

**AGENDA**  
**UNION COUNTY BOARD OF COMMISSIONERS**  
**Regular Meeting**  
**Monday, August 25, 2008**  
**7:00 P.M.**  
**Board Room, First Floor**  
**Union County Government Center**  
**500 North Main Street**  
**Monroe, North Carolina**

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[www.co.union.nc.us](http://www.co.union.nc.us)

1. **Opening of Meeting**
  - a. Invocation
  - b. Pledge of Allegiance
  - c. Introduction of New Veterans Services Director
  
2. **Informal Comments**
  
3. **Additions, Deletions and/or Adoption of Agenda**  
**ACTION REQUESTED:** Adoption of Agenda
  
4. **Consent Agenda**  
**ACTION REQUESTED:** Approve items listed on the Consent Agenda
  
5. **Assistant County Manager's Comments**
  
6. **Hospital Lease**
  - a. Hospital Lease  
**ACTION REQUESTED:** Consider Approval of Lease and Authorize Chairman to Execute
  - b. Resolution from the Board agreeing to Delete Section 9 of the Union Memorial Regional Medical Center, Inc. Articles of Incorporation  
**ACTION REQUESTED:** Consider Adoption of Resolution
  - c. Hospital Bylaw Amendments  
**ACTION REQUESTED:** Consider Approval of Amendments to Bylaws of Union Memorial Regional Medical Center, Inc.
  
7. **Rescission of Approval of Tax Release**  
**ACTION REQUESTED:** Rescind approval of Tax Release for Allan Baucom (in the amount of \$290.79 as approved on July 21); excuse Chairman Baucom from voting on this item; and approve release
  
8. **Announcements of Vacancies on Boards and Committees**
  - a. Juvenile Crime Prevention Council (JCPC): 1) District Attorney or Designee; 2) Substance Abuse Professional; 3) Two Persons Under Age of 18; and 4) Juvenile Defense Attorney
  - b. Adult Care Home Community Advisory Committee
  - c. Nursing Home Advisory Committee
  - d. Board of Health (Vacancy as of January 2008 for a Licensed Optometrist)
  - e. Centralina Council of Governments - Comprehensive Economic Development Commission
  - f. Library Board of Trustees (1 Vacancy, representing the Marshville region, due to a resignation - Term expires January 2009)**ACTION REQUESTED:** Announce vacancies

9. **Appointments to Boards and Committees**

- a. Agricultural Advisory Committee
- b. Library Board of Trustees (1 vacancy representing Marshville region)
- c. Nursing Home Advisory Committee

**ACTION REQUESTED:** Consider appointments

10. **Manager's Comments**

11. **Commissioners' Comments**

## CONSENT AGENDA

August 25, 2008

1. **Tax Administrator**
  - a. Write-off of 1997 Delinquent Fire Fees in the Amount of \$2,866.53  
**ACTION REQUESTED:** Approve write-off of 1997 Delinquent Fire Fees in the amount of \$2,866.53 as uncollectible
  - b. Departmental Monthly Report for July 2008  
**ACTION REQUESTED:** Approve
2. **Minutes**  
**ACTION REQUESTED:** Approve minutes
3. **Finance Department**
  - a. Motor Vehicle Tax Refund Overpayments for July 2008 in the Amount of \$5,795.66  
**ACTION REQUESTED:** Approve overpayments
  - b. June and July Report of Contracts Exceeding \$50,000 which Require Report to Board of Commissioners Pursuant to Manager Delegation Authority  
**ACTION REQUESTED:** Accept report
  - c. July 2008 Budget Transfer Report  
**ACTION REQUESTED:** Approve report
4. **Pay and Classification Plan Amendment (Public Works)**
  - a. Reclassification of Position #711052 from Billing Services Representative, Pay Grade 61 to Collections Analyst, Pay Grade 62  
**ACTION REQUESTED:** Approve addition of Collections Analyst, Pay Grade 62 to the County's Pay and Classification Plan
5. **Resolution Approving Financing for the Construction of a New Fire Station by the Waxhaw Community Volunteer Fire Department and Rescue Squad, Inc.**  
**ACTION REQUESTED:** Adopt the Resolution Approving Financing by the Waxhaw Community Volunteer Fire Department and Rescue Squad, Inc. of Up to \$2,400,000 for the Fire Station Project
6. **Union County Public Schools**
  - a. Facilities, Planning & Construction Administration - Capital Project Ordinance (CPO) Amendment Number 106  
**ACTION REQUESTED:** Adopt CPO#106
7. **Tax Charge to Tax Administrator for FY 2008-2009**  
**ACTION REQUESTED:** Issue Order of Collection Tax Charge to Tax Administrator
8. **Application for State Aid to Public Libraries**  
**ACTION REQUESTED:** Authorize submission of application (\$191,812 will be received from the State, and the revenue already is included in the FY 09 budget)

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INFORMATION ONLY  
NO ACTION REQUIRED

1. Information Regarding Revised Public Health Well Rule

Scw

UNION COUNTY  
BOARD OF COMMISSIONERS

ACTION AGENDA ITEM ABSTRACT  
Meeting Date: 8/25/08

Action Agenda Item No. 4/1a  
(Central Admin. use only)

**SUBJECT:** Write off 1997 Delinquent Fire Fees

**DEPARTMENT:** Tax Administration

**PUBLIC HEARING:** No

**ATTACHMENT(S):**  
Memo to Board Requesting Board  
Action to write off 1997 fire fees

**INFORMATION CONTACT:**  
Vann Harrell  
John Petoskey

**TELEPHONE NUMBERS:**  
704-283-3591  
704-283-3748

**DEPARTMENT'S RECOMMENDED ACTION:** Write Off Fire Fees

**BACKGROUND:** By state Statute taxes and certain fees associated with those taxes are to be written off the accounts receivables after 10 years

**FINANCIAL IMPACT:** None

**Legal Dept. Comments if applicable:**

**Finance Dept. Comments if applicable:**

**Manager Recommendation:**



**UNION COUNTY**  
**Office of the Tax Administrator**  
**Collections Division**  
**407 N. Main Street**  
**P.O. Box 38**  
**Monroe, NC 28111-0038**

704-283-3848  
704-283-3897 Fax

**MEMORANDUM**

**To: Union County Board of Commissioners**

**From: John Petoskey, Tax Administrator**  
**Vann Harrell, Assistant Collector of Revenue**

**CC: Al Greene County Manager**  
**Kai Nelson, Finance Director**  
**Lynn West, Clerk to the Board**

**Date: August 11, 2008**

**Re: Uncollectible Fire Fees**

To the extent allowed by the North Carolina General Statutes, a counties board of commissioners may at its discretion, allow the write off of certain taxes and fees associated with those taxes once the 10 year statute of limitations has expired. We are requesting that the Board of County Commissioners approve the write off of the outstanding balance of fire fees associated with the 1997 tax levy. It is our firm opinion that this department has exhausted all available avenues of collection and that the remaining balance of these fees are uncollectible. The amount we are requesting to be written off is \$2,866.53. Attached is a breakdown of these fees.

Please consider this our request to have these fees relieved from the charge.



**UNION COUNTY**  
**Office of the Tax Administrator**  
**Collections Division**  
500 N. Main St. Ste 119  
P.O. Box 38  
Monroe, NC 28111-0038

AGENDA ITEM  
# 4/16  
MEETING DATE 8/25/08  
704-283-3848  
704-283-3897 Fax

TO: Board of County Commissioners  
FROM: John Petoskey  
Tax Administrator *JP*  
DATE: August 13, 2008  
SUBJECT: Departmental Monthly Report

The collector's monthly/year to date collections report for the month ending July 31, 2008 is attached for your information and review.

Should you desire additional information, I will do so at your request.

Attachment

JP/PH

**JULY 2008**  
**PERCENTAGE FOR REGULAR AND MOTOR VEHICLE**

<b>JULY 31, 2008 REGULAR TAX</b>	<b>2008</b>	<b>2007</b>	<b>2006</b>	<b>2005</b>
BEGINNING CHARGE	350,446.93	116,223,684.29	96,198,659.91	86,198,272.51
DISCOVERIES	541.37			
FARM DEFERMENTS				
RELEASES	(13,034.95)	(2,519.12)	(1,824.89)	(1,780.09)
<b>TOTAL CHARGE</b>	<b>337,953.35</b>	<b>116,221,165.17</b>	<b>96,196,835.02</b>	<b>86,196,492.42</b>
BEGINNING COLLECTIONS	149,538.00	114,138,666.91	95,562,173.56	85,873,560.11
COLLECTIONS	13,698.99	215,654.37	20,582.08	5,571.55
<b>TOTAL COLLECTIONS</b>	<b>163,236.99</b>	<b>114,354,321.28</b>	<b>95,582,755.64</b>	<b>85,879,131.66</b>
BALANCE OUTSTANDING	174,716.36	1,866,843.89	614,079.38	317,360.76
<b>PERCENTAGE OF REGULAR</b>	<b>48.30%</b>	<b>98.39%</b>	<b>99.36%</b>	<b>99.63%</b>
<b>JULY 31, 2008 MOTOR VEHICLE</b>				
BEGINNING CHARGE	1,126,089.67	12,081,857.59	10,336,043.17	10,040,958.92
2ND M/V BILLING	1,090,973.78			
ASSESSOR RELEASE	(8,423.47)	(6,469.17)	(276.80)	(119.00)
ASSESSOR REFUND	(15.87)	(877.99)		
COLLECTOR RELEASE	(5,520.05)	(5,183.65)	(83.97)	
CORRECTED JUNE C. RELEASE		7,033.04		
CORRECTED JUNE C. RELEASE		(7,100.71)		
COLLECTOR REFUND	(384.34)	(1,424.34)	(9.58)	
CORRECTED JUNE C. REFUND		1,874.77		
CORRECTED JUNE C. REFUND		(1,782.60)		
REIMBURSEMENTS	152.15	4,700.43	104.66	5.17
ADJUSTMENTS	10.38	38.61	0.62	
<b>TOTAL CHARGE</b>	<b>2,202,882.25</b>	<b>12,072,665.98</b>	<b>10,335,778.10</b>	<b>10,040,845.09</b>
BEGINNING COLLECTIONS	179,672.45	10,865,557.84	10,204,097.72	9,955,023.60
COLLECTIONS	754,408.36	335,856.51	4,796.03	1,650.67
<b>TOTAL COLLECTIONS</b>	<b>934,080.81</b>	<b>11,201,414.35</b>	<b>10,208,893.75</b>	<b>9,956,674.27</b>
BALANCE OUTSTANDING	1,268,801.44	871,251.63	126,884.35	84,170.82
<b>PERCENTAGE OF MOTOR VEHICLE</b>	<b>42.40%</b>	<b>92.78%</b>	<b>98.77%</b>	<b>99.16%</b>
<b>OVERALL CHARGED</b>	<b>2,540,835.60</b>	<b>128,293,831.15</b>	<b>106,532,613.12</b>	<b>96,237,337.51</b>
<b>OVERALL COLLECTED</b>	<b>1,097,317.80</b>	<b>125,555,735.63</b>	<b>105,791,649.39</b>	<b>95,835,805.93</b>
<b>OVERALL PERCENTAGE</b>	<b>43.19%</b>	<b>97.87%</b>	<b>99.30%</b>	<b>99.58%</b>



**JULY 2008**  
**PERCENTAGE FOR REGULAR AND MOTOR VEHICLE**

<b>JULY 31, 2008 REGULAR TAX</b>	<b>2004</b>	<b>2003</b>	<b>2002</b>	<b>2001</b>
BEGINNING CHARGE	75,937,466.47	60,652,517.36	51,674,077.37	48,122,816.89
DISCOVERIES				
FARM DEFERMENTS				
RELEASES				
<b>TOTAL CHARGE</b>	<b>75,937,466.47</b>	<b>60,652,517.36</b>	<b>51,674,077.37</b>	<b>48,122,816.89</b>
BEGINNING COLLECTIONS	75,738,499.71	60,517,655.32	51,579,135.15	48,055,487.52
COLLECTIONS	1,470.09	1,268.30	486.72	179.50
<b>TOTAL COLLECTIONS</b>	<b>75,739,969.80</b>	<b>60,518,923.62</b>	<b>51,579,621.87</b>	<b>48,055,667.02</b>
BALANCE OUTSTANDING	197,496.67	133,593.74	94,455.50	67,149.87
<b>PERCENTAGE OF REGULAR</b>	<b>99.74%</b>	<b>99.78%</b>	<b>99.82%</b>	<b>99.86%</b>
<b>JULY 31, 2008 MOTOR VEHICLE</b>				
BEGINNING CHARGE	8,187,524.64	-	-	-
2ND M/V BILLING		-	-	-
ASSESSOR RELEASE		-	-	-
ASSESSOR REFUND		-	-	-
COLLECTOR RELEASE		-	-	-
CORRECTED JUNE C. RELEASE				
CORRECTED JUNE C. RELEASE				
COLLECTOR REFUND		-	-	-
CORRECTED JUNE C. REFUND				
CORRECTED JUNE C. REFUND				
REIMBURSEMENTS		-	-	-
ADJUSTMENTS		-	-	-
<b>TOTAL CHARGE</b>	<b>8,187,524.64</b>	<b>-</b>	<b>-</b>	<b>-</b>
BEGINNING COLLECTIONS	8,128,743.33	-	-	-
COLLECTIONS		-	-	-
<b>TOTAL COLLECTIONS</b>	<b>8,128,743.33</b>	<b>-</b>	<b>-</b>	<b>-</b>
BALANCE OUTSTANDING	58,781.31	-	-	-
<b>PERCENTAGE OF MOTOR VEHICLE</b>	<b>99.28%</b>			
<b>OVERALL CHARGED</b>	<b>84,124,991.11</b>	<b>60,652,517.36</b>	<b>51,674,077.37</b>	<b>48,122,816.89</b>
<b>OVERALL COLLECTED</b>	<b>83,868,713.13</b>	<b>60,518,923.62</b>	<b>51,579,621.87</b>	<b>48,055,667.02</b>
<b>OVERALL PERCENTAGE</b>	<b>99.70%</b>	<b>99.78%</b>	<b>99.82%</b>	<b>99.86%</b>

**JULY 2008  
PERCENTAGE FOR REGULAR AND MOTOR VEHICLE**

<b>JULY 31, 2008 REGULAR TAX</b>	<b>2000</b>	<b>1999</b>	<b>1998</b>	<b>1997</b>
BEGINNING CHARGE	43,553,122.94	40,736,859.08	37,964,034.52	35,335,292.87
DISCOVERIES				
FARM DEFERMENTS				
RELEASES				
<b>TOTAL CHARGE</b>	<b>43,553,122.94</b>	<b>40,736,859.08</b>	<b>37,964,034.52</b>	<b>35,335,292.87</b>
BEGINNING COLLECTIONS	43,507,776.00	40,696,757.91	37,935,819.83	35,316,286.87
COLLECTIONS	95.75	102.46		
<b>TOTAL COLLECTIONS</b>	<b>43,507,871.75</b>	<b>40,696,860.37</b>	<b>37,935,819.83</b>	<b>35,316,286.87</b>
BALANCE OUTSTANDING	45,251.19	39,998.71	28,214.69	19,006.00
<b>PERCENTAGE OF REGULAR</b>	<b>99.90%</b>	<b>99.90%</b>	<b>99.93%</b>	<b>99.95%</b>
<b>JULY 31, 2008 MOTOR VEHICLE</b>				
BEGINNING CHARGE	-	-	-	-
2ND M/V BILLING	-	-	-	-
ASSESSOR RELEASE	-	-	-	-
ASSESSOR REFUND	-	-	-	-
COLLECTOR RELEASE	-	-	-	-
CORRECTED JUNE C. RELEASE	-	-	-	-
CORRECTED JUNE C. RELEASE	-	-	-	-
COLLECTOR REFUND	-	-	-	-
CORRECTED JUNE C. REFUND	-	-	-	-
CORRECTED JUNE C. REFUND	-	-	-	-
REIMBURSEMENTS	-	-	-	-
ADJUSTMENTS	-	-	-	-
<b>TOTAL CHARGE</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
BEGINNING COLLECTIONS	-	-	-	-
COLLECTIONS	-	-	-	-
<b>TOTAL COLLECTIONS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
BALANCE OUTSTANDING	-	-	-	-
<b>PERCENTAGE OF MOTOR VEHICLE</b>				
<b>OVERALL CHARGED</b>	<b>43,553,122.94</b>	<b>40,736,859.08</b>	<b>37,964,034.52</b>	<b>35,335,292.87</b>
<b>OVERALL COLLECTED</b>	<b>43,507,871.75</b>	<b>40,696,860.37</b>	<b>37,935,819.83</b>	<b>35,316,286.87</b>
<b>OVERALL PERCENTAGE</b>	<b>99.90%</b>	<b>99.90%</b>	<b>99.93%</b>	<b>99.95%</b>

AGENDA ITEM

# 4/3a

MEETING DATE 8/25/08

MOTOR VEHICLE TAX REFUNDS  
for JULY 2008

Approval of Board of County Commissioners not required:

Collector Refunds for July 2008	2,223.75
(adjustment to July collector refund register)	(804.69)

To be approved by Board of County Commissioners on 8-25-08  
(to be submitted by Assessor's Office)

Assessor Refunds for July 2008	1,150.04
(Correction on release worksheet)	(927.03)

\*\*\* Approval requested for overpayments:

Overpayments for July 2008	<u>5,795.66</u>
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Total to be refunded for July 2008	<u><u>7,437.73</u></u>
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Debbie Cox

8-7-08

Contracts Exceeding \$50,000 which require Report to BOCC pursuant to Manager Delegation Authority  
 Union County, North Carolina

June and July 2008

Mstr C #	C # (3)	Amend	Orig C # if Am.		Dept.	Vendor	Purpose	Date Sent To Finance	Date Sent To Central Admin	Date Sent to Vendor	Date Rec'd From Vendor	Budget #	Amount	Enc #
	1918			Active	Emergency Management	Covenant Prison Ministries, Inc.	LifeSkills Classes/Prison Ministries Inside Jail	4-21-2008	6-23-2008	6-27-2008	7-07-2008	10543135-5381-1081	74,760	96003
1288	1975	YES	1288	Active	Public Works	Ruby Collins, Inc	Change Oorder#2 Cost Reduction for Twelve Mile Creek WWTP Expansion	6-04-2008	7-30-2008	6-18-2008	6-18-2008	64571400-5595-SP001	(87,855)	66102
	1998			Pending	Tax Administration	Thomas A. Ebert	Appraisal Support	7-14-2008	7-15-2008	7-24-2008		10541400-5381	58,800	
	1999			Pending	Finance	State of North Carolina, Department of Environment	Fy 2008-2009 Agreement for Protection, Development and Improvement of Forest Lands in Union County	7-14-2008	7-15-2008	7-24-2008		10549700-5699	58,725	
	2013			Pending	Personnel	Halogen Software	Employee Performance Management Software	7-31-2008	7-31-2008			10-540900-5354 \$32,760.00 10-540900-5510 \$21,702.	54,462	96027

AGENDA ITEM # 4/36  
 MEETING DATE 8/25/08

**July 2008 Budget Transfer Report**

08/13/2008  
12:32 AAR

\* \* Union County \* \*  
JOURNAL INQUIRY

PG 1  
glcjeing

YEAR PER JOURNAL SRC EFF DATE ENT DATE JNL DESC CLERK ENTITY AUTO-REV STATUS BUD YEAR JNL TYPE  
2009 01 14 BUA 06/24/2008 06/25/2008 LIT williams 11 J/E 2009

LN	ORG	OBJECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10540100	5381				RELOCATE GOVERNANCE TRAINING	9,600.00		
10	-10-5-401-00	5381				PROFESSIONAL SERVICES			
2	10540100	5395				RELOCATE GOVERNANCE TRAINING		9,600.00	
10	-10-5-401-00	5395				EDUCATION EXPENSES			
** JOURNAL TOTAL							0.00	0.00	

General Fund - LIT (voided on page 7).

YEAR PER JOURNAL SRC EFF DATE ENT DATE JNL DESC CLERK ENTITY AUTO-REV STATUS BUD YEAR JNL TYPE  
2009 01 101 BUA 06/30/2008 06/30/2008 LIT williams 11 J/E 2009

LN	ORG	OBJECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10561301	5040				MOVE FROM CIP TO JHP	260,841.00		
10	-80-5-613-01	5040				IFT TO GENERAL CAPITAL PROJ FD			
2	10561374	5040				MOVE FROM CIP TO JHP		260,841.00	
10	-80-5-613-74	5040				IFT TO GENERAL CAPITAL PROJ FD			
** JOURNAL TOTAL							0.00	0.00	

General Fund - LIT to adjust budget accounts to relocate interfund transfer budget to correct account within the Parks and Recreation program budget.

YEAR PER JOURNAL SRC EFF DATE ENT DATE JNL DESC CLERK ENTITY AUTO-REV STATUS BUD YEAR JNL TYPE  
2009 01 225 BUA 07/03/2008 07/08/2008 BA williams 12 J/E 2009

LN	ORG	OBJECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10540500	5384				FUNDS FOR SETTLEMENT	650,000.00		
10	-10-5-405-00	5384				SETTLEMENT CHARGES/FEES			
2	10592000	5920				FUNDS FOR SETTLEMENT		625,000.00	
10	-92-5-920-00	5920				CONTINGENCY			
3	10440500	4850				FUNDS FOR SETTLEMENT		25,000.00	
10	-10-4-405-00	4850				MISC REVENUE-INSURANCE REFUNDS			
4	10	393500				BUDGET APPROPRIATIONS CONTROL		25,000.00	1
10	-393500-								
5	10	393400				BUDGET ESTIM REVENUE CONTROL	25,000.00		1
10	-393400-								
** JOURNAL TOTAL							25,000.00	25,000.00	

General Fund - BA to appropriate fund balance and insurance refunds for settlement in the Central Administration program budget.

AGER  
 # 4/3c  
 8/25/08  
 MEETINGS

08/13/2008  
12:32 AAR

\*\* Union County \*\*  
JOURNAL INQUIRY

PG 2  
glcjeinq

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2009	01	306	BUA	07/11/2008	07/11/2008	LIT	williams		11	J/E	2009	

LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10541800	5126				LIT5	BACK FILE SCANNING PROJECT	5,259.69		
10	-10-5-418-00-5126						SALARIES & WAGES-TEMP AND PART			
2	10541800	5381				LIT5	BACK FILE SCANNING PROJECT		5,259.69	
10	-10-5-418-00-5381						PROFESSIONAL SERVICES			
** JOURNAL TOTAL					0.00		0.00			

General Fund - LIT to adjust budget accounts for scanning project within the Register of Deeds program budget.

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2009	01	307	BUA	07/11/2008	07/11/2008	LIT	williams		11	J/E	2009	

LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	64571400	5595	WT041			LIT4	SOUTHERN CORROSION CONTRACT	38,974.00		
64	-90-5-714-00-5595						CONSTRUCTION			
2	64571400	5594	WT041			LIT4	SOUTHERN CORROSION CONTRACT		38,974.00	
64	-90-5-714-00-5594						ARCHITECTURAL & ENGINEERING			
** JOURNAL TOTAL					0.00		0.00			

Water and Sewer CPO Fund - LIT to adjust budget accounts for the Stallings and Indian Trail water tanks repainting project within the Elevated Tank Maintenance project.

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2009	01	308	BUA	07/11/2008	07/11/2008	LIT	williams		11	J/E	2009	

LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	61571101	5550				LIT3	MILLER SUPPLY	2,800.00		
61	-90-5-711-01-5550						OTHER EQUIPMENT			
2	61571101	5290				LIT3	MILLER SUPPLY		2,800.00	
61	-90-5-711-01-5290						TOOLS AND SUPPLIES			
** JOURNAL TOTAL					0.00		0.00			

Water & Sewer Operating Fund - LIT to adjust budget accounts for mobile collector life kit purchase within the Administration program budget.

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2009	01	546	BUA	07/18/2008	07/18/2008	LIT	williams		11	J/E	2009	

LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10551151	5121	13505			LIT9	MOVE BUDGET	30,304.00		
10	-60-5-511-51-5121						SALARIES & WAGES			
2	10551151	5132	13505			LIT9	MOVE BUDGET	709.00		
10	-60-5-511-51-5132						SEPARATION ALLOWANCE			
3	10551151	5134	13505			LIT9	MOVE BUDGET	1,515.00		
10	-60-5-511-51-5134						401-K SUPP RET PLAN -OTHER			
4	10551151	5181	13505			LIT9	MOVE BUDGET	2,318.00		
10	-60-5-511-51-5181						FICA CONTRIBUTIONS			

General Fund - LIT to put Adolescent Pregnancy Prevention program budget in a sub project within the Public Health, Promotion program budget.

YEAR PER JOURNAL SRC EFF DATE ENT DATE JNL DESC CLERK ENTITY AUTO-REV STATUS BUD YEAR JNL TYPE  
2009 01 546 BUA 07/18/2008 07/18/2008 LIT williams 11 J/E 2009

LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
5	10551151	5182	13505	LIT9			MOVE BUDGET	1,482.00		
10	-60-5-511-51-5182	-13505					RET CONTRIB.- OTHER EMPLOYEES			
6	10551151	5183	13505	LIT9			MOVE BUDGET	7,062.00		
10	-60-5-511-51-5183	-13505					HEALTH INSURANCE			
7	10551151	5187	13505	LIT9			MOVE BUDGET	468.00		
10	-60-5-511-51-5187	-13505					DENTAL INSURANCE			
8	10551151	5121	1350	LIT9			MOVE BUDGET		30,304.00	
10	-60-5-511-51-5121	-1350					SALARIES & WAGES			
9	10551151	5132	1350	LIT9			MOVE BUDGET		709.00	
10	-60-5-511-51-5132	-1350					SEPARATION ALLOWANCE			
10	10551151	5134	1350	LIT9			MOVE BUDGET		1,515.00	
10	-60-5-511-51-5134	-1350					401-K SUPP RET PLAN -OTHER			
11	10551151	5181	1350	LIT9			MOVE BUDGET		2,318.00	
10	-60-5-511-51-5181	-1350					FICA CONTRIBUTIONS			
12	10551151	5182	1350	LIT9			MOVE BUDGET		1,482.00	
10	-60-5-511-51-5182	-1350					RET CONTRIB.- OTHER EMPLOYEES			
13	10551151	5183	1350	LIT9			MOVE BUDGET		7,062.00	
10	-60-5-511-51-5183	-1350					HEALTH INSURANCE			
14	10551151	5187	1350	LIT9			MOVE BUDGET		468.00	
10	-60-5-511-51-5187	-1350					DENTAL INSURANCE			
** JOURNAL TOTAL				0.00		0.00				

LIT#9 continued.

YEAR PER JOURNAL SRC EFF DATE ENT DATE JNL DESC CLERK ENTITY AUTO-REV STATUS BUD YEAR JNL TYPE  
2009 01 547 BUA 07/18/2008 07/18/2008 LIT williams 11 J/E 2009

LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10540100	5381		LIT8			RELOCAIE GOVERNANCE TRAINING	12,500.00		
10	-10-5-401-00-5381	-					PROFESSIONAL SERVICES			
2	10540100	5395		LIT8			RELOCATE GOVERNANCE TRAINING		12,500.00	
10	-10-5-401-00-5395	-					EDUCATION EXPENSES			
** JOURNAL TOTAL				0.00		0.00				

General Fund - LIT to adjust budget accounts for governance training within the Board of Commissioners program budget.

YEAR PER JOURNAL SRC EFF DATE ENT DATE JNL DESC CLERK ENTITY AUTO-REV STATUS BUD YEAR JNL TYPE  
2009 01 548 BUA 07/18/2008 07/18/2008 LIT williams 11 J/E 2009

LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10551153	5393	1370	LIT7			FOR TEMPORARY STAFFING	445.00		
10	-60-5-511-53-5393	-1370					TEMPORARY HELP SERVICES			
2	10551153	5381	1370	LIT7			FOR TEMPORARY STAFFING		445.00	
10	-60-5-511-53-5381	-1370					PROFESSIONAL SERVICES			
** JOURNAL TOTAL				0.00		0.00				

General Fund - LIT to adjust budget accounts for temporary staffing within the Public Health, Maternal Health Regular program budget.

08/13/2008  
12:32 AAR

\*\* Union County \*\*  
JOURNAL INQUIRY

PG 4  
glcjeinq

YEAR PER JOURNAL SRC EFF DATE ENT DATE JNL DESC CLERK ENTITY AUTO-REV STATUS BUD YEAR JNL TYPE  
2009 01 566 BUA 07/21/2008 07/21/2008 LIT williams 11 J/E 2009

LN	ORG	OBJECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10558200	5630 1650	LIT10			FOR AIR SHOW CONTRACT	40,000.00		
10	-60-5-582-00-5630	-1650				PAYMENTS TO OTHER GOV UNITS			
2	10558200	5381 1650	LIT10			FOR AJR SHOW CONTRACT		40,000.00	
10	-60-5-582-00-5381	-1650				PROFESSIONAL SERVICES			
** JOURNAL TOTAL							0.00	0.00	

General Fund - LIT to adjust budget accounts for City of Monroe's Veterans' Day air show contract within the Veterans' Services program budget.

YEAR PER JOURNAL SRC EFF DATE ENT DATE JNL DESC CLERK ENTITY AUTO-REV STATUS BUD YEAR JNL TYPE  
2009 01 652 BUA 07/21/2008 07/23/2008 CPO williams 12 J/E 2009

LN	ORG	OBJECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	41559200	5630 S04	CPO103			ESTABLISH CPO FOR CAP OUTLAY	9,800,000.00		
41	-70-5-592-00-5630	-S04				PAYMENTS TO OTHER GOV UNITS			
2	41459200	4010 S04	CPO103			ESTABLISH CPO FOR CAP OUTLAY		9,800,000.00	
41	-70-4-592-00-4010	-S04				IFT FROM GENERAL FUND			
3	41	393500	CPO103				9,800,000.00		1
41	-393500-					BUDGET APPROPRIATIONS CONTROL			
4	41	393400	CPO103				9,800,000.00		1
41	-393400-					BUDGET ESTIM REVENUE CONTROL			
** JOURNAL TOTAL							9,800,000.00	9,800,000.00	

General CPO Fund-41 - CPO to establish budget for the FY2009 school capital outlay allocation.

YEAR PER JOURNAL SRC EFF DATE ENT DATE JNL DESC CLERK ENTITY AUTO-REV STATUS BUD YEAR JNL TYPE  
2009 01 653 BUA 07/21/2008 07/23/2008 CPO williams 12 J/E 2009

LN	ORG	OBJECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	55491100	4710 530	CPO105			MIDDLE/HIGH SCHOOLS C & D		2,215,735.00	
55	-91-4-911-00-4710	-530				GO BOND PROCEEDS			
2	55559200	5586 514	CPO105			MIDDLE/HIGH SCHOOLS C & D	176,910.00		
55	-70-5-592-00-5586	-514				BUILDINGS AND IMPROVEMENTS			
3	55559200	5586 557	CPO105			MIDDLE/HIGH SCHOOLS C & D		20,000.00	
55	-70-5-592-00-5586	-557				BUILDINGS AND IMPROVEMENTS			
4	55559200	5586 558	CPO105			MIDDLE/HIGH SCHOOLS C & D		30,000.00	
55	-70-5-592-00-5586	-558				BUILDINGS AND IMPROVEMENTS			
5	55559200	5586 561	CPO105			MIDDLE/HIGH SCHOOLS C & D		795,530.00	
55	-70-5-592-00-5586	-561				BUILDINGS AND IMPROVEMENTS			
6	55559200	5586 562	CPO105			MIDDLE/HIGH SCHOOLS C & D		1,193,295.00	
55	-70-5-592-00-5586	-562				BUILDINGS AND IMPROVEMENTS			
7	55	393500	CPO105				2,215,735.00		1
55	-393500-					BUDGET APPROPRIATIONS CONTROL			
8	55	393400	CPO105				2,215,735.00		1
55	-393400-					BUDGET ESTIM REVENUE CONTROL			
** JOURNAL TOTAL							2,215,735.00	2,215,735.00	

School Bond Fund-55 - CPO to appropriate funding for Monroe HS Athletic Facilities, New MIS "C", New HS "C", New MIS "D", and New HS "D" pursuant to 115C-429b.



08/13/2008  
12:32 AAR

\* \* Union County \* \*  
JOURNAL INQUIRY

PG 5  
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YEAR PER JOURNAL SRC EFF DATE ENT DATE JNL DESC CLERK ENTITY AUTO-REV STATUS BUD YEAR JNL TYPE  
2009 01 654 BUA 07/21/2008 07/23/2008 BA williams 12 J/E 2009

LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10543130	5121	1057	BA3			FOR ADDITIONAL CONTRACT DEPUTY	34,866.00		
10	-20-5-431-30-5121			-1057			SALARIES & WAGES			
2	10543130	5122	1057	BA3			FOR ADDITIONAL CONTRACT DEPUTY	450.00		
10	-20-5-431-30-5122			-1057			SALARIES & WAGES-OVERTIME			
3	10543130	5132	1057	BA3			FOR ADDITIONAL CONTRACT DEPUTY	826.00		
10	-20-5-431-30-5132			-1057			SEPARATION ALLOWANCE			
4	10543130	5134	1057	BA3			FOR ADDITIONAL CONTRACT DEPUTY	1,766.00		
10	-20-5-431-30-5134			-1057			401-K SUPP RET PLAN -OTHER			
5	10543130	5182	1057	BA3			FOR ADDITIONAL CONTRACT DEPUTY	1,727.00		
10	-20-5-431-30-5182			-1057			RET CONTRIB.- OTHER EMPLOYEES			
6	10543130	5181	1057	BA3			FOR ADDITIONAL CONTRACT DEPUTY	2,702.00		
10	-20-5-431-30-5181			-1057			FICA CONTRIBUTIONS			
7	10543130	5183	1057	BA3			FOR ADDITIONAL CONTRACT DEPUTY	7,062.00		
10	-20-5-431-30-5183			-1057			HEALTH INSURANCE			
8	10543130	5187	1057	BA3			FOR ADDITIONAL CONTRACT DEPUTY	468.00		
10	-20-5-431-30-5187			-1057			DENTAL INSURANCE			
9	10543130	5212	1057	BA3			FOR ADDITIONAL CONTRACT DEPUTY	590.00		
10	-20-5-431-30-5212			-1057			WEARING APPARREL			
10	10543130	5233	1057	BA3			FOR ADDITIONAL CONTRACT DEPUTY	42.00		
10	-20-5-431-30-5233			-1057			PERIODICALS BOOKS & OTHER PUB			
11	10543130	5239	1057	BA3			FOR ADDITIONAL CONTRACT DEPUTY	40.00		
10	-20-5-431-30-5239			-1057			MEDICAL SUPPLIES AND EQUIPMENT			
12	10543130	5290	1057	BA3			FOR ADDITIONAL CONTRACT DEPUTY	746.00		
10	-20-5-431-30-5290			-1057			TOOLS AND SUPPLIES			
13	10543130	5312	1057	BA3			FOR ADDITIONAL CONTRACT DEPUTY	1,141.00		
10	-20-5-431-30-5312			-1057			TRAVEL SUBSISTENCE			
14	10543130	5321	1057	BA3			FOR ADDITIONAL CONTRACT DEPUTY	273.00		
10	-20-5-431-30-5321			-1057			TELEPHONE AND COMMUNICATIONS			
15	10543130	5381	1057	BA3			FOR ADDITIONAL CONTRACT DEPUTY	75.00		
10	-20-5-431-30-5381			-1057			PROFESSIONAL SERVICES			
16	10543130	5383	1057	BA3			FOR ADDITIONAL CONTRACT DEPUTY	150.00		
10	-20-5-431-30-5383			-1057			MEDICAL SERVICES			
17	10543130	5395	1057	BA3			FOR ADDITIONAL CONTRACT DEPUTY	450.00		
10	-20-5-431-30-5395			-1057			EDUCATION EXPENSES			
18	10543130	5450	1057	BA3			FOR ADDITIONAL CONTRACT DEPUTY	1,057.00		
10	-20-5-431-30-5450			-1057			INSURANCE AND BONDING			
19	10543130	5353	1057	BA3			FOR ADDITIONAL CONTRACT DEPUTY	2,250.00		
10	-20-5-431-30-5353			-1057			MAINT & REPAIRS-FUEL GAS			
20	10543130	5358	1057	BA3			FOR ADDITIONAL CONTRACT DEPUTY	1,630.00		
10	-20-5-431-30-5358			-1057			MAINT & REPAIRS-VEH INTERDEPT			
21	10443130	4290	1057	BA3			FOR ADDITIONAL CONTRACT DEPUTY		52,480.00	
10	-20-4-431-30-4290			-1057			DEPT INTERGOV RECEIPTS RIG-LSR			
22	10543130	5920	1057	BA3			FOR ADDITIONAL CONTRACT DEPUTY		5,831.00	
10	-20-5-431-30-5920			-1057			CONTINGENCY			
23	10	393500		BA3					52,480.00	1
10	-393500-						BUDGET APPROPRIATIONS CONTROL			
24	10	393400		BA3				52,480.00		1
10	-393400-						BUDGET ESTIM REVENUE CONTROL			

General Fund - BA to appropriate additional UCPS intergovernmental revenue and adjust budget accounts for the 10% match for an additional SRO in the Law Enforcement, SRO program budget.

\*\* JOURNAL TOTAL 52,480.00 52,480.00

08/13/2008  
12:32 AAR

\* \* Union County \* \*  
JOURNAL INQUIRY

PG 6  
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YEAR PER JOURNAL SRC EFF DATE ENT DATE JNL DESC CLERK ENTITY AUTO-REV STATUS BUD YEAR JNL TYPE  
2009 01 655 BUA 07/21/2008 07/23/2008 BA Williams 1 2 J/E 2009

LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10543130	5121	1056	BA2			FOR 4 ADDITIONAL PATRL OFFICER	139,464.00		
10	-20-5-431-30-5121			-1056			SALARIES & WAGES			
2	10543130	5122	1056	BA2			FOR 4 ADDITIONAL PATRL OFFICER	1,800.00		
10	-20-5-431-30-5122			-1056			SALARIES & WAGES-OVERTIME			
3	10543130	5132	1056	BA2			FOR 4 ADDITIONAL PATRL OFFICER	3,304.00		
10	-20-5-431-30-5132			-1056			SEPARATION ALLOWANCE			
4	10543130	5134	1056	BA2			FOR 4 ADDITIONAL PATRL OFFICER	7,064.00		
10	-20-5-431-30-5134			-1056			401-K SUPP RET PLAN -OTHER			
5	10543130	5182	1056	BA2			FOR 4 ADDITIONAL PATRL OFFICER	6,908.00		
10	-20-5-431-30-5182			-1056			RET CONTRIB.- OTHER EMPLOYEES			
6	10543130	5181	1056	BA2			FOR 4 ADDITIONAL PATRL OFFICER	10,808.00		
10	-20-5-431-30-5181			-1056			FICA CONTRIBUTIONS			
7	10543130	5183	1056	BA2			FOR 4 ADDITIONAL PATRL OFFICER	28,248.00		
10	-20-5-431-30-5183			-1056			HEALTH INSURANCE			
8	10543130	5187	1056	BA2			FOR 4 ADDITIONAL PATRL OFFICER	1,872.00		
10	-20-5-431-30-5187			-1056			DENTAL INSURANCE			
9	10543130	5212	1056	BA2			FOR 4 ADDITIONAL PATRL OFFICER	6,932.00		
10	-20-5-431-30-5212			-1056			WEARING APPARREL			
10	10543130	5233	1056	BA2			FOR 4 ADDITIONAL PATRL OFFICER	1,400.00		
10	-20-5-431-30-5233			-1056			PERIODICALS BOOKS & OTHER PUB			
11	10543130	5239	1056	BA2			FOR 4 ADDITIONAL PATRL OFFICER	600.00		
10	-20-5-431-30-5239			-1056			MEDICAL SUPPLIES AND EQUIPMENT			
12	10543130	5290	1056	BA2			FOR 4 ADDITIONAL PATRL OFFICER	14,808.00		
10	-20-5-431-30-5290			-1056			TOOLS AND SUPPLIES			
13	10543130	5312	1056	BA2			FOR 4 ADDITIONAL PATRL OFFICER	800.00		
10	-20-5-431-30-5312			-1056			TRAVEL SUBSISTENCE			
14	10543130	5321	1056	BA2			FOR 4 ADDITIONAL PATRL OFFICER	4,976.00		
10	-20-5-431-30-5321			-1056			TELEPHONE AND COMMUNICATIONS			
15	10543130	5381	1056	BA2			FOR 4 ADDITIONAL PATRL OFFICER	300.00		
10	-20-5-431-30-5381			-1056			PROFESSIONAL SERVICES			
16	10543130	5383	1056	BA2			FOR 4 ADDITIONAL PATRL OFFICER	600.00		
10	-20-5-431-30-5383			-1056			MEDICAL SERVICES			
17	10543130	5395	1056	BA2			FOR 4 ADDITIONAL PATRL OFFICER	1,800.00		
10	-20-5-431-30-5395			-1056			EDUCATION EXPENSES			
18	10543130	5450	1056	BA2			FOR 4 ADDITIONAL PATRL OFFICER	4,228.00		
10	-20-5-431-30-5450			-1056			INSURANCE AND BONDING			
19	10543130	5353	1056	BA2			FOR 4 ADDITIONAL PATRL OFFICER	18,000.00		
10	-20-5-431-30-5353			-1056			MAINT & REPAIRS-FUEL GAS			
20	10543130	5358	1056	BA2			FOR 4 ADDITIONAL PATRL OFFICER	6,520.00		
10	-20-5-431-30-5358			-1056			MAINT & REPAIRS-VEH INTERDEPT			
21	10543130	5540	1056	BA2			FOR 4 ADDITIONAL PATRL OFFICER	22,500.00		
10	-20-5-431-30-5540			-1056			VEHICLES			

General Fund - BA to appropriate additional Town of Indian Trail intergovernmental revenue and adjust budget accounts for the 10% match for four additional patrol officers in the Law Enforcement, Indian Trail program budget.

08/13/2008  
12:32 AAR

\* \* Union County \* \*  
JOURNAL INQUIRY

PG 7  
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YEAR PER JOURNAL SRC EFF DATE ENT DATE JNL DESC CLERK ENTITY AUTO-REV STATUS BUD YEAR JNL TYPE  
2009 01 655 BUA 07/21/2008 07/23/2008 BA williams 1 2 J/E 2009

LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
22	10543130	5550	1056	BA2			FOR 4 ADDITIONAL PATRL OFFICER	12,000.00		
10	-20-5-431-30-5550			-1056			OTHER EQUIPMENT			
23	10443130	4290	1056	BA2			FOR 4 ADDITIONAL PATRL OFFICER		265,436.00	
10	-20-4-431-30-4290			-1056			DEPT INTERGOV RECEIPTS RIG-LSR			
24	10543130	5920	1056	BA2			FOR 4 ADDITIONAL PATRL OFFICER		29,496.00	
10	-20-5-431-30-5920			-1056			CONTINGENCY			
25	10	393500		BA2					265,436.00	1
10	-393500-						BUDGET APPROPRIATIONS CONTROL			
26	10	393400		BA2				265,436.00		1
10	-393400-						BUDGET ESTIM REVENUE CONTROL			
** JOURNAL TOTAL				265,436.00		265,436.00				

BAW2 continued.

YEAR PER JOURNAL SRC EFF DATE ENT DATE JNL DESC CLERK ENTITY AUTO-REV STATUS BUD YEAR JNL TYPE  
2009 01 940 BUA 06/25/2008 08/07/2008 REVERSE williams 11 J/E 2009

LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10540100	5381		LIT1			TO REVERSE LIT1		9,600.00	
10	-10-5-401-00-5381			-			PROFESSIONAL SERVICES			
2	10540100	5395		LIT1			TO REVERSE LIT1	9,600.00		
10	-10-5-401-00-5395			-			EDUCATION EXPENSES			
** JOURNAL TOTAL				0.00		0.00				

General Fund - LIT (void of LIT on page 1).

\*\* GRAND TOTAL 12,358,651.00 12,358,651.00

15 Journals printed

\*\* END OF REPORT - GENERATED BY DEPT413 \*\*

LIT 6 adjusted budget accounts within the Water and Sewer Operating Fund to facilitate an expanded account coding structure. Because this LIT is so lengthy (61 lines, 15 pages) it has not been included in this report.

**UNION COUNTY  
BOARD OF COMMISSIONERS**

**ACTION AGENDA ITEM ABSTRACT**  
Meeting Date: August 25, 2008

Action Agenda Item No. 4/4a  
(Central Admin. use only)

**SUBJECT:** Classification Plan Amendment

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**DEPARTMENT:** Personnel

**PUBLIC HEARING:** No

---

**ATTACHMENT(S):**  
1. Position Classification Position  
Count Form  
2. Job Description  
3. Financial Information for Position  
Change Request

**INFORMATION CONTACT:**  
Mark Watson

**TELEPHONE NUMBERS:**  
704.283.3869

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**DEPARTMENT'S RECOMMENDED ACTION:**

1. Approve the reclassification of position #7111052 from Billing Services Representative - Pay Grade 61 to Collections Analyst - Pay Grade 62 in Public Works.

**BACKGROUND:**

The Collections Analyst will be assigned responsibility for collection of unpaid final utility billings. Approximately \$500,000 in unpaid accounts receivable are due to Union County Public Works. Over 50% of this amount has been referred to a third party collection agency, which keeps a portion of monies recovered. However, there is an opportunity to pay out less by addressing collections sooner after the final billing. Additionally Union County Public Works may participate in debt collection through the NC-DOR Debt Set-off Program. This collection option requires constant review and administration. Through the creation of the Collections Analyst classification Public Works looks to optimize its' collection program following final billing.

**FINANCIAL IMPACT:** NO additional FTE's is required.  
There will be a decrease of \$2,735 in salary and benefits for FY09.

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**Legal Dept. Comments if applicable:** \_\_\_\_\_

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**Finance Dept. Comments if applicable:** \_\_\_\_\_

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**County of Union  
Changes to  
Position Classification  
Position Counts**

Does this request result in amendments to the County's Position Classification Plan?

<input checked="" type="checkbox"/>	Yes – complete Part A
<input type="checkbox"/>	No

Does this request modify the agency's regular full-time or regular part-time position counts contained in the approved budget?

<input type="checkbox"/>	Yes – complete Part B
<input checked="" type="checkbox"/>	No

**A. Position Classification Plan**

Job Description	<input type="checkbox"/> New	<input checked="" type="checkbox"/> Change	<input type="checkbox"/> Deletion
Job Title	Collections Analyst		
Pay Grade	62		
General Statement of Job	Under general supervision, provides in-house notification and collections of outstanding debts owed to Union County by residential and commercial customers for services, resources, and/or products already provided so as to limit the risk of revenue loss. Performs collections case processing work and performs related work as required.		
Organizational Assignment	Public Works		
Justification	Currently no one Public Works position is assigned responsibility for collection of unpaid final utility billings. Approximately \$500,000 in unpaid Accts Rec are due UCPW. Over 50% of this amount has been referred to a third party collection agency, which keeps a portion of monies recovered. However, there is an opportunity to pay out less by addressing collections sooner after the final billing. Additionally UCPW may participate in debt collection through the NC-DOR Debt Set-off Program. This collection option requires constant review and administration. Through the creation of the Collections Analyst position Public Works looks to optimize its collection program following final billing. The addition of this position will be offset by a reclassification of another authorized, but unfilled, position. A Billing Services Representative position was left vacant following a retirement during FY08 in anticipation of this reclassification.		


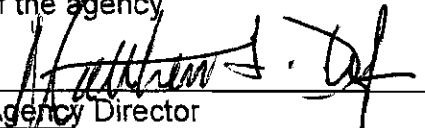
**B. Budgeted Position Counts**

Position Counts	Regular full time	Regular part-time
Current authorized	<u>122.00</u>	11.62
This modification	<u>0.00</u>	<u>0.00</u>
Amended authorization	122.00	<u>11.62</u>

Current fiscal year financial impact	45,000
Annualized fiscal impact	\$45,000

Source of Funds	Current Billing Services Representative position being reclassified to Collections Analyst.
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Certifications:

Position classification has been properly allocated to the appropriate classification and grade	Position classification is necessary for the efficient and effective administration of the agency
 _____ Personnel Director	 _____ Agency Director

Sources and uses of funds are accurate and available
_____ Finance Director

Please route this form as follows:

Personnel → Finance → County Manager → Personnel

**Once all signatures are obtained on this form, please return to Personnel.**

**UNION COUNTY JOB DESCRIPTION**

**JOB TITLE: COLLECTIONS ANALYST**

**STATEMENT OF JOB**

Under general supervision, provides in-house notification and collections of outstanding debts owed to Union County by residential and commercial customers for services, resources, and/or products already provided so as to limit the risk of revenue loss. Performs collections case processing work and performs related work as required. Work also involves assisting the general public, lawyers and other related organizations in obtaining necessary water information while being tactful and courteous. Employee must exercise independent judgment and initiative. Reports to the Customer Service Supervisor.

**SPECIFIC DUTIES AND RESPONSIBILITIES**

**ESSENTIAL JOB FUNCTIONS**

Enforces the collection of delinquent water/sewer accounts by preparing and mailing debt setoff letters to inactive customers with delinquent balances.

Generates reports and prepares accounts for electronic transfer to the outside collection agency and NC Department of Revenue. Reviews for accuracy.

Generates reports and prepares accounts for in-house collections. Reviews for accuracy.

Calculates credit adjustments and submits for posting to customer accounts.

Keeps information current with collection agency and NC Department of Revenue (debt setoff).

Coordinates with Tax Office the posting of payments received from outside agencies.

Provides requested documentation to outside collection agency.

Assist collection account customers with inquiries regarding water payments; calculates payment plans for delinquent payees.

Verifies invoices from collection agency and request payment to the agency.

Provides a monthly report to management of collection activity.

Files and retrieves information based on knowledge of Fair Debt Collection Act (FDCA) and Fair Credit Reporting Act (FCRA). Researches files or records as necessary to obtain and compile data.

Follows the FDCA and interprets the laws and legal documents related to collections.

Creates listing of accounts for annual write-off process.

Mails Adverse Action letters to customers required to pay higher deposit for new service.

Verifies and finalizes daily cashiering and processes returned checks.

## COLLECTIONS ANALYST

Reviews and processes returned mail.

Acts as a customer service agent for records retention and document imaging.

Assist with posting of large capacity fee checks and date entry of premise information.

### **ADDITIONAL JOB FUNCTIONS**

Performs other related duties as required.

### **MINIMUM TRAINING AND EXPERIENCE**

Requires Associate's degree in business administration, accounting, public administration or related field; minimum six (6) months prior account collections experience; basic math and PC skills.

### **MINIMUM QUALIFICATIONS OR STANDARDS REQUIRED TO PERFORM ESSENTIAL JOB FUNCTIONS**

**Physical Requirements:** Must be physically able to operate a variety of automated office machines including computers, printers, fax machines, copiers, calculators, telephones, etc. Must be able to exert a negligible amount of force frequently or constantly to lift, carry, push, pull or otherwise move objects. Sedentary work involves sitting most of the time, but may involve walking or standing for periods of time.

**Data Conception:** Requires the ability to compare and/or judge the readily observable, functional, structural, or compositional characteristics (whether similar to or divergent from obvious standards) of data, people or things.

**Interpersonal Communication:** Requires the ability of speaking and/or signaling people to convey or exchange information.

**Language Ability:** Requires the ability to read a variety correspondence and related departmental records and reports. Must be able to communicate verbally and in writing in an effective, professional and courteous manner.

**Intelligence:** Requires the ability to analyze data and make assessments in a timely manner.

**Verbal Aptitude:** Requires the ability to record and deliver information, to explain procedures, to follow oral and written instructions. Must be able to use and interpret various technical and professional languages, including legal and governmental terminology.

**Numerical Aptitude:** Requires the ability to utilize mathematical formulas; to add and subtract totals; to multiply and divide; to determine percentages and decimals..

**Form/Spatial Aptitude:** Requires the ability to inspect items for proper length, width and shape.

**Motor Coordination:** Requires the ability to coordinate hands and eyes rapidly and accurately in using automated office equipment.

**Manual Dexterity:** Requires the ability to handle a variety of items, office equipment, control knobs, switches, etc. Must have minimal levels of eye/hand/foot coordination.



## COLLECTIONS ANALYST

**Color Discrimination:** Requires the ability to differentiate between colors and shades of color.

**Interpersonal Temperament:** Requires the ability to handle difficult and unusual customer situations with minimal supervisory assistance.

**Physical Communication:** Requires the ability to talk and/or hear: (talking: expressing or exchanging ideas by means of spoken words; hearing - perceiving nature of sounds by ear).

**Financial Information for Position Change Request**

**FY 2008-2009**

**Department:** Public Works  
**Division:** Administration  
**Account code:**  
**Position #:**  
**Effective Date (1st day of PP):**

**Title:** Current (from): Business Services Representative  
 Proposed (to): Collections Analyst  
**Pay Grade:** 61 62

Annualized:	Current (from)		Proposed (to)		Increase / (Decrease)	
	Wage	Benefits	Wage	Benefits	Wage	Benefits
Wage/Benefits - FT:	33,343	14,159	31,062	13,705	(2,281)	(454)
Wage/Benefits - RPT:		-		-	-	-
Wage/Benefits - PT:		-		-	-	-
<b>Total:</b>		<b>47,502</b>		<b>44,767</b>		<b>(2,735)</b>

**Effect to End of Fiscal Yr:**

Wage/Benefits - FT:	-	-	-	-	-	-
Wage/Benefits - RPT:	-	-	-	-	-	-
Wage/Benefits - PT:	-	-	-	-	-	-
<b>Total:</b>						

**Notes:**

**Pay Grade Information (at minimum):**

FY08 Pay Plan	28,974	30,804
(as used for FY07 budgeting)		
FY09 Pay Plan	29,698	31,574

**Current (or Last) Occupant Info:**

Original FY07 Budget	(28,974)	(above minimum FY06 pay plan amount)
Original Request	(30,804)	(above minimum FY06 pay plan)
Position Filled (yes/no)		
Current Occupant Rate	(29,698)	(above minimum FY07 pay plan amount)
Updated Request	(31,574)	(above minimum FY07 pay plan)

**Additional Comments:**

Comment 1: Linn Garibaldi's position being reclassified to Collections Analyst. Although used based rate  
 Comment 2: for Collections Analyst, may hire internally at a higher rate.  
 Comment 3:

**Reviewed In Finance by:** \_\_\_\_\_

& \_\_\_\_\_

**UNION COUNTY  
BOARD OF COMMISSIONERS**

**ACTION AGENDA ITEM ABSTRACT**

**Meeting Date: August 25, 2008**

**Action Agenda Item No.** 4/5

(Central Admin. use only)

**SUBJECT:** Resolution Approving Financing for the Construction of a New Fire Station by the Waxhaw Community Volunteer Fire Department and Rescue Squad Inc.

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**DEPARTMENT:** Fire Marshal's Office      **PUBLIC HEARING:** No

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**ATTACHMENT(S):**  
Resolution Approving Financing by  
Waxhaw Community Volunteer Fire  
Department and Rescue Squad Inc.

**INFORMATION CONTACT:**  
Neal Speer

**TELEPHONE NUMBERS:**

704-296-4296  
704-226-5582

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**DEPARTMENT'S RECOMMENDED ACTION:** Adopt the Resolution Approving Financing by the Waxhaw Community Volunteer Fire Department and Rescue Squad Inc. of up to \$2,400,000.00 for the Fire Station Project.

**BACKGROUND:** The Waxhaw Community Volunteer Fire Department and Rescue Squad Inc. is seeking to finance the construction of a replacement fire station through BB&T for up to \$2,400,000.00 and is asking the Board of County Commissioners to approve this resolution.

**FINANCIAL IMPACT:** None.

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**Legal Dept. Comments if applicable:** \_\_\_\_\_

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**Finance Dept. Comments if applicable:** \_\_\_\_\_

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**Manager Recommendation:**

RESOLUTION APPROVING THE INCURRENCE BY THE WAXHAW COMMUNITY VOLUNTEER FIRE DEPARTMENT AND RESCUE SQUAD, INC. OF UP TO \$2,400,000.00 IN INDEBTEDNESS FROM BRANCH BANKING AND TRUST COMPANY ("BB&T") TO FINANCE THE CONSTRUCTION OF A NEW FIRE STATION.

WHEREAS, Union County has been advised that the Waxhaw Community Volunteer Fire Department and Rescue Squad, Inc. (the "Department") intends to borrow up to \$2,400,000.00 (the "Loan") from Branch Banking and Trust Company ("BB&T") to finance the construction of a new fire station to be located at 3500 Waxhaw Parkway in Waxhaw, North Carolina (the "Project"); and

WHEREAS, neither Union County nor any agency thereof shall be liable in any event for the repayment of the Loan, and the Loan does not constitute an indebtedness of Union County or any agency thereof and does not constitute or create in any manner a debt or liability of Union County or any agency thereof; and

WHEREAS, under applicable federal income tax laws, the interest on the Loan will not be exempt from federal income taxation unless, among other things, the Board of Directors of the Department has, by resolution after having held a public hearing on behalf of Union County, approved the loan and the proposed Project and then the Board of Commissioners (the "Board") by Resolution approves the Loan and the proposed Project; and

WHEREAS, the Board of Directors of the Department on behalf of the Board, pursuant to public notice duly given (the "Notice"), held a public hearing on the proposed Loan and Project and considered the comments of persons who requested to be heard; and

WHEREAS, the Board desires to approve the Loan and approve the Project.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Union County, North Carolina as follows:

(1) The publication of the Notice and the designation of the meeting held by the Waxhaw Community Volunteer Fire Department and Rescue Squad, Inc. Board of Directors on July 18, 2008, as a public hearing on the Loan and the Project is hereby approved, provided that Union County makes no representation as to the sufficiency of the public hearing for any purpose whatsoever.

(2) The incurrence by Waxhaw Community Volunteer Fire Department and Rescue Squad, Inc. of indebtedness of up to \$2,400,000.00 to BB&T to finance the Project is hereby approved.

(3) The Project is hereby approved.

(4) This resolution shall take effect immediately upon its passage.

The resolution was passed by the following vote:

AYES:

NAYS:



I hereby verify that the foregoing resolution was duly adopted at a meeting of the Union County Board of Commissioners duly called and held on August 25, 2008, and that a quorum was present and acting throughout such meeting. Such resolution remains in full effect as of today.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2008.

[SEAL]

\_\_\_\_\_  
Clerk, Board of Commissioners  
Union County, North Carolina

**UNION COUNTY  
BOARD OF COMMISSIONERS**

**ACTION AGENDA ITEM ABSTRACT**  
**Meeting Date: August 25, 2008**

**Action Agenda Item No.** 416  
(Central Admin. use only)

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**SUBJECT:** UCPS Capital Project Management Support

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**DEPARTMENT:** Finance

**PUBLIC HEARING:** No

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**ATTACHMENT(S):**  
Capital Project Ordinance Amendment  
Number 106

**INFORMATION CONTACT:**  
Kai Nelson

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**TELEPHONE NUMBERS:**  
704.292.2522

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**DEPARTMENT'S RECOMMENDED ACTION:** Adopt Capital Project Ordinance Amendment No. 106

**BACKGROUND:** The UCPS capital improvement plan request for the 2009-2013 period contains annual funding in the amount of \$627,000, with future years increasing slightly due to inflation, relating to capital project management costs (construction project managers, support staff, operations, lease space). In addition to project management costs reflected in the capital budget, another \$300,000 is reflected in the County's annual current expense appropriation. UCPS Facility, Planning and Construction program is funded at 11 FTE with 3 of the positions and related costs allocated to current expense.

County and UCPS staff have been discussing the UCPS capital improvement program which was submitted to the County in May/June 2008. Discussions have centered around three themes: the County's debt capacity; new school construction, enrollment projections and capacity utilization; and systemwide renovations and improvements. County staff anticipates presenting its recommendation regarding these elements at a Commission CIP workshop.

In connection with the capital project management costs, County staff encouraged UCPS to review required staffing levels given the reduction in the "new construction component" of the CIP. UCPS responded with concerns about the potential offsetting impact of increased systemwide renovation and improvement projects.

UCPS has responded by reducing its request from \$627,000 to \$573,000 representing the elimination of funding for a construction project manager position.

**FINANCIAL IMPACT:** Capital project management support funds are contained in the 2009-2013 CIP and will be included in a future project financing. Estimated annual debt service cost is approximately \$52,000

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**Legal Dept. Comments if applicable:** \_\_\_\_\_

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**Finance Dept. Comments if applicable:** \_\_\_\_\_

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**Manager Recommendation:** \_\_\_\_\_

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**CAPITAL PROJECT ORDINANCE AMENDMENT**

BUDGET School Bond Fund - 55  
 FISCAL YEAR FY 2008-2009

REQUESTED BY Kai Nelson  
 DATE August 25, 2008

**PROJECT SOURCES**

Source Description and Code	Project To Date	Requested Amendment	Revised Project
G.O. Bond Proceeds	472,605,634	573,474	473,179,108
All Other Revenue	1,363,308	-	1,363,308
	<u>473,968,942</u>	<u>573,474</u>	<u>474,542,416</u>

**PROJECT USES**

Project Description and Code	Project To Date	Requested Amendment	Revised Project
School Administrative Costs (115C-429b project allocation) 55559200-5586-548	2,641,184	573,474	3,214,658
All Other School Projects	471,327,758	-	471,327,758
	<u>473,968,942</u>	<u>573,474</u>	<u>474,542,416</u>

EXPLANATION: Funding requests submitted by UCPS for FPC Administrative Budget pursuant to 115C-429b.

DATE: \_\_\_\_\_

APPROVED BY: \_\_\_\_\_  
 Bd of Comm/County Manager  
 Lynn West/Clerk to the Board

**ANCE POSTING PURPOSES ONLY**

**PROJECT SOURCES**

Source Description and Code	Project To Date	Requested Amendment	Revised Project
G.O. Bond Proceeds 55491100-4710-530	472,605,634	573,474	473,179,108
	<u>472,605,634</u>	<u>573,474</u>	<u>473,179,108</u>

**PROJECT USES**

Project Description and Code	Project To Date	Requested Amendment	Revised Project
School Administrative Costs (115C-429b project allocation) 55559200-5586-548	2,641,184	573,474	3,214,658
	<u>2,641,184</u>	<u>573,474</u>	<u>3,214,658</u>

Prepared By dhc  
 Posted By \_\_\_\_\_  
 Date \_\_\_\_\_

Number CPO - 106



**UNION COUNTY  
BOARD OF COMMISSIONERS**

**ACTION AGENDA ITEM ABSTRACT**

**Meeting Date: August 25, 2008**

**Action Agenda Item No.** 4/7  
(Central Admin. use only)

**SUBJECT:** Order of Collections for 2008 taxes

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**DEPARTMENT:** Tax Administration

**PUBLIC HEARING:** No

**ATTACHMENT(S):**  
Order of Collection

**INFORMATION CONTACT:**  
John Petoskey

**TELEPHONE NUMBERS:**

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**DEPARTMENT'S RECOMMENDED ACTION:** Adopt Order of Collection

**BACKGROUND:** NCGS 105-321 requires the governing board of each taxing unit to issue an order of collection to tax collectors at the time the receipts are delivered to them. This order constitutes the collector's authority to collect taxes and to exercise the various powers incident to the collection process. The order gives rise to a specific lien on the real estate listed on the books, plus the power to levy upon or attach any of the taxpayer's personal property. Failure to issue the order of collection may invalidate the tax collector's remedies for enforced collection. The order of collection does not include public service companies or motor vehicles. Those property classifications are either billed monthly or based on information provided separately by the North Carolina Department of Revenue.

**FINANCIAL IMPACT:** The Order of Collection is based on real estate value totaling \$19,447,108,151. The recommended and adopted budgets contain a real estate value of \$19,399,406,898 representing a variance of \$47,701,253 or 2/10ths of 1%. This real estate value incorporates the majority of decisions rendered by the Board of Equalization and Review (BER) to date; however, the BER's has not completed its work so there will be further reductions in the real estate billing values which will reduce the variance further.

The Order of Collection also contains personal property values, mainly comprised of business personal property, totaling \$1,207,448,030. The recommended and adopted budgets contain a value of \$1.1 billion, representing a variance of \$98 million or 8%. The larger variance of this component is attributable to the difficulty in projecting investment by businesses in trade fixtures.

Overall, the combined two components of real and personal property, are within 7/10ths of 1% of the budget estimate. Given a revaluation year, the accuracy is remarkable and a testament to the difficult work completed by the County's Tax Office and members of the BER.

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**Legal Dept. Comments if applicable:** \_\_\_\_\_

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**Finance Dept. Comments if applicable:** \_\_\_\_\_

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**Manager Recommendation:** \_\_\_\_\_

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**ORDER OF COLLECTION  
TAX CHARGE FOR FISCAL YEAR 2008 – 2009**

STATE OF NORTH CAROLINA  
COUNTY OF UNION

TO: John C. Petoskey, Tax Administrator for the County of Union

You are hereby authorized, empowered, and commanded to collect the taxes set forth in the 2008 tax records as filed in the Office of Tax Administrator, and in the tax receipts delivered to the Tax Administrator's Office in August 2008, in the amounts and from the taxpayers likewise therein set forth. Such taxes are hereby declared to be first lien on all real property of the respective taxpayers in Union County, Hemby Bridge Fire Protection District, Stallings Volunteer Fire Protection District, Springs Fire District, Waxhaw Fire District, and Wesley Chapel Fire District. You are further authorized, empowered, and commanded to collect the 2008 taxes charged and assessed as provided for by law for adjustments, changes, and additions to the tax records and tax receipts delivered to you which are made in accordance with law.

This Order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell any real or personal property and attach wages and/or other funds of such taxpayers, for and on account thereof, in accordance with the law.

The Tax Charge will be adjusted monthly according to releases, discoveries, and motor vehicle billings.

Witness my hand and official seal this 25<sup>th</sup> day of August 2008.

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Alan Baucom, Chairman  
Union County Board of Commissioner

Attest:

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Lynn G. West, County Clerk

Accepted:

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John C. Petoskey, Tax Administrator

	<b>Scroll</b>
<b>Union County</b>	\$ 137,352,933.89
<b>Late List Penalty</b>	\$ 113,493.44
<b>Hemby Bridge Fire Tax District</b>	\$ 964,326.32
<b>Late List Penalty</b>	\$ 676.55
<b>Stallings Tax District</b>	\$ 799,025.62
<b>Late List Penalty</b>	\$ 817.25
<b>Wesley Chapel Tax District</b>	\$ 985,691.69
<b>Late List Penalty</b>	\$ 192.22
<b>Waxhaw Fire Tax District</b>	\$ 389,365.82
<b>Late List Penalty</b>	\$ 142.28
<b>Springs Fire Tax District</b>	\$ 306,627.90
<b>Late List Penalty</b>	\$ 752.02
<b>Fire Fees</b>	\$ 1,215,497.03
<b>TOTAL</b>	\$ 142,129,542.03



**Department of Cultural Resources  
State Library of North Carolina  
APPLICATION FOR STATE AID TO PUBLIC LIBRARIES  
State Fiscal Year 2008-2009  
(Submit one form only)**

The type of library and its governance determine the signature required on this document.

**County Library:** Chair of County Commissioners

**Municipal Library:** Chair of Town/City Council

**Regional Library:** Chair of Regional Board of Trustees

**Independent County Library:** Chair of Board of Trustees

I, \_\_\_\_\_

*Print Name*

*Print Title*

(signature) \_\_\_\_\_

certify that

\_\_\_\_\_  
*Name of Library*

having met the following requirements, hereby applies for funding from the Aid to Public Libraries Fund.

**07 NCAC 02E .0301 QUALIFICATIONS FOR GRANT ELIGIBILITY**

Libraries requesting funding from the Aid to Public Libraries Fund shall submit annually to the State Library of North Carolina an application for State Aid and supporting documentation including financial and statistical reports and shall meet the following eligibility requirements:

- (1) Be established consistent with the provisions of Article 14, Chapter 153A of the North Carolina General Statutes.
- (2) Provide library services in compliance with applicable State and Federal law to all residents of the political subdivision(s) supporting the library. Public library services shall be provided from at least one designated facility with a catalogued collection that is open to the public a minimum of 40 hours per week.
- (3) Employ a full-time library director having or eligible for North Carolina public librarian certification. Full-time means working a minimum of 35 hours per week.
- (4) Secure operational funds from local government sources at least equal to the average amount budgeted and available for expenditure for the previous three years. A grant to a local library system from the Aid to Public Libraries Fund shall not be terminated but shall be reduced proportionately by the Department if the amount budgeted and available for expenditure by local government is below the average of the previous three fiscal years. State funds shall not replace local funds budgeted and available for expenditure for public library operations.
- (5) Secure aggregate operational funds from local sources at least equaling state aid.
- (6) Expend funds as authorized in the budget adopted by the Board of Trustees of a Regional Library, a County, or a Municipality. Any library having an unencumbered operational balance of more than 17 percent of the previous year's operating receipts shall have the difference deducted from its state allocation.
- (7) Pay salaries for professional positions funded from the Aid to Public Libraries Fund at least at the minimum rate of a salary grade of 69 as established by the Office of State Personnel.
- (8) Provide to the State Library of North Carolina an annual audit of the political subdivision(s) funding the library consistent with generally accepted accounting principles.
- (9) Submit annually to the State Library of North Carolina a copy of the bylaws of the library system's Board(s) of Trustees.
- (10) Submit annually a current long-range plan of service to the State Library of North Carolina. A long-range plan of service is a plan of at least five years. Upon request, submit an assessment of a community's library needs to the State Library of North Carolina.
- (11) Submit a copy of the agreement establishing the library system, if composed of more than one local governmental unit.
- (12) Meet the following stipulations when establishing a new library or re-establishing eligibility for the Aid to Public Libraries Fund:
  - (a) meet all qualifications for the state aid to public libraries program on July 1 of the year prior to the fiscal year that the library plans to receive State Aid,
  - (b) continue to meet all qualifications for the state aid to public libraries program from July 1 to June 30 of that year, which shall be known as the demonstration year,
  - (c) file a full application for state aid by the June 30 deadline at the close of the demonstration year in order to receive state aid in the next fiscal year.

Submit application to:

Library Development Section  
State Library of North Carolina  
4640 Mail Service Center  
Raleigh, NC 27699-4640

**Deadline for submission of FY July 1, 2008- June 30, 2009**

**application is:**

**Postmarked on or before September 4, 2008**

INFORMATION  
No Action  
Required

UNION COUNTY  
BOARD OF COMMISSIONERS

ACTION AGENDA ITEM ABSTRACT  
Meeting Date: August 18, 2008

Action Agenda Item No. \_\_\_\_\_  
(Central Admin. use only)

**SUBJECT:** REVISED PUBLIC HEALTH WELL RULE

**DEPARTMENT:** PUBLIC HEALTH      **PUBLIC HEARING:** No

**ATTACHMENT(S):** Revised Well Rule      **INFORMATION CONTACT:** Phillip Tarte

**TELEPHONE NUMBERS:**  
704-296-4801

**DEPARTMENT'S RECOMMENDED ACTION:** Information item only

**BACKGROUND:** Statewide legislation passed July 1, 2008, mandating that each county establish an inspection and testing program for all "drinking" water wells. Union County during 07-08 operated under local well rules, and with few modifications, followed most of the requirements of the pending (and now passed) legislation. The new legislation did not include the mandated testing of irrigation wells. Therefore, the Union County Board of Health adopted an additional rule that also mandated the continued inspection and testing of irrigation wells drilled in Union County. This new well ordinance was adopted by the Board of Health on June 9, 2008 for a July 1 implementation.

**FINANCIAL IMPACT:** There is no financial impact to the County.

**Legal Dept. Comments if applicable:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Finance Dept. Comments if applicable:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Manager Recommendation:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_







# RELEASES JUNE 2008

Acct #	Name	Release	Real Value	Pers. Value	UCGT	UCLL	CSGT-999	CSLL-999	CSGT-100	CSLL-100	StallGT	StallLL	WesleyGT	BakersFF	New SalemFF	Total
																0.00
<b>2004</b>																
50070209	T & H FARMS	4041		152,470	800.47	80.05	106.73	10.67								997.92
<b>Totals</b>			-	152,470	800.47	80.05	106.73	10.67	0.00	0.00	0.00	0.00	0.00	0.00	0.00	997.92
<b>2003</b>																
50070209	T & H FARMS	4042		132,585	702.70	70.27	92.81	9.28								875.06
<b>Totals</b>			-	132,585	702.70	70.27	92.81	9.28	0.00	0.00	0.00	0.00	0.00	0.00	0.00	875.06
<b>2002</b>																
50070209	T & H FARMS	4043		115,291	542.44	54.24	80.70	8.07								685.45
<b>Totals</b>			-	115,291	542.44	54.24	80.70	8.07	0.00	0.00	0.00	0.00	0.00	0.00	0.00	685.45
<b>GRAND TOTALS</b>			632,500	22,980,004	146,537.46	14,649.89	469.15	69.06	123.11	21.44	22.23	2.22	21.06	36.96	135.40	162,087.98

**UNION COUNTY  
BOARD OF COMMISSIONERS**

**ACTION AGENDA ITEM ABSTRACT**  
Meeting Date: August 25, 2008

Action Agenda Item No. 8a-f  
(Central Admin. use only)

**SUBJECT:** Announcements of Vacancies on Boards and Committees

**DEPARTMENT:** Board of Commissioners                      **PUBLIC HEARING:** No

**ATTACHMENT(S):** \_\_\_\_\_ **INFORMATION CONTACT:**  
Lynn G. West  
Clerk to the Board

**TELEPHONE NUMBERS:**  
704-283-3853

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**DEPARTMENT'S RECOMMENDED ACTION:** Announce vacancies

- BACKGROUND:** Vacancies exist on the following Boards and Committees:
- a. Juvenile Crime Prevention Council (JCPC): 1) District Attorney or Designee; 2) Substance Abuse Professional; 3) Two Persons Under Age of 18; and 4) Juvenile Defense Attorney
  - b. Adult Care Home Community Advisory Committee
  - c. Nursing Home Advisory Committee
  - d. Board of Health (Vacancy as of January 2008 for a Licensed Optometrist)
  - e. Centralina Council of Governments - Comprehensive Economic Development Commission

**FINANCIAL IMPACT:**

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**Legal Dept. Comments if applicable:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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**Finance Dept. Comments if applicable:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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**Manager Recommendation:** \_\_\_\_\_