funds allocated for this purpose."

Scope of work:

This \$15,000 in additional funds is to be used "to improve the delivery of the 10 essential public health services, including prevention activities that focus on the prevention of suicide among adolescents and young adults in all counties."

Deliverables and Reporting Requirements:

- 1) By October 1, 2007, the Local Health Department must report to the Local Technical Assistance & Training Branch the activities for which this additional funding will be used, the essential service to which those activities are related, and the total amount of funding (state, federal, local and other) budgeted for such activities prior to receipt of these funds. In addition, that report should include at least one metric that will be used in the "end of year report" (see #2 below) to show what has been accomplished with the new funds so that a report of accomplishments can be provided to the General Assembly. (see attached report format; you are not required to use this format but your report must include all information listed above)
- 2) By July 15, 2008, the Local Health Department must report to the Local Technical Assistance & Training Branch a brief description of what was accomplished with the new funds, including data related to the metric(s) identified in item #1 above. In addition, that report shall include: a) a description of any activities to prevent suicide among adolescents and young adults (this is *not* restricted to activities provided with these funds); and b) a statement as to whether there was any decrease in state, federal, local or other funds to this activity during FY08 or in the proposed or approved budget for FY09.

**DIVISION OF PUBLIC HEALTH
AGREEMENT ADDENDA**

Performance Monitoring:

LHD performance will be monitored by the Head of the LTAT Branch based on timely submission of the required reports. Health departments not submitting reports by the first deadline will be reminded by e-mail initially. If no report is received within 2 weeks, the Administrative Consultant (and other DPH Consultants as needed) will visit the LHD and work with them to submit the report. Agencies failing to submit the second report by the deadline will also receive an e-mail reminder. A list of agencies not submitting that report by August 1 will be provided to the Policy and Planning Committee of NCAALHD.

Philip E. Tasto 11-1-07
Robbey 9/20/07
County Health Director Signature and Date

Checklist for Activities by Essential Service

ES1 – Monitor health status to identify community health problems.

- Support Community Health Assessment or SOTCH process
- Increase staff supporting Vital Records activities
- Implement CATCH (Community Assessment for Tracking Community Health)
- Support work with private providers to increase reporting of communicable diseases or immunizations using NCIR
- Other: _____

ES2 – Diagnose and investigate health problems and health hazards in the community.

- Provide additional time/FTE of communicable disease nurse
- Add laboratory services
- Secure epidemiologist to assist with data analysis
- Establish more effective system for environmental health complaint investigation
- Other _____

ES3 – Inform, educate and empower people about health issues.

- Provide additional time/FTE of health educator
- Enhance health department website to provide more information for citizens
- Translate health education materials into other languages
- Prepare or secure bilingual health educator
- Create earned media (TV, radio, magazine) on prevention/health issues
- Other _____

ES4 – Mobilize community partnerships to identify and solve health problems.

- Provide for collaborative process to identify priorities and strategies for addressing identified health problems (including working with existing Healthy Carolinians partnership)
- Establish new partnerships with business community, faith-based organizations, schools, hospitals, others
- Other _____

ES5 – Develop policies and plans that support individual and community health efforts.

- Develop walking trails, greenways
- Promote health policies in schools
- Establish new wellness programs in businesses or community
- Implement obesity prevention challenges
- Other _____

ES6 – Enforce laws and regulations that protect health and ensure safety.

- Increase environmental staff or hours by contractors
- Support requirements for immunizations
- Purchase equipment or add staff and/or time for animal control
- Other _____

ES7 – Link people to needed personal health services and secure the provision of health care when not otherwise available.

- Add MD/NP/PA/CNM or increase hours of service for existing providers
- Implement Enhanced Role RN services (CH, Maternity, FP, STD)
- Implement Diabetes Umbrella Project
- Increase cancer screenings
- Provide or add behavioral health services
- Add clinical services (diabetes case management, adult dental, hypertension monitoring, etc.)
- Other ^{Upgrade/} Enhancing our technology capabilities in anticipation of HIS Requirements

ES8 – Assure a competent public health workforce and personal health workforce.

- Hire or contract for additional staff with appropriate credentials
- Recruit minority staff
- Enhance cultural competency of staff
- Provide staff to serve as preceptors to students or mentors to new staff
- Other _____

ES9 – Evaluate effectiveness, accessibility and quality of personal and population-based health services.

- Implement quality improvement process for agency
- Provide agency lead for on-going QI efforts
- Establish process for seeking and using customer feedback
- Other _____

ES10 – Research for new insights and innovative solution to health problems.

- Support collaboration with university/other entity to research a public health problem or strategy
- Other _____

For whichever activity(ies) are checked above, include the metric you will use to report on what has been accomplished during the year with these funds (examples could include: # additional hours or FTEs of a communicable disease nurse/health educator/environmental health; # additional lab services/cancer screenings/clients getting diabetes case management; # health education materials translated and topics; # new wellness programs started and where;)

Metric: # of clients tracked as a result of technology, # of ^{computer} systems updated

Total Current Funding for the activity (ies) listed above (state, federal, local, other by activity):

- \$0 -

Original X
REV 6

Activity # 110 Activity Name: General Aid-to-Counties

ROW 1	Fund/RCC/FRC 1410-4110-00	Fund/RCC/FRC	Fund/RCC/FRC	Fund/RCC/FRC	Fund/RCC/FRC	Total of All
	Payment Period 07/07-06/08	Payment Period -	Payment Period -	Payment Period -	Payment Period -	
	Service Period 06/07-05/08	Service Period -	Service Period -	Service Period -	Service Period -	
COUNTY						Sources
01 ALAMANCE	\$15,000.00					\$15,000.00
D1 ALBEMARLE REG	\$145,000.00					\$145,000.00
02 ALEXANDER	\$15,000.00					\$15,000.00
04 ANSON	\$35,000.00					\$35,000.00
D2 APPALACHIAN	\$45,000.00					\$45,000.00
07 BEAUFORT	\$15,000.00					\$15,000.00
09 BLADEN	\$35,000.00					\$35,000.00
10 BRUNSWICK	\$15,000.00					\$15,000.00
11 BUNCOMBE	\$15,000.00					\$15,000.00
12 BURKE	\$15,000.00					\$15,000.00
13 CABARRUS	\$15,000.00					\$15,000.00
14 CALDWELL	\$15,000.00					\$15,000.00
16 CARTERET	\$15,000.00					\$15,000.00
17 CASWELL	\$15,000.00					\$15,000.00
18 CATAWBA	\$15,000.00					\$15,000.00
19 CHATHAM	\$15,000.00					\$15,000.00
20 CHEROKEE	\$15,000.00					\$15,000.00
22 CLAY	\$15,000.00					\$15,000.00
23 CLEVELAND	\$15,000.00					\$15,000.00
24 COLUMBUS	\$35,000.00					\$35,000.00
25 CRAVEN	\$15,000.00					\$15,000.00
26 CUMBERLAND	\$15,000.00					\$15,000.00
28 DARE	\$15,000.00					\$15,000.00
29 DAVIDSON	\$15,000.00					\$15,000.00
30 DAVIE	\$15,000.00					\$15,000.00
31 DUPLIN	\$15,000.00					\$15,000.00
32 DURHAM	\$15,000.00					\$15,000.00
33 EDGECOMBE	\$35,000.00					\$35,000.00
34 FORSYTH	\$15,000.00					\$15,000.00
35 FRANKLIN	\$15,000.00					\$15,000.00
36 GASTON	\$15,000.00					\$15,000.00
38 GRAHAM	\$15,000.00					\$15,000.00
D3 GRAN-VANCE	\$50,000.00					\$50,000.00
40 GREENE	\$35,000.00					\$35,000.00
41 GUILFORD	\$15,000.00					\$15,000.00
42 HALIFAX	\$35,000.00					\$35,000.00
43 HARNETT	\$35,000.00					\$35,000.00
44 HAYWOOD	\$15,000.00					\$15,000.00
45 HENDERSON	\$15,000.00					\$15,000.00
46 HERTFORD	\$35,000.00					\$35,000.00
47 HOKE	\$35,000.00					\$35,000.00
48 HYDE	\$15,000.00					\$15,000.00
49 IREDELL	\$15,000.00					\$15,000.00
50 JACKSON	\$15,000.00					\$15,000.00
51 JOHNSTON	\$15,000.00					\$15,000.00

Original X
REV 6

Activity # 110 Activity Name: General Aid-to-Counties

ROW 1	Fund/RCC/FRC	Fund/RCC/FRC	Fund/RCC/FRC	Fund/RCC/FRC	Fund/RCC/FRC	Total of All
	1410-4110-00					
	Payment Period 07/07-06/08	Payment Period -	Payment Period -	Payment Period -	Payment Period -	
	Service Period 06/07-05/08	Service Period -	Service Period -	Service Period -	Service Period -	
COUNTY						Sources
52 JONES	\$15,000.00					\$15,000.00
53 LEE	\$15,000.00					\$15,000.00
54 LENOIR	\$35,000.00					\$35,000.00
55 LINCOLN	\$15,000.00					\$15,000.00
56 MACON	\$15,000.00					\$15,000.00
57 MADISON	\$15,000.00					\$15,000.00
D4 MAR-TYR-WASH	\$105,000.00					\$105,000.00
60 MECKLENBURG	\$15,000.00					\$15,000.00
62 MONTGOMERY	\$15,000.00					\$15,000.00
63 MOORE	\$15,000.00					\$15,000.00
64 NASH	\$35,000.00					\$35,000.00
65 NEW HANOVER	\$15,000.00					\$15,000.00
66 NORTHAMPTON	\$35,000.00					\$35,000.00
67 ONSLOW	\$15,000.00					\$15,000.00
68 ORANGE	\$15,000.00					\$15,000.00
69 PAMLICO	\$15,000.00					\$15,000.00
71 PENDER	\$15,000.00					\$15,000.00
73 PERSON	\$15,000.00					\$15,000.00
74 PITT	\$15,000.00					\$15,000.00
76 RANDOLPH	\$15,000.00					\$15,000.00
77 RICHMOND	\$35,000.00					\$35,000.00
78 ROBESON	\$35,000.00					\$35,000.00
79 ROCKINGHAM	\$15,000.00					\$15,000.00
80 ROWAN	\$15,000.00					\$15,000.00
D5 R-P-M	\$45,000.00					\$45,000.00
82 SAMPSON	\$35,000.00					\$35,000.00
83 SCOTLAND	\$35,000.00					\$35,000.00
84 STANLY	\$15,000.00					\$15,000.00
85 STOKES	\$15,000.00					\$15,000.00
86 SURRY	\$15,000.00					\$15,000.00
87 SWAIN	\$35,000.00					\$35,000.00
D6 TOE RIVER	\$45,000.00					\$45,000.00
88 TRANSYLVANIA	\$15,000.00					\$15,000.00
90 UNION	\$15,000.00					\$15,000.00
92 WAKE	\$15,000.00					\$15,000.00
93 WARREN	\$35,000.00					\$35,000.00
96 WAYNE	\$15,000.00					\$15,000.00
97 WILKES	\$15,000.00					\$15,000.00
98 WILSON	\$35,000.00					\$35,000.00
99 YADKIN	\$15,000.00					\$15,000.00
TOTALS BY CENTER	\$2,000,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,000,000.00
CHECK GRAND TOTAL						\$2,000,000.00

Angela Reed 9/3/07
Signature and Date - DPH Program Administrator

Debra S. Bursley 9/5/07
Signature and Date - Division of Public Health Budget Officer

Kevin Vaughan 9/7/07
Signature and Date - DPH Section Chief

BUDGET AMENDMENT

BUDGET Health - Administration REQUESTED BY Phillip Tarte
 FISCAL YEAR FY2008 DATE November 06, 2007

INCREASE

Description

Operating Expense 15,000
Revenue 15,000

DECREASE

Description


Explanation: Appropriate additional funds for Health Administration

DATE _____ APPROVED BY Bd of Comm/County Manager
Lynn West/Clerk to the Board

FOR POSTING PURPOSES ONLY

<u>DEBIT</u>			<u>CREDIT</u>		
<u>Code</u>	<u>Account</u>	<u>Amount</u>	<u>Code</u>	<u>Account</u>	
10551101-5265-1300	Computer Equipment	15,000	10451101-4411-1300	State Revenue	15,000
Total		15,000	Total		15,000

Prepared By vhd
 Posted By _____
 Date _____


 Number 18

AGENDA ITEM

RESOLUTION CERTIFYING AND DECLARING THE RESULTS OF THE SPECIAL
BOND REFERENDUMS HELD FOR THE COUNTY OF UNION, NORTH
CAROLINA ON NOVEMBER 6, 2007

5/9
MEETING DATE 11/19/07

WHEREAS, the Board of Commissioners of the County of Union, North Carolina has considered the Certificate of Canvass of the Union County Board of Elections canvassing the referendums held for the County of Union, North Carolina on November 6, 2007, and certifying the result thereof to the Board and has canvassed the result of said Referendums.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF UNION, NORTH CAROLINA, that it be and hereby is certified and declared that the total number of voters who voted "For" in answer to the question

"Shall the structure of the county board of commissioners be altered such that the number of commissioners is increased to seven and electoral districts are created."

was 8,293. The total number of voters who voted "AGAINST" in answer to such question was 11,702. The question in the form submitted was *DISAPPROVED* by the vote of a majority of those who voted thereon at said referendum.

FURTHERMORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF UNION, NORTH CAROLINA, that it be and hereby is certified and declared that the total number of voters who voted "For" in answer to the question

"Real property transfer tax at the rate of up to four-tenths percent (0.4%) of value or consideration."

was 3,439. The total number of voters who voted "AGAINST" in answer to such question was 16,786. The question in the form submitted was *DISAPPROVED* by the vote of a majority of those who voted thereon at said referendum.

BE IT FURTHER RESOLVED, that this Resolution is effective on the date of its adoption.

READ, APPROVED AND ADOPTED this 19th day of November, 2007.

Clerk to the Board of Commissioners

Chairman of the Board of Commissioners

OFFICIAL RESULTS FOR MUNICIPAL ELECTION OF UNION COUNTY

11/06/2007 MUNICIPAL GENERAL/CITY OF MONROE R

MUNICIPAL ELECTION

November 6, 2007

**ABSTRACT OF VOTES
FOR
FEDERAL, STATE AND COUNTY OFFICERS
FOR
UNION COUNTY, NC**

INSTRUCTIONS

THREE COPIES are to be made. One copy is to be signed by the County Board of Elections and delivered by them, when the canvass is concluded, to the City Clerk. One copy is to be retained by the County Board of Elections. One copy is to be mailed on canvass day to the Chairman of the State Board of Elections, Raleigh, North Carolina.

**STATE OF NORTH CAROLINA
COUNTY OF UNION**

The County Board of Elections for said county, having opened, canvassed, and judicially determined the original returns of the election in the precincts in this county, held as above stated, do hereby certify that the above is a true abstract thereof, and contains the number of legal ballots cast in each precinct for each office named, the name of each person voted for, their party affiliation, and the number of votes cast for each person for the office named.

This the 13th day of November, 2007

[Handwritten Signature]
[Handwritten Signature]
[Handwritten Signature]

This day personally appeared before me, Dobby Griffin,
Chairman of the UNION County Board of Elections, who,
being duly sworn, says the abstract of votes herein contained is true and
correct, according to the returns made to said Board.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed
my notarial seal, this the 13th day of November, 2007

Donna C. Meadows
(Seal)

My Commission (if any) Expires June 13, 2009.

Donna C. Meadows
Notary Public
Union County, N.C.

OFFICIAL RESULTS FOR MUNICIPAL ELECTION OF UNION COUNTY

5/2007

11/06/2007 MUNICIPAL GENERAL/CITY OF MONROE R

ENDUM LOCAL LAND TRANSFER TAX

FOR	AGAINST
24	122
42	266
37	191
9	184
48	272
19	273
43	311
79	344
43	274
45	172
45	281
68	318
77	450
33	213
52	373
61	349
111	477
117	461
100	481
78	579
97	463
144	417
44	236
46	447
58	347
47	229
36	214
22	180
23	223
238	562
386	1,018
95	379
52	346
50	246
74	457
55	255
68	222
113	459

OFFICIAL RESULTS FOR MUNICIPAL ELECTION OF UNION COUNTY

2007

11/06/2007 MUNICIPAL GENERAL/CITY OF MONROE R

NDUM LOCAL LAND TRANSFER TAX

FOR	AGAINST
80	469
56	289
39	214
53	301
44	190
51	273
48	354
37	220
112	464
104	591
16	179
20	151
0	0
0	0
0	0
0	0
<hr/> 3,439 17.00%	<hr/> 16,786 83.00%

OFFICIAL RESULTS FOR MUNICIPAL ELECTION OF UNION COUNTY

5/2007

11/06/2007 MUNICIPAL GENERAL/CITY OF MONROE R

ATION AND STRUCTURE FOR UNION COUNTY BOARD

FOR	AGAINST
78	68
164	141
143	87
119	79
145	170
102	186
177	177
317	106
206	107
122	97
156	166
176	205
211	308
86	148
185	234
182	219
220	356
207	356
204	362
189	463
201	353
179	377
132	144
160	322
207	195
127	147
148	101
115	86
135	111
150	645
74	1,336
236	225
175	215
119	173
230	303
132	173
150	128
185	378

OFFICIAL RESULTS FOR MUNICIPAL ELECTION OF UNION COUNTY

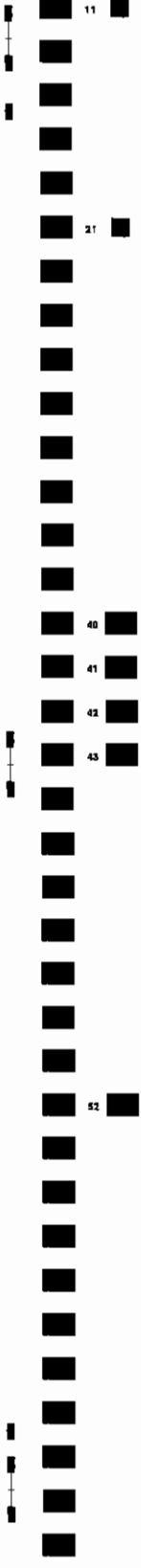
11/06/2007

11/06/2007 MUNICIPAL GENERAL/CITY OF MONROE R

QUESTION AND STRUCTURE FOR UNION COUNTY BOARD

FOR	AGAINST
295	248
203	134
174	81
175	169
111	117
153	166
215	176
101	151
224	349
193	494
90	101
115	69
0	0
0	0
0	0
0	0
<hr/> 8,293 41.48%	<hr/> 11,702 58.52%

Precinct _____



INSTRUCTIONS TO VOTER:

- a. To vote FOR the proposition, fill in the oval to the left of the word, "FOR"
- b. To vote AGAINST the proposition, fill in the oval to the left of the word, "AGAINST"
- c. Mark with a black ball point pen or marking device provided.
- d. If you tear, deface or wrongly mark this ballot, return it and get another.
- e. To vote, fill in the oval to the left of your choice completely, like this:

DISTRICT REPRESENTATION AND STRUCTURE FOR UNION COUNTY BOARD OF COMMISSIONERS

Shall the structure of the county board of commissioners be altered such that the number of commissioners is increased to seven and electoral districts are created.

- FOR
- AGAINST

ADVISORY REFERENDUM LOCAL LAND TRANSFER TAX

Real property transfer tax at the rate of up to four-tenths percent (0.4%) of value or consideration.

- FOR
- AGAINST

End of Ballot

SAMPLE

**UNION COUNTY
BOARD OF COMMISSIONERS**

**ACTION AGENDA ITEM ABSTRACT
Meeting Date: 19 November 2007**

Action Agenda Item No. 5/10
(Central Admin. use only)

SUBJECT: Cook Farm Produce – Crimestoppers Barbeque

DEPARTMENT: Central Administration **PUBLIC HEARING:** No

ATTACHMENT(S):
November 14, 2007 Memo From
Matthew Delk

INFORMATION CONTACT:
Matthew Delk, Asst. County Manager

TELEPHONE NUMBERS:
704-283-3656
704-634-0462

DEPARTMENT'S RECOMMENDED ACTION: See Attached Memorandum

BACKGROUND: Please See Attached Memorandum

FINANCIAL IMPACT: None

Legal Dept. Comments if applicable: _____

Finance Dept. Comments if applicable: _____

Manager Recommendation: _____



OFFICE OF THE COMMISSIONERS AND MANAGER

500 N. Main St., Room 921 • Monroe, NC 28112 • Phone (704) 283-3810 • Fax (704) 282-0121

TO: Union County Commissioners

FROM: Matthew L. Delk, Assistant County Manager *MLD*

RE: Cook Farm Produce – Crimestoppers Barbeque

DATE: November 14, 2007

During the October 30th meeting of the Agricultural Advisory Board, the Board discussed the requirements and fees for the public meeting space at the Union County Agri-Services Center.

Currently, the County requires entities wishing to use the center to make a reservation with Cooperative Extension, to pay the appropriate fees, and sign appropriate agreements. The “Agri-Services Center License Agreement” requires those entities to use caterers that are on an approved list. For a caterer to get on the approved list, they must sign a “Master Agreement for Catering Services” that requires, among other things, that the Caterer maintain a Grade “A” rating pursuant to applicable state health regulations. Currently, those regulations apply to professional caterers and not volunteer operations.

The exception to the above requirements is for Cooperative Extension and agriculture sponsored activities and events. Those events, at the discretion of Cooperative Extension, can choose to use volunteers or other sources of food without having to comply with the above requirements. In a discussion of the upcoming Crimestoppers Annual Barbeque to be held in January, the Advisory Board recommended opening up all County activities and sponsored events in the same manner, pending legal advice. Crimestoppers requested use of the Center for its event January 18th, and wants Cook Farm Produce, a volunteer, to cater the event. They need to start selling tickets soon.

After meeting with appropriate staff members, I have received advice that I will share with the Agricultural Advisory Board at their next meeting concerning this specific policy. Staff recommends not changing the existing policies.

It is my understanding that Crimestoppers has requested a waiver to the existing policy, as they did last year. Thus, approval of this item on the Consent Agenda will constitute authorization to the County Manager to approve the standard Master Agreement for Catering Service with Cook Farm Produce modified by deletion of the second paragraph in Section 6, applicable only to the Crimestoppers event.

Thank you for your consideration of this important matter.

**UNION COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT
Meeting Date: November 19, 2007

Action Agenda Item No. 511
(Central Admin. use only)

SUBJECT: 2008 Homeland Security

DEPARTMENT: Homeland Security **PUBLIC HEARING:** No

ATTACHMENT(S): _____ **INFORMATION CONTACT:**
Jeremy Jernigan
Pat Beekman

TELEPHONE NUMBERS:
704-283-3753
704-292-2670

DEPARTMENT'S RECOMMENDED ACTION: Approve request to apply for FY 2008 Homeland Security Grant

BACKGROUND: FY 2008 Grant Funding will be used to offset costs of infrastructure and subscriber equipment for the new 800/700 MHz communications system. This grant does not require any matching funds from the County. This grant application will be submitted as a region (Union, Gaston, and Charlotte-Mecklenburg County).

FINANCIAL IMPACT: None

Legal Dept. Comments if applicable: _____

Finance Dept. Comments if applicable: _____

Manager Recommendation: _____
