

**AGENDA**  
**UNION COUNTY BOARD OF COMMISSIONERS**  
**Regular Meeting**  
**Monday, May 7, 2007**  
**7:00 P.M.**  
**Board Room, First Floor**  
**Union County Government Center**  
**500 North Main Street**  
**Monroe, North Carolina**

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[www.co.union.nc.us](http://www.co.union.nc.us)

**6:00 p.m. - Closed Session**

1. **Opening of Meeting**
  - a. Invocation
  - b. Pledge of Allegiance
2. **Joint Public Hearing with Union County Historic Preservation Commission**  
Re: Proposed Designation of the Perry-McIntyre Farm as Historic Landmark  
**ACTION REQUESTED:** Conduct Public Hearing
3. **Informal Comments**
4. **Additions, Deletions and/or Adoption of Agenda**  
**ACTION REQUESTED:** Adoption of Agenda
5. **Consent Agenda**  
**ACTION REQUESTED:** Approve items listed on the Consent Agenda
6. **Union County Historic Preservation Commission**
  - a. Consideration to Adopt an Ordinance Designating as a Historic Landmark Property Known as the Perry-McIntyre Farm  
**ACTION REQUESTED:** Adopt Ordinance
7. **Presentation of Communications Assessment**  
**ACTION REQUESTED:** Receive report
8. **Fire Services**
  - a. Resolution in Support of HB262, SB238 Legislation that Provides Necessary, Additional Funds for and Improves Eligibility of Fire Departments for Statewide Grants  
**ACTION REQUESTED:** Adopt resolution
  - b. Bakers Fire Fee District  
**ACTION REQUESTED:** Accept the recommendation of the Fire Commission
9. **Presentation on Real Estate Transfer Tax**  
**ACTION REQUESTED:** Receive report
10. **Resolution by the Union County Board of Commissioners in Opposition to House Bill 1226 (An Act to Allow the Citizens of Union County to Determine if District Representation Should be Implemented for the Union County Board of Commissioners)**  
**ACTION REQUESTED:** Adopt resolution

11. **Disclosure Statement**  
**ACTION REQUESTED:** Discuss Disclosure Statement
12. **Union County Transportation Priorities**  
**ACTION REQUESTED:** Provide comments on existing projects or identification of projects that the Board would like added to the priority list for discussion with the Chamber of Commerce Transportation Committee
13. **Public Works Department**
  - a. Western Union School Pump Station and Force Main  
**ACTION REQUESTED:** Approve Budget Amendment #55, accept bids, award bid to low bidder, Dawn Development Company, Inc., and authorize the Interim County Manager to approve construction agreement
  - b. Self-Help Projects  
**ACTION REQUESTED:** Approval of Self-Help Projects
  - c. Discussion of Utility Conservation Measures  
**ACTION REQUESTED:** Discuss short-term utility conservation measures
14. **Capital Improvement Plan (CIP) for Union County (exclusive of Union County Public Schools) for the Fiscal Period of 2008-2012**  
**ACTION REQUESTED:** Adopt CIP
15. **Announcements of Vacancies on Boards and Committees**
  - a. Nursing Home Advisory Committee (1 Vacancy)
  - b. Home and Community Care Block Grant Advisory Committee (3 Vacancies)
  - c. Juvenile Crime Prevention Council (JCPC) - 1) District Attorney or designee; 2) Substance Abuse Professional; 3) Two (2) persons under age 18; 4) Juvenile Defense Attorney; 5) Representative of United Way/other non-profit; and two (2) County Commissioner appointees  
**ACTION REQUESTED:** Announce vacancies
16. **Appointments to Boards and Committees**
  - a. Board of Adjustment (2 Vacancies for Regular Members and 1 Vacancy for an Alternate as of May 2007)
  - b. Centralina Workforce Development Board (1 Vacancy Representing the Private Sector as of 6/30/2007)
  - c. Home and Community Care Block Grant Advisory Committee (3 Vacancies Remaining)  
**ACTION REQUESTED:** Consider appointments
17. **Interim Manager's Comments**
18. **Commissioners' Comments**

**CONSENT AGENDA**  
**May 7, 2007**

1. **Minutes**  
**ACTION REQUESTED:** Approve minutes
  
2. **Tax Administrator**
  - a. Tax Payment from Debtor in Bankruptcy  
**ACTION REQUESTED:** Authorize County Manager to approve payment agreement in the amount of \$111.71
  - b. Eleventh Motor Vehicle Billing in the Grand Total Amount of \$1,137,031.33  
**ACTION REQUESTED:** Approve
  - c. Departmental Monthly Report  
**ACTION REQUESTED:** Approve
  - d. April 2007 Refunds in the Grand Total Amount of \$4,728.21  
**ACTION REQUESTED:** Approve
  - e. April 2007 Releases in the Grand Total Amount of \$21,037.41  
**ACTION REQUESTED:** Approve
  - f. Tenth Motor Vehicle Release Register for the Period of April 1, 2007 - April 30, 2007, in the net grand total of \$10,610,91-  
**ACTION REQUESTED:** Approve
  - g. Tenth Motor Vehicle Refund Register for the Period of April 1, 2007 - April 30, 2007, in the net grand total of \$1,688.90-  
**ACTION REQUESTED:** Approve
  
3. **FY 07 Grant Application for the Criminal Justice Partnership Program (CJPP)**  
(No County Match Required)  
**ACTION REQUESTED:** Authorize submission of grant application
  
4. **Contracts Over \$5,000**
  - a. Parks and Recreation -- Athletic association grant agreements:
    1. Indian Trail Athletic Association
    2. Marshville Athletic Association
    3. Piedmont Recreation Association
    4. Porter Ridge Athletic Association
    5. Prospect Athletic and Recreation Association
    6. South Union Athletic Association
    7. Waxhaw Athletic Association
    8. Wesley Chapel/Weddington Athletic Association
  - b. Public Works Department
    1. Arcadis Task Order # 7 - (Design Services, regulatory review and construction bidding for 4,700 feet of 16-inch waterline along Cureton Parkway)
    2. Camp Dresser McKee Task Order # 2A - (Sanitary sewer system computer modeling through the development of a computer hydraulic SewerCAD model)
  - c. Health Department
    1. Mecklenburg County MOU - Development of a Medical Reserve Corp (MRC) Database

- d. Sheriff
  - 1. Dr. Brent Glenn -Veterinarian Contract
- e. Risk Management
  - 1. St. Paul Travelers - Renewal of Various Lines of Property and Casualty Insurance Coverage
  - 2. Key Risk (Renewal of Third-Party Administration of Workers' Compensation Claims)

**ACTION REQUESTED:** Authorize the Interim County Manager to approve contracts

5. **Register of Deeds**

- a. Approval of Overhire Full-Time Regular Position - Register of Deeds  
**ACTION REQUESTED:** Approve overhire position pending the return to full staffing levels or establishment of FY 2008 position budget authorization (No additional County funds required)

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Information Only  
No Action Required

- 1. Monthly Report for Department of Inspections for April 2007
- 2. Monthly Report for Personnel for April 2007
- 3. Monthly Report for Subdivision Approvals for Union County from 2001 thru April 2007



## OFFICE OF THE COMMISSIONERS AND MANAGER

500 N. Main St., Room 921 • Monroe, NC 28112 • Phone (704) 283-3810 • Fax (704) 282-0121

### PUBLIC NOTICE

**NOTICE IS HEREBY GIVEN** that the Union County Board of Commissioners will hold a special meeting on Monday, May 7, 2007, at 6:00 p.m. in the Conference Room, located on the first floor behind the new Commissioners' Board Room in the Union County Government Center, 500 North Main Street, Monroe, North Carolina, for the purpose of going into closed session: (1) to consult with an attorney in order to preserve the attorney-client privilege pursuant to G.S. § 143-318.11(a)(3); and (2) to establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease in accordance with G. S. § 143-318.11(a)(5).

Kevin Pressley, Chairman  
Union County Board of Commissioners

**UNION COUNTY  
BOARD OF COMMISSIONERS**

**ACTION AGENDA ITEM ABSTRACT**

Meeting Date: 5/7/07

Action Agenda Item No. 296a

(Central Admin. use only)

**SUBJECT:** Request for Historic Designation

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**DEPARTMENT:** Union County Historic  
Preservation  
Commission

**PUBLIC HEARING:** Yes

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**ATTACHMENT(S):**

- Letter from Virginia Bjorlin;
- Report to, and Response from,  
State Historic Preservation Office;
- Photographs of Property;
- Public Notice;
- Draft Ordinance Designating as a  
Historic Landmark Property Known  
as Perry-McIntrye Farm

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**INFORMATION CONTACT:**

Virginia Bjorlin

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**TELEPHONE NUMBERS:**

704-283-5776

704-289-6737 (Heritage Room)

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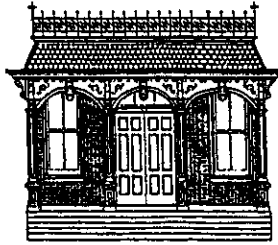
**DEPARTMENT'S RECOMMENDED ACTION:** The Union County Historic Preservation Commission (the "Commission") is requesting that the Board adopt the attached Ordinance Designating as a Historic Landmark Property Known as Perry-McIntrye Farm.

**BACKGROUND:** The Commission seeks to have this property designated as a historic landmark and has obtained an opinion from State Historic Preservation Office that this property qualifies for such designation. The designation would include the exterior of the farmhouse, certain interior features of the house, adjacent outbuildings, and 11 acres of farmland.

**FINANCIAL IMPACT:**

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**Legal Dept. Comments if applicable:** \_\_\_\_\_



UNION COUNTY HISTORIC PRESERVATION COMMISSION  
POST OFFICE BOX 282  
MONROE, NORTH CAROLINA 28111

6 February 2007

Attn: Lynn West  
Union County Board of County Commissioners  
500 North Main Street  
Monroe, North Carolina 28112

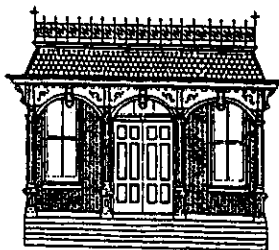
Dear Lynn:

I am enclosing the material to request that the County Commissioners designate a farm property on Ansonville Road as a historic landmark. Its historic name is the Perry-McIntyre farm and this is a part of the farm owned by David and Bonnie Kenerley at 1001 Ansonville Road outside Wingate. Included are several outbuildings which are old, as well as some features interior to the old farmhouse. Our Commission requests a joint public hearing on the ordinance of designation. I include the addresses of the two property owners contiguous who will need to be notified of the public hearing at least ten days in advance. Please let me know if there is any other information you need. It has been some time since the county has done a designation, and we have been working with the Kenerleys for at least two years. We look forward to hearing from you about this matter. Thank you.

Sincerely,

A handwritten signature in cursive script that reads "Virginia Bjorlin". The signature is written in black ink and is positioned above the printed name.

Virginia Bjorlin, Chairman



UNION COUNTY HISTORIC PRESERVATION COMMISSION  
POST OFFICE BOX 282  
MONROE, NORTH CAROLINA 28111

20 September 2006

Melinda Coleman  
State Historic Preservation Office  
4617 Mail Service Center  
Raleigh, NC 27699-4617

Dear Mrs. Coleman:

Pursuant to the G.S. 160A-400.14, I am enclosing the Survey and Research Report on the Perry-McIntyre Farm, Wingate NC, so that you may have an opportunity to comment upon the Commission's recommendation so that the exterior of the house and about eleven acres as listed under Tax Parcel # 02 239 004 be designated a Historic Landmark. There are six interior features to be included in the designation: mantels in the parlor and the dining room, dining room floor, kitchen door, parlor ceiling, and door inscribed with the maker's name and date of 1906. The five outbuildings are: barn, grainery,, smokehouse, corn crib and chicken coup. Most of the photographs are on a disc and were taken by Allen Brooks, who did the Architectural Description; some of the other photos were taken on 21 Sept 2005 by Virginia Bjorlin. We hope this is complete and satisfactory, as we would like the comment back soon. Thank you so much.

Sincerely,

*Virginia Bjorlin*

Virginia A.S.K. Bjorlin, Chairman



8. Documentation of why and in what ways the property meets the criteria for designation set forth in N.C.G.S. 160A-399.4.

a. special significance in terms of its history, architecture and/or for cultural importance.

It is increasingly rare to find an intact farm with outbuildings and a well-preserved historic home. The architectural description underscores the importance of this farm setting.

Interior items:

Dining room floor and mantel

Parlor mantle and ceiling

Interior door signed 1906

Beaded board ceiling

Door between dining room and kitchen

Two grained doors from hall into parlor

Outbuildings:

barn

grainery

corn crib

chicken coop

b. integrity of design, setting, workmanship, materials, feeling and /or association.

See Architectural description

The architectural historian commented on the rarity of intact, if not original, buildings of a continuously working farm. He complimented the present owners on their stewardship.

9. Ad Valorem Tax consequences.

There is a 50% tax deferral for local property tax.

10. Portion of property recommended for designation.

11.171 acres encompassing the homeplace and outbuildings (surrounded by 47.849 acres of farmland on the same side of the road; also daughter's home adjoining on 1.22 acres—tax parcel # 02 239 004P)

Bibliography for Perry-McIntyre House and Farm

*Sweet Union, An architectural and Historical Survey of Union County, NC*, edited by Suzanne Pickens, 1990, page 203.

Historical Files and Newspapers at the Heritage Room in the Historic Courthouse.

Family notes and memories.

Transfer of Ownership

KENERLEY DAVID M & WF BONNIE O  
 1001 ANSONVILLE RD  
 WINGATE, NC 28174  
 ISNER

Neighborhood Number  
 203000

Neighborhood Name  
 RURAL MARSHVILLE

TAXING DISTRICT INFORMATION

Jurisdiction Name Union County  
 Area 002 Marshville Township  
 District 909 CO SCH-WINGATE FEE  
 Routing Number 5475

Valuation Record

Assessment Year	2000	2004	2005	2005
Reason for Change		Reassessment	FIELD REVIEW	FIELD REVIEW
0	31056 78614 109670	73120 139170 212290	73120 139170 212290	73120 139170 212290

Site Description

Topography

Public Utilities  
 Water

Street or Road  
 Paved

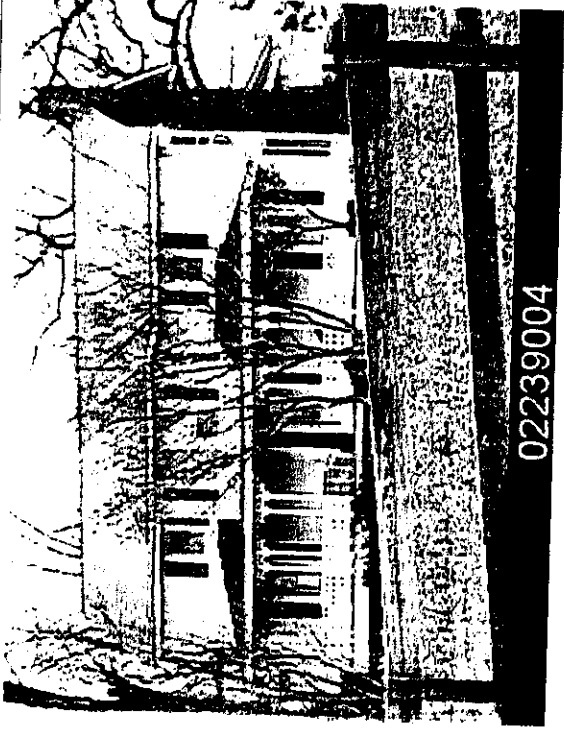
Neighborhood

Legal Acres:  
 10.8970

Zoning:  
 RA20 - RES/AGR 20000 SF

Land Size

Rating, Soil ID - or - Actual Frontage	Acree - or - Effective Frontage	Square Feet - or - Effective Depth	Influence Factor
Residential - Acree Large	10.8970		



02239004

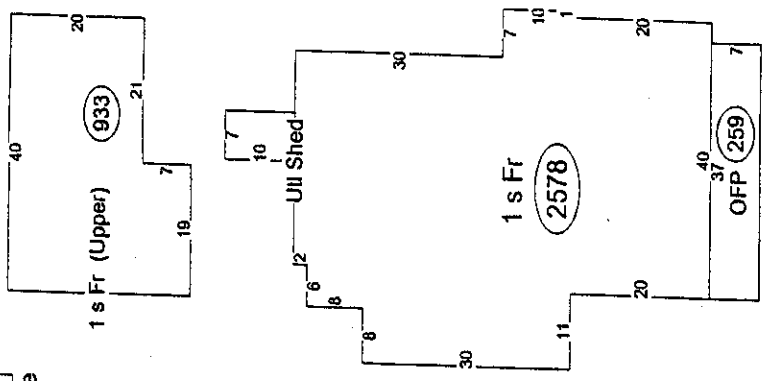
Physical Characteristics

Style: 11 Built to 1960 (DO NOT USE) ACCOMMODATION  
 Occupancy: Single family  
 HEATING AND AIR CONDITIONING  
 Primary Heat: Forced hot air  
 Lower Full Part  
 /Bsmt 1 Upper Upper  
 PLUMBING  
 3 Fixt. Baths # TF 6  
 Extra Fixt 2  
 TOTAL 8  
 REMODELING AND MODERNIZATION  
 Amount Date  
 Material: Comp sh to 235#  
 Framing: Std for class  
 Pitch: Not available  
 FLOORING  
 Sub and joists 1.0, 2.0  
 Base Allowance 1.0, 2.0  
 EXTERIOR COVER  
 Wood siding 1.0, 2.0  
 INTERIOR FINISH

Tax ID 4063

Printed 09/12/2006

2 3 4 5 6  
 Unfinished Storage



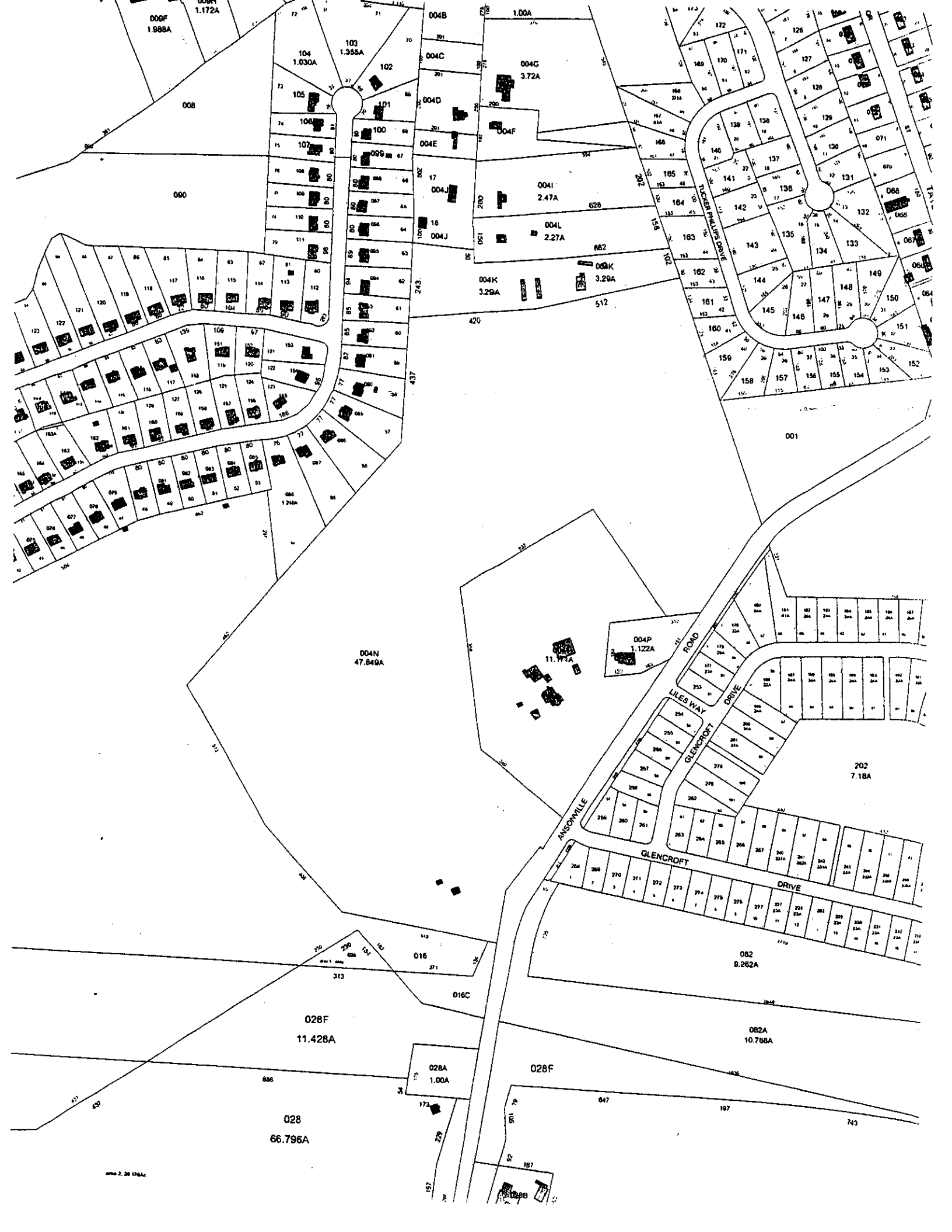
Summary of Improvements

ID	USE	Story Height	Const Type	Grade	Year Cons	Est Year	Cond	Size or Area
D	DMWEL	0.00		AVG	1930	1930	G	3511
01	UTLISHED	0.00		AVG	1930	1930	G	70
02	POLEBLDG	0.00		AVG	1930	1930	F	400
03	FLATBARN	0.00		AVG	1930	1930	AV	2820
04	POLEBLDG	0.00		Fair	1930	1930	P	480
05	UTLISHED	0.00	1	AVG	1930	1930	AV	480
06	UTLISHED	0.00	1	AVG	1930	1930	AV	1520

Special Features

Description

02 : Four sides open  
 04 : One side open



000F 1.988A  
000G 1.172A

104 1.030A  
103 1.385A

004G 3.72A

004I 2.47A

004L 2.27A

004K 3.29A

004J 3.29A

004N 47.849A

004P 1.122A

11.771A

202 7.18A

016 27.1

016C

028F 11.428A

028A 1.00A

082 9.262A

082A 10.788A

028 66.796A

028F

**Architectural Description:**  
**The Perry McIntyre Farm**  
**1001 Ansonville Road, Wingate**  
**Union County**  
**Prepared by Allen L. Brooks, AIA**  
**16 June 2006**

## HISTORICAL CONTEXT

The Perry-McIntyre Farm is sited southeast of Monroe in Union County just outside Wingate in the rolling piedmont country side. The site by records and local traditional accounts became the homeplace and farm of William Perry with the construction of the house circa 1880. The farm acreage was rented to tenants and his business was in town of a mill company for lumber, grains and cotton. Later the property was bought by J. C. McIntyre about 1903, and the farm became focused on cattle production according to legend that may account for the necessity for more outbuildings. The McIntyre family made expansions to the house with remodeling. They occupied the premises until late 1970,s with subsequent changes of ownership. In early 1980's the current owners, David and Bonnie Kenerly, have made it their home and operate the farm with miniature horses and livestock. The parcel with improvements is about 12 acres fronting the road with a small outparcel to northeast of the farm house by the entrance driveway that a daughter resides in a dwelling that was moved and renovated on site.

## RURAL FARM SITE

The farm fronts Ansonville Road surrounded by pasture land with the farmhouse sited more than 100 yards from the road. The driveway approach is from the northeast at an acute angle on the far right with the terrain sloping southwest to the left and rear. The gravel drive loops on the right side of the house with a diverge to the rear with access to outbuildings. A well planned and maintained fine blade grass lawn encircles the house with many mature black oaks and other trees to offer shade.

The outbuildings are equally planned and appear to be orthogonal and strategically positioned relative to the house. The smokehouse is to the left with a chicken coup to the rear beyond the smokehouse. The grainery is immediately to the rear of the house. A barn is to the far right rear and a corncrib is mid-rear right and north of the house. A collapsed tenant house is to the far left on the other side of the pecan grove flanking the left rear corner of the yard. The base of a removed round silo is to the right rear of the grainery and left of the barn. A modern carport is at the right rear of the house with a concrete slab. Large slate slabs at that same location define an earlier boundary that would have been a access way to the outbuildings. Wood and other utilitarian fence types contain the pleasant and inoffensive boundaries between lawn, gardens and pastures.

There are also several wells around the house of varying ages and styles. An old well is just left of the steps from the front porch. It has a modern stacked stone base for identification. A functioning modern and enclosed well is to the right rear of the smokehouse. A carbine well is off the left rear corner of the house near the older well that is covered by a porch addition to the rear kitchen. A fifth well is an unusual sloped and slate-lined well to the right of the grainery at the left front corner of the barn.

### HOUSE COMPOSITION

The recognized earliest portion of the current house is the front two story block with a full front single story porch. By accounts there was a detached kitchen connected by porches that would have been the original portions built by Perry. Mr. McIntyre would have incorporated these two structures with remodeling that are defined by the hip roofs with the same pitch and the use of natural slate with metal ridges that link all the rooms. This would also include the front hip roof room over the front porch. The later modern additions would be the shallow pitched shed roof between the two hip roofs on the right elevation, the flat roof addition to the left elevation and the narrow shed roof off the mid rear elevation that are all with composition shingles.

### EXTERIOR

The front main block has a gable roof of about a 8/12 pitch with returned cornice at the eaves. The front porch roof is a hip and by account with an added front and centered second floor room that engages at the eave with a hip roof. Centered on the right elevation is a prominent exposed chimney of red-orange brick. It begins with a slab slate base. It is coursed with common bond laid in one to eight pattern with headers. At three-quarter height is the shoulder with stepped bond. A decorative small arch is centered at the stack extension that disengages from the wall to rise above the roof ridge with a corbel banded cap. The original foundations have a slab slate base with a buff tone red-orange colored brick with spots of iron. The mortar joints are dressed with a grapevine score line. Modern red brick now encloses the foundation wall. The modern flat-roof addition has a concrete masonry foundation wall.

The main block is sided in wood lap siding from wood sill band to a wide rake frieze band of the gable. The corner-boards are expressed as pilasters with cove capital under the frieze that extend to the foundation wall. A wide frieze board is also under the hipped eave portions. The eave is of flush board siding and about a foot and a half wide with narrow fascia with crown moulding below the shingles. The window surrounds are plain with backband that engages inset into the frieze board under the eave. There are small rectangular vents at the gables. The remainder of the shed roof portions of the house is also wood lap sided with corner boards but with no frieze board and sill band.

The front porch spans the front of the house. It also has a brick pier foundation that has an alternating brick voided in-fill wall and modern concrete steps with flanking brick walls with concrete cap. The porch columns are narrow square wood posts that are paired but wide spaced with sawn-cut filigree brackets that create a lace effect at the ceiling with no beam. The railing is also sawn-cut with plain rails and a face plate at the columns that complete the effect. Thick plank flooring is at the ends and newer board replacements are at the center. The ceiling is board flush siding. Mysterious hinged portions of the railing with latches to either side of the steps exhibit an untold story.

The windows of the main block are one/one. They are placed at different positions on the elevations but symmetrical about each elevation. All are singles except the pair at the front second floor room and the first floor left elevation. The windows of the hip roof portions are six/six. The shed roof portions have modern windows of both and other types. The front door is a wood three quarter glass with panel below. The other exterior doors are modern glass pane.

## INTERIOR

All finishes throughout the house are wood for the most part. Most floors are now covered with carpets and vinyl flooring. Some walls are covered with wallpaper and plywood paneling. The walls are horizontal flush siding with baseboard as well as the ceilings with a crown mould. The window casings are plain board without miter. Ceiling heights vary. Door styles vary.

The front door enters into the main hall with an enclosed stair ascending from the rear. Parlors are to the left and right one bay deep. The right parlor has the fireplace at the side gable wall with mantle and beveled mirror overmantle. It is of craftsman design, stained with side pilasters extending to the mid section of the overmantle as shelves. The mantle shelf is supported by three plain heavy square edge brackets with four smaller brackets at the top shelf of the overmantle. The fireplace surround is in plaster with a coal grate cover with a woodland deer scene. A door also leads to a rear room. It is a four panel door paired vertically with a strike rail. The panels are raised with edge moulded stiles and rails. It exhibits a grained finish of a nonspecific wood variety with black and cherry colored glazing. On the jamb side is the proud artisan's signature and date. There are two other grained doors, the ones from the hall into the parlors with same coloring but different grain patterns.

In the front hall to the left is the other parlor with the fireplace at the rear wall. It has no overmantle and is painted. It is paneled with flat chamfered surround board. The deep mantle shelf is supported by heavy turned Victorian-porch-like columns. A small five horizontal panel door appears to have been cut into the wall left of the fireplace. At the rear of the hall are flat boards applied to the ceiling that may define removed walls.

A four panel door leads to the stair. There is a square narrow picket balustrade at the top that is similar to the exterior porch railing. The board ceilings are low just above six feet in height. A five mid cross panel door leads to the room above the right parlor. It has a fireplace with plaster surround and carpenter mantle of plain boards and moulded trim supporting the narrow mantle shelf. The center room over the front porch has four windows. The room over the left parlor has a small flush board and batten door that leads to the attic over the rear rooms that exhibit the framing of varying ceiling heights beyond and the rough brickwork of the interior wall chimney.

On the first floor the room beyond the right parlor appears to be an original room but the windows are new modern replacements. The door leading to the rear hall portion is a hand planed four cross panel door with a strange shallow full panel at the bottom. It has beveled panels on the front side and flat panels on the back side. It also has a beveled board at the ceiling that may cover a removed wall.

The rear hall leads to the right side entry with a bathroom in a corner all under the shed roof with a low ceiling. Within the rear hall to the left is a doorway to the dining room. It has a high ten foot ceiling in beadboard with crown mould. On the wall that backs up to the main block left parlor is a fireplace. The mantle sits on a modern raised brick hearth. Recessed panel pilasters flank the plaster surround with a frieze board above. Round garland appliques are above the pilasters and an urn applique is in the center. The pilaster lines continue with layered crown trim to the mantle shelf with egg and dart trim. Flanking the fireplace are two five horizontal doors. The left is to a closet and the right passes through to the left front parlor. On the right is an off set of the wall with a break in the board wall siding. To the far left is the flat roof addition and to the rear is the kitchen with a four panel door that matches to main block house but painted. It also has a tall ceiling that was lowered with composite board panels. To the left are two openings, one to the flat roof addition and another to the far rear and left added bath. Under this area of a hip roof end are remnants of previous foundations and also a well. The window is an old six/six. There is also a break in the flush board siding backing up to the kitchen where a chimney may have been exhibited by a piece of tin that covers the missing slate shingles on the roof. At the corner in the kitchen to the rear is a small window with a trap door below perhaps for shuttling wood. Period glass pane upper cabinets are also in this corner.

Connecting to the kitchen to the right through a doorway is a den with high ceilings of beadboard. The windows are six/six peg and mortise and old with very narrow mullions and cross rail. One of the two surviving windows faces into the enclosed shed side entry. On the same wall is a four panel painted door that matches the four panel type in the main block.



## OUTBUILDINGS

The smokehouse was converted to a two story apartment within the last two decades. It faces the left gable of the main block of the house and has a front gable. It has wood lap siding with a tin roof. The foundation is continuous slab slate with some stone infill. The rafter tails are exposed and are hewn with a footed detail. The end rake timber extends for a wide overhang at the front gable for rain protection and the peg holes for the removed mortised cross timber is evident. The wide board sheathing is also visible. The rafters are shaved round timbers. There is an open shed to the left. Windows and door were added. Front steps and balcony were added and the flush wall board paneling was used for the added flooring.

The chicken coup is behind the smoke far to the left. It has a tin shed roof wood lap sided with remedial german siding added. There is a doorway facing the house and a chicken wired opening facing the smokehouse.

Directly behind the kitchen is the grainery. It is a rather imposing structure relatively close to the house with a front gabled tin roof with exposed rafters. The roof overhangs the front for rain protection with two simple angle braces and a diagonal side wall portion that follows the bracket lines. It is sided in german siding with slab slate foundations. It has three bays. The two side have octagonal arched openings and the center has a loft board and batten door with a bracketed open balcony and a grade level board and batten with z-patterns passage door to the left. A tackle and hook hangs from the center ridge board. The interior is flush board with wood flooring on grade and open structure at loft above with flooring. The plank ship's ladder is well worn but sturdy. To the rear is a shed addition with tin roof and concrete floor with windows and doors that was once the repair garage for the farm vehicles.

To the far rear right of the house is the corn crib. It faces to the rear yard of the house with a tin front gable roof. The roofline continues as sheds that are open to the front and german wood sided to the extreme sides. The center corn bin structure has horizontal slat siding with gaps for ventilation. The roof is extended to the front for rain protection and bracketed similar to the grainery. A front door of vertical boards is offset to the right. For security it has heavy strap hinges and an iron strap lock and evidence of a lockbox as well. The door shows the rosehead nails that secure the battens.

The barn is behind the corncrib and faces to the front toward the road and driveway. It is also an imposing structure in lap siding and is the only structure that is not painted white. It is red. The roof has a front facing gable and same roof pitch as all the others. The roof overhangs with bracket supports as the others but the roof plane is broken at the bottom third to allow ventilation at the loft. It also has slab slate foundations. The main door opening is centered for the nave with walled stalls with various openings on the sides and open stalls to the exterior flanking each side. Three openings are symmetrical at the loft with the center one a little higher. The gable is open for ventilation. The interior is flush board paneled and are supported by the slab slate also. Some interior stalls are floored

and sided. Board and z-batten doors for the stalls are installed as sliders within the framing. The thick pine boards exhibit the many years of service and their quality with worn edges and still true and plumb. There are also wood troughs that have stood the test of time and use. At the loft floor are trap doors for feeding into the stalls. Behind the main block of the barn is a shed roof with side and middle openings.

#### SPECULATIVE OPINION OF PROGRESSION OF CONSTRUCTION AND ADDITIONS TO THE HOUSE BY THIS AUTHOR

Houses of this era inevitably have alterations and additions. Some can be obvious and others are carefully hidden. The two story main block of the house and the porch are attributed to Mr. Perry. The rear room behind the right parlor was probably original because of the rear window placement and the board covering the discontinuous boards in the ceiling was a smaller room that was accessible from a rear porch often used as offices for farm business or storage rooms. There could have been another one opposite the other side that would explain the offset wall of the dining room and the break of the wall paneling. A kitchen could have been remote to the rear connected by porches. The slate roof may have been the original material but the detached stack of the chimney suggests an older roof with no overhang and probably of wood shingle.

When Mr. McIntyre bought the house, he probably linked the house together or built the entire additions with hip roofs and in slate. He may have added the hipped front room over the porch and maintained the gable roofs. The dining room would have been greatly expanded or added that explains the non-exterior chimney. The six/six windows at the rear portion appear to be older more of the late nineteenth century period. The one/one windows could be of an early twentieth century period. The mantle in the front right parlor is of craftsman design and the one in the dining room on a raised modern brick base is more of the late nineteenth century period. The ceilings of the rear rooms are of beadboard that was used extensively in the early twentieth century. Doors, windows and mantles may have been shuffled.

The kitchen would have had a chimney as evidenced by the break in the wall siding at the rear left hip roof off the kitchen and the tin piece at the slate roof. The hip roof probably continued for an open porch along the kitchen wall that would explain the foundations below and would have allowed windows for the dining room at the left elevation. The matching doors of four panels with the front ones grained and dated of 1907 are probably from that period. The other hand planed door of the room behind the right parlor may have been from the original house or salvaged from somewhere else.

It is speculation without confirmed proof or records. If the walls could talk they could tell us. It all makes an interesting story.

#### CONCLUSION

The Perry-McIntyre Farm is a remarkable assemblage of an in-tact early if not original buildings of a continuously working farm. They have more than sufficient integrity for consideration. The site maintains its character and relationship as a farm and homestead with few modern additions or alterations. The alterations to the house and outbuildings exhibit the nature and character of the passing of time and living standards of the eras.

#### AFTERWORD

This report was compiled from printed historical information recorded about the property, site observation, gleaned information from current owner about site and handwritten notes compiled by the owner. I express my thanks to David and Bonnie Kenerly for sharing that information and the invitation to explore the property 16 June 2006 for the purposes of this report. They are wonderful stewards of a legacy property.

Respectfully submitted,  
Allen L. Brooks, AIA

## A HISTORICAL SKETCH OF THE McINTYRE FARM

Tradition holds that the builder of the house about 1880 was William M. "Bill" Perry. Perry rented his farm acreage to tenant farmers mostly and concentrated on running Perry Mill Company. This business consisted of lumber, cotton and feed mill inside the Wingate city limits.

About 1903 J. C. ("Neal") McIntyre and his wife Minnie Staton McIntyre (see attached photo copy) purchased the house and improved it to its present form. Julius Cornelius McIntyre was born 27 Feb 1869 at New Salem, Union County to Isaiah McIntyre, a native of Stanly County. Isaiah spent much of his boyhood in Anson County, then moved to Union County after serving with the Confederate Army. Isaiah's wife was Martha Hill of Anson County, daughter of Julius Hill.

J.C. was active in New Salem affairs until he moved to the Ansonville Road place about 1904. He served on the Wingate School Building Committee. In 1890 he married Minnie W. Staton of New Salem, daughter of Benjamin F. Staton. Their seven children were: Chloe, Raymond, Bessie, Rosa, Charles (Sr.), Nealie and Kate. J.C. McIntyre added on to the rear and built the hip roof above the front entrance. The interior remains mostly as it was. Their granddaughter, Linda McIntyre Isner, remembered hearing that the house was a two-room cabin with a stand-alone kitchen when bought in 1903 by her grandparents. (See architectural description.) The house was electrified about 1939. Linda also remembered a spring-fed pond and a slate quarry.

Charles B. McIntyre, Sr., married Ruby Lee Perry, daughter of David and Ollie Austin Perry. The family moved to the house about 1940 and the J.C. McIntyres moved to the town of Wingate to a modern house. The C.B. McIntyres had three children: C.B.Jr. (died 1994), Gloria (died 1998) and Linda. Linda McIntyre Isner taught school for many years and served until recently on the Union County Board of Education

Charlie Black McIntyre, Jr. was a teacher and principal in Edgecombe County in eastern North Carolina. He served as President of Edgecombe Community College for 23 years and during that time pushed for wider curriculum and more funding of the NC Community College System. He had a distinguished career not only as an educator but also in many civic areas. He married Juanita Goins and they had three sons. In his recollections of growing up there, Charlie remembered the mineral well in the front yard—many people came even from Charlotte to drink the water. There was a blacksmith shop behind the granary. Tenant house were nearby. Charlie remembered during World War II General Patton and the son of President Teddy Roosevelt brought their horses to the barn while the men were involved in the maneuvers covering 16 Carolinas counties.

Linda is the only one surviving of the three generations of McIntyres to live at the Ansonville Road farm. Their many contributions to local civic life and to education will remain a monument to the family.

The present owners of the property are David and Bonnie Kenerley, having bought the property in 1985. At that time their oldest child was in college and the two younger ones were in 8<sup>th</sup> and 9<sup>th</sup> grades: the latter two were taught later by Linda McIntyre Isner. The farm is used for livestock and raising miniature horses. About 48 acres is rented out and planted in small grains. Part of the property contains the home of the Kenerley's daughter. Across the highway is a new subdivision of single family homes.



North Carolina Department of Cultural Resources  
State Historic Preservation Office

Peter B. Sandbeck, Administrator

Michael F. Easley, Governor  
Lisbeth C. Evans, Secretary  
Jeffrey J. Crow, Deputy Secretary

Office of Archives and History  
Division of Historical Resources  
David L. S. Brook, Director

December 6, 2006

Virginia A.S.K. Bjorlin, Chairman  
Union County Historic Preservation Commission  
P. O. Box 282  
Monroe, NC 28111

Re: Perry-McIntyre Farm, 1001 Ansonville Road, Wingate, Union County

Dear Ms. Bjorlin:

Thank you for the landmark designation report for the Perry-McIntyre Farm, 1001 Ansonville Road, Wingate, Union County. We apologize for the delay in our response. We have reviewed the information in the report and offer the following comments in accordance with North Carolina General Statute 160A-400.6.

The Perry-McIntyre House was built in 1880 by William Perry. Circa 1903, it was purchased by J.C. McIntyre and his wife, who were responsible for the majority of renovations to the house in the early twentieth century. Today, the farmhouse is among the finest surviving late nineteenth and early twentieth century farmhouses in Union County. It is a largely intact frame I-house with weatherboard siding. The porch features some of the finest picturesque carpentry in the county. The interior of the main block of the house survives mainly intact. It includes flushboard walls, beaded-board ceilings, a center hallway with an enclosed stair, and four-panel doors. The doors leading into the formal first-floor rooms have decorative folk painting, of a nonspecific wood variety.

We think the designation report provides the Union County Historic Preservation Commission and local governing board adequate information to deem that the Perry-McIntyre Farm, adjacent collection of outbuildings, and eleven acres of farm land have the requisite special significance and integrity for landmark designation, if the following suggestions are considered.

Archaeological Resources: The Perry-McIntyre Farm may contain archaeological resources associated with former outbuildings and/or trash disposal activities. Care should be taken during any ground disturbing activities to avoid inadvertent damage or destruction of such resources.

[www.hpo.dcr.state.nc.us](http://www.hpo.dcr.state.nc.us)

	Location	Mailing Address	Telephone/Fax
ADMINISTRATION	507 N. Blount St., Raleigh NC	4617 Mail Service Center, Raleigh NC 27699-4617	(919) 733-4763 • 733-8653
RESTORATION	515 N. Blount St., Raleigh NC	4617 Mail Service Center, Raleigh NC 27699-4617	(919) 733-6547 • 715-4801
SURVEY & PLANNING	515 N. Blount St., Raleigh NC	4617 Mail Service Center, Raleigh NC 27699-4617	(919) 733-6545 • 715-4801

Map: The boundary shown on the accompanying tax map included in the designation report, is vague (highlighted area) and should be clarified in the final report.

Interior Features, Main House: The designation report lists the parlor and dining room mantels, dining room floor, kitchen door, parlor ceiling, and one wood grained door, which has been inscribed by the painter. It is our understanding that the house features two additional early wood grained doors. Depending on the level of integrity of the painted finishes, we suggest they be included in the designation of interior features.

Outbuildings: Five outbuildings are proposed for designation. Upon review, however, we have determined that the former "smokehouse" which has been converted into an apartment, has lost significant integrity, and should be considered a non-contributing element. This will help the commission and property owners decide what changes may be appropriate in the future.

Photographs: Finally, an important component of building documentation is the photographic recordation. The digital photo print-outs in the report are rather blurry and grainy and we recommend that the final set of photographs, including interior views, be of better quality, so that one can clearly discern architectural elements.

Once this information is provided, we think the designation report will make it possible for the Union County Historic Preservation Commission to move forward and deem that the Perry-McIntyre Farm has the requisite special significance and integrity for landmark designation.

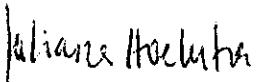
Please note that if the local governing board wishes to extend the Commission's design review authority to significant features of the interior, the owner must give written consent. The designation ordinance must specify the features and describe the nature of the Commission's design review authority over them.

Landmark designation means the community recognizes this building as an important historic resource worthy of preservation. Any substantial exterior design changes to the landmark building are subject to the design review procedures of the Commission. The owner may apply for an annual deferral of fifty percent of the property taxes for as long as the property is designated and retains significance and integrity.

Thank you for giving us the opportunity to comment on the report. Our comments are advisory only. Once the necessary public hearing or hearings have been held, the local governing board may proceed with the designation decision. When the local governing board has concluded its action on the designation ordinance, please complete and return the confirmation form enclosed with this letter. This letter constitutes the entirety of our review comments.

Should you have any questions about our comments, please contact me at 919-733-6545, ext.226.

Sincerely,

A handwritten signature in black ink that reads "Juliana Hoekstra". The signature is written in a cursive style with a vertical line through the first letter 'J'.

Juliana Hoekstra  
Environmental Review and Survey Specialist

Enclosures

NORTH CAROLINA,  
UNION COUNTY.

AFFIDAVIT OF PUBLICATION

Before the undersigned, a Notary Public of said County and State, duly commissioned, qualified, and authorized by law to administer oaths,

personally appeared **Pat Deese** .....

who being first duly sworn, deposes and says: that he is .....

**Principal Clerk** ....., engaged in the publication of a newspaper known as **The Enquirer-Journal**, published, issued, and entered as second class mail in the City of Monroe in said County and State; that he is authorized to make this affidavit and sworn statement; that the notice or other legal advertisement, a true copy of which is attached hereto, was published in **The Enquirer-Journal** on the following dates:

... *April 22, 29, 2007* .....

and that the said newspaper in which such notice, paper, document, or legal advertisement was published was, at the time of each and every such publication, a newspaper meeting all the requirements and qualifications of Section 1-597 of the General Statutes of North Carolina and was a qualified newspaper within the meaning of Section 1-597 of the General Statutes of North Carolina.

This *29* day of *April* 2007  
*Pat Deese* .....

Sworn to and subscribed before me, this *29* day of *April* 2007  
*Brook P. Clutz* ....., Notary Public

My Commission expires: **May 11, 2008** .....

*U.C. Historic Preservation Comm. Meeting* Inches: *3 3/4*  
MONROE, N.C. *April 29* 2007

M **U. C. Bd. Of Commissioners** ACCOUNT #: *02100167*  
**500 North Main St., Room 921** COST: \$ *78.58*  
**Monroe, NC 28112**

—IN ACCOUNT WITH—

**The Enquirer-Journal**

P.O. Box 5040  
500 W. Jefferson St.  
Monroe, N.C. 28111-5040

Important Legal Document, Please Retain

**PUBLIC NOTICE**  
NOTICE IS HEREBY GIVEN that the Union County Board of Commissioners and the Union County Historic Preservation Commission will hold a joint public hearing on Monday, May 7, 2007, at 7:00 p.m. in the Board Room located on the first floor of the Union County Government Center, 500 North Main Street, Monroe, North Carolina. The topic of the hearing is the proposed designation of the Parry-Molntry Farm, located at 1001 Ansonville Road, Wingate, North Carolina, as a historic landmark. There will be an opportunity for public comment regarding the subject matter. Any person requesting a sign language interpreter, please call (704) 225-8554 and make a request at least 96 hours in advance. Any other special assistance needed by an individual due to a disability under the Americans Disability Act should call (704) 283-3810 and make a request at least 96 hours in advance.  
Lynn G. West  
Clerk to the Board  
April 22, 2007



**ORDINANCE DESIGNATING AS A HISTORIC LANDMARK  
PROPERTY KNOWN AS THE PERRY-MCINTYRE FARM**

WHEREAS, on November 3, 1992, the Union County Board of County Commissioners (the "Board") adopted the "Ordinance Creating Union County Historic Preservation Commission" (the "Ordinance"); and

WHEREAS, pursuant to N.C.G.S. §§ 160A-400.1 through 160A-400.14, Union County may designate one or more historic landmarks following a finding by the Union County Historic Preservation Commission (the "Commission") that the property has special significance in terms of its historical, prehistorical, architectural, or cultural importance and possesses integrity of design, setting, workmanship, materials, feeling and/or association; and

WHEREAS, the Commission has found that the Perry-McIntyre Farm, located at 1001 Ansonville Road in unincorporated Union County, meets the above criteria, and it has recommended that the Board designate this property as a historic landmark; and

WHEREAS, the owners of the Perry-McIntyre Farm, David M. Kenerley and Bonnie O. Kenerley, have requested designation of their farmhouse and adjacent outbuildings, as described more fully below; and

WHEREAS, the Commissioner has complied with all applicable requirements of the General Statutes and the Ordinance for such designation; and

WHEREAS, the North Carolina Department of Cultural Resources, State Historic Preservation Office, has described the Perry-McIntyre farmhouse as among the finest surviving late nineteenth century and early twentieth century farmhouses in Union County and notes, among other things, that the porch features some of the finest picturesque carpentry in the county.

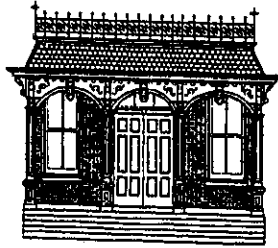
NOW, THEREFORE, BE IT ORDAINED by the Union County Board of Commissioners as follows:

1. In accordance with the requirements of the Ordinance, the Perry-McIntyre Farm, located at 1001 Ansonville Road in unincorporated Union County, the deed to which is recorded in Book 0388, Page 588 of the Union County Registry, is hereby designated as historic landmark. **For purposes of this designation, the "Perry-McIntyre Farm" shall refer to: (i) the exterior of the farmhouse; (ii) the following interior features of the farmhouse: parlor mantel, dining room mantel, kitchen door, dining room floor, parlor ceiling, inscribed door dated 1906, and two (2) grained doors opening into the parlor from the hall; (iii) the following outbuildings: barn, grainery, chicken coop, corn crib; and (iv) eleven acres of farmland.**
2. From and after the designation of the Perry-McIntyre Farm as a historic landmark, no exterior portion of any building or other structure (including masonry walls, fences, light fixtures, steps and pavement, or other appurtenant features) or any interior feature

consented to by the owners as part of the historic landmark, nor any above-ground utility structure or any type of outdoor advertising sign, shall be erected, altered, restored, moved or demolished on such landmark until after an application for certificate of appropriateness has been submitted to and approved by the Commission in accordance with the Ordinance. The waiting period specified in Chapter 160A, Article 19, Part 3C of the North Carolina General Statutes shall be observed prior to any demolition of the Perry-McIntyre Farm.

3. Upon consent by the owners, the Commission may post a suitable sign on the property comprising the Perry-McIntyre Farm indicating its designation as a historic landmark. If the owners object to such sign, the Commission may place the sign on a nearby right-of-way.
4. Nothing in this ordinance shall be construed to prevent: (i) ordinary maintenance or repair of any exterior architectural feature of the Perry-McIntyre Farm that does not involve a change in design, material, or outer appearance thereof; (ii) construction, reconstruction, alteration, restoration, or demolition of any such feature which the building inspector or similar official shall certify is required for public safety because of an unsafe or dangerous condition; (iii) use of the property by the owner not prohibited by other statutes, ordinances, or regulations; or (iv) maintenance, or in the case of an emergency, the immediate restoration, of any existing above-ground utility structure without approval by the Commission.
5. Upon adoption of this ordinance, the Commission shall provide written notice of landmark status to the owners and occupants of the Perry-McIntyre Farm. The Commission shall also provide a copy of this ordinance, and any subsequent amendments thereto to: (i) the Union County Register of Deeds Office, requesting that the designation landmark be indexed according to the name of the property owners in the grantee and grantor indexes; (ii) the Clerk to the Union County Board of Commissioners, for the purpose of public inspection at any reasonable time; (iii) the Union County Building Inspections Department, and (iv) the Union County Tax Assessor's Office.

Adopted by Union County this \_\_\_\_\_ day of \_\_\_\_\_, 2007.



UNION COUNTY HISTORIC PRESERVATION COMMISSION  
POST OFFICE BOX 282  
MONROE, NORTH CAROLINA 28111

From: David and Bonnie Kenerley

To: Union County Historic Preservation Commission

E: Designation of McIntyre Farm, 1001 Ansonville Road, Wingate

We request that the following feature be specifically included in the designation report of our farm, known as the Perry-McIntyre Farm in Union County.

Interior:

1. Parlor mantel
2. Dining room mantel
3. Kitchen door
4. Dining room floor
5. Parlor ceiling
6. 1906 door
- 7 Two grained doors from hall into parlor

Outbuildings:

- Barn
- Grainery
- Chicken Coop
- corn crib

signed  
1909 →

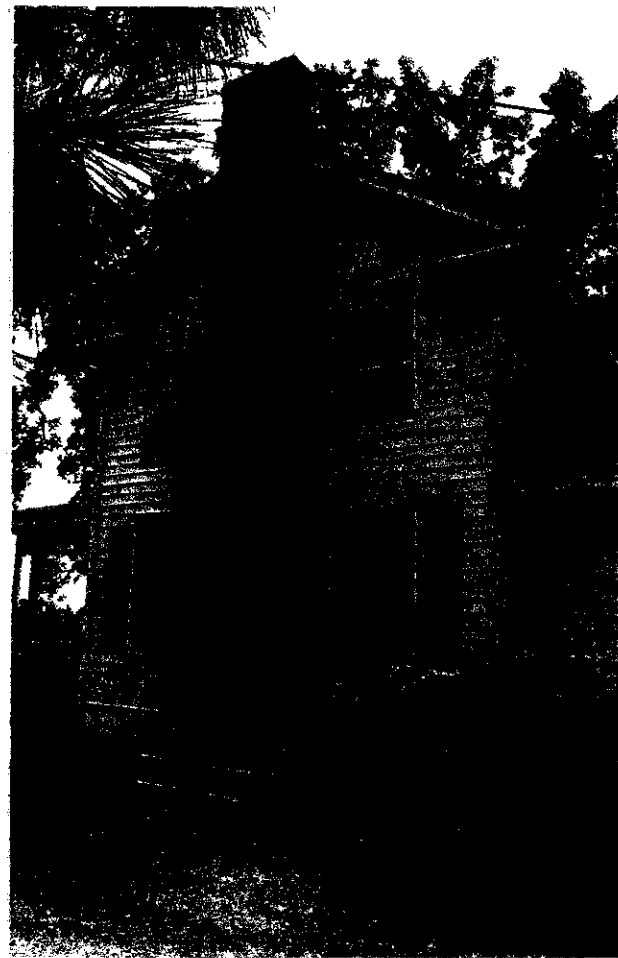
1-29-07 Bonnie O. Kenerley  
1-29-07 David M. Kenerley

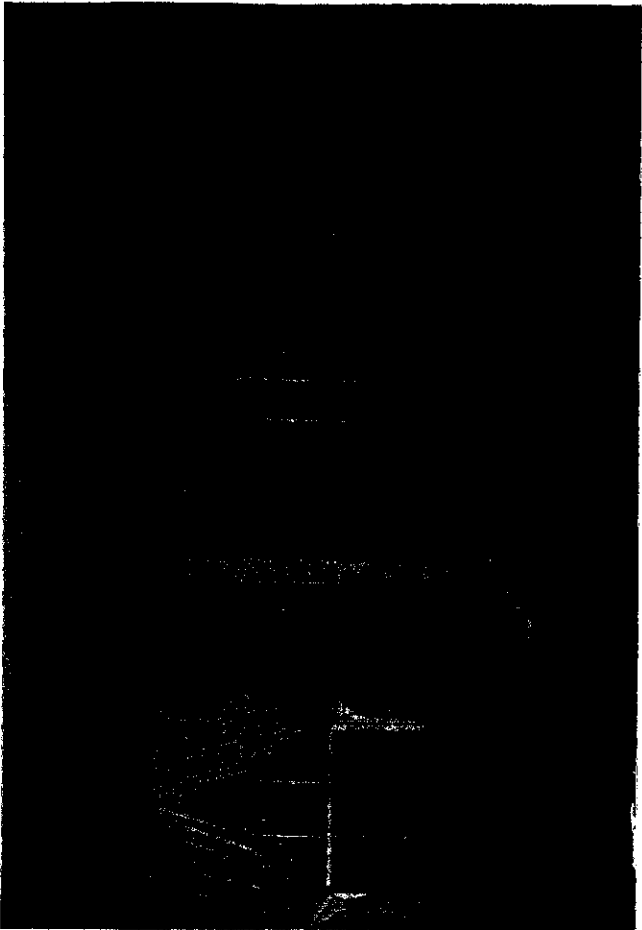
**Perry-McIntyre Farm**  
*Northwest Side Ansonville Rd. (SR 1002)*

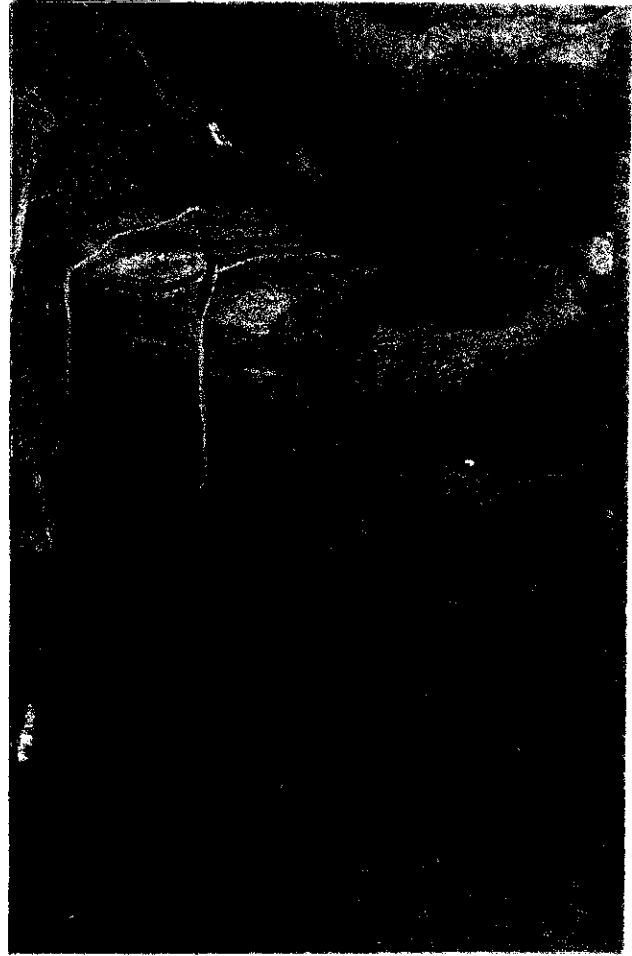
A sawnwork balustrade and lacy brackets highlight the front porch of this weatherboarded house, which local tradition maintains was constructed about 1880 by William M. "Bill" Perry. Perry rented his considerable acreage to tenants, concentrating his efforts on the operation of the Perry Mill Company, a lumber, feed and cotton mill in the Wingate city limits. About 1903, the house was purchased by J. C. McIntyre and his wife Minnie (Stanton) McIntyre and remains in the McIntyre Family, serving as rental property since 1977. The house assumed its present form under McIntyre ownership; J. C. McIntyre added onto the rear elevation and built the hip-roofed ell above the main entrance. Although several windows have been altered in recent years, some original six-over-six sash remain; plain surrounds frame front openings while two-part surrounds are commonly used throughout the remainder of the house. Centrally placed in the north gable is an original brick chimney. The shaft, of common bond brick laid in a one to eight pattern, rests on a cut and dressed step fieldstone base and rises to a single step shoulder with a freestanding stack and corbelled top. Slate is the primary roofing material although asphalt shingle is used to cover the front porch and two rear sheds.

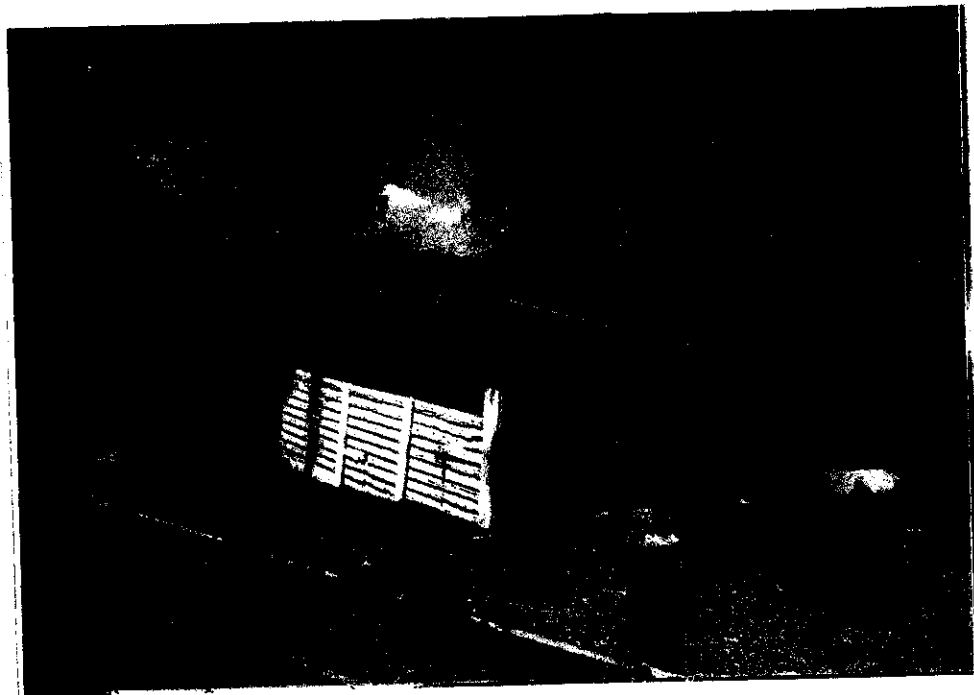
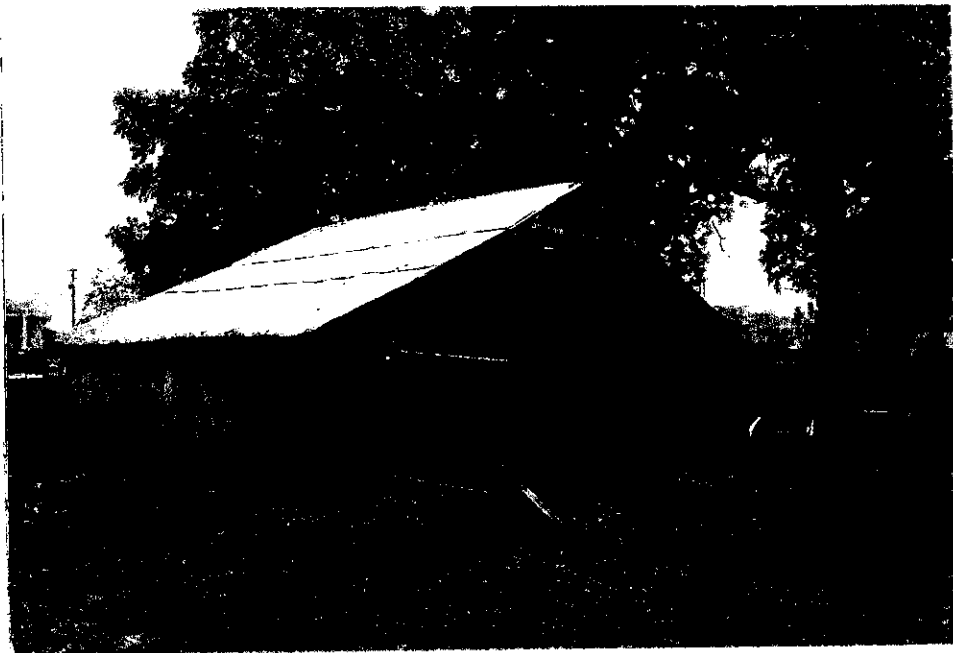


The interior has witnessed little alteration. Mantels display a fine variety of decorative detailing. Openings are framed by plain surrounds. Four-panel doors, several of which have been ornamentally grained and stained, are used throughout the structure. Frame outbuildings, including a substantial two-story center-passage barn, stand to the rear of the house.











**UNION COUNTY  
BOARD OF COMMISSIONERS**

**ACTION AGENDA ITEM ABSTRACT**

Meeting Date: 5/7/07

Action Agenda Item No. *296a*

(Central Admin. use only)

**SUBJECT:** Request for Historic Designation

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**DEPARTMENT:** Union County Historic Preservation Commission      **PUBLIC HEARING:** Yes

**ATTACHMENT(S):**

- Letter from Virginia Bjorlin;
- Report to, and Response from, State Historic Preservation Office;
- Photographs of Property;
- Public Notice;
- Draft Ordinance Designating as a Historic Landmark Property Known as Perry-McIntrye Farm

**INFORMATION CONTACT:**

Virginia Bjorlin

**TELEPHONE NUMBERS:**

704-283-5776

704-289-6737 (Heritage Room)

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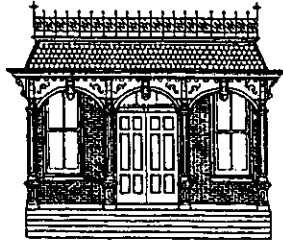
**DEPARTMENT'S RECOMMENDED ACTION:** The Union County Historic Preservation Commission (the "Commission") is requesting that the Board adopt the attached Ordinance Designating as a Historic Landmark Property Known as Perry-McIntrye Farm.

**BACKGROUND:** The Commission seeks to have this property designated as a historic landmark and has obtained an opinion from State Historic Preservation Office that this property qualifies for such designation. The designation would include the exterior of the farmhouse, certain interior features of the house, adjacent outbuildings, and 11 acres of farmland.

**FINANCIAL IMPACT:**

---

**Legal Dept. Comments if applicable:** \_\_\_\_\_



UNION COUNTY HISTORIC PRESERVATION COMMISSION  
POST OFFICE BOX 282  
MONROE, NORTH CAROLINA 28111

6 February 2007

Attn: Lynn West  
Union County Board of County Commissioners  
500 North Main Street  
Monroe, North Carolina 28112

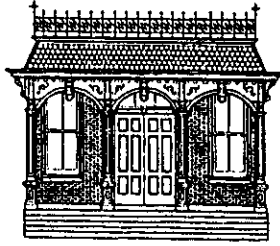
Dear Lynn:

I am enclosing the material to request that the County Commissioners designate a farm property on Ansonville Road as a historic landmark. Its historic name is the Perry-McIntyre farm and this is a part of the farm owned by David and Bonnie Kenerley at 1001 Ansonville Road outside Wingate. Included are several outbuildings which are old, as well as some features interior to the old farmhouse. Our Commission requests a joint public hearing on the ordinance of designation. I include the addresses of the two property owners contiguous who will need to be notified of the public hearing at least ten days in advance. Please let me know if there is any other information you need. It has been some time since the county has done a designation, and we have been working with the Kenerleys for at least two years. We look forward to hearing from you about this matter. Thank you.

Sincerely,

A handwritten signature in cursive script that reads "Virginia Bjorlin". The signature is written in dark ink and is positioned above the typed name.

Virginia Bjorlin, Chairman



UNION COUNTY HISTORIC PRESERVATION COMMISSION  
POST OFFICE BOX 282  
MONROE, NORTH CAROLINA 28111

20 September 2006

Melinda Coleman  
State Historic Preservation Office  
4617 Mail Service Center  
Raleigh, NC 27699-4617

Dear Mrs. Coleman:

Pursuant to the G.S. 160A-400.14, I am enclosing the Survey and Research Report on the Perry-McIntyre Farm, Wingate NC, so that you may have an opportunity to comment upon the Commission's recommendation so that the exterior of the house and about eleven acres as listed under Tax Parcel # 02 239 004 be designated a Historic Landmark. There are six interior features to be included in the designation: mantels in the parlor and the dining room, dining room floor, kitchen door, parlor ceiling, and door inscribed with the maker's name and date of 1906. The five outbuildings are: barn, grainery, smokehouse, corn crib and chicken coup. Most of the photographs are on a disc and were taken by Allen Brooks, who did the Architectural Description; some of the other photos were taken on 21 Sept 2005 by Virginia Bjorlin. We hope this is complete and satisfactory, as we would like the comment back soon. Thank you so much.

Sincerely,

Virginia A.S.K. Bjorlin, Chairman

8. Documentation of why and in what ways the property meets the criteria for designation set forth in N.C.G.S. 160A-399.4.

a. special significance in terms of its history, architecture and/or for cultural importance.

It is increasingly rare to find an intact farm with outbuildings and a well-preserved historic home. The architectural description underscores the importance of this farm setting.

Interior items:

Dining room floor and mantel

Parlor mantle and ceiling

Interior door signed 1906

Beaded board ceiling

Door between dining room and kitchen

Two grained doors from hall into parlor

Outbuildings:

barn

grainery

corn crib

chicken coop

b. integrity of design, setting, workmanship, materials, feeling and /or association.

See Architectural description

The architectural historian commented on the rarity of intact, if not original, buildings of a continuously working farm. He complimented the present owners on their stewardship.

9. Ad Valorem Tax consequences.

There is a 50% tax deferral for local property tax.

10. Portion of property recommended for designation.

11.171 acres encompassing the homeplace and outbuildings (surrounded by 47.849 acres of farmland on the same side of the road; also daughter's home adjoining on 1.22 acres—tax parcel # 02 239 004P)

Bibliography for Perry-McIntyre House and Farm

*Sweet Union, An architectural and Historical Survey of Union County, NC*, edited by Suzanne Pickens, 1990, page 203.

Historical Files and Newspapers at the Heritage Room in the Historic Courthouse.  
Family notes and memories.

KENERLEY DAVID M & WF BONNIE O  
 1001 ANSONVILLE RD  
 WINGATE, NC 28174  
 ISNER

Neighborhood Number  
 203000

Neighborhood Name  
 RURAL MARSHVILLE

TAXING DISTRICT INFORMATION

Jurisdiction Name Union County  
 Area 002 Marshville Township  
 District 909 CO SCH-WINGATE FEE  
 Routing Number 5475

Transfer of Ownership

Valuation Record

Assessment Year	2000	2004	2005	2005	2005
Reason for Change		Reassessment	FIELD REVIEW	FIELD REVIEW	FIELD REVIEW
0	31056 78614 109670	73120 139170 212290	73120 139170 212290	73120 139170 212290	

Site Description

Topography  
 Public Utilities  
 Water  
 Street or Road  
 Paved  
 Neighborhood  
 Legal Acres:  
 10.8970  
 Zoning:  
 RA20 - RES/AGR 20000 SF



02239004

Land Size			
Rating, Soil ID - or - Actual Frontage	Acreage - or - Effective Frontage	Square Feet - or - Effective Depth	Influence Factor
Residential - Acreage Large	10.8970		

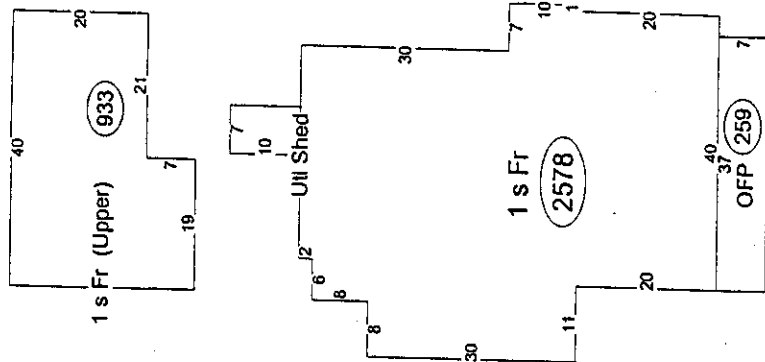
Physical Characteristics

Style: 11 Built to 1960 (DO NOT USE) ACCOMMODATION  
 Occupancy: Single family  
 HEATING AND AIR CONDITIONING  
 Primary Heat: Forced hot air  
 Lower Full Part  
 /Bsmt 1 Upper Upper  
 PLUMBING  
 # TF  
 3 Fixt. Baths 2 6  
 Extra Fixt 2 2  
 TOTAL 8 8  
 REMODELING AND MODERNIZATION  
 Amount Date  
 ROOFING  
 Material: Comp sh to 235#  
 Framing: Std for class  
 Pitch: Not available  
 FLOORING  
 Sub and joists 1.0, 2.0  
 Base Allowance 1.0, 2.0  
 EXTERIOR COVER  
 Wood siding 1.0, 2.0  
 INTERIOR FINISH

Tax ID 4063

2 3 4 5 6

Unfinished Storage



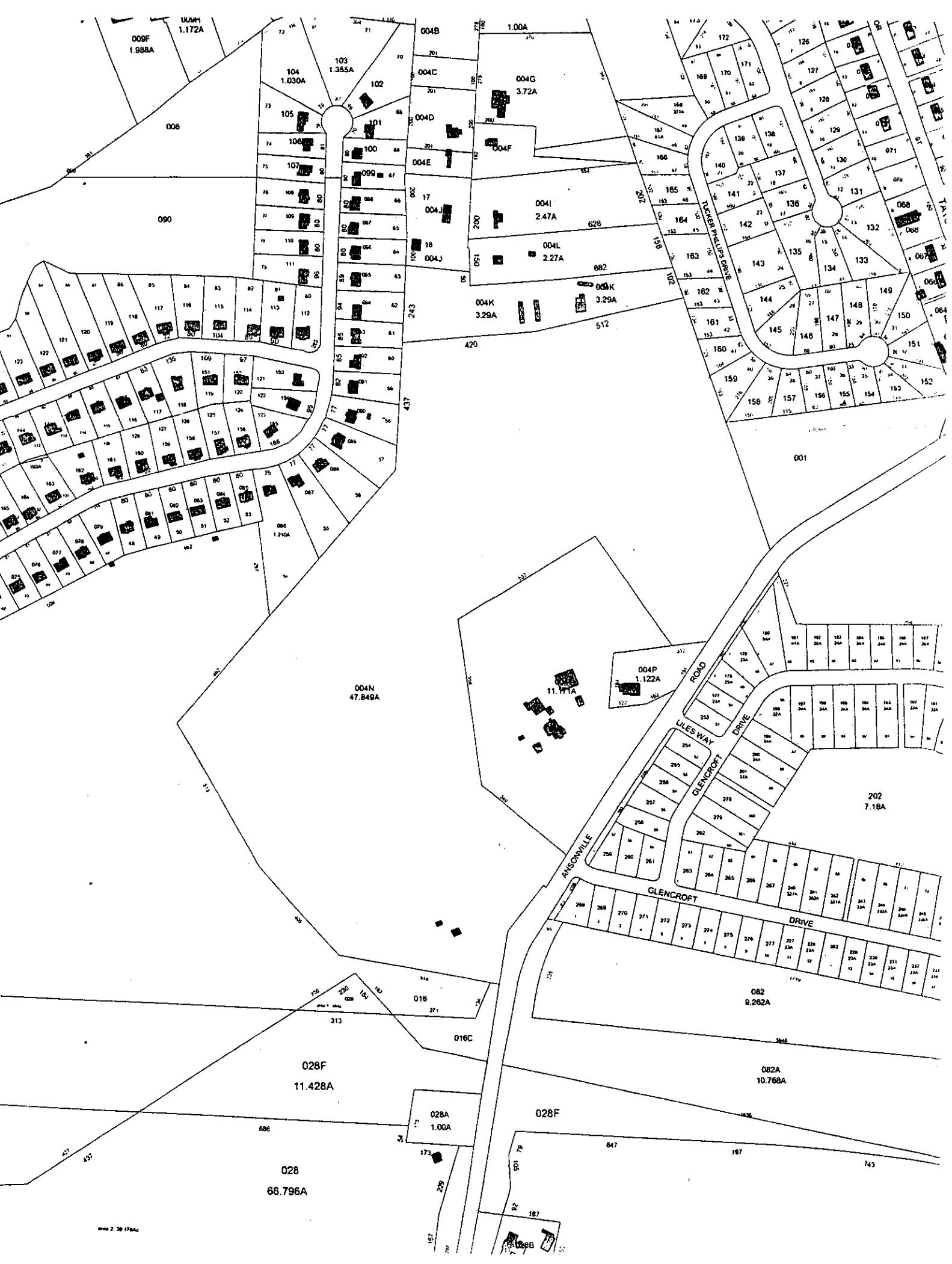
Printed 09/12/2006

Special Features

Description
02 : Four sides open
04 : One side open

Summary of Improvements

ID	USE	Story Height	Const Type	Grade	Year Cons	Eff Year	Cond	Size or Area
D	DWELL	0.00		Avg	1930	1930	G	3511
01	UTLISHED	0.00		Avg	1930	1930	G	70
02	POLEBLDG	0.00		Avg	1930	1930	P	400
03	FLATBARN	0.00		Avg	1930	1930	AV	2820
04	POLEBLDG	0.00		Fair	1930	1930	P	480
05	UTLISHED	0.00	1	Avg	1930	1930	AV	480
06	UTLISHED	0.00	1	Avg	1930	1930	AV	1520



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009H  
1.172A

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1.030A

103  
1.355A

004B

1.00A

004G  
3.72A

006

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004J

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**Architectural Description:**  
**The Perry McIntyre Farm**  
**1001 Ansonville Road, Wingate**  
**Union County**  
**Prepared by Allen L. Brooks, AIA**  
**16 June 2006**

## HISTORICAL CONTEXT

The Perry-McIntyre Farm is sited southeast of Monroe in Union County just outside Wingate in the rolling piedmont country side. The site by records and local traditional accounts became the homeplace and farm of William Perry with the construction of the house circa 1880. The farm acreage was rented to tenants and his business was in town of a mill company for lumber, grains and cotton. Later the property was bought by J. C. McIntyre about 1903, and the farm became focused on cattle production according to legend that may account for the necessity for more outbuildings. The McIntyre family made expansions to the house with remodeling. They occupied the premises until late 1970,s with subsequent changes of ownership. In early 1980's the current owners, David and Bonnie Kenerly, have made it their home and operate the farm with miniature horses and livestock. The parcel with improvements is about 12 acres fronting the road with a small outparcel to northeast of the farm house by the entrance driveway that a daughter resides in a dwelling that was moved and renovated on site.

## RURAL FARM SITE

The farm fronts Ansonville Road surrounded by pasture land with the farmhouse sited more than 100 yards from the road. The driveway approach is from the northeast at an acute angle on the far right with the terrain sloping southwest to the left and rear. The gravel drive loops on the right side of the house with a diverge to the rear with access to outbuildings. A well planned and maintained fine blade grass lawn encircles the house with many mature black oaks and other trees to offer shade.

The outbuildings are equally planned and appear to be orthogonal and strategically positioned relative to the house. The smokehouse is to the left with a chicken coup to the rear beyond the smokehouse. The grainery is immediately to the rear of the house. A barn is to the far right rear and a corncrib is mid-rear right and north of the house. A collapsed tenant house is to the far left on the other side of the pecan grove flanking the left rear corner of the yard. The base of a removed round silo is to the right rear of the grainery and left of the barn. A modern carport is at the right rear of the house with a concrete slab. Large slate slabs at that same location define an earlier boundary that would have been a access way to the outbuildings. Wood and other utilitarian fence types contain the pleasant and inoffensive boundaries between lawn, gardens and pastures.



There are also several wells around the house of varying ages and styles. An old well is just left of the steps from the front porch. It has a modern stacked stone base for identification. A functioning modern and enclosed well is to the right rear of the smokehouse. A carbine well is off the left rear corner of the house near the older well that is covered by a porch addition to the rear kitchen. A fifth well is an unusual sloped and slate-lined well to the right of the grainery at the left front corner of the barn.

### HOUSE COMPOSITION

The recognized earliest portion of the current house is the front two story block with a full front single story porch. By accounts there was a detached kitchen connected by porches that would have been the original portions built by Perry. Mr. McIntyre would have incorporated these two structures with remodeling that are defined by the hip roofs with the same pitch and the use of natural slate with metal ridges that link all the rooms. This would also include the front hip roof room over the front porch. The later modern additions would be the shallow pitched shed roof between the two hip roofs on the right elevation, the flat roof addition to the left elevation and the narrow shed roof off the mid rear elevation that are all with composition shingles.

### EXTERIOR

The front main block has a gable roof of about a 8/12 pitch with returned cornice at the eaves. The front porch roof is a hip and by account with an added front and centered second floor room that engages at the eave with a hip roof. Centered on the right elevation is a prominent exposed chimney of red-orange brick. It begins with a slab slate base. It is coursed with common bond laid in one to eight pattern with headers. At three-quarter height is the shoulder with stepped bond. A decorative small arch is centered at the stack extension that disengages from the wall to rise above the roof ridge with a corbel banded cap. The original foundations have a slab slate base with a buff tone red-orange colored brick with spots of iron. The mortar joints are dressed with a grapevine score line. Modern red brick now encloses the foundation wall. The modern flat-roof addition has a concrete masonry foundation wall.

The main block is sided in wood lap siding from wood sill band to a wide rake frieze band of the gable. The corner-boards are expressed as pilasters with cove capital under the frieze that extend to the foundation wall. A wide frieze board is also under the hipped eave portions. The eave is of flush board siding and about a foot and a half wide with narrow fascia with crown moulding below the shingles. The window surrounds are plain with backband that engages inset into the frieze board under the eave. There are small rectangular vents at the gables. The remainder of the shed roof portions of the house is also wood lap sided with corner boards but with no frieze board and sill band.

The front porch spans the front of the house. It also has a brick pier foundation that has an alternating brick voided in-fill wall and modern concrete steps with flanking brick walls with concrete cap. The porch columns are narrow square wood posts that are paired but wide spaced with sawn-cut filigree brackets that create a lace effect at the ceiling with no beam. The railing is also sawn-cut with plain rails and a face plate at the columns that complete the effect. Thick plank flooring is at the ends and newer board replacements are at the center. The ceiling is board flush siding. Mysterious hinged portions of the railing with latches to either side of the steps exhibit an untold story.

The windows of the main block are one/one. They are placed at different positions on the elevations but symmetrical about each elevation. All are singles except the pair at the front second floor room and the first floor left elevation. The windows of the hip roof portions are six/six. The shed roof portions have modern windows of both and other types. The front door is a wood three quarter glass with panel below. The other exterior doors are modern glass pane.

## INTERIOR

All finishes throughout the house are wood for the most part. Most floors are now covered with carpets and vinyl flooring. Some walls are covered with wallpaper and plywood paneling. The walls are horizontal flush siding with baseboard as well as the ceilings with a crown mould. The window casings are plain board without miter. Ceiling heights vary. Door styles vary.

The front door enters into the main hall with an enclosed stair ascending from the rear. Parlors are to the left and right one bay deep. The right parlor has the fireplace at the side gable wall with mantle and beveled mirror overmantle. It is of craftsman design, stained with side pilasters extending to the mid section of the overmantle as shelves. The mantle shelf is supported by three plain heavy square edge brackets with four smaller brackets at the top shelf of the overmantle. The fireplace surround is in plaster with a coal grate cover with a woodland deer scene. A door also leads to a rear room. It is a four panel door paired vertically with a strike rail. The panels are raised with edge moulded stiles and rails. It exhibits a grained finish of a nonspecific wood variety with black and cherry colored glazing. On the jamb side is the proud artisan's signature and date. There are two other grained doors, the ones from the hall into the parlors with same coloring but different grain patterns.

In the front hall to the left is the other parlor with the fireplace at the rear wall. It has no overmantle and is painted. It is paneled with flat chamfered surround board. The deep mantle shelf is supported by heavy turned Victorian-porch-like columns. A small five horizontal panel door appears to have been cut into the wall left of the fireplace. At the rear of the hall are flat boards applied to the ceiling that may define removed walls.

A four panel door leads to the stair. There is a square narrow picket balustrade at the top that is similar to the exterior porch railing. The board ceilings are low just above six feet in height. A five mid cross panel door leads to the room above the right parlor. It has a fireplace with plaster surround and carpenter mantle of plain boards and moulded trim supporting the narrow mantle shelf. The center room over the front porch has four windows. The room over the left parlor has a small flush board and batten door that leads to the attic over the rear rooms that exhibit the framing of varying ceiling heights beyond and the rough brickwork of the interior wall chimney.

On the first floor the room beyond the right parlor appears to be an original room but the windows are new modern replacements. The door leading to the rear hall portion is a hand planed four cross panel door with a strange shallow full panel at the bottom. It has beveled panels on the front side and flat panels on the back side. It also has a beveled board at the ceiling that may cover a removed wall.

The rear hall leads to the right side entry with a bathroom in a corner all under the shed roof with a low ceiling. Within the rear hall to the left is a doorway to the dining room. It has a high ten foot ceiling in beadboard with crown mould. On the wall that backs up to the main block left parlor is a fireplace. The mantle sits on a modern raised brick hearth. Recessed panel pilasters flank the plaster surround with a frieze board above. Round garland appliques are above the pilasters and an urn applique is in the center. The pilaster lines continue with layered crown trim to the mantle shelf with egg and dart trim. Flanking the fireplace are two five horizontal doors. The left is to a closet and the right passes through to the left front parlor. On the right is an off set of the wall with a break in the board wall siding. To the far left is the flat roof addition and to the rear is the kitchen with a four panel door that matches to main block house but painted. It also has a tall ceiling that was lowered with composite board panels. To the left are two openings, one to the flat roof addition and another to the far rear and left added bath. Under this area of a hip roof end are remnants of previous foundations and also a well. The window is an old six/six. There is also a break in the flush board siding backing up to the kitchen where a chimney may have been exhibited by a piece of tin that covers the missing slate shingles on the roof. At the corner in the kitchen to the rear is a small window with a trap door below perhaps for shuttling wood. Period glass pane upper cabinets are also in this corner.

Connecting to the kitchen to the right through a doorway is a den with high ceilings of beadboard. The windows are six/six peg and mortise and old with very narrow mullions and cross rail. One of the two surviving windows faces into the enclosed shed side entry. On the same wall is a four panel painted door that matches the four panel type in the main block.

## OUTBUILDINGS

The smokehouse was converted to a two story apartment within the last two decades. It faces the left gable of the main block of the house and has a front gable. It has wood lap siding with a tin roof. The foundation is continuous slab slate with some stone infill. The rafter tails are exposed and are hewn with a footed detail. The end rake timber extends for a wide overhang at the front gable for rain protection and the peg holes for the removed mortised cross timber is evident. The wide board sheathing is also visible. The rafters are shaved round timbers. There is an open shed to the left. Windows and door were added. Front steps and balcony were added and the flush wall board paneling was used for the added flooring.

The chicken coup is behind the smoke far to the left. It has a tin shed roof wood lap sided with remedial german siding added. There is a doorway facing the house and a chicken wired opening facing the smokehouse.

Directly behind the kitchen is the grainery. It is a rather imposing structure relatively close to the house with a front gabled tin roof with exposed rafters. The roof overhangs the front for rain protection with two simple angle braces and a diagonal side wall portion that follows the bracket lines. It is sided in german siding with slab slate foundations. It has three bays. The two side have octagonal arched openings and the center has a loft board and batten door with a bracketed open balcony and a grade level board and batten with z-patterns passage door to the left. A tackle and hook hangs from the center ridge board. The interior is flush board with wood flooring on grade and open structure at loft above with flooring. The plank ship's ladder is well worn but sturdy. To the rear is a shed addition with tin roof and concrete floor with windows and doors that was once the repair garage for the farm vehicles.

To the far rear right of the house is the corn crib. It faces to the rear yard of the house with a tin front gable roof. The roofline continues as sheds that are open to the front and german wood sided to the extreme sides. The center corn bin structure has horizontal slat siding with gaps for ventilation. The roof is extended to the front for rain protection and bracketed similar to the grainery. A front door of vertical boards is offset to the right. For security it has heavy strap hinges and an iron strap lock and evidence of a lockbox as well. The door shows the rosehead nails that secure the battens.

The barn is behind the corncrib and faces to the front toward the road and driveway. It is also an imposing structure in lap siding and is the only structure that is not painted white. It is red. The roof has a front facing gable and same roof pitch as all the others. The roof overhangs with bracket supports as the others but the roof plane is broken at the bottom third to allow ventilation at the loft. It also has slab slate foundations. The main door opening is centered for the nave with walled stalls with various openings on the sides and open stalls to the exterior flanking each side. Three openings are symmetrical at the loft with the center one a little higher. The gable is open for ventilation. The interior is flush board paneled and are supported by the slab slate also. Some interior stalls are floored

and sided. Board and z-batten doors for the stalls are installed as sliders within the framing. The thick pine boards exhibit the many years of service and their quality with worn edges and still true and plumb. There are also wood troughs that have stood the test of time and use. At the loft floor are trap doors for feeding into the stalls. Behind the main block of the barn is a shed roof with side and middle openings.

#### SPECULATIVE OPINION OF PROGRESSION OF CONSTRUCTION AND ADDITIONS TO THE HOUSE BY THIS AUTHOR

Houses of this era inevitably have alterations and additions. Some can be obvious and others are carefully hidden. The two story main block of the house and the porch are attributed to Mr. Perry. The rear room behind the right parlor was probably original because of the rear window placement and the board covering the discontinuous boards in the ceiling was a smaller room that was accessible from a rear porch often used as offices for farm business or storage rooms. There could have been another one opposite the other side that would explain the offset wall of the dining room and the break of the wall paneling. A kitchen could have been remote to the rear connected by porches. The slate roof may have been the original material but the detached stack of the chimney suggests an older roof with no overhang and probably of wood shingle.

When Mr. McIntyre bought the house, he probably linked the house together or built the entire additions with hip roofs and in slate. He may have added the hipped front room over the porch and maintained the gable roofs. The dining room would have been greatly expanded or added that explains the non-exterior chimney. The six/six windows at the rear portion appear to be older more of the late nineteenth century period. The one/one windows could be of an early twentieth century period. The mantle in the front right parlor is of craftsman design and the one in the dining room on a raised modern brick base is more of the late nineteenth century period. The ceilings of the rear rooms are of beadboard that was used extensively in the early twentieth century. Doors, windows and mantles may have been shuffled.

The kitchen would have had a chimney as evidenced by the break in the wall siding at the rear left hip roof off the kitchen and the tin piece at the slate roof. The hip roof probably continued for an open porch along the kitchen wall that would explain the foundations below and would have allowed windows for the dining room at the left elevation. The matching doors of four panels with the front ones grained and dated of 1907 are probably from that period. The other hand planed door of the room behind the right parlor may have been from the original house or salvaged from somewhere else.

It is speculation without confirmed proof or records. If the walls could talk they could tell us. It all makes an interesting story.

#### CONCLUSION

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The Perry-McIntyre Farm is a remarkable assemblage of an in-tact early if not original buildings of a continuously working farm. They have more than sufficient integrity for consideration. The site maintains its character and relationship as a farm and homestead with few modern additions or alterations. The alterations to the house and outbuildings exhibit the nature and character of the passing of time and living standards of the eras.

#### AFTERWORD

This report was compiled from printed historical information recorded about the property, site observation, gleaned information from current owner about site and handwritten notes compiled by the owner. I express my thanks to David and Bonnie Kenerly for sharing that information and the invitation to explore the property 16 June 2006 for the purposes of this report. They are wonderful stewards of a legacy property.

Respectfully submitted,  
Allen L. Brooks, AIA

## A HISTORICAL SKETCH OF THE McINTYRE FARM

Tradition holds that the builder of the house about 1880 was William M. "Bill" Perry. Perry rented his farm acreage to tenant farmers mostly and concentrated on running Perry Mill Company. This business consisted of lumber, cotton and feed mill inside the Wingate city limits.

About 1903 J. C. ("Neal") McIntyre and his wife Minnie Staton McIntyre (see attached photo copy) purchased the house and improved it to its present form. Julius Cornelius McIntyre was born 27 Feb 1869 at New Salem, Union County to Isaiah McIntyre, a native of Stanly County. Isaiah spent much of his boyhood in Anson County, then moved to Union County after serving with the Confederate Army. Isaiah's wife was Martha Hill of Anson County, daughter of Julius Hill.

J.C. was active in New Salem affairs until he moved to the Ansonville Road place about 1904. He served on the Wingate School Building Committee. In 1890 he married Minnie W. Staton of New Salem, daughter of Benjamin F. Staton. Their seven children were: Chloe, Raymond, Bessie, Rosa, Charles (Sr.), Nealie and Kate. J.C. McIntyre added on to the rear and built the hip roof above the front entrance. The interior remains mostly as it was. Their granddaughter, Linda McIntyre Isner, remembered hearing that the house was a two-room cabin with a stand-alone kitchen when bought in 1903 by her grandparents. (See architectural description.) The house was electrified about 1939. Linda also remembered a spring-fed pond and a slate quarry.

Charles B. McIntyre, Sr., married Ruby Lee Perry, daughter of David and Ollie Austin Perry. The family moved to the house about 1940 and the J.C. McIntyres moved to the town of Wingate to a modern house. The C.B. McIntyres had three children: C.B.Jr. (died 1994), Gloria (died 1998) and Linda. Linda McIntyre Isner taught school for many years and served until recently on the Union County Board of Education

Charlie Black McIntyre, Jr. was a teacher and principal in Edgecombe County in eastern North Carolina. He served as President of Edgecombe Community College for 23 years and during that time pushed for wider curriculum and more funding of the NC Community College System. He had a distinguished career not only as an educator but also in many civic areas. He married Juanita Goins and they had three sons. In his recollections of growing up there, Charlie remembered the mineral well in the front yard—many people came even from Charlotte to drink the water. There was a blacksmith shop behind the granary. Tenant house were nearby. Charlie remembered during World War II General Patton and the son of President Teddy Roosevelt brought their horses to the barn while the men were involved in the maneuvers covering 16 Carolinas counties.

Linda is the only one surviving of the three generations of McIntyres to live at the Ansonville Road farm. Their many contributions to local civic life and to education will remain a monument to the family.

The present owners of the property are David and Bonnie Kenerley, having bought the property in 1985. At that time their oldest child was in college and the two younger ones were in 8<sup>th</sup> and 9<sup>th</sup> grades: the latter two were taught later by Linda McIntyre Isner. The farm is used for livestock and raising miniature horses. About 48 acres is rented out and planted in small grains. Part of the property contains the home of the Kenerley's daughter. Across the highway is a new subdivision of single family homes.



**North Carolina Department of Cultural Resources  
State Historic Preservation Office**

Peter B. Sandbeck, Administrator

Michael F. Easley, Governor  
Lisbeth C. Evans, Secretary  
Jeffrey J. Crow, Deputy Secretary

Office of Archives and History  
Division of Historical Resources  
David L. S. Brook, Director

December 6, 2006

Virginia A.S.K. Bjorlin, Chairman  
Union County Historic Preservation Commission  
P. O. Box 282  
Monroe, NC 28111

Re: Perry-McIntyre Farm, 1001 Ansonville Road, Wingate, Union County

Dear Ms. Bjorlin:

Thank you for the landmark designation report for the Perry-McIntyre Farm, 1001 Ansonville Road, Wingate, Union County. We apologize for the delay in our response. We have reviewed the information in the report and offer the following comments in accordance with North Carolina General Statute 160A-400.6.

The Perry-McIntyre House was built in 1880 by William Perry. Circa 1903, it was purchased by J.C. McIntyre and his wife, who were responsible for the majority of renovations to the house in the early twentieth century. Today, the farmhouse is among the finest surviving late nineteenth and early twentieth century farmhouses in Union County. It is a largely intact frame I-house with weatherboard siding. The porch features some of the finest picturesque carpentry in the county. The interior of the main block of the house survives mainly intact. It includes flushboard walls, beaded-board ceilings, a center hallway with an enclosed stair, and four-panel doors. The doors leading into the formal first-floor rooms have decorative folk painting, of a nonspecific wood variety.

We think the designation report provides the Union County Historic Preservation Commission and local governing board adequate information to deem that the Perry-McIntyre Farm, adjacent collection of outbuildings, and eleven acres of farm land have the requisite special significance and integrity for landmark designation, if the following suggestions are considered.

**Archaeological Resources:** The Perry-McIntyre Farm may contain archaeological resources associated with former outbuildings and/or trash disposal activities. Care should be taken during any ground disturbing activities to avoid inadvertent damage or destruction of such resources.

[www.hpo.dcr.state.nc.us](http://www.hpo.dcr.state.nc.us)

	Location	Mailing Address	Telephone/Fax
ADMINISTRATION	507 N. Blount St., Raleigh NC	4617 Mail Service Center, Raleigh NC 27699-4617	(919) 733-4763 • 733-8653
RESTORATION	515 N. Blount St., Raleigh NC	4617 Mail Service Center, Raleigh NC 27699-4617	(919) 733-6547 • 715-4801
SURVEY & PLANNING	515 N. Blount St., Raleigh NC	4617 Mail Service Center, Raleigh NC 27699-4617	(919) 733-6545 • 715-4801



Map: The boundary shown on the accompanying tax map included in the designation report, is vague (highlighted area) and should be clarified in the final report.

Interior Features, Main House: The designation report lists the parlor and dining room mantels, dining room floor, kitchen door, parlor ceiling, and one wood grained door, which has been inscribed by the painter. It is our understanding that the house features two additional early wood grained doors. Depending on the level of integrity of the painted finishes, we suggest they be included in the designation of interior features.

Outbuildings: Five outbuildings are proposed for designation. Upon review, however, we have determined that the former "smokehouse" which has been converted into an apartment, has lost significant integrity, and should be considered a non-contributing element. This will help the commission and property owners decide what changes may be appropriate in the future.

Photographs: Finally, an important component of building documentation is the photographic recordation. The digital photo print-outs in the report are rather blurry and grainy and we recommend that the final set of photographs, including interior views, be of better quality, so that one can clearly discern architectural elements.

Once this information is provided, we think the designation report will make it possible for the Union County Historic Preservation Commission to move forward and deem that the Perry-McIntyre Farm has the requisite special significance and integrity for landmark designation.

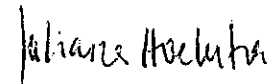
Please note that if the local governing board wishes to extend the Commission's design review authority to significant features of the interior, the owner must give written consent. The designation ordinance must specify the features and describe the nature of the Commission's design review authority over them.

Landmark designation means the community recognizes this building as an important historic resource worthy of preservation. Any substantial exterior design changes to the landmark building are subject to the design review procedures of the Commission. The owner may apply for an annual deferral of fifty percent of the property taxes for as long as the property is designated and retains significance and integrity.

Thank you for giving us the opportunity to comment on the report. Our comments are advisory only. Once the necessary public hearing or hearings have been held, the local governing board may proceed with the designation decision. When the local governing board has concluded its action on the designation ordinance, please complete and return the confirmation form enclosed with this letter. This letter constitutes the entirety of our review comments.

Should you have any questions about our comments, please contact me at 919-733-6545, ext.226.

Sincerely,

A handwritten signature in black ink that reads "Juliana Hoekstra". The signature is written in a cursive style with a vertical line through the first letter 'J'.

Juliana Hoekstra  
Environmental Review and Survey Specialist

Enclosures

NORTH CAROLINA,  
UNION COUNTY.

AFFIDAVIT OF PUBLICATION

Before the undersigned, a Notary Public of said County and State, duly commissioned, qualified, and authorized by law to administer oaths,

personally appeared Pat Deese

who being first duly sworn, deposes and says: that he is

Principal Clerk engaged in the publication of a newspaper known as The Enquirer-Journal, published, issued, and entered as second class mail in the City of Monroe in said County and State; that he is authorized to make this affidavit and sworn statement; that the notice or other legal advertisement, a true copy of which is attached hereto, was published in The Enquirer-Journal on the following dates:

April 22, 29 2007

and that the said newspaper in which such notice, paper, document, or legal advertisement was published was, at the time of each and every such publication, a newspaper meeting all the requirements and qualifications of Section 1-597 of the General Statutes of North Carolina and was a qualified newspaper within the meaning of Section 1-597 of the General Statutes of North Carolina.

This 29 day of April 2007  
Pat Deese

Sworn to and subscribed before me, this 29 day of April 2007  
Brad D. Clutz Notary Public

My Commission expires: May 11, 2008

U.C. Historic Preservation Comm. Meeting Inches: 3 3/4 April 29 2007  
MONROE, N.C.

M U. C. Bd. Of Commissioners ACCOUNT #: 02100167

500 North Main St., Room 921 COST: \$ 78.58

Monroe, NC 28112

-IN ACCOUNT WITH-

**The Enquirer-Journal**

P.O. Box 5040  
500 W. Jefferson St.  
Monroe, N.C. 28111-5040

Important Legal Document, Please Retain

**PUBLIC NOTICE**  
NOTICE IS HEREBY GIVEN that the Union County Board of Commissioners and the Union County Historic Preservation Commission will hold a joint public hearing on Monday, May 7, 2007, at 7:30 p.m. in the Board Room located on the first floor of the Union County Government Center, 500 North Main Street, Monroe, North Carolina. The topic of the hearing is the proposed designation of the Perry-McIntyre Farm, located at 1801 Ansonville Road, Wingate, North Carolina, as a historic landmark. There will be an opportunity for public comment regarding the subject matter. Any person requesting a sign language interpreter, please call (704) 225-8554 and make a request at least 96 hours in advance. Any other special assistance needed by an individual due to a disability under the American Disability Act should call (704) 283-3810 and make a request at least 96 hours in advance.  
Lynn G. West  
Clerk to the Board  
April 22, 29, 2007

**ORDINANCE DESIGNATING AS A HISTORIC LANDMARK  
PROPERTY KNOWN AS THE PERRY-MCINTYRE FARM**

WHEREAS, on November 3, 1992, the Union County Board of County Commissioners (the "Board") adopted the "Ordinance Creating Union County Historic Preservation Commission" (the "Ordinance"); and

WHEREAS, pursuant to N.C.G.S. §§ 160A-400.1 through 160A-400.14, Union County may designate one or more historic landmarks following a finding by the Union County Historic Preservation Commission (the "Commission") that the property has special significance in terms or its historical, prehistorical, architectural, or cultural importance and possesses integrity of design, setting, workmanship, materials, feeling and/or association; and

WHEREAS, the Commission has found that the Perry-McIntyre Farm, located at 1001 Ansonville Road in unincorporated Union County, meets the above criteria, and it has recommended that the Board designate this property as a historic landmark; and

WHEREAS, the owners of the Perry-McIntyre Farm, David M. Kenerley and Bonnie O. Kenerley, have requested designation of their farmhouse and adjacent outbuildings, as described more fully below; and

WHEREAS, the Commissioner has complied with all applicable requirements of the General Statutes and the Ordinance for such designation; and

WHEREAS, the North Carolina Department of Cultural Resources, State Historic Preservation Office, has described the Perry-McIntyre farmhouse as among the finest surviving late nineteenth century and early twentieth century farmhouses in Union County and notes, among other things, that the porch features some of the finest picturesque carpentry in the county.

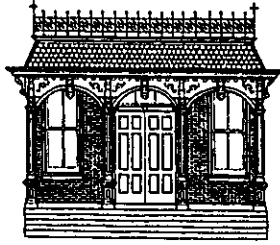
NOW, THEREFORE, BE IT ORDAINED by the Union County Board of Commissioners as follows:

1. In accordance with the requirements of the Ordinance, the Perry-McIntyre Farm, located at 1001 Ansonville Road in unincorporated Union County, the deed to which is recorded in Book 0388, Page 588 of the Union County Registry, is hereby designated as historic landmark. **For purposes of this designation, the "Perry-McIntyre Farm" shall refer to: (i) the exterior of the farmhouse; (ii) the following interior features of the farmhouse: parlor mantel, dining room mantel, kitchen door, dining room floor, parlor ceiling, inscribed door dated 1906, and two (2) grained doors opening into the parlor from the hall; (iii) the following outbuildings: barn, grainery, chicken coop, corn crib; and (iv) eleven acres of farmland.**
2. From and after the designation of the Perry-McIntyre Farm as a historic landmark, no exterior portion of any building or other structure (including masonry walls, fences, light fixtures, steps and pavement, or other appurtenant features) or any interior feature

consented to by the owners as part of the historic landmark, nor any above-ground utility structure or any type of outdoor advertising sign, shall be erected, altered, restored, moved or demolished on such landmark until after an application for certificate of appropriateness has been submitted to and approved by the Commission in accordance with the Ordinance. The waiting period specified in Chapter 160A, Article 19, Part 3C of the North Carolina General Statutes shall be observed prior to any demolition of the Perry-McIntyre Farm.

3. Upon consent by the owners, the Commission may post a suitable sign on the property comprising the Perry-McIntyre Farm indicating its designation as a historic landmark. If the owners object to such sign, the Commission may place the sign on a nearby right-of-way.
4. Nothing in this ordinance shall be construed to prevent: (i) ordinary maintenance or repair of any exterior architectural feature of the Perry-McIntyre Farm that does not involve a change in design, material, or outer appearance thereof; (ii) construction, reconstruction, alteration, restoration, or demolition of any such feature which the building inspector or similar official shall certify is required for public safety because of an unsafe or dangerous condition; (iii) use of the property by the owner not prohibited by other statutes, ordinances, or regulations; or (iv) maintenance, or in the case of an emergency, the immediate restoration, of any existing above-ground utility structure without approval by the Commission.
5. Upon adoption of this ordinance, the Commission shall provide written notice of landmark status to the owners and occupants of the Perry-McIntyre Farm. The Commission shall also provide a copy of this ordinance, and any subsequent amendments thereto to: (i) the Union County Register of Deeds Office, requesting that the designation landmark be indexed according to the name of the property owners in the grantee and grantor indexes; (ii) the Clerk to the Union County Board of Commissioners, for the purpose of public inspection at any reasonable time; (iii) the Union County Building Inspections Department, and (iv) the Union County Tax Assessor's Office.

Adopted by Union County this \_\_\_\_\_ day of \_\_\_\_\_, 2007.



UNION COUNTY HISTORIC PRESERVATION COMMISSION  
POST OFFICE BOX 282  
MONROE, NORTH CAROLINA 28111

From: David and Bonnie Kenerley

To: Union County Historic Preservation Commission

E: Designation of McIntyre Farm, 1001 Ansonville Road, Wingate

We request that the following feature be specifically included in the designation report of our farm, known as the Perry-McIntyre Farm in Union County.

Interior:

1. Parlor mantel
2. Dining room mantel
3. Kitchen door
4. Dining room floor
5. Parlor ceiling
6. ~~1906~~ 1909 door
- 7 Two grained doors from hall into parlor

Outbuildings:

- Barn
- Grainery
- Chicken Coop
- corn crib

1-29-07 Bonnie O. Kenerley  
1-29-07 David M. Kenerley

signed  
1909 →

## Perry-McIntyre Farm

*Northwest Side Ansonville Rd. (SR 1002)*

A sawnwork balustrade and lacy brackets highlight the front porch of this weatherboarded house, which local tradition maintains was constructed about 1880 by William M. "Bill" Perry. Perry rented his considerable acreage to tenants, concentrating his efforts on the operation of the Perry Mill Company, a lumber, feed and cotton mill in the Wingate city limits. About 1903, the house was purchased by J. C. McIntyre and his wife Minnie (Stanton) McIntyre and remains in the McIntyre Family, serving as rental property since 1977. The house assumed its present form under McIntyre ownership; J. C. McIntyre added onto the rear elevation and built the hip-roofed ell above the main entrance. Although several windows have been altered in recent years, some original six-over-six sash remain; plain surrounds frame front openings while two-part surrounds are commonly used throughout the remainder of the house. Centrally placed in the north gable is an original brick chimney. The shaft, of common bond brick laid in a one to eight pattern, rests on a cut and dressed step fieldstone base and rises to a single step shoulder with a freestanding stack and corbelled top. Slate is the primary roofing material although asphalt shingle is used to cover the front porch and two rear sheds.



The interior has witnessed little alteration. Mantels display a fine variety of decorative detailing. Openings are framed by plain surrounds. Four-panel doors, several of which have been ornamentally grained and stained, are used throughout the structure. Frame outbuildings, including a substantial two-story center-passage barn, stand to the rear of the house.

**UNION COUNTY  
BOARD OF COMMISSIONERS**

**ACTION AGENDA ITEM ABSTRACT**  
Meeting Date: 05/07/07

Action Agenda Item No.   7    
(Central Admin. use only)

**SUBJECT:**                     Presentation of Communications Assessment                    

**DEPARTMENT:**     Board of  
                                    Commissioners

**PUBLIC HEARING:**   No

**ATTACHMENT(S):**  
    April 12 Letter  
    April 24 Letter  
    April 25 Letter

**INFORMATION CONTACT:**  
                                    Richard Black

**TELEPHONE NUMBERS:**  
                                    (704) 292-2625

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**DEPARTMENT'S RECOMMENDED ACTION:** To receive information concerning the Communications Assessment report and recommendations and to receive Ms. Synder's notice to terminate her agreement with Union County.

**BACKGROUND:** Ms. Synder has a report and some recommendations related to communications to discuss with the Board. Ms. Synder has also given notice to terminate her agreement with Union County, effective May 8, 2007.

**FINANCIAL IMPACT:**

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**Legal Dept. Comments if applicable:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Finance Dept. Comments if applicable:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Manager Recommendation:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_





## OFFICE OF THE COMMISSIONERS AND MANAGER

500 N. Main St., Room 921 • Monroe, NC 28112 • Phone (704) 283-3810 • Fax (704) 282-0121

April 24, 2007

Ms. Estelle S. Snyder  
506 South Crawford Street  
Monroe, NC 28112

Dear Estelle:

I have received your correspondence, dated April 12, 2007, indicating your intent to terminate the agreement with Union County for communication consulting services. In accordance with Article 4 of the Agreement, the effective date of termination with ten (10) days' notice would be April 23, 2007.

Based on our conversation and your request to discuss your needs assessment and recommendations related to Board communications, I would request that you extend your time of service in order to present your findings and recommendations to the Board of Commissioners at its May 7 meeting. This extension would also provide time for us to meet with the County's Public Information Officer to review and discuss your needs assessment in detail.

If this request to extend your time of service to May 7 is acceptable to you, please reply in writing as soon as possible in order to schedule your presentation on the Board's agenda.

I look forward to your reply and thank you for your service and assistance to the County.

Sincerely,

Richard Black  
Interim County Manager

**UNION COUNTY  
BOARD OF COMMISSIONERS**

**ACTION AGENDA ITEM ABSTRACT**

**Meeting Date: May 7, 2007**

**Action Agenda Item No.** 8a  
(Central Admin. use only)

**SUBJECT:** Resolution in support of HB262, SB238 Legislation that provides necessary, additional funds for and improves eligibility of fire departments for statewide grants

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**DEPARTMENT:** Fire Marshal's Office      **PUBLIC HEARING:** No

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**ATTACHMENT(S):**  
Copy of HB262, SB 238  
Copy of Sample Resolution

**INFORMATION CONTACT:**  
Neal Speer

**TELEPHONE NUMBERS:**  
704-296-4296  
704-226-5542

---

**DEPARTMENT'S RECOMMENDED ACTION:** To adopt a resolution in support of the changes to the volunteer fire grant program which would allow eligibility of four additional Union County volunteer fire departments by increasing the population cap from 6,000 to 12,000. These changes would allow for four additional departments to be eligible to apply and receive funds from these matching grants; in addition, these changes also include a \$10,000 dollar increase from \$20,000 to \$30,000. The Union County Fire Commission has recommended the Union County Board of Commissioners adopt this resolution in support of this legislation.

**BACKGROUND:** Attached copy of proposed SB238

**FINANCIAL IMPACT:** None

**Legal Dept. Comments if applicable:** \_\_\_\_\_

**Finance Dept. Comments if applicable:** \_\_\_\_\_

**Manager Recommendation:** \_\_\_\_\_

**A RESOLUTION IN SUPPORT OF HOUSE BILL 262 AND SENATE BILL 238,  
LEGISLATION THAT PROVIDES NECESSARY, ADDITIONAL FUNDS FOR AND  
IMPROVES ELIGIBILITY OF FIRE DEPARTMENTS FOR STATEWIDE GRANTS**

WHEREAS, the Commissioner of Insurance of North Carolina is also the State Fire Marshal;

WHEREAS, as Insurance Commissioner and State Fire Marshal he and the North Carolina Department of Insurance administer the volunteer fire department grant funds and firemen's relief funds;

WHEREAS, fire departments in every county have counted on these annual fire grants for many years to purchase necessary equipment and supplies up to \$20,000 (with an additional match of \$20,000);

WHEREAS, there are approximately 1,400 volunteer fire departments in the State, a number which translates each year into greater grant requests than the current grant formula is able to bear;

WHEREAS, the current grant formula is also inadequate in that more and more volunteer fire departments are becoming ineligible due to the current caps on population in the respective fire districts, the number of employees in a fire department, and the overall grant cap of \$20,000 annually has not kept up with inflation;

WHEREAS, adjusting the formula and statutes for these grant funds would ensure that more departments are eligible and, furthermore, that they are eligible for larger matching grants, facts which will translate into better ratings for those fire departments and lower homeowners' insurance premiums for homes within the respective fire districts;

WHEREAS, these changes can be accomplished without raising taxes on insurance companies or citizens;

WHEREAS, legislators this year filed House Bill 262 and Senate Bill 238 upon request of the Commissioner of Insurance and the recommendation of the Revenue Laws Committee of the North Carolina General Assembly, legislation that is necessary for the proper administration of these grant funds and for the vitally needed improvements above; and,

WHEREAS, the Department of Insurance and the Office of State Fire Marshal estimate that more than 200 additional fire departments may become eligible for fire grants by this legislation alone.

THEREFORE BE IT RESOLVED that the \_\_\_\_\_ County Board of County Commissioners expresses its strong support for House Bill 262 and Senate Bill 238 and respectfully requests and fervently encourages that its legislative delegation do all in its might to attain passage of either or both bills during the 2007 session of the North Carolina General Assembly.

BE IT FURTHER RESOLVED that the \_\_\_\_\_ County Board of County Commissioners, because of pending deadlines for legislative action this session, will hereby notify its legislative delegation in the State House and State Senate by fax, email or by hand delivery, whichever method provides the most prompt communication of this resolution.

This the \_\_\_\_\_ day of \_\_\_\_\_, 2007.

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
County Board of Commissioners

**GENERAL ASSEMBLY OF NORTH CAROLINA**  
**SESSION 2007**

S

1

**SENATE BILL 238\***

Short Title:   Modify Tax on Property Coverage Contract. (Public)

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Sponsors:    Senators Kerr, Clodfelter, Hartsell, Hoyle, and Dalton.

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Referred to:  Finance.

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February 21, 2007

1                                   A BILL TO BE ENTITLED  
2 AN ACT TO ADJUST THE ADDITIONAL TAX RATE ON PROPERTY  
3 COVERAGE CONTRACTS TO BE REVENUE NEUTRAL BASED ON AN  
4 EXPANSION OF THE TAX BASE ENACTED IN S.L. 2006-196, TO INCREASE  
5 THE DISTRIBUTION OF THE TAX PROCEEDS TO THE VOLUNTEER FIRE  
6 DEPARTMENT FUND, TO AMEND THE VOLUNTEER FIRE DEPARTMENT  
7 GRANT PROGRAM TO ALLOW MORE DEPARTMENTS TO QUALIFY FOR  
8 GRANTS, AND TO MODIFY THE DISTRIBUTION OF TAX PROCEEDS TO  
9 THE LOCAL FIREMEN'S RELIEF FUNDS.  
10 The General Assembly of North Carolina enacts:  
11         **SECTION 1.** G.S. 105-228.5(d)(3), as amended by Section 3 of S.L.  
12 2006-196, reads as rewritten:  
13         "(3) **(Effective for taxable years beginning on or after January 1, 2008)**  
14             Additional Rate on Property Coverage Contracts. – An additional tax  
15             at the rate of ~~eighty five hundredths percent (.85%)~~ seventy-four  
16             hundredths percent (.74%) applies to gross premiums on insurance  
17             contracts for property coverage. The tax is imposed on ten percent  
18             (10%) of the gross premiums from insurance contracts for automobile  
19             physical damage coverage and on one hundred percent (100%) of the  
20             gross premiums from all other contracts for property coverage. ~~Twenty~~  
21             ~~percent (20%)~~ Thirty percent (30%) of the net proceeds of this  
22             additional tax must be credited to the Volunteer Fire Department Fund  
23             established in Article 87 of Chapter 58 of the General Statutes.  
24             Twenty-five percent (25%) of the net proceeds must be credited to the  
25             Department of Insurance for disbursement pursuant to G.S. 58-84-25.  
26             The remaining net proceeds must be credited to the General Fund.  
27             The following definitions apply in this subdivision:

- 1 a. Automobile physical damage. – The following lines of business  
2 identified by the NAIC: private passenger automobile physical  
3 damage and commercial automobile physical damage.  
4 b. Property coverage. – The following lines of business identified  
5 by the NAIC: fire, farm owners multiple peril, homeowners  
6 multiple peril, nonliability portion of commercial multiple peril,  
7 ocean marine, inland marine, earthquake, private passenger  
8 automobile physical damage, commercial automobile physical  
9 damage, aircraft, and boiler and machinery. The term also  
10 includes insurance contracts for wind damage.  
11 c. NAIC. – National Association of Insurance Commissioners."

12 **SECTION 2.** G.S. 58-84-25, as amended by Section 7 of S.L. 2006-196,  
13 reads as rewritten:

14 "**§ 58-84-25. (Effective January 1, 2008) Disbursement of funds by Insurance**  
15 **Commissioner.**

16 (a) Distribution. – The Insurance Commissioner shall deduct the sum of three  
17 percent (3%) from the tax proceeds credited to the Department pursuant to  
18 G.S. 105-228.5(d)(3) and pay the same over to the treasurer of the State Firemen's  
19 Association for general purposes. The Insurance Commissioner shall deduct the sum of  
20 two percent (2%) from the tax proceeds and retain the same in the budget of the  
21 Department of Insurance for the purpose of administering the disbursement of funds by  
22 the board of trustees in accordance with the provisions of G.S. 58-84-35. The Insurance  
23 Commissioner shall, pursuant to G.S. 58-84-50, credit the amount forfeited by  
24 nonmember fire districts to the North Carolina State Firemen's Association. The  
25 Insurance Commissioner shall pay the remaining tax proceeds to the treasurer of each  
26 fire district as provided in subsection (b) of this section.

27 (b) Local Fire Districts. – ~~on a per capita basis, using the most recent annual~~  
28 ~~population estimates certified by the State Budget Officer.~~ The Insurance Commissioner  
29 must distribute to the fire districts the amount each district received under this section in  
30 the previous year. If the amount distributable in a year is less than the amount  
31 distributed in the previous year, then the amount each fire district receives is reduced  
32 proportionally. If the amount distributable in a year is greater than the amount  
33 distributed in the previous year, then the excess proceeds must be distributed to the  
34 counties in proportion to the premiums collected on insurance contracts for property  
35 coverage in each county compared to the total premiums collected on insurance  
36 contracts for property coverage in this State. The county must distribute any funds it  
37 receives under this section to the fire districts in its county. The amount each fire district  
38 receives is its proportionate share based upon the property tax values in its district  
39 compared to the property tax values in all the fire districts of that county.

40 These funds shall be held by the treasurer as a separate and distinct fund. The fire  
41 district shall immediately pay the funds to the treasurer of the local board of trustees  
42 upon the treasurer's election and qualification, for the use of the board of trustees of the  
43 firemen's local relief fund in each fire district, which board shall be composed of five

1 members, residents of the fire district as hereinafter provided for, to be used by it for the  
2 purposes provided in G.S. 58-84-35."

3 **SECTION 3.** G.S. 58-87-1, as amended by Section 8 of S.L. 2006-196,  
4 reads as rewritten:

5 "**§ 58-87-1. (Effective January 1, 2008) Volunteer Fire Department Fund.**

6 (a) Fund. – The Volunteer Fire Department Fund is created as an  
7 interest-bearing, nonreverting fund in the Department to provide matching grants to  
8 volunteer fire departments to purchase equipment and make capital improvements. The  
9 Commissioner shall administer the Fund. Up to two percent (2%) of the Fund may be  
10 used for additional staff and resources to administer the Fund in each fiscal year.

11 (a1) Grant Program. – An eligible fire department may apply to the Commissioner  
12 for a grant under this section. In awarding grants under this section, the Commissioner  
13 must, to the extent possible, select applicants from all parts of the State based upon  
14 need. The Commissioner must award the grants on May 15 of each year subject to the  
15 following limitations:

16 (1) The size of a grant may not exceed ~~twenty thousand dollars~~  
17 (\$20,000);thirty thousand dollars (\$30,000).

18 (2) The applicant shall match the grant on a dollar-for-dollar ~~basis;~~basis.

19 (3) The grant may be used only for equipment purchases, payment of  
20 highway use taxes on those purchases, or capital expenditures  
21 necessary to provide fire protection ~~services; and~~services.

22 (4) An applicant may receive no more than one grant per fiscal year.

23 (b) Eligible Fire Department. – A fire department is eligible for a grant under this  
24 section if it meets all of the conditions of this subsection. No fire department may be  
25 declared ineligible for a grant solely because it is classified as a municipal fire  
26 department.

27 (1) It serves a response area of ~~6,000~~12,000 or less in population. In  
28 making the population determination, the Department must use the  
29 most recent annual population estimates certified by the State Budget  
30 Officer.

31 (2) It consists entirely of volunteer members, with the exception that the  
32 unit may have paid members to fill the equivalent of ~~three~~six full-time  
33 paid positions.

34 (3) It has been certified by the Department of Insurance.

35 (c) Report. – The Commissioner must submit a written report to the General  
36 Assembly within 60 days after the grants have been made. This report must contain the  
37 amount of the grant and the name of the recipient."

38 **SECTION 4.** Section 1 of this act is effective for taxable years beginning on  
39 or after January 1, 2008. The remainder of this act becomes effective January 1, 2008.

**UNION COUNTY  
BOARD OF COMMISSIONERS**

**ACTION AGENDA ITEM ABSTRACT**

Meeting Date: May 7, 2007

Action Agenda Item No. 86  
(Central Admin. use only)

**SUBJECT:** Bakers Fire Fee District

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**DEPARTMENT:** Fire Marshal's Office      **PUBLIC HEARING:** Yes

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**ATTACHMENT(S):** \_\_\_\_\_      **INFORMATION CONTACT:**  
Neal Spear

**TELEPHONE NUMBERS:**  
296-4296

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**DEPARTMENT'S RECOMMENDED ACTION:** Accept the recommendation of the Fire Commission

**BACKGROUND:** The majority of the Bakers Fire Fee District has been annexed by the City of Monroe and, as a result, the annexed area is now being served by the City of Monroe Fire Department. This has prompted meetings by the Fire Commission on the long term viability of the Bakers Volunteer Fire and Rescue Department, Inc. Working with Bakers Volunteer Fire and Rescue Department, Inc. the Fire Commission has prepared a recommendation to the Board of County Commissioners on how to address this issue.

**FINANCIAL IMPACT:** None.

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**Legal Dept. Comments if applicable:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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**Finance Dept. Comments if applicable:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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**Manager Recommendation:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_





## Memorandum

**To:** County commissioners and managers  
**From:** David F. Thompson, Executive Director  
**Date:** April 26, 2007  
**Subject:** Land Transfer Tax research paper

The North Carolina General Assembly is currently considering legislation that would grant counties the authority to implement a real estate transfer tax. This is consistent with the long-standing priority goal of establishing new revenue sources for county governments.

The proposal has triggered a reaction from critics who claim that transfer taxes make homes less affordable, stifle economic development and halt residential growth. These detractors have long since relied on economic theory to predict the effect of transfer taxes on communities. However, what is missing from the discussion is the fact that six coastal counties in North Carolina currently levy the transfer tax and have been doing so for nearly 20 years. Rather than rely on theory, one need only examine these communities and assess their experience with this revenue source. Donnie Charleston, a research and policy analyst for the Association, has completed an objective assessment of the real estate transfer tax and its impact on these counties.

This case study of Pasquotank, Perquimans, Dare, Chowan, Currituck and Camden counties is an attempt to examine the total economic health of these communities both before and after the implementation of the transfer tax. The enclosed report examines their performance on a range of indicators including: population growth, economic development, property taxes, school construction and human capital. As you will see from the report, these counties have not experienced negative consequences as a result of implementing the transfer tax. To the contrary, as a whole these counties are among the fastest growing in the state and possess more than sufficient infrastructure capacity to meet the demands of this growth. Moreover, these counties have viable economies and are among the highest contributors to school construction and current expense.

This report is strictly an informative publication that we hope can be of benefit to you in your discussions. As always, our goal is to keep you informed on legislation of interest to counties. Policy briefs like this one are a new tool we will be utilizing to further our dual missions of being both an educator for the public and advocate for counties. If you have any questions, please feel free to contact someone on our legislative staff as they will be more than happy to assist you.

# NCACC POLICY BRIEF

APRIL 2007

NC ASSOCIATION OF COUNTY COMMISSIONERS

## LAND TRANSFER TAXES: THE NC EXPERIENCE

This policy brief draws on the experience of the six North Carolina counties with land transfer taxes. The success of these counties in utilizing this revenue source to provide high quality services to their citizens is attributable to two factors: 1) the stewardship of elected officials; and 2) the use of the proceeds to meet specified infrastructure needs.

Despite opposition from homebuilders and realtors, these counties have not suffered adversely from the implementation of these taxes. For each of these counties,

- home values remain affordable,
- job and retail growth remains robust,
- residential growth is vibrant,
- schools are benefiting immensely,
- property taxes remain stable.

These counties have benefited tremendously from the transfer tax because they have embraced three key principles: 1) taxpayer protection through tax limitation; 2) multi-pronged efforts aimed at economic development, 3) continuous monitoring of the effects of the local tax structure on citizens.

Author: Donnie Charleston  
NCACC Policy/Research Analyst

Data for this report were obtained from:

The N.C. Department of Revenue; U.S. Census Bureau; The Tax Foundation and  
the N.C. Department of Public Instruction

North Carolina Association of County Commissioners  
Albert Coates Local Government Center  
215 N. Dawson St.  
Raleigh, NC 27603

## Introduction

As North Carolina local governments begin the arduous task of addressing infrastructure needs, many local policymakers are seeing transfer taxes as part of the solution to a growing crisis.

Examining these six counties provides a lesson in how to accommodate dramatic growth, bolster funding to public schools and maintain a strong and vibrant economic base all while mitigating the impact on property tax increases.

In 1985, the General Assembly gave Dare and Currituck counties authority to levy a land transfer tax by resolution of the Board of County Commissioners. Subsequent legislation the following year gave authority to Chowan and Camden counties to enact a land transfer tax by resolution. For all these counties, the tax was set at \$1.00 per \$100 (1%) on instruments conveying interest in real estate. For each of the counties, expenditure of the revenue was limited to capital expenditures (see chart below).

Authorizing Legislation	Method of Enactment	Required Use of Proceeds
Dare County Chapter 525 Session Law 1985	Resolution by Board of County Commissioners	Capital expenditures: Jails, Court facilities, EMS, libraries, recreation, education, health/social services, water/sewer administration
Currituck Chapter 570 Session Law 1985	Resolution by Board of County Commissioners	Capital expenditures: solid waste, county operated buildings
Chowan County Chapter 961 Session Law 1986	Resolution by Board of County Commissioners	Capital Expenditures (any lawful purpose)
Camden County Chapter 954 Session Law 1986	Resolution by Board of County Commissioners	Capital Expenditures (any lawful purpose)
Pasquotank County Perquimans County Washington County Chapter 393 Session Law 1989	Voter approval via public referendum	Capital Expenditures: Public Schools

In 1989, the authority was granted to Pasquotank, Washington and Perquimans counties. However, a stipulation was made in the law that the tax had to be approved through voter referendum. Pasquotank and Perquimans counties were successful in their efforts; however, Washington County voters failed to approve it on two occasions.

Since implementation, the land transfer tax has allowed these counties to: 1) reduce property taxes; 2) increase funding for economic development; 3) reduce reliance on borrowing to build schools; and 4) reduce the funding disparities between these school districts and the remainder of the state.

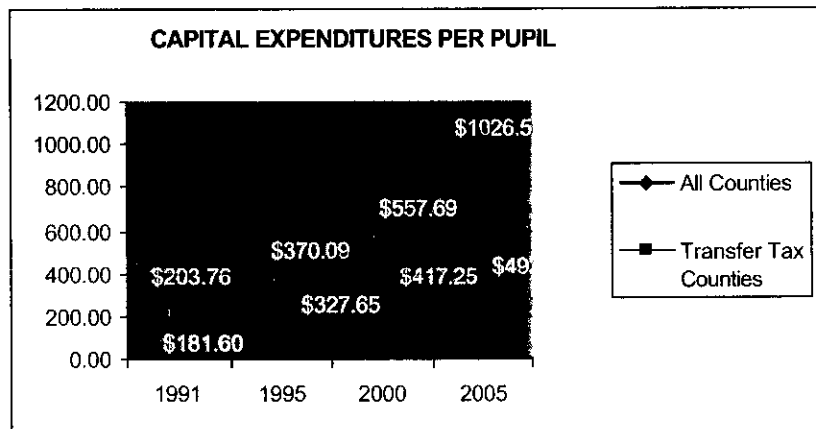
*If not for the Land Transfer Tax, we would fall further behind in our school capital needs and would have to raise our property tax. We have been able to build a middle school and renovate two elementary schools without incurring any debt*

*Dan Scanlon, Currituck County Manager*

## SCHOOLS

In each case, the land transfer tax has completely changed how taxpayers fund public schools. These initiatives have increased the capital expenditures to public schools tremendously.

The tax has guaranteed each district a minimum level of per-pupil funding. From 1990 to 2005, increases in capital expenditures per pupil by these counties has outpaced the state average. From 1995 to 2000, these counties increased their expenditures by 33 percent as compared to only a 21 percent increase by counties as a whole. Over the next five years, these counties increased their per pupil expenditures dramatically, whereas expenditures generally leveled off for all other districts.



Source: NC Dept of Public Instruction

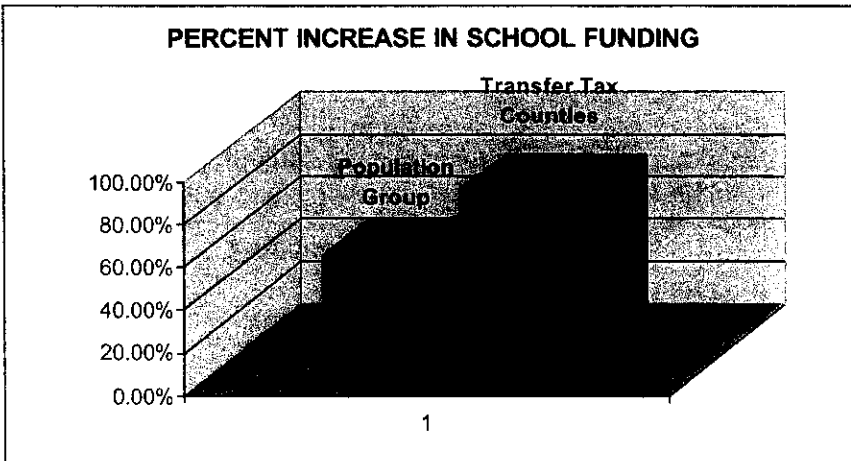
### NC ASSOCIATION OF COUNTY COMMISSIONERS

In 1985, prior to implementing the land transfer tax, all of these counties ranked in the bottom third among counties with respect to the amount of funds expended on public education. By comparison, Washington County ranked 87th in 1995 and still ranks 86th for the 2006-07 fiscal year in per capita capital expenditures. Had Washington County received voter approval, they likely would have been able to increase their expenditures and move up in the state rankings.

For 2006-07, four of the six transfer tax counties ranked in the top 10 in outlays for school capital expenditures per capita (see chart). These counties have consistently outranked similarly sized counties since instituting the tax. Pasquotank and Chowan rank in the top third of all counties, despite their small school system status.

All six of these counties rank among the top 45 in the state in county education spending per pupil based on 2006-07 budgets. Dare leads the way, budgeting more than \$7,600 per student. Currituck is seventh, Perquimans is 18th, Pasquotank is 28th, Chowan is 35th and Camden is 45th.

The five-year moving average for public school capital expenditures pre-transfer tax for Camden, Currituck, Chowan and Dare counties



was \$59,668. Post-transfer tax, the five-year average increased to

*Source: NC Department of Public Instruction*

\$791,381. Adjusted for inflation this represents an 84 percent increase compared to a 52 percent increase for comparably sized counties. For Pasquotank and Perquimans, the trend is similar.

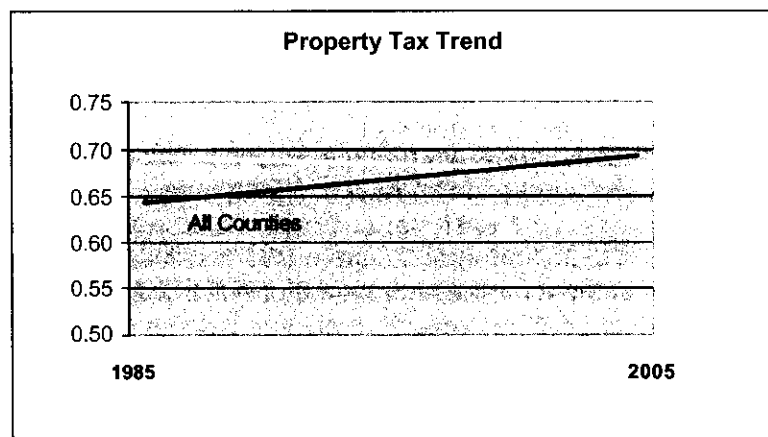
Overall, the land transfer tax has helped reduce funding disparities between property-rich/urban districts and property-poor/rural districts in these areas. In 1991, local per pupil capital expenditures ranged from \$56 to \$239.



Today, per pupil capital funding has significantly moved upward with these districts allocating between \$438 and \$2,135 per pupil this school year. Consequently, local school districts have had greater flexibility in how and where they allocate their funds. Local school officials have been empowered to establish funding priorities according to local needs rather than state-level mandates.

## IMPACT ON PROPERTY TAXES

Ideally, with the imposition of a new tax, a local tax structure should reflect balance such that the total burden on taxpayers remains fair. These counties have generally provided their citizens with significant property tax relief. Taken as a whole, property taxes prior to the enactment of the land transfer tax were an average of 67 cents per \$100 for these counties. Once each of these counties levied the tax, property tax rates decreased and stood at an average of 63 cents per \$100 (in 1991). Most importantly, comparing these counties to similarly sized counties reveals that while they were able to *cut* taxes by six percent during this time period (1985-1991), their comparison group collectively raised taxes seven percent. Since 1991, the statewide trend in property taxes has been upward; however, for these counties the property tax has demonstrated a slight downward trend.



*Source: N.C. Department of Treasury*

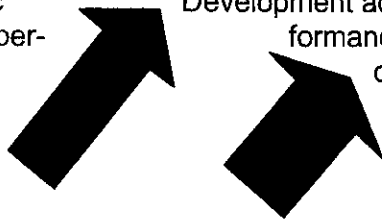
In 1991, effective tax rates ranged from a low of 44 cents to 70 cents per \$100. For fiscal year 2006-07, effective tax rates range from 21 cents to 54 cents for these six counties. Undoubtedly, the presence of the land transfer tax helped long-term residents of these counties realize significant savings.

A closer examination of the total tax burden for each of the counties shows that there is some variability. Compared to all 100 counties in the state, four of the six rank in the middle third at 39<sup>th</sup>, 48<sup>th</sup>, 55<sup>th</sup>, 68<sup>th</sup>, with the remaining two ranked in the top five. It must be noted, however, that the relatively high rankings of Dare and Currituck counties (first and fourth, respectively) reflect the nature of their populations, which include high numbers of seasonal residents with luxury homes. The income of these seasonal residents is not included in this analysis, but the local taxes they pay are included, thus skewing the comparison with counties who do not have many seasonal residents.

Taken as a whole, these numbers indicate there is no direct correlation between land transfer taxes and total tax burden; that is, for the most part, counties have achieved a balance in the overall tax structure even with the levying of an additional tax.

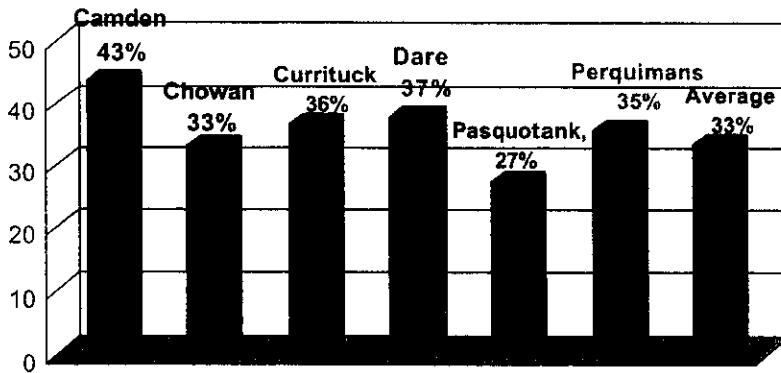
## HUMAN CAPITAL AND ECONOMIC DEVELOPMENT

The subject of land transfer taxes invariably leads to a question of how these measures impact economic development. According to figures from the N.C. Department of the Treasury, five years following the enactments, this group of counties increased contributions to Economic Development activities by an average of 55 percent. Comparing this to the performance of similarly sized counties reveals that their average increase in any comparable time period was only 25 percent.



These investments were made across a range of areas consistent with the diversity we see in the economies of this region. Nonetheless, the manufacturing base of these counties is relatively low, as each depends upon a growing service sector and some are reliant on a bustling tourist oriented economy. With this industry configuration in mind, we examine per capita income for the time period of 1991 to 2000, and see that five of the six counties met or exceeded the average increase in income for the entire state.

**PERCENT INCREASE IN PER CAPITA INCOME 91'-00'**



*Source: UC Census Bureau, Economic Census*

So too, the unemployment rate for each of these counties in 2005 was lower than the state average. Because their economies are influenced by the incidence of severe weather events, they have been able to literally weather the storm. Moreover, historically, the labor market in this region has consistently performed better than counties of comparable size. If we compare this region to another similarly sized tourist-oriented economy (Mid Carolina

Council — Buncombe, Henderson, Transylvania and Madison counties) we find that these counties have consistently exhibited lower unemployment rates. Therefore, the land transfer tax shows no ill effects on employment rates or economic growth.

Economic growth (as measured by gross retail sales per capita) shows that some counties have fared better than others. Dare and Currituck both ranked in the top five with respect to growth in this measure during the 1990s (ranking fifth and second, respectively). However, the remaining four counties rank as follows — Camden (29), Pasquotank (52), Chowan (73) and Pasquotank (97)

## HOMEOWNERSHIP AND POPULATION GROWTH

According to the 2000 census, the median home value in four of the six counties was below the state average. In the case of Chowan, Perquimans and Pasquotank counties, the values were approximately 78 percent of the state average value of \$108,300. Camden County's values were five percent lower than the state average. Currituck and Dare counties had values that exceeded the state average, principally due to an increase in the number of high-cost seasonal and retirement homes.

### MEDIAN HOME VALUES

US Census Bureau	
Currituck	115,500
Camden	113,000
Chowan	85,000
Dare	137,000
Pasquotank	85,000
Perquimans	83,000

**We've averaged almost 30% annual growth the last 4 years.  
We are issuing about double the amount of dwelling permits  
now than we were just a few years ago.**

*Bobby Darden, Perquimans County Manager*

The region has also continued to see population growth. Projections from the NC State Demographer show that this area is projected to grow by 33 percent over the next 25 years. During the 15 years (1986-2000) after the implementation of the transfer tax, the area experienced double-digit growth of 22 percent. Moreover, while every county surrounding this group lost population between 2000 to 2004, each of these counties experienced a population increase.



Because of these positive indicators, this region has enjoyed a healthy economic picture for quite some time. The presence of consistently strong growth in the tax base, moderate debt levels, a low tax rate and the ability to fund essential projects has allowed each of these counties to achieve moderate to high bond ratings. If any instability can be found it would be in the economic concentration in tourism and the vulnerability of the region to major storms. However, these counties have demonstrated financial flexibility and solid reserves to mitigate these concerns.

## **CONCLUSION**

Adhering to the three guiding principles has allowed these counties to contend with the challenges of growth while simultaneously exhibiting sound fiscal stewardship.

1. Taxpayer protection through tax limitation
2. Focus on continued economic development
3. Maintain cognizance of total tax picture

It is evident that North Carolina's experience with the land transfer tax shows this is a valuable tool for counties. Because the revenues have been targeted to infrastructure development and because officials have adhered to the principles above, concerns that transfer taxes inhibit growth, lead to skyrocketing home prices and unduly burden homeowners can be allayed.

A balanced approach to taxation clearly benefits elderly citizens and those on fixed incomes by lessening the pressure on property taxes. This allows these citizens to remain in their homes without fear of losing them to increasing tax rates or tax values.

From the perspective of the individual taxpayer (whose ability to pay taxes is entirely related to his/her own economic well-being), the volatility of property tax rates is equally problematic. Forcing counties to rely primarily on property taxes poses a challenge, because property taxes are levied on citizens regardless of their ability to pay. Whether they have a job or live on a fixed income, the levy is applied. Transfer taxes, however, are paid during the real estate transaction when citizens typically have financing available.

Finally, some argue that the land transfer tax is a volatile and fluctuating revenue source and that linking capital projects like schools to such a source is problematic. However, as demonstrated, the use of conservative budgeting with economically sensitive revenues and maintaining adequate fund balances for capital and disaster recovery insulates the financial stability from these fluctuations. It is evident these counties remain attractive and affordable places to live.

**UNION COUNTY  
BOARD OF COMMISSIONERS**

**ACTION AGENDA ITEM ABSTRACT**

Meeting Date: May 7, 2007

Action Agenda Item No. 10  
(Central Admin. use only)

**SUBJECT:** Resolution by the Union County Board of Commissioners in Opposition to House Bill 1226 (An Act to Allow the Citizens of Union County to Determine if District Representation Should be Implemented for the Union County Board of Commissioners)

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**DEPARTMENT:** Board of Commissioners                      **PUBLIC HEARING:** No

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**ATTACHMENT(S):** \_\_\_\_\_                      **INFORMATION CONTACT:**  
Kevin Pressley, Chairman

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**TELEPHONE NUMBERS:** \_\_\_\_\_

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**DEPARTMENT'S RECOMMENDED ACTION:** Adopt resolution

**BACKGROUND:**

**FINANCIAL IMPACT:**

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**Legal Dept. Comments if applicable:** \_\_\_\_\_  
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\_\_\_\_\_

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**Finance Dept. Comments if applicable:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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**Manager Recommendation:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**DRAFT**

**DRAFT**

**DRAFT**

**RESOLUTION BY THE UNION COUNTY BOARD  
OF COMMISSIONERS IN OPPOSITION TO HOUSE BILL 1226 ("AN ACT TO  
ALLOW THE CITIZENS OF UNION COUNTY TO DETERMINE IF DISTRICT  
REPRESENTATION SHOULD BE IMPLEMENTED FOR THE UNION COUNTY  
BOARD OF COMMISSIONERS")**

THAT WHEREAS, Representative Pryor Gibson is the Sponsor of House Bill 1226 that would provide for a county-wide vote regarding County Commission Representation by Districts in Union County; and

WHEREAS, while the Union County Board of Commissioners believes that the County voters should have a vote in determining what is best for Union County, the Union County Commissioners are elected at large, and the voters can now vote for all members of the Board of Commissioners; and

WHEREAS, under the current structure of County Commission representation in Union County, each Commissioner is accountable and accessible to all voters in the County, not just individual districts; and

WHEREAS, the current Commissioners live within a broad area of the County, and, therefore, geographic representation is proportionate throughout the County; and

WHEREAS, the Union County Board of Commissioners does not believe that district representation would be in the best interest of Union County and, therefore, opposes the enactment of House Bill 1226.

NOW, THEREFORE, BE IT RESOLVED that the Union County Board of Commissioners opposes House Bill 1226 providing for County Commission Representation by Districts in Union County; and

BE IT FURTHER RESOLVED that the Union County Board of Commissioners believes that the current structure of County Commission representation meets the citizens' needs and this Board of Commissioners hereby reaffirms the current form of county representation.

Adopted this 7th day of May, 2007.

**UNION COUNTY  
BOARD OF COMMISSIONERS**

**ACTION AGENDA ITEM ABSTRACT**

Meeting Date: 5/7/07

Action Agenda Item No. 11

(Central Admin. use only)

**SUBJECT:** Disclosure Statement

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**DEPARTMENT:** Legal

**PUBLIC HEARING:** No

**ATTACHMENT(S):**

Memo to Commissioners Lane & Mills  
Revised Application to Serve on Bds.  
Draft Disclosure Statement

**INFORMATION CONTACT:**

Commissioners Lane and Mills  
Jeff Crook

**TELEPHONE NUMBERS:**

704-283-3673

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**DEPARTMENT'S RECOMMENDED ACTION:** Discuss Disclosure Statement

**BACKGROUND:** As directed by the Board, the Interim Manager and Staff Attorney met with Commissioners Lane and Mills to discuss the development of an economic interest disclosure statement by members of appointed boards. A tentative consensus was reached regarding the following issues:

Rather than use the complex State Ethics Commission Statement of Economic Interest, we will require a simplified disclosure statement based on Section III(B) of the Board of Commissioners' Ethics Supplement, i.e. disclosure of employer, business affiliations (officer, director, or owner of 5% interest), and ownership of Union County real property.

The disclosure statement will be required only of appointees, not applicants.

The disclosure statement will be required only for appointees to the Planning Board and Board of Adjustment.

The fact that appointees must provide the disclosure statement will be indicated on the application to serve on the Planning Board and Board of Adjustment so that the disclosure requirements will be known prior to application.

The fact that information on the disclosure statement will be public record will also be indicated on the application.

**FINANCIAL IMPACT:** None

**Legal Dept. Comments if applicable:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Finance Dept. Comments if applicable:** \_\_\_\_\_  
\_\_\_\_\_  
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**Manager Recommendation:** \_\_\_\_\_  
\_\_\_\_\_  
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## UNION COUNTY LEGAL DEPARTMENT

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JEFFREY L. CROOK, SENIOR STAFF ATTORNEY  
LISA PEASE, STAFF ATTORNEY  
TRUDY HELMS, LEGAL ASSISTANT

500 NORTH MAIN ST., SUITE 826  
MONROE, N.C. 28112

TO: Roger Lane, Commissioner  
Parker Mills, Commissioner  
Richard Black, Interim Manager

VIA U.S. MAIL AND  
FACSIMILE TRANSMISSION

FROM: Jeffrey L. Crook, Senior Staff Attorney

RE: Ethics Statement

DATE: April 4, 2007

During our meeting to discuss the disclosure of economic interest of persons serving on County boards and committees, I believe that we reached some level of consensus on the following issues:

- ▶ Rather than use the lengthy State Ethics Commission Statement of Economic Interest, we will require a simplified disclosure statement based on Section III(B) of the Board of Commissioners' Ethics Supplement, i.e. disclosure of employer, business affiliations (officer, director, or owner of 5% interest), and ownership of Union County real property.
- ▶ The disclosure statement will be required only of appointees, not applicants.
- ▶ The disclosure statement will be required only for appointees to the Planning Board and Board of Adjustment.
- ▶ The fact that appointees must provide the disclosure statement will be indicated on the application to serve on the Planning Board and Board of Adjustment so that the disclosure requirements will be known prior to application.
- ▶ The fact that information on the disclosure statement will be public record will also be indicated on the application.

I am submitting for your review the following two documents: (i) the existing *Application to Serve on Appointed Boards, Committees or Commissions*, as revised; and (ii) a new *Union County Planning Board/Board of Adjustment Disclosure Statement* based on the matters of consensus stated above. The revision added to the Application (underlined on the copy provided) reads as follows:

The applicant understands and agrees that if appointed to the Union County Planning Board or Board of Adjustment, he or she will be required to submit the attached Disclosure Statement within sixty (60) days of the effective date of the appointment and thereafter on an annual basis. **All information provided on the Disclosure Statement will be public record and subject to public inspection and copying.**

This provides notice to applicants that if appointed, they must submit the Disclosure Statement and that its contents will be public record. The new Disclosure Statement addresses the other items discussed above.

I would ask that you review and let me know whether this is acceptable or whether you would like to discuss at another meeting.

cc: Kai Nelson, Finance Director

**APPLICATION TO SERVE ON APPOINTED BOARDS  
COMMITTEES OR COMMISSIONS**

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BOARD: \_\_\_\_\_

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

TOWNSHIP: \_\_\_\_\_ YEARS IN UNION COUNTY \_\_\_\_\_

TELEPHONE: (Home) \_\_\_\_\_ (Office) \_\_\_\_\_ (Fax) \_\_\_\_\_

E-mail Address: \_\_\_\_\_

EDUCATION: \_\_\_\_\_ OCCUPATION: \_\_\_\_\_

Please list civic and fraternal organizations in which you participate in Union County:

Please explain your interest in serving on the above named board:

Any other comments:

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Note: Information provided in this application is considered a matter of public record. It may, therefore, be subject to disclosure upon request pursuant to North Carolina's Public Records Law, N.C.G.S., Section 132-1, et seq.

The applicant understands and agrees that if appointed to the Union County Planning Board or Board of Adjustment, he or she will be required to submit the attached Disclosure Statement within sixty (60) days of the effective date of the appointment and thereafter on an annual basis. All information provided on the Disclosure Statement will be public record and subject to public inspection and copying.

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Return to: Lynn G. West, Clerk to the Board, 500 N. Main Street, Room 921, Monroe, NC 28112 or Fax to 704-282-0121 or e-mail to [West@co.union.nc.us](mailto:West@co.union.nc.us).

FOR OFFICE USE ONLY: Date Received: \_\_\_\_\_



**UNION COUNTY PLANNING BOARD/BOARD OF ADJUSTMENT  
DISCLOSURE STATEMENT**

This statement shall be filed annually in July by regular and alternate members of the Planning Board and Board of Adjustment. A newly appointed member shall file an initial statement within sixty (60) days of the effective date of the appointment and thereafter shall file at the regular annual time. Each statement shall become a part of the minutes for the meeting at which it is filed. **All information submitted will be public record and subject to public inspection and copying.**

Date: \_\_\_\_\_

1. Member's Name: \_\_\_\_\_  
Member's Employer (if self-employed, state the nature of work): \_\_\_\_\_

Spouse's Name: \_\_\_\_\_  
Spouse's Employer (if self-employed, state the nature of work): \_\_\_\_\_

First Name(s) of Dependent Children: \_\_\_\_\_

2. List of Business Entities for which the Member, Member's Spouse or Dependent Children (i) serves as officer or director, OR (ii) owns five percent (5%) or more of the stock. *(For purposes of this Disclosure Statement, Business Entity shall include any business, proprietorship, firm, partnership, person in representative or fiduciary capacity, association, venture, trust, corporation organized for financial gain or profit, or nonprofit corporation or entity.)*

<u>Name</u>	<u>Address</u>
(A) _____	_____
(B) _____	_____
(C) _____	_____
(D) _____	_____

*(If additional space is needed, please use reverse side.)*

3. List all real estate in Union County owned, in whole or in part, by the Member, Member's Spouse or Dependent Children, including any property leased for ten (10) years or more and property on which an option for purchase is held, but excluding the Member's personal residence.

Description

Address

<u>Description</u>	<u>Address</u>

I certify that the foregoing information is true, complete, and accurate to the best of my knowledge and belief.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**UNION COUNTY  
BOARD OF COMMISSIONERS**

**ACTION AGENDA ITEM ABSTRACT**  
Meeting Date: 5/7/2007

Action Agenda Item No. 12  
(Central Admin. use only)

**SUBJECT:** Union County Transportation Priorities

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**DEPARTMENT:** Public Works                      **PUBLIC HEARING:** No

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**ATTACHMENT(S):** Previous Priority List  
Current Thoroughfare Plan

**INFORMATION CONTACT:**  
Christie Putnam

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**TELEPHONE NUMBERS:**  
296.4212

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**DEPARTMENT'S RECOMMENDED ACTION:** Provide Comments

**BACKGROUND:** The Union County Chamber of Commerce hosts a transportation committee made up of delegates from all municipalities and the County. The group develops a comprehensive list of transportation priorities for Union County. This list is submitted to MUMPO for inclusion in the 2009-2013 TIP. Staff is requesting any comments on existing projects or identification of projects that the Board would like added to the priority list for discussion with the committee.

**FINANCIAL IMPACT:** None

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**Legal Dept. Comments if applicable:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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**Finance Dept. Comments if applicable:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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**Manager Recommendation:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**UNION COUNTY/CHAMBER OF COMMERCE  
TRANSPORTATION COMMITTEE**

Request for Projects in NCDOT TIP  
December 21, 2005

**PROPOSED ROADWAY PROJECTS**

- |   |   |
|---|---|
| 1. R-2559, Monroe Bypass, Sections A, B, and C, Interstate quality                  | (Rocky River Rd. to US 74 East at Forest Hills School Road) |
| 2. R-3329 US 74 Bypass Extension <i>Interstate quality</i>                          | (US 601 North to I-485)                                     |
| 3. Feasibility Study US 601 South/Monroe Bypass Connector <i>Interstate quality</i> | (Proposed Monroe Bypass to US 601 South)                    |
| 4. MLK Blvd. Extension  | (Goldmine Road to Hwy 200) FUNDED                           |
| 5. U-3467 Rea Road Ext. & NC 84 Widen <i>multi-lane divided</i>                     | (NC 16 to NC 75 in Monroe)                                  |
| 6. Idlewild Road Widen <i>multi-lane divided</i>                                    | (I-485 to Indian Trail-Fairview Rd)                         |
| 7. Faith Church Rd Ext.   | (US74 to Beulah Church Rd)                                  |
| 8. Old Monroe Road Widening <i>multi-lane divided</i>                               | (I-485 to Rocky River Rd)                                   |
| 9. Waxhaw Bypass/NC75 Widen <i>multi-lane divided</i>                               | (S.C. to east of Waxhaw)                                    |
| 10. U-213 Charlotte Ave Widen <i>multi-lane</i>                                     | (RR to Concord Ave)   |
| 11. NC 16 Widen <i>multi-lane divided</i>   | (Rea Rd Ext to NC 75)                                       |
| 12. Rocky River Road Widen <i>multi-lane divided</i>                                | (Old Charlotte Hwy to Monroe Bypass Extension)              |
| 13. U-3619 Secrest Ave Ext.   | (Ext to Monroe Bypass w/interchange)                        |
| 14. U-3809 Indian Trail Rd Widen <i>multi-lane divided</i>                          | (Old Charlotte Hwy to US74)                                 |
| 15. U-3825, Stalling Road Widen <i>multi-lane divided</i><br>FUNDED                 | (Monroe Rd. to US 74)                                       |
| 16. U-2547 Charles Street Widen <i>multi-lane</i>                                   | (E. Franklin St. to Sunset Dr)                              |
| 17. US 601 North Widen <i>multi lane divided</i>                                    | (Monroe Bypass to Sikes Mill Rd)                            |
| 18. US 74 Widen to 6 lanes  | (Hanover Drive to Rocky River Road)                         |

**PROPOSED INTERSECTION PROJECTS**

- Old Charlotte Hwy/ Stallings Road
- NC 84/Lester Davis Rd
- NC 84/Antioch Church Rd
- Billy Howey Rd/Waxhaw-Indian Trail Rd
- Billy Howey Rd/New Town Rd
- Rocky River Rd/New Town Rd
- Rocky River Rd/NC 75
- Rocky River Road/Old Charlotte Highway
- Weddington-Matthews Rd./Antioch Church Rd.
- NC 75/Old Waxhaw Monroe Rd.

**PROPOSED BRIDGE PROJECTS**




- US 601 North/US 74
- Old Charlotte Highway, Replace Railroad overpass, Old Charlotte Hwy between Concord Ave. and Allen Street


Mecklenburg-Union MPO  
 Project Ranking/Selection List  
 Union County Projects  
 (Excludes Existing Funded Projects)

Union County Rank	MUMPO 2030 Rank	Project	Project Limits
1	7	US 74 Connector	I-485 to US 601
2	27	Idlewild Road	Stevens Mill Road to Union County Line
3	29	Old Monroe Rd	Indian Trail Road to Wesley Chapel-Stoufs Rd
4	57	Charlotte Ave	Church St to Concord Ave
5	61	Rocky River Rd	Old Charlotte Hwy to US 74
6	71	Charlotte Ave	Seymour St to Dickerson Blvd
7	77	Rocky River Rd	US 74 to Monroe Bypass Connector
8	85	Charlotte Ave	Dickerson Blvd to Rocky River Rd
9	92	NC 84 Relocation	NC 16 to NC 84
10	101	NC 16	Rea Rd to Cuthbertson Rd
11	102	NC 16	Cuthbertson Rd to Waxhaw Bypass
12	106	Monroe Northern Loop	Dickerson Blvd to US 601 North
13	125	NC 84	Waxhaw Indian Trail Rd to Airport Rd
14	137	Monroe Northern Loop	601 North to Southern Loop
15	139	Charlotte Ave	Concord Ave to Seymour St
16	140	Potter Rd	Old Monroe Rd to Chestnut Ln
17	148	NC 84	NC 84 relocation to Waxhaw-Indian Trail Rd
18	150	Wesly Chapel-Stoufs Rd/Potter Rd	Old Charlotte Hwy to NC 84
19	151	Wesly Chapel-Stoufs Rd	US 74 to Old Charlotte Highway
20	152	US 601	Ridge Rd to Lawyers Rd
21	153	Sardis Church Rd/Unionville-Indian Trail Rd	Secret Shortcut Rd to US 74
22	159	Indian Trail Rd	US 74 to Old Monroe Rd
23	160	Idlewild Rd/Secret Shortcut Rd	Stevens Mill Road to Faith Church Rd
24	161	Chestnut Ln	Matthews-Weddington Rd to Old Monroe Rd
25	165	Secret Ave Extension	Secret Ave to Olive Branch Rd
26	166	Rocky River Rd	at Goldmine Rd and a Weddington Rd (Intersection improvements)
27	176	US 601 (Concord Hwy)	Lawyers Rd to Cabarrus County Line
28	179	North Main St (Wingate)	US 74 to Bypass
29	194	Matthews-Indian Trail Rd	Campus Ridge Rd to Indian Trail Rd

# UNION COUNTY THOROUGHFARE PLAN

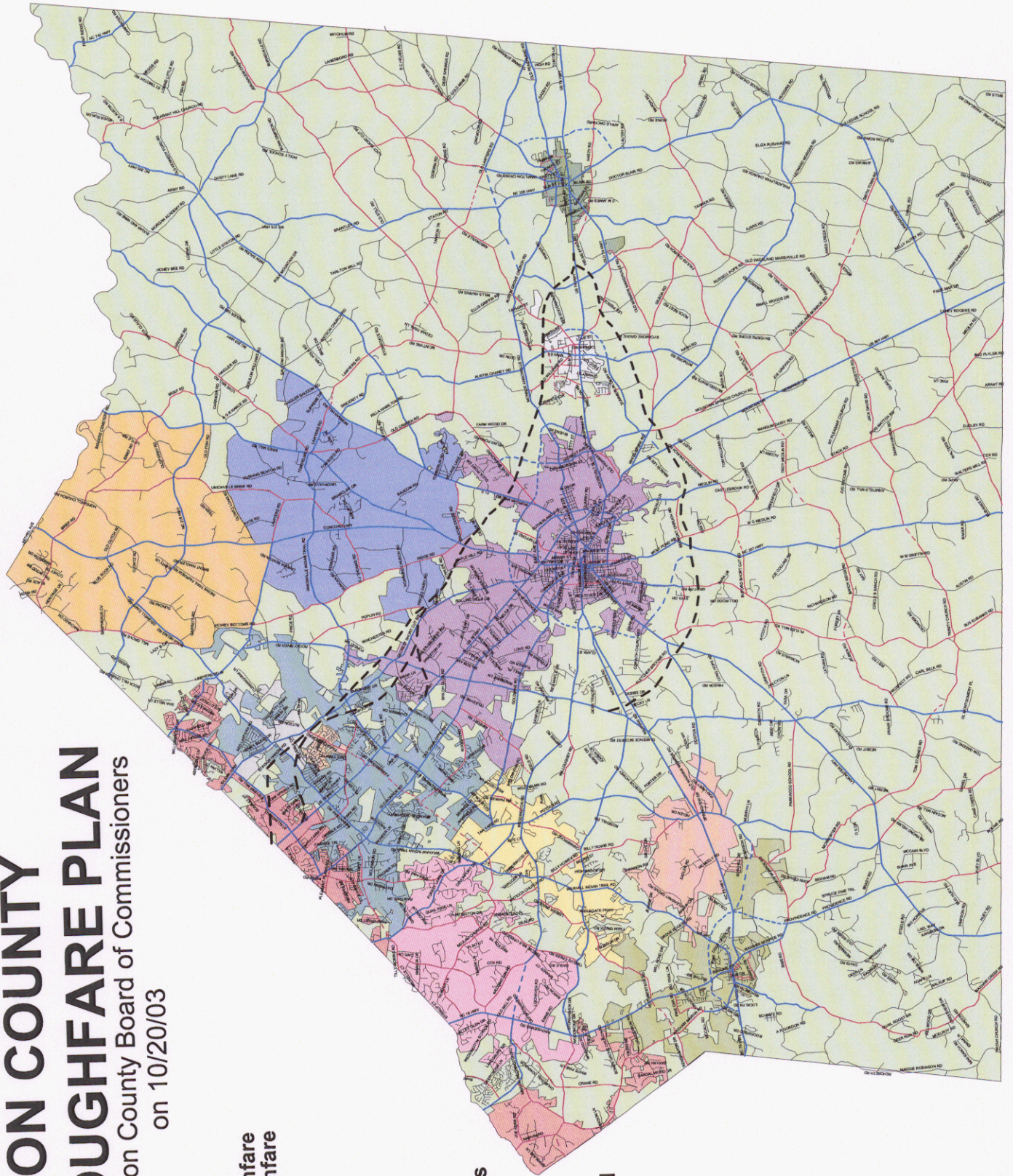
Adopted By Union County Board of Commissioners  
on 10/20/03

-  Freeway
-  Major Thoroughfare
-  Minor Thoroughfare

 County

**Municipalities**

-  Fairview
-  Hemby Bridge
-  Indian Trail
-  Lake Park
-  Marshville
-  Marvin
-  Mineral Springs
-  Monroe
-  Stallings
-  Unionville
-  Waxhaw
-  Weddington
-  Wesley Chapel
-  Wingate
-  Mint Hill



**UNION COUNTY  
BOARD OF COMMISSIONERS**

**ACTION AGENDA ITEM ABSTRACT**

Meeting Date: May 7, 2007

Action Agenda Item No. 13a  
(Central Admin. use only)

**SUBJECT:** Western Union School Pump Station and Forcemain

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**DEPARTMENT:** Public Works                      **PUBLIC HEARING:** No

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**ATTACHMENT(S):** Recommendation Letter  
Bid Tab Certification

**INFORMATION CONTACT:**  
Christie Putnam

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**TELEPHONE NUMBERS:**  
704-296-4212

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**DEPARTMENT'S RECOMMENDED ACTION:** Accept the low bidder and authorize award of the construction contract, authorize County Manager to execute construction agreement upon Legal review.

**BACKGROUND:** This project will connect Western Union School to the Blythe Creek trunk sewer and provide relief to the failing on-site septic system. The project consists of approximately 10,000 LF of 3-inch forcemain and a pump station.

**FINANCIAL IMPACT:** \$441,546.00

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**Legal Dept. Comments if applicable:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Finance Dept. Comments if applicable:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Manager Recommendation:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



10 April 2007

Mr. Neal Gaston  
Union County Public Works  
400 N. Church Street  
Monroe, NC 28112

Re.: Recommendation of Award  
Wastewater Pumping Station and Force Main to Serve West Union Elementary School  
EEI Project Number: 1142

Dear Mr. Gaston,

On Tuesday, April 3, 2007 at 10:00 AM, bids were opened for the Wastewater Pumping Station and Force Main to Serve West Union Elementary School project. This project consists of a new pump station, approximately 11,042 feet of force main and associated appurtenances and other work such as traffic control, 2 creek crossings, erosion control, jacked highway crossings, and testing. The project extends from West Union Elementary School down Western Union School Road and along Highway 73 until termination into an existing sanitary manhole.

This project was publicly advertised for bids by Union County in AGC Charlotte, Columbia and Fayetteville, Dodge and the Enquirer Journal. Eight contractors held bid documents and seven bids were received. We conclude that the project was available to the construction industry resulting in responsive bids.

Each contractors' Bid schedule is enclosed.

The low bid was submitted by Dawn Development Company, Inc. of Monroe, North Carolina in the unit price contract amount of \$441,546.00. The remaining bids submitted ranged from \$484,131 to \$655,014. The low bid was within 9% of the second low bid, and the high bid received was within 33% of the low bid. We conclude the low bid is responsible.

During review of the Bid Schedules, there were two discrepancies found, in Buckeye Construction Company's and R.F. Shinn Contractors bids. Neither would have had an impact on their bids such as to change the low bidder.

According to the North Carolina Licensing Board for General Contractor's website, Dawn Development carries an Unlimited Public Utilities contractor's license (License number: NC-50539).

Therefore, Eagle Engineering recommends award of this contract to the low bidder, Dawn Development Company, Inc., in the unit price contract amount of \$441,546.00.

Please let us know if you have questions regarding this recommendation.

We thank you for your time,  
**Eagle Engineering**

Jon R. Patrick, PE

Enclosures

Cc: John Barnard (EEI)  
File

Atlanta

1061 Cambridge Square, Suite B  
Alpharetta, GA 30004  
Ph 678.339.0640  
Fax 678.339.0534

[www.eagleonline.net](http://www.eagleonline.net)  
1-866.EAGLENC

Charlotte

2013 Van Buren Avenue  
Indian Trail, NC 28079  
Ph 704.882.4222  
Fax 704.882.4232



**Wastewater Pumping Station and Force Main  
To Serve  
West Union Elementary School**  
Bid Tabulation

ITEM NO.	ITEM DESCRIPTION	UNIT MEASURE	Contractor		Dawn Development Co, Inc		Buckeye Construction Co., Inc		R. F. Shinn Contractor, Inc.		Dellinger, Inc.	
			Surety License No.:	Employers Mutual Casualty	Travelers Casualty	Travelers Casualty	Hartford Casualty	Travelers Casualty				
			QUANTITY	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	
1	mobilization (max. 3% of total bid)	LS	1	\$11,000.00	\$11,000.00	\$19,360.00	\$19,360.00	\$15,000.00	\$15,000.00	\$5,000.00	\$5,000.00	
2	8-in. Gravity Sewer (DIP) - 0'-6" depth	LF	68	\$100.00	\$6,800.00	\$3,522.40	\$3,522.40	\$55.00	\$3,740.00	\$39.00	\$2,652.00	
3	Precast Concrete Sanitary Manhole - 0'-6" Depth	EA	2	\$2,500.00	\$5,000.00	\$1,437.00	\$2,874.00	\$2,000.00	\$4,000.00	\$2,850.00	\$5,700.00	
4	3-in. Force main (DIP) w/Tracer Wire	LF	270	\$25.00	\$6,750.00	\$31.70	\$8,559.00	\$35.00	\$9,450.00	\$34.00	\$9,180.00	
5	3-in. force Main (PVC SDR 21) w/Tracer Wire	LF	9800	\$13.00	\$127,400.00	\$18.15	\$177,870.00	\$22.00	\$215,600.00	\$18.00	\$176,400.00	
6	3-in force Main (RIP) w/Tracer wire	LF	972	\$28.00	\$27,216.00	\$34.75	\$33,777.00	\$40.00	\$38,880.00	\$36.00	\$34,992.00	
7	2-in. Air Release Valves	EA	2	\$3,000.00	\$6,000.00	\$2,430.00	\$4,860.00	\$3,500.00	\$7,000.00	\$3,950.00	\$7,900.00	
8	Valve box (Dummy Valve)	EA	20	\$44.00	\$880.00	\$121.00	\$2,420.00	\$100.00	\$2,000.00	\$270.00	\$5,400.00	
9	Connection to Blythe Creek Outfall	LS	1	\$3,000.00	\$3,000.00	\$2,060.00	\$2,060.00	\$2,000.00	\$2,000.00	\$3,240.00	\$3,240.00	
10	8-in. SCP, bored	LF	150	\$113.00	\$16,950.00	\$427.20	\$64,080.00	\$150.00	\$22,500.00	\$155.00	\$23,250.00	
11	WW Pumping Station	LS	1	\$70,000.00	\$70,000.00	\$76,480.00	\$76,480.00	\$165,000.00	\$165,000.00	\$144,000.00	\$144,000.00	
12	Telemetry & Controls System	LS	1	\$43,000.00	\$43,000.00	\$56,840.55	\$56,840.55	\$25,000.00	\$25,000.00	\$26,800.00	\$26,800.00	
13	Electrical for Pump Station	LS	1	\$27,000.00	\$27,000.00	\$17,360.00	\$17,360.00	\$25,000.00	\$25,000.00	\$22,000.00	\$22,000.00	
14	Generator, complete in place	LS	1	\$40,000.00	\$40,000.00	\$40,935.00	\$40,935.00	\$25,000.00	\$25,000.00	\$62,200.00	\$62,200.00	
15	Paved Driveway Undercrossing	LF	72	\$20.00	\$1,440.00	\$46.00	\$3,312.00	\$100.00	\$7,200.00	\$44.00	\$3,168.00	
16	Concrete Drive Replacement	LF	54	\$15.00	\$810.00	\$54.00	\$2,916.00	\$120.00	\$6,480.00	\$80.00	\$4,320.00	
17	Gravel Drive Replacement	LF	300	\$3.00	\$900.00	\$10.00	\$3,000.00	\$20.00	\$6,000.00	\$34.00	\$10,200.00	
18	Gravel Check Damns	EA	20	\$20.00	\$400.00	\$68.00	\$1,360.00	\$250.00	\$5,000.00	\$210.00	\$4,200.00	
19	6-FT Chainlink Fence w/12' Swing Gate	LF	188	\$26.60	\$5,000.00*	\$9,682.00	\$9,682.00	\$26.00	\$4,888.00	\$24.00	\$4,512.00	
20	erosion control measures	LS	1	\$1,500.00	\$1,500.00	\$31,845.00	\$31,845.00	\$10,000.00	\$10,000.00	\$42,300.00	\$42,300.00	
21	Traffic Control Measures	LS	1	\$3,500.00	\$3,500.00	\$18,170.00	\$18,170.00	\$9,000.00	\$9,000.00	\$12,100.00	\$12,100.00	
22	Creek Crossing	EA	2	\$4,000.00	\$8,000.00	\$12,700.00	\$25,400.00	\$4,000.00	\$8,000.00	\$8,080.00	\$16,160.00	
23	Pavement Replacement (MCDOT Roadways)	LF	30	\$20.00	\$600.00	\$73.00	\$2,190.00	\$100.00	\$3,000.00	\$49.00	\$1,470.00	
24	Subgrade Stabilization Stone	Ton	20	\$20.00	\$400.00	\$32.85	\$657.00	\$25.00	\$500.00	\$26.00	\$520.00	
25	Potable Water Service	LS	1	\$8,000.00	\$8,000.00	\$15,530.00	\$15,530.00	\$6,000.00	\$6,000.00	\$7,350.00	\$7,350.00	
26	Contingency Allowance	LS	1	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	
<b>TOTAL BID</b>					<b>\$441,546.00</b>	<b>\$645,059.95</b>	<b>\$646,238.00</b>	<b>\$655,014.00</b>				



*Jon R. Patrick*  
4.19.07

Eagle Engineering, Inc  
Jon R. Patrick, PE  
Sr. Project Manager

**Note:** Shaded areas were mathematically corrected  
\* = Calculated amount rounded down to reflect bid amount

**Wastewater Pumping Station and Force Main  
To Serve  
West Union Elementary School  
Bid Tabulation**

ITEM NO.	ITEM DESCRIPTION	UNIT MEASURE	QUANTITY	Contractor Concord Builders, Inc. Fidelity & Deposit Co. of Maryland License No.: 13447		State Utility Contractors, Inc. Hartford Accident & Indemnity Co. 17793		Fuller Contracting Company, LLC Pennsylvania National 51624	
				UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
1	mobilization (max. 3% of total bid)	LS	1	\$17,000.00	\$17,000.00	\$14,000.00	\$14,000.00	\$17,000.00	\$17,000.00
2	8-In. Gravity Sewer (DIP) - 0'-6" depth	LF	68	\$45.00	\$3,060.00	\$57.00	\$3,876.00	\$100.00	\$6,800.00
3	Precast Concrete Sanitary Manhole - 0'-6" Depth	EA	2	\$2,340.00	\$4,680.00	\$1,375.00	\$2,750.00	\$1,500.00	\$3,000.00
4	3-In. Force main (DIP) w/Tracer Wire	LF	270	\$33.70	\$9,099.00	\$29.50	\$7,965.00	\$33.00	\$8,910.00
5	3-In. force Main (PVC SDR 21) w/Tracer Wire	LF	9800	\$13.70	\$134,260.00	\$14.20	\$139,160.00	\$20.00	\$196,000.00
6	3-In force Main (RUP) w/Tracer wire	LF	972	\$36.00	\$34,992.00	\$35.00	\$34,020.00	\$53.00	\$51,516.00
7	2-In. Air Release Valves	EA	2	\$3,485.00	\$6,970.00	\$2,950.00	\$5,900.00	\$2,500.00	\$5,000.00
8	Valve box (Dummy Valve)	EA	20	\$95.00	\$1,900.00	\$80.00	\$1,600.00	\$150.00	\$3,000.00
9	Connection to Blythe Creek Outfall	LS	1	\$2,964.00	\$2,964.00	\$2,300.00	\$2,300.00	\$2,500.00	\$2,500.00
10	8-In. SCP, bored	LF	150	\$775.00	\$116,250.00	\$280.00	\$42,000.00	\$125.00	\$18,750.00
11	WW Pumping Station	LS	1	\$93,213.00	\$93,213.00	\$57,700.00	\$57,700.00	\$120,000.00	\$120,000.00
12	Telemetry & Controls System	LS	1	\$24,780.00	\$24,780.00	\$40,000.00	\$40,000.00	\$25,000.00	\$25,000.00
13	Electrical for Pump Station	LS	1	\$10,314.00	\$10,314.00	\$20,600.00	\$20,600.00	\$20,000.00	\$20,000.00
14	Generator, complete in place	LS	1	\$36,890.00	\$36,890.00	\$52,000.00	\$52,000.00	\$40,000.00	\$40,000.00
15	Paved Driveway Undercrossing	LF	72	\$50.00	\$3,600.00	\$68.00	\$4,896.00	\$50.00	\$3,600.00
16	Concrete Drive Replacement	LF	54	\$129.00	\$6,966.00	\$120.00	\$6,480.00	\$70.00	\$3,780.00
17	Gravel Drive Replacement	LF	300	\$20.00	\$6,000.00	\$14.00	\$4,200.00	\$15.00	\$4,500.00
18	Gravel Cheek Dams	EA	20	\$110.00	\$2,200.00	\$100.00	\$2,000.00	\$200.00	\$4,000.00
19	6-FT Chainlink Fence w/12' Swing Gate	LF	188	\$24.00	\$4,512.00	\$23.00	\$4,324.00	\$35.00	\$6,580.00
20	erosion control measures	LS	1	\$3,000.00	\$3,000.00	\$500.00	\$500.00	\$20,000.00	\$20,000.00
21	Traffic Control Measures	LS	1	\$17,500.00	\$17,500.00	\$1,300.00	\$1,300.00	\$10,000.00	\$10,000.00
22	Creek Crossing	EA	2	\$1,250.00	\$2,500.00	\$4,700.00	\$9,400.00	\$5,000.00	\$10,000.00
23	Pavement Replacement (NCDOT Roadways)	LF	30	\$64.00	\$1,920.00	\$88.00	\$2,640.00	\$100.00	\$3,000.00
24	Subgrade Stabilization Stone	Ton	20	\$45.00	\$900.00	\$26.00	\$520.00	\$50.00	\$1,000.00
25	Potable Water Service	LS	1	\$8,600.00	\$8,600.00	\$4,000.00	\$4,000.00	\$5,000.00	\$5,000.00
26	Contingency Allowance	LS	1	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00
<b>TOTAL BID</b>					<b>\$574,070.00</b>		<b>\$484,131.00</b>		<b>\$608,936.00</b>

Note: Shaded areas were mathematically corrected  
 \*= Calculated amount rounded down to reflect bid amount

**BUDGET AMENDMENT**

BUDGET Debt Service Reserve Fund REQUESTED BY Kai Nelson  
 FISCAL YEAR FY2007 DATE May 07, 2007

**INCREASE**

Description  
Transfer to Water & Sewer CPO Fund 302,500  
Fund Balance Appropriated 302,500  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**DECREASE**

Description  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Explanation: To fund UCPS Western Union sewer capital project.

DATE \_\_\_\_\_

APPROVED BY \_\_\_\_\_  
 Bd of Comm/County Manager  
 Lynn West/Clerk to the Board

FOR POSTING PURPOSES ONLY

**DEBIT**

Code Account  
15598000-5064 Trns to W&S CPO  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
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**CREDIT**

Code Account  
15499100-4991 Fund Balance Appr 302,500  
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Total 302,500

Total 302,500

Prepared By aar  
 Posted By \_\_\_\_\_  
 Date \_\_\_\_\_

Number 56 

**UNION COUNTY  
BOARD OF COMMISSIONERS**

**ACTION AGENDA ITEM ABSTRACT**  
Meeting Date: May 7, 2007

Action Agenda Item No. 136  
(Central Admin. use only)

**SUBJECT:** Self Help Projects

**DEPARTMENT:** Public Works

**PUBLIC HEARING:** No

**ATTACHMENT(S):**  
Self Help Program Summary  
Project Applications  
Project Cost Estimates

**INFORMATION CONTACT:**  
Christie Putnam

**TELEPHONE NUMBERS:**  
704-296-4212

**DEPARTMENT'S RECOMMENDED ACTION:** Approval of projects for Self Help

**BACKGROUND:** Self Help Applications for various projects have been reviewed by Public Works and are recommended for approval. All three projects are water projects with a total potential customer count of 100.

**FINANCIAL IMPACT:** Projects total estimate includes \$219,780.00 from the enterprise fund and a potential of \$198,000.00 from the general fund.

**Legal Dept. Comments if applicable:**

**Finance Dept. Comments if applicable:**

**Manager Recommendation:**

# Self Help Program Summary

## Current Projects

Project	Date Project Initiated	Type of Project	Total Cost	Potential Customers	Enterprise Contribution	Potential General Fund Contribution	Remaining Funding	Cost per Customer *
Cyrus Lee Lane	2/2/2007	Water	\$83,815.00	12	\$26,640.00	\$24,000.00	\$13,175.00	\$1,097.92
Polk Mountain	3/26/2007	Water	\$252,300.00	55	\$122,100.00	\$110,000.00	\$20,200.00	\$367.27
Wellington Woods I	12/7/2006	Water	\$165,150.00	32	\$71,040.00	\$64,000.00	\$30,110.00	\$940.94
						<b>\$198,000.00 **</b>		

\* Additional cost for capacity fees, permit fees and plumbing from the meter to the house  
 \*\* Board of Commissioners previously agreed on an annual budget of \$200,000 allocated semi-annually

**UNION COUNTY  
BOARD OF COMMISSIONERS**

**ACTION AGENDA ITEM ABSTRACT**

Meeting Date: May 7, 2007

Action Agenda Item No. 13c  
(Central Admin. use only)

**SUBJECT:** Discussion of Utility Conservation Measures \_\_\_\_\_

**DEPARTMENT:** Public Works                      **PUBLIC HEARING:** No

**ATTACHMENT(S):** None                      **INFORMATION CONTACT:**  
Kevin Pressley, Chairman

**TELEPHONE NUMBERS:** \_\_\_\_\_

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**DEPARTMENT'S RECOMMENDED ACTION:** Discuss short-term utility conservation measures

**BACKGROUND:**

**FINANCIAL IMPACT:**

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**Legal Dept. Comments if applicable:** \_\_\_\_\_

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**Finance Dept. Comments if applicable:** \_\_\_\_\_

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**Manager Recommendation:** \_\_\_\_\_

UNION COUNTY  
BOARD OF COMMISSIONERS

ACTION AGENDA ITEM ABSTRACT  
Meeting Date: May 7, 2007

Action Agenda Item No. 14  
(Central Admin. use only)

SUBJECT: 2007 County Capital Improvement Plan

DEPARTMENT: Finance

PUBLIC HEARING: No

ATTACHMENT(S):

INFORMATION CONTACT:  
Kai Nelson

TELEPHONE NUMBERS:  
704.292.2522

**DEPARTMENT'S RECOMMENDED ACTION:** Adopt 2007 County CIP

**BACKGROUND:** The 2007 County CIP was initially presented to the BOCC at a work session on April 2, 2007. A follow up work session was held April 24.

As the BOCC is aware, a number of the 2007 CIP projects represent continuation projects from the prior year's 2006 CIP. Additionally, the Board was previously briefed on several of the initiatives (SPCC, Library, Parks & Recreation) at its Planning Conference. Many of the projects are contained in Master Plans adopted by the BOCC. Those Master Plans are the culmination of community discussions on the provision of various public services - such as libraries, parks and recreation and higher education.

At the latest BOCC work session, there were two inquiries from the Commission.

The first related to the potential of a lease of the radio communication system. County staff inquired of Charlotte and Motorola officials. Motorola quoted an internal financing rate of 4.99% over 7 years with a requirement that maintenance be contracted with Motorola and that each system upgrade that becomes available during the lease term be installed. Motorola would maintain ownership of all infrastructure, equipment and systems.

The implicit interest rate of 4.99% is approximately 25% higher than a rate the County would likely be able to obtain through tax-exempt financing. Additionally, contracting all maintenance with Motorola would likely be more expensive than contracting with 3<sup>rd</sup> parties and/or performing some of the maintenance with internal forces. Finally, evaluating the benefit/cost of each "system upgrade" is financially more prudent than agreeing to purchase all system upgrades ...

regardless of the benefit to system users.

The second request related to the Jail Expansion project. The Sheriff has corresponded separately on this subject. The recommendation of County staff and the Sheriff is to continue with the design development stage of the jail expansion project and update the needs assessment based on more recent criminal justice trends. Both of these effort are expected to be completed in the August 2007 period with a report and update to the BOCC at that time.

At that time, the BOCC, based on more current information, may wish to consider revising the project ... both the schedule and construction size.

**FINANCIAL IMPACT:** See attached CIP

**Legal Dept. Comments if applicable:** \_\_\_\_\_

**Finance Dept. Comments if applicable:** \_\_\_\_\_

**Manager Recommendation:** \_\_\_\_\_



**Tax Supported Capital Improvement Plan  
FY2008-FY2012**

General Comments

1. Summary Sheet lists projects in two categories – FIRST, those that were approved, with funding in whole or part, in previous CIP's including the 2006 CIP, and SECOND, those that were not approved in previous CIP's
2. Within the two categories, projects are simply listed – no intent to assign priorities
3. Project detail sheets contain budget and inception to date revenues and expenditures as well as construction cash flows through project completion.
4. Operating budget impacts are also included
5. CIP resources unallocated total \$6.1MM
6. Timing considerations – referendum and installment financing

Jail Expansion (Page 6)

7. Several financing implications – LGC requires construction bids to approve, "just-in-time" financing, early rating agency and bond insurance involvement, multiple project financings
8. BOCC reviews – August 2007 & Summer 2008

Relocation of EOC, E911 and Fire Marshall (Page 8)

9. Establishment of programming requirements
10. Costs to remain temporarily in Government Center - \$80K
11. Project construction deferred to 2010 and 2011

Upgrade Communication System (Page 9)

12. Allocation of capital costs, both subscriber and infrastructure – who pays?
13. Allocation of DHS assets – who benefits from equipment and grant funds
14. Infrastructure maintenance – who pays?
15. Subscriber maintenance – who pays?
16. Two scenarios – Page 9 and Page 28

4-H and Youth Pavilion (Page 11)

17. Capital cost funded through November 2008 GO Bond Referendum

South Piedmont Community College (Page 12 and 13)

18. Projects reflect updated construction costs
19. No Statewide Community College Bonds (funded a portion in 2006 CIP)
20. Capital cost funded through November 2008 GO Bond Referendum

South Western Regional Library (in Weddington) (Page 14)

21. Updated construction cost
22. Requires additional \$517K

Relocation of Administrative Offices and Permanent One Stop (Page 19)

23. "Piggyback" financing with Jail Expansion – limit costs of issuance associated with multiple financing

Waxhaw Regional Library and Monroe Library Reconfiguration (Pages 22 & 23)

24. Capital cost funded through November 2008 GO Bond Referendum

Parks and Recreation – Future Projects (Pages 24 – 27)

25. Capital cost funded through November 2008 GO Bond Referendum

**General Fund  
Tax Supported Capital Improvement Plan  
FY2008-FY2012  
Capital Costs**

No.	Listing	CIP	Project Title	Inception to Date					5-Yr. CIP Total	Project Total
				1 2007-08	2 2008-09	3 2009-2010	4 2010-2011	5 2011-12		
1	BE1	✓	Voting Units for One Stop Voting Sites	145,280	-	-	-	-	95,400	95,400
2	GS1	✓	Government Center Boiler Replacement	-	-	-	-	-	-	145,280
3	GS2	✓	Government Center Tower Air Handling System	234,185	-	-	-	-	-	220,000
4	GS3	✓	Union Village Carpet Replacement	2,795,834	4,727,282	-	-	-	71,815	220,000
5	GS4	✓	GC, HPO and PW Complex Renovations	1,899,309	30,983,197	38,026,468	-	-	14,181,845	16,977,679
6	SJ1	✓	Union County Jail Expansion	19,500	-	-	-	-	71,409,241	73,308,550
7	SJ2	✓	Firearms Range	-	-	-	-	-	1,836,165	1,836,165
8	HS1	✓	Relocation of EOC, E911 and Fire Marshal	108,000	567,500	1,900,000	4,700,000	-	7,273,500	7,273,500
9	HS2	✓	Upgrade Communications System (with Capital Infrastructure Contributions)	-	7,346,960	-	-	-	18,367,400	18,367,400
10	HS3	✓	CAD / RMS	-	-	-	-	-	2,500,000	2,500,000
11	CE1	✓	Union County 4-H and Youth Pavilion	-	-	-	-	-	1,760,000	1,760,000
12	SP1	✓	Manufacturing/Technology Center	-	350,000	1,400,000	-	-	6,326,308	6,326,308
13	SP2	✓	Multi-Purpose Center	23,692	1,310,000	4,906,308	-	-	8,700,000	8,700,000
14	LS1	✓	South Western Regional Library (in Weddington)	-	75,000	6,850,000	-	-	5,468,492	5,497,000
15	PR1	✓	Cane Creek Park Development Program - Current Projects	28,508	2,586,492	-	-	-	334,359	334,359
16	PR3	✓	Jesse Helms Park Development Program - Current Projects	794,857	334,359	-	-	-	1,129,216	1,129,216
17	PR5	✓	North District Park Development Program - Current Project	2,384,936	1,783,528	-	-	-	1,783,528	4,168,464
18	PR7	✓	West District Community Parks Development Program - Current Project	-	100,000	-	-	-	100,000	100,000
				-	100,000	-	-	-	100,000	100,000
19	BE2		Relocation of Administrative Offices and Permanent One Stop	-	787,200	-	-	-	2,301,600	2,301,600
20	HS4		Training Classroom / Restroom Facility at the Fire Training Tower	-	1,514,400	-	-	-	437,500	437,500
21	HD1		Clinic Expansion	-	340,000	7,500	-	-	440,000	440,000
22	LS2		Waxhaw Regional Library	-	440,000	-	-	-	5,450,000	5,450,000
23	LS3		Monroe Reconfiguration (downstairs)	-	40,000	3,101,500	2,308,500	-	660,000	660,000
24	PR2		Cane Creek Park Development Program - Future	-	60,000	600,000	-	-	4,550,000	4,550,000
25	PR4		Jesse Helms Park Development Program - Future	310,500	413,500	3,181,000	325,000	320,000	6,126,921	6,126,921
26	PR6		North District Park Development Program - Future	608,900	-	2,709,127	1,405,447	1,405,447	8,676,924	8,676,924
27	PR8		West District Community Parks Development Program - Future	-	6,427,350	749,858	749,858	749,858	3,749,288	3,749,288
				-	535,613	2,142,450	1,071,225	-	172,920,286	172,920,286
			<b>Total</b>	<b>8,326,101</b>	<b>35,287,938</b>	<b>59,022,802</b>	<b>65,574,211</b>	<b>2,475,305</b>	<b>172,920,286</b>	<b>181,246,387</b>
			GO Bonds	-	-	-	-	-	-	-
			Installment Financing	1,056,444	1,172	23,897,435	4,860,030	1,475,305	40,546,905	41,603,349
			Water and Sewer Revenues	864,091	21,280,981	32,497,597	-	-	97,820,786	96,684,877
			UCPS CIP	2,138,500	-	44,042,208	-	-	-	2,138,500
			County Revenue	4,136,882	-	-	-	-	-	4,136,882
			Non-County Revenue	20,829,102	2,111,300	1,303,750	1,000,000	1,000,000	6,418,550	27,247,652
				2,217,549	3,834,612	714,955	664,260	-	5,217,578	7,435,127
			<b>Total</b>	<b>31,242,568</b>	<b>27,228,066</b>	<b>44,829,015</b>	<b>68,947,143</b>	<b>2,475,305</b>	<b>150,003,820</b>	<b>181,246,387</b>
			Net Annual Operating Costs (debt service, O&M, revenues)	-	6,226,741	15,338,761	16,848,526	17,903,482	56,317,509	56,317,509

**General Fund  
Tax Supported Capital Improvement Plan  
FY2008-FY2012  
Capital Costs**

No.	Listing	CIP	Project Title	Inception to Date	FY2006					5-Yr. CIP Total	Project Total
					1 2007-08	2 2008-09	3 2009-2010	4 2010-2011	5 2011-12		
1	BE1	✓	GO BONDS								
2	GS1	✓	Voting Units for One Stop Voting Sites								
3	GS2	✓	Government Center Boiler Replacement								
4	GS3	✓	Government Center Tower Air Handling System								
5	GS4	✓	Union Village Carpet Replacement								
6	SJ1	✓	GC, HPO and PW Complex Renovations								
7	SJ2	✓	Union County Jail Expansion								
8	HS1	✓	Firearms Range	497,616							
9	HS2	✓	Relocation of EOC, E911 and Fire Marshal	558,828							
10	HS3	✓	Upgrade Communications System (with Capital Infrastructure Contributions)	1,172							
11	CE1	✓	CAD / RMS							1,172	497,616
12	SP1	✓	Union County 4-H and Youth Pavilion								560,000
13	SP2	✓	Manufacturing/Technology Center		350,000						
14	LS1	✓	Multi-Purpose Center		1,200,000	1,400,000				1,750,000	1,750,000
15	PR1	✓	South Western Regional Library (in Weddington)		1,700,000	4,800,000				6,000,000	6,000,000
16	PR3	✓	Cane Creek Park Development Program - Current Projects			6,800,000				8,500,000	8,500,000
17	PR5	✓	Jesse Helms Park Development Program - Current Projects								
18	PR7	✓	North District Park Development Program - Current Project								
19	BE2		West District Community Parks Development Program - Current Project								
20	HS4		Relocation of Administrative Offices and Permanent One Stop								
21	HD1		Training Classroom / Restroom Facility at the Fire Training Tower								
22	LS2		Clinic Expansion								
23	LS3		Waxhaw Regional Library								
24	PR2		Monroe Reconfiguration (downstairs)		40,000	3,107,500		2,308,500		5,450,000	5,450,000
25	PR4		Cane Creek Park Development Program - Future		60,000	600,000				660,000	660,000
26	PR6		Jesse Helms Park Development Program - Future			3,181,000				3,181,000	3,181,000
27	PR8		North District Park Development Program - Future			1,122,627		730,447	725,447	2,578,521	2,578,521
			West District Community Parks Development Program - Future		6,427,350	749,858		749,858	749,858	8,676,924	8,676,924
			<b>Total</b>	<b>1,056,444</b>	<b>10,312,963</b>	<b>23,897,435</b>	<b>4,860,030</b>	<b>1,475,305</b>	<b>3,749,288</b>	<b>41,603,349</b>	

**General Fund  
Tax Supported Capital Improvement Plan  
FY2008-FY2012  
Capital Costs**

No.	Listing	CIP	Project Title	Inception to Date					5-Yr. CIP Total	Project Total
				1 2007-08	2 2008-09	3 2009-2010	4 2010-2011	5 2011-12		
1	BE1	✓	INSTALLMENT FINANCING							
2	GS1	✓	Voting Units for One Stop Voting Sites							
3	GS2	✓	Government Center Boiler Replacement							
4	GS3	✓	Government Center Tower Air Handling System							
5	GS4	✓	Union Village Carpet Replacement							
6	SJ1	✓	GC, HPO and PW Complex Renovations							
7	SJ2	✓	Union County Jail Expansion							
8	HS1	✓	Firearms Range	864,091						
9	HS2	✓	Relocation of EOC, E911 and Fire Marshal	3,801,269	30,983,197	38,026,468			864,091	
10	HS3	✓	Upgrade Communications System (with Capital Infrastructure Contributions)						72,810,934	
11	CE1	✓	CAD / RMS			6,015,740			6,015,740	
12	SP1	✓	Union County 4-H and Youth Pavilion						16,692,512	
13	SP2	✓	Manufacturing/Technology Center							
14	LS1	✓	Multi-Purpose Center							
15	PR1	✓	South Western Regional Library (in Weddington)							
16	PR3	✓	Cane Creek Park Development Program - Current Projects							
17	PR5	✓	Jesse Helms Park Development Program - Current Projects							
18	PR7	✓	North District Park Development Program - Current Project							
			West District Community Parks Development Program - Current Project							
19	BE2		Relocation of Administrative Offices and Permanent One Stop							
20	HS4		Training Classroom / Restroom Facility at the Fire Training Tower							
21	HD1		Clinic Expansion	787,200	1,514,400					
22	LS2		Waxhaw Regional Library							
23	LS3		Monroe Reconfiguration (downstairs)							
24	PR2		Cane Creek Park Development Program - Future						2,301,600	
25	PR4		Jesse Helms Park Development Program - Future							
26	PR6		North District Park Development Program - Future							
27	PR8		West District Community Parks Development Program - Future							
Total				864,091	21,280,981	32,497,597	44,042,208	97,820,786	98,684,877	

**General Fund  
Tax Supported Capital Improvement Plan  
FY2008-FY2012  
Capital Costs**

No.	Listing	CIP	Project Title	Inception to Date					5-Yr. CIP Total	Project Total
				1 2007-08	2 2008-09	3 2009-2010	4 2010-2011	5 2011-12		
			COUNTY REVENUE							
1	BE1	✓	Voting Units for One Stop Voting Sites	95,400	-	-	-	-	95,400	95,400
2	GS1	✓	Government Center Boiler Replacement	145,280	-	-	-	-	145,280	145,280
3	GS2	✓	Government Center Tower Air Handling System	220,000	-	-	-	-	220,000	220,000
4	GS3	✓	Union Village Carpet Replacement	306,000	-	-	-	-	306,000	306,000
5	GS4	✓	GC, HPO and PW Complex Renovations	9,838,206	-	-	-	-	9,838,206	9,838,206
6	SJ1	✓	Union County Jail Expansion	-	-	-	-	-	-	-
7	SJ2	✓	Firearms Range	-	-	-	-	-	-	-
8	HS1	✓	Relocation of EOC, E911 and Fire Marshal	1,295,665	-	-	-	-	1,295,665	1,295,665
9	HS2	✓	Upgrade Communications System (with Capital Infrastructure Contributions)	593,500	-	-	-	-	593,500	593,500
10	HS3	✓	CAD / RMS	-	-	-	-	-	-	-
11	CE1	✓	Union County 4-H and Youth Pavilion	369,771	-	-	-	-	369,771	369,771
12	SP1	✓	Manufacturing/Technology Center	10,000	-	-	-	-	10,000	10,000
13	SP2	✓	Multi-Purpose Center	350,000	-	-	-	-	350,000	350,000
14	LS1	✓	South Western Regional Library (in Weddington)	200,000	-	-	-	-	200,000	200,000
15	PR1	✓	Cane Creek Park Development Program - Current Projects	3,483,000	258,500	-	-	-	3,741,500	3,741,500
16	PR3	✓	Jesse Helms Park Development Program - Current Projects	879,216	-	-	-	-	879,216	879,216
17	PR5	✓	North District Park Development Program - Current Project	3,168,464	-	-	-	-	3,168,464	3,168,464
18	PR7	✓	West District Community Parks Development Program - Current Project	100,000	-	-	-	-	100,000	100,000
19	BE2		Relocation of Administrative Offices and Permanent One Stop Training Classroom / Restroom Facility at the Fire Training Tower	-	-	-	-	-	-	-
20	HS4		Clinic Expansion	170,000	45,000	3,750	-	-	218,750	218,750
21	HD1		Waxhaw Regional Library	440,000	-	-	-	-	440,000	440,000
22	LS2		Monroe Reconfiguration (downstairs)	-	-	-	-	-	-	-
23	LS3		Cane Creek Park Development Program - Future	-	-	-	-	-	-	-
24	PR2		Jesse Helms Park Development Program - Future	310,500	413,500	-	325,000	-	1,049,000	1,369,000
25	PR4		North District Park Development Program - Future	606,900	586,500	1,000,000	675,000	-	3,548,400	3,548,400
26	PR6		West District Community Parks Development Program - Future	-	-	-	-	-	-	-
27	PR8		West District Community Parks Development Program - Future	-	-	-	-	-	-	-
<b>Total</b>				<b>20,829,102</b>	<b>2,111,300</b>	<b>1,003,750</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>6,418,550</b>	<b>27,247,652</b>

**General Fund  
Tax Supported Capital Improvement Plan  
FY2008-FY2012  
Capital Costs**

No.	Listing	CIP	Project Title	Inception to Date					5 2011-12	5-Yr. CIP Total	Project Total
				1 2007-08	2 2008-09	3 2009-2010	4 2010-2011	5 2011-12			
1	BE1	✓	NON-COUNTY REVENUE								
2	GS1	✓	Voting Units for One Stop Voting Sites								
3	GS2	✓	Government Center Boiler Replacement								
4	GS3	✓	Government Center Tower Air Handling System								
5	GS4	✓	Union Village Carpet Replacement								
6	SJ1	✓	GC, HPO and PW Complex Renovations								
7	SJ2	✓	Union County Jail Expansion								
8	HS1	✓	Firearms Range								
9	HS2	✓	Relocation of EOC, E911 and Fire Marshal								
10	HS3	✓	Upgrade Communications System (with Capital Infrastructure Contributions)								
11	CE1	✓	CAD / RMS	1,004,933	669,955		664,260		664,260	664,260	
12	SP1	✓	Union County 4-H and Youth Pavilion	2,130,229					1,674,888	1,674,888	
13	SP2	✓	Manufacturing/Technology Center							2,130,229	
14	LS1	✓	South Western Regional Library (in Weddington)								
15	PR1	✓	Cane Creek Park Development Program - Current Projects	1,497,000							
16	PR3	✓	Jesse Helms Park Development Program - Current Projects	43,025					1,497,000	1,497,000	
17	PR5	✓	North District Park Development Program - Current Projects	44,295					206,975	250,000	
18	PR7	✓	West District Community Parks Development Program - Current Project						955,705	1,000,000	
19	BE2		Relocation of Administrative Offices and Permanent One Stop								
20	HS4		Training Classroom / Restroom Facility at the Fire Training Tower								
21	HD1		Clinic Expansion	170,000	45,000						
22	LS2		Waxhaw Regional Library			3,750			218,750	218,750	
23	LS3		Monroe Reconfiguration (downstairs)								
24	PR2		Cane Creek Park Development Program - Future								
25	PR4		Jesse Helms Park Development Program - Future								
26	PR6		North District Park Development Program - Future								
27	PR8		West District Community Parks Development Program - Future								
<b>Total</b>				<b>2,217,549</b>	<b>714,955</b>	<b>3,750</b>	<b>664,260</b>	<b>5,217,578</b>	<b>7,435,127</b>		
5	GS4	✓	GC, HPO and PW Complex Renovations	4,136,882						4,136,882	
5	GS4	✓	GC, HPO and PW Complex Renovations	2,138,500						2,138,500	

**General Fund  
Tax Supported Capital Improvement Plan  
FY2008-FY2012  
Capital Costs**

No.	Listing	CIP	Project Title	Inception to Date					5-Yr. CIP Total	Project Total
				1 2007-08	2 2008-09	3 2009-2010	4 2010-2011	5 2011-12		
			<b>OPERATING COSTS</b>							
1	BE1	✓	Voting Units for One Stop Voting Sites	-	-	-	-	-	-	
2	GS1	✓	Government Center Boiler Replacement	-	-	-	-	-	-	
3	GS2	✓	Government Center Tower Air Handling System	-	4,004	4,204	4,414	4,635	17,258	
4	GS3	✓	Union Village Carpet Replacement	-	-	-	-	-	-	
5	GS4	✓	GC, HPO and PW Complex Renovations	-	-	-	-	-	-	
6	SJ1	✓	Union County Jail Expansion	-	-	-	-	-	-	
7	SJ2	✓	Firearms Range	-	3,713,358	8,384,180	9,159,972	-	-	
8	HS1	✓	Relocation of EOC, E911 and Fire Marshal	-	13,200	13,200	13,200	-	-	
9	HS2	✓	Upgrade Communications System (with Capital Infrastructure Contributions)	-	-	300,787	562,341	-	-	
10	HS3	✓	CAD / RMS	-	1,935,820	2,136,316	2,136,316	-	-	
11	CE1	✓	Union County 4-H and Youth Pavilion	-	-	-	-	-	-	
12	SP1	✓	Manufacturing/Technology Center	-	-	185,462	159,783	-	-	
13	SP2	✓	Multi-Purpose Center	-	-	635,870	722,826	-	-	
14	LS1	✓	South Western Regional Library (in Weddington)	-	-	900,815	1,026,087	-	-	
15	PR1	✓	Cane Creek Park Development Program - Current Projects	-	-	805,336	805,336	-	-	
16	PR3	✓	Jesse Helms Park Development Program - Current Projects	-	405,128	-	-	-	-	
17	PR5	✓	North District Park Development Program - Current Project	-	120,000	85,000	70,000	-	-	
18	PR7	✓	West District Community Parks Development Program - Current Project	-	-	-	-	-	-	
19	BE2		Relocation of Administrative Offices and Permanent One Stop	-	-	-	-	-	-	
20	HS4		Training Classroom / Restroom Facility at the Fire Training Tower	-	115,080	283,150	278,146	273,143	949,518	
21	HD1		Clinic Expansion	-	-	-	-	-	-	
22	LS2		Waxhaw Regional Library	-	(129,849)	(129,849)	(129,849)	(129,849)	(519,397)	
23	LS3		Monroe Reconfiguration (downstairs)	-	-	509,457	768,317	1,023,690	2,301,464	
24	PR2		Cane Creek Park Development Program - Future	-	-	82,251	101,371	99,936	283,558	
25	PR4		Jesse Helms Park Development Program - Future	-	-	124,050	106,330	257,719	488,099	
26	PR6		North District Park Development Program - Future	-	50,000	111,131	152,654	235,295	549,080	
27	PR8		West District Community Parks Development Program - Future	-	-	704,680	647,858	922,351	2,274,889	
			<b>Total</b>	-	6,226,741	15,338,761	16,848,526	17,903,482	56,317,509	





Union County  
Capital Project Request FY2008-2012

<b>Department</b>	<i>General Services</i>	<b>Department Priority</b>	GS1
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**Project** Government Center Boiler Replacement

**Description** This project will provide for the replacement of three existing hot water boilers, water pumps and the associated mechanical draft system.

**Justification** The existing boilers were installed in 1989 and are approaching the end of their serviceable life. Maintenance and repairs are becoming more frequent and will continue to increase. New, modular type boilers are significantly more efficient and will result in energy cost savings. Replacement is recommended by FY07, or the midpoint of the average 15 to 20 year life of boilers.

**Setting Priorities (check all that apply)**

- Mandated by law/courts/regulation (cite reference here)
- Alleviate risks to public or employee health and safety
- Protection of County's physical investment
- Enhancement of natural and social environment X
- Results in more economical, efficient or effective delivery of services
- Multiple uses or takes advantage of multi-jurisdictional participation

Year Fiscal Year	Budget as of 1/31/2007	Inception	1 2007-08	2 2008-09	3 2009-10	4 2010-11	5 2011-12	CIP Total
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**Capital Costs**

Planning/Design	14,000	-	-	-	-	-	-	-
Land	-	-	-	-	-	-	-	-
Construction	170,000	145,280	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-
<b>Total</b>	<b>184,000</b>	<b>145,280</b>	-	-	-	-	-	<b>145,280</b>

**Funding Source**

GO Bonds	-	-	-	-	-	-	-	-
Installment Financing	-	-	-	-	-	-	-	-
Revenue Bonds	-	-	-	-	-	-	-	-
County Revenue	184,000	145,280	-	-	-	-	-	-
Non-County Revenue	-	-	-	-	-	-	-	-
<b>Total</b>	<b>184,000</b>	<b>145,280</b>	-	-	-	-	-	<b>145,280</b>

**Operating Budget Impact**

Operating Costs	-	-	-	-	-	-	-	-
Debt Service Costs	-	-	-	-	-	-	-	-
Less Revenues	-	-	-	-	-	-	-	-
<b>Total</b>	-	-	-	-	-	-	-	-

**Source and Basis of Capital Cost Estimate** The Keith Corp.

**Staff Review Committee Notes**

<b>Department</b>	General Services	<b>Department Priority</b>	GS2
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**Project** Government Center Tower Air Handling System

**Description** This project will provide for the replacement of the air handling system's chilled water coils, fans and dampers that provide conditioned air for the second floor and all of floors four through nine of the Government Center.

**Justification** The current system components are over 30 years old and have exceeded their expected life. Leaks are occurring in cooling coils and cooling fans are de-bonding from the coils in various areas resulting in reduced efficiency and increased utility costs. Drain pans are leaking due to holes that have rusted in various areas. Damper assemblies as well are worn out.

**Setting Priorities (check all that apply)**

- Mandated by law/courts/regulation (cite reference here)
- Alleviate risks to public or employee health and safety
- Protection of County's physical investment
- Enhancement of natural and social environment X
- Results in more economical, efficient or effective delivery of services
- Multiple uses or takes advantage of multi-jurisdictional participation

Year Fiscal Year	Budget as of 1/31/2007	Inception	1 2007-08	2 2008-09	3 2009-10	4 2010-11	5 2011-12	CIP Total
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<b>Capital Costs</b>								
Planning/Design	-	-	15,000	-	-	-	-	15,000
Land	-	-	-	-	-	-	-	-
Construction	-	-	205,000	-	-	-	-	205,000
Other	-	-	-	-	-	-	-	-
<b>Total</b>	-	-	<b>220,000</b>	-	-	-	-	<b>220,000</b>

<b>Funding Source</b>								
GO Bonds	-	-	-	-	-	-	-	-
Installment Financing	-	-	-	-	-	-	-	-
Revenue Bonds	-	-	-	-	-	-	-	-
County Revenue	-	-	220,000	-	-	-	-	220,000
Non-County Revenue	-	-	-	-	-	-	-	-
<b>Total</b>	-	-	<b>220,000</b>	-	-	-	-	<b>220,000</b>

<b>Operating Budget Impact</b>								
Operating Costs	-	-	-	-	-	-	-	-
Debt Service Costs	-	-	-	-	-	-	-	-
Less Revenues	-	-	-	-	-	-	-	-
<b>Total</b>	-	-	-	-	-	-	-	-

**Source and Basis of Capital Cost Estimate** The Keith Corp.

**Staff Review Committee Notes**

Union County  
Capital Project Request FY2008-2012

<b>Department</b>	<i>General Services</i>	<b>Department Priority</b>	GS3
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**Project** Union Village Carpet Replacement

**Description** This project will provide for the replacement of all carpet in the Public Health, Social Services and Daymark departments.

**Justification** The existing carpet was installed in 1998 and has become soiled and worn to the point of needing replacement. It has been cleaned at least twice each year and stains are no longer coming out with routine cleaning.

**Setting Priorities (check all that apply)**

- Mandated by law/courts/regulation (cite reference here)
- Alleviate risks to public or employee health and safety X
- Protection of County's physical investment X
- Enhancement of natural and social environment X
- Results in more economical, efficient or effective delivery of services
- Multiple uses or takes advantage of multi-jurisdictional participation

Year Fiscal Year	Budget as of 1/31/2007	Inception	1 2007-08	2 2008-09	3 2009-10	4 2010-11	5 2011-12	CIP Total
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**Capital Costs**

Planning/Design	-	-	-	-	-	-	-	-
Land	-	-	-	-	-	-	-	-
Construction	306,000	234,185	71,815	-	-	-	-	-
Other	-	-	-	-	-	-	-	306,000
<b>Total</b>	<b>306,000</b>	<b>234,185</b>	<b>71,815</b>	-	-	-	-	<b>306,000</b>

**Funding Source**

GO Bonds	-	-	-	-	-	-	-	-
Installment Financing	-	-	-	-	-	-	-	-
Revenue Bonds	-	-	-	-	-	-	-	-
County Revenue	306,000	306,000	-	-	-	-	-	-
Non-County Revenue	-	-	-	-	-	-	-	306,000
<b>Total</b>	<b>306,000</b>	<b>306,000</b>	-	-	-	-	-	<b>306,000</b>

**Operating Budget Impact**

Operating Costs	-	-	-	-	-	-	-	-
Debt Service Costs	-	-	-	-	-	-	-	-
Less Revenues	-	-	-	-	-	-	-	-
<b>Total</b>	-	-	-	-	-	-	-	-

**Source and Basis of Capital Cost Estimate** Bonitz Flooring Group

**Staff Review Committee Notes**

Union County  
Capital Project Request FY2008-2012

<b>Department</b>	<i>General Services</i>	<b>Department Priority</b>	GS4
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**Project** GC, HPO and PW Complex Renovations

**Description** This project provides for the renovation of 99,464 square feet in the Government Center, Historic Post Office and the Public Works building plus a 7,900 square foot addition to the Public Works building to meet the full needs of the Public Schools. Through this project high public traffic departments will be located on the ground, first and second floors of the Government Center for easier access. The Public Schools administrative office will be housed exclusively in the Historic Post Office and the current Public Works building. In addition the "one-stop" Permit Center will be established in the Government Center.

**Justification** The population of Union County has grown dramatically in the past few years and is projected to increase at an annual rate of 2.9% through 2020. An increasing population results in increasing demand for County and Public Schools services. Most County and Schools agencies are operating in severely crowded spaces currently and have no space into which they can expand as demands for service increase. Providing space to meet existing crowded conditions and space for future growth will improve the quality and timeliness of services that are provided to the citizens of Union County.

**Setting Priorities (check all that apply)**

- Mandated by law/courts/regulation (cite reference here)
- Alleviate risks to public or employee health and safety
- Protection of County's physical investment X
- Enhancement of natural and social environment X
- Results in more economical, efficient or effective delivery of services X
- Multiple uses or takes advantage of multi-jurisdictional participation X

Year	Budget	Inception	1	2	3	4	5	CIP
Fiscal Year	as of 1/31/2007		2007-08	2008-09	2009-10	2010-11	2011-12	Total

**Capital Costs**

Planning/Design	881,659	400,359	393,069	196,535	-	-	-	989,963
Land	-	-	-	-	-	-	-	-
Construction	14,292,369	2,184,369	7,999,798	3,999,899	-	-	-	2,845,534
Other	1,803,651	211,106	1,061,697	530,848	-	-	-	263,118
<b>Total</b>	<b>16,977,679</b>	<b>2,795,834</b>	<b>9,454,564</b>	<b>4,727,282</b>	-	-	-	<b>16,977,679</b>

**Funding Source**

UCPS CIP	4,136,882	4,136,882	-	-	-	-	-	4,136,882
Installment Financing	740,000	864,091	-	-	-	-	-	864,091
Water & Sewer	2,138,500	2,138,500	-	-	-	-	-	2,138,500
County Reserves	8,536,632	8,412,541	-	-	-	-	-	8,412,541
Inspection & Permit	1,425,665	1,425,665	-	-	-	-	-	1,425,665
<b>Total</b>	<b>16,977,679</b>	<b>16,977,679</b>	-	-	-	-	-	<b>16,977,679</b>

**Operating Budget Impact**

Operating Costs	-	-	-	-	-	-	-	-
Debt Service Costs	-	-	-	-	-	-	-	-
Less Revenues	-	-	-	-	-	-	-	-
<b>Total</b>	-	-	-	-	-	-	-	-

**Source and Basis of Capital Cost Estimate**

**Staff Review Committee Notes**

Union County  
Capital Project Request FY2008-2012

<b>Department</b>	Union County Sheriff's Office	<b>Department Priority</b>	SJ1
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**Project** Union County Jail Expansion

**Description** This project provides for the expansion construction of approximately 194,000SF to the existing Union County Jail. This expansion includes constructing additional inmate housing units, dormitories for work release and minimum security risk inmates and a medical unit. Constructing additional non-housing units which includes medical office space, exam rooms, programming space, other support services, site preparation and constructing a new Sheriff's office.

Design Development - April 2007/July 2007; BOCC approval August 2007  
Construction Documents & Regulatory Reviews/Approvals - Sept. 2007/April 2008  
Bidding - May 2008/July 2008; BOCC approval July 2008

**Justification** A needs assessment has determined that the County has an operational beds space requirement of 727 beds by the year 2025 (based on population projections and incarceration rates). The bed requirements of 727 may be reduced through demand reduction programs with the court system to 581 beds. The current jail has a capacity of 264.

Operational costs at opening (Aug-Oct 2010) are based on 59% occupancy.

**Setting Priorities (check all that apply)**

- Mandated by law/courts/regulation (10A-NCAC-14J) X
- Alleviate risks to public or employee health and safety X
- Protection of County's physical investment X
- Enhancement of natural and social environment X
- Results in more economical, efficient or effective delivery of services X
- Multiple uses or takes advantage of multi-jurisdictional participation

Year Fiscal Year	Budget as of 1/31/2007	Inception	1 2007-08	2 2008-09	3 2009-10	4 2010-11	5 2011-12	CIP Total
<b>Capital Costs</b>								
Planning/Design	4,882,900	1,899,309	1,399,575	659,777	439,851	-	-	4,398,513
Land	-	-	-	-	-	-	-	-
Construction	-	-	-	29,323,420	29,323,420	-	-	-
Other	-	-	1,000,000	1,000,000	8,263,197	-	-	58,646,840
<b>Total</b>	<b>4,882,900</b>	<b>1,899,309</b>	<b>2,399,575</b>	<b>30,983,197</b>	<b>38,026,468</b>	-	-	<b>73,308,550</b>

<b>Funding Source</b>								
GO Bonds	500,000	497,616	-	-	-	-	-	497,616
Installment Financing	4,382,900	-	3,801,269	30,983,197	38,026,468	-	-	72,810,934
Revenue Bonds	-	-	-	-	-	-	-	-
County Revenue	-	-	-	-	-	-	-	-
Non-County Revenue	-	-	-	-	-	-	-	-
<b>Total</b>	<b>4,882,900</b>	<b>497,616</b>	<b>3,801,269</b>	<b>30,983,197</b>	<b>38,026,468</b>	-	-	<b>73,308,550</b>

<b>Operating Budget Impact</b>								
Operating Costs	-	-	-	-	-	-	-	-
Debt Service Costs	-	-	-	1,441,816	2,379,058	2,713,861	6,534,735	-
Less Revenues	-	-	3,713,358	6,942,364	6,780,914	6,619,464	24,056,099	-
<b>Total</b>	-	-	<b>3,713,358</b>	<b>8,384,180</b>	<b>9,159,972</b>	<b>9,333,325</b>	<b>30,590,835</b>	-

**Source and Basis of Capital Cost Estimate**

The source for construction costs is Little HOK. New construction for housing and intake are \$256-\$282 sq. ft. with other support areas @ \$200 sq. ft.

**Staff Review Committee Notes**

Union County  
Capital Project Request FY2008-2012

<b>Department</b>	<i>Union County Sheriff's Office</i>	<b>Department Priority</b>	SJ2
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**Project**                      **Firearms Range**

**Description**                      This project provides for the construction of the Union County Sheriff's Office firearms training and qualification range. Immediate needs include construction of range site with adequate backstops, flood lights, a range house, and target stand system. The range house is two stories with the first floor approximately 800SF and the second floor approximately 100SF with a circling deck. Future needs include a 360 degree shoot house.

**Justification**                      The Sheriff's Training and Standards Commission (STSC) requires annual firearms qualification for all authorized officers. This requirement includes daytime handgun, shotgun, and combat courses and nighttime handgun, shotgun, and combat courses. It also includes qualifications with all specialty weapons. As this agency's staffing grows, the need for our own range grows. Officers and SRT personnel must practice fire at least monthly in order to maintain a higher level of proficiency commensurate with the liability associated with those particular job functions.

**Setting Priorities (check all that apply)**

- Mandated by law/courts/regulation (STSC) X
- Alleviate risks to public or employee health and safety X
- Protection of County's physical investment
- Enhancement of natural and social environment
- Results in more economical, efficient or effective delivery of services X
- Multiple uses or takes advantage of multi-jurisdictional participation X

Year Fiscal Year	Budget as of 1/31/2007	Inception	1 2007-08	2 2008-09	3 2009-10	4 2010-11	5 2011-12	CIP Total
<b>Capital Costs</b>								
Planning/Design	19,500	19,500	-	-	-	-	-	19,500
Land	1,326,165	-	1,326,165	-	-	-	-	1,326,165
Construction	450,000	-	450,000	-	-	-	-	450,000
Other	60,000	-	60,000	-	-	-	-	60,000
<b>Total</b>	<b>1,855,665</b>	<b>19,500</b>	<b>1,836,165</b>	-	-	-	-	<b>1,855,665</b>

**Funding Source**

GO Bonds	560,000	558,828	1,172	-	-	-	-	560,000
Installment Financing	-	-	-	-	-	-	-	-
Revenue Bonds	-	-	-	-	-	-	-	-
County Revenue	1,295,665	1,295,665	-	-	-	-	-	1,295,665
Non-County Revenue	-	-	-	-	-	-	-	-
<b>Total</b>	<b>1,855,665</b>	<b>1,854,493</b>	<b>1,172</b>	-	-	-	-	<b>1,855,665</b>

**Operating Budget Impact**

Operating Costs	-	-	13,200	13,200	13,200	13,200	13,200	52,800
Debt Service Costs	-	-	-	-	-	-	-	-
Less Revenues	-	-	-	-	-	-	-	-
<b>Total</b>	-	-	<b>13,200</b>	<b>13,200</b>	<b>13,200</b>	<b>13,200</b>	<b>13,200</b>	<b>52,800</b>

**Source and Basis of Capital Cost Estimate**

Estimates accumulated from staff research, based on industry standards for LE range facilities. Potential to partner with City of Monroe and other LEOs for capital/operating support in consideration of joint facility use.

**Staff Review Committee Notes**

<b>Department</b>	<i>Homeland Security</i>	<b>Department Priority</b>	HS1
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**Project** Relocation of EOC, E911 and Fire Marshal

**Description** This project provides for the costs associated with remaining in the government center until the relocation of Homeland Security, the Emergency Operations Center (EOC), E911 Center and the Fire Marshal's Office into a facility to be located a minimum of 5 miles from the existing E911 Center. This project also provides for the costs associated with the relocation.

**Justification** Currently, Emergency Communications is located in the basement of the Government Center and the EOC is on the fourth floor. The Government Center has been the target of numerous bomb threats and is located next to railroad tracks that 6-10 trains a day carry extremely hazardous substances. It is the implied recommendation of the Federal Department of Homeland Security that emergency services facilities all be housed in a secure facility with limited public access and that this facility be self-sufficient with back-up power, sleeping quarters, kitchen, and shower facilities, etc.

**Setting Priorities (check all that apply)**

- Mandated by law/courts/regulation (cite reference here)
- Alleviate risks to public or employee health and safety X
- Protection of County's physical investment X
- Enhancement of natural and social environment
- Results in more economical, efficient or effective delivery of services X
- Multiple uses or takes advantage of multi-jurisdictional participation

Year Fiscal Year	Budget as of 1/31/2007	Inception	1 2007-08	2 2008-09	3 2009-10	4 2010-11	5 2011-12	CIP Total
<b>Capital Costs</b>								
Planning/Design	368,500	-	26,000	342,500	-	-	-	368,500
Land	225,000	-	-	225,000	-	-	-	225,000
Construction	-	-	80,000	-	1,900,000	1,900,000	-	3,880,000
Other	-	-	-	-	-	2,800,000	-	2,800,000
<b>Total</b>	<b>593,500</b>	-	<b>106,000</b>	<b>567,500</b>	<b>1,900,000</b>	<b>4,700,000</b>	-	<b>7,273,500</b>

**Funding Source**

GO Bonds	-	-	-	-	-	-	-	-
Installment Financing	-	-	-	-	-	-	-	-
Revenue Bonds	-	-	-	-	6,015,740	-	-	6,015,740
County Revenue	593,500	593,500	-	-	-	-	-	593,500
Non-County Revenue	-	-	-	-	-	664,260	-	664,260
<b>Total</b>	<b>593,500</b>	<b>593,500</b>	-	-	<b>6,015,740</b>	<b>664,260</b>	-	<b>7,273,500</b>

**Operating Budget Impact**

Operating Costs	-	-	-	-	-	-	85,000	85,000
Debt Service Costs	-	-	-	-	-	-	549,263	1,412,391
Less Revenues	-	-	-	-	300,787	562,341	-	-
<b>Total</b>	-	-	-	-	<b>300,787</b>	<b>562,341</b>	<b>634,263</b>	<b>1,497,391</b>

**Source and Basis of Capital Cost Estimate**

Based on average building costs per square foot of like structures. \$80K are the costs to remain in the government center until relocation. \$2.8 MM of the "Other" costs are for the guts of a new 911 center and EOC.

**Staff Review Committee Notes**

Wireless 911 revenues allocated to "other costs" in FY2011.  
Programming costs of \$26,000 reflected in FY08 to determine facility requirements.



<b>Department</b>	<i>Emergency Communications</i>	<b>Department Priority</b>	HS2
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**Project** Upgrade Communications System (with Capital Infrastructure Contributions)

**Description** This project provides for the upgrade and over-hall of the current communication system in the County while meeting new Federal Department of Homeland Security guidelines for communication interoperability at all levels of government and response agencies. This project is also done in conjunction with the Charlotte Urban Area Strategic Initiative and leverages grant dollars from that program.

**Justification** Currently, our communication system does not provide emergency radio and paging coverage over significant portions of the County. It also does not currently meet Federal Department of Homeland Security and State guidelines for communication interoperability. Both deficiencies place at risk citizen lives and property.

**Setting Priorities (check all that apply)**

- Mandated by law/courts/regulation (cite reference here)
- Alleviate risks to public or employee health and safety X
- Protection of County's physical investment
- Enhancement of natural and social environment
- Results in more economical, efficient or effective delivery of services X
- Multiple uses or takes advantage of multi-jurisdictional participation X

Year Fiscal Year	Budget as of 1/31/2007	Inception 2007-08	1 2008-09	2 2008-09	3 2009-10	4 2010-11	5 2011-12	CIP Total
<b>Capital Costs</b>								
Planning/Design	-	-	-	-	-	-	-	-
Land	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-
Other	-	11,020,440	7,346,960	-	-	-	-	-
<b>Total</b>	-	<b>11,020,440</b>	<b>7,346,960</b>	-	-	-	-	<b>18,367,400</b>

**Funding Source**

GO Bonds	-	-	-	-	-	-	-	-
Installment Financing	-	16,692,512	-	-	-	-	-	-
Revenue Bonds	-	-	-	-	-	-	-	16,692,512
County Revenue	-	-	-	-	-	-	-	-
Non-County Revenue	-	1,004,933	669,955	-	-	-	-	-
<b>Total</b>	-	<b>1,004,933</b>	<b>669,955</b>	-	-	-	-	<b>1,674,888</b>

**Operating Budget Impact**

Operating Costs	-	-	-	396,806	396,806	396,806	1,190,418
Debt Service Costs	-	-	-	2,552,028	2,355,718	2,355,718	9,619,183
Less Revenues	-	-	-	(616,208)	(616,208)	(616,208)	(2,464,832)
<b>Total</b>	-	-	-	<b>1,935,820</b>	<b>2,136,316</b>	<b>2,136,316</b>	<b>8,344,769</b>

**Source and Basis of Capital Cost Estimate**

Estimates based on 4 towers, shelters and generators; microwave units and communication equipment/software for prime and remote sites.

**Staff Review Committee Notes**

Non-County capital revenue represents subscriber payments for mobiles/portables from municipal and fire tax and enterprise funds.  
Operating revenues reflect per subscriber annual fees from municipal/fire tax and enterprise funds of \$874 representing 1/2 of the infrastructure per unit cost (with County paying other half) plus pro-rata share of infrastructure maintenance.  
Each agency responsible for maintenance on subscriber units est. @ \$45-\$65/yr.

<b>Department</b>	<i>Emergency Communications</i>	<b>Department Priority</b>	HS3
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**Project** CAD / RMS

**Description** This project provides for the replacement of our current Computer Assisted Dispatch (CAD) system and the supporting Records Management System (RMS).

**Justification** The current CAD has significant limitations. It actually makes the dispatchers job harder than easier. The RMS is also cumbersome at best and does not meet the department's needs as well as the users of the RMS (fire departments and law enforcement agencies). A new CAD/RMS will significantly enhance the accuracy and speed of emergency dispatching while allowing the County to measure dispatch performance. It will also provide a better records management system for the Sheriff's Office, other law enforcement agencies, fire departments and EMS.

**Setting Priorities (check all that apply)**

- Mandated by law/courts/regulation (cite reference here)
- Alleviate risks to public or employee health and safety X
- Protection of County's physical investment X
- Enhancement of natural and social environment X
- Results in more economical, efficient or effective delivery of services X
- Multiple uses or takes advantage of multi-jurisdictional participation X

Year Fiscal Year	Budget as of 1/31/2007	Inception	1 2007-08	2 2008-09	3 2009-10	4 2010-11	5 2011-12	CIP Total
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**Capital Costs**

Planning/Design	-	-	-	-	-	-	-	-
Land	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-
Other	2,500,000	-	2,500,000	-	-	-	-	-
<b>Total</b>	<b>2,500,000</b>	-	<b>2,500,000</b>	-	-	-	-	<b>2,500,000</b>

**Funding Source**

GO Bonds	-	-	-	-	-	-	-	-
Installment Financing	-	-	-	-	-	-	-	-
Revenue Bonds	-	-	-	-	-	-	-	-
County Revenue	369,771	369,771	-	-	-	-	-	-
Non-County Revenue	2,130,229	2,130,229	-	-	-	-	-	369,771
<b>Total</b>	<b>2,500,000</b>	<b>2,500,000</b>	-	-	-	-	-	<b>2,500,000</b>

**Operating Budget Impact**

Operating Costs	-	-	-	-	-	-	-	-
Debt Service Costs	-	-	-	-	-	-	-	-
Less Revenues	-	-	-	-	-	-	-	-
<b>Total</b>	-	-	-	-	-	-	-	-

**Source and Basis of Capital Cost Estimate** Actual contract pricing of \$2.128M with contingency

**Staff Review Committee Notes** Funding source for non-county revenue is \$413,020 from E911 Wireless and \$1,717,208 from Landline.

<b>Department</b>	<i>NC Cooperative Extension</i>	<b>Department Priority</b>	CE1
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**Project**                      **Union County 4-H and Youth Pavillion**

**Description**                      The original program for the Ag Center called for a pavilion to be used for outdoor programs such as livestock shows, field days, and demonstrations. The pavilion was postponed in an effort to stay within budget guidelines and to meet prioritized items. In addition, the Ag Center master plan included an area to be developed for outdoor events such as field days, livestock shows, equipment demonstrations, tractor pulls, etc. Upon completion, the facility would include a covered arena type structure, sports seating/bleachers, livestock penning and stalls, restrooms and lighting for evening events.

**Justification**                      Completion of the facility would secure the infrastructure necessary to make the Ag Center a full service ag and events center and would complement the development of the Jesse Helms Park. A facility of this type has been identified by many throughout the agriculture and rural community as a specific need.

**Setting Priorities (check all that apply)**

- Mandated by law/courts/regulation (cite reference here)
- Alleviate risks to public or employee health and safety
- Protection of County's physical investment
- Enhancement of natural and social environment                      X
- Results in more economical, efficient or effective delivery of services
- Multiple uses or takes advantage of multi-jurisdictional participation

Year Fiscal Year	Budget as of 1/31/2007	Inception	1 2007-08	2 2008-09	3 2009-10	4 2010-11	5 2011-12	CIP Total
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**Capital Costs**

Planning/Design	-	-	10,000	-	-	-	-	10,000
Land	-	-	-	-	-	-	-	-
Construction	-	-	-	350,000	1,400,000	-	-	1,750,000
Other	-	-	-	-	-	-	-	-
<b>Total</b>	-	-	<b>10,000</b>	<b>350,000</b>	<b>1,400,000</b>	-	-	<b>1,760,000</b>

**Funding Source**

GO Bonds	-	-	-	350,000	1,400,000	-	-	1,750,000
Installment Financing	-	-	-	-	-	-	-	-
Revenue Bonds	-	-	-	-	-	-	-	-
County Revenue	-	-	10,000	-	-	-	-	10,000
Non-County Revenue	-	-	-	-	-	-	-	-
<b>Total</b>	-	-	<b>10,000</b>	<b>350,000</b>	<b>1,400,000</b>	-	-	<b>1,760,000</b>

**Operating Budget Impact**

Operating Costs	-	-	-	-	-	-	-	-
Debt Service Costs	-	-	-	-	185,462	159,783	155,978	501,223
Less Revenues	-	-	-	-	-	-	-	-
<b>Total</b>	-	-	-	-	<b>185,462</b>	<b>159,783</b>	<b>155,978</b>	<b>501,223</b>

**Source and Basis of Capital Cost Estimate**

Planning & Design: Completed with FY05 Budget. Land: Ag Center site.  
Operating Budget Impacts: The costs would be limited to utilities and maintenance which could be offset by revenue.

**Staff Review Committee Notes**

<b>Department</b>	SPCC	<b>Department Priority</b>	SP1
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**Project** Manufacturing/Technology Center

**Description** The project is for the construction of a 35,000SF building for classrooms/laboratory space for technology and manufacturing training. The center will house such programs as Plastics Technology, Electronics Technology, and Industrial Systems/ Maintenance Technology. It will contain up-to-date technology (equipment) to meet the needs local industry. It will also include space for expanded facilities for police, fire, and EMT programs.

**Justification** There is a need in Union County for skilled workers in the areas named above. The college must have additional space in order to begin or expand programs to meet the need. This facility and the programs housed there will provide training needed by current companies and be a strong advantage in helping recruit new companies to the County. If SPCC is to meet the current and future needs of this County this facility is a must.

**Setting Priorities (check all that apply)**

- Mandated by law/courts/regulation (cite reference here)
- Alleviate risks to public or employee health and safety X
- Protection of County's physical investment
- Enhancement of natural and social environment X
- Results in more economical, efficient or effective delivery of services X
- Multiple uses or takes advantage of multi-jurisdictional participation

Year Fiscal Year	Budget as of 1/31/2007	Inception	1 2007-08	2 2008-09	3 2009-10	4 2010-11	5 2011-12	CIP Total
<b>Capital Costs</b>								
Planning/Design	350,000	23,692	110,000	110,000	106,308	-	-	350,000
Land	-	-	-	-	-	-	-	-
Construction	-	-	-	1,200,000	4,800,000	-	-	6,000,000
Other	-	-	-	-	-	-	-	-
<b>Total</b>	<b>350,000</b>	<b>23,692</b>	<b>110,000</b>	<b>1,310,000</b>	<b>4,906,308</b>	-	-	<b>6,350,000</b>

**Funding Source**

GO Bonds	-	-	-	1,200,000	4,800,000	-	-	6,000,000
Installment Financing	-	-	-	-	-	-	-	-
Revenue Bonds	-	-	-	-	-	-	-	-
County Revenue	350,000	350,000	-	-	-	-	-	-
Non-County Revenue	-	-	-	-	-	-	-	350,000
<b>Total</b>	<b>350,000</b>	<b>350,000</b>	-	<b>1,200,000</b>	<b>4,800,000</b>	-	-	<b>6,350,000</b>

**Operating Budget Impact**

Operating Costs	-	-	-	-	-	175,000	175,000	350,000
Debt Service Costs	-	-	-	-	635,870	547,826	534,783	1,718,478
Less Revenues	-	-	-	-	-	-	-	-
<b>Total</b>	-	-	-	-	<b>635,870</b>	<b>722,826</b>	<b>709,783</b>	<b>2,068,478</b>

**Source and Basis of Capital Cost Estimate**

The cost estimates of \$163.64/SF is based on NCCCS funding guidelines for new construction. This estimate will be reviewed and fine tuned as the process moves along. This is the current best guess in a very dynamic and fluid process.

**Staff Review Committee Notes**

FY2006CIP provided funds for AES services to generate a cost estimate for full development costs of facility and campus, generate public comment regarding plans and place on November 2008 bond referendum

<b>Department</b>	SPCC	<b>Department Priority</b>	SP2
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**Project** Multi-Purpose Center

**Description** The Multi-Purpose Center (50,000 sq. ft.) is a student focused building that will be a "one-stop" location for student information, admissions, advising, registration, book store/cashier, financial aid, counseling, testing and student related functions. The space will also include a student break area, open computer lab and meeting rooms for student clubs. This will be the first floor of a three-story facility. Expanded science and bio-technology labs, information technology/computer science, general classrooms, and faculty offices will be housed on the other floors.

**Justification** Currently students have to go from place to place and building to building to gather information as to courses and admissions/ testing, pay their bills and buy their books. This is a very inefficient process and one that is not user friendly nor customer oriented. In addition the increase in student enrollment with the influx of new county residents has put our current space at a premium and the overcrowding is of great concern to the staff, faculty and students.

**Setting Priorities (check all that apply)**

- Mandated by law/courts/regulation (cite reference here)
- Alleviate risks to public or employee health and safety X
- Protection of County's physical investment
- Enhancement of natural and social environment X
- Results in more economical, efficient or effective delivery of services X
- Multiple uses or takes advantage of multi-jurisdictional participation

Year Fiscal Year	Budget as of 1/31/2007	Inception	1 2007-08	2 2008-09	3 2009-10	4 2010-11	5 2011-12	CIP Total
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**Capital Costs**

Planning/Design	200,000	-	75,000	75,000	50,000	-	-	200,000
Land	-	-	-	-	-	-	-	-
Construction	-	-	-	1,700,000	6,800,000	-	-	8,500,000
Other	-	-	-	-	-	-	-	-
<b>Total</b>	<b>200,000</b>	<b>-</b>	<b>75,000</b>	<b>1,775,000</b>	<b>6,850,000</b>	<b>-</b>	<b>-</b>	<b>8,700,000</b>

**Funding Source**

GO Bonds	-	-	-	1,700,000	6,800,000	-	-	8,500,000
Installment Financing	-	-	-	-	-	-	-	-
Revenue Bonds	-	-	-	-	-	-	-	-
County Revenue	200,000	200,000	-	-	-	-	-	-
Non-County Revenue	-	-	-	-	-	-	-	200,000
<b>Total</b>	<b>200,000</b>	<b>200,000</b>	<b>-</b>	<b>1,700,000</b>	<b>6,800,000</b>	<b>-</b>	<b>-</b>	<b>8,700,000</b>

**Operating Budget Impact**

Operating Costs	-	-	-	-	-	250,000	250,000	500,000
Debt Service Costs	-	-	-	-	900,815	776,087	757,609	2,434,511
Less Revenues	-	-	-	-	-	-	-	-
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>900,815</b>	<b>1,026,087</b>	<b>1,007,609</b>	<b>2,934,511</b>

**Source and Basis of Capital Cost Estimate**

The construction cost estimate for this type/use building is \$170/SF. This figure was obtained from the NCCCS Office of Facilities. This costs of course will be reviewed and fine tuned as the process moves along. This figure is higher due to cost of science labs.

**Staff Review Committee Notes**

FY2006CIP provided funds for AES services to generate a cost estimate for full development costs of facility and campus, generate public comment regarding plans and place on November 2008 bond referendum

Union County  
Capital Project Request FY2008-2012

<b>Department</b>	<i>Library</i>	<b>Department Priority</b>	LS1
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**Project** South Western Regional Library (in Weddington)

**Description** This project provides for the construction, furnishing and opening day collection for a new regional library in Weddington, located next to the town hall and shopping center. The 20,200 SF building will be a full-service facility to serve Marvin, Weddington & Wesley Chapel residents. It will house 40,000 books, audio and video materials, 30 public access computers, meeting room for 100, equine library, children's library with storytime room, teen area, lounge seating for 15 with newspapers and magazines, tables to seat 80, 3 study rooms and a conference room.

**Justification** This project is priority #1 in the library's master facilities plan. It will serve the six elementary school districts in the Weddington cluster – the most populous cluster in Union County. Currently, all of the residents of Marvin, Weddington and Wesley Chapel have to travel to Indian Trail, Waxhaw, or Monroe for free public library service. See attachments for further info and maps.

Operating costs include 14 FTE and \$5 sq. ft. occupancy costs.

**Setting Priorities (check all that apply)**

- Mandated by law/courts/regulation (cite reference here)
- Alleviate risks to public or employee health and safety
- Protection of County's physical investment
- Enhancement of natural and social environment X
- Results in more economical, efficient or effective delivery of services X
- Multiple uses or takes advantage of multi-jurisdictional participation X

Year Fiscal Year	Budget as of 1/31/2007	Inception	1 2007-08	2 2008-09	3 2009-10	4 2010-11	5 2011-12	CIP Total
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**Capital Costs**

Planning/Design	342,000	28,508	374,492	-	-	-	-	403,000
Land	-	-	-	-	-	-	-	-
Construction	-	-	2,212,000	2,212,000	-	-	-	4,424,000
Other	-	-	-	670,000	-	-	-	670,000
<b>Total</b>	<b>342,000</b>	<b>28,508</b>	<b>2,586,492</b>	<b>2,882,000</b>	-	-	-	<b>5,497,000</b>

**Funding Source**

GO Bonds	-	-	-	-	-	-	-	-
Installment Financing	-	-	-	-	-	-	-	-
Revenue Bonds	-	-	-	-	-	-	-	-
County Revenue	171,000	3,483,000	258,500	258,500	-	-	-	4,000,000
Non-County Revenue	171,000	-	1,497,000	-	-	-	-	1,497,000
<b>Total</b>	<b>342,000</b>	<b>3,483,000</b>	<b>1,755,500</b>	<b>258,500</b>	-	-	-	<b>5,497,000</b>

**Operating Budget Impact**

Operating Costs	-	-	-	405,128	805,336	805,336	805,336	2,821,138
Debt Service Costs	-	-	-	-	-	-	-	-
Less Revenues	-	-	-	-	-	-	-	-
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>405,128</b>	<b>805,336</b>	<b>805,336</b>	<b>805,336</b>	<b>2,821,138</b>

**Source and Basis of Capital Cost Estimate**

Capital costs: Based on architect figures, Jan07, \$219/SF for construction, \$15.50/SF for furnishings. Equipment/materials were calculated in-house and based on a 15,000-item opening collection. Non-County Revenues: Municipal/private contributions. Land: Provided by Town of Weddington.

**Staff Review Committee Notes**

Union County  
Capital Project Request FY2008-2012

<b>Department</b>	<i>Parks and Recreation</i>	<b>Department Listing</b>	PR1
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**Project** Cane Creek Park Development Program - Current Projects

**Description** Project 1: Renovation of 3 bath houses in the campground (project active, bid and under construction) and site work (completed: amphitheater, climbing wall, gamecourt, new campground entrance, etc.)  
  
Project 2: Campground store/check-in station (awaiting request for qualifications (RFQ) to select consultant for designing project)

**Justification**

**Setting Priorities (check all that apply)**

- Mandated by law/courts/regulation (cite reference here) X
- Alleviate risks to public or employee health and safety X
- Protection of County's physical investment X
- Enhancement of natural and social environment X
- Results in more economical, efficient or effective delivery of services
- Multiple uses or takes advantage of multi-jurisdictional participation

Year Fiscal Year	Budget as of 1/31/2007	Inception 2007-08	1 2007-08	2 2008-09	3 2009-10	4 2010-11	5 2011-12	CIP Total
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**Capital Costs**

Planning/Design	-	-	-	-	-	-	-	-
Land	-	-	-	-	-	-	-	-
Construction	782,872	794,857	334,359	-	-	-	-	1,129,216
Other	-	-	-	-	-	-	-	-
<b>Total</b>	<b>782,872</b>	<b>794,857</b>	<b>334,359</b>	-	-	-	-	<b>1,129,216</b>

**Funding Source**

GO Bonds	-	-	-	-	-	-	-	-
Installment Financing	-	-	-	-	-	-	-	-
Revenue Bonds	-	-	-	-	-	-	-	-
County Revenue	532,872	879,216	-	-	-	-	-	879,216
Non-County Revenue	250,000	43,025	206,975	-	-	-	-	250,000
<b>Total</b>	<b>782,872</b>	<b>922,241</b>	<b>206,975</b>	-	-	-	-	<b>1,129,216</b>

**Operating Budget Impact**

Operating Costs	-	-	-	-	-	-	-	-
Debt Service Costs	-	-	-	-	-	-	-	-
Less Revenues	-	-	-	-	-	-	-	-
<b>Total</b>	-	-	-	-	-	-	-	-

**Source and Basis of Capital Cost Estimate**

**Staff Review Committee Notes**

Union County  
Capital Project Request FY2008-2012

<b>Department</b>	<i>Parks and Recreation</i>	<b>Department Listing</b>	PR3
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**Project**                      **Jesse Helms Park Development Program - Current Projects**

<b>Description</b>	<b>Project 1A:</b> Soccer complex (3 fields) funded by FY05 PARTF grant, LWCF grant and County's match (active: bid and under construction).
	<b>Project 1B:</b> Remaining soccer fields (3 fields) and bath house funded by County funds (active: bid and under construction).
	<b>Project 2:</b> Passive area (50% development) funded by PARTF grant request 2007 (application results due in July 2007).
	<b>Project 3:</b> Flag Branch Creek bridge (action pending the application results for the PARTF grant request 2007).

**Justification**                      Above projects, when complete, will make the soccer complex 90% complete and the passive area 50% complete. The passive area depends on receiving PARTF grant request 2007. Remaining soccer complex items to be completed include lighting and paving and are reflected in the future request submission.

**Setting Priorities (check all that apply)**

- Mandated by law/courts/regulation (cite reference here)
- Alleviate risks to public or employee health and safety
- Protection of County's physical investment
- Enhancement of natural and social environment                      X
- Results in more economical, efficient or effective delivery of services
- Multiple uses or takes advantage of multi-jurisdictional participation

<b>Year</b>	<b>Budget</b>	<b>Inception</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>CIP</b>
<b>Fiscal Year</b>	<b>as of 1/31/2007</b>		<b>2007-08</b>	<b>2008-09</b>	<b>2009-10</b>	<b>2010-11</b>	<b>2011-12</b>	<b>Total</b>

<b>Capital Costs</b>								
Planning/Design	-	-	-	-	-	-	-	-
Land	-	-	-	-	-	-	-	-
Construction	2,428,000	2,384,936	1,783,528	-	-	-	-	4,168,464
Other	-	-	-	-	-	-	-	-
<b>Total</b>	<b>2,428,000</b>	<b>2,384,936</b>	<b>1,783,528</b>	-	-	-	-	<b>4,168,464</b>

<b>Funding Source</b>								
GO Bonds	-	-	-	-	-	-	-	-
Installment Financing	-	-	-	-	-	-	-	-
Revenue Bonds	-	-	-	-	-	-	-	-
County Revenue	1,928,000	3,168,464	-	-	-	-	-	3,168,464
Non-County Revenue	500,000	44,295	955,705	-	-	-	-	1,000,000
<b>Total</b>	<b>2,428,000</b>	<b>3,212,759</b>	<b>955,705</b>	-	-	-	-	<b>4,168,464</b>

<b>Operating Budget Impact</b>								
Operating Costs	-	-	-	150,000	150,000	150,000	150,000	600,000
Debt Service Costs	-	-	-	-	-	-	-	-
Less Revenues	-	-	-	(30,000)	(65,000)	(80,000)	(80,000)	(255,000)
<b>Total</b>	-	-	-	<b>120,000</b>	<b>85,000</b>	<b>70,000</b>	<b>70,000</b>	<b>345,000</b>

**Source and Basis of Capital Cost Estimate**

**Staff Review Committee Notes**



<b>Department</b>	<i>Parks and Recreation</i>	<b>Department Listing</b>	PR5
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**Project** North District Park Development Program - Current Project

**Description** Two hundred to four hundred acres of land to develop a park in the northern part of Union County. These funds are slated to be used to determine a detailed cost estimate for full development costs of park, generate public comments regarding plans for the park, and develop a strategy for a November 2008 bond referendum.

**Justification** Develop up to 400 acres for a "Signature Park" in the northern part of the County that will accommodate equestrian facilities including at least 10-miles of equestrian trails. This site should be primarily developed as a passive recreation site with trails and outdoor amenities for all types of users. Some active recreation facilities may be entertained such as playground areas, and/or open informal multi-purpose fields, but most of the park should remain natural/passive. Passive facilities might include picnic areas with shelters, environmental education exhibits, hiking/interpretive trails, and scenic overlooks to natural amenities of the site. If possible, a trail connection should be made to the Rocky River where it can link to "Regional Trails" planned in the area. The proposed park location also allows for potential cooperative efforts with Mecklenburg County and/or Cabarrus County.

**Setting Priorities (check all that apply)**

- Mandated by law/courts/regulation (cite reference here)
- Alleviate risks to public or employee health and safety
- Protection of County's physical investment
- Enhancement of natural and social environment X
- Results in more economical, efficient or effective delivery of services
- Multiple uses or takes advantage of multi-jurisdictional participation

Year Fiscal Year	Budget as of 1/31/2007	Inception	1 2007-08	2 2008-09	3 2009-10	4 2010-11	5 2011-12	CIP Total
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**Capital Costs**

Planning/Design	100,000	-	100,000	-	-	-	-	100,000
Land	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-
<b>Total</b>	<b>100,000</b>	-	<b>100,000</b>	-	-	-	-	<b>100,000</b>

**Funding Source**

GO Bonds	-	-	-	-	-	-	-	-
Installment Financing	-	-	-	-	-	-	-	-
Revenue Bonds	-	-	-	-	-	-	-	-
County Revenue	100,000	100,000	-	-	-	-	-	100,000
Non-County Revenue	-	-	-	-	-	-	-	-
<b>Total</b>	<b>100,000</b>	<b>100,000</b>	-	-	-	-	-	<b>100,000</b>

**Operating Budget Impact**

Operating Costs	-	-	-	-	-	-	-	-
Debt Service Costs	-	-	-	-	-	-	-	-
Less Revenues	-	-	-	-	-	-	-	-
<b>Total</b>	-	-	-	-	-	-	-	-

**Source and Basis of Capital Cost Estimate**

**Staff Review Committee Notes**

<b>Department</b>	<i>Parks and Recreation</i>	<b>Department Listing</b>	PR7
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**Project** West District Community Parks Development Program - Current Project

**Description** Two hundred to four hundred acres of land needs to be purchased to develop a park in the western part of Union County. Limited funds for the purchase of this property were included in the master plan. The original plan was to purchase a small amount of property bordering the 12-mile creek property, and utilize the out parcels at 12-mile creek not in use. That option is no longer available. These funds are slated to be used to determine a detailed cost estimate for full development costs of the park, generate public comments regarding plans for the park, and develop a strategy for a November 2008 bond referendum.

**Justification** Due to the high price of land and scarcity of large sites in Western Union County this plan recommends that UCPRD work jointly with Union County Schools to develop a "School-Park" complex at a proposed western school site (Site-L or H). This facility will require a formal joint-use agreement and may require additional land to increase the recreational potential of the site and allow for proper design of a joint-use facility. Huge infrastructure costs can be saved by adopting such an agreement. The intent of this proposed facility is to improve availability of active recreational opportunities in the area and use County funds as best possible.

**Setting Priorities (check all that apply)**

- Mandated by law/courts/regulation (cite reference here)
- Alleviate risks to public or employee health and safety
- Protection of County's physical investment
- Enhancement of natural and social environment X
- Results in more economical, efficient or effective delivery of services X
- Multiple uses or takes advantage of multi-jurisdictional participation X

Year Fiscal Year	Budget as of 1/31/2007	Inception	1 2007-08	2 2008-09	3 2009-10	4 2010-11	5 2011-12	CIP Total
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**Capital Costs**

Planning/Design	100,000	-	100,000	-	-	-	-	100,000
Land	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-
<b>Total</b>	<b>100,000</b>	-	<b>100,000</b>	-	-	-	-	<b>100,000</b>

**Funding Source**

GO Bonds	-	-	-	-	-	-	-	-
Installment Financing	-	-	-	-	-	-	-	-
Revenue Bonds	-	-	-	-	-	-	-	-
County Revenue	100,000	100,000	-	-	-	-	-	100,000
Non-County Revenue	-	-	-	-	-	-	-	-
<b>Total</b>	<b>100,000</b>	<b>100,000</b>	-	-	-	-	-	<b>100,000</b>

**Operating Budget Impact**

Operating Costs	-	-	-	-	-	-	-	-
Debt Service Costs	-	-	-	-	-	-	-	-
Less Revenues	-	-	-	-	-	-	-	-
<b>Total</b>	-	-	-	-	-	-	-	-

**Source and Basis of Capital Cost Estimate**

**Staff Review Committee Notes**

Union County  
Capital Project Request FY2008-2012

<b>Department</b>	<i>Board of Elections</i>	<b>Department Priority</b>	BE2
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**Project** Relocation of Administrative Offices and Permanent One Stop

**Description** Relocation of the Board of Elections' administrative offices (to approximately 12,200 gross sq. ft.) and Monroe One Stop Voting Site (approximately 1,400 sq. ft.) to accommodate the expansion of the Monroe Library.

One stop voting sites must be easily accessible for ADA compliance.

**Justification** Current gross square footage is as follows: warehousing/staging 3,313; office 7,136; Griffin Room 1,488

One stop voting requirement occurs 2-4 times annually for a period of approximately 20 days each occurrence. BOE objective is to locate one stop voting in a permanent location to accommodate the public's expectations in connection with location consistency. Location must be in a tax-supported facility. BOE's preference is to co-locate one stop voting with administrative offices for improved delivery of services.

Mobile unit adjacent to library may accommodate Library's need for Griffin Room One Stop Voting. Mobile unit cost (24X36) is estimated @ \$44,000 with additional shelter and zoning costs @ \$15,000.

**Setting Priorities (check all that apply)**

- Mandated by law/courts/regulation (cite reference here) X
- Alleviate risks to public or employee health and safety
- Protection of County's physical investment
- Enhancement of natural and social environment
- Results in more economical, efficient or effective delivery of services X
- Multiple uses or takes advantage of multi-jurisdictional participation

Year Fiscal Year	Budget as of 1/31/2007	Inception	1 2007-08	2 2008-09	3 2009-10	4 2010-11	5 2011-12	CIP Total
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**Capital Costs**

Planning/Design	-	-	53,333	106,667	-	-	-	160,000
Land	-	-	120,000	-	-	-	-	120,000
Construction	-	-	613,867	1,227,733	-	-	-	1,841,600
Other	-	-	-	180,000	-	-	-	180,000
<b>Total</b>	-	-	<b>787,200</b>	<b>1,514,400</b>	-	-	-	<b>2,301,600</b>

**Funding Source**

GO Bonds	-	-	-	-	-	-	-	-
Installment Financing	-	-	787,200	1,514,400	-	-	-	2,301,600
Revenue Bonds	-	-	-	-	-	-	-	-
County Revenue	-	-	-	-	-	-	-	-
Non-County Revenue	-	-	-	-	-	-	-	-
<b>Total</b>	-	-	<b>787,200</b>	<b>1,514,400</b>	-	-	-	<b>2,301,600</b>

**Operating Budget Impact**

Operating Costs	-	-	-	-	68,000	68,000	68,000	204,000
Debt Service Costs	-	-	-	115,080	215,150	210,146	205,143	745,518
Less Revenues	-	-	-	-	-	-	-	-
<b>Total</b>	-	-	-	<b>115,080</b>	<b>283,150</b>	<b>278,146</b>	<b>273,143</b>	<b>949,518</b>

**Source and Basis of Capital Cost Estimate**

Office and One Stop Voting Site @ \$156 sq. ft.; warehouse @ \$100 sq. ft.  
2 acres of land @ \$120,000

**Staff Review Committee Notes**

<b>Department</b>	<i>Fire Marshal's Office</i>	<b>Department Priority</b>	HS4
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**Project** Training Classroom / Restroom Facility at the Fire Training Tower

**Description** To design and build a 3,100 square foot classroom and restroom facility at the Monroe-Union County Fire Training Tower on Quarry Road. The project is broken down into three phases. Approximately 1,000 square feet of the facility would be for restroom and locker room areas. Approximately 1,600 square feet would be for a formal classroom. The additional 400 square feet would provide for an outside staging area for personnel and include work tables to divide classes into smaller groups. The facility is designed to provide much needed space for a classroom, restrooms and equipment storage at the Fire Training Tower. Currently, there is no formal restroom facility or classroom space that would complement the learning environment at the Fire Training Tower.

**Justification** The Volunteer Fire Department's conduct training evolutions at the Fire Training Tower, however most of the classroom portions of the training are held offsite at the individual fire stations. If a classroom facility was constructed at the Fire Training Tower, this would provide the opportunity to conduct both the classroom portion and any practical exercises at the same location. Adding the classroom facility would further encourage the use of the Fire Training Tower and enhance the learning environment that is already at that location. This would be a partnership with the City of Monroe and they would pay for half of the cost for the facility.

**Setting Priorities (check all that apply)**

- Mandated by law/courts/regulation (cite reference here)
- Alleviate risks to public or employee health and safety
- Protection of County's physical investment
- Enhancement of natural and social environment
- Results in more economical, efficient or effective delivery of services X
- Multiple uses or takes advantage of multi-jurisdictional participation X

Year Fiscal Year	Budget as of 1/31/2007	Inception	1 2007-08	2 2008-09	3 2009-10	4 2010-11	5 2011-12	CIP Total
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**Capital Costs**

Planning/Design	-	-	35,000	-	-	-	-	35,000
Land	-	-	-	-	-	-	-	-
Construction	-	-	275,000	80,000	6,000	-	-	361,000
Other	-	-	30,000	10,000	1,500	-	-	41,500
<b>Total</b>	-	-	<b>340,000</b>	<b>90,000</b>	<b>7,500</b>	-	-	<b>437,500</b>

**Funding Source**

GO Bonds	-	-	-	-	-	-	-	-
Installment Financing	-	-	-	-	-	-	-	-
Revenue Bonds	-	-	-	-	-	-	-	-
County Revenue	-	-	170,000	45,000	3,750	-	-	218,750
Non-County Revenue	-	-	170,000	45,000	3,750	-	-	218,750
<b>Total</b>	-	-	<b>340,000</b>	<b>90,000</b>	<b>7,500</b>	-	-	<b>437,500</b>

**Operating Budget Impact**

Operating Costs	-	-	-	-	-	-	-	-
Debt Service Costs	-	-	-	-	-	-	-	-
Less Revenues	-	-	-	-	-	-	-	-
<b>Total</b>	-	-	-	-	-	-	-	-

**Source and Basis of Capital Cost Estimate**

The costs estimates came from Barry Wyatt and are based on the scope of the project that was outlined.

**Staff Review Committee Notes**

Union County  
Capital Project Request FY2008-2012

<b>Department</b>	<i>Health Department</i>	<b>Department Priority</b>	HD1
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**Project** Clinic Expansion

**Description** Renovate and lease approximately 4,000 square feet located at Union Village (currently occupied by CiCi's Pizza)

**Justification** The Health Department occupies 29,010 square feet at Union Village; the assignment of space has remained unchanged since the Department occupied the space in the late 1990's. Patient load has increased 18% in the past five years. Clinical staff (FTE's) has increased 12% during the same period.

Child Health and Family Planning clinics are currently limited to operating three (Child Health) and two (Family Planning) days per week in the same clinic space - due to inadequate clinic space facilities and patient load demands.

Relocating the Women, Infants and Children clinic (currently adjacent to the Child Health and Family Planning clinic areas) to the additional space (formerly CiCi's) and expanding the two clinics into the space formerly occupied by WIC will provide the Health Department with the opportunity to increase Child Health and Family Planning clinics and patients.

**Setting Priorities (check all that apply)**

- Mandated by law/courts/regulation (cite reference here)
- Alleviate risks to public or employee health and safety
- Protection of County's physical investment
- Enhancement of natural and social environment X
- Results in more economical, efficient or effective delivery of services X
- Multiple uses or takes advantage of multi-jurisdictional participation

Year Fiscal Year	Budget as of 1/31/2007	Inception	1 2007-08	2 2008-09	3 2009-10	4 2010-11	5 2011-12	CIP Total
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**Capital Costs**

Planning/Design	-	-	40,000	-	-	-	-	40,000
Land	-	-	-	-	-	-	-	-
Construction	-	-	400,000	-	-	-	-	400,000
Other	-	-	-	-	-	-	-	-
<b>Total</b>	-	-	<b>440,000</b>	-	-	-	-	<b>440,000</b>

**Funding Source**

GO Bonds	-	-	-	-	-	-	-	-
Installment Financing	-	-	-	-	-	-	-	-
Revenue Bonds	-	-	-	-	-	-	-	-
County Revenue	-	-	440,000	-	-	-	-	440,000
Non-County Revenue	-	-	-	-	-	-	-	-
<b>Total</b>	-	-	<b>440,000</b>	-	-	-	-	<b>440,000</b>

**Operating Budget Impact**

Operating Costs	-	-	-	40,000	40,000	40,000	40,000	160,000
Debt Service Costs	-	-	-	-	-	-	-	-
Less Revenues	-	-	-	(169,849)	(169,849)	(169,849)	(169,849)	(679,397)
<b>Total</b>	-	-	-	<b>(129,849)</b>	<b>(129,849)</b>	<b>(129,849)</b>	<b>(129,849)</b>	<b>(519,397)</b>

**Source and Basis of Capital Cost Estimate**

Renovation construction costs estimated @ \$100 sq. ft.

**Staff Review Committee Notes**

Occupancy costs (utilities, janitorial, etc). estimated at \$5 sq. ft. with landlord lease costs at \$5 sq. ft  
Additional revenues are associated with increased patient billings (Medicaid, 3rd Party and patient)

Union County  
Capital Project Request FY2008-2012

<b>Department</b>	<i>Library</i>	<b>Department Priority</b>	LS2
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**Project** Waxhaw Regional Library

**Description** This project provides for the construction, furnishing and opening day collection for a new Waxhaw Regional Library to serve Mineral Springs, Waxhaw, and the southern end of the County, replacing the existing Waxhaw Branch Library. The 20,000 SF building will be a full-service facility, housing 40,000 books, audio & video materials, 30 public access computers, meeting room for 100, children's library with storytime room, teen area, lounge seating for 15, special collection, tables with seating for 80, 2 study rooms, and a conference room.

**Justification** This is priority #2 in the library's master facilities plan, which calls for regional libraries to serve all areas of the County for maximum efficiency and cost-effectiveness. Current services to the area are limited by space constraints (only 2,903 SF), and overwhelmed by demand. Anticipated development in Waxhaw and Mineral Springs in the 2004 school report showed 6,303 new lots in 26 subdivisions. Usage statistics further document the need.

Net operating costs reflect additional square footage and expanded programming due to larger facility.

**Setting Priorities (check all that apply)**

- Mandated by law/courts/regulation (cite reference here)
- Alleviate risks to public or employee health and safety
- Protection of County's physical investment
- Enhancement of natural and social environment X
- Results in more economical, efficient or effective delivery of services X
- Multiple uses or takes advantage of multi-jurisdictional participation X

Year Fiscal Year	Budget as of 1/31/2007	Inception	1 2007-08	2 2008-09	3 2009-10	4 2010-11	5 2011-12	CIP Total
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**Capital Costs**

Planning/Design	-	-	-	40,000	181,500	181,500	-	403,000
Land	-	-	-	-	-	-	-	-
Construction	-	-	-	-	2,920,000	1,460,000	-	4,380,000
Other	-	-	-	-	-	667,000	-	667,000
<b>Total</b>	-	-	-	<b>40,000</b>	<b>3,101,500</b>	<b>2,308,500</b>	-	<b>5,450,000</b>

**Funding Source**

GO Bonds	-	-	-	40,000	3,101,500	2,308,500	-	5,450,000
Installment Financing	-	-	-	-	-	-	-	-
Revenue Bonds	-	-	-	-	-	-	-	-
County Revenue	-	-	-	-	-	-	-	-
Non-County Revenue	-	-	-	-	-	-	-	-
<b>Total</b>	-	-	-	<b>40,000</b>	<b>3,101,500</b>	<b>2,308,500</b>	-	<b>5,450,000</b>

**Operating Budget Impact**

Operating Costs	-	-	-	-	-	270,708	537,929	808,638
Debt Service Costs	-	-	-	-	509,457	497,609	485,761	1,492,826
Less Revenues	-	-	-	-	-	-	-	-
<b>Total</b>	-	-	-	-	<b>509,457</b>	<b>768,317</b>	<b>1,023,690</b>	<b>2,301,464</b>

**Source and Basis of Capital Cost Estimate**

Capital costs: Based on architect figures, Jan07 for South Western project, \$219SF for construction, \$15.50 for furnishings. Equipment/materials were calculated in-house based on a 15,000-item opening collection. Land: To be provided by municipality. Operating budget impact: Net cost of the additional square feet (current resources for Waxhaw deducted from gross new costs).

**Staff Review Committee Notes**

Project financing based on November 2008 bond referendum.

<b>Department</b>	<i>Library</i>	<b>Department Priority</b>	LS3
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**Project** Monroe Reconfiguration (downstairs)

**Description** This project provides for the expansion of library services into the lower level of the Monroe Library currently occupied by the Board of Elections. Minimal structural work is required. There will be no increase in operational costs, other than allocation of occupancy space to the Library for 8222 net SF on the lower level (\$41,110).

**Justification** Expansion into the lower level is needed to provide adequate space for Children's Services, Outreach, and Family Literacy. An added benefit is that these three work units, which are inter-related will be housed close together for improved coordination. By providing a programming room for children, the Griffin Room can be available for more community meetings and library functions for teens and adults. The space currently available for Genealogy/Local History is inadequate for its collections and users, so that work unit will move into space vacated by the existing children's services. In addition, adequate space can be provided to Technical Services and Automation Services -- both experiencing workload increases -- by moving them into the space currently occupied by Outreach.

**Setting Priorities (check all that apply)**

- Mandated by law/courts/regulation (cite reference here)
- Alleviate risks to public or employee health and safety
- Protection of County's physical investment
- Enhancement of natural and social environment X
- Results in more economical, efficient or effective delivery of services X
- Multiple uses or takes advantage of multi-jurisdictional participation X

Year	Budget	Inception	1	2	3	4	5	CIP
Fiscal Year	as of 1/31/2007		2007-08	2008-09	2009-10	2010-11	2011-12	Total

**Capital Costs**

Planning/Design	-	-	-	60,000	-	-	-	60,000
Land	-	-	-	-	-	-	-	-
Construction	-	-	-	-	500,000	-	-	500,000
Other	-	-	-	-	100,000	-	-	100,000
<b>Total</b>	-	-	-	<b>60,000</b>	<b>600,000</b>	-	-	<b>660,000</b>

**Funding Source**

GO Bonds	-	-	-	60,000	600,000	-	-	660,000
Installment Financing	-	-	-	-	-	-	-	-
Revenue Bonds	-	-	-	-	-	-	-	-
County Revenue	-	-	-	-	-	-	-	-
Non-County Revenue	-	-	-	-	-	-	-	-
<b>Total</b>	-	-	-	<b>60,000</b>	<b>600,000</b>	-	-	<b>660,000</b>

**Operating Budget Impact**

Operating Costs	-	-	-	-	20,555	41,110	41,110	102,775
Debt Service Costs	-	-	-	-	61,696	60,261	58,826	180,783
Less Revenues	-	-	-	-	-	-	-	-
<b>Total</b>	-	-	-	-	<b>82,251</b>	<b>101,371</b>	<b>99,936</b>	<b>283,558</b>

**Source and Basis of Capital Cost Estimate**

The cost estimates were provided by General Services: Main floor modifications \$75,000; lower floor renovations \$350,000; staircase \$75,000; architect \$60,000; furnishings \$100,000.

**Staff Review Committee Notes**

Project financing based on November 2008 bond referendum.

Union County  
Capital Project Request FY2008-2012

<b>Department</b>	<i>Parks and Recreation</i>	<b>Department Listing</b>	PR2
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**Project** Cane Creek Park Development Program - Future

**Description**

- \$ 310,500 Campground area, retrofitting old camp store/attendant station and maintenance storage, paving remaining 62 campsites, replace last old playground equipment (ADA compliance)
- \$ 413,500 Group camping area cottages (5)
- \$3,181,000 Water complex
- \$ 325,000 Day use area welcome center with water and septic sewer systems
- \$ 320,000 Festival area, special events headquarters

**Justification** Once these items have been completed, all items from the 2000 Master Plan will be completed except the Nature Center (Cost Estimate=\$2,544,558 in 2008 dollars) to be scheduled between 2012-2015.

**Setting Priorities (check all that apply)**

Mandated by law/courts/regulation (cite reference here) X  
 Alleviate risks to public or employee health and safety X  
 Protection of County's physical investment X  
 Enhancement of natural and social environment X  
 Results in more economical, efficient or effective delivery of services  
 Multiple uses or takes advantage of multi-jurisdictional participation

Year Fiscal Year	Budget as of 1/31/2007	Inception	1 2007-08	2 2008-09	3 2009-10	4 2010-11	5 2011-12	CIP Total
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**Capital Costs**

Planning/Design	-	-	-	-	-	-	-	-
Land	-	-	-	-	-	-	-	-
Construction	-	-	310,500	413,500	3,181,000	325,000	320,000	4,550,000
Other	-	-	-	-	-	-	-	-
<b>Total</b>	-	-	<b>310,500</b>	<b>413,500</b>	<b>3,181,000</b>	<b>325,000</b>	<b>320,000</b>	<b>4,550,000</b>

**Funding Source**

GO Bonds	-	-	-	-	3,181,000	-	-	3,181,000
Installment Financing	-	-	-	-	-	-	-	-
Revenue Bonds	-	-	-	-	-	-	-	-
County Revenue	-	-	310,500	413,500	-	325,000	320,000	1,369,000
Non-County Revenue	-	-	-	-	-	-	-	-
<b>Total</b>	-	-	<b>310,500</b>	<b>413,500</b>	<b>3,181,000</b>	<b>325,000</b>	<b>320,000</b>	<b>4,550,000</b>

**Operating Budget Impact**

Operating Costs	-	-	-	-	5,000	60,000	80,000	145,000
Debt Service Costs	-	-	-	-	159,050	159,050	290,439	608,539
Less Revenues	-	-	-	-	(40,000)	(112,720)	(112,720)	(265,440)
<b>Total</b>	-	-	-	-	<b>124,050</b>	<b>106,330</b>	<b>257,719</b>	<b>488,099</b>

**Source and Basis of Capital Cost Estimate**

**Staff Review Committee Notes**

Revenues represent cottage rentals and water complex admission fees.





Union County  
Capital Project Request FY2008-2012

<b>Department</b>	<i>Parks and Recreation</i>	<b>Department Listing</b>	PR6
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**Project** North District Park Development Program - Future

**Description** Two hundred to four hundred acres of land to develop a park in the northern part of Union County. Acquisition and development of park.

**Justification** Develop up to 400 acres for a "Signature Park" in the northern part of the County that will accommodate equestrian facilities including at least 10-miles of equestrian trails. This site should be primarily developed as a passive recreation site with trails and outdoor amenities for all types of users. Some active recreation facilities may be entertained such as playground areas, and/or open informal multi-purpose fields, but most of the park should remain natural/passive. Passive facilities might include picnic areas with shelters, environmental education exhibits, hiking/interpretive trails, and scenic overlooks to natural amenities of the site. If possible, a trail connection should be made to the Rocky River where it can link to "Regional Trails" planned in the area. The proposed park location also allows for potential cooperative efforts with Mecklenburg County and/or Cabarrus County.

**Setting Priorities (check all that apply)**

- Mandated by law/courts/regulation (cite reference here)
- Alleviate risks to public or employee health and safety
- Protection of County's physical investment
- Enhancement of natural and social environment X
- Results in more economical, efficient or effective delivery of services
- Multiple uses or takes advantage of multi-jurisdictional participation

Year Fiscal Year	Budget as of 1/31/2007	Inception	1 2007-08	2 2008-09	3 2009-10	4 2010-11	5 2011-12	CIP Total
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**Capital Costs**

Planning/Design	-	-	-	-	-	-	-	-
Land	-	-	-	6,427,350	-	-	-	6,427,350
Construction	-	-	-	-	749,858	749,858	749,858	2,249,574
Other	-	-	-	-	-	-	-	-
<b>Total</b>	-	-	-	<b>6,427,350</b>	<b>749,858</b>	<b>749,858</b>	<b>749,858</b>	<b>8,676,924</b>

**Funding Source**

GO Bonds	-	-	-	6,427,350	749,858	749,858	749,858	8,676,924
Installment Financing	-	-	-	-	-	-	-	-
Revenue Bonds	-	-	-	-	-	-	-	-
County Revenue	-	-	-	-	-	-	-	-
Non-County Revenue	-	-	-	-	-	-	-	-
<b>Total</b>	-	-	-	<b>6,427,350</b>	<b>749,858</b>	<b>749,858</b>	<b>749,858</b>	<b>8,676,924</b>

**Operating Budget Impact**

Operating Costs	-	-	-	-	-	-	400,000	400,000
Debt Service Costs	-	-	-	-	704,680	647,858	702,351	2,054,889
Less Revenues	-	-	-	-	-	-	(180,000)	(180,000)
<b>Total</b>	-	-	-	-	<b>704,680</b>	<b>647,858</b>	<b>922,351</b>	<b>2,274,889</b>

**Source and Basis of Capital Cost Estimate**

**Staff Review Committee Notes**



<b>Department</b>	<i>Emergency Communications</i>	<b>Department Priority</b>	HS2
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**Project** Upgrade Communications System (no Capital Infrastructure Contributions)

**Description** This project provides for the upgrade and over-hall of the current communication system in the County while meeting new Federal Department of Homeland Security guidelines for communication interoperability at all levels of government and response agencies

**Justification** Currently, our communication system does not provide emergency radio and paging coverage over significant portions of the County. It also does not currently meet Federal Department of Homeland Security and State guidelines for communication interoperabil

**Setting Priorities (check all that apply)**

- Mandated by law/courts/regulation (cite reference here)
- Alleviate risks to public or employee health and safety X
- Protection of County's physical investment
- Enhancement of natural and social environment
- Results in more economical, efficient or effective delivery of services X
- Multiple uses or takes advantage of multi-jurisdictional participation X

Year	Budget	Inception	1	2	3	4	5	CIP
Fiscal Year	as of 1/31/2007		2007-08	2008-09	2009-10	2010-11	2011-12	Total

**Capital Costs**

Planning/Design	-	-	-	-	-	-	-	-
Land	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-
Other	-	-	11,020,440	7,346,960	-	-	-	18,367,400
<b>Total</b>	-	-	<b>11,020,440</b>	<b>7,346,960</b>	-	-	-	<b>18,367,400</b>

**Funding Source**

GO Bonds	-	-	-	-	-	-	-	-
Installment Financing	-	-	17,135,112	-	-	-	-	17,135,112
Revenue Bonds	-	-	-	-	-	-	-	-
County Revenue	-	-	-	-	-	-	-	-
Non-County Revenue	-	-	739,373	492,915	-	-	-	1,232,288
<b>Total</b>	-	-	<b>739,373</b>	<b>492,915</b>	-	-	-	<b>18,367,400</b>

**Operating Budget Impact**

Operating Costs	-	-	-	-	396,806	396,806	396,806	1,190,418
Debt Service Costs	-	-	-	2,662,777	2,457,948	2,457,948	2,457,948	10,036,620
Less Revenues	-	-	-	-	-	-	-	-
<b>Total</b>	-	-	-	<b>2,662,777</b>	<b>2,854,754</b>	<b>2,854,754</b>	<b>2,854,754</b>	<b>11,227,038</b>

**Source and Basis of Capital Cost Estimate**

Estimates based on 4 towers, shelters and generators; microwave units and communication equipment/software for prime and remote sites.

**Staff Review Committee Notes**

Non-County capital revenue represents subscriber payments for mobiles/portables from municipal and enterprise funds.

Each agency responsible for maintenance on subscriber units est. @ \$45-\$65/yr.

**UNION COUNTY  
BOARD OF COMMISSIONERS**

**ACTION AGENDA ITEM ABSTRACT**

Meeting Date: May 7, 2007

Action Agenda Item No. 15a-c  
(Central Admin. use only)

**SUBJECT:** Announcment of Vacancies

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**DEPARTMENT:** Board of  
Commissioners

**PUBLIC HEARING:** No

**ATTACHMENT(S):**  
Information from Boards and  
Committees Book

**INFORMATION CONTACT:**  
Lynn G. West  
Clerk to the Board of Commissioenrs

**TELEPHONE NUMBERS:**  
(704) 283-3853

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**DEPARTMENT'S RECOMMENDED ACTION:** Announce vacancies as follows:

- a. Nursing Home Advisory Committee (1 Vacancy)
- b. Home and Community Care Block Grant Advisory Committee (3 Vacancies)
- c. Juvenile Crime Prevention Council (JCPC) - 1) District Attorney or designee; 2) Substance Abuse Professional; 3) Two (2) persons under age 18; 4) Juvenile Defense Attorney; 5) Representative of United Way/other non-profit; and 6) two (2) County Commissioner Appointees

**BACKGROUND:**

**FINANCIAL IMPACT:**

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**Legal Dept. Comments if applicable:** \_\_\_\_\_

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**Finance Dept. Comments if applicable:** \_\_\_\_\_

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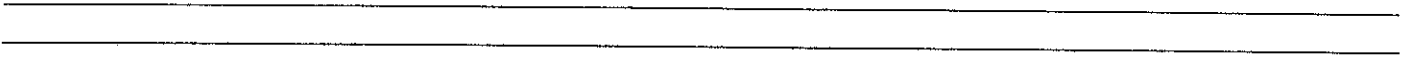
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**Manager Recommendation:** \_\_\_\_\_

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**UNION COUNTY  
BOARD OF COMMISSIONERS**

**ACTION AGENDA ITEM ABSTRACT**

Meeting Date: May 7, 2007

Action Agenda Item No. 16a.c  
(Central Admin. use only)

**SUBJECT:** Appointments to Boards and Committees

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**DEPARTMENT:** Board of Commissioners                      **PUBLIC HEARING:** No

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**ATTACHMENT(S):** Information from Boards and Committees Book                      **INFORMATION CONTACT:** Lynn G. West  
Clerk to the Board of Commissioners

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**TELEPHONE NUMBERS:**  
(704) 283-3853

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**DEPARTMENT'S RECOMMENDED ACTION:** Consider appointments to the following:

- a. Board of Adjustment (2 Vacancies for Regular Members and 1 Vacancy for an Alternate as of May 2007) (SEE ATTACHED LIST OF APPLICANTS)
- b. Centralina Workforce Development Board (1 Vacancy Representing the Private Sector as of 6/30/2007)

Application received from Janet Hudson (currently serving) for reappointment

- c. Home and Community Care Block Grant Advisory Committee (4 Vacancies)

Application received from Elisa Gregorich

**BACKGROUND:**

**FINANCIAL IMPACT:**

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**Legal Dept. Comments if applicable:** \_\_\_\_\_

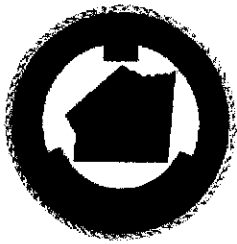
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**Finance Dept. Comments if applicable:** \_\_\_\_\_

**Manager Recommendation:** \_\_\_\_\_





**UNION COUNTY**  
**Office of the Tax Administrator**

300 N. Main Street  
P.O. Box 97  
Monroe, NC 28111-0097

**AGENDA ITEM**

# 5/26

MEETING DATE 5-7-07

704-283-3746  
704-283-3616 Fax

John C. Petoskey  
Tax Administrator

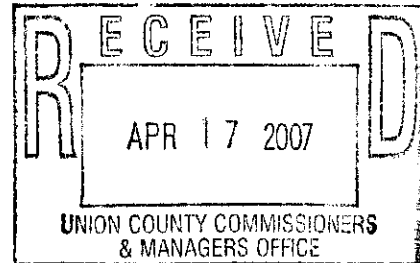
**MEMORANDUM**

**TO:** Richard Black  
Central Administration

**FROM:** John C. Petoskey  
Tax Administrator

**DATE:** April 17, 2007

**RE:** Eleventh Motor Vehicle Billing



I hereby certify the Eleventh Motor Vehicle Billing Motor Vehicle Valuation under the staggered program as required by N.C.G.S.105-330. Attached hereto is a list of the values, rates and taxes for each taxing unit.

JCP: lm

--- M O T O R V E H I C L E S Y S T E M ---  
 - Motor Vehicle Billing Summary -

---Bdg No---	-----Description-----	---Key---	Bill Rate Year Year	Tax Rate	Count	---Value---	---Tax---
10	County.....	CN999999	2006 2005	.5600	119	1,066,175	5,506.12
10	County.....	CN999999	2006 2006	.6367	13,557	140,911,717	897,069.98
	Totals.....				13,676	141,977,892	902,576.10
76	School dist - Monroe.....	SC100	2006 2005	.0700	17	181,790	50.89
77	School dist - County.....	SC999	2006 2005	.0700	102	884,385	637.48
	Totals.....				119	1,066,175	688.37
32	Fire Dist - Springs.....	FR015	2006 2006	.0313	695	6,336,675	1,983.49
39	Fire Dist - Stallings.....	FR020	2006 2005	.0390	12	115,680	45.36
39	Fire Dist - Stallings.....	FR020	2006 2006	.0444	1,217	13,156,129	5,841.54
38	Fire Dist - Hemby Bridge.....	FR023	2006 2005	.0404	6	70,450	28.46
38	Fire Dist - Hemby Bridge.....	FR023	2006 2006	.0464	1,408	14,946,771	6,934.84
37	Fire dist - Wesley Chapel.....	FR026	2006 2005	.0150	17	221,440	33.43
37	Fire dist - Wesley Chapel.....	FR026	2006 2006	.0152	1,611	23,533,558	3,577.32
34	Fire Dist - Waxhaw.....	FR028	2006 2006	.0413	787	7,264,866	3,000.39
	Totals.....				5,753	65,645,569	21,444.83
78	220125 Taxes Payable - Marvin.....	MN01000	2006 2005	.0517	2	17,470	9.04
78	220125 Taxes Payable - Marvin.....	MN01000	2006 2006	.0500	217	3,512,522	1,756.89
78	220130 Taxes Payable - Monroe.....	MN02000	2006 2005	.4900	26	276,605	940.88
78	220130 Taxes Payable - Monroe.....	MN02000	2006 2006	.5300	2,377	23,033,357	133,571.50
78	220170 Taxes Payable - Wingate.....	MN03000	2006 2005	.3600	3	20,870	75.14
78	220170 Taxes Payable - Wingate.....	MN03000	2006 2006	.3800	182	1,353,120	5,115.35
78	220120 Taxes Payable - Marshville.....	MN04000	2006 2005	.3800	3	11,680	44.38
78	220120 Taxes Payable - Marshville.....	MN04000	2006 2006	.3800	198	1,490,042	5,662.12
78	220150 Taxes Payable - Waxhaw.....	MN05000	2006 2005	.3400	2	22,500	76.50
78	220150 Taxes Payable - Waxhaw.....	MN05000	2006 2006	.3400	409	4,232,945	14,392.00
78	220110 Taxes Payable - Indian Trail.....	MN06000	2006 2005	.0800	17	155,910	125.21
78	220140 Taxes Payable - Indian Trail.....	MN06000	2006 2006	.1000	1,689	18,367,891	18,367.97
78	220140 Taxes Payable - Stallings.....	MN07000	2006 2005	.2500	4	30,720	76.81
78	220140 Taxes Payable - Stallings.....	MN07000	2006 2006	.2500	799	9,150,919	22,879.38
78	220160 Taxes Payable - Weddington.....	MN08000	2006 2005	.0300	4	64,690	19.41
78	220160 Taxes Payable - Weddington.....	MN08000	2006 2006	.0300	536	7,304,320	2,191.57
78	220115 Taxes Payable - Lake Park.....	MN09000	2006 2005	.2200	1	3,730	8.21
78	220175 Taxes Payable - Fairview.....	MN09300	2006 2005	.0200	2	18,660	4.23
78	220175 Taxes Payable - Fairview.....	MN09300	2006 2006	.0200	141	1,968,756	393.81
78	220145 Taxes Payable - Hemby Bridge.....	MN09500	2006 2005	.0300	79	703,713	211.17
78	220165 Taxes Payable - Wesley Chapel.....	MN09700	2006 2005	.0200	3	37,700	7.84
78	220165 Taxes Payable - Wesley Chapel.....	MN09700	2006 2006	.0200	342	4,039,517	807.92
78	220135 Taxes Payable - Unionville.....	MN09800	2006 2005	.0200	3	9,750	3.59
78	220135 Taxes Payable - Unionville.....	MN09800	2006 2006	.0200	278	2,596,071	519.17
78	220155 Taxes Payable - Mnr1 Springs.....	MN09900	2006 2005	.0270	1	14,710	3.97
78	220155 Taxes Payable - Mnr1 Springs.....	MN09900	2006 2006	.0270	170	1,567,800	423.33
	Totals.....				7,693	82,021,983	212,322.03
	Grand Totals.....						1,137,031.33



**UNION COUNTY**  
**Office of the Tax Administrator**  
**Collections Division**  
407 N. Main Street  
P.O. Box 38  
Monroe, NC 28111-0038

**AGENDA ITEM**  
# 520  
**MEETING DATE** 5-1-07  
704-283-3848  
704-283-3897 Fax

**TO:** Richard Black  
Interim County Manager

**FROM:** John Petoskey  
Tax Administrator *JP*

**DATE:** April 12, 2007

**SUBJECT:** Departmental Monthly Report

The collector's monthly/year to date collections report for the month ending March 31, 2007 is attached for your information and review.

Should you desire additional information, I will do so at your request.

Attachment

JP/PH

**MARCH 2007  
PERCENTAGE FOR REGULAR AND MOTOR VEHICLE**

	2007	2006	2005	2004
<b>MARCH 31, 2007 REGULAR TAX</b>				
BEGINNING CHARGE		96,097,303.36	86,042,953.42	75,794,398.58
DISCOVERIES	10643.51			
SUPPLEMENTALS	1266.02	276.16		
FARM DEFERMENTS		4,223.11	4,102.81	3,874.88
RELEASES	(1,266.02)	(10,921.00)	(136.35)	(204.58)
<b>TOTAL CHARGE</b>	<b>10,643.51</b>	<b>96,090,881.63</b>	<b>86,046,919.88</b>	<b>75,798,068.88</b>
BEGINNING COLLECTIONS	0	91,497,997.04	85,362,805.77	75,461,983.62
COLLECTIONS		1,544,319.94	118,626.52	72,354.26
<b>TOTAL COLLECTIONS</b>	<b>-</b>	<b>93,042,316.98</b>	<b>85,481,432.29</b>	<b>75,534,337.88</b>
BALANCE OUTSTANDING	10,643.51	3,048,564.65	565,487.59	263,731.00
<b>PERCENTAGE OF REGULAR</b>	<b>0.00%</b>	<b>96.83%</b>	<b>99.34%</b>	<b>99.65%</b>
<b>MARCH 31, 2007 MOTOR VEHICLE</b>				
BEGINNING CHARGE		7,760,433.07	10,043,289.40	8,186,971.17
10TH MV BILLING		826,884.36		
ASSESSOR RELEASE		(13,325.49)	(603.81)	(219.90)
ASSESSOR REFUND		(1,012.06)	(31.42)	(165.73)
COLLECTOR RELEASE		(4,678.02)	(440.02)	
COLLECTOR REFUND		(2,542.06)	(190.80)	
REIMBURSEMENTS		3,020.30	1,257.38	460.26
ADJUSTMENTS		36.94	2.77	
<b>TOTAL CHARGE</b>	<b>-</b>	<b>8,568,817.04</b>	<b>10,043,283.50</b>	<b>8,187,045.80</b>
BEGINNING COLLECTIONS		6,161,740.21	9,820,726.78	8,109,693.79
COLLECTIONS		892,532.05	39,295.23	2,447.90
<b>TOTAL COLLECTIONS</b>	<b>-</b>	<b>7,054,272.26</b>	<b>9,860,022.01</b>	<b>8,112,141.69</b>
BALANCE OUTSTANDING		1,514,544.78	183,261.49	74,904.11
<b>PERCENTAGE OF MOTOR VEHICLE</b>	<b>#DIV/0!</b>	<b>82.32%</b>	<b>98.18%</b>	<b>99.09%</b>
<b>OVERALL CHARGED</b>	<b>10,643.51</b>	<b>104,659,698.67</b>	<b>96,090,203.38</b>	<b>83,985,114.68</b>
<b>OVERALL COLLECTED</b>	<b>-</b>	<b>100,096,589.24</b>	<b>95,341,454.30</b>	<b>83,646,479.57</b>
<b>OVERALL PERCENTAGE</b>	<b>0.00%</b>	<b>95.64%</b>	<b>99.22%</b>	<b>99.60%</b>

**MARCH 2007**  
**PERCENTAGE FOR REGULAR AND MOTOR VEHICLE**

	2003	2002	2001	2000
<b>MARCH 31, 2007 REGULAR TAX</b>				
BEGINNING CHARGE	60,641,487.50	51,675,114.58	48,123,013.67	43,553,219.47
DISCOVERIES				
SUPPLEMENTALS				
FARM DEFERMENTS				
RELEASES	(703.26)	(93.41)	(91.94)	(96.53)
<b>TOTAL CHARGE</b>	<b>60,640,784.24</b>	<b>51,675,021.17</b>	<b>48,122,921.73</b>	<b>43,553,122.94</b>
BEGINNING COLLECTIONS	60,470,080.72	51,565,062.57	48,047,866.35	43,503,386.10
COLLECTIONS	6,533.63	1,892.80	687.43	606.01
<b>TOTAL COLLECTIONS</b>	<b>60,476,614.35</b>	<b>51,566,955.37</b>	<b>48,048,553.78</b>	<b>43,503,992.11</b>
BALANCE OUTSTANDING	164,169.89	108,065.80	74,367.95	49,130.83
<b>PERCENTAGE OF REGULAR</b>	<b>99.73%</b>	<b>99.79%</b>	<b>99.85%</b>	<b>99.89%</b>
<b>MARCH 31, 2007 MOTOR VEHICLE</b>				
BEGINNING CHARGE	8,553,694.43	-	-	-
10TH MV BILLING				
ASSESSOR RELEASE	(186.23)	-	-	-
ASSESSOR REFUND				
COLLECTOR RELEASE				
COLLECTOR REFUND				
REIMBURSEMENTS	127.97	-	-	-
ADJUSTMENTS	0.04	-	-	-
<b>TOTAL CHARGE</b>	<b>8,553,636.21</b>	-	-	-
BEGINNING COLLECTIONS	8,485,043.02	-	-	-
COLLECTIONS	1,254.95	-	-	-
<b>TOTAL COLLECTIONS</b>	<b>8,486,297.97</b>	-	-	-
BALANCE OUTSTANDING	67,338.24	-	-	-
<b>PERCENTAGE OF MOTOR VEHICLE</b>	<b>99.21%</b>			
<b>OVERALL CHARGED</b>	<b>69,194,420.45</b>	<b>51,675,021.17</b>	<b>48,122,921.73</b>	<b>43,553,122.94</b>
<b>OVERALL COLLECTED</b>	<b>68,962,912.32</b>	<b>51,566,955.37</b>	<b>48,048,553.78</b>	<b>43,503,992.11</b>
<b>OVERALL PERCENTAGE</b>	<b>99.67%</b>	<b>99.79%</b>	<b>99.85%</b>	<b>99.89%</b>

**MARCH 2007**  
**PERCENTAGE FOR REGULAR AND MOTOR VEHICLE**

	1999	1998	1997	1996
<b>MARCH 31, 2007 REGULAR TAX</b>				
BEGINNING CHARGE	40,736,975.05	37,964,034.52	35,335,292.87	33,436,497.93
DISCOVERIES				
SUPPLEMENTALS				
FARM DEFERMENTS				
RELEASES	(115.97)			
<b>TOTAL CHARGE</b>	<b>40,736,859.08</b>	<b>37,964,034.52</b>	<b>35,335,292.87</b>	<b>33,436,497.93</b>
BEGINNING COLLECTIONS	40,694,902.34	37,934,075.40	35,315,348.78	33,420,918.67
COLLECTIONS	36.18	99.29	40.45	
<b>TOTAL COLLECTIONS</b>	<b>40,694,938.52</b>	<b>37,934,174.69</b>	<b>35,315,389.23</b>	<b>33,420,918.67</b>
BALANCE OUTSTANDING	41,920.56	29,859.83	19,903.64	15,579.26
<b>PERCENTAGE OF REGULAR</b>	<b>99.90%</b>	<b>99.92%</b>	<b>99.94%</b>	<b>99.95%</b>
<b>MARCH 31, 2007 MOTOR VEHICLE</b>				
BEGINNING CHARGE	-	-	-	-
10TH MV BILLING	-	-	-	-
ASSESSOR RELEASE	-	-	-	-
ASSESSOR REFUND	-	-	-	-
COLLECTOR RELEASE	-	-	-	-
COLLECTOR REFUND	-	-	-	-
REIMBURSEMENTS	-	-	-	-
ADJUSTMENTS	-	-	-	-
<b>TOTAL CHARGE</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
BEGINNING COLLECTIONS	-	-	-	-
COLLECTIONS	-	-	-	-
<b>TOTAL COLLECTIONS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
BALANCE OUTSTANDING	-	-	-	-
<b>PERCENTAGE OF MOTOR VEHICLE</b>				
<b>OVERALL CHARGED</b>	<b>40,736,859.08</b>	<b>37,964,034.52</b>	<b>35,335,292.87</b>	<b>33,436,497.93</b>
<b>OVERALL COLLECTED</b>	<b>40,694,938.52</b>	<b>37,934,174.69</b>	<b>35,315,389.23</b>	<b>33,420,918.67</b>
<b>OVERALL PERCENTAGE</b>	<b>99.90%</b>	<b>99.92%</b>	<b>99.94%</b>	<b>99.95%</b>

AGENDA ITEM

# 5/2d

MEETING DATE 5-7-07

April 2007 Refunds															
Acct #	Name	Release #	Real Value	Pers. Val.	UCGT	UCLL	CSGT-9	CSLL-91	CSGT-1	CSLL-11	HembyC	Wesley	Waxhaw	Wingate	Total
2006															
06228104	FINK JAMES E & WIFE C	2686	535,310		3,408.31							81.37			3,489.68
08150010	TUCKER COLON C	2687	47,150		300.21										300.21
07064146	WALTERS PIKEY L	2689	12,000		76.41						5.57				81.98
50083370	CAROLINA MOST FAMO	2709		7,290	46.42	4.64									51.06
07036037	CLONTZ MICHAEL TODD	2726	17,210		109.58						7.98				117.56
TOTAL - 2006			611,670	7,290	3,940.93	4.64					13.55	81.37			4,040.49
2005															
07064146	WALTERS PIKEY L	2690	12,000		67.20				8.40						80.45
50066775	FIRST CARE MEDICAL C	2692		7,459	41.77	4.18			5.22	0.52	4.85				51.69
07036037	CLONTZ MICHAEL TODD	2727	17,210		96.38				12.05		6.95				115.38
TOTAL - 2005			29,210	7,459	205.35	4.18			5.22	0.52	11.80				247.52
2004															
07064146	WALTERS PIKEY L & DIA	2691	12,000		63.00				8.40						76.53
07036037	CLONTZ MICHAEL TODD	2728	17,210		90.35				12.05		7.35				109.75
TOTAL - 2004			29,210		153.35				20.45		12.48				186.28
2003															
02208002	CAHAL VIRGINA B	2693	61,640											50.00	50.00
07036037	CLONTZ MICHAEL TODD	2729	6,060		32.12				4.24		2.18				38.54
TOTAL - 2003			67,700		32.12				4.24		2.18			50.00	86.54
2002															
50064325	TICE DAWN (PREVIOUS)	2713			39.47	3.95			5.87						98.88
07036037	CLONTZ MICHAEL TODD	2730	6,060		28.51				4.24				50.00		32.75
TOTAL - 2002			6,060		67.98	3.95			10.11				50.00		132.63
2001															
07036037	CLONTZ MICHAEL TODD	2731	6,060						4.24						4.24
07036037	CLONTZ MICHAEL TODD	2732	187,930		28.51										28.51
TOTAL - 2001			193,990		28.51				4.24						32.75
GRAND TOTAL - ALL YEARS			937,840	14,749	4,428.24	12.77	59.49	0.59	5.22	0.52	40.01	81.37	50.00	50.00	4,728.21

AGENDA ITEM

# 5/2e  
MEETING DATE 5.7.07

RELEASES APRIL 2007

Acct #	Name	Release #	Real Value	Pers. Value	UCGT	UCLL	CSGT-99	CSLL-99	CSGT-100	CSLL-10	Hembyk Springs	Springs	StraitGT	WesleyGT	BakersFF	Fairview	Provident	Wingate	Total
09150213	ALLEN WALLACE & V	2684	21,000	133,71															133.71
09250874	ALL ABOUT STORAGE	2685	554,430	3,530,06															3,530.06
06021005	DEESE RANDY WELLS	2688	77,110	490,96										11.72					502.68
118192007	MULLIS CONNIE G &	2695	34,410	126,80												45.09			173.69
06228216	MARVIN-WAXHAW A	2696	139,500	888,20										21.20					969.40
06228215	MARVIN-WAXHAW A	2697	139,500	888,20										21.20					969.40
50091406	V F S LEASE RESIDU	2700	9,210	58,64										1.40					60.04
50091410	V F S LEASE RESIDU	2701	3,449	21,97															23.05
50091411	V F S LEASE RESIDU	2702	4,630	29,48							2.15								31.63
50091417	V F S LEASE RESIDU	2703	23,310	148,41							10.82								159.23
50096384	PALMER JENNIFER B	2704	56,104	357,19									18.98						291.17
05268047	HELMAS JEREMY LAN	2707	27,800	177,01															177.01
50094311	INSURA LEAD	2708	25,000	159,18															175.10
50092996	GOLDSTREET PROP	2711	25,000	149,00				1.75											173.25
50092339	SAFE HAVEN FAMILY	2712	25,000	149,00				1.75											173.25
50096649	GE CAPITAL	2714	3,000	31,84															35.02
16015032	FAIRCLOTH SPRING	2715	21,190	134,92								6.63							141.55
50092595	GOLDSTREET PROP	2716	28,750	183,05															204.35
50067271	SUNTRUST BANK	2717	106,440	11,39															19.81
09250951	HELMAS TILBURN L E	2718	13,800	88,59											4.88				81.47
09260653	HELMAS MARTY IMCH	2719	85,500	511,59															577.17
09260653	HELMAS MARTY IMCH	2720	27,800	177,00															177.00
06038011 02	MORRIS GERALD L E	2721	76,940	489,88															489.88
06038011 01	MORRIS GERALD L E	2722	384,660	2,448,13															177.00
50079430	SHAW JEFFERY N &	2723	17,393	110,72															141.55
50067286	GRIFFIN INDUSTRIES	2724	1,407,161	3,212,99										5.44					127.77
50096737	CYRIL BATH COMPAN	2733	55,176	250,60															3,976.08
																			487.44
<b>Totals - 2006</b>			<b>1,846,190</b>	<b>1,791,623</b>	<b>15,211,31</b>	<b>564.93</b>	<b>499.10</b>	<b>63.20</b>	<b>-</b>	<b>1.42</b>	<b>12.97</b>	<b>13.15</b>	<b>0.54</b>	<b>54.63</b>	<b>4.88</b>	<b>45.09</b>	<b>10.00</b>	<b>-</b>	<b>16,538.74</b>
2005																			
06228216	MARVIN-WAXHAW A	2688	139,500	781,20															899.77
06228215	MARVIN-WAXHAW A	2688	139,500	781,20															899.77
07129338	SQUIRES VIRGINIA H	2706	42,750	238,40															288.00
50083370	CAROLINA MOST FAI	2710	6,340	35,50															43.93
50067286	GRIFFIN INDUSTRIES	2725	388,445	2,063,29															2,321.20
<b>Totals - 2005</b>			<b>321,750</b>	<b>3,900.59</b>	<b>3,55</b>	<b>483.14</b>	<b>-</b>	<b>4.44</b>	<b>4.44</b>	<b>0.44</b>	<b>-</b>	<b>-</b>	<b>16.67</b>	<b>41.84</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>4,450.67</b>
2003																			
02208002 06	CAHAL VIRGINIA B	2694	41,470																50.00
<b>Totals - 2003</b>			<b>41,470</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>50.00</b>
<b>GRAND TOTALS - ALL YEARS</b>			<b>2,005,410</b>	<b>19,111.90</b>	<b>566.48</b>	<b>982.24</b>	<b>63.20</b>	<b>4.44</b>	<b>1.86</b>	<b>12.97</b>	<b>13.15</b>	<b>0.54</b>	<b>71.30</b>	<b>97.36</b>	<b>4.88</b>	<b>45.09</b>	<b>10.00</b>	<b>50.00</b>	<b>21,037.41</b>





**AGENDA ITEM**  
# 5/2f  
**UNION COUNTY**  
**Office of the Tax Administrator** MEETING DATE 5-7-07  
300 N. Main Street ~~704-283-3746~~  
P.O. Box 97 704-283-3616 Fax  
Monroe, NC 28111-0097  
John C. Petoskey  
Tax Administrator

**MEMORANDUM**

**TO:** The Board of County Commissioners  
**FROM:** John C. Petoskey  
Tax Administrator  
**DATE:** Tuesday, May 01, 2007  
**RE:** Tenth Motor Vehicle Release Register

I hereby certify the following releases that were made during the period of 04/1/2007 – 04/30/2007. The releases represent releases of both monthly and annual vehicle values and taxes. Should you have any questions, please call.

JCP:tlm

(Summary)

---Bdg No---	-----Description-----	--Key--	Bill Rate Year Year	-----Value-----	-----Tax-----	-----Int-----
10	County.....	CN99999	2004 2003	19,730	104.57-	27.05-
10	County.....	CN99999	2004 2004	24,802	130.21-	28.57-
10	County.....	CN99999	2005 2004	0	11.51-	1.03-
10	County.....	CN99999	2005 2005	97,330	611.17-	67.37-
10	County.....	CN99999	2006 2005	69,756	673.81-	28.00-
10	County.....	CN99999	2006 2006	920,400	5,932.67-	26.66-
	Net Totals.....			1,132,018	7,463.94-	178.68-
76	School dist - Monroe.....	SC100	2004 2003	19,730	13.81-	3.48-
76	School dist - Monroe.....	SC100	2004 2004	5,360	3.75-	.71-
76	School dist - Monroe.....	SC100	2005 2005	64,430	45.11-	4.62-
76	School dist - Monroe.....	SC100	2006 2005	29,690	29.86-	.98-
77	School dist - County.....	SC999	2004 2004	19,442	13.61-	3.35-
77	School dist - County.....	SC999	2005 2004	0	1.54-	.13-
77	School dist - County.....	SC999	2005 2005	32,900	31.30-	4.12-
77	School dist - County.....	SC999	2006 2005	40,066	54.40-	2.61-
	Net Totals.....			211,618	193.38-	20.00-
32	Fire Dist - Springs.....	FR015	2006 2006	91,285	28.57-	.24-
39	Fire Dist - Stallings.....	FR020	2006 2005	12,480	4.87	.00
39	Fire Dist - Stallings.....	FR020	2006 2006	51,050	22.67-	.19-
38	Fire dist - Hemby Bridge.....	FR023	2005 2005	20,000	8.08-	.76-
38	Fire dist - Hemby Bridge.....	FR023	2006 2005	1,180	1.93-	.04-
38	Fire dist - Hemby Bridge.....	FR023	2006 2006	114,863	53.29-	.37-
37	Fire dist - Wesley Chapel.....	FR026	2006 2006	130,811	19.88-	.06-
34	Fire Dist - Waxhaw.....	FR028	2006 2006	51,012	21.07-	.15-
	Net Totals.....			447,721	150.62-	1.81-
78	220125 Taxes Payable - Marvin.....	MN01000	2006 2006	45,500	22.75-	.10-
78	220130 Taxes Payable - Monroe.....	MN02000	2004 2003	19,730	103.65-	27.03-
78	220130 Taxes Payable - Monroe.....	MN02000	2004 2004	24,802	124.05-	26.91-
78	220130 Taxes Payable - Monroe.....	MN02000	2005 2005	64,430	340.71-	34.60-
78	220130 Taxes Payable - Monroe.....	MN02000	2006 2005	29,690	233.15-	7.69-
78	220170 Taxes Payable - Wingate.....	MN03000	2006 2006	271,241	1,568.35-	6.40-
78	220120 Taxes Payable - Marshville.....	MN04000	2005 2005	1,160	4.41-	.12-
78	220120 Taxes Payable - Marshville.....	MN04000	2006 2005	1,640	14.14-	1.82-
78	220150 Taxes Payable - Waxhaw.....	MN05000	2005 2004	0	6.23-	.42-
78	220150 Taxes Payable - Waxhaw.....	MN05000	2006 2005	38,780	7.45-	.75-
78	220110 Taxes Payable - Indian Trail.....	MN06000	2006 2006	54,890	131.85-	1.18-
78	220110 Taxes Payable - Indian Trail.....	MN06000	2005 2005	37,43	37.43	3.74
78	220110 Taxes Payable - Indian Trail.....	MN06000	2006 2005	2,480	.89-	.63-

Assessor Release Register for the period 04/01/2007 to 04/30/2007

(Summary)

78 220110	Taxes Payable - Indian Trail..	MN06000	2006	2006	44,220	44.22-	.33-
78 220140	Taxes Payable - Stallings....	MN07000	2006	2005	1,180	2.95-	.20-
78 220140	Taxes Payable - Stallings....	MN07000	2006	2006	58,467	146.18-	2.23-
78 220160	Taxes Payable - Weddington...	MN08000	2006	2006	62,455	18.74-	.00
78 220115	Taxes Payable - Lake Park.....	MN09000	2006	2006	20,000	46.00-	.00
78 220175	Taxes Payable - Fairview.....	MN09300	2006	2006	5,751	1.15-	.00
78 220145	Taxes Payable - Remby Bridge..	MN09500	2006	2006	2,366	.71-	.00
78 220165	Taxes Payable - Wesley Chapel:	MN09700	2006	2006	52,435	10.49-	.00
78 220135	Taxes Payable - Unionville...	MN09800	2006	2005	10,850	2.17-	.10-
78 220135	Taxes Payable - Unionville...	MN09800	2006	2006	21,160	4.23-	.00
78 220155	Taxes Payable - Mnr1 Springs..	MN09900	2006	2005	0	1.88-	.06-
78 220155	Taxes Payable - Mnr1 Springs..	MN09900	2006	2006	15,000	4.05-	.14-
Net Totals.....					733,487	2,802.97-	106.97-

84 220000	NC State Interest.....	NC00000	2005	2004	0	.00	.62-
84 220000	NC State Interest.....	NC00000	2005	2005	0	.00	32.66-
84 220000	NC State Interest.....	NC00000	2006	2005	0	.00	24.32-
84 220000	NC State Interest.....	NC00000	2006	2006	0	.00	43.23-
Net Totals.....					0	.00	100.83-

Net Grand Totals.....

10,610.91- 408.29-



**UNION COUNTY**  
**Office of the Tax Administrator**  
300 N. Main Street  
P.O. Box 97  
Monroe, NC 28111-0097

**AGENDA ITEM**

# 5/29

MEETING DATE 5-7-07  
704-283-3749  
704-283-3616 Fax

John C. Petoskey  
Tax Administrator

**MEMORANDUM**

**TO:** Lynn West  
Central Administration

**FROM:** John C. Petoskey  
Tax Administrator

**DATE:** Tuesday, May 01, 2007

**RE:** Tenth Motor Vehicle Refund Register

I hereby certify the following refunds that were made during the period of 04/01/2007 – 04/30/2007. The refunds represent refunds of both monthly and annual vehicle values and taxes. Should you have any questions, please call.

JCP:tlm

Assessor Refund Register for the period 04/01/2007 to 04/30/2007

(Summary)

---Bdg No---	-----Description-----	--Key--	Bill Rate Year Year	---Value---	---Tax---	---Total---	---Int---
10	County.....	CN99999	2001 2001	0	56.30-	56.30-	.00
10	County.....	CN99999	2002 2001	0	82.80-	82.80-	.00
10	County.....	CN99999	2002 2002	0	50.18-	50.18-	.00
10	County.....	CN99999	2003 2002	16,700-	44.97-	44.97-	.00
10	County.....	CN99999	2003 2003	0	99.56-	99.56-	.00
10	County.....	CN99999	2004 2003	0	89.39-	89.39-	.00
10	County.....	CN99999	2004 2004	0	61.11-	61.11-	.00
10	County.....	CN99999	2005 2004	19,700	178.97-	178.97-	.00
10	County.....	CN99999	2005 2005	38,920	223.32-	223.32-	7.28-
10	County.....	CN99999	2006 2005	19,127	310.71-	310.71-	.00
10	County.....	CN99999	2006 2006	15,090	96.08-	96.08-	.00
	Net Totals.....			76,137	1,293.39-	1,293.39-	7.28-
76	School dist - Monroe.....	SC100	2002 2001	16,700	.00	.00	.00
76	School dist - Monroe.....	SC100	2003 2002	0	.00	.00	.00
76	School dist - Monroe.....	SC100	2003 2003	18,050	.00	.00	.00
76	School dist - Monroe.....	SC100	2004 2004	11,000	.00	.00	.00
76	School dist - Monroe.....	SC100	2005 2005	0	.68-	.68-	.00
76	School dist - Monroe.....	SC100	2006 2005	0	4.68-	4.68-	.00
77	School dist - County.....	SC999	2001 2001	0	8.38-	8.38-	.00
77	School dist - County.....	SC999	2002 2001	16,700-	12.32-	12.32-	.00
77	School dist - County.....	SC999	2002 2002	0	7.47-	7.47-	.00
77	School dist - County.....	SC999	2003 2002	16,700-	6.68-	6.68-	.00
77	School dist - County.....	SC999	2003 2003	18,050-	13.15-	13.15-	.00
77	School dist - County.....	SC999	2004 2003	0	11.81-	11.81-	.00
77	School dist - County.....	SC999	2004 2004	11,000-	8.14-	8.14-	.00
77	School dist - County.....	SC999	2005 2004	19,700	23.81-	23.81-	.00
77	School dist - County.....	SC999	2005 2005	38,920	27.30-	27.30-	.94-
77	School dist - County.....	SC999	2006 2005	19,127	34.10-	34.10-	.00
	Net Totals.....			61,047	158.52-	158.52-	.94-
39	Fire Dist - Stallings.....	FR020	2006 2005	19,127	8.22-	8.22-	.00
38	Fire dist - Hemby Bridge..	FR023	2005 2005	20,000	8.08-	8.08-	.52-
37	Fire dist - Wesley Chapel:	FR026	2006 2006	0	4.83-	4.83-	.00
	Net Totals.....			15,090	2.29-	2.29-	.00
	Net Totals.....			54,217	23.42-	23.42-	.52-
78	220130 Taxes Payable - Monroe.....	MN02000	2002 2001	16,700	.00	.00	.00
78	220130 Taxes Payable - Monroe.....	MN02000	2003 2002	0	.00	.00	.00
78	220130 Taxes Payable - Monroe.....	MN02000	2003 2003	18,050	.00	.00	.00
78	220130 Taxes Payable - Monroe.....	MN02000	2004 2004	11,000	.00	.00	.00

(Summary)

Account	Description	Account	Amount	Amount	Amount
78 220130	Taxes Payable - Monroe	MN02000 2005 2005	0	7.54-	.00
78 220130	Taxes Payable - Monroe	MN02000 2006 2005	0	37.37-	.00
78 220150	Taxes Payable - Waxhaw	MN05000 2001 2001	17,480	.00	.00
78 220150	Taxes Payable - Waxhaw	MN05000 2002 2001	6,800	.00	.00
78 220150	Taxes Payable - Waxhaw	MN05000 2002 2002	15,580	.00	.00
78 220150	Taxes Payable - Waxhaw	MN05000 2003 2002	7,600	.00	.00
78 220150	Taxes Payable - Waxhaw	MN05000 2003 2003	7,880	.00	.00
78 220150	Taxes Payable - Waxhaw	MN05000 2004 2003	27,350	.00	.00
78 220150	Taxes Payable - Waxhaw	MN05000 2004 2004	6,383	.00	.00
78 220150	Taxes Payable - Waxhaw	MN05000 2005 2004	19,140	.00	.00
78 220150	Taxes Payable - Waxhaw	MN05000 2006 2005	15,680	.00	.00
78 220110	Taxes Payable - Indian Trail	MN06000 2002 2001	16,700-	10.35-	.00
78 220110	Taxes Payable - Indian Trail	MN06000 2003 2002	18,700-	3.48-	.00
78 220110	Taxes Payable - Indian Trail	MN06000 2003 2003	18,050-	11.14-	.00
78 220110	Taxes Payable - Indian Trail	MN06000 2004 2004	11,000-	6.39-	.00
78 220140	Taxes Payable - Stallings	MN07000 2005 2005	20,000	50.00-	3.28-
78 220140	Taxes Payable - Stallings	MN07000 2006 2005	19,127	82.64-	.00
78 220160	Taxes Payable - Weddington	MN08000 2006 2006	15,090	4.53-	.00
78 220135	Taxes Payable - Unionville	MN09800 2005 2004	0	.13-	.00
	Net Totals		161,410	213.57-	3.28-

84 220000	NC State Interest	NC00000 2005 2005	0	.00	5.52-
84 220000	NC State Interest	NC00000 2006 2005	0	.00	.00
	Net Totals		0	.00	5.52-

Net Grand Totals..... 1,688.90- 17.54-

**UNION COUNTY  
BOARD OF COMMISSIONERS**

**ACTION AGENDA ITEM ABSTRACT**  
Meeting Date: 05/07/07

Action Agenda Item No. 5/3  
(Central Admin. use only)

**SUBJECT:** FY 07 Grant Application for the Criminal Justice Partnership Program

**DEPARTMENT:** Homeland Security      **PUBLIC HEARING:** No

**ATTACHMENT(S):** Grant Application      **INFORMATION CONTACT:** Patrick Beekman

**TELEPHONE NUMBERS:** 292-2670

---

**DEPARTMENT'S RECOMMENDED ACTION:** Approve the staff to submit the CJPP grant application.

**BACKGROUND:** The Criminal Justice Partnership Program (CJPP) is a local community-based corrections program. The CJPP is funded entirely through a grant. The grant application to fund this program is attached.

**FINANCIAL IMPACT:** None. The grant requires no County match.

---

**Legal Dept. Comments if applicable:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Finance Dept. Comments if applicable:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Manager Recommendation:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

# Criminal Justice Partnership Program

## Application for Continuation of Implementation Funding

FY 2008 - from July 1, 2007 to June 30, 2008

Due in the CJPP Coordinator's Office by March 31, 2007

County: **Union**

Grant Number: **90-0707-I-A**     County Operations  
 Contractual Service

Contact Person: **Pat Beekman**  
 Phone: **704-292-2670**  
 Fax: **704-283-3804** Email:

Note:

This application is to be used for the continuation of implementation grant funding only.  
 New programs must complete a full application in accordance with Section IV.A of the CJPP Policies and Procedures.

**1. County Manager/Authorizing Official**

Name **Richard Black**  
 Title **Interim County Manager**  
 Address 500 N. Main St.  
Monroe, NC 28110  
 Phone 704-283-3810  
 Fax 704-282-1021  
 Email rblack@co.union.nc.us

Signature

**2. Fiscal Agent**

Name **Kai Nelson**  
 Title **Finance Officer**  
 Address 500 N. Main St.  
Monroe, NC 28110  
 Phone 704-283-3813  
 Fax 704-225-0664  
 Email knelson@co.nc.us

Signature

**3. CJPP Local Advisory Board Chair**

Name **Libby Ruth**  
 Title **DCC Judicial District Manager**  
 Address 1251A Stafford St.  
Monroe, NC 28110  
 Phone 704-289-5559  
 Fax 704-289-6335  
 Email rde02@doc.state.nc.us

**4. Total Grant Award Amount**

113,992.00

**5. Program Type**

Indicate the type(s) of CJP program(s) operated. (Check all that apply)

- Day Reporting Center
- Sat. Substance Abuse Treatment
- Resource Center



Signature *Libby Ruth*

6. Date Approved *3/29/07*

Approved By

CJPP Local Advisory Board  
County Board of Commissioners

7. Sentenced Offender Program

A. Program Information

Provide Name, Address, and Phone/Fax/Email of Program

BHC First Step at CMC-Union  
PO Box 5003  
Monroe, NC 28111

Program Director Name **Dorsey Ward**

B. Program Administration (for Contractual Programs only)

Provide Name, Title, Address, and Phone/Fax/Email of Director, Administrator or Contact Person

Dorsey Ward, MSW, LCAS  
Director  
BHC First Step  
PO Box 5003  
Monroe, NC 28111  
Phone: 704-290-5030  
FAX: 704-289-8784

8. Program Modifications

A. Check **All** Proposed Changes in the Following Program Components.

B. For Each Checked, Describe **Current** Program Component, followed by Proposed Program Component.

- Program Goals and Objectives
- Program Activities
- # of Offenders Served
- Offenders Targeted
- Program Administration
- Administrative Fees
- Program Staffing
- Contracts
- MOA's
- Job Descriptions for County Employees
- 

See #9. below - Goals and Objectives section

Other

Other

**9. Sentenced Offender Program Goals and Objectives Description**

(Refer to CJPP Legislation as a guide to the definitions of Goals and Objectives)  
 State the GOALS of the program in terms of the long-term effect the program is designed to have, and a list of measurable OBJECTIVES to meet those goals.

**Goals**

**Objectives to meet Goal**

Provide an additional sentencing option for Intermediate Probationers.	1. Screen 100% of referrals from DCC and TASC. 2. Serve at least 40 offenders who are admitted to the treatment program annually. 3. Maintain an average caseload of 10 - 15 offenders.
Provide offenders with the knowledge and treatment services to reduce recidivism and probation revocations.	1. First Step SA Treatment program will achieve a 25% program completion rate as evidenced by self-report, negative drug screens and report of DCC staff. 2. Assessment and case management services will be provided to 100% of offenders admitted to the program. 3. Either Regular OP or IOP treatment will be provided as appropriate to 100% of those admitted. 4. Drug testing will be provided to 100% of offenders while in the program.
Offer other services to assist in maintaining an alcohol and drug free lifestyle.	1. 100% of those in treatment will also participate in AA and/or NA groups. 2. Of those eligible for VR services, 100% will be referred after Phase I of treatment. 3. Of those who use alcohol and /or other drugs during treatment, 100% will be referred to another level of SA care.

**10. Program Capacity Data**

**Sentenced Offender**

Provide the following information regarding program services:

[A] 1. What was the actual TOTAL number of people served during FY 2005 - 2006?	33
2. What is the estimated TOTAL number of people to be served during FY 2006 - 2007? *	45
3. What is the estimated TOTAL number of people to be served during FY 2007 - 2008? *	45

\* Consider treatment slots, length of time in treatment, and total budget when estimating total number of people served.

**[B] Check all services that apply**

		On Site	Off Site
[1] <input checked="" type="checkbox"/> Substance Abuse Treatment	<input checked="" type="checkbox"/> Assessment	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	<input checked="" type="checkbox"/> ROPT	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	<input checked="" type="checkbox"/> IOPT	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	<input checked="" type="checkbox"/> Support Services	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	<input checked="" type="checkbox"/> After Care	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	<input checked="" type="checkbox"/> Drug Screens	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	<input checked="" type="checkbox"/> Other	<input checked="" type="checkbox"/>	<input type="checkbox"/>
[2] <input type="checkbox"/> Educational Services		<input type="checkbox"/>	<input type="checkbox"/>
[3] <input type="checkbox"/> Job Development Services		<input type="checkbox"/>	<input type="checkbox"/>
[4] <input checked="" type="checkbox"/> Cognitive Behavioral Intervention		<input checked="" type="checkbox"/>	<input type="checkbox"/>
[5] <input type="checkbox"/> Domestic Violence Services		<input type="checkbox"/>	<input type="checkbox"/>
[6] <input type="checkbox"/> Life Skills		<input type="checkbox"/>	<input type="checkbox"/>
[7] <input type="checkbox"/> Sex Offender		<input type="checkbox"/>	<input type="checkbox"/>
[8] <input checked="" type="checkbox"/> Others	<b>Case Management</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**11. Service Provider Information**

[A] List the NON-CONTRACTED (i.e., services at NO COST to CJPP) Service Providers to the program. Attachment 2

**Attach a Copy of Memorandums of Agreement (MOA's) in attachment section for FY 2007 - 2008. MOA's should be maintained in Program files on site.**

Department of Community Corrections (DCC) probation services  
Treatment Accountability for Safer Communities (TASC)

[B] List the CONTRACTED (i.e., services at COST to CJPP) Service Providers to the program. Attachment 3

**Attach a Copy of Proposed or Signed Contracts in attachment section for FY 2007 - 2008. Contracts should be maintained in Program files on site.**

NA

**Please Note: Attachments are required for contracts and MOA's for FY 2007 - 2008.**

**12. Project Income**

Does the program anticipate receiving any Project Income?

No

Yes (Attach a completed "Project Income Report" form) Attachment 8

**Submit one (1) Original and two (2) copies of Application and Attachments, including budgets.**

### Attachment Check List

**Attach the following in this order:**

#### Attachment

Attachment	Attached?	Reason, if Not Attached
1. Job Descriptions for all <b>modified</b> CJP Program Positions	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Program has not been modified for 07-08
2. Copies of All MOA's for <b>FY 2007 - 2008</b> for Service Providers	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
3. Copies of All Proposed or Signed and Executed Contracts for <b>FY 2007 - 2008</b> for Service Providers	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Current contract for 2006-07 is renewable by mutual agreement for one year (i.e., 2007-08)
4. Copy of facility license and proof of appropriate certification or registration with certifying board.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
5. Monthly or Weekly Calendar detailing Services Provided	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
6. Local CJPP Advisory Board Members and Terms	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
7. Budget Line Item Justification Form	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
8. Budget Summary Form	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
9. Project Income Report (if applicable)	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	N/A
10. Information regarding all funding sources beyond CJPP funds (Grants, County Funds, etc.)	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	N/A

NOTE: Please number your attachments and submit in the order indicated above.  
Return to Form Selection Page

## Criminal Justice Partnership Program

FY 2008

Budget Summary

Due in the CJPP Office by March 31, 2008

County: **Union** Grant Number: **90-0707-I-A**

- County Operations  
 Contractual Service

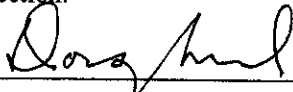
Contact Person: **Pat Beekman**Phone: **704-292-2670**Fax: **704-283-3804** Email:

FY 2006 - 2007 Grant Award 113,992.00

FY 2007 - 2008 Grant Award 113,992.00

Budgeted Amounts (FY 2006 - 2007)			Expenditure Amounts (FY 2006 - 2007)		
Budget Category and Code	[A] Budgeted July 1, 2006 (From Column [A] from July Report)	[B] Budgeted Dec 31, 2006 (Column [A] from July Report + Column [H] from July through December reports)	[C] Actual Expenditures Through Dec 31, 2006	[D] Estimated Total Expenditures (July 1, 2006 Through June 30, 2007)	[E] Budgeted for FY 2007 - 2008
<b>Personnel</b> 536502 1	76,918.00	76,918.00	45,821.00	86,292.00	79,830.00
<b>Travel</b> 536502 2	2,000.00	2,000.00	0.00	1,200.00	2,000.00
<b>Contractual</b> 536502 3	18,276.00	18,276.00	0.00	15,000.00	15,200.00
<b>Operating</b> 536502 4	15,298.00	15,298.00	3,437.00	9,000.00	15,262.00
<b>Equipment</b> 536502 5	1,500.00	1,500.00	490.00	2,500.00	1,700.00
<b>Construction</b> 536502 6	0.00	0.00	0.00	0.00	0.00
<b>Unallocated</b> 536502 7	0.00	0.00	0.00	0.00	0.00
<b>Totals</b>	<b>113,992.00</b> (To Match FY 2006 - 2007 Grant Award)	<b>113,992.00</b> (To Match Column [A] Total)	<b>49,748.00</b> (Should match [Q] from December Report)	<b>113,992.00</b>	<b>113,992.00</b> (To Match FY 2007 - 2008 Grant Award)

I certify that this information is correct, based on the grantee county's accounting system and records, consistently applied and maintained. Expenditures shown have been made for the purpose of and in accordance with the approved budget and applicable grant conditions and requirements. Appropriate documentation to support all expenditures is available for inspection.



3/19/07

Signature of Program Director

Date

Signature of County Manager,  
Official Designee, or Fiscal Officer

NOTE: Not needed if services are fully contracted with service provider.

Return to Form Selection Page

<http://cjpp.doc.state.nc.us/apps/CJPPFiscal/CJPPFiscalController?ACTION=SaveForm>

3/19/2007

**UNION COUNTY  
BOARD OF COMMISSIONERS**

**ACTION AGENDA ITEM ABSTRACT**

**Meeting Date: May 7, 2007**

**Action Agenda Item No.**

(Central Admin. use only)

5/5

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**SUBJECT:** Approval of Overhire Full-time Regular Position - Register of Deeds

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**DEPARTMENT:** Register of Deeds  
Finance  
Personnel

**PUBLIC HEARING:** No

---

**ATTACHMENT(S):**  
Correspondence from Register of  
Deeds dated April 24, 2007  
  
Position Count Form

---

**INFORMATION CONTACT:**  
Crystal Crump  
Kai Nelson  
Mark Watson

---

**TELEPHONE NUMBERS:**

---

704.283.3797  
704.292.2522  
704.283.3869

---

**DEPARTMENT'S RECOMMENDED ACTION:** Approve overhire position pending the return to full staffing levels or establishment of FY2008 position budget authorization

**BACKGROUND:** The Register of Deeds position allocation authorization is 12.5 full-time equivalents (FTE). Currently, two individuals are on family medical leave - potentially for an extended period.

The Register of Deeds has requested additional staffing during the absence of these individuals. Additionally, as part of the fiscal year 2008 budget, the Register of Deeds has requested an increase in the FTE to 13.5.

The Register of Deeds has an experienced individual working part-time that can be transferred to the overhire position and become an immediate productive contributor to meeting the public's need for services from the deed's office.

Separately, as part of the FY2008 budget process, the BOCC can review the Register of Deeds' request for an increase in the FTE from 12.5 to 13.5.

**FINANCIAL IMPACT:** Sufficient funds (\$4800) are available in the FY2007 budget

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**Legal Dept. Comments if applicable:** \_\_\_\_\_

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---

**Finance Dept. Comments if applicable:** \_\_\_\_\_

---

---

**Manager Recommendation:** \_\_\_\_\_

---

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**County of Union  
Changes to  
Position Classification  
Position Counts**

Does this request result in amendments to the County's Position Classification Plan?

<input checked="" type="checkbox"/>	Yes – complete Part A
<input type="checkbox"/>	No

Does this request modify the agency's regular full-time or regular part-time position counts contained in the approved budget?

<input checked="" type="checkbox"/>	Yes – complete Part B
<input type="checkbox"/>	No

**A. Position Classification Plan**

Job Description	<input type="checkbox"/> New	<input type="checkbox"/> Change	<input type="checkbox"/> Deletion
Job Title			
Pay Grade			
General Statement of Job			
Organizational Assignment			
Justification			


**B. Budgeted Position Counts**

Position Counts	Regular full time	Regular part-time
Current authorized	12.00	
This modification	1.00	
Amended authorization	13.00	0.00

Current fiscal year financial impact	4,875
Annualized fiscal impact	0

Source of Funds	Register of Deeds Operating Budget
-----------------	------------------------------------

**Certifications:**

Position classification has been properly allocated to the appropriate classification and grade  	Position classification is necessary for the efficient and effective administration of the agency  _____
Personnel Director	Agency Director

Sources and uses of funds are accurate and available  _____
Finance Director

Please route this form as follows:

Personnel → Finance → County Manager → Personnel

**Once all signatures are obtained on this form, please return to Personnel.**



# CRYSTAL D. CRUMP UNION COUNTY REGISTER OF DEEDS



Mailing Address:  
PO Box 248  
Monroe, NC 28111-0248

500 North Main Street, Suite 205  
Monroe, NC 28112  
Telephone (704) 283-3797  
Fax (704) 283-3714

April 24, 2007

To Whom It May Concern:

Attached is a request for a new position in the office of the Register of Deeds. This position is needed due to the volume of 5100 document recordings on an average month. This figure is just recording and not assisting customers in obtaining various copies of their deeds, easements, plats, etc. Also there is a process of handling these documents, indexing these documents and someone checking them for errors. This is where the liability plays a major role and affects our office and the County. This figure also does not account for the high demand of customer service in Vital Records. This part of the office assists individuals in obtaining copies of their birth certificates, death certificates, notary oaths, and marriage licenses. The procedure of obtaining copies of birth certificates is not as simple as you think. Sometimes the individual is unnamed, incorrect spelling of name or something else is incorrect on the birth certificate. This usually requires extra paperwork and extra time to correspond with Raleigh and the individual.

All of these items are on a demand requirement. This is something we cannot simply put to the side or do by appointment when it is convenient for us. Remember, we are public servants in this office and we have to give every effort to give good and efficient customer service.

Even if this position is granted, there is a training period for at least twelve months in the real estate department. Usually you did not find someone with experience in the Register of Deeds office. Not only are there internal procedures and policies to follow, but there is knowledge of General Statutes. These individuals usually start in the real estate section to learn the terminology, functions of the office, and how to locate information. Hopefully they can then be cross-trained in Vital Records, which is another training length of at least twelve months. This is so important for this office because if people are out or someone needs help, you have cross-trained individuals who can pitch in to help.

In order to get through just the day to day activities, we need adequate support as stated above. At the present time, I have had an employee out for several months on disability and another who is looking at the possibility of a disability procedure. Of course, I have to keep their jobs reserved. This puts even more of a strain on the office. Putting that aside, we were still struggling to get the work done properly before these issues arose. I know that we are starting to enter the busy summer season and with lack of staff at current, it is going to be impossible to accommodate summer vacations, doctor appointments, sick, etc. Remember, we struggle when there are just two people out of the office in one day. This has always been a problem in this office.

I would greatly appreciate the consideration of adding this position. This is something that has been needed for a long time and needs to be addressed.