

AGENDA
UNION COUNTY BOARD OF COMMISSIONERS
Regular Meeting
Monday, July 21, 2008
7:00 P.M.
Board Room, First Floor
Union County Government Center
500 North Main Street
Monroe, North Carolina

www.co.union.nc.us

5:00 P.M. - Closed Session

5:30 P.M. - Joint Meeting with City of Monroe
Personnel Training Room, Room 131, Government Center

1. **Opening of Meeting**
 - a. Invocation - Pastor Paul Saleeby, Benton Heights Presbyterian Church
 - b. Pledge of Allegiance
2. **Public Hearing - Rural Operating Assistance Program (ROAP) Application in the Amount of \$339,627 (\$215,105 Formula Funds and \$124,522 Supplemental Funds) (ACTION REQUESTED: Conduct public hearing)**
3. **Public Hearing - Text Amendment to Union County Land Use Ordinance - Re: R-40 Yield with Clustering**
ACTION REQUESTED: Conduct public hearing
4. **Informal Comments**
5. **Additions, Deletions and/or Adoption of Agenda**
ACTION REQUESTED: Adoption of Agenda
6. **Consent Agenda**
ACTION REQUESTED: Approve items listed on the Consent Agenda
7. **Assistant County Manager's Comments**
8. **Text Amendment - Adequate Public Facilities Ordinance (Public Hearing Held on June 16, 2008)**
ACTION REQUESTED: Defer consideration pending a decision by the trial court in the County's APFO lawsuits. (APFO court hearing tentatively scheduled for mid to late August.)
9. **Tax Administrator - FY 2007-2008 Annual Tax Settlement and Report of Insolvency**
ACTION REQUESTED: Approve 1) the report of insolvents containing the list of taxpayers whose personal property taxes remain uncollected, 2) designating the list as the insolvent list to be credited to the tax collector in his settlement, and 3) the annual settlement of taxes

10. **Feasibility Study for the Adaptive Re-Use of the 1886 Courthouse as a Heritage Center and Museum**
ACTION REQUESTED: Authorize Manager to approve contract in the amount of \$50,000 with Westlake Reed Leskosky for the feasibility study
11. **Amendment to Policy for Allocating Wastewater Treatment Capacity (From June 16, 2008, Meeting)**
ACTION REQUESTED: Amend the Policy for Allocating Wastewater Treatment Capacity by changing deadline for submittal of Flow Permit Applications from September 17, 2008, to April 30, 2009, as shown on the amendment
12. **Easements Across Public Works Property**
ACTION REQUESTED: Authorize Manager to approve and execute Easements to City of Monroe: 1) across Tallwood Wastewater Treatment Plant Property (from June 2 and 16, 2008, Board meetings); and 2) Ridge Road
13. **Public Works Matters**
 - a. **Extension of Time - Suspension of Issuance of Water Availability Letters**
ACTION REQUESTED: Amend Board of Commissioners' February 4, 2008, motion, Item 3, by changing temporary suspension of residential water "agreeable to serve letters" in Union County from six (6) months to nine (9) months from February 4, 2008
 - b. **Consideration to Schedule a Work Session to Discuss and/or Take Action on the Following Matters and Authorization for Clerk to Advertise a Public Hearing to Receive Comments on Draft Water Allocation Policy at Such Time as Draft Policy is Available**
 - 1) Presentation and Approval of Irrigation Plan
 - 2) Policy revision to water rate structure;
 - 3) Review of key points relating to Water Allocation**ACTION REQUESTED:** Schedule work session for Monday, August 11, 2008, at 4:30 p.m. to discuss and/or take action as set forth above and authorize Clerk to advertise a public hearing to receive comments on draft water allocation policy at such time as draft policy is available
14. **Resolutions Authorizing Condemnation to Acquire Certain Property or Interest in Property of Temporary and Permanent Utility Right-of-Way/Easement - Sewer Line Easements - Austin Village Outfall Sewer**

a. 07-147-046	f. 07-147-037
b. 07-147-127	g. 07-147-040
c. 07-147-027	h. 07-147-047
d. 07-147-035	i. 07-147-041
e. 07-147-039	

ACTION REQUESTED: Staff recommends deferral of consideration of resolutions until such time as staff can meet with property owners and developer
15. **Commissioners' Compensation**
ACTION REQUESTED: Approve an increase in compensation (salary and allowances) of 2.5% for the Board of Commissioners

16. **Union County Work First Biennial Plan**
ACTION REQUESTED: 1) Approve BCC indicating Standard Status for the Union County Work First Program Committee; 2) Request appointment of a member of the Board of Commissioners to serve on the Union County Work First Planning Committee; and 3) Approve the list of appointed planning committee
17. **Alcohol Policy at Agriculture Center**
ACTION REQUESTED: Direct staff to develop a policy for consideration at a future date and consider approving guidelines for use by staff in approving interim service of alcohol at the center until such time as a permanent policy can be approved by the Commission
18. **Enforcement of Violation at Weddington Optimist Park**
ACTION REQUESTED: Consider request by Town of Weddington to continue enforcement action at Weddington Optimist Park
19. **Announcements of Vacancies on Boards and Committees**
 - a. Juvenile Crime Prevention Council (JCPC): 1) District Attorney or Designee; 2) Substance Abuse Professional; 3) Two Persons Under Age of 18; and 4) Juvenile Defense Attorney
 - b. Adult Care Home Community Advisory Committee
 - c. Nursing Home Advisory Committee
 - d. Board of Health (Vacancy as of January 2008 for a Licensed Optometrist)
 - e. Centralina Council of Governments - Comprehensive Economic Development Commission
 - f. Agricultural Advisory Board - (3 Vacancies as of June 2008)
 - g. Library Board of Trustees (1 Vacancy, representing the Marshville region, due to a resignation - Term expires January 2009)**ACTION REQUESTED:** Announce vacancies
20. **Nominations for Appointments to the Local Emergency Planning Committee (LEPC)**
 - a. Local Emergency Planning Committee (LEPC)
ACTION REQUESTED: Approve nominations and make recommendations to the North Carolina Emergency Response Commission for appointments
21. **Manager's Comments**
22. **Commissioners' Comments**

CONSENT AGENDA
July 21, 2008

1. **Contracts Over \$90,000 (Subject to Final Legal Review) and Associated Budget Amendments**

- a. Administrative Office of the Courts - Agreement to Provide County Funding for Two (2) Assistant District Attorneys, One (1) Investigator; and One (1) Victim/Witness Assistant (\$201,334.00)
- b. Tax Reduction Specialists, Division of Utilities Reduction Specialists, Inc. - Audit of Sales Tax Refunds
- c. TW Telecom Holdings, Inc. - Agreement for County Main Phone Lines and Internet Access (\$91,458)
- d. City of Charlotte - Charlotte Area Transit System - Regional Transit Service for the 74X Union County Express Service Line (Renewal) (Not to Exceed \$106,512)
- e. Town of Indian Trail - Revenue Contract Amendment to Add Four Additional Contract Deputy Positions (Amendment #5) (\$265,436) and Budget Amendment #2
- f. Union County Public Schools - Revenue Contract Amendment to Add One Additional Contract SRO/Deputy Position) (Amendment #5) (\$52,480) and Budget Amendment #3
- g. Centralina Council of Governments - Revenue Contract for Home and Community Care Block Grant for Older Adults (Services Provided by DSS, Transportation, Nutrition, and Council on Aging) (\$744,342)
- h. Cintas Corporation - Renewal agreement for Public Works uniform rental (Approximately \$35,000/year for three years)
- i. State of North Carolina's Division of Water Quality and Yadkin Pee Dee River Basin Association - Memorandum of Agreement renewal for water quality monitoring program within the Yadkin Pee Dee River Basin (\$25,000/Approximately \$5,000/year for 5 years)

ACTION REQUESTED: Authorize County Manager to approve Agreements a-i, subject to final legal approval, and adopt Budget Amendments #2 (Item e) and #3 (Item f)

2. **Amendments to Fire Department Agreements or New Agreements as Appropriate**

ACTION REQUESTED: Authorize Manager to approve amendments or agreements as appropriate

3. **Amendments to Parks and Recreation Agreements**

- a. 2006 Stallings Community Grant Agreement
ACTION REQUESTED: Authorize Manager to approve amendment to 2006 Stallings Community Grant Agreement to extend the time to March 31, 2008, for completion of its 2006 Community Grant Project
- b. 2007 Wingate Community Grant Agreement
ACTION REQUESTED: Authorize Manager to approve amendment to 2007 Wingate Community Grant Agreement due to the Town of Wingate being unable to install one wall oven in its new Community Building kitchen because of lack of space (Check in the amount of \$3,253.25 was returned to the County due to this change)
- c. 2008 Waxhaw Athletic Association Grant Agreement
ACTION REQUESTED: Authorize Manager to approve amendment to 2008 Waxhaw Athletic Association Grant Agreement to allow replacement of one of the wooden storage buildings with a metal building (Waxhaw will cover the additional costs)

4. **Tax Administrator**
 - a. Releases for June 2008 in the Grand Total Amount of \$162,087.98
 - b. Refunds for June 2008 in the Grand Total Amount of \$8,678.55
 - c. Departmental Monthly Reports for May 2008, and June 2008
 - d. First Motor Vehicle Billing in the Grand Total Amount of \$1,362,676.11
 - e. Twelfth Motor Vehicle Release Register for the Period of June 1, 2008 - June 30, 2008, in the Net Grand Total of \$16,619.87-
 - f. Twelfth Motor Vehicle Refund Register for the Period of June 1, 2008 - June 30, 2008, in the Net Grand Total of \$1,179.33-
 - g. Write off of 2004 Motor Vehicle Taxes which are Uncollectible in the Amount of \$82,094.01

ACTION REQUESTED: Approve items a-g
5. **Rural Operating Assistance Program Grant (ROAP) Application**

ACTION REQUESTED: Authorize submission of grant application for funding in the amount of \$339,627 (total figure includes proposed Supplemental funding being considered by General Assembly) (The Rural General Public Funding is the only portion requiring a local match (Formula \$12,515 and Supplemental \$6,564) which is generated through the per trip fare that is charged to the person(s) requesting transportation utilizing these funds) (Public Hearing on Tonight's Agenda)
6. **Minutes**

ACTION REQUESTED: Approve minutes
7. **Resolution Designating September as Union County Preparedness Month**

ACTION REQUESTED: Adopt resolution
8. **Union County Public Schools**
 - a. Regular Capital Outlay
ACTION REQUESTED: Adopt Capital Project Ordinance Amendment #103 to Establish CPO for FY 2009 School Capital Outlay Allocation
 - b. Partial Construction Funding Requests for Monroe High School Athletic Facility and Middle/High Schools "C" and "D"
ACTION REQUESTED: Adopt Capital Project Ordinance #105
9. **Sheriff's Office - Justice Assistance (JAG) Application (Info Systems Disaster Recovery Project)** (If awarded, grant will provide \$13,486 to the Sheriff's Office to be used towards the purchase of an Information Systems Disaster Recovery Backup Service) (Requires no matching funds)

ACTION REQUESTED: Authorize County Manager to approve and submit Grant Application
10. **Amendments to County's Pay and Classification Plan - Animal Care Specialist**

ACTION REQUESTED: Reclassification of Veterinary Technician to an Animal Care Specialist (Pay Grade Remains at 61)
11. **Adjustment to Pay Grade Assignments**

ACTION REQUESTED: Approve the proposed adjustments to pay grade assignments as follows: (This action adjusts only the pay grade ranges assigned to these classifications)

 - a. Fire Marshall (Current Pay Grade 70/Proposed Pay Grade 73)
 - b. Sheriff (Current Pay Grade 80/Proposed Pay Grade 83)
 - c. Chief Deputy (Current Pay Grade 75/Proposed Pay Grade 79)
 - d. Sheriff's Legal Counsel (Current Pay Grade 71/Proposed Pay Grade 75)

12. **Homeland Security - DHS Grant to Purchase Web Based EOC Software and Hardware**
ACTION REQUESTED: Authorize the County Manager to submit for a Federal grant for \$160,000 to pay for the software, hardware and training costs for a web based program
13. **Finance Department**
ACTION REQUESTED: Approve Motor Vehicle Tax Refund Overpayments for June 2008 in the amount of \$4,047.10
14. **Easement Agreements for City of Monroe (School Property)**
 - a. Parcel #09-277-026
 - b. Parcel #09-279-043
 - c. Parcel #09-279-044**ACTION REQUESTED:** Authorize Manager to approve and execute Easements to City of Monroe
15. **Right of Way Agreement to Duke Energy Carolinas, LLC - Rock Rest Elementary School**
ACTION REQUESTED: Authorize Manager to approve and execute Right of Way Agreement to Duke Energy Carolinas, LLC
16. **FY 2009 Pay Plan**
ACTION REQUESTED: Adopt the proposed "Salary Schedule of Pay Grades and Ranges FY 2008-09 as the PAY PLAN for Union County
17. **Juvenile Crime Prevention Council (JCPC)**
 1. 2008-2009 Annual Plan (includes Funding Plan Summary)
 2. 2008-2009 Program Agreements
 - a. Daymark Recovery Services - (Total Funding \$73,617)
 - b. United Family Services - (Total Funding \$27,305)
 - c. Union County Shelter - (Total Funding \$47,000)
 - d. Positive Impact - (Total Funding \$361,950)
 - e. Union County JCPC (Total Funding \$7,900)
 3. 2008-2009 JCPC Certification - Summary of the Council and membership**ACTION REQUESTED:** Approve Annual Plan, including Funding Plan, Program Agreements and JCPC Certification for 2008-2009 (No County Matches Required)
18. **Refund of Excise Stamp to Goodwin & Hinson, P.A. in the Amount of \$1,167 (Deed was Filed in Union County and should have been filed in Mecklenburg County)**
ACTION REQUESTED: Approve refund of \$1,167 to Goodwin & Hinson, P.A.

#####

INFORMATION ONLY
(No Action Required)

1. Department of Inspection's Monthly Report for June 2008
2. Personnel Department's Monthly Report for June 2008



OFFICE OF THE COMMISSIONERS AND MANAGER

500 N. Main St., Room 921 • Monroe, NC 28112 • Phone (704) 283-3810 • Fax (704) 282-0121

PUBLIC NOTICE

NOTICE IS HEREBY GIVEN that the Union County Board of Commissioners will hold a special meeting on Monday, July 21, 2008, at 5:00 p.m. in the Commissioners' Conference Room, first floor, Union County Government Center, 500 North Main Street, Monroe, North Carolina, for the purpose of going into closed session to consult with an attorney in order to preserve the attorney-client privilege in accordance with G.S. 143-318.11(a)(3).

FURTHER NOTICE IS HEREBY GIVEN that following the closed session, at approximately 5:30 p.m., the members of the Board of Commissioners will move to the Personnel Training Room, Room 131, First Floor, Union County Government Center, 500 North Main Street, Monroe, North Carolina, where the Board of Commissioners will hold a work session for the purpose of participating in a joint meeting with the City of Monroe to discuss general issues of mutual concern to both the City of Monroe and the County, including, but not limited to, issues related to utilities and economic development.

Allan Baucom, Chairman
Union County Board of Commissioners

**UNION COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: July 21, 2008

Action Agenda Item No. 2
(Central Admin. use only)

SUBJECT: Rural Operating Assistance Program Grant Application
(Due Date 7-25-08)

DEPARTMENT: Transportation **PUBLIC HEARING:** Yes

ATTACHMENT(S):
Appendix A- Sub-allocation
Worksheet
Appendix a1-Sub-allocation
Worksheet (Supplemental)
Appendix B- Certified Statement

INFORMATION CONTACT:
Annette Sullivan

TELEPHONE NUMBERS:
704-361-1494 ©
704-292-2566 (o)

DEPARTMENT'S RECOMMENDED ACTION: Recommend that the grant be approved for submittal for funding in the amount of \$339,627 (\$215,105 Formula funds & \$124,522 Supplemental funds).

BACKGROUND: This is an annual grant that consists of funding of transportation services for the Elderly and Disabled (ex: medical appointments, shopping, personal business), DOT Employment funds that are utilized by DSS for other services (ex: car repairs, insurance cost, tires, etc.) in lieu of trips, and Rural General Public funding to provide transport to the general public for transportation services (ex: employment, educational opportunities, medical appointments, etc.). The Rural General Public funding is the only portion that requires a local match. The match is generated through the \$2 per one way trip fares that are charged to the person(s) requesting transportation utilizing these particular funds.

FINANCIAL IMPACT: \$339,627 in revenue for the county through our department

Legal Dept. Comments if applicable: _____

Finance Dept. Comments if applicable: _____

Manager Recommendation:

Public Hearing Notice
 is to inform the public
 the opportunity to attend
 public hearing on the pro-
 posed Rural Operating
 Assistance Program
 (ROAP) application and the
 Supplemental Rural Oper-
 ating Assistance Program
 (SROAP) application to be
 submitted to the North Car-
 olina Department of Trans-
 portation by July 21, 2008.
 The public hearing will
 be held on July 21,
 2008 at 7:00 p.m. in the
 Commissioners' Board
 Room, first floor, Union
 County Government Cen-
 ter located at 500 N. Main
 Street, Union County
 will provide. Rural
 operating assistance and
 services under the ADA for disabled
 persons who wish to partic-
 ipate in the hearing and
 require special services
 should contact 704-
 25-8554 as soon as possi-
 ble so that arrangements
 can be made.
 The programs included in
 the Rural Operating Assis-
 tance Program application
 are:
 1. Elderly & Disabled
 Transportation Assistance
 (EDTAP) Program provides
 operating assistance for
 the transportation of elderly
 and disabled citizens. The
 transportation assistance
 allows for the individual to
 reside for longer periods in
 their homes, thereby en-
 hancing their quality of life.
 For the purpose of EDTAP,
 an elderly person is de-
 fined as one who reaches
 the age of 60 or more
 years. A disabled person is
 defined as one who has a
 physical or mental impair-
 ment that substantially lim-
 its one or more major life
 activity, an individual who
 has a record of such im-
 pairment, or an individual
 who is regarded as having
 such impairment.
 2. Employment Transpor-
 tation Assistance Program is
 intended to provide operat-
 ing assistance for transi-
 tional Work First, Work-
 force Development Pro-
 grams and general public
 employment transportation
 needs. These funds are
 used to support the em-
 ployment transportation
 needs of individuals that
 are not eligible to receive
 benefits from the Tempora-
 ry Assistance for Needy
 Families (TANF) program.
 3. Rural General Public
 (RGP) Program funds are
 intended to provide trans-
 portation service to individ-
 uals who are not human
 service agency clients.
 4. The Supplemental
 ROAP funds are used to in-
 stitute a new service, to ex-
 tend current service, or to
 continue a service that was
 previously financed by
 Supplemental ROAP fund-
 ing.
 The period of performance
 for Rural Operating Assis-
 tance Program funds is 2008

NORTH CAROLINA,
 UNION COUNTY.

AFFIDAVIT OF PUBLICATION

Before the undersigned, a Notary Public of said County and State, duly
 commissioned, qualified, and authorized by law to administer oaths,

Pat Deese

personally appeared

who being first duly sworn, deposes and says: that he is

Principal Clerk

engaged in the publication
 of a newspaper known as The Enquirer-Journal, published, issued, and
 entered as second class mail in the City of Monroe in said County and
 State; that he is authorized to make this affidavit and sworn statement;
 that the notice or other legal advertisement, a true copy of which is
 attached hereto, was published in The Enquirer-Journal on the following
 dates:

July 2, 2008

and that the said newspaper in which such notice, paper, document, or
 legal advertisement was published was, at the time of each and every such
 publication, a newspaper meeting all the requirements and qualifications
 of Section 1-597 of the General Statutes of North Carolina and was a
 qualified newspaper within the meaning of Section 1-597 of the General
 Statutes of North Carolina.

This 2nd day of July, 2008
Pat Deese

Sworn to and subscribed before me, this 2nd day of July, 2008

Beth P. Chit3 Notary Public

My Commission expires: May 11, 2013

Inches: 1 1/2
 MONROE, N.C. July 2 2008
 Ad#
of Commissioners ACCOUNT #: 02100167
 COST: \$ 134.64

—IN ACCOUNT WITH—

The Enquirer-Journal
 P.O. Box 5040
 500 W. Jefferson St.
 Monroe, N.C. 28111-5040

Important Legal Document. Please Retain

Application for Operating Assistance FY09 Rural Operating Assistance Program Funds

Name of Applicant (County)	UNION COUNTY
County Manager	AL GREENE
County Manager's Email Address	AlGreene@co.union.nc.us
County Finance Officer	KAI NELSON
CFO's Email Address	KaiNelson@co.union.nc.us
Mailing Address	500 N. MAIN ST. SUITE 901, MONROE NC 28112
Person Completing this Application	ANNETTE SULLIVAN
Email Address	AnnetteSullivan@co.union.nc.us
Phone Number	704-292-2566
Supplemental ROAP Funding Request Included	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

Application Completed by: _____ Date: _____
Signature

Application Reviewed by: _____ Date: _____
Signature

Application Instructions

- Read each question carefully. Be sure to answer all the questions.
- Answer questions with complete sentences, providing enough detail to completely answer the question.
- Click on the **gray rectangle** and type each answer. If needed, the text will automatically wrap to the next row. The answer may wrap to the next page if necessary.
- If there are questions regarding this application, contact the NCDOT-PTD Mobility Development Specialist assigned to the area served by the transit system.
- Outreach and public involvement in the use of the ROAP funds is key to providing service that meets the needs of individuals within the community. County managers and finance officers are encouraged to discuss the Limited English Proficiency (LEP) requirements with the local system transportation directors.

I. PROJECT DESCRIPTION FOR FORMULA FUNDS – EDTAP

These funds may be sub-allocated to the transit system or human service agencies in the county. EDTAP funds will be used to provide transportation services for elderly and disabled individuals when other funding sources are not available. If an individual meets the eligibility criteria of both EDTAP and an agency transportation program, the agency’s program funds will be used as long as they are available before using EDTAP funds.

EDTAP-1 Describe the process for determining which organizations will receive a sub-allocation of EDTAP funds. The response should address:

- (1) assessment of needs in the service area
- (2) equity in requesting and disbursement of funds
- (3) criteria for determining amount of funds sub-allocated to each organization and
- (4) projected units of service.

(1) **All EDTAP funding is suballocated to UCT to meet the needs of elderly and/or disabled citizens who do not qualify for the requested service under any other funding source for transportation. This assessment of need is based on client requests and agency requests during the previous year and discussions held during TAB meetings with contracting agencies prior to the application process.**

(2) UCT is responsible for informing all contracting agencies of the availability of funding and the opportunity to request usage of those funds when agency funding for transportation has been totally expended. When this occurs, the agency sends a referral to UCT for consideration of those passengers who meet the criteria of being elderly or disabled. (Due to confidentiality, the documentation of disability is maintained by the referring agency) Each agency is asked to disclose their budget for transportation for the current year to assure that EDTAP funds do not supplant budgeted agency funding. When eligibility has been verified, the passenger funding source will be changed to reflect the change and UCT assumes the responsibility of monitoring the usage and provides a “credited to EDTAP” statement in lieu of a billing invoice for the referring agency’s records. All agencies have the opportunity to request their passengers be transferred to the EDTAP funding source once the contracting agency’s transportation funding has been expended through the process shown above. UCT is responsible for the registration and eligibility determination of those passengers who are not human service agency clients

(3) UCT is the recipient of all EDTAP funding in Union County. All agencies have the opportunity to request their passengers be transferred to the EDTAP funding source once the contracting agency’s transportation funding has been expended through the process shown above. UCT is responsible for the registration and eligibility determination of those passengers who are not human service agency clients

(4) UCT monitors and reviews usage during the previous year for passengers whose agency transportation funding was depleted or those clients deemed eligible by UCT to project the units of service and the funding required to provide transportation to those clients for the upcoming year.

EDTAP-2 Describe the transportation or other services that will be provided by the transit system or human service agencies with EDTAP funds (i.e. trips by transit system or private providers, agency staff transportation, volunteers, mileage reimbursement, etc.)

EDTAP funding will be used only to fund trips that are to be provided by the transportation system.

EDTAP-3 Not all elderly and disabled citizens in the service area are human service agency clients. Describe efforts to reach out to these citizens who may need transportation to medical appointments, grocery stores or other destinations. (Public Outreach)

Elderly or disabled citizens deemed not eligible for transport by a human service agency are often referred to UCT to be considered for transport utilizing the EDTAP funding. UCT also receives self referrals from those persons not connected with an organization as a result of their obtaining brochures from locations such as the local senior center, Nutrition sites, medical facilities, etc. or from programs presented to civic groups, faith community, etc.

EDTAP-4 Describe the process for monitoring the EDTAP Program throughout the year to assure that (1) EDTAP funded services are provided to elderly and disabled individuals not receiving transportation assistance from another funding source and (2) that all expenditures are allowable. (See Eligible Transportation Expenses Matrix)

(1) Receiving the allocation allows us to be more effective in assuring that passengers are eligible for service under EDTAP and that there is no alternative funding source available for the requested trips. Agencies whose passengers are referred to UCT for EDTAP funded trips must disclose their current year budget for transport of clients to allow us to monitor expenditures and balances of those funds.

(2) UCT receives the total allocation of EDTAP funding. The funding is used to provide passenger trips which are an allowable use of the funds.

EDTAP-5 Does the transit system or any human service agency prioritize or restrict EDTAP funded services based on the purpose, origin or destination of the trip? If yes, describe the prioritization process or restrictions.

UCT considers medical and life necessary trips to be a priority, however we do provide transport for other purposes such as employment if possible and recreational type trips on a limited basis (ex: 2 days per week).

EDTAP-6 What is done by the transit system and/or agencies to assure that EDTAP funded services are provided for as long as possible during FY2008-FY2009?

UCT currently charges a \$2 fare for EDTAP trips to extend the funding. However, those passengers who are unable to pay this amount but are willing to disclose household income along with major expenses such as mortgage, power, and medicines are given the opportunity for a reduced or waived fare. This information in conjunction with the Federal Poverty Guidelines is used to determine those who are approved for this opportunity in an equitable manner.

EDTAP-6a What will the county do to keep the services operating if the EDTAP funds are expended in less than twelve months?

In the event that funding is totally expended, UCT will utilize county funding to further extend the provision of service to those clients under this funding source

EDTAP-7 What objectives will the county use to evaluate the effectiveness/efficiency of the program?

UCT reviews monthly reports of miles, hours, trips and revenues as well as driver hours and monitors increases and decreases in these areas. We will also use the revenue per passenger and Cost Recovery methods to assess areas that changes in service may need to be considered.

EDTAP-7a When will the EDTAP funded services be evaluated?

UCT evaluates the service being provided and the funding being utilized on a monthly basis.

II. PROJECT DESCRIPTION FOR FORMULA FUNDS –Employment Transportation Assistance Funds

These funds can only be sub-allocated to the Department of Social Services, Workforce Development Programs and/or the Community Transportation System in the county. Funds can only be transferred to EDTAP and RGP following certification by the county manager that the employment transportation needs of the county have substantially been met.

EMP-1 Describe the transportation or other services that will be provided by the transit system or DSS with EMP

funds. (i.e. trips by transit system or private providers, agency staff transportation, volunteers, mileage reimbursement, automobile repairs, etc.)

DSS provides car repairs for employed persons, car insurance up to 3 months, or mileage reimbursements for employed participants. There is also possibility we may purchase bus passes on the Charlotte Area Transit Systems (CATS) or Union County Transportation.

EMP-2 Describe the process for monitoring the EMP Program throughout the year to assure that expenses by the transit system and/or DSS are allowable. (See Eligible Transportation Expenses Matrix)

Upon receipt of the allocation all employees will be given guidelines to follow. We have one central person that will compile all the information. Second party reviews will be completed on all application by this person. A checklist will be completed.

EMP-3 What is done by the transit system and/or DSS to assure that EMP funded services are provided for as long as possible during FY2008-FY2009?

These funds will be used to assist low-income individuals (75% medium income) to meet employment related transportation needs. It is estimated that these funds will serve approximately 25 participants. This was determined by dividing the allocation by the maximum allowance of \$1,000. This estimate may increase due to participants not using the maximum allotment.

EMP-3a What will the county do to keep the services operating if the EMP formula allocation is expended in less than twelve months?

When all funds have been expended no further service will be available for this population.

EMP-4 Describe the process for determining when it is appropriate or necessary to transfer EMP funds to EDTAP or RGP funds as allowed in the program guidelines?

In the month of April we would review any remaining allocation and have discussions within the agency to determine if funds should be transferred to EDTAP or RGP. To date we have not had to do this nor anticipate this in the future due to the large population in Union County.

EMP-5 Define the objectives that the county will use to evaluate the effectiveness/efficiency of the program?

The program focuses on helping individuals remain employed by removing barriers to their employment. Success is an immediate result when client's barrier is removed and they remain employed.

EMP-5a When will the EMP funded services be evaluated?

Cases are documented on a spread sheet that is reviewed monthly to document repeat services

EMP-6 Describe the public outreach efforts for this program.

Advertisement for availability of these funds is posted at agencies such as DSS and Health Department. Flyers are also distributed to passengers of the transportation system. Many recipients are former WF clients and all other come through the Services Intake Unit.

III. PROJECT DESCRIPTION FOR FORMULA FUNDS –Rural General Public Funds

These funds are intended to provide transportation services for individuals who are not human service agency clients. These funds can only be sub-allocated to the community transportation system.

RGP-1 Describe the process for (1) assessing transportation needs in the service area and (2) determining the projected units of service.

Needs are assessed by reviewing usage during the previous year by individuals that have previously

contacted UCT for service as well as soliciting feedback from our contracting agencies regarding their clients needs beyond the scope of service being funded by their agency.

We use the fully allocated cost model to determine our unit rates and base the projections of units of service on the available funds divided by the fully allocated cost per trip.

RGP- 2 Describe the transportation services that will be provided with RGP funds and the geographic area in which the services will be provided.

UCT receives the allocation of RGP funds and will provide demand response service within the boundaries of Union County with focus on those areas saturated with low income passengers who lack access to reliable and affordable transportation or who do not have the means to maintain transport of their own. Dependent upon availability of funding, some "out of county trips" may be provided utilizing RGP funding.

RGP- 3 Will a passenger pay a fare for RGP service?

Yes No

\$2 per one way trip

RGP- 4 Describe the process for monitoring the RGP Program throughout the year to insure that all expenses by the transit system are allowable? (See Eligible Transportation Expenses Matrix)

All RGP passengers are reviewed and approved by the Director or Associate Director to assure usage is appropriate to the RGP funding. All trips are provided by UCT and fall under those shown on the matrix as allowable.

RGP- 5 Describe how the local match requirement for RGP funds will be met.

The local match will be generated through RGP and EDTAP fares as well as through the utilization of any local funding.

RGP-6 Does the transit system prioritize or restrict RGP funded services based on the purpose, origin or destination of the trip? If yes, describe the prioritization process or restrictions.

The trend of usage has been provision of employment transportation, medical trips, educational opportunities and life necessary trips such as trips to pay bills, shopping, or trips to human service agencies for personal business that are not allowable under other funding sources. As with all trips we attempt to meet as many needs as possible while attempting to remain efficient as possible. We do restrict out of county trip usage as we do not currently have available funding that would allow us to provide daily trips out of county for employment purposes. We do however offer transport to the CATS Express stops for transport into Mecklenburg County for employment or medical purposes but have received limited requests for this type service.

RGP-7 What does the transit system do to assure that RGP funded services are provided throughout FY09 with these funds?

The Director reviews monthly reports of usage and balances of RGP funds and uses this information to determine whether to accept new or additional RGP passengers based on the ability to continue to provide transport throughout the year. Historically, we have utilized local funding and fares to further extend provision of service when all RGP funding has been expended.

RGP-8 What will the county do to keep the services operating if the RGP funds are expended in less than twelve months?

Historically, we have utilized local funding and fares to further extend provision of service when all RGP funding has been expended.

RGP-9 What objectives will the county use to evaluate the effectiveness/efficiency of the program? When will the RGP funded services be evaluated?

UCT reviews monthly reports of miles, hours, trips, revenues, driver hours and monitors increases or decreases in these areas. UCT uses the revenue per passenger and cost recovery methods to assess areas that changes in service may need to be considered.

RGP funded services are reviewed monthly.

RGP-10 Describe public outreach efforts for this program.

UCT has posted information regarding the availability of funds and the opportunity to attend the public hearing regarding these funds at the local Health Department, DSS, and the Senior Nutrition Sites. Information pertaining to the formula funding is included as part of the system's brochure, and information is provided during speaking events to groups in the community as well as during events such as the Wal-Mart Health Expo and the UC Seniors Expo that we participate in annually. Also, information is currently located on a local cable channel that is exclusive to Union County Government to promote our transit system and the services we offer. Notices of the upcoming public hearing for our grant proposal are also being distributed to passengers currently utilizing this funding source as well as others utilizing the transit system.

IV. PROJECT DESCRIPTION –SUPPLEMENTAL ROAP Funds

Complete responses to the following questions are necessary to make an assessment of the eligibility of the proposed service. Incomplete responses will delay PTD review of the application.

Describe the proposed new or expanded service? (demand response/subscription/fixed route; within or outside normal service area, i.e. out of county employment route; days and hours of operation; service area; fare structure; provision of gas vouches, volunteer reimbursement, etc.) Describe each program separately.

SuppEDTAP – Supplemental funding will be used to continue service to those new passengers and continue expanded service to those persons who were given extended service when we first began receiving supplemental EDTAP funding.

SuppEMP – Union County DSS will use the Supplemental ROAP funds to expand the current services that we offer. The funds will allow us to provide services to new customers who have not been served before. We will continue to follow our current guidelines of providing car repairs, insurance assistance, gas allowances, public transportation assistance and other allowable items under our current plan.

SuppRGP – Supplemental RGP will be used to continue to allow employment passengers whose transport extended our service day to continue to be transported utilizing the FY 08-09 Funding.

How were the projected units of additional service with supplemental EDTAP, Employment and RGP funds determined? What will be done to assure that the service to be provided throughout the twelve months of FY08-09. (CT System requirement). Describe each program separately. See the Supplemental ROAP Sub-allocation Worksheet in Appendix B

SuppEDTAP – The allocation was divided by the fully allocated per trip rate to determine the number of trips we would be able to provide with the additional EDTAP funding. These funds will be monitored on a monthly basis for usage and as in the past, local funding will be used for continuation should the funding be totally expended.

SuppEMP – The additional units of service for Supplemental EMP funds were determined by taking the total funds and dividing by the amount allowed per customer. We do anticipate this number being higher since not all customers will use the maximum amount allowed under the guidelines. We will not be able to provide these services for an entire 12 months due to when the funds are received and our year end budget cut off. We should be able to provide services for at least 8-9 months.

SuppRGP – The allocation was divided by the fully allocated per trip rate to determine the number of trips we would be able to provide with the additional EDTAP funding. These funds will be monitored on a monthly basis for usage and as in the past, local funding will be used for continuation should the funding be totally expended

The supplemental EDTAP, Employment and RGP funds must be used to provide an increased level of service, including serving eligible individuals not currently served by the regular ROAP program. Describe how the agencies that receive the supplemental funds will notify eligible users about the new Supplemental EDTAP funded service. Be specific. Describe each program separately.

SuppEDTAP – UCT will notify agencies that traditionally refer persons deemed not eligible under a human service agency of the additional funding to allow for referrals. We will also distribute information to passengers currently utilizing this funding source or formula funds with our transit system. Potential new passengers will receive information via the methods in the following section.

SuppEMP – Union County will notify the current agencies that we work with when the new funds are available. Union County will send out guidelines with instructions on how to refer customers in need to our intake unit. Agencies notified will include Turning Point Women’s Shelter, Crisis Assistance, United Family Services, Operation Reachout, Crisis Pregnancy, DSS in-house staff, and others deemed appropriate.

SuppRGP - UCT will notify agencies that traditionally refer persons deemed not eligible under a human service agency of the additional funding to allow for referrals. We will also distribute information to passengers currently utilizing this funding source or formula funds with our transit system. Potential new passengers will receive information via the methods in the following section.

Describe in detail efforts made to reach out to the community to make them aware of the additional funding and to identify service needs beyond those currently provided with the formula allocation.

EDTAP & RGP--Information of the opportunity for expanded or additional service through the proposed additional funding is being distributed by: posting of notices to agencies by UCT, distribution of flyers to passengers of the transportation system, and during speaking engagements with community groups. Information will also be posted and programs will be presented at the local Senior Nutrition Program Dining Sites located throughout the county.

EMP—Union DSS will primarily use other service providers to make referrals for DOT funds. It is felt that public advertisement would deplete the funds too quickly and community providers are better equipped to identify customers who are most in need of services. Service needs may be identified by customers who come in for funds and let us know what transportation issues they are having.

Describe how the Supplemental ROAP funded services will be monitored throughout the year to assure that

services are provided to eligible individuals and expenses and service statistics are tracked separately from the regular ROAP program.

Supplemental RGP & EDTAP fund are allocated to the transit system. Any person being referred must be approved by the Director or Associate Director to assure they are eligible for service through these funding sources. Each person under these funding sources are coded in our scheduling system as EDTAP-S or RGP-S gives us the ability to extract reports regarding usage of these funds. If the passenger is a referral of a contracting agency, the agency maintains the confidential information regarding the issue they have determined makes the passenger eligible for service through our EDTAP funding.

EMP- Union County DSS has one processing assistant who tracks these funds and makes sure eligibility requirements are met. New customers will be identified and tracked on a separate spreadsheet as was done during the previous year.

What objectives will the county use to evaluate the effectiveness/efficiency of the supplemental funded services?
When will these services be evaluated?

EDTAP / RGP--UCT reviews reports on a monthly basis of miles, hours, trips, revenues, driver hours and monitors increases or decreases in these areas. UCT uses the revenue per passenger and cost recovery methods to assess areas that changes in service may need to be considered.

EMP- The effectiveness of the supplemental services will be determined by the number of customers that we are able to serve during the year. DSS will also be able to determine if these customers come in more than once for services. These funds will help working families maintain employment and stability by helping to keep their transportation in place to be able to get to and from work. We will evaluate how many customers were served at the end of the year when all funds have been expended.

**APPENDIX A
FY09 ROAP Sub-Allocation Worksheet**

Agencies Receiving Sub-Allocations	Elderly and Disabled Transportation Assistance Program			Employment Transportation Assistance Program			Rural General Public Transportation Program	
	Proposed			Proposed			Proposed	
	Amount of request to be suballocated	Passenger Trips	Number of Other Services	Amount of request to be suballocated	Passenger Trips	Number of Other Services	Amount of request to be sub-allocated	Passenger Trips
UNION COUNTY TRANSPORTATION	\$77,648	6520	0				\$112,632	9457
UNION COUNTY DSS				\$24,825	0	25		
TOTAL AMOUNT	\$77,648	6520	0	\$24,825	0	25	\$112,632	9457

FOOTNOTES:

- Elderly** is defined as a person who has reached the age of 60 or more years.
- Disabled** is defined as a person who has physical or mental impairment that substantially limits one or more life activities, an individual who has record of such impairment, or who is regarded as having such an impairment.
- Employment** - Eligible passengers are defined as individuals with employment transportation needs that are not eligible to receive benefits from the Temporary Assistance for Needy Families (TANF) program.
- Rural General Public** is defined as person whose transportation is not subsidised by a human service agency and requests a trip that begins and/or ends at a rural location.
- Allocation** of funds should be based on the decision of the Board of Commissioners. The total allocation should be equal to or less than the amount available in each program.
- Passenger Trips** are defined as each time a passenger boards a vehicle at a location and alights at another location.

**APPENDIX A-1
FY09 ROAP Sub-Allocation Worksheet for Supplemental Funds**

Agencies Receiving Sub-Allocations	Elderly and Disabled Transportation Assistance Program			Employment Transportation Assistance Program			Rural General Public Transportation Program	
	Proposed			Proposed			Proposed	
	Amount of request to be suballocated	Passenger Trips	Number of Other Services	Amount of request to be suballocated	Passenger Trips	Number of Other Services	Amount of request to be sub-allocated	Passenger Trips
UNION COUNTY TRANSPORTATION	\$45,591	3828	0				\$59,072	4959
UNION COUNTY DSS				\$19,859	0	20		
TOTAL AMOUNT	\$45,591	3828	0	\$19,859	0	20	\$59,072	4959

FOOTNOTES:

Elderly is defined as a person who has reached the age of 60 or more years.

Disabled is defined as a person who has physical or mental impairment that substantially limits one or more life activities, an individual who has record of such impairment, or who is regarded as having such an impairment.

Employment - Eligible passengers are defined as individuals with employment transportation needs that are not eligible to receive benefits from the Temporary Assistance for Needy Families (TANF) program.

Rural General Public is defined as person whose transportation is not subsidised by a human service agency and requests a trip that begins and/or ends at a rural location.

Allocation of funds should be based on the decision of the Board of Commissioners. The total allocation should be equal to or less than the amount available in each program.

Passenger Trips are defined as each time a passenger boards a vehicle at a location and alights at another location.

**CERTIFIED STATEMENT
FY09**

County of Union

RURAL OPERATING ASSISTANCE PROGRAM

Whereas Article 2B of Chapter 136 of the North Carolina General Statutes and the Governor of North Carolina have designated the North Carolina Department of Transportation (NCDOT) as the agency responsible for administering all federal and/or state programs related to public transportation, and grants NCDOT authority to do all things required in applicable federal and/or state legislation to properly administer the public transportation programs within the State of North Carolina;

WHEREAS, G.S. 136-44.27 established the Elderly and Disabled Transportation Assistance Program;

WHEREAS, funds will be used for transportation related expenditures as specified in the FY09 Rural Operating Assistance Program (ROAP) application;

WHEREAS, information regarding use of the funds will be provided at such time and in such a manner as NCDOT may require;

WHEREAS, it is the policy of the North Carolina Department of Transportation that Disadvantaged Business Enterprises, Minority Owned Business Enterprises and Women Owned Business Enterprises shall have the opportunity to participate in the performance of contracts financed in whole or part by Federal and State funds in order to create a level playing field, and the county shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract.

WHEREAS, ROAP funds will be used to provide eligible services during the period July 1, 2008 through June 30, 2009;

WHEREAS, any interest earned on ROAP funds will be expended for eligible program uses as specified in the ROAP application; and

WHEREAS, the County will include ROAP funds received and expended in its annual independent audit on the schedule of federal and state financial assistance. Funds passed through to other agencies will be identified as such.

This is to certify that the undersigned is duly elected, qualified and acting chairperson of the Board of County Commissioners of the County of Union, North Carolina, and that the following statements are true and accurate:

Elderly and Disabled Transportation Assistance Program

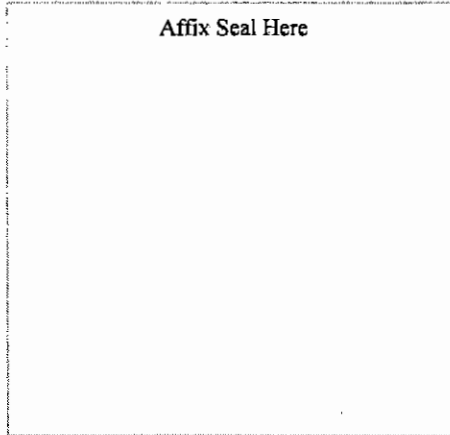
1. The funds received from G.S. 136-44.27 will be used to provide transportation services for the elderly and disabled allowing individuals to reside for a longer period in their homes, thereby enhancing their quality of life.
2. The funds will not be used to supplant or replace existing federal, state or local funds designated to provide elderly and disabled transportation services in the county.

Employment Transportation Assistance Program

1. The purpose of these transportation funds is to assist transitional Work First participants after eligibility for cash assistance has concluded, participants in local Workforce Development Programs, and/or the general public with employment-related transportation needs
2. The funds are limited to use by the local Department of Social Services, Work Force Development Program or the community transportation system.
3. The funds may be transferred to the Elderly and Disabled Transportation Assistance Program or the Rural General Public Program after an assessment of employment transportation needs in the service area indicates that employment transportation needs are substantially being met. This assessment will occur prior to any transfer of funds and following submission of a statement to that effect from the County Manager to the Public Transportation Division.

Rural General Public Program

1. The funds are limited to use by the community transportation system
2. The funds will not be used to provide human service agency trips.



WITNESS my hand and official seal, this ____ day of ____, 20__.

Attest:

Signature, Certifying Official*

Signature, Board of County
Commissioners Chairperson*

State of North Carolina
County _____

Signature, County Manager/Administrator*

****Note that the Certifying Official, Board of County Commissioners Chairperson, and County Manager/Administrator must be three separate individuals.***

FY09 ROAP Allocations

COUNTY	FY07-08	FY08-09	FY09-10	Proposed FY09-10	Proposed FY09-10	Proposed FY09-10	TOTAL
Alamance	\$77,466	\$26,203	\$96,969	\$45,484	\$20,963	\$50,856	\$317,941
Alexander	\$44,684	\$6,007	\$46,785	\$26,236	\$4,804	\$24,536	\$153,052
Alleghany	\$37,165	\$2,553	\$34,523	\$21,822	\$2,043	\$18,106	\$116,212
Anson	\$42,769	\$7,322	\$41,486	\$25,111	\$5,857	\$21,758	\$144,303
Ashe	\$43,351	\$4,680	\$41,681	\$25,453	\$3,744	\$21,860	\$140,769
Avery	\$39,357	\$3,295	\$37,996	\$23,108	\$2,635	\$19,927	\$126,318
Beaufort	\$50,557	\$7,691	\$51,658	\$29,684	\$6,153	\$27,093	\$172,836
Bertie	\$40,506	\$5,483	\$38,569	\$23,781	\$4,386	\$20,228	\$132,953
Bladen	\$45,248	\$9,973	\$45,123	\$26,568	\$7,978	\$23,665	\$158,555
Brunswick	\$72,739	\$15,618	\$75,233	\$42,708	\$12,495	\$39,457	\$258,250
Buncombe	\$106,149	\$23,179	\$99,678	\$62,324	\$18,543	\$52,278	\$362,151
Burke	\$64,427	\$15,829	\$72,177	\$37,828	\$12,663	\$37,854	\$240,778
Cabarrus	\$76,677	\$9,953	\$57,795	\$45,020	\$7,963	\$30,312	\$227,720
Caldwell	\$61,437	\$9,318	\$67,637	\$36,073	\$7,455	\$35,473	\$217,393
Camden	\$35,796	\$2,659	\$33,685	\$21,017	\$2,127	\$17,667	\$112,951
Carteret	\$58,400	\$9,914	\$60,004	\$34,290	\$7,932	\$31,470	\$202,010
Caswell	\$41,536	\$6,277	\$40,590	\$24,387	\$5,022	\$21,288	\$139,100
Catawba	\$78,728	\$15,552	\$72,828	\$46,225	\$12,442	\$38,196	\$263,971
Chatham	\$50,848	\$8,088	\$57,161	\$29,855	\$6,471	\$29,979	\$182,402
Cherokee	\$44,431	\$3,840	\$42,065	\$26,087	\$3,072	\$22,061	\$141,556
Chowan	\$38,479	\$4,171	\$36,294	\$22,593	\$3,337	\$19,035	\$123,909
Clay	\$37,445	\$2,205	\$34,102	\$21,986	\$1,764	\$17,885	\$115,387
Cleveland	\$66,702	\$20,674	\$76,081	\$39,164	\$16,539	\$39,902	\$259,062
Columbus	\$54,968	\$18,858	\$55,687	\$32,274	\$15,087	\$29,206	\$206,080
Craven	\$63,500	\$16,143	\$75,521	\$37,284	\$12,915	\$39,608	\$244,971
Cumberland	\$112,153	\$47,037	\$93,508	\$65,849	\$37,628	\$49,040	\$405,215
Currituck	\$40,861	\$3,999	\$40,587	\$23,990	\$3,199	\$21,286	\$133,922
Dare	\$43,194	\$5,518	\$45,997	\$25,361	\$4,414	\$24,124	\$148,608
Davidson	\$83,473	\$18,053	\$103,646	\$49,011	\$14,442	\$54,360	\$322,985
Davie	\$46,413	\$5,804	\$48,501	\$27,252	\$4,644	\$25,437	\$158,051
Duplin	\$51,154	\$8,290	\$54,744	\$30,035	\$6,633	\$28,711	\$179,567
Durham	\$95,653	\$11,065	\$43,508	\$56,162	\$8,851	\$22,818	\$238,057
Eastern Band of Cherokee Indians	\$0	\$0	\$33,107	\$0	\$0	\$17,363	\$50,470
Edgecombe	\$51,762	\$7,039	\$46,925	\$30,392	\$5,630	\$24,610	\$166,358
Forsyth	\$126,063	\$33,045	\$0	\$74,018	\$26,435	\$0	\$259,561
Franklin	\$49,418	\$8,266	\$56,007	\$29,016	\$6,614	\$29,374	\$178,695
Gaston	\$99,004	\$23,219	\$90,227	\$58,128	\$18,575	\$47,320	\$336,473
Gates	\$37,069	\$2,944	\$34,809	\$21,764	\$2,355	\$18,256	\$117,197
Graham	\$36,134	\$2,013	\$32,884	\$21,215	\$1,610	\$17,246	\$111,102
Granville	\$49,485	\$8,263	\$55,292	\$29,054	\$6,611	\$28,999	\$177,704
Greene	\$39,412	\$5,019	\$39,285	\$23,140	\$4,016	\$20,604	\$131,476

Guilford	\$161,555	\$79,337	\$84,232	\$94,858	\$63,469	\$44,176	\$527,627
Halifax	\$54,933	\$9,836	\$56,148	\$32,254	\$7,869	\$29,448	\$190,488
Harnett	\$62,671	\$15,974	\$79,477	\$36,796	\$12,779	\$41,682	\$249,379
Haywood	\$55,275	\$10,605	\$56,660	\$32,454	\$8,484	\$29,716	\$193,194
Henderson	\$72,159	\$14,256	\$71,666	\$42,368	\$11,405	\$37,586	\$249,440
Hertford	\$43,078	\$5,172	\$40,762	\$25,294	\$4,137	\$21,378	\$139,821
Hoke	\$44,802	\$7,100	\$49,648	\$26,304	\$5,680	\$26,038	\$159,572
Hyde	\$34,969	\$2,437	\$31,856	\$20,530	\$1,950	\$16,707	\$108,449
Iredell	\$76,803	\$17,939	\$99,611	\$45,095	\$14,351	\$52,243	\$306,042
Jackson	\$45,022	\$5,606	\$45,221	\$26,435	\$4,485	\$23,716	\$150,485
Johnston	\$76,520	\$18,606	\$102,692	\$44,929	\$14,885	\$53,860	\$311,492
Jones	\$37,094	\$2,488	\$34,187	\$21,779	\$1,991	\$17,930	\$115,469
Lee	\$49,381	\$6,722	\$55,991	\$28,994	\$5,378	\$29,365	\$175,831
Lenoir	\$54,076	\$10,278	\$57,392	\$31,749	\$8,223	\$30,100	\$191,818
Lincoln	\$55,208	\$9,304	\$63,759	\$32,414	\$7,443	\$33,440	\$201,568
Macon	\$46,901	\$4,365	\$45,222	\$27,538	\$3,491	\$23,717	\$151,234
Madison	\$39,751	\$3,844	\$39,102	\$23,339	\$3,075	\$20,507	\$129,618
Martin	\$42,023	\$8,370	\$41,013	\$24,674	\$6,696	\$21,510	\$144,286
McDowell	\$48,687	\$6,965	\$0	\$28,587	\$5,572	\$0	\$89,811
Mecklenburg	\$227,140	\$97,352	\$114,205	\$133,365	\$77,881	\$59,897	\$709,840
Mitchell	\$39,371	\$2,747	\$36,896	\$23,115	\$2,198	\$19,351	\$123,678
Montgomery	\$42,747	\$5,916	\$42,521	\$25,099	\$4,733	\$22,301	\$143,317
Moore	\$64,251	\$11,007	\$69,088	\$37,725	\$8,806	\$36,234	\$227,111
Nash	\$63,001	\$8,482	\$54,358	\$36,992	\$6,786	\$28,509	\$198,128
New Hanover	\$89,122	\$15,070	\$70,688	\$52,327	\$12,056	\$37,073	\$276,336
Northampton	\$42,108	\$5,554	\$39,621	\$24,723	\$4,444	\$20,779	\$137,229
Onslow	\$66,822	\$18,599	\$71,264	\$39,235	\$14,879	\$37,376	\$248,175
Orange	\$59,065	\$12,150	\$55,307	\$34,680	\$9,720	\$29,007	\$199,929
Pamlico	\$38,065	\$4,023	\$35,534	\$22,349	\$3,218	\$18,636	\$121,825
Pasquotank	\$46,410	\$9,836	\$48,559	\$27,249	\$7,868	\$25,467	\$165,389
Pender	\$50,664	\$6,708	\$52,811	\$29,747	\$5,366	\$27,697	\$172,993
Perquimans	\$38,066	\$3,023	\$35,217	\$22,349	\$2,419	\$18,470	\$119,544
Person	\$45,202	\$7,458	\$47,343	\$26,540	\$5,964	\$24,829	\$157,334
Pitt	\$72,446	\$14,732	\$65,153	\$42,536	\$11,785	\$34,170	\$240,822
Polk	\$40,702	\$3,046	\$38,435	\$23,898	\$2,437	\$20,158	\$128,676
Randolph	\$77,346	\$22,541	\$96,386	\$45,412	\$18,033	\$50,551	\$310,269
Richmond	\$50,270	\$13,285	\$51,830	\$29,515	\$10,629	\$27,182	\$182,711
Robeson	\$77,014	\$37,589	\$91,761	\$45,219	\$30,070	\$48,125	\$329,778
Rockingham	\$65,577	\$20,482	\$73,713	\$38,503	\$16,386	\$38,660	\$253,321
Rowan	\$76,894	\$14,497	\$94,424	\$45,148	\$11,598	\$49,522	\$292,083
Rutherford	\$56,817	\$10,616	\$59,820	\$33,359	\$8,493	\$31,374	\$200,479
Sampson	\$55,946	\$9,961	\$60,246	\$32,849	\$7,969	\$31,597	\$198,568
Scotland	\$45,916	\$17,664	\$47,123	\$26,959	\$14,131	\$24,714	\$176,507

COUNTIES	2018	2019	2020	2021	2022	2023	TOTAL
Stanly	\$52,336	\$8,826	\$57,856	\$30,729	\$7,061	\$30,344	\$187,152
Stokes	\$48,165	\$8,560	\$51,653	\$28,280	\$6,848	\$27,089	\$170,595
Surry	\$58,226	\$11,471	\$64,578	\$34,187	\$9,177	\$33,869	\$211,508
Swain	\$38,232	\$2,628	\$33,943	\$22,447	\$2,102	\$17,802	\$117,154
Transylvania	\$45,438	\$5,983	\$43,905	\$26,678	\$4,786	\$23,026	\$149,816
Tyrrell	\$34,433	\$1,649	\$0	\$20,217	\$1,319	\$0	\$57,618
Union	\$77,648	\$24,825	\$112,632	\$45,591	\$19,859	\$59,072	\$339,627
Vance	\$48,392	\$7,195	\$50,481	\$28,413	\$5,756	\$26,475	\$166,712
Wake	\$194,371	\$58,444	\$182,260	\$114,125	\$46,755	\$95,589	\$691,544
Warren	\$40,600	\$6,011	\$38,867	\$23,837	\$4,809	\$20,384	\$134,508
Washington	\$38,031	\$5,722	\$35,662	\$22,328	\$4,578	\$18,703	\$125,024
Watauga	\$44,211	\$4,442	\$50,234	\$25,959	\$3,554	\$26,345	\$154,745
Wayne	\$69,748	\$17,661	\$66,781	\$40,952	\$14,129	\$35,024	\$244,295
Wilkes	\$57,349	\$14,854	\$61,637	\$33,672	\$11,884	\$32,326	\$211,722
Wilson	\$61,567	\$6,941	\$66,749	\$36,147	\$5,553	\$35,008	\$211,965
Yadkin	\$45,500	\$5,077	\$47,519	\$26,715	\$4,061	\$24,921	\$153,793
Yancey	\$40,350	\$3,112	\$38,090	\$23,690	\$2,490	\$19,977	\$127,709
TOTALS	\$5,961,080	\$1,250,000	\$5,720,144	\$3,500,000	\$1,000,000	\$3,000,000	\$20,431,224

Manager Recommendation: _____

TEXT AMENDMENT: UNION COUNTY LAND USE ORDINANCE

PROPOSED AMENDMENT

1. AMEND paragraph (b) of Section 187, Cluster Development, as follows:
 - (b) The intent of this section is to authorize the developer to decrease lot sizes and leave the land “saved” by so doing as common open space, thereby lowering development costs and increasing the amenity of the project without increasing the density beyond what would be permissible if the land were subdivided into lots of the size required by Section 181. *This section is not intended, nor shall any provision herein be construed, to increase the total number of residential lots that may be developed beyond the number that would otherwise have been available without cluster development. Prior to sketch plan approval, the developer shall be required to establish, to the reasonable satisfaction of the planning staff, that the number of lots that would have been available without cluster development has not been exceeded.*
2. This Amendment shall become effective upon adoption.

Approved following public hearing this the ____ day of _____.

PUBLIC NOTICE
NOTICE IS HEREBY GIVEN that the Union County Board of Commissioners will on Monday, July 21, 2008, at 7:00 p.m. in the Commissioners' Board Room, first floor, Union County Government Center, 500 North Main Street, Monroe, North Carolina, conduct a public hearing to receive comments from the public on the amendments and petitions set forth below.

**TEXT AMENDMENT
 UNION COUNTY LAND
 USE ORDINANCE
 PROPOSED
 AMENDMENT**

1. AMEND paragraph (b) of Section 187, Cluster Development, as follows:
 (b) The intent of this section is to authorize the developer to decrease lot sizes and leave the land "saved" by so doing as common open space, thereby lowering development costs and increasing the amenity of the project without increasing the density beyond what would be permissible if the land were subdivided into lots of the size required by Section 181. This section is not intended, nor shall any provision herein be construed, to increase the total number of residential lots that may be developed beyond the number that would otherwise have been available without cluster development. Prior to sketch plan approval, the developer shall be required to establish, to the reasonable satisfaction of the planning staff, that the number of lots that would have been available without cluster development has not been exceeded.

2. This Amendment shall become effective upon adoption.

The proposed amendments may later undergo, without further notice, substantial changes resulting from objections, debate, and discussions at the hearing.

The full text and/or supporting documents relative to the proposed amendments are available for inspection and study at the Union County Planning Department located at 407 North Main Street, Room #149, Monroe, NC from 8:00 a.m. to 5:00 p.m. Monday through Friday. Anyone having any questions on the above petition or amendments may contact the Planning Department at 704-283-3565.

Any person requesting a sign language interpreter please call (704) 225-8554 and make a request at least 96 hours in advance. Any other special assistance needed by an individual due to a disability under the Americans with Disabilities Act should call (704) 283-3810 and make a request at least 96 hours in advance.
 Lynn G. West
 Clerk to the Board

**NORTH CAROLINA,
 UNION COUNTY.**

AFFIDAVIT OF PUBLICATION

Before the undersigned, a Notary Public of said County and State, duly commissioned, qualified, and authorized by law to administer oaths,

personally appeared Pat Deese

who being first duly sworn, deposes and says: that he is Principal Clerk

engaged in the publication of a newspaper known as The Enquirer-Journal, published, issued, and entered as second class mail in the City of Monroe in said County and State; that he is authorized to make this affidavit and sworn statement; that the notice or other legal advertisement, a true copy of which is attached hereto, was published in The Enquirer-Journal on the following dates:

July 9, 15, 2008

and that the said newspaper in which such notice, paper, document, or legal advertisement was published was, at the time of each and every such publication, a newspaper meeting all the requirements and qualifications of Section 1-597 of the General Statutes of North Carolina and was a qualified newspaper within the meaning of Section 1-597 of the General Statutes of North Carolina.

This 15th day of July, 2008
Pat Deese

Sworn to and subscribed before me, this 15th day of July, 2008

Bruce P. Clutz Notary Public

My Commission expires: May 11, 2013

Inches: 10 1/2
 MONROE, N.C. July 15 2008

Ad#
 ACCOUNT #: 02100167

COST: \$ 209.57

—IN ACCOUNT WITH—

The Enquirer-Journal

P.O. Box 5040
 500 W. Jefferson St.
 Monroe, N.C. 28111-5040

Important Legal Document, Please Retain

M U.C.

EXCERPT OF MINUTES OF BOARD OF COMMISSIONERS' MEETING OF MARCH 24, 2008:

DISCUSSION OF R-40 YIELD WITH CLUSTERING (This item was added to the Agenda at the request of Commissioner Openshaw):

Commissioner Openshaw referred to a recent article in **The Neighbors** section of **The Charlotte Observer** where Chairman Baucom stated everybody has to pay for the growth. He said that this statement begs the question "Why does everyone have to pay for growth; it was supposed to pay for itself and what do we do about it?" He stated that one way to save the taxpayers money is to tie the yield in clustering, the number of lots allowed to be built in cluster, to the number of lots allowed to be built with R-40 zoning. He said that in other words, the developer would have to propose an acceptable plan for having a certain number of lots from their property using R-40 zoning. Commissioner Openshaw further said that the number of lots permitted in clustering would be determined by that submission.

Commissioner Mills stated that he thought this idea would need to be reviewed by the Land Use Steering Committee. Commissioner Openshaw responded that it would not need to go to the Land Use Steering Committee, but it would need to go to the Planning Board. He questioned why there should be two different metrics for the lot yield for R-40 and clustering. He said that the County has to pay for the bonds that are issued, and if it is creating more houses, then it should be putting the argument to rest that growth pays for itself. He pointed out that 13,000 building lots have been approved and are outstanding. He said that his proposal was not something that would have an immediate impact necessarily, but it is something that levels the playing field.

Following the explanation, Commissioner Openshaw moved to refer the concept to change the cluster ordinance to reflect the yield that can be achieved in R-40 zoning to the Planning Board for review.

Vice Chairman Pressley asked if Commissioner Openshaw's motion included requesting changing zoning of R-20 clustering. Commissioner Openshaw responded that he did not study the yield equation of R-20 and questioned if it would be different than R-40. Vice Chairman Pressley said that he would like to know what is the break even cost when it pays for itself in Union County. He asked what the cost of a median house is in Union County today.

Mr. Nelson responded that he thought the taxable value of new construction would have to be established. He said that the staff could provide those answers but it would require some research. Vice Chairman Pressley said that there is a median house today, but stressed that there are not many houses being constructed at \$150,000. He said that he has heard the figure for median houses of \$230,000 or \$240,000 being the break even figure. He stated that the majority of the houses being constructed today are over that amount. He said that he would like to also know the break even point.

Mr. Nelson offered that the report from 2005 could be updated to provide current data.

Commissioner Openshaw said it is empirical – Union County is the seventh fastest growing county in the country and has the highest debt per person of any county in the state with the exception of Dare County which is the size of Monroe.

Vice Chairman Pressley said that Union County is playing catch up today for what has happened in the past. He said that he wanted to know where the County stands today.

With there being no further discussion, the motion was passed unanimously.

June 3, 2008

The Union County Planning Board met in regular session on Tuesday, June 3, 2008, at 7:00 p.m. in the Union County Board of Commissioner's Board Room, located on the First Floor of the Union County Government Center, 500 North Main Street, Monroe, NC, 28112, with Vice Chairman Everette Medlin presiding.

PRESENT: Russell Cox, Everette Medlin, Don Kerr, Charles Greene, William McGuirt, James Howie, Dan Wooten

ABSENT: Richard Simpson, Robert Allen, Christa Boggs, Andy Williams

ALSO PRESENT: Richard Black, Roger Horton, and Pam Rivers

ITEM NUMBER ONE

Call to Order

Vice Chairman Everette Medlin called the meeting to order at 7:00 p.m. Charles Greene and William McGuirt were made voting members. Also Mr. James Howie new Planning Board member was welcomed to the board and will be sworn in at our next scheduled meeting.

ITEM NUMBER TWO

Additions and/or Deletions to the Agenda

There were no additions or deletions to this agenda.

ITEM NUMBER THREE AND FOUR

Approval of the Agenda

Approval of the May 6 2008 minutes

Motion was made by William McGuirt and seconded by Don Kerr to approve the agenda and the approval of the May 6, 2008 minutes.

ITEM NUMBER FIVE

Preliminary Plat Review of PARK GROVE MEADOWS, for Mr. Cody Helms, containing 25.17 acres with 11 lots, located off Corinth Church Road (S.R. # 1158) being within Monroe Township.

STAFF RECOMMENDATIONS:

FAVORABLE, WITH COMMENTS

The following comments have been received from various review agencies:

Union County Stormwater – No 100-year flood prone area.

Department of Transportation – No comment has been received.

County Schools – This development will be in the current Walter Bickett Elementary, Monroe Middle, and Monroe High School districts. Walter Bickett Elementary is over capacity; however Monroe Middle and Monroe High are under capacity. The proposed development, even when fully built out, would not bring Monroe Middle or Monroe High up to its rated capacity. At Walter

Bickett however, the development would add to current over-capacity problems, such as mobile classrooms, inadequate capacity for food service and restroom facilities, rationing of access to the library, insufficient parking and queuing space for parents to safely deliver or pick up their children, and inadequate planning/meeting space for additional staff.

Public Works Department – Union County water is available, however sewer is not available.

Health Department – Will Closely monitor this development relative to on-site wastewater disposal.

Planning Department – The plat should be approved with the following comments being met when filing for final plat approval:

1. Developer shall be responsible for receiving written approval from the NC Department of Environment and Natural Resources on the sedimentation/erosion control plans, and the NC Division of Water Quality on storm water, and Union County Public Works Dept. on water plans, and the North Carolina Dept. of Transportation on the road profiles.
2. Developer shall post a 15% road maintenance security in accordance with Section 83(b), as well as a construction guarantee equaling 125%, if necessary, when submitting the final plat.
3. Any on-site disposal shall be delineated according to Section 180 of the Union County Land Use Ordinance.
4. The final plat shall be submitted in digital format.

Adequate Public Facilities Staff Review

As described on the Major Development Permit Application this review is for a development identified as Park Grove Meadows. This development is located on tax parcels 09-327-019A placing it in the attendance areas of Walter Bickett Elementary, Monroe Middle, and Monroe High. As submitted, this development will create 11 new single-family residences, which will impact the schools as follows: Walter Bickett Elementary – 6 students, Monroe Middle – 2 students, Monroe High – 2 students. The current capacity of the existing schools is as follows: Walter Bickett Elementary – 450 students, Monroe Middle – 1000 students, Monroe High – 840 students. The total existing and permitted demand on these schools is as follows: Walter Bickett Elementary – 743 students, Monroe Middle – 796 students, Monroe High – 853 students. When planned capacity from the first 2 years of the CIP is added to Walter Bickett Elementary the elementary level becomes compliant. When years 3-5 of the CIP are added to Monroe High School it has some capacity. Based on the above information this development is compliant with school capacity for the elementary and middle school levels only. The applicant has agreed, in order to become compliant with the APF section, to provide mitigation in the form of the developments pro rata share of facility capacity costs necessary to accommodate the demand it generates for 2 of the 11 lots. The applicant has agreed to delay final plats until August 2010, when, according to the CIP capacity will become available at the high school level, for the remaining 9 lots.

Based on this information staff recommends that, as long as all other requirements of the Land Use Ordinance are met, the Planning Board approve this subdivision with the following conditions*:

1. This development be allowed to final plat an initial 2 lots provided the developer pay the pro rata share of facility capacity costs necessary to accommodate the demand generated by 2 of the 11 lots. At the time of evaluation this is \$3750 per lot.
2. This development be allowed to final plat the remaining 9 lots on August 1, 2010, when, according to the CIP capacity will exist at the high school level.

*If additional school capacity becomes available and the applicant requests a new evaluation by staff and the results of the evaluation are favorable to the applicant the conditions may be modified by staff without additional action required by the Planning Board.

Mr. Cody Helms developer, came up to answer questions from the Board.

Motion was made by Charles Greene and seconded by Don Kerr, for a FAVORABLE WITH COMMENTS, recommendation. The vote was 6 to 0.

ITEM NUMBER SIX

Preliminary Plat Review of RUSTIC CREEK Subdivision, for Jake Helder & Steve Sayer, containing 45.18 acres with 11 lots, located off Steele Road (S.R. #1177), being within Jackson Township.

STAFF RECOMMENDATION: FAVORABLE, WITH COMMENTS

The following comments have been received from various review agencies:

Union County Stormwater – No 100 year flood prone area.

Department of Transportation – No comment has been received.

County Schools – This development will be in the current Waxhaw Elementary, Parkwood Middle, and Parkwood High School districts. Waxhaw Elementary is presently below capacity, however both Parkwood Middle and Parkwood High Schools are above capacity. The proposed development, even when fully built out, would bring Waxhaw Elementary up to its rated capacity, assuming the currently accepted student generation rate. At Parkwood Middle and High Schools however, the development would likely bring Parkwood High just over capacity and add to current over-capacity problems at Parkwood Middle, such as mobile classrooms, inadequate capacity for food service and restroom facilities, rationing of access to the library, insufficient parking and queuing space for parents to safely deliver or pick up their children, and inadequate planning/meeting space for additional staff.

Public Works Department – Neither Union County water, nor sewer is available.

Health Department – Will closely monitor this development relative to on-site wastewater disposal, and assist with placement of private individual wells.

Planning Department – The plat should be approved with the following comments being met when filing for final plat approval:

1. Developer shall be responsible for receiving written approval from the NC Dept of Environment and Natural Resources on the sedimentation/erosion control plans, NC Division of Water Quality on storm water, and the NC Dept of Transportation on the road profiles.
2. Developer shall post a 15% road maintenance security in accordance with Section 83(b), as well as a construction guarantee equaling 125%, if necessary, when submitting the final plat.

- 3. Any on-site disposal shall be delineated according to Section 180 of the Land Use Ordinance.
- 4. The final plat shall be submitted in digital format.
- 5. The street sign must be paid for in the Union County Purchasing Dept. before final plat approval.

Adequate Public Facilities Staff Review

As described on the Major Development Permit Application this review is for a development identified as Rustic Creek. This development is located on tax parcels 05-099-004 placing it in the attendance areas of Waxhaw Elementary, Parkwood Middle, and Parkwood High. As submitted, this development will create 11 new single-family residences, which will impact the schools as follows: Waxhaw Elementary – 6 students, Parkwood Middle – 2 students, Parkwood High –2 students. The current capacity of the existing schools is as follows: Waxhaw Elementary – 804 students, Parkwood Middle – 1000 students, Parkwood High – 1235 students. The total existing and permitted demand on these schools is as follows: Waxhaw Elementary – 734 students, Parkwood Middle – 1090 students, Parkwood High – 1364 students. No capacity in the first 2 years or years 3-5 exists for either Parkwood Middle or High Schools. Based on the above information this development is compliant with school capacity for the elementary level only. The applicant has agreed, in order to become compliant with the APF section, to provide mitigation in the form of the developments pro rata share of facility capacity costs necessary to accommodate the demand it generates. The applicant has further agreed to phase the development such that during the first year only ten lots will be platted and during the second year the remaining 1 lot will be developed.

Based on this information staff recommends that, as long as all other requirements of the Land Use Ordinance are met, the Planning Board approve this subdivision with the following conditions*:

- 3. At the time of final plat approval the applicant provide the pro rata share of facility capacity costs necessary to accommodate the demand generated by the development. At the time of evaluation this is \$6981 per lot.
- 4. Only 10 lots will be approved for final plat approval during the first year after major development approval and the remaining 1 lot will be approved during the second year after major development approval.
- 5. Before final plat approval a consent agreement must be approved by the Board of County Commissioners outlining the above information.

*If additional school capacity becomes available and the applicant requests a new evaluation by staff and the results of the evaluation are favorable to the applicant the conditions may be modified by staff without additional action required by the Planning Board.

Kevin with Frontier Land Surveying came up to answer questions from the board.

Motion was made by Russell Cox and seconded by William McGuirt to approve. The vote was 6 to 0.

ITEM NUMBER SEVEN

Preliminary Plat Review of NNP-IV SECREST – PHASE 1A Subdivision, for NNP-IV SECREST, LLC, containing 96.31 acres with 81 lots, located off NC Hwy 84 being within Monroe Township.

STAFF RECOMMENDATION: FAVORABLE, WITH COMMENTS

The following comments have been received from various review agencies:

Union County Stormwater – The 100 year flood prone area appears to be correctly delineated.

Department of Transportation – No comment has been received.

County Schools – This development will be in the current Rocky River Elementary, Sun Valley Middle and Sun Valley High School districts. Rocky River Elementary is presently below capacity. Sun Valley Middle School and Sun Valley High School are currently above capacity. The proposed development when fully built out would bring Rocky River Elementary over capacity and add to current over-capacity problems at Sun Valley Middle and High, such as mobile classrooms, inadequate capacity for food service and restroom facilities, rationing of access to the library, insufficient parking and queuing space for parents to safely deliver or pick up their children, and inadequate planning/meeting space for additional staff.

Public Works Department – County water/sewer are available to service 81 lots.

Health Department – Finds the basic plans to be in good order, being based on the proposed use of a county water/sewer facilities.

Planning Department – The plat should be approved with the following comments being met when filing for final plat approval:

1. Developer shall be responsible for receiving written approval from the NC Dept of Environment and Natural Resources on the sedimentation/erosion control plans, NC Division of Water Quality on storm water and sewer system, Union County Public Works Dept. on sewer/water plans, and the NC Dept. of Transportation on the road profiles.
2. Developer shall post a 15% road maintenance security in accordance with Section 83(b), as well as a construction guarantee equaling 125%, if necessary, when submitting the final plat.
3. Any on-site disposal shall be delineated according to Section 180 of the Land Use Ordinance.
4. The final plat shall be submitted in digital format.
5. Street signs must be paid for in the Union County Purchasing Dept. before final plat approval.
6. The Union County Storm Water Dept. must approve the storm water plans.
7. The creation of a Home Owners Association to maintain all private utilities and amenities.
8. Need to change Tall Grass Street suffix (Drive, Court, Lane etc...)

Adequate Public Facilities Staff Review

As described on the Major Development Permit Application this review is for a development identified as NNV IV Secrest Property. This development is located on tax parcel 09-405-007D placing it in the attendance areas of Wesley Chapel Elementary, Weddington Middle, and Weddington High. As submitted, this development will create 81 new single-family residences, which will impact the schools as follows: Wesley Chapel Elementary – 43 students, Weddington Middle – 16 students, Weddington High – 18 students. The current capacity of the existing schools is as follows: Wesley Chapel Elementary – 578 students, Weddington Middle – 1000 students, Weddington High – 1400 students. The total existing and permitted demand on these schools is as follows: Wesley Chapel Elementary – 1376 students, Weddington Middle – 2242 students, Weddington High – 2444 students. Capacity exists within the first two years of the CIP for Wesley Chapel Elementary and Weddington High School. Based on the above information this development is compliant with school capacity for the elementary and high school levels. Capacity exists in years 3-5 of the CIP for Weddington Middle School, which for purposes of the APF section requires mitigation. The applicant has agreed, in order to become compliant with the APF section, to provide

mitigation in the form of delaying final plat of this development until August 2009 when, according to the CIP, capacity will become available.

Based on this information staff recommends that, as long as all other requirements of the Land Use Ordinance are met, the Planning Board approve this subdivision with the following conditions*:

- 6. Final platting of this development shall be delayed until August 1, 2009.

*If additional school capacity becomes available and the applicant requests a new evaluation by staff and the results of the evaluation are favorable to the applicant the conditions may be modified by staff without additional action required by the Planning Board.

Mr. Wes Hinson, attorney for NNP IV-SECRET, LLC came up to answer questions from the board and Mr. Kevin Graham developer/owner.

There was some discussion among the board on the APFO on the old attendance areas and the new attendance areas for this subdivision.

Lee Jenson zoning administrator said he was going by the information that he had in the APFO Ordinance.

Motion was made by Don Kerr and seconded by Dan Wooten, for a FAVORABLE WITH COMMENTS, recommendation. The vote was 6 to 0.

ITEM NUMBER EIGHT

**Text Amendment – Incentives for Cluster Developments
(Tabled at the May 6, 2008 Planning Board Meeting)**

Mr. Richard Black explained the Text Amendment – Incentives for Cluster Developments with the Board.

TEXT AMENDMENT: UNION COUNTY LAND USE ORDINANCE

PROPOSED AMENDMENT

- 1. AMEND paragraph (b) of Section 187, Cluster Development, as follows:
 - (b) The intent of this section is to authorize the developer to decrease lot sizes and leave the land “saved” by so doing as common open space, thereby lowering development costs and increasing the amenity of the project without increasing the density beyond what would be permissible if the land were subdivided into lots of the size required by Section 181. *This section is not intended, nor shall any provision herein be construed, to increase the total number of residential lots that may be developed beyond the number that would otherwise have been available without cluster development. Prior to sketch plan approval, the developer shall be required to establish, to the reasonable satisfaction of the*

planning staff, that the number of lots that would have been available without cluster development has not been exceeded.

2. This Amendment shall become effective upon adoption.

Approved following public hearing this the _____ day of _____.

Motion was made by Dan Wooten and seconded by Don Kerr to reject the amendment and leave the Cluster Developments as it is now. The vote was 3 to 3.

ITEM NUMBER NINE

Planning Staff Report (Work in Progress)

Mr. Black noted to the Planning Board that the next Steering Committee meeting would be on Tuesday, June 17, 2008 at 5:00 pm in the Personnel Training Room.

Mr. Black introduced Mr. Brad Schuler our new Planner to the board.

Mr. Black mentioned to the board that our next meeting would be July 1, 2008 and everyone agreed that would be fine.

ITEM NUMBER TEN

Brief Comments

Everette Medlin	Glad everyone worked together.
Russell Cox	No Comment
Everette Medlin	No Comment
Charles Greene	No Comment
Don Kerr	No Comment
Dan Wooten	No Comment
James Howie	No Comment

ITEM NUMBER ELEVEN

Adjournment

The meeting adjourned at 9:00 p.m.

**UNION COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: 07/21/08

Action Agenda Item No. 8
(Central Admin. use only)

SUBJECT: Text Amendment - Adequate Public Facilities Ordinance (APFO)

DEPARTMENT: Planning

PUBLIC HEARING: No

ATTACHMENT(S):

Text Amendment - Adequate Public Facilities Ordinance Sections 362, 367(b), and 369.

Draft Planning Board Minutes from May 6, 2008

Statement of Plan Consistency

INFORMATION CONTACT:

Richard Black

TELEPHONE NUMBERS:

(704) 292-2580

DEPARTMENT'S RECOMMENDED ACTION: Staff's Recommendation: Defer consideration pending a decision by the trial court in the County's APFO lawsuits. (APFO court hearing tentatively scheduled for mid to late August.)

BACKGROUND: Ms. Ann Edwards of Edwards Construction, Inc. initiated an amendment to the Land Use Ordinance - APFO to change the payment of the Voluntary Mitigation Payment (VMP) from prior to the issuance of the final plat to the time individual lots were sold by the developer. After discussion of the difficulties of tracking the collection of VMPs at thousands of individual closings and the greatly reduced time frame between the collection of the VMP and the generation of additional students by new housing units, the Planning Board (February 5, 2008 meeting) tabled the amendment and directed staff to look at a collection point between final plat approval and a real estate closing.

At the April 1, 2008 meeting of the Planning Board, staff presented a text amendment which would allow the applicant of a development of thirty (30) or fewer lots to pay the VMP prior to the issuance of a building permit. Four speakers voiced opposition to the 30-lot limit and the collection of the VMP at the building permit stage. After considerable discussion, Planning Board voted unanimously to eliminate any lot limit requirement and to collect the VMP prior to the issuance of the certificate of occupancy. Staff was directed to prepare a revised text amendment reflecting the approved changes for the next meeting.

At the May 6, 2008 meeting, Planning Board recommended by a 5 to 3 vote to allow the VMP to be collected prior to the issuance of the certificate of occupancy (CO) with no limit on the number of lots in the development. The Planning Board recommendation will require amendments to following: Section 362, Definitions, by modifying the definition of Voluntary

Mitigation Payment; amend subsection (b) of Section 367, Mitigation; add a new subsection (b1) to Section 367; and amend the first sentence of subsection (h) of Section 369, Scope of Determinations: Reservation of Capacity (See Attached Text Amendment). The proposed text amendment is consistent with the Union County Land Use Plan.

On June 16, 2008, the Board of County Commissioners held a public hearing to receive comments from the public concerning the proposed text amendment. After a staff presentation of the text amendment, there were four (4) speakers in favor of and one (1) speaker in opposition to the proposed text amendment. Staff's recommendation for denial of the amendment is based on the following reasons: (1) Greatly reduces the time frame between the collection of the VMP and the generation of students as a result of new housing units; (2) Increases the administrative tracking of significantly more transactions; (3) No easy means of collecting VMP if missed at the issuance of the CO due to some clerical error; and (4) Potential for confusion concerning who is responsible for the VMP.

In summary, Planning Board's recommendation, by a 5 to 3 vote, is for approval the proposed text amendment, while Staff's recommendation is for denial of the proposed text amendment.

FINANCIAL IMPACT:

Legal Dept. Comments if applicable: _____

Finance Dept. Comments if applicable: _____

Manager Recommendation: _____

ITEM NUMBER FIVE

Text Amendment – Section 367 (b) Adequate Public Facilities Ordinance

Richard Black, Interim County Manager, reviewed the following with the Planning Board members:

TEXT AMENDMENTS: UNION COUNTY LAND USE ORDINANCE

PROPOSED AMENDMENTS

1. AMEND Section 362, Definitions, by modifying the definition of Voluntary Mitigation Payment as shown below:

Voluntary Mitigation Payment or VMP: A Mitigation measure in which the Applicant agrees to contribute money to the County to defray the per-unit impacts of school facilities.

2. AMEND subsection (b) of Section 367, Mitigation, as shown below:

(b) ~~Except as stated in this Section, any~~ ~~Any~~ Mitigation, including any ~~monetary contribution~~, land donation or construction of Public Facilities, shall be ~~paid~~ provided or completed prior to the issuance of any affected final plat or major site plan approval within the subject development.

3. ADD a new subsection (b1) to Section 367 to read as follows:

(b1) When Mitigation consists of Voluntary Mitigation Payments, final plat approval may be granted prior to the provision of VMPs subject to the following conditions:

(1) The total amount of VMPs required for final plat approval, as determined pursuant to subsection (e) of this Section, shall be fixed with respect to the entire development on the date that final plat approval is granted and may not thereafter be reduced.

(2) Prior to the issuance of a certificate of occupancy for each lot identified in the final plat, VMPs must be paid on a pro-rata basis, determined by dividing the total amount of VMPs owed by the total number of lots. (For example, in a development of 20 lots, if the total amount of VMPs owed is \$100,000, a payment of \$5,000 must be paid before a certificate of occupancy will be issued for each lot.)

(3) Any subdivision plat for which final approval is granted pursuant to this subsection must include the following notices:

Final approval of this subdivision plat is contingent upon proof of full payment to Union County of Voluntary Mitigation Payments in the amount of \$[insert total VMP dollar amount] in accordance with Union County's Adequate Public Facilities Ordinance.

Issuance of a certificate of occupancy for each lot identified in this subdivision plat is contingent upon proof of payment to Union County of a pro-rata share of the total Voluntary Mitigation Payment amount of \$[insert total dollar amount] owed for this development, or \$ [insert total dollar amount divided by total number of lots] per lot.

(4) The County may require a Consent Agreement prior to issuance of final plat approval whereby the Applicant commits to payment of VMPs.

4. AMEND the first sentence of subsection (h) of Section 369, Scope of Determination; Reservation of Capacity, as shown below:

(h) Except for developments for which final plat approval has been granted pursuant to subsection (b1) of Section 367, if ~~H~~ Planned Capacity is added to the Capital Improvements Program after a major development permit is approved, the applicant may request a new determination of Available Capacity under Section 371 as an amendment to the final plat.

5. This Amendment shall become effective upon adoption.

Approved following public hearing this the _____ day of _____, 2008.

There was discussion among the Board members on when fees are to be collected – at the issuance of a building permit or at CO (Certificate of Occupancy).

Motion was made by Everett Medlin and seconded by Charles Greene to allow fees to be collected at CO (Certificate of Occupancy) instead at the Issuance of a building permit. The vote was 5 to 3.

**UNION COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT
Meeting Date: 7/21/08

Action Agenda Item No. 9
(Central Admin. use only)

SUBJECT: FY 07-08 Tax Settlement and Report of Insolvents

DEPARTMENT: Tax Administration **PUBLIC HEARING:** No

ATTACHMENT(S):
Settlement Documents
List of Outstanding Real Estate Taxes
List of Outstanding Personal Property
Taxes (Insolvents)
Lists of Current and Delinquent RMV
Taxes
(all lists on file in the clerks office)

INFORMATION CONTACT:
Vann Harrell
John Petoskey

TELEPHONE NUMBERS:
704-283-3591
704-283-3748

DEPARTMENT'S RECOMMENDED ACTION: Approve Settlement as presented and declare list of delinquent personal property taxes as insolvents (list on file in the Clerk's office)

BACKGROUND: NCGS 105-373(a)(1)

FINANCIAL IMPACT: n/a

Legal Dept. Comments if applicable: _____

Finance Dept. Comments if applicable: _____

Manager Recommendation:



UNION COUNTY
Office of the Tax Administrator
Collections Division
407 N. Main Street
P.O. Box 38
Monroe, NC 28111-0038

704-283-3848
704-283-3897 Fax

PRELIMINARY REPORT FOR FISCAL YEAR 2007-2008

TO: Union County Board of Commissioners

FROM: John C. Petoskey, Tax Administrator
Vann Harrell, Assistant Collector of Revenue

CC: Al Greene, County Manager
Kai Nelson, Finance Director

RE: Annual Settlement

DATE: July 9, 2008

In accordance with N.C.G.S 105-373(a)(1), I respectfully submit the following Report:

Attached to this Report are discs containing (1) a list of the persons owning real property whose taxes for 2007 remain unpaid along with the principal amount owed by each person, (2) a list of the persons not owning real property whose personal property taxes for 2007 remain unpaid along with the principal amount owed by each taxpayer, (3) a list of unpaid 2007 registered motor vehicle taxes, (4) a list of persons with unpaid delinquent real and personal property taxes, and (5) a list of persons with unpaid delinquent registered motor vehicle taxes.

We respectfully request that this list of personal property owners be declared insolvent under the guidelines of N.C.G.S 105-373(a)(2) and allowed as a credit to the Collector in this settlement. However, these accounts will remain in the hands of the Collector for further collection activities pursuant to the North Carolina General Statutes.

In compliance with N.C.G.S. 105-373(a)(3), attached hereto is a report entitled "Settlement for Current Real Estate and Personal Property Taxes for Fiscal Year 2007-2008" dated July 9, 2008 setting forth my full settlement for all real and personal property taxes in my hands for collection for the fiscal year 2007-2008.

In compliance with N.C.G.S. 105-373(a)(4)(b), attached hereto is a report entitled "Fiscal Year 2007-2008 Settlement for Delinquent Real and Personal Property Taxes for Tax Years 1997-2006" dated July 9, 2008 setting forth my full settlement for all delinquent real and personal property taxes collected during the fiscal year 2007-2008.

In compliance with N.C.G.S 105-373(a)(3), attached hereto is a report entitled "Settlement for Current Motor Vehicle Taxes for Fiscal Year 2007-2008" dated July 9, 2008 setting forth my full settlement for all registered motor vehicle taxes in my hands for collection for the fiscal year 2007-2008.

In compliance with N.C.G.S. 105-373(a)(4)(b), attached hereto is a report entitled "Fiscal Year 2007-2008 Settlement for Delinquent Registered Motor Vehicle Taxes for Tax Years 2004-2006" dated July 9, 2008 setting forth my full settlement for all delinquent registered motor vehicle taxes collected during the fiscal year 2007-2008.

Further, I hereby certify that I have made diligent efforts to collect the taxes due from the persons listed in such a manner that is reasonably necessary as prescribed and allowed by law.

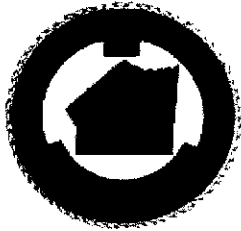
Respectfully Submitted,

John C. Petoskey, Tax Administrator

SWORN TO AND SUBSCRIBED BEFORE ME, this _____ day of July, 2008.

My Commission expires:

Notary Public



UNION COUNTY
Office of the Tax Administrator
Collections Division
407 N. Main Street
P.O. Box 38
Monroe, NC 28111-0038

704-283-3848
704-283-3897 Fax

**SETTLEMENT FOR CURRENT REAL AND PERSONAL PROPERTY TAXES
FOR FISCAL YEAR 2007-2008**

TO: Union County Board of Commissioners
FROM: John C. Petoskey, Tax Administrator
Vann Harrell, Assistant Collector of Revenue
CC: Al Greene, County Manager
Kai Nelson, Finance Director
DATE: July 9, 2008

CHARGES TO TAX COLLECTOR

1.	Total amount of all taxes, fire fees, & late list penalties Placed in the Tax Collector's hands for collection for The year:	\$116,955,744.14
2.	All interest, costs, and fees collected by the Tax Collector	\$ 252,547.62
3.	Adjustment to Charge:	\$ 12.75

TOTAL: **\$117,208,304.51**

CREDITS TO TAX COLLECTOR

1.	All sums deposited by the Tax Collector to the credit Of the taxing unit or received for by the proper official:	\$114,391,214.53
2.	Releases allowed by the governing body:	\$ 725,207.58
3.	The principal amount of taxes constituting liens Against real property:	\$ 1,705,809.24
4.	The principal amount of taxes determined to be Insolvent and to be allowed as credits to the Tax Collector by the governing body:	\$ 379,220.89
5.	Small under/over payments write-off (<\$1.00):	\$ 53.87
6.	\$5.00 minimum bill write-offs:	\$ 6,798.40

TOTAL: **\$117,208,304.51**



UNION COUNTY
Office of the Tax Administrator
Collections Division
407 N. Main Street
P.O. Box 38
Monroe, NC 28111-0038

704-283-3848
704-283-3897 Fax

FISCAL YEAR 2007-2008
SETTLEMENT FOR DELINQUENT REAL AND PERSONAL PROPERTY
TAXES FOR YEARS 1997 - 2006

TO: Union County Board of Commissioners
FROM: John C. Petoskey, Tax Administrator
Vann Harrell, Assistant Collector of Revenue
CC: Al Greene, County Manager
Kai Nelson, Finance Director
DATE: July 9, 2008

CHARGES TO TAX COLLECTOR

1.	Total amount of delinquent taxes placed in the Tax Collector's hands for collection for this year:	\$ 3,264,259.32
2.	All interest, costs, and fees collected by the Tax Collector	\$ 218,985.78
	TOTAL:	<u>\$ 3,483,245.10</u>

CREDITS TO TAX COLLECTOR

1.	All sums deposited by the Tax Collector to the credit Of the taxing unit or receipted for by the proper official:	\$ 1,807,322.43
2.	Releases allowed by the governing body:	\$ 85,948.21
3.	Write-offs allowed by governing body:	\$ 6.52
4.	The principal amount of taxes constituting liens Against real and personal property:	\$ 1,589,967.94
	TOTAL:	<u>\$ 3,483,245.10</u>



UNION COUNTY
Office of the Tax Administrator
Collections Division
 407 N. Main Street
 P.O. Box 38
 Monroe, NC 28111-0038

704-283-3848
 704-283-3897 Fax

**FY 07-08 Breakdown of Settlement for Delinquent Real and Personal Property
 Taxes for Tax Years 1997-2006**

Charges to the Collector				
	Beginning Balance	Levy Added	Supplementals	Total Balance
2006	\$ 1,673,820.09	\$139,093.15	\$ -	\$ 1,812,913.24
2005	\$ 479,940.80	\$131,932.48	\$ -	\$ 611,873.28
2004	\$ 247,940.75	\$106,677.99	\$ -	\$ 354,618.74
2003	\$ 159,141.16	\$ 9,626.54	\$ -	\$ 168,767.70
2002	\$ 104,471.44	\$ -	\$ -	\$ 104,471.44
2001	\$ 72,239.24	\$ -	\$ -	\$ 72,239.24
2000	\$ 48,693.47	\$ -	\$ -	\$ 48,693.47
1999	\$ 41,591.36	\$ -	\$ -	\$ 41,591.36
1998	\$ 29,578.63	\$ -	\$ -	\$ 29,578.63
1997	\$ 19,512.22	\$ -	\$ -	\$ 19,512.22
Totals	\$ 2,876,929.16	\$387,330.16	\$ -	\$ 3,264,259.32

Credits to the Collector					
	Sums Deposited	Releases	Writeoffs	Balance of credits to Collector	Principal amount outstanding
2006	\$ 1,136,280.80	\$ 40,141.66	\$ 4.43	\$ 1,176,426.89	\$ 636,486.35
2005	\$ 259,216.84	\$ 27,941.95	\$ 2.09	\$ 287,160.88	\$ 324,712.40
2004	\$ 140,025.43	\$ 15,626.55	\$ -	\$ 155,651.98	\$ 198,966.76
2003	\$ 32,677.16	\$ 1,228.50	\$ -	\$ 33,905.66	\$ 134,862.04
2002	\$ 8,605.33	\$ 923.89	\$ -	\$ 9,529.22	\$ 94,942.22
2001	\$ 4,824.21	\$ 85.66	\$ -	\$ 4,909.87	\$ 67,329.37
2000	\$ 3,346.53	\$ -	\$ -	\$ 3,346.53	\$ 45,346.94
1999	\$ 1,490.19	\$ -	\$ -	\$ 1,490.19	\$ 40,101.17
1998	\$ 1,363.94	\$ -	\$ -	\$ 1,363.94	\$ 28,214.69
1997	\$ 506.22	\$ -	\$ -	\$ 506.22	\$ 19,006.00
Totals	\$ 1,588,336.65	\$ 85,948.21	\$ 6.52	\$ 1,674,291.38	\$1,589,967.94

* The dollar amounts shown are not reflective of interest amount shown collected on previous page



UNION COUNTY
Office of the Tax Administrator
Collections Division
407 N. Main Street
P.O. Box 38
Monroe, NC 28111-0038

704-283-3848
704-283-3897 Fax

**SETTLEMENT FOR CURRENT REGISTERED MOTOR VEHICLE TAXES
FOR FISCAL YEAR 2007-2008**

TO: Union County Board of Commissioners
FROM: John C. Petoskey, Tax Administrator
Vann Harrell, Assistant Collector of Revenue
CC: Al Greene, County Manager
Kai Nelson, Finance Director
DATE: July 9, 2008

CHARGES TO TAX COLLECTOR

1.	Total amount of all taxes placed in the Tax Collector's hands for collection for the year:	\$12,289,479.60
2.	All interest, costs, and fees collected by the Tax Collector	\$ 163,428.69
TOTAL:		<u>\$12,452,908.29</u>

CREDITS TO TAX COLLECTOR

1.	All sums deposited by the Tax Collector to the credit Of the taxing unit or receipted for by the proper official:	\$11,028,986.53
2.	Release and refunds allowed by governing body:	\$ 256,541.41
3.	Reimbursements approved by the governing body:	\$ (48,620.70)
4.	\$1.00 over and under adjustments:	\$ (298.70)
5.	The principal amount of registered motor vehicle Taxes outstanding:	\$ 1,216,299.75
TOTAL:		<u>\$12,452,908.29</u>



UNION COUNTY
Office of the Tax Administrator
Collections Division
407 N. Main Street
P.O. Box 38
Monroe, NC 28111-0038

704-283-3848
704-283-3897 Fax

FISCAL YEAR 2007-2008
SETTLEMENT FOR DELINQUENT MOTOR VEHICLE TAXES
FOR YEARS 2004-2006

TO: Union County Board of Commissioners
FROM: John C. Petoskey, Tax Administrator
Vann Harrell, Assistant Collector of Revenue
CC: Al Greene, County Manager
Kai Nelson, Finance Director
DATE: July 9, 2008

CHARGES TO TAX COLLECTOR

1.	Total amount of delinquent taxes placed in the Tax Collector's hands for collection for this year:	\$ 1,150,352.99
2.	All interest, costs, and fees collected by the Tax Collector	\$ 165,038.04
	TOTAL:	<u>\$ 1,315,391.03</u>

CREDITS TO TAX COLLECTOR

1.	All sums deposited by the Tax Collector to the credit Of the taxing unit or received for by the proper official:	\$ 1,027,209.49
2.	Releases allowed by the governing body:	\$ 46,102.60
3.	Write-offs allowed by governing body:	\$ 58,781.31
4.	Reimbursements approved by governing body:	\$ (34,680.85)
5.	\$1.00 over and under adjustments:	\$ 97.71
6.	The principal amount of delinquent motor vehicle taxes outstanding	\$ 217,880.77
	TOTAL:	<u>\$ 1,315,391.03</u>



UNION COUNTY
Office of the Tax Administrator
Collections Division
 407 N. Main Street
 P.O. Box 38
 Monroe, NC 28111-0038

704-283-3848
 704-283-3897 Fax

**FY 07-08 Breakdown of Settlement for Delinquent Motor Vehicle Taxes
 for Tax Years 2004-2006**

Charges to the Collector						
	Beginning Balance	Levy Added	Supplementals	Total Balance		
2006	\$ 951,868.98	\$ -	\$ -	\$	951,868.98	\$ 951,868.98
2005	\$ 128,909.59	\$ -	\$ -	\$	128,909.59	\$ 128,909.59
2004	\$ 69,574.42	\$ -	\$ -	\$	69,574.42	\$ 69,574.42
Totals	\$ 1,150,352.99	\$ -	\$ -	\$	1,150,352.99	\$ 1,150,352.99

Credits to the Collector						
	Sums Deposited	Total Net Releases, Refunds, Adjustments, and Reimbursements	Writeoffs	Balance of credits to Collector	Principal amount outstanding	
2006	\$ 808,128.10	\$ 11,795.43	\$ -	\$ 819,923.53	\$	131,945.45
2005	\$ 42,517.40	\$ 456.87	\$ -	\$ 42,974.27	\$	85,935.32
2004	\$ 11,525.95	\$ (732.84)	\$ 58,781.31	\$ 69,574.42	\$	-
Totals	\$ 862,171.45	\$ 11,519.46	\$ 58,781.31	\$ 932,472.22	\$	217,880.77

* The dollar amounts shown are not reflective of interest amount shown collected on previous page

**UNION COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: July 21, 2008

Action Agenda Item No. 10
(Central Admin. use only)

SUBJECT: Feasibility Study for the Adaptive Re-Use of the 1886 Courthouse as a Heritage Center and Museum

DEPARTMENT: General Services **PUBLIC HEARING:** No

ATTACHMENT(S): **INFORMATION CONTACT:**
Barry Wyatt
Matthew Delk
Virginia Bjorlin

TELEPHONE NUMBERS:

704-286-3868
704-283-3656
704-289-6737

DEPARTMENT'S RECOMMENDED ACTION: Award contract in the amount of \$50,000 to Westlake Reed Leskosky for the feasibility study and authorize Manager to execute contract documents.

BACKGROUND: At the Board's Planning Retreat in February of last year, Mrs. Virginia Bjorlin, Chairman of the Union County Historic Preservation Commission and its consultant, Mr. Sidney Halma presented the concept of the adaptive re-use of the Historic Courthouse as a Heritage Center and Museum and requested the Board consider providing \$50,000 in the FY08 budget to fund hiring of a consulting firm to perform an in-depth study and analysis.

Funding was provided in the FY08 budget and subsequently County staff and members of the Preservation Commission developed a Request for Proposals (RFP) defining the desired scope of work. The RFP was sent to numerous firms recognized by the American Museum Association. In mid-February of this year, proposals were received from seven firms. A selection committee composed of Matthew Delk, Jeff Crook, Barry Wyatt, four members of the Preservation Commission, and Sidney Halma reviewed the submissions and developed a short-list of three firms to interview. Subsequent to the interviews the majority of the committee selected Westlake Reed Lekosky as the firm most qualified to conduct the study. Study completion is anticipated in seven to eight months after contract execution.

FINANCIAL IMPACT:

Legal Dept. Comments if applicable: _____

Finance Dept. Comments if applicable: _____

Manager Recommendation:

UNION COUNTY
BOARD OF COMMISSIONERS

ACTION AGENDA ITEM ABSTRACT

Meeting Date: July 21, 2008

Action Agenda Item No. 11

(Central Admin. use only)

SUBJECT: Amendment to Policy for Allocating Wastewater Treatment Capacity

DEPARTMENT: Public Works

PUBLIC HEARING: No

ATTACHMENT(S):

Proposed Amendment
Easement Acquisition Timeline
Priority 3 Project Status Breakdown
UCPW Easement Acquisition Policy

INFORMATION CONTACT:

Al Greene
Mike Garbark
Jeff Crook

TELEPHONE NUMBERS:

292-2625
296-4239
283-3673

DEPARTMENT'S RECOMMENDED ACTION: Amend the Policy for Allocating Wastewater Treatment Capacity by changing deadline for submittal of Flow Permit Applications from September 17, 2008 to April 30, 2009, as indicated on the attached Amendment.

BACKGROUND: Pursuant to the Board's Policy for Allocating Wastewater Treatment Capacity (the "Policy"), developers of Third priority Projects are required to submit a Flow Permit Application for such projects to Union County Public Works ("UCPW") within one (1) year from the Effective Date, defined as the date of adoption of the Policy by the Board, i.e. September 17, 2007. Failure of the developer to submit a Flow Permit Application to UCPW within one year results in the loss of any capacity at the treatment facilities reserved in favor of such project. The intent of the Policy was to provide a full year for submittal of the Flow Permit Application.

However, the Policy also provided for a 30-day period during which developers with projects not listed in the Policy could submit evidence establishing the basis for inclusion. Refusal of the UCPW Director to accept such evidence could be appealed by the developer to the County Manager. Because of the volume of these appeals and the time necessary for review, the capacity allocable to each of the Third Priority Projects was not finally determined, and developers were not notified, until late January, 2008, more than four months after the Effective Date.

We have received requests from several developers for an extension in the deadline for submittal of their Flow Permit Applications. Those requesting extensions have all requested different lengths of time to be granted to them for submittal. The Policy itself does not provide

for a process or guidelines for considering such requests. Staff believes that it is critical to treat those receiving allocations fairly and uniformly, whereas consider a new deadline for all of those who have received an initial allocation.

The previous deadline of January 31, 2009 proposed at the June 16, 2008 meeting was tabled for more information on the length of time a project requires to pass through local municipality processes and design process with UCPW. Projects which require offsite sewer easements to provide sewer service require additional time to move through the design process than those where sewer is immediately accesible to the site. Barring extraordinary issues with a municipality, easement acquisition would be the controlling operation when required. Of the 74 projects listed in Priority 3 of the Polciy, eleven (11) require offsite easments to provide sewer service (see attachment 3). A breakdown of an average amount of the time it takes to move through UCPW's Easement Acquisition Policy can be referenced in Attachement 2. This data displays it can take 6 months to acquire offsite easements under the worst case scenario of condemnation.

Assuming all projects should be ready to proceed on July 22, 2008 based on the outcome of the Union County Board of Commissioner Meeting, staff recommends extending the deadline from Sepember 17, 2008 to April 30, 2009. This extension would cover 6 months for easement acquisition including the condemnation process, as well as the 4 lost months due to the extended protest period.

FINANCIAL IMPACT:

Legal Dept. Comments if applicable: _____

Finance Dept. Comments if applicable: _____

Manager Recommendation: _____

Attachment #3

3rd Priority Project Design Status

Total 3rd Priority Projects - 74

Status as of July 3, 2008

Permitted/Ready to Permit -	22
Redline Process -	12
Submitted/Waiting on Easements!	9
No Plans Submitted -	29
No Plans Submitted/Esmts Requir	2



UNION COUNTY PUBLIC WORKS

Matthew Delk, Interim Director

Attachment #2

To: Union County Commissioners

Subject: Average Timeline regarding UCPW Easement Acquisition Policy and Procedures

Below describes a typical time frame to acquire easements through UCPW Policy:

- 1) First Mailed Survey Notice – Provides 30 day notice of intent to survey – **30 Days**
- 2) Time to survey alignment once access allowed – **14 days**
- 3) Time for design based on survey data – **14 days**
- 4) Second Mailed Notice – At least 7 days in advance of 1st Public Meeting – **7 Days**
- 5) First Public Meeting held after Second Mailed Notice
- 6) Alignment revisions based on 1st Public Meeting landowner comments – **14 days**
- 7) Third Mailed Notice – At least 7 days in advance of 2nd Public Meeting – **7 days**
- 8) 2nd Public Meeting – Revised Alignment displayed and Easement offers tendered to those present. Remainder mailed the following day (4th Mailed Notice).
- 9) Courtesy Call – Call made to property owners 14 days after 2nd Public Meeting to answer questions and ensure easement offer received – **14 days**
- 10) Board Approval for condemnations – 30 days after 4th Mailed notice Agenda Request to condemn outstanding easements submitted – **14 days**
- 11) Maximum time frame from agenda submittal to actual board meeting – **30 days**
(Time Provides for months where there is only one Commissioner Meeting)
- 12) Union County Commissioner Meeting – Votes to condemn affected Parcels
- 13) Time from Commissioner condemnation to the Commissioners' Attorney – **7 days**
- 14) Notice of Condemnation – **30 days**
- 15) Work may begin by contractor in acquired easements.

Average time to condemn according to UCPW Policy: **181 days**

Average time to acquire easements (no condemnations): **114 days**

EASEMENT ACQUISITION POLICY AND PROCEDURES

POLICY: All land owners in Union County need to be treated fairly, objectively, and equally with respect to the acquisition of permanent utility easements, and any related temporary construction easements, across their real property. Therefore, procedures have been developed to ensure that all property owners are informed about projects affecting their property and will be offered reasonable and uniform compensation for any necessary easements.

COVERAGE: These procedures shall apply to all water and sewer extension projects within Union County, whether the project is performed by the Union County Public Works Department (“UCPW”) or by a private developer (“Developer”). Application of the Uniform Easement Acquisition Formula, set forth below, is mandatory. All other procedures shall be followed, sequentially, on an “as needed” basis until all easements necessary for project completion have been obtained.

PROCEDURES:

- 1) **First Mailed Notice.** By delivery confirmation (Post Office Confirmation Receipt) and certified mail (with Endorsement Return Receipt), UCPW shall give all property owners potentially impacted by the project: (i) Notice of the project, including a vicinity map; and (ii) At least thirty (30) days’ notice of intent to survey.
 - ▶ For Developer projects, Developers must provide UCPW with a list of all potentially impacted property owners, including names, mailing addresses, and parcel numbers, in an electronic format specified by UCPW.
- 2) **Second Mailed Notice.** By delivery confirmation (Post Office Confirmation Receipt) and certified mail (with Endorsement Return Receipt), after the conceptual project alignment is identified, UCPW shall give all property owners impacted by project: (i) Notice of the project status and plan availability; and (ii) At least seven (7) days’ notice of a public meeting to discuss the project.
 - ▶ For Developer projects, Developers must provide UCPW with an updated list of all impacted property owners, including names, mailing addresses, and parcel numbers, in an electronic format specified by UCPW.
- 3) **First Public Meeting.** UCPW will host a public meeting at a Union County facility during which the project engineer will provide information about the project. A description of the project concept and design will be presented. Property owner concerns will be resolved. Attendance records and questions during the meeting will be maintained.

- 4) **Application of Uniform Easement Acquisition Formula.** The cost of each easement needed for project completion shall be calculated using the following formula:

$$\text{[Easement Acreage]} \times \text{[Tax Value in Dollars per Acre]} \times \text{[Adjusted Tax Factor]} = \text{Compensation Amount}$$

- Easement Acreage is based on length and width of the property required.
- Tax Value comes directly from Union County tax roles.
- Adjusted Tax Factor for a permanent utility easement = .50.
- Adjusted Tax Factor for a temporary construction easement = .25.

Example: A utility line is proposed in Sandy Ridge Township. It will cross 902.29 linear feet of private property. A 20-foot wide permanent utility easement and a 20-foot wide temporary construction easement will be required. The Tax Value of the property is \$19,000 per acre. For the permanent easement, the landowner would be offered \$3,933.00 (.414 acres x \$19,000/acre x .50), and for the temporary easement, the landowner would be offered \$1,966.50 (.414 acres x \$19,000/acre x .25), for a total of \$5,899.50

► For Developer projects, Developers must pay UCPW the total easement cost for the project.

- 5) **Third Mailed Notice.** By delivery confirmation (Post Office Confirmation Receipt) and certified mail (with Endorsement Return Receipt), UCPW shall give all property owners impacted by the project at least seven (7) days notice of a second public meeting to discuss detailed project plans.

► For Developer projects, if the list of property owners previously provided for the Second Mailed Notice has changed in any way, Developers must provide UCPW with an updated list of all impacted property owners, including names, mailing addresses, and parcel numbers, in an electronic format specified by UCPW.

- 6) **Second Public Meeting.** UCPW will hold a second public meeting at a Union County facility during which the project engineer will provide detailed project plans. At this same meeting, UCPW staff will explain the County's acquisition policy and distribute easement instruments for execution to all affected property owners in attendance. Attendance records from this meeting will be maintained.

- 7) **Fourth Mailed Notice.** By *certified mail*, UCPW shall give all property owners impacted by the project and not documented in attendance at the second public meeting: (i) Notice of the project, including an easement map; (ii) An acquisition offer; and (iii) An easement instrument. By first class mail, UCPW shall simultaneously give these same property owners notice of this certified mailing.

- For Developer projects, Developers must pay UCPW the cost of this certified mailing.
- 8) **Courtesy Call.** Two (2) weeks after initial mailing of easement instruments to affected property owners, UCPW staff will attempt to contact any property owners with outstanding easement instruments to answer questions and determine status.
 - 9) **Board Approval for Condemnation.** One month after the fourth (certified) mailings, UCPW will request authorization from the Union County Board of Commissioners to proceed with condemnation for the acquisition of any outstanding easements. Any easements granted prior to the meeting will be withdrawn from consideration by the Board.
 - 10) **Condemnation Actions Filed with Clerk of Court.** All approved condemnation actions will be filed with the Clerk of Court. Any easements granted prior to filing date will not be filed and the respective condemnation procedures will be dropped. Developers must establish a “letter of credit” or provide cash to cover the estimated fees association with all condemnation actions filed with the Clerk of Court.

*Original Policy 6/21/04

*Revision #1 (Mailing Notices) 5/16/05

AMENDMENT TO
POLICY FOR ALLOCATING WASTEWATER TREATMENT CAPACITY
(JUNE 16, 2008)

1. Amend the third sentence of Section 8.0 as follows:

“Capacity at the Treatment Facilities, if any, shall be made available to serve individual Projects contingent upon UCPW=s receipt of a Flow Permit Application for the Project ~~within one (1) year from the Effective Date, not later than April 30, 2009,~~ UCPW=s receipt of a Flow Permit for the Project from NCDWQ, and subject to the following terms and conditions: ...”

2. Amend Section 8.4 as follows:

“Failure of the owner or developer of any Third Priority Project to submit a Flow Permit Application ~~within one (1) year from the Effective Date~~ by April 30, 2009, will result in the loss of any Capacity at the Treatment Facilities reserved in favor of the Project pursuant to Sections 8.2 and 8.3.”

3. Amend the third sentence of Section 12.1 as follows:

“Capacity at 6-Mile shall be made available to serve individual Projects contingent upon UCPW=s receipt of a Flow Permit Application for the Project ~~within one (1) year from the Effective Date, not later than April 30, 2009,~~ UCPW=s receipt of a Flow Permit for the Project from NCDWQ, and subject to the following terms and conditions: ...”

4. Amend Section 12.1.3 as follows:

“Failure of the owner or developer of Projects qualifying for Active status pursuant to this Section to submit a Flow Permit Application ~~within one (1) year from the Effective Date~~ by April 30, 2009, will result in the loss of any Capacity at 6-Mile reserved in favor of the Project pursuant to this Section.”

UNION COUNTY
BOARD OF COMMISSIONERS

6/2/08
Meeting
6/16/08
Meeting

ACTION AGENDA ITEM ABSTRACT

Meeting Date:

7/15/08

Action Agenda Item No. _____
(Central Admin. use only)

12(1)

SUBJECT: Approval of Easements Across Public Works Property

DEPARTMENT: Public Works

PUBLIC HEARING: Choose one....

ATTACHMENT(S):
Easement Exhibit

INFORMATION CONTACT:
Christie Putnam

TELEPHONE NUMBERS:
296.4212

DEPARTMENT'S RECOMMENDED ACTION: Approve Easements to the City of Monroe across Tallwood property

BACKGROUND: The City of Monroe has requested an easement across our Tallwood WWTP for a gas line. This easement has been reviewed and is not in conflict with our operations.

FINANCIAL IMPACT: None

Legal Dept. Comments if applicable: _____

Finance Dept. Comments if applicable: _____

Manager Recommendation: _____



CITY OF MONROE

P.O. BOX 69 • MONROE, NORTH CAROLINA 28111-0069
FAX 704-283-9098

July 2, 2008

Mr. Al Greene
Union County Manager
500 N. Main Street, Suite 918
Monroe, NC 28112

Dear Al:

Thank you for contacting me regarding the request from the City for a natural gas utility easement across County property. This easement is of great importance to not only the City of Monroe, but also Union County.

The easement we have requested is needed for part of the City's proposed 43-mile natural gas transmission line, which will connect Monroe's municipal natural gas system directly to the Transcontinental Pipeline just south of Mooresville. As you may be aware, this is a project that Monroe has pursued for nearly 10 years, and one which will provide for a long term, secure, and economically beneficial supply of natural gas to Monroe's customers. I am also aware there is considerable opposition to this pipeline, especially from residents in and around the Fairview community. This project is more complicated than can possibly be fully explained in a letter, but I will review some basic facts concerning the project below.

1. As compared to our current (or any proposed) Piedmont Natural Gas Company contract, the pipeline will allow for firm delivery of more than three times as much natural gas into Monroe's system than we currently receive.
2. The pipeline debt service cost is estimated to be less than the current annual payment from the City to Piedmont for natural gas transmission service or any proposed new contracts from Piedmont.
3. The project will result in lower overall natural gas costs and long term security for our 10,000 plus residential, commercial, and industrial natural gas customers located in Monroe, Wingate, Marshville, Unionville, and portions of unincorporated Union County.

Mr. Al Greene
Page 2
July 2, 2008

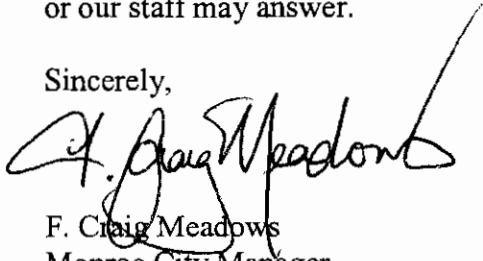
4. This project will allow for natural gas service to be available in Union County in areas where the project parallels existing NCDOT rights of way. Specifically, natural gas service will be available along Highway 601 from just south of Brief Road to just north of Clontz Long Road, and along Ridge Road from Unionville-Indian Trail Road to Indian Trail-Fairview Road.

5. We also firmly believe the pipeline will provide for significant economic development opportunities that will have a positive impact on all citizens of Union County.

We hope you will agree that this project is of great importance to the future of Union County, and we respectfully request that the Board of Commissioners review and approve our easement request.

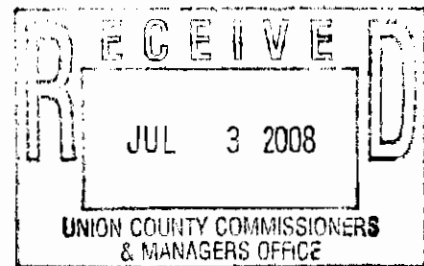
Thank you in advance, and please let me know if there are any additional questions that I or our staff may answer.

Sincerely,



F. Craig Meadows
Monroe City Manager

cc: Mayor Kilgore and City Council Members
Terry Sholar, City Attorney
Don Mitchell, Director of Energy Services



NORTH CAROLINA
UNION COUNTY

Excise Tax: _____
Tax Ref. No.: _____

UTILITIES EASEMENT

KNOW ALL MEN BY THESE PRESENTS, that Union County, a Body Politic, in consideration of \$3,300.00 paid to Union County by the City of Monroe and in further consideration of benefits accruing to itself, its heirs, representatives and successors in title, receipt whereof is hereby acknowledged, do hereby grant and convey to the City of Monroe, a North Carolina Municipal Corporation, Grantee, and its successors and assigns the perpetual right, privilege and easement to go in and upon its property, as described in deed duly recorded in the Office of the Register of Deeds for Union County in Book 757, at page 01, in which reference is hereby made for a more particular description.

The specific location and dimensions of the permanent easement and any temporary easement are found on EXHIBIT A attached hereto and to which reference is made for a more particular description.

Grantee's right to enter Grantor's land shall be confined to streets, roads and driveways when they exist at the time entry is necessary and when they are adequate for Grantee's purposes, but when they do not exist or are not adequate, such right to enter shall be over the nearest most practical route or routes to said easement.

The right and privilege and easement shall include construction, maintenance and operation in, upon, across and through said premises in a proper manner all utilities (water, sewer, power, telecommunication, and/or gas), together with the right to install taps and appliances with right at all times to enter upon said premises for the purpose of inspecting said lines and to make necessary repairs, improvements and alterations thereupon. The following rights are also being granted:

- a. To remove from the right-of-way, now or at any time in the future, trees, structures, or other obstructions that may interfere with the proper maintenance and operation of said easement.
- b. To regulate, restrict, or prohibit any future building, fence, or other type temporary or permanent structure within the easement.
- c. To regulate, restrict, or prohibit any future placement of trees, shrubbery, or bushes within the easement.
- d. To regulate, restrict, or prohibit any changes of grade within the easement.

Further provided however: 1. The City of Monroe agrees to compensate the property owner for any future damages as the result of construction and/or maintenance of said utilities; and 2. The City of Monroe agrees to leave the property in as good condition as before construction.

To have and to hold said right and easement to it the said Grantee and its successors in title forever.

IN TESTIMONY WHEREOF, the party(ies) of the first part, Grantor(s) has (have) hereunto set its hand(s) and seal(s) on the _____ day of _____, 20_____.

Union County

By: _____
County _____

ATTEST:

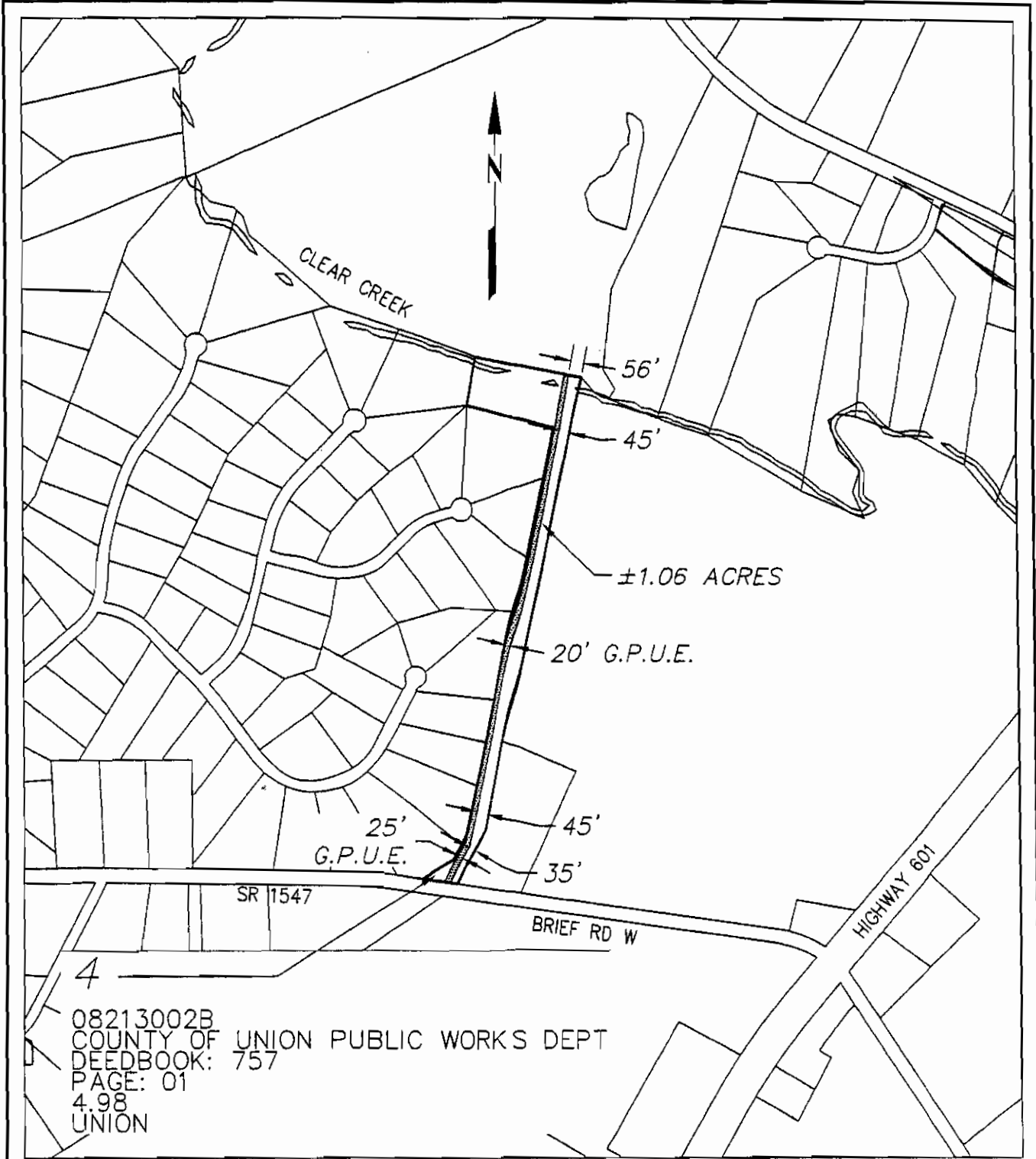
(SEAL)

NORTH CAROLINA - UNION COUNTY

I, _____, a Notary Public in and for said County and State do hereby certify that _____ personally appeared before me this day and acknowledged that he/she is _____ of Union County a Body Politic, and that by authority duly given and as the act of the corporation, the foregoing instrument was signed in its name by its _____, sealed with its seal and attested by himself/herself as its _____.

Witness my hand and Official Seal, this the _____ day of _____, 20_____.

My commission expires: _____ (SEAL)
Notary Public



08213002B
 COUNTY OF UNION PUBLIC WORKS DEPT
 DEEDBOOK: 757
 PAGE: 01
 4.98
 UNION

THIS MAP IS NOT A CERTIFIED SURVEY AND HAS NOT BEEN REVIEWED BY A LOCAL GOVERNMENT AGENCY FOR COMPLIANCE WITH APPLICABLE LAND DEVELOPMENT REGULATIONS.


ENG. BY KPK	CITY OF MONROE ENERGY SERVICES DEPARTMENT			
DWN. BY TPC	EXHIBIT "A" UTILITY EASEMENT FOR PARCEL 08177003			
PROJ. NO. 20306	DATE 07-02-07	SCALE NTS	SHEET 01 OF 01	Proj Parcel 4



UNION COUNTY PUBLIC WORKS

Christie L. Putnam, P.E., Director

MEMORANDUM

To: John Burns
From: Christie Putnam 
Date: August 9, 2001
Subject: Requested Utility Easement

Please see attached memo. Union County Public Works is amenable to granting this easement. Please let me know if you need additional information. Thank you.



UNION COUNTY PUBLIC WORKS

Christie L. Putnam, P.E., Director

DATE: August 7, 2007

TO: Christie Putnam, Director

FROM: Mark Tye

SUBJECT: Requested Utility Easement – City of Monroe

Approved
C. Putnam
8/9/07

The city is requesting a 20 foot utility easement for the placement of a 10-inch gas main through the Tallwood WWTP property. The proposed easement runs parallel to our driveway and then crosses the plant site east of the existing WWTP. The alignment should not pose any problems should we move forward with replacing the WWTP.

The City is willing to pay \$3,300.00 for the easement. It is against their policy to "give us a tap".

I recommend we grant the easement. If you concur please forward this package to the appropriate legal folks for execution.

Thank you.

NORTH CAROLINA
UNION COUNTY

Excise Tax: _____
Tax Ref. No.: _____

UTILITIES EASEMENT

KNOW ALL MEN BY THESE PRESENTS, that Union County, a Body Politic, in consideration of \$3,300.00 paid to Union County by the City of Monroe and in further consideration of benefits accruing to itself, its heirs, representatives and successors in title, receipt whereof is hereby acknowledged, do hereby grant and convey to the City of Monroe, a North Carolina Municipal Corporation, Grantee, and its successors and assigns the perpetual right, privilege and easement to go in and upon its property, as described in deed duly recorded in the Office of the Register of Deeds for Union County in Book 757, at page 01, to which reference is hereby made for a more particular description.

The specific location and dimensions of the permanent easement and any temporary easement are found on EXHIBIT A attached hereto and to which reference is made for a more particular description.

Grantee's right to enter Grantor's land shall be confined to streets, roads and driveways when they exist at the time entry is necessary and when they are adequate for Grantee's purposes, but when they do not exist or are not adequate, such right to enter shall be over the nearest most practical route or routes to said easement.

The right and privilege and easement shall include construction, maintenance and operation in, upon, across and through said premises in a proper manner all utilities (water, sewer, power, telecommunication, and/or gas), together with the right to install taps and appliances with right at all times to enter upon said premises for the purpose of inspecting said lines and to make necessary repairs, improvements and alterations thereupon. The following rights are also being granted:

- a. To remove from the right-of-way, now or at any time in the future, trees, structures, or other obstructions that may interfere with the proper maintenance and operation of said easement.
- b. To regulate, restrict, or prohibit any future building, fence, or other type temporary or permanent structure within the easement.
- c. To regulate, restrict, or prohibit any future placement of trees, shrubbery, or bushes within the easement.
- d. To regulate, restrict, or prohibit any changes of grade within the easement.

Further provided however: 1. The City of Monroe agrees to compensate the property owner for any future damages as the result of construction and/or maintenance of said utilities, and 2. The City of Monroe agrees to leave the property in as good condition as before construction.

To have and to hold said right and easement to it the said Grantee and its successors in title forever.

IN TESTIMONY WHEREOF, the party(ies) of the first part, Grantor(s) has (have) hereunto set its hand(s) and seal(s) on the _____ day of _____, 20_____.

Union County

By: _____
County _____

ATTEST:

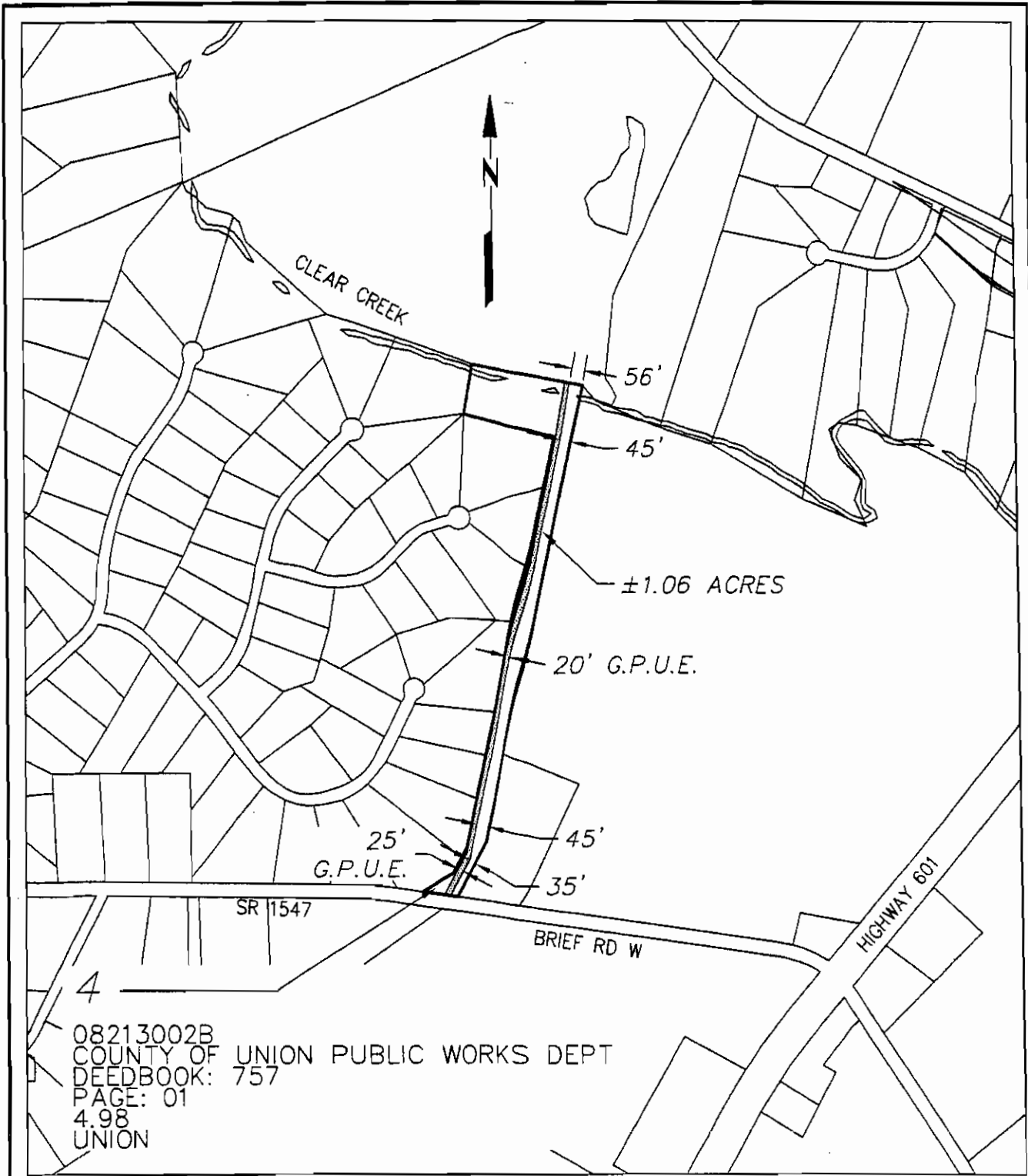
(SEAL)

NORTH CAROLINA - UNION COUNTY

I, _____, a Notary Public in and for said County and State do hereby certify that _____ personally appeared before me this day and acknowledged that he/she is _____ of Union County a Body Politic, and that by authority duly given and as the act of the corporation, the foregoing instrument was signed in its name by its _____, sealed with its seal and attested by himself/herself as its _____.

Witness my hand and Official Seal, this the _____ day of _____, 20_____.

My commission expires: _____ (SEAL)
Notary Public



08213002B
 COUNTY OF UNION PUBLIC WORKS DEPT
 DEEDBOOK: 757
 PAGE: 01
 4.98
 UNION

THIS MAP IS NOT A CERTIFIED SURVEY AND HAS NOT BEEN REVIEWED BY A LOCAL GOVERNMENT AGENCY FOR COMPLIANCE WITH APPLICABLE LAND DEVELOPMENT REGULATIONS.

ENG. BY KPK	CITY OF MONROE ENERGY SERVICES DEPARTMENT			
DWN. BY TPC	EXHIBIT "A" UTILITY EASEMENT FOR PARCEL 08177003			
PROJ. NO. 20306	DATE 07-02-07	SCALE NTS	SHEET 01 OF 01	Proj Parcel 4

AGENDA ITEM

12(2)

MEETING DATE 7/2/08

NORTH CAROLINA
UNION COUNTY

Excise Tax: _____
Tax Parcel. No.: 08237013G

PERMANENT UTILITY EASEMENT

KNOW ALL MEN BY THESE PRESENTS, that I (we) Union County, a political subdivision of the State of North Carolina, of Union County, NC, Grantor(s), in consideration of One Dollar (\$1.00) to me (us) paid by the City of Monroe and in further consideration of benefits accruing to myself (ourselves) my (our) heirs, representatives and successors in title, receipt whereof is hereby acknowledged, do hereby grant and convey to the City of Monroe, a North Carolina Municipal Corporation, Grantee, and its successors and assigns the perpetual right, privilege and easement to go in and upon my (our) property, as described in deed duly recorded in the Office of the Register of Deeds for County in Book 4082, page 624, to which reference is hereby made for a more particular description.

The utility easement shall be ten feet (10') permanent and ten feet (10') temporary construction in width and run parallel and adjacent along NCDOT SR 1504 (Ridge Road) Right of Way. The easement shall run from the property of the Parcel No. 08237016 to the property of the Parcel No. 08237013D.

Grantee's right to enter Grantor's land shall be confined to streets, roads and driveways when they exist at the time entry is necessary and when they are adequate for Grantee's purposes, but when they do not exist or are not adequate, such right to enter shall be over the nearest most practical route or routes to said easement.

The right and privilege and easement shall include construction, maintenance and operation in, upon, across and through said premises in a proper manner all utilities (water, sewer, power, telecommunications and/or gas), together with the right to install taps and appliances with right at all times to enter upon said premises for the purpose of inspecting said lines and to make necessary repairs, improvements and alterations thereupon. The following rights are also being granted:

- a. To remove from the right-of-way, now or at any time in the future, trees, structures, or other obstructions that may interfere with the proper maintenance and operation of said easement.
- b. To regulate, restrict, or prohibit any future building, fence, or other type temporary or permanent structure within the easement.
- c. To regulate, restrict, or prohibit any future placement of trees, shrubbery, or bushes within the easement.
- d. To regulate, restrict, or prohibit any changes of grade within the easement.

Further provided however: 1. The City of Monroe agrees to compensate the property owner for any future damages as the result of construction and/or maintenance of said utilities, and 2. The City of Monroe agrees to leave the property in as good condition as before construction.

To have and to hold said right and easement to it the said Grantee and its successors in title forever.

IN TESTIMONY WHEREOF, the party(ies) of the first part, Grantor(s) has (have) hereunto set his/her (their) hand(s) and seal(s) on the _____ day of _____, 2008.

Union County, a political subdivision of the State
of North Carolina

By: _____ (SEAL)
Allan Baucom, Chairman
Union County Board of Commissioners

ATTEST:

Lynn G. West, Clerk
Union County Board of Commissioners

NORTH CAROLINA - UNION COUNTY

On this _____ day of _____, 2008, Lynn G. West personally appeared before me, a Notary Public in this jurisdiction, and having been duly sworn did state that she knows the common seal of Union County, and is acquainted with Allan Baucom, who is Chairman of the Board of Commissioners of Union County; and did further state that she is the duly appointed or designated Clerk to the Board of Commissioners of Union County, and saw the Chairman sign the foregoing instrument, and that she, as Clerk, affixed the common seal of Union County to the instrument, and that she, as Clerk, signed her name in attestation of the execution of the instrument in the presence of the Chairman of the Board of Commissions of Union County, North Carolina

Witness my hand and Official Seal, this the _____ day of _____, 2008.

My commission expires: _____ (SEAL)
Notary Public

19
 08237013G
 UNION COUNTY
 DEEDBOOK: 4082
 PAGE: 624
 11.6500
 UNION

RIDGE RD

10' G.P.U.E.
 23'-33' FROM
 CENTERLINE
 ±.11 ACRES
 TOTAL L.F. 480'

10' T.C.E.
 33'-43' FROM
 CENTERLINE
 ±.11 ACRES

8" STL
 NATURAL GAS
 PIPELINE AT
 27' FROM
 CENTERLINE



THIS MAP IS NOT A CERTIFIED SURVEY AND HAS NOT BEEN REVIEWED BY A LOCAL GOVERNMENT AGENCY FOR COMPLIANCE WITH APPLICABLE LAND DEVELOPMENT REGULATIONS.

ENG. BY KPK	CITY OF MONROE ENERGY SERVICES DEPARTMENT			
DWN. BY TPC	EXHIBIT "A" UTILITY EASEMENT FOR PARCEL 08237013G			
PROJ. NO. 20710	DATE 07-08-08	SCALE 1"=200'	SHEET 01 OF 01	Proj Parcel 19

**UNION COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT
Meeting Date: July 21, 2008

Action Agenda Item No. 13a
(Central Admin. use only)

SUBJECT: Extend Suspension of Water Availability Letters

DEPARTMENT: Public Works

PUBLIC HEARING: No

ATTACHMENT(S):
Proposed Amendment

INFORMATION CONTACT:

Al Greene
Mike Garbark
Jeff Crook

TELEPHONE NUMBERS:

704-292-2625
704-296-4239
704-283-3673

DEPARTMENT'S RECOMMENDED ACTION: Amend Board of Commissioners' February 4, 2008 motion, Item 3, by changing temporary suspension of residential water "agreeable to serve letters" in Union County from six (6) months to nine (9) months from February 4, 2008.

BACKGROUND: In the Board of Commissioner's February 4, 2008 meeting, a motion was passed to temporarily suspend the issuance of any new residential water supply "agreeable to serve letters" in Union County for 6 months from said date. This put August 4, 2008 as the date UCPW can issue water availability letters for new residential projects beyond letters pertaining to minor subdivisions of (5) or less residential water connections. The Water Allocation Policy under preparation by UCPW as directed by the County Commissioners will not be ready for Board Review and Approval until October 2008. Staff recommends extending temporary residential water availability issuance pause from August 4, 2008 to November 4, 2008.

FINANCIAL IMPACT:

Legal Dept. Comments if applicable: _____

Finance Dept. Comments if applicable: _____

Manager Recommendation:

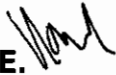


UNION COUNTY PUBLIC WORKS

Matthew Delk, Interim Director

MEMORANDUM

**To: Board of Commissioners
County Manager
Clerk to the Board**

From: Mike Garbark, P.E. 

Date: July 2, 2008

Subject: Sewer Line Easements – Austin Village Outfall Sewer

The Union County Public Works Department has been pursuing easement/right of way from property owners along the proposed construction route for the above mentioned project. We have not been able to acquire right of way from any property owners following the Easement Acquisition Policy and Procedures.

In order to minimize construction delays, it is requested the Board adopt a resolution at the July 21st meeting authorizing the condemnation as deemed necessary by Public Works in conjunction with the County Attorney. Enclosed are the proposed resolutions to authorize Union County to acquire interest in the needed property, which includes the tax parcel number as follows:

07-147-046	07-147-035	07-147-037	07-147-047
07-147-127	07-147-039	07-147-040	07-147-041
07-147-027			

**UNION COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT
Meeting Date: July 21, 2008

Action Agenda Item No. 16
(Central Admin. use only)

SUBJECT: Union County Work First Biennial Plan

DEPARTMENT: Social Services

PUBLIC HEARING: No

ATTACHMENT(S):

- 1) Letter from N.C. Division of Social Services with requirements for biennial planning in Work First Program, 06/19/2008
- 2) Summary of Work First Program Statistics for Union County, May 2008
- 3) Request for Standard or Electing Status for Work First Program
- 4) Approval of appointed planning committee

INFORMATION CONTACT:

D. Dontae Latson

TELEPHONE NUMBERS:

704-296-4301

DEPARTMENT'S RECOMMENDED ACTION: 1) Request for BOCC indicates Standard Status for the Union County Work First Program Committee, 2) Request the BOCC appoint a member to serve on the Union County Work First Planning Committee, 3) Approve the appointed planning committee

BACKGROUND: Since the inception of N.C.'s welfare reform program, Work First, we have been expected to submit a county Work First plan every two years. For four planning cycles, our county has requested the standard status. That designation has served us well. Note that we met or exceeded all of the employment related goals. The standard status allows the county to follow the state plan and avoid any liabilities associated with creating our own plan, There are no current financial advantages for being in electing status. The standard status allows the county sufficient flexibility to be imaginative with our program.

After the County submits the decision on our status, the Planning Committee will meet no more than two times before submitting a plan for the BOCC's approval prior to October 31, 2008.

FINANCIAL IMPACT: None. No financial advantage currently exists to operate under an electing status vs. a standard status.

Legal Dept. Comments if applicable: _____

Finance Dept. Comments if applicable: _____

Manager Recommendation: _____



North Carolina Department of Health and Human Services Division of Social Services

325 North Salisbury Street • MSC 2408 • Raleigh, North Carolina 27699-2408
Courier # 56-20-25

Michael F. Easley, Governor
Carmen Hooker Odom, Secretary

Sherry Bradsher, Director
(919) 733-3055

June 19, 2008

DEAR COUNTY DIRECTORS OF SOCIAL SERVICES

ATTENTION: Work First Program Administrators, Managers, and Supervisors

Subject: Work First Biennial County Planning

The Work First Block Grant planning cycle has begun again. This letter includes the designation letter that your agency must submit to the Division that will designate whether your county will operate as either a Standard or Electing County. Guidance is also provided on completing the county Work First Block Grant plan for the biennium that includes FFY's 2009-2010 and 2010-2011 (hereby referred to as the 2010-2011 biennium.)

The deadline to return the Standard or Electing County designation form is by close of business September 26, 2008. All county Departments of Social Services must submit a designation form. The decision must have the support of three-fifths of your county commissioners. Designation letters with original signatures should be submitted to the Division of Social Services no later than the established deadline. Counties providing the designation letter after the deadline will be considered a standard county.

Planning can be challenging with the many variables of uncertainty that currently exist. Designating standard or electing can be equally as difficult. Frequently, counties will submit the designation to be a standard county by the deadline and later decide that they would prefer to change their designation to be an electing county. The reverse is also true. North Carolina General Statute §108A-27(e) allows that counties desiring to "redesignate" their county status must notify the Department in writing at least six months prior to the effective date of the next State Plan. Six months prior to the next TANF State Plan is **April 1, 2009** for this state plan cycle. In the request for redesignation, the county must submit documentation that three-fifths of its county commissioners support the redesignation. This provision gives each county an opportunity to ensure the most appropriate designation.

Funds available for distribution to electing counties will be adjusted based on State and/or Federal legislation. When counties are preparing their plan and deciding whether to change or remain as standard or electing, they need to be cognizant that any estimates received from the Division of Social Services' (DSS) Budget Office will be based on current available dollars and subject to change based on legislative decisions. Electing County budgets will be effective July 1, 2009 and the programmatic changes will be effective October 1, 2009 during this planning period.

When completing the county Work First Block Grant plan, instructions are included in North Carolina General Statute §108A.27 and Work First Policy Section 003, *The Planning Process for Work First*. The planning process is an important component of Work First and consists of several significant criteria. Those criteria include:

- the selection of county status (electing or standard)
- the composition of the planning committee

- the county plan model
- public comment
- the primary contact designee.

A successful county plan also includes involvement from multiple community partners. This is an opportunity for counties to take full advantage of the localized flexibility provided for in the Work First Program. Preparations should begin now in the development of the Work First Block Grant Plans for the 2010-2011 biennium. Current and/or former Work First recipients, employers, child care providers, child welfare staff, private sector organizations, and others may prove to be valuable resources in the planning process.

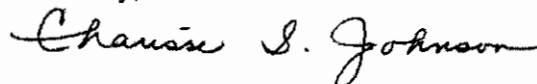
The county Work First Block Grant Plans are due to the Division of Social Services **no later than close of business on October 31, 2008**. County Work First Block Grant plans should be submitted by the established deadline to allow for the plans to be reviewed according to schedule. A plan that is not reviewed can not be approved for the upcoming 2010-2011 biennium.

Attached, you will find a Work First Planning Outline, Submission Requirements, designation letter, and timelines for submitting the county plans. Review the planning outline and the submission requirements thoroughly, as some changes have been made. Changes are easily identified in the planning outline as they are in bold font. A highlight of the changes includes the following:

- Revisions on submitting the electronic Work First plan,
- Electronic plans have a naming convention,
- All counties should provide their work participation rates and a discussion of what the county is doing to increase it's work participation rates,
- Work First Block Grant plans must be family centered,
- A copy of the Memorandum of Agreement (MOA) with the Local Management Entity (LME),
- Citizenship/Identity requirements that are mandatory for both Electing and Standard Counties, and
- Demonstration grant initiatives may be included as innovative strategies.

With the effective date of October 1, 2008 for the federal TANF Final Rule resulting from the Deficit Reduction Act of 2005, the Division asks that each county approach this planning process with a strong focus on strategies for increasing the work participation rate, while providing family centered non-punitive services. Questions regarding this matter should be directed to your Work First Representative or the Work First/CPS Policy Team at (919)733-4622.

Sincerely,



Charisse S. Johnson, Chief
Family Support and Child Welfare Services

CSJ: cem

Attachments
[2010-2011 Designation Form](#)
[WF Plan Outline 2010-2011](#)

cc: Sherry S. Bradsher
Sarah Barham
Local Business Liaisons Managers
Jo Ann Lamm
Children' Services Program Representatives
Family Support and Child Welfare Services Team Leaders
Work First Representatives
Hank Bowers
Carlotta Dixon

FSCWS-26-07

WORK FIRST IN UNION COUNTY

May 2008

Work First Mission Statement

To facilitate families' movement from welfare to self-sufficiency through personal responsibility and employment.

WHO IS ON WORK FIRST FAMILY ASSISTANCE?

- ❖ Total of 281 families receive WFFA
- ❖ 29% of WFFA households are single parents
- ❖ 71% of WFFA households are children only cases
- ❖ 26.97% of welfare parents are between the ages of 25-29
- ❖ 23.6% of welfare parents are between the age of 20-24
- ❖ 40% have received WFFA less than 6 months
- ❖ 15% have received WFFA up to a year
- ❖ 11% received WFFA up to two years
- ❖ Gross earnings \$773.96 per month

WHAT ARE THE 2007-2008 WORK FIRST GOALS AND RESULTS FOR UNION COUNTY?

	<u>GOALS</u>	<u>RESULTS</u>
❖ Adults Entering Employment	36	88
❖ Remaining Off Work First for Employment	90%	96%
❖ Providing Diversion Assistance	162	55
❖ Providing Employment Services		
All Parent	80%	96.10%
❖ Meeting 50% All-Parent Participation Rate	50%	32.33%
❖ Meeting 90% Two - Parent Participation Rate	90%	60.00%
❖ Employed 6 months After Leaving Work First	60%	75.34%

Union County, North Carolina

Request for Standard or Electing Status for the Work First Program

The Board of Commissioners of _____ County voted on _____
to request Standard or Electing (Check one) Status for the Work First
Program. (date)

The vote was _____ for and _____ against (at least two-thirds in favor).

Commission Chair Signature

Date

The primary contact person for our Work First Block Grant planning process will be:

Name: Steve Ramsey
Position/Title: Social Worker Program Manager
Address: 1212 W. Roosevelt Blvd
Monroe, NC 28110
Phone: 704-296-4320
Fax: 704-296-6101
Email: ramsey@co.union.nc.us

Due Date: September 26, 2008

Submit to: Sara Anderson Mims, Program Administrator
Work First/CPS Policy Team
Family Support and Child Welfare Services Section
North Carolina Division of Social Services
325 N. Salisbury St.
2408 Mail Service Center
Raleigh, NC 27699-2408
Fax: (919) 715-6714

PROPOSED
WORK FIRST PLANNING COMMITTEE
FOR
2009-2011 UNION COUNTY WORK FIRST PLAN

Angie Mallard – Links Program	Martha Sue Hall – Judicial System
Annette Sullivan - UCT – Transportation	Mary Ann Rasberry – Smart Start
Arthur Lightbody - Jaars	Mary O’Neal-Mauney – Intake & Assessment
Barbara Liner– DSS Board Member	Melissa Martin – WF Participant
Beth Yow – Special Services I	Modene Howey – Operation Reach Out
Brad Durbin – Union Co. Homeless Shelter	Monica Coble – WF Social Worker
Chris Ollis – Services Program Admin.	Monica Evans – SW-Intake & Assessment
Connie Cline – Consumer Credit Counseling	Nadine Lewandowski - Carolina Solutions
Crystal Hunter – After Care SW	Namoi Hearndon – Turning Point
David Hollars – Centralina Council of Gov.	Nancy Hayden – Caseworker - DSS
Deb Stein – Operation Reachout	Neldina Maynard – ESC/Job Link
Debby Fincher – WF Supervisor	Pam Ackerman – WF Case Worker
Debby Patterson – WF Processing Asst. – DSS	Pam Caskey – United Family Services
Debra Hinson – SW – Intake & Assessment	Pam Demarest – Union Co. Health Department
Debra Perry – Regina’s College of Beauty	Patricia Anneus - WF Social Worker
Desiree Ramirez – WF Social Worker	Paula Brown – WF Case worker
Dianne Honeycutt – SPCC	Paula Holmes – Union Co. Community Action
Dotty Nash – City Councilman	Phillip Tart – Union Co. Health Dept.
Dr. Ella Hood -	Phyllis Slaymon – Christian Womens Corp.
Emily Foster – SW for Union Co. Public Schools	Phyllis Smith – Life & Health Resource Program
Eunice McGee – Union County Community Action	Randall Darnell – ESC/Job Link
Faye Love – Special Services Unit II Supervisor	Rev. Mike Capps
Frank Deese - Marshville Mayor	Rev. Osco Gardin – Elizabeth Missonary Baptist Ch
George Marshall – SW Supv. – Child Protective	Robin Landsman– Family & Consumer Science Ed.
Gloria Barrino – Crisis Assistance	Rosana Campos-Sandoval - Interpreter Unit - DSS
Gloria Haney – Volunteer Svs. Coordinator	Schlynn Brantley – WF Case Worker
Grace Mazariegos – WF Participant	Shantel McLaughlin - WF Participant
H. Gene Herrell – Piedmont Behavioral Health	Sharon Talford
Harriett Coffey - Tender Care Director	Shawn Morrison – WF Social Worker
Isabelle Gillespie – Community Development Corp.	Shelia Murphy - Daymark Mental Health Services
Jane Zebkowski– Child Support Enforcement	Sheva Anderson – Vocational Rehabilitation
Janet Sweet - Turbomeca	Steve Ramsey – WF Supervisor
Jim Carpenter – Chamber of Commerce	Suzanne Gregory – WF Case Worker
Joy Mcquire – With Love From Jesus	TBA – Health Dept Board Member
Joyce Hammond – Community Representative	TBA – Union Co Commissioner
Karen Steeb – Community Representative	Terry Cooper – Union Co. Public School Personnel
Kathy Bragg – Red Cross	Tiffany Williams - Monarch
Linda Gaye – Family Support Program Admin.	
Linda Kappauf – South Piedmont Comm.College	
Lisa Gutierrez – WF Caseworker	
Lori Cahoon – Legal Aide	
Margaret Griffin – Monroe Housing Authority	
Marilyn Vaughn – WF Social Worker	



OFFICE OF THE COMMISSIONERS AND MANAGER

500 N. Main St., Room 921 • Monroe, NC 28112 • Phone (704) 283-3810 • Fax (704) 282-0121

MEMORANDUM

TO: Union County Board of Commissioners

FROM: Al Greene, County Manager *A.G.*

DATE: July 16, 2008

SUBJECT: Alcohol Policy at Agricultural Center

AGENDA ITEM# 17MEETING DATE 7/21/08

Attached you will find a request from the Agricultural Advisory Board Chairman, Everette Medlin, dated May 9, 2008, regarding the development of a policy that would allow alcohol to be served during events held at the Agricultural Center.

It is my understanding that the Commission has discussed whether or not to allow alcohol to be served at the center in the past, but to date, there has not been a consensus to direct staff to develop a policy for service of alcohol.

Also attached is a Memorandum drafted by our legal staff that was updated in May of this year that outlines the various permitting scenarios that would allow alcohol to be served at the center. The development of a permanent policy that would provide for the use of alcohol at certain events will be a somewhat complicated undertaking. If such a policy is drafted, it should take into account liability, permitting, and policy issues. In addition, we would need to consider any potential precedents that may be set in establishing such a policy which might lead to requests that we consider extending the policy to other county facilities including Cane Creek Park.

For these reasons it is unlikely that the development and approval of a policy can occur quickly. It is our understanding that a number of events have been tentatively scheduled at the Ag Center at which there is a strong desire on the part of those participants to be allowed to serve alcohol. Should the Commission reach a consensus that provisions should be made to allow alcohol to be served at the center, we would recommend that you also consider authorizing the Manager to approve events in which alcohol is served at the center on a case by case basis between now and the time that a more formal policy can be established by the Commission.

The Manager's authority to enable such events during the interim period can take the form of a broad directive with criteria to be used in approving the consumption of alcohol at the Ag Center. A recommended broad directive for such authority should include the following:

1. Alcohol shall only be served by approved County caterers;
2. All permits must be obtained and copies provided at least 48 hours prior to the time of the event;
3. Uniformed deputies must be available at all events where alcohol is served in a manner prescribed by the Sheriff;
4. No alcohol shall be served without both a license agreement and a catering agreement having been executed in advance as prescribed by County legal staff; and
5. The licensee or caterer must carry the types and amounts of insurance coverage required by the County's Risk Manager, to include provision of Additional Insured status, as evidenced by a Certificate of Insurance in proper form.

Please note in Mr. Crook's memo that alcoholic beverages may not be sold at the Ag Center under any circumstances, only served.

Should you have any questions, please do not hesitate to call me.

Attachments

TO: Matthew Delk
Assistant County Manager, Union County

FROM: Agricultural Advisory Board

DATE: May 9, 2008

RE: Request for Approval of Alcohol Use at Agricultural Center

At the May 8, 2008 meeting of the Agricultural Advisory Board the request to review the use of alcohol at the Agricultural Center was discussed. This discussion was based on several requests from outside groups wanting to rent the Agricultural Banquet facilities with the use of alcohol.

Chairs from the 2008 Ultimate Charity Auction benefiting Union Academy were present to voice their needs for a facility with alcohol use in Union County that would accommodate over six-hundred (600) guests. Other groups such as the Wild Turkey Federation, Ducks Unlimited, the local Red Cross, etc. have also expressed their need for such a facility.

After much discussion, the Board would like to recommend to the Union County Board of Commissioners the use of alcohol at the Agricultural Center with the County staff to research and to develop a policy to provide the most accessibility to the general public while limiting liability to the County.

The Board is grateful for the continued support of agriculture and thank you in advance for your consideration. If you require additional information or clarification do not hesitate to contact me.

Respectfully,



Everette Medlin
Agricultural Advisory Board Chairman

Cc: Members of Agricultural Advisory Board



UNION COUNTY LEGAL DEPARTMENT

JEFFREY L. CROOK, SENIOR STAFF ATTORNEY
LISA PEASE, STAFF ATTORNEY
TRUDY HELMS, LEGAL ASSISTANT

500 NORTH MAIN ST., SUITE 826
MONROE, NC 28112

MEMORANDUM

TO: Al Greene, County Manager

FROM: Jeffrey L. Crook, Senior Staff Attorney

RE: Sale and Consumption of Alcohol at the Ag. Center Event Facilities

DATE: July 11, 2008

Al, this is a memo that we prepared several years ago regarding service of alcohol at the Ag. Center. The legal provisions were updated on May 16, 2008. Please let me know if you have any questions.

ALCOHOLIC DRINKS MAY NOT BE SOLD AT THE AG CENTER

Because Union County has not approved the sale of alcohol, the county is a "dry" area. The new Union County Agricultural Services Center (the "Ag Center") is located in unincorporated Union County. Consequently, alcoholic drinks may not be sold at the Ag Center under any circumstances, unless and until the voters of Union County approve the sale of alcohol throughout the County. See, N.C.G.S. § 18B-603(a)-(d).

ALCOHOLIC DRINKS MAY BE SERVED AT THE AG CENTER UNDER THE FOLLOWING PERMITTED SCENARIOS

(See Attached Chart)

1. Liquor May be Served to Guests at a Special Occasion Held at the Ag Center if the Host Has a *Limited Special Occasion Permit*. The holder of a *Limited Special Occasion Permit* may bring liquor (i.e., spiritous liquor/mixed beverages and fortified wine¹) onto the premises of a business, with the property owner's permission, and serve it to the permittee's guests² at a

¹ Fortified wine is between 16% and 24% alcohol by volume. Unfortified wine is 16% or less alcohol by volume and includes most table wines and most champagnes.

² No alcoholic drinks may be lawfully sold or served to anyone under age 21 under any of the circumstances described in this memo. See, N.C.G.S. § 18B-302. See also, 04 N.C.A.C. 02S.0233 (No permittee or his employees may knowingly allow a person under the age of 21 to possess or consume alcoholic beverages on the licensee's premises.).

reception, wedding, party or other special occasion being held there.³ See, N.C.G.S. § 18B-1001(9). Permit fee: \$50 (Per Event)

2. Liquor May be Served to Guests at a Special Occasion Held at the Ag Center if the Ag Center Has a *Special Occasion Permit*. Certain types of facilities, including restaurants, hotels, private clubs, and convention centers, may obtain a *Special Occasion Permit*, which allows the host of a reception, wedding, party, or other special occasion, to bring liquor onto the premises of the permittee and serve it to his guests with the permission of the permittee. This is an option only if the Ag Center qualifies as a "convention center." See, N.C.G.S. § 18B-1001(8). Permit fee: \$400 (Per Year)

For ABC permitting purposes, a convention center is defined as a "publicly owned or operated establishment engaged in the business of sponsoring or hosting conventions and similar large gatherings," including auditoriums, civic centers, convention centers, and coliseums. A permit issued for a convention center is valid only for those parts of the building used for conventions and banquets and only during regularly scheduled conventions and banquets. See, N.C.G.S. § 18B-1000(1a)

3. Liquor May be Served to Guests at a Ticketed Fund-Raising Event Held at the Ag Center by a Unit of Local Government or by a Nonprofit or Political Organization if the Host has a *Special One-Time Permit*. A unit of local government, a "nonprofit organization" or a "political organization" may serve liquor at a one-time ticketed fund-raising event if it obtains a *Special One-Time Permit*. This type of permit may also be issued to allow "brown-bagging" at such events. In addition, this is the only type of event at which alcohol

³ In connection with any of the events described in this memo, the purchase and transportation of more than the following amounts of alcohol requires a Purchase-Transportation Permit: any amount of draft malt beverages in kegs; over 80 liters of malt beverages (other than in kegs); over 50 liters of unfortified wine; or over 8 liters of fortified wine or spiritous liquor or 8 liters of the two combined. Such permits may be issued for a maximum of: 100 liters of unfortified wine; 40 liters of either fortified wine or spiritous liquor or 40 liters of the two combined; or the amount of fortified wine or spiritous liquors specified on the purchase-transportation permit of a Mixed Beverages permittee. See, N.C.G.S. § 18B-303 and 18B-403.

will be served for which admission may be charged. See, N.C.G.S. § 18B-1002(a)(2), (5).
Permit Fee: \$50 (Per Event)

For purposes of this statute, a “nonprofit organization” means an organization exempt from taxation under the Internal Revenue Code pursuant to Sections 501(c)(3)-(4),(6),(8) (10), or (19) or 501(d), and “political organization” means an organization covered by N.C.G.S. § 163-96(a)(1) or (2) or a campaign organization established by or for a person who is a candidate who has filed a notice of candidacy, paid the filing fees or filed the required petition, and been certified as a candidate.

4. Liquor May be Catered to a Private Function Held at the Ag Center if the Caterer Has a *Mixed Beverages Catering Permit*. A hotel or restaurant may apply for a *Mixed Beverages Catering Permit*, which would allow the permittee to bring liquor onto the premises where the hotel or restaurant is catering food for an event and serve liquor to guests at the event, provided the location has a Special Occasion Permit or the host has a Limited Special Occasion or One-Time Permit, and provided further no admission is charged at the event. In addition, the caterer must be engaged directly by the host of the event and not with the holder of a Special Occasion Permit unless the holder of such permit is a convention center and the convention center manager has received approval from the ABC Commission to contract with another person to provide food and beverages at conventions and banquets at the convention center under authority of N.C.G.S. 18B-900(e), in which case the caterer may engage in those activities authorized by the convention center’s Special Occasion Permit. See, N.C.G.S. § 18B-1001(12); 4 N.C.A.C. 2S.0528 and 2S.0529 . Permit Fee: \$200/yr.
5. Beer and Unfortified Wine May be Catered to an Event at the Ag Center if the Caterer Has *Off-Premises Malt Beverage and Off-Premises Unfortified Wine Permits*. Any retail establishment can apply for an *Off-Premises Malt Beverage Permit* and/or an *Off-Premises Unfortified Wine Permit*, which allow the permittee to sell and transport these respective drinks for consumption off the permittee's premises. See, N.C.G.S. 18B-1001(2),(4). Permit Fee: \$400 each (Per Year).
6. Beer and Unfortified Wine May be Served to Guests at an Event Held at the Ag Center *Without a Permit*. Beer and unfortified wine may be lawfully consumed at the Convention Center (by individuals 21 years or older) without the need for an ABC permit.⁴ Thus, it may be lawfully served to such persons without a permit.

⁴ The consumption of beer and wine can be prohibited, by County ordinance, on County owned property or on public streets within the County. N.C.G.S. § 18B-300(c). Union County has enacted an ordinance prohibiting the possession and consumption of all kinds of alcohol, including beer and wine, on “park property.” It is my understanding, however, that the Ag Center is not technically located on park property. If the Ag Center is located on park property, the referenced ordinance would need amendment before beer or wine could be consumed there.

PERMIT REQUIREMENTS

- Must be at least 21 years old, unless the applicant is the manager of a business that sells only beer and unfortified wine in which case he must be at least 19 years old.
- Must be a resident of North Carolina, unless the applicant is: (i) applying for a nonresident beer vendor permit or a vendor representative permit; (ii) is an officer, director or stockholder of a corporate applicant or permittee and is not a manager or otherwise responsible for the day-to-day operations of the business; or (iii) has executed a power of attorney designating a qualified resident of this State to serve as attorney in fact for the purposes of receiving service of process and managing the business for which permits are sought.
- Must not have been convicted of a felony within three years, and if convicted of a felony before then, must have his citizenship restored.
- Must not have been convicted of an alcoholic beverage offense within two years.
- Must not have been convicted of a misdemeanor controlled substance offense within two years.
- Must not have had an alcoholic beverage permit revoked within three years, except where the revocation was based solely on the permittee's failure to pay the annual registration and inspection fee required under N.C.G.S. § 18B-903(b1).
- Must not have, whether as an individual or as an officer, director, shareholder or manager of a corporate permittee, an unsatisfied outstanding final judgment that was entered against him in an action under Article 1A of Chapter 18B.
See, N.C.G.S. § 18B-900(a).
- Must provide, as part of the permit application, a detailed diagram of the premises showing entrances and exits, storage area for alcoholic beverages, and locations where alcoholic beverages may be served or consumed (which locations have at least two restrooms in working order on the premises).
- Before issuing a permit, the ABC Commission shall determine whether the applicant and the business location are suitable based on:
 - (i) the reputation, character, and criminal record of the applicant;
 - (ii) the number of places already holding ABC permits within the neighborhood;
 - (iii) parking facilities and traffic conditions in the neighborhood;
 - (iv) kinds of businesses already in the neighborhood;
 - (v) whether the establishment is located within 50 feet of a church or public school or church school;
 - (vi) zoning laws;
 - (vii) the recommendations of the local governing body; and

(viii) any other evidence that would tend to show whether the applicant would comply with the ABC laws and whether operation of his business at that location would be detrimental to the neighborhood.

See, N.C.G.S. § 18B-900; N.C.G.S. § 18B-901(c); and 04 N.C.A.C. 02S.0101(d)(9).

PERMITTEE'S RESPONSIBILITIES

- Permittee must keep premises for which the permit is issued clean, well-lighted, and orderly.
- Permittee is responsible for the actions of all employees of the business for which a permit is issued.
- Permittee may not knowingly employ in the sale or distribution of alcoholic beverages persons convicted of: (i) a felony within three years; (ii) a felony more than three years previously and has not had his citizenship restored; (iii) an alcoholic beverage offense within two years; or (iv) a misdemeanor controlled substances offense within two years.
- Permittee must pay all judgments rendered against him under Article 1A of Chapter 18B.
- Permittee must superintend, in person or through a manager, the business for which a permit is issued.
- Permittee holding a private function pursuant to a Limited Special Occasion Permit or a Special Occasion Permit must post, in that area of the establishment in which alcoholic beverages are being possessed or consumed, a notice indicating that a private function is being held.
- Permittee possessing alcoholic beverages pursuant to a Limited Special Occasion Permit or a Special Occasion Permit may store the beverages on the premises covered by the permit only if stored in a secured area.
- Permittee or his agent or employee may not knowingly allow to occur on his premises: (i) any violation of Chapter 18B; (ii) any fighting or other disorderly conduct that can be prevented without undue danger to the permittee, his employees, or patrons; (iii) any violation of the controlled substances, gambling, or prostitution statutes; or (iv) any other unlawful conduct.

See, N.C.G.S. § 18B-1003; N.C.G.S. § 18B-904(b); 04 N.C.A.C. 2S.0233, 2S.0703, and 2S.0704.

**ABC PERMITS PURSUANT TO WHICH ALCOHOLIC DRINKS MAY BE SERVED
AT THE UNION COUNTY AGRICULTURAL SERVICES CENTER**

PERMIT TYPE:	LIMITED SPECIAL OCCASION PERMIT	SPECIAL OCCASION PERMIT	ONE-TIME PERMIT	MIXED BEVERAGES CATERING PERMIT	BEER AND/OR WINE RETAIL PERMITS	NO PERMIT NEEDED
WHO CAN HOLD THE PERMIT	Individual Event Host	Restaurant, Eating Establishment, Hotel, Private Club, or Convention Center	Unit of Local Govt., Nonprofit or Political Organization	Restaurant or Hotel	Any Retail Establishment	N/A
WHAT PERMITTEE CAN DO AT THE AG CENTER*	Bring liquor to an event with property owners' permission and serve to guests.	Authorize an event host to bring liquor to an event and serve to guests. This option exists only if the Ag Center qualifies as a convention center.	Bring liquor to a ticketed fund-raising event and serve to guests. Brownbagging also allowed.	Cater food and liquor to an event if a proper permit, e.g., limited special event permit, has been issued.	Cater beer and/or unfortified wine (< 16% alcohol) to an event.	Bring beer or unfortified wine to an event and serve to guests over age 21.
PERMIT COST	\$50/Event	\$400/Year	\$50/Event	\$400/Year	\$400/Year (Each)	N/A

*Note: This chart describes circumstances under which alcoholic beverages may be *served* to guests at the Ag Center. Because Union County is a "dry" area, alcoholic beverages may not be *sold* at the Ag Center under any circumstances.

Legal Dept. Comments if applicable: _____

Finance Dept. Comments if applicable: _____

Manager Recommendation:



UNION COUNTY LEGAL DEPARTMENT

JEFFREY L. CROOK, SENIOR STAFF ATTORNEY
COURTNEY P. RITCHIE, STAFF ATTORNEY
TRUDY HELMS, LEGAL ASSISTANT

500 NORTH MAIN ST., SUITE 826
MONROE, N.C. 28112

June 13, 2008

Mr. Anthony Fox
Parker Poe Adams & Bernstein, LLP
Three Wachovia Center
401 South Tryon Street, Suite 3000
Charlotte, North Carolina 28202

Re: Weddington Optimist Park – Transfer of Zoning Jurisdiction from Union County
to the Town of Weddington

Dear Anthony:

As you know, last year the North Carolina Court of Appeals upheld the validity of the Town of Weddington's involuntary annexation of certain property located within Union County (the "Annexed Area"). Nolan v. Town of Weddington, 642 S.E.2d 261 (N.C. App. 2007); review denied, 652 S.E. 2d 648 (N.C. 2007). By letter dated March 20, 2008, to the County's GIS and Tax offices, Town Clerk Amy McCollum provided an annexation update indicating that "the Town of Weddington prevailed in the legal challenge against its 2005 Involuntary Annexation of 488 properties. On October 11, 2007 the NC Supreme Court denied to hear the Petition for Discretionary Review." The Annexed Area includes a number of athletic fields and facilities that comprise Weddington Optimist Park.

Pursuant to N.C.G.S. § 153A-320, counties are authorized to exercise zoning authority "throughout the county except as otherwise provided in G.S. 160A-360." It is provided in N.C.G.S. § 160A-360(f) that when a city annexes an area currently regulated by a county, the county regulations and "powers of enforcement" remain in effect only until the city adopts its own regulations or 60 days elapse following the annexation, whichever is sooner. Consequently, by operation of this statute, regulatory jurisdiction and enforcement powers over an annexed area would normally transfer from Union County to the Town of Weddington on the date the Town adopted regulations affecting the annexed area or 60 days from the date of annexation, whichever came first. As noted above, annexation in the present case was stayed pending resolution of the legal challenge. Ms. McCollum notes in her letter that the annexation became effective on November 30, 2007.

Prior to the transfer of jurisdiction over the Annexed Area, as just described, the County enforced its zoning regulations over the Annexed Area under authority granted by N.C.G.S. §

153A-340. Pursuant to this authority, the County previously instituted enforcement action against the Wesley Chapel-Weddington Athletic Association regarding fill within the floodway at Weddington Optimist Park in violation of the Union County Land Use Ordinance.

It is provided in N.C.G.S. § 160A-360(i) that when a city acquires jurisdiction by annexation over territory previously regulated by a county, the city may take any action that the county surrendering jurisdiction could have taken under its ordinances and regulations in connection with any permit, certificate or other evidence of compliance previously issued by the county, in which the holder has obtained a vested right, as if no change in jurisdiction has occurred. The statute clearly contemplates the transfer of zoning enforcement authority from the county to the annexing municipality. Continued enforcement of this action is of particular importance given the State's notification to Union County that failure to remedy this violation may result in sanctions imposed by FEMA, including suspension from the National Flood Insurance Program.

From the foregoing, it appears (i) that annexation of Weddington Optimist Park results in Union County's loss of authority to continue with enforcement action against the Athletic Association, and (ii) that exclusive authority, and responsibility, to enforce this violation now resides with the Town of Weddington.

Please let me know if your opinion differs from that expressed above, and if so, the basis for your opinion. County staff would like to schedule a meeting with their Weddington counterparts in the near future to provide all documentation relative to this violation and to assist with the transition of this matter to the Town.

Sincerely,

Jeffrey L. Crook

cc: Al Greene, County Manager
Matthew Delk, Assistant Manager
Amy Helms, Asst. Public Works Director
John Burns, County Attorney
Ligon Bundy, Attorney

STATE OF NORTH CAROLINA
COUNTY OF UNION

INTERLOCAL AGREEMENT BETWEEN
UNION COUNTY, NORTH CAROLINA
AND THE TOWN OF WEDDINGTON

THIS INTERLOCAL AGREEMENT (this "Agreement") is entered into this the _____ day of _____, 2008, by and between **UNION COUNTY, NORTH CAROLINA**, a body corporate and politic and a political subdivision of the State of North Carolina (the "County"), and **THE TOWN OF WEDDINGTON, NORTH CAROLINA**, a body corporate and politic and a political subdivision of the State of North Carolina (the "Town") (collectively, the "Parties").

WITNESSETH:

WHEREAS, on November 5, 2001, the Wesley Chapel-Weddington Athletic Association (the "WCWAA") was granted a Special Use Permit by the County for the development and construction of a Youth Athletic Complex consisting of lighted ball fields (soccer, baseball and softball), concession stands, parking, community center ~~and~~, practice fields; ~~(, and ancillary facilities; collectively,~~ the "Facilities"); and

WHEREAS, the WCWAA committed to construct the Facilities, including the practice fields, in compliance with Article IV, Section 49 and other applicable requirements of the Union County Land Use Ordinance; and

WHEREAS, in 2001, the Facilities were located in an unincorporated area of the County; and

WHEREAS, on July 7, 2005, the County issued a Notice of Violation to WCWAA indicating that an inspection of the Facilities located on Weddington Road (Tax Map 06-069-242), revealed a violation of Section 254 of the Union County Land Use Ordinance ~~for failure to submit adequate follow up information concerning flood way fill~~(the "Violation"); and

WHEREAS, the County and the WCWAA have held several meetings and discussions regarding the resolution of the Notice of Violation and said discussions have been ongoing since July 2005; and

WHEREAS, during the grant of the Special Use Permit in 2001, and during the issuance of the Notice of Violation in 2005 and during the negotiation on the resolution of the alleged violation, the Facilities were located in an unincorporated area of the County; and

WHEREAS, the Town involuntarily annexed certain property located in an unincorporated area of Union County on November 30, 2007 and said area included the Facilities; and

WHEREAS, pursuant to the North Carolina General Statute §160A-360(f), when a Town annexes an area currently regulated by a County, the County regulations and powers of enforcement remain in effect until the Town adopts its own regulations or sixty (60) days following the annexation, whichever occurs sooner; and

WHEREAS, North Carolina General Statutes § 160A-360(i) specifically provides that the Town acquiring jurisdiction may take action regarding a permit, certificate or other evidence of compliance that could have been taken by the local government surrendering jurisdiction pursuant to its ordinances and regulations; and

WHEREAS, as a result of the Town's involuntary annexation of the Facilities, ~~an issue has arisen regarding the County's~~ no longer has statutory authority to continue ~~the enforcement of a potential violation of the County issued Special Use Permit to the WCWAA; and the Violation; and~~

WHEREAS, the County and the Town recognize the mutual benefit of allowing the County to continue with ~~any~~ enforcement of action pertaining to the Special Use Permit to the WCWAA and further recognize the additional benefit of sharing jurisdiction and resources to gain compliance with their respective land use regulations; and

WHEREAS, North Carolina General Statute §160A-460, *et seq.* authorizes the County and the Town to enter into agreements with each other to execute an undertaking.

NOW, THEREFORE, pursuant to authority contained in North Carolina General Statute §160A-460, *et seq.* and the foregoing agreement and mutual covenants and benefits contained herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree in covenant as follows:

1. The Town agrees to grant to the County, ~~to the extent the County no longer retains jurisdiction over enforcement of the Special Use Permit to the WCWAA,~~ that jurisdiction and authority that the Town has in enforcing the Special Use Permit issued on November 5, 2001 to the WCWAA, and the Violation, such that the parties share concurrent jurisdiction and authority. The County is further authorized to utilize any and all powers of the Town as if the Town were the enforcing party. This Agreement confers on the County such authority and jurisdiction as reside with the Town in order to enable the County to assist with enforcement of the Violation. The County does not hereby assume any obligation or duty to enforce the Violation.

2. The grant of authority to the County, as referenced above, shall be limited to the enforcement of the ~~November 15, 2001 Notice of~~ Violation as it pertains to the possible deposit of fill materials in the flood way or flood plain and shall not limit the Town's authority to enforce other violations which may occur, or are occurring, at the Facilities.

3. The Town agrees to assist in the facilitation of meetings and developing consensus around the possible resolution of the issues regarding the WCWAA, the County and the neighboring residents.

4. The County and the Town agree that all costs associated with this Interlocal Agreement shall be borne by the individual Parties, and that neither the Town nor the County shall have responsibility for any legal costs or *ex parte* costs incurred by either.

5. This Agreement reflects the key understanding of the Parties and constitutes the entire agreement with respect to their respective rights and obligations in connection with the

subject matter hereof, superseding all prior negotiations, representations, contracts, agreements, promises, understandings and statements concerning that subject matter.

6. This Agreement may be modified only by written instrument duly executed by both Parties.

7. The provisions of this Agreement are hereby deemed by the Parties to be severable and unrelated to unenforceability other any one or more of the provisions of this Agreement shall not affect the validity and enforceability of the remaining provisions hereof.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement the day and year first above written.

UNION COUNTY, NORTH CAROLINA

By: _____
Chairman, Union County Board of Commissioners

ATTEST:

By: _____
Clerk of the Union County Board of Commissioners

TOWN OF WEDDINGTON, NORTH CAROLINA

By: _____
Nancy Anderson, Mayor

ATTEST:

By: _____
Amy McCollum, Town Clerk

Document comparison done by DeltaView on Wednesday, July 16, 2008 9:57:04 AM

Input:	
Document 1	file://C:/Documents and Settings/crook/My Documents/Documents/Lawsuits & Claims/Weddington Athletic Assoc/Weddington Interlocal (Fox Draft).DOC
Document 2	file://C:/Documents and Settings/crook/My Documents/Documents/Lawsuits & Claims/Weddington Athletic Assoc/Weddington Interlocal (UCLegal).DOC
Rendering set	Standard

Legend:	
<u>Insertion</u>	
Deletion	
<u>Moved from</u>	
<u>Moved to</u>	
Style change	
Format change	
Moved-deletion	
Inserted cell	
Deleted cell	
Moved cell	
Split/Merged cell	
Padding cell	

Statistics:	
	Count
Insertions	8
Deletions	11
Moved from	0
Moved to	0
Style change	0
Format changed	0
Total changes	19

**UNION COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: July 21, 2008

Action Agenda Item No. 19

(Central Admin. use only)

SUBJECT: Announcements of Vacancies on Boards and Committees

DEPARTMENT: Board of
Commissioners

PUBLIC HEARING: No

ATTACHMENT(S):

INFORMATION CONTACT:

Lynn G. West
Clerk to the Board of Commissioners

TELEPHONE NUMBERS:

704-283-3853

DEPARTMENT'S RECOMMENDED ACTION: Announce vacancies

BACKGROUND:

- a. Juvenile Crime Prevention Council (JCPC): 1) District Attorney or Designee; 2) Substance Abuse Professional; 3) Two Persons Under Age of 18; and 4) Juvenile Defense Attorney
- b. Adult Care Home Community Advisory Committee
- c. Nursing Home Advisory Committee
- d. Board of Health (Vacancy as of January 2008 for a Licensed Optometrist)
- e. Centralina Council of Governments - Comprehensive Economic Development Commission
- f. Agricultural Advisory Board - (3 Vacancies as of June 2008)
- g. Library Board of Trustees (1 Vacancy, representing the Marshville region, due to a resignation - Term expires January 2009)

FINANCIAL IMPACT:

Legal Dept. Comments if applicable: _____

**UNION COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: July 21, 2008

Action Agenda Item No. 20
(Central Admin. use only)

SUBJECT: Application to Serve on the Local Emergency Planning Committee
(LEPC)

DEPARTMENT: Emergency
Management

PUBLIC HEARING: No

ATTACHMENT(S):

- Applications from:
- Chris Harrington/Tyson Foods, Inc.
 - Dontae Latson/Dept. of Social Svcs.
 - Robbie Ossman/CMC-Union
 - Timothy Patton/American Red Cross
 - John Underwood/NCDOT
 - Marc McCann/Pilgrim's Pride
 - Greg Beamer/Southern States
 - Steve Helms/Cassco Ice

INFORMATION CONTACT:

Jeremy Jernigan

TELEPHONE NUMBERS:

704-283-3573

704-361-5870

DEPARTMENT'S RECOMMENDED ACTION: Please accept the above applicant's to serve on the LEPC.

BACKGROUND: N/A

FINANCIAL IMPACT: N/A

Legal Dept. Comments if applicable: _____

Finance Dept. Comments if applicable: _____

Manager Recommendation:

Contract Summary of Major Terms and Conditions

DRAFT

7/11/2008 10:59

7-21-2008

Reference	Vendor Name	Purpose	Payment Terms	Comprehensive Plans	Budget Amend.	S#	
Consent Agenda Item - Contracts Over \$90,000 (List)							
A	Administrative Office of the Courts	Agreement to provide County funding for 2 Assistant District Attorneys, 1 investigator and 1 Victim/Witness Assistant	\$ 201,334.00	4 payments of \$50,333.50 subject to reconciliation at contract year-end	Operating Budget – 2009 need agenda abstract	n/a	2002
B	Tax Reduction Specialists, division of Utilities Reduction Specialists, Inc.	Audit of sales tax refunds.	TBD	22% of savings, refunds, and/or credits resulting from the audit, NTE \$300,000	Portion of additional revenue.	n/a	2001
C	TW Telecom Holdings, Inc.	Agreement for County main phone lines and internet access.	\$ 91,458	Base amount of \$2,540.50/month for 36 months	Operating Budget – 2009 Operating Budget – Future	n/a	2000
D	City of Charlotte - Charlotte Area Transit System	Regional transit service for the 74X Union County Express service line (Renewal).	\$ 106,512	Annual amount for FY2009 (NTE)	Operating Budget - 2009	n/a	1982
E	Town of Indian Trail	Revenue contract amendment to add four additional contract Deputy positions (Amendment # 5).	\$ 265,436	Fiscal year 2008-2009 maximum revenue for four additional Deputies	Operating Budget - 2009 (for County's 10% portion) Operating Budget – Future (for County's 10% portion)	BA#2 Authorize four additional deputy positions	1978
F	Union County Public Schools	Revenue contract amendment to add one additional contract SRO/Deputy position (Amendment # 5).	\$ 52,480	Fiscal year 2008-2009 maximum revenue for one additional SRO/Deputy	Operating Budget - 2009 (for County's 10% portion) Operating Budget – Future (for County's 10% portion)	BA#3 Authorize one additional deputy position	1977
G	Centralina Council of Governments	Revenue contract for Home and Community Care Block Grant for Older Adults; for services provided by DSS, Transportation, Nutrition, and Council on Aging.	\$ 744,342	Fiscal year 2008-2009 revenue	Operating Budget - 2009	n/a	1991
H	Cintas Corporation	Renewal agreement for Public Works uniform rental.	TBD	Approximately \$35,000/year for 3 years	Operating Budget – 2009 Operating Budget – Future	n/a	2018

Contract Summary of Major Terms and Conditions

DRAFT	7/11/2008 10:59
-------	-----------------

7-21-2008

Reference	Vendor Name	Purpose	Payment Terms	Comprehensive Plans	Budget Amend.	S#
Consent Agenda Item - Contracts Over \$90,000 (List)						
I	State of North Carolina's Division of Water Quality and Yadkin Pee Dee River Basin Association	Memorandum of agreement renewal for water quality monitoring program within the Yadkin Pee Dee River basin.	\$ 25,000 Approximately \$5,000/year for 5 years	Operating Budget – 2009 Operating Budget – Future	n/a	2019

**UNION COUNTY
BOARD OF COMMISSIONERS**

AGENDA ITEM ABSTRACT
Meeting Date: July 21, 2008

SUBJECT: Administrative Office of the Courts - Assistant District Attorneys (2),
Investigator and Victim/Witness Assistant

DEPARTMENT: Finance

PUBLIC HEARING: No

ATTACHMENT(S):

INFORMATION CONTACT:

John Snyder
Kai Nelson

TELEPHONE NUMBERS:

DEPARTMENT'S RECOMMENDED ACTION: Authorize County Manager to Approve Contract
Subject to Final Legal Approval

BACKGROUND: For several years the County has been augmenting State funding for the NC Court System by providing grants to the Administrative Office of the Courts for the purpose of hiring additional State employees to serve the 20B Prosecutorial District (Union County).

Prior to FY2008, the County had been providing funds for an Investigator and Victim/Witness Assistant positions in the District Attorney's Office. In FY2008, the County expanded its funding to include 2 Assistant District Attorney positions ... with the intent of the additional resources to improve the Court's calendar thereby reducing the average daily population in the County's Detention Facility.

The Agreement for FY2009 funds the four positions - 2 Assistant DA's, 1 Investigator and 1 Victim/Witness Assistant through June 30, 2009 at an annual cost of \$201,334. The Agreement contains provisions for a "true up" at the end of the fiscal year should the Administrative Office of the Courts not employ the four positions throughout the year. The County's financial obligation is for personnel costs only ... AOC is responsible for support services, office supplies, furnishings, etc.

FINANCIAL IMPACT: Funds for the agreement are included in the FY2009 budget.

Legal Dept. Comments if applicable: _____

Finance Dept. Comments if applicable: _____

Manager Recommendation:

**UNION COUNTY
BOARD OF COMMISSIONERS**

**AGENDA ITEM ABSTRACT
Meeting Date: 7-21-2008**

SUBJECT: Contract to Audit Sales Tax Refunds

DEPARTMENT: Internal Audit Dept **PUBLIC HEARING:** Choose one....

ATTACHMENT(S): _____ **INFORMATION CONTACT:**
Wesley Baker, Director

TELEPHONE NUMBERS:

(704) 283-3630 Office
(704) 634-4154 Cell

DEPARTMENT'S RECOMMENDED ACTION: Please approve the contract.

BACKGROUND: We have an outside firm look at our sales tax refunds to determine if there are additional refunds that we may be entitled to. This is money that we would not otherwise receive.

FINANCIAL IMPACT: The last two sales tax audits performed brought in an additional \$124,383 to Union County. The fee for this service under the new contract will be 13% less than previously (22% versus 35%). The fee paid is based upon the amount received. No funds are paid until the sales tax refunds are received by the County.

Legal Dept. Comments if applicable: _____

Finance Dept. Comments if applicable: _____

Manager Recommendation: _____

**UNION COUNTY
BOARD OF COMMISSIONERS**

**AGENDA ITEM ABSTRACT
Meeting Date: 7-21-2008**

SUBJECT: Time Warner / Telecom Phone Service

DEPARTMENT: Information Technology **PUBLIC HEARING:** No

ATTACHMENT(S):

INFORMATION CONTACT:
Carl Lucas

TELEPHONE NUMBERS:
704-292-2520

DEPARTMENT'S RECOMMENDED ACTION: Approve contract.

BACKGROUND: Current phone system PRI (phone line/switches) charges are \$2,514.35/month, T1 (trunk line) charges are \$508/month, intra-State call charges are .05/minute, and long distance call charges are .048/minute.

The new phone system agreement PRI charges will be \$1,927.25/month, T1 charges will be \$613.25 with the addition of a second T1 line, intra-State call charges will be .046/minute, and long distance call charges will be .028/minute.

FINANCIAL IMPACT: \$2,540.50/month for 36 months - an estimated savings of \$481.85/month (based on PRI and T1 charges) and are exclusive of savings to be derived from lower long distance per minute charges.

Legal Dept. Comments if applicable: _____

Finance Dept. Comments if applicable: _____

Manager Recommendation:



UNION COUNTY INFORMATION TECHNOLOGY

July 3, 2008

Re: TW Telecom Renewal

Presently Time Warner Telecom provides the main phone lines for the County. Time Warner Telecom has changed their name effective July 1, 2008 to TW Telecom. We have four PRI lines for phone service and one T1 line for internet service. Current charges for the four PRI's is \$2,514.35. The T1 charges are \$508.00. Under the current contract the first 2000 minutes of long distance is free. After that, Intrastate long distance charges are .05 cents per minute and Interstate long distance charges are .048 cents per minute.

Under the renewal agreement, the charges for the four PRI's will be \$1,927.25 per month. We requested that they add an extra T1 to the existing T1 line to increase our bandwidth from 1.544 Mbps to 3.0 Mbps and to include a managed router service. The present router, which the County owns is a Cisco router which is at end of life with no support from Cisco. The monthly charges for the internet service will now be \$613.25 per month which includes the extra T1 line and new router. As for long distance, the first 20,000 minutes of long distance will be free and Intrastate charges will now be .046 cents per minute and Interstate long distance will be .028 cents per minute. The local calling area remains the same (attached is a map that shows our local calling area – all outlined areas in the map make up our local calling area).

**UNION COUNTY
BOARD OF COMMISSIONERS**

AGENDA ITEM ABSTRACT
Meeting Date: 7/21/08

SUBJECT: Regional Transit Service for the 74X Union County Express Service Line

DEPARTMENT: Central Administration **PUBLIC HEARING:** No

ATTACHMENT(S):
Service route and schedule

INFORMATION CONTACT:
Amy Helms

TELEPHONE NUMBERS:
704-283-3520

DEPARTMENT'S RECOMMENDED ACTION: Authorize County Manager to approve contract subject to legal approval.

BACKGROUND: The City of Charlotte, through Charlotte Area Transit System (CATS), provides Regional Transit Service between Charlotte and Union County. This service helps reduce ozone pollution and traffic congestion by eliminating the amount of vehicles on the road. With the high price for gas these days, citizens are also looking for alternative ways to commute to work.

The current contract for Regional Transit Service with CATS is up for renewal. The annual cost for this service is \$360,650 with fare revenue providing \$103,896. The Town of Marshville through a CMAQ grant will provide \$43,734 leaving Union County to pay for 50% of the remaining balance for a total of \$106,510 (CATS is to pay the other 50%).

Also, due to recent complaints concerning crowded buses, Union County has asked CATS staff to review the service route to see if adjustments to the times or an additional trip is needed.

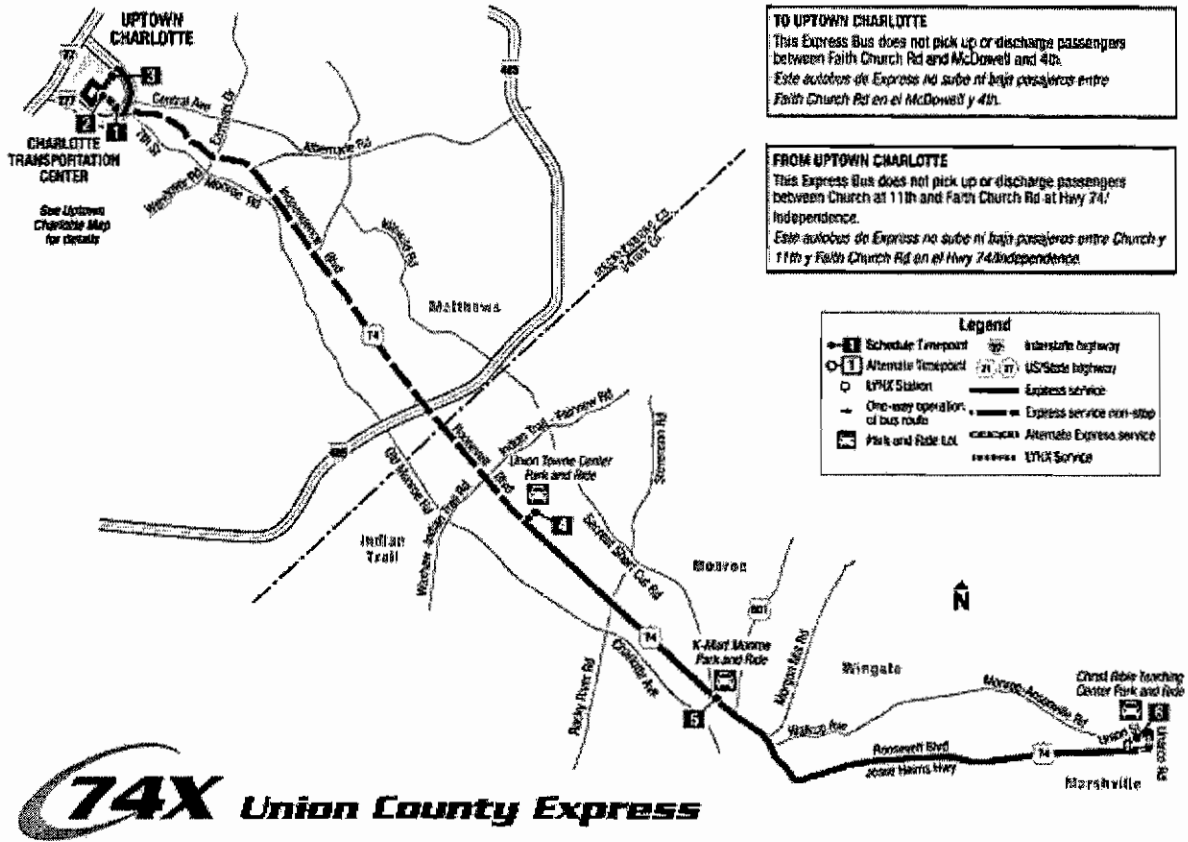
FINANCIAL IMPACT: County's contribution is included in FY09 budget.

Legal Dept. Comments if applicable: _____

Finance Dept. Comments if applicable: _____

Manager Recommendation:

**ROUTE 74x - UNION COUNTY REGIONAL TRANSIT SERVICE
REGIONAL EXPRESS SERVICE SCHEDULE**



74x Union County Express - WEEKDAYS				
Inbound				
6	5	4	2	3
Marshville	K-mart Monroe	Union Towne Center	Charlotte Trans. Center	College & 11th
-----	6:00a	6:16a	6:46a	6:55a
6:00a	6:25a	6:41a	7:11a	7:20a
6:20a	6:45a	7:01a	7:31a	7:40a
-----	7:10a	7:26a	8:10a	8:19a
-----	5:26p	-----	6:26p	-----

74x Union County Express - WEEKDAYS					
Outbound					
1	2	3	4	5	6
McDowell & 4th	Charlotte Trans. Center	College & 11th	Union Towne Center	K-mart Monroe	Marshville
-----	6:20a	6:23a	-----	7:00a	-----
4:10p	4:13p	4:24p	5:08p	5:26p	-----
4:40p	4:43p	4:54p	5:38p	5:56p	6:22p
5:10p	5:13p	5:24p	6:08p	6:26p	6:52p
5:40p	5:43p	5:54p	6:32p	6:50p	-----

**UNION COUNTY
BOARD OF COMMISSIONERS**

AGENDA ITEM ABSTRACT
Meeting Date: July 21, 2008

SUBJECT: Indian Trail Deputy Contract amendment

DEPARTMENT: Union County Sheriff's Office **PUBLIC HEARING:** No

ATTACHMENT(S): BA # 2 **INFORMATION CONTACT:** Steve Simpson

TELEPHONE NUMBERS:
704-283-3578-Office
704-400-4584-Mobile

DEPARTMENT'S RECOMMENDED ACTION: Approve contract amendment adding four additional officers to the Indian Trail deputy contract.

BACKGROUND: The Town of Indian Trail has elected to add four additional contract deputies bringing their total to thirteen deputies.

FINANCIAL IMPACT: \$29,496 for the County's 10% share of the cost for the four deputy positions is included in the FY09 budget.

Legal Dept. Comments if applicable: _____

Finance Dept. Comments if applicable: _____

Manager Recommendation: _____

BUDGET AMENDMENT

BUDGET Sheriff REQUESTED BY Steve Simpson
 FISCAL YEAR FY2009 DATE July 21, 2008

INCREASE

DECREASE

<u>Description</u>		<u>Description</u>	
Personnel Expense	<u>199,468</u>	Departmental Contingency	<u>29,498</u>
Operating Expense	<u>60,964</u>		
Capital Expense	<u>34,500</u>		
Intergovernmental Revenue	<u>265,436</u>		

Explanation: Appropriate funds for four additional patrol officers in Indian Trail

DATE _____ APPROVED BY Bd of Comm/County Manager
Lynn West/Clerk to the Board

FOR POSTING PURPOSES ONLY

DEBIT

CREDIT

<u>Code</u>	<u>Account</u>	<u>Amount</u>	<u>Code</u>	<u>Account</u>	
10-543130-5121-1056	Salaries and Wages	<u>139,464</u>	10-443130-4290-1056	Intergov Revenue	<u>265,436</u>
10-543130-5122-1056	Salaries-Overtime	<u>1,800</u>	10-543130-5920-1056	Contingency	<u>29,496</u>
10-543130-5132-1056	Seperation Allowance	<u>3,304</u>			
10-543130-5134-1056	401-K	<u>7,064</u>			
10-543130-5182-1056	Retirement Contribution	<u>6,908</u>			
10-543130-5181-1058	FICA	<u>10,808</u>			
10-543130-5183-1056	Health Insurance	<u>28,248</u>			
10-543130-5187-1056	Dental Insurance	<u>1,872</u>			
10-543130-5212-1056	Wearing Apparel	<u>6,932</u>			
10-543130-5233-1056	Periodicals, Books	<u>1,400</u>			
10-543130-5239-1056	Medical Supplies	<u>600</u>			
10-543130-5290-1058	Tools & Supplias	<u>14,808</u>			
10-543130-5312-1056	Travel Subsistence	<u>800</u>			
10-543130-5321-1056	Telephone/Communication	<u>4,976</u>			
10-543130-5381-1056	Prof Services	<u>300</u>			
10-543130-5383-1056	Medical Services	<u>600</u>			
10-543130-5395-1056	Education Expenses	<u>1,800</u>			
10-543130-5450-1056	Insurances & Bonding	<u>4,226</u>			
10-543130-5353-1056	Maint/Rprs-Veh Fuel	<u>18,000</u>			
10-543130-5358-1056	Maint/Rprs-Veh Interdept	<u>6,520</u>			
10-543130-5540-1056	Vehicles	<u>22,500</u>			
10-543130-5550-1056	Other Equipment	<u>12,000</u>			
	Total	<u>294,932</u>		Total	<u>294,932</u>

Prepared By JLL
 Posted By _____
 Date _____

Number 2

**UNION COUNTY
BOARD OF COMMISSIONERS**

AGENDA ITEM ABSTRACT
Meeting Date: July 21, 2008

SUBJECT: Union County Public Schools SRO/Deputy Contract amendment

DEPARTMENT: Union County Sheriff's Office **PUBLIC HEARING:** No

ATTACHMENT(S):
BA # 3

INFORMATION CONTACT:
Steve Simpson

TELEPHONE NUMBERS:
704-283-3578
704-400-4584

DEPARTMENT'S RECOMMENDED ACTION: Approve contract amendment adding one additional officer to the Union County Public Schools SRO/deputy contract.

BACKGROUND: The Union County Public Schools have elected to add one additional contract deputy bringing their total to eleven deputies.

FINANCIAL IMPACT: \$5,831 for the County's 10% share of the cost for the additional SRO/deputy position is included in the FY09 budget.

Legal Dept. Comments if applicable: _____

Finance Dept. Comments if applicable: _____

Manager Recommendation: _____

BUDGET AMENDMENT

BUDGET Sheriff REQUESTED BY Steve Simpson
 FISCAL YEAR FY2009 DATE July 21, 2008

INCREASE

Description
Personnel Expenses 49,867
Operating Expenses 8,444
Intergovernmental Revenue 52,480

DECREASE

Description
Departmental Contingency 5,831

Explanation: Appropriate funds for one additional UCPS contract deputy

DATE _____ APPROVED BY Bd of Comm/County Manager
Lynn West/Clerk to the Board

FOR POSTING PURPOSES ONLY

<u>DEBIT</u>			<u>CREDIT</u>		
<u>Code</u>	<u>Account</u>	<u>Amount</u>	<u>Code</u>	<u>Account</u>	
10-543130-5121-1057	Salaries and Wages	34,886	10-443130-4290-1057	Intergov Revenue	52,480
10-543130-5122-1057	Salaries-Overtime	450	10-543130-5920-1057	Contingency	5,831
10-543130-5132-1057	Separation Allowance	826			
10-543130-5134-1057	401-K	1,766			
10-543130-5182-1057	Retirement Contribution	1,727			
10-543130-5181-1057	FICA	2,702			
10-543130-5183-1057	Health Insurance	7,062			
10-543130-5187-1057	Dental Insurance	468			
10-543130-5212-1057	Wearing Apparel	590			
10-543130-5233-1057	Periodicals, Books	42			
10-543130-5239-1057	Medical Supplies	40			
10-543130-5290-1057	Tools & Supplies	746			
10-543130-5312-1057	Travel Subsistence	1,141			
10-543130-5321-1057	Telephone/Communication	273			
10-543130-5381-1057	Prof Services	75			
10-543130-5383-1057	Medical Services	150			
10-543130-5395-1057	Education Expenses	450			
10-543130-5450-1057	Insurances & Bonding	1,057			
10-543130-5353-1057	Main/Rprs-Veh Fuel	2,250			
10-543130-5358-1057	Maint/Rprs-Veh Interdepl	1,630			
	Total	58,311		Total	58,311

Prepared By JLL
 Posted By _____
 Date _____

Number 3

**UNION COUNTY
BOARD OF COMMISSIONERS**

**AGENDA ITEM ABSTRACT
Meeting Date: July 21, 2008**

SUBJECT: Centralina Council of Governments, Home and Community Care Block Grant contract

DEPARTMENT: Central Administration **PUBLIC HEARING:** No

ATTACHMENT(S):

INFORMATION CONTACT:
Gayla Woody, Centralina COG

TELEPHONE NUMBERS:
704-372-2416

DEPARTMENT'S RECOMMENDED ACTION: Approve contract for Home and Community Care Block Grant for Older Americans.

BACKGROUND: The Centralina Area Agency on Aging (CAAA) is associated with the Centralina Council of Governments and is one of 17 area agencies on aging in North Carolina. The CAAA is a direct recipient of Federal and State financial assistance for various aging programs throughout the region and contracts with County agencies and other local non-profits to provide transportation, in-home aid, adult day care and food service program for the elderly.

The Block Grant funding available to Union County service providers (DSS, Transportation, Nutrition and Council on Aging) in FY 2009 is \$744,342 with an additional matching requirement of \$82,703.

FINANCIAL IMPACT: The matching requirement of \$82,703 is included in the agencies' 2009 adopted budget.

Legal Dept. Comments if applicable: _____

Finance Dept. Comments if applicable: _____

Manager Recommendation:

**UNION COUNTY
BOARD OF COMMISSIONERS**

**AGENDA ITEM ABSTRACT
Meeting Date: July 21, 2008**

SUBJECT: Cintas, Uniform Rental agreement

DEPARTMENT: Public Works **PUBLIC HEARING:** No

ATTACHMENT(S): _____ **INFORMATION CONTACT:**
Mark Tye

TELEPHONE NUMBERS: _____
704 296-4215

DEPARTMENT'S RECOMMENDED ACTION: Allow Manager to execute agreement contingent upon Legal and Finance review.

BACKGROUND: UCPW has used Cintas as a work uniform provider since 2004. Cintas service has consistently been satisfactory. The current contract renews automatically for 1-year periods. UCPW wishes to upgrade to uniforms that better meet daily needs. This agreement provides for upgraded uniforms and locks in the pricing for a 3-year period.

FINANCIAL IMPACT: There will be no additional costs to the wearing apparel line items and it is covered in the FY09 budget. The "upgraded" uniforms are being provided at the same cost as the "2004 contract."

Legal Dept. Comments if applicable: _____

Finance Dept. Comments if applicable: _____

Manager Recommendation: _____

**UNION COUNTY
BOARD OF COMMISSIONERS**

**AGENDA ITEM ABSTRACT
Meeting Date: July 21, 2008**

SUBJECT: Memorandum of Agreement (MOA) with the Division of Water Quality

DEPARTMENT: Public Works

PUBLIC HEARING: No

ATTACHMENT(S):

INFORMATION CONTACT:
Mark Tye

TELEPHONE NUMBERS:
704 296-4215

DEPARTMENT'S RECOMMENDED ACTION: Allow Manager to execute MOA contingent upon Legal and Finance review.

BACKGROUND: The Yadkin Pee Dee River Basin Association (YPDRBA) and the NC Division of Water Quality (DWQ) are renewing their Memorandum of Agreement (MOA) that serves as the basis for the coalition water quality monitoring program within the Yadkin Pee Dee basin. The association's monitoring over the past 10 years has provided valuable information that has been used by both the association and DWQ to aid in the preservation of the basin's surface waters. Union County is an active member of the YPDRBA and benefits from the MOA.

FINANCIAL IMPACT: Funding is earmarked in UCPW's FY09 operating budget (in 61-571186-5491 dues and memberships).

Legal Dept. Comments if applicable: _____

Finance Dept. Comments if applicable: _____

Manager Recommendation:

**UNION COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: July 21, 2008

Action Agenda Item No. 6/2
(Central Admin. use only)

SUBJECT: Modifications to Fire Service Agreements.

DEPARTMENT: Fire Marshal's Office **PUBLIC HEARING:** No

ATTACHMENT(S):

INFORMATION CONTACT:
Neal Speer

TELEPHONE NUMBERS:

704-296-4296

704-226-5582

DEPARTMENT'S RECOMMENDED ACTION: Authorize the County Manager to approve modifications to Fire Service Agreements.

BACKGROUND: The Fire Service Agreements include three modifications, the first being the removal of the section prohibiting fire departments from paying part-time personnel from County subsidy. This was approved by the Board of Commissioners on May 05, 2008 by modifying the Resolution of Union County Board of Commissioners Establishing a System of Rural Fire Protection in Union County. This modification will align the Fire Service Agreement with the Resolution.

Additionally funding was secured in the Fire Marshal's FY 08/09 expansion budget to purchase and install AVL (Automatic Vehicle Location) devices for each first due fire department apparatus. The AVL units are a GPS location device that transmits real time location of the apparatus to County Communications. This modification requires first due apparatus be equipped with an AVL device as determined by the Fire Marshal.

Finally several Service District Contracts currently do not contain language that provide for County-Wide Mutual Aid. The addition of this language to the Service Districe Contracts will provide the Mutual Aid language in all of the Fire Service Agreements.

FINANCIAL IMPACT: No additional financial impact

Legal Dept. Comments if applicable: _____

Finance Dept. Comments if applicable: _____

Manager Recommendation:

**UNION COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: 7/21/08

Action Agenda Item No. 6/3a
(Central Admin. use only)

SUBJECT: Time Extension to Stallings 2006 Community Grant

DEPARTMENT: Parks and Recreation **PUBLIC HEARING:** No

ATTACHMENT(S):
Memorandum from Parks & Rec,

INFORMATION CONTACT:
Wanda Smith, Director

TELEPHONE NUMBERS:
704-843-3919

DEPARTMENT'S RECOMMENDED ACTION: Approve time extension to March 31, 2008 for completion of their 2006 Community Grant Project. Authorize Manager to execute agreement upon completion through Legal.

BACKGROUND: Changes were made by new Council to original project. The Town requested an extension in their time frame for completion of the project. Project has now been completed.

FINANCIAL IMPACT: NONE

Legal Dept. Comments if applicable: _____

Finance Dept. Comments if applicable: _____

Manager Recommendation: _____



**UNION COUNTY PARKS & RECREATION DEPARTMENT
CANE CREEK PARK**

5213 HARKEY ROAD, WAXHAW, NORTH CAROLINA 28173
PHONE • 704-843-3919 FAX • 704-843-4046
WANDA M. SMITH, DIRECTOR

MEMORANDUM

TO: UNION COUNTY BOARD OF COMMISSIONERS

VIA: LYNN WEST, CLERK TO THE BOARD

FROM: WANDA SMITH, DIRECTOR *Wanda Smith*
PARKS AND RECREATION

DATE: JULY 7, 2008

RE: TIME EXTENSION OF STALLINGS 2006 COMMUNITY GRANT

At the December 12, 2007 meeting of the Parks and Recreation Advisory Committee, the Town of Stallings made a request to extend the time for the 2006 Community Grant. Due to a new Council being seated, many questions arose concerning the amphitheater that was originally planned.

Brian Matthews, Town Manager made a presentation and stated that some of the aspects of their project were in process and the project was about 50% complete. The new Council had made a decision on the amphitheater and their order had been placed with Enwood Corporation. They were expecting delivery and completion of the structure by the end of February 2008.

The Parks and Recreation Advisory Committee unanimously voted to approve the request for an extension and gave them through the end of March 2008 to complete the project. Since the request was made, the project has been completed and the site has been inspected.

BOCC approval is required to permit the County Legal Staff to make the necessary modifications to the original agreement with the Town of Stallings.

**UNION COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: 7/21/08

Action Agenda Item No. 6/36
(Central Admin. use only)

SUBJECT: Change to 2007 Wingate Community Grant Agreement

DEPARTMENT: Parks and Recreation **PUBLIC HEARING:** No

ATTACHMENT(S): Memorandum from Parks & Rec, **INFORMATION CONTACT:** Wanda Smith, Director

TELEPHONE NUMBERS:
704-843-3919

DEPARTMENT'S RECOMMENDED ACTION: Approve change to 2007 Wingate Community Grant Agreement. Authorize Manager to execute agreement upon completion through Legal.

BACKGROUND: Changes were made to the original project (unable to install one wall oven). Remainder of project to stay the same as originally proposed. Check in the amount of \$3,253.25 was returned to Union County due to the change. Project has now been completed.

FINANCIAL IMPACT: \$3,253.25 check was returned to Union County because of change.

Legal Dept. Comments if applicable: _____

Finance Dept. Comments if applicable: _____

Manager Recommendation: _____



**UNION COUNTY PARKS & RECREATION DEPARTMENT
CANE CREEK PARK**

5213 HARKEY ROAD, WAXHAW, NORTH CAROLINA 28173
PHONE • 704-843-3919 FAX • 704-843-4046
WANDA M. SMITH, DIRECTOR

MEMORANDUM

TO: UNION COUNTY BOARD OF COMMISSIONERS

VIA: LYNN WEST, CLERK TO THE BOARD

FROM: WANDA SMITH, DIRECTOR *Wanda Smith*
PARKS AND RECREATION

DATE: JULY 7, 2008

RE: CHANGE TO 2007 WINGATE COMMUNITY GRANT

At the January 16, 2008 meeting of the Parks and Recreation Advisory Committee, the Town of Wingate made a request for a change to their 2007 Community Grant request.

Drew Blanchard made a request to amend their original agreement. They originally planned to furnish their new Community Building kitchen with all appliances noted in the original agreement. They ran out of space and did not install one wall oven that was originally planned. A check in the amount of \$3,253.25 was returned to Union County due to this unforeseen change.

The Parks and Recreation Advisory Committee unanimously voted to approve the request. Since the request was made, the project has been completed and the site has been inspected.

BOCC approval is required to permit the County Legal Staff to make the necessary modifications to the original agreement with the Town of Wingate.

**UNION COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: 7/21/08

Action Agenda Item No. 6/3c
(Central Admin. use only)

SUBJECT: Change to 2008 Waxhaw Athletic Association Grant Agreement

DEPARTMENT: Parks and Recreation **PUBLIC HEARING:** No

ATTACHMENT(S):
Memorandum from Parks & Rec,

INFORMATION CONTACT:
Wanda Smith, Director

TELEPHONE NUMBERS:
704-843-3919

DEPARTMENT'S RECOMMENDED ACTION: Approve change to 2008 Waxhaw Athletic Association Grant. Authorize Manager to execute agreement upon completion through Legal.

BACKGROUND: Changes were made to the original project. The Association requested a change to purchase one metal storage building in place of one wooden building. Remainder of project to stay the same as originally proposed. Project has now been completed.

FINANCIAL IMPACT: NONE

Legal Dept. Comments if applicable: _____

Finance Dept. Comments if applicable: _____

Manager Recommendation: _____



**UNION COUNTY PARKS & RECREATION DEPARTMENT
CANE CREEK PARK**

5213 HARKEY ROAD, WAXHAW, NORTH CAROLINA 28173
PHONE • 704-843-3919 FAX • 704-843-4046
WANDA M. SMITH, DIRECTOR

MEMORANDUM

TO: UNION COUNTY BOARD OF COMMISSIONERS

VIA: LYNN WEST, CLERK TO THE BOARD

FROM: WANDA SMITH, DIRECTOR *Wanda Smith*
PARKS AND RECREATION

DATE: JULY 7, 2008

RE: CHANGE TO 2008 WAXHAW ATHLETIC ASSOCIATION GRANT

At the January 16, 2008 meeting of the Parks and Recreation Advisory Committee, the Waxhaw Athletic Association made a request for a change to their 2008 Grant request.

Charles Harley, President of Waxhaw Athletic Association made a presentation and stated that they had re-thought their project and in place of three wooden storage buildings, they would like to replace one with a metal building. This building would be used to store their equipment in and although there would be some extra expense, Waxhaw would cover those costs.

The Parks and Recreation Advisory Committee unanimously voted to approve the request. Since the request was made, the project has been completed and the site has been inspected.

BOCC approval is required to permit the County Legal Staff to make the necessary modifications to the original agreement with Waxhaw Athletic Association.

RELEASES JUNE 2008

Acct #	Name	Release	Real Value	Pers. Value	UCGT	UCLL	CSGT-999	CSLL-999	CSGT-100	CSLL-100	StallGT	StallLL	WesleyGT	BakersFF	New SalemFF	Total
																0.00
2004																
50070209	T & H FARMS	4041		152,470	800.47	80.05	106.73	10.67								997.92
																0.00
Totals			-	152,470	800.47	80.05	106.73	10.67	0.00	0.00	0.00	0.00	0.00	0.00	0.00	997.92
2003																
50070209	T & H FARMS	4042		132,585	702.70	70.27	92.81	9.28								875.06
Totals			-	132,585	702.70	70.27	92.81	9.28	0.00	0.00	0.00	0.00	0.00	0.00	0.00	875.06
2002																
50070209	T & H FARMS	4043		115,291	542.44	54.24	80.70	8.07								685.45
Totals			-	115,291	542.44	54.24	80.70	8.07	0.00	0.00	0.00	0.00	0.00	0.00	0.00	685.45
GRAND TOTALS			632,500	22,980,004	146,537.46	14,649.89	469.15	69.06	123.11	21.44	22.23	2.22	21.06	36.96	135.40	162,087.98

6/46

7-21-08

REFUNDS JUNE 2008

Acct #	Name	Release #	Real Value	Pers. Value	UCGT	UCLL	County	Monroe	Tax	Tax	MEETING DATE	Tax	Tax	Totals
							CSGT-999	CSGT-100	HembyGT	StallGT	StallLL	Waxhav	JacksonF	
2007														
06138151	ROBISON JOHN R & ELIZABE	4024	177,380		66.92							4.83		71.75
09180026	MARBAN ADELMIRA N & HILD	4027	20,000		142.22									142.22
07147424	JERRELL SARAH D	4029	259,930		424.10					15.62				439.72
50084187	TAYLOR RICK D	4034		10,450	74.31									74.31
50095115	I P C CORPORATION	4044		178,650	433.50	127.03				15.98	4.68			581.19
50090107	JUPENA WILLIAM C	4047		13,930	99.06	9.90								108.96
04347001	PRIMESTAR PROPERTIES IN	4054	29,520		209.92								5.00	214.92
50085298	HUNTER MILLWORK INC	4060		52,440	202.08					7.45				209.53
07021158	PERSIS NOVA CONSTRUCTIO	4065	201,120		575.13				30.49					605.62
09256018	SIMPSON FRED L JR & BARB	4068	244,610		327.46									327.46
TOTALS			932,560	255,470	2,554.70	136.93	-	-	30.49	39.05	4.68	4.83	5.00	2,775.68
2006														
50069084	GENERAL ELECTRIC CAPITA	4023			1,313.33					91.58				1,404.91
06138151	ROBISON JOHN R & ELIZABE	4025	177,380		59.91							3.89		63.80
09180026	MARBAN ADELMIRA N & HILD	4028	20,000		127.34									127.34
50094292	LILLEY JAMES P JR	4050		12,100	77.04	7.70								84.74
04347001	PRIMESTAR PROPERTIES IN	4055	29,520		187.95								4.97	192.92
07021158	GIVENS JACK & BARBARA J	4066	198,360		1,099.96				80.16					1,180.12
09256018	SIMPSON FRED L JR & BARB	4069	244,610		293.20									293.20
TOTALS			669,870	12,100	3,158.73	7.70	-	-	80.16	91.58	-	3.89	4.97	3,347.03
2005														
04347001	PRIMESTAR PROPERTIES IN	4056	29,520		165.31		20.66						4.82	190.79
07021158	PERSIS NOVA CONSTRUCTIO	4067	198,360		967.46		120.93		69.80					1,158.19
09256018	SIMPSON FRED L JR & BARB	4070	244,610		257.88			32.24						290.12
TOTALS			472,490	-	1,390.65	-	141.59	32.24	69.80	-	-	-	4.82	1,639.10
2004														
04347001	PRIMESTAR PROPERTIES IN	4057	183,190		202.28		26.97							229.25
09256018	SIMPSON FRED L JR & BARB	4071	244,610		241.76			32.24						274.00

REFUNDS JUNE 2008

Acct #	Name	Release #	Real Value	Pers. Value	UCGT	UCLL	County		Tax		Tax		Totals	
							CSGT-999	CSGT-100	HembyGT	StallIGT	StallLL	Waxhaw		JacksonF
TOTALS			427,800	-	444.04	-	26.97	32.24	-	-	-	-	503.25	
2003														
04347001	PRIMESTAR PROPERTIES INC	4058	95,430		65.03		8.59						73.62	
09256018	SIMPSON FRED L JR & BARB	4072	265,720		157.94			20.86					178.80	
TOTALS			361,150	-	222.97	-	8.59	20.86	-	-	-	-	252.42	
2002														
09256018	SIMPSON FRED L JR & BARB	4073	265,720		140.21			20.86					161.07	
TOTALS			265,720	-	140.21	-	-	20.86	-	-	-	-	161.07	
GRAND TOTALS			3,129,590	267,570	7,911.30	144.63	177.15	106.20	180.45	130.63	4.68	8.72	14.79	8,678.55



UNION COUNTY
Office of the Tax Administrator
Collections Division
500 N. Main St. Ste 119
P.O. Box 38
Monroe, NC 28111-0038

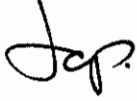
AGENDA ITEM.

6/4c

****MEETING DATE** 7-21-08

704-283-3848
704-283-3897 Fax

TO: Lynn West
Clerk to the Board

FROM: John Petoskey 
Tax Administrator

DATE: June 9, 2008

SUBJECT: Departmental Monthly Report

The collector's monthly/year to date collections report for the month ending May 31, 2008 is attached for your information and review.

Should you desire additional information, I will do so at your request.

Attachment

JP/PH

**MAY 2008
PERCENTAGE FOR REGULAR AND MOTOR VEHICLE**

MAY 31, 2008 REGULAR TAX	2008	2007	2006	2005
BEGINNING CHARGE	251,728.12	116,225,971.34	96,190,986.51	86,190,655.00
DISCOVERIES	547.04			
FARM DEFERMENTS		3,841.39	3,747.33	3,566.01
RELEASES	(860.33)	(5,291.38)	(280.71)	(173.25)
TOTAL CHARGE	251,414.83	116,224,521.35	96,194,453.13	86,194,047.76
BEGINNING COLLECTIONS	89,483.80	113,193,801.78	95,482,429.34	85,829,512.25
COLLECTIONS	1,616.15	526,296.69	40,097.50	20,094.69
TOTAL COLLECTIONS	91,099.95	113,720,098.47	95,522,526.84	85,849,606.94
BALANCE OUTSTANDING	160,314.88	2,504,422.88	671,926.29	344,440.82
PERCENTAGE OF REGULAR	36.23%	97.85%	99.30%	99.60%
MAY 31, 2008 MOTOR VEHICLE				
BEGINNING CHARGE		11,078,469.62	10,335,475.69	10,040,871.30
12TH M/V BILLING		1,031,386.94		
ASSESSOR RELEASE		(15,373.40)	(886.90)	
ASSESSOR REFUND		(791.01)		
COLLECTOR RELEASE		(7,100.71)	(34.49)	
COLLECTOR REFUND		(1,782.60)	(121.53)	
REIMBURSEMENTS		5,469.39	1,047.36	87.16
ADJUSTMENTS		31.55	0.96	0.46
TOTAL CHARGE	-	12,090,309.78	10,335,481.09	10,040,958.92
BEGINNING COLLECTIONS		9,145,758.62	10,185,215.42	9,951,436.92
COLLECTIONS		1,050,811.98	11,559.69	2,218.16
TOTAL COLLECTIONS	-	10,196,570.60	10,196,775.11	9,953,655.08
BALANCE OUTSTANDING		1,893,739.18	138,705.98	87,303.84
PERCENTAGE OF MOTOR VEHICLE	#DIV/0!	84.34%	98.66%	99.13%
OVERALL CHARGED	251,414.83	128,314,831.13	106,529,934.22	96,235,006.68
OVERALL COLLECTED	91,099.95	123,916,669.07	105,719,301.95	95,803,262.02
OVERALL PERCENTAGE	36.23%	96.57%	99.24%	99.55%

**MAY 2008
PERCENTAGE FOR REGULAR AND MOTOR VEHICLE**

MAY 31, 2008 REGULAR TAX	2004	2003	2002	2001
BEGINNING CHARGE	75,937,320.86	60,653,392.42	51,674,762.82	48,122,816.89
DISCOVERIES				
FARM DEFERMENTS	1,143.53			
RELEASES				
TOTAL CHARGE	75,938,464.39	60,653,392.42	51,674,762.82	48,122,816.89
BEGINNING COLLECTIONS	75,721,387.66	60,514,441.36	51,578,032.92	48,054,232.37
COLLECTIONS	13,536.52	754.29	576.44	457.91
TOTAL COLLECTIONS	75,734,924.18	60,515,195.65	51,578,609.36	48,054,690.28
BALANCE OUTSTANDING	203,540.21	138,196.77	96,153.46	68,126.61
PERCENTAGE OF REGULAR	99.73%	99.77%	99.81%	99.86%
MAY 31, 2008 MOTOR VEHICLE				
BEGINNING CHARGE	8,187,523.13	-	-	-
12TH M/V BILLING		-	-	-
ASSESSOR RELEASE		-	-	-
ASSESSOR REFUND		-	-	-
COLLECTOR RELEASE		-	-	-
COLLECTOR REFUND		-	-	-
REIMBURSEMENTS		-	-	-
ADJUSTMENTS	0.34	-	-	-
TOTAL CHARGE	8,187,523.47	-	-	-
BEGINNING COLLECTIONS	8,127,362.08	-	-	-
COLLECTIONS	796.61	-	-	-
TOTAL COLLECTIONS	8,128,158.69	-	-	-
BALANCE OUTSTANDING	59,364.78	-	-	-
PERCENTAGE OF MOTOR VEHICLE	99.27%			
OVERALL CHARGED	84,125,987.86	60,653,392.42	51,674,762.82	48,122,816.89
OVERALL COLLECTED	83,863,082.87	60,515,195.65	51,578,609.36	48,054,690.28
OVERALL PERCENTAGE	99.69%	99.77%	99.81%	99.86%

**MAY 2008
PERCENTAGE FOR REGULAR AND MOTOR VEHICLE**

MAY 31, 2008 REGULAR TAX	2000	1999	1998	1997
BEGINNING CHARGE	43,553,122.94	40,736,859.08	37,964,034.52	35,335,292.87
DISCOVERIES				
FARM DEFERMENTS				
RELEASES				
TOTAL CHARGE	43,553,122.94	40,736,859.08	37,964,034.52	35,335,292.87
BEGINNING COLLECTIONS	43,507,045.98	40,696,353.25	37,935,483.01	35,316,199.03
COLLECTIONS	481.82	254.07	85.22	53.92
TOTAL COLLECTIONS	43,507,527.80	40,696,607.32	37,935,568.23	35,316,252.95
BALANCE OUTSTANDING	45,595.14	40,251.76	28,466.29	19,039.92
PERCENTAGE OF REGULAR	99.90%	99.90%	99.93%	99.95%
MAY 31, 2008 MOTOR VEHICLE				
BEGINNING CHARGE	-	-	-	-
12TH M/V BILLING	-	-	-	-
ASSESSOR RELEASE	-	-	-	-
ASSESSOR REFUND	-	-	-	-
COLLECTOR RELEASE	-	-	-	-
COLLECTOR REFUND	-	-	-	-
REIMBURSEMENTS	-	-	-	-
ADJUSTMENTS	-	-	-	-
TOTAL CHARGE	-	-	-	-
BEGINNING COLLECTIONS	-	-	-	-
COLLECTIONS	-	-	-	-
TOTAL COLLECTIONS	-	-	-	-
BALANCE OUTSTANDING	-	-	-	-
PERCENTAGE OF MOTOR VEHICLE				
OVERALL CHARGED	43,553,122.94	40,736,859.08	37,964,034.52	35,335,292.87
OVERALL COLLECTED	43,507,527.80	40,696,607.32	37,935,568.23	35,316,252.95
OVERALL PERCENTAGE	99.90%	99.90%	99.93%	99.95%



UNION COUNTY
Office of the Tax Administrator
Collections Division
500 N. Main St. Ste 119
P.O. Box 38
Monroe, NC 28111-0038

AGENDA ITEM
6/4c
MEETING DATE 7-21-08
704-283-3848
704-283-3897 Fax

TO: Board of County Commissioners
FROM: John Petoskey
Tax Administrator *JP*
DATE: July 9, 2008
SUBJECT: Departmental Monthly Report

The collector's monthly/year to date collections report for the month ending June 30, 2008 is attached for your information and review.

Should you desire additional information, I will do so at your request.

Attachment

JP/PH

**JUNE 2008
PERCENTAGE FOR REGULAR AND MOTOR VEHICLE**

JUNE 30, 2008 REGULAR TAX	2008	2007	2006	2005
BEGINNING CHARGE	251,414.83	116,224,521.35	96,194,453.13	86,194,047.76
DISCOVERIES	248,126.33			
FARM DEFERMENTS		6,527.59	5,887.41	5,614.79
RELEASES	(149,094.23)	(7,364.65)	(1,680.63)	(1,390.04)
TOTAL CHARGE	350,446.93	116,223,684.29	96,198,659.91	86,198,272.51
BEGINNING COLLECTIONS	91,099.95	113,720,098.47	95,522,526.84	85,849,606.94
COLLECTIONS	58,438.05	418,568.44	39,646.72	23,953.17
TOTAL COLLECTIONS	149,538.00	114,138,666.91	95,562,173.56	85,873,560.11
BALANCE OUTSTANDING	200,908.93	2,085,017.38	636,486.35	324,712.40
PERCENTAGE OF REGULAR	42.67%	98.21%	99.34%	99.62%
JUNE 30, 2008 MOTOR VEHICLE				
BEGINNING CHARGE		12,090,309.78	10,335,481.09	10,040,958.92
1ST M/V BILLING	1,132,664.33			
ASSESSOR RELEASE	(4,654.24)	(7,195.38)	(377.16)	
ASSESSOR REFUND	(2.60)	(871.55)	(14.74)	
COLLECTOR RELEASE	(1,900.95)	(5,049.97)	(72.19)	
CORRECTED MAY C. RELEASE		7,100.71		
CORRECTED MAY C. RELEASE		(7,033.04)		
COLLECTOR REFUND	(19.15)	(1,888.08)	(124.29)	
CORRECTED MAY C. REFUND		1,782.60		
CORRECTED MAY C. REFUND		(1,874.77)		
REIMBURSEMENTS		6,552.10	1,149.84	
ADJUSTMENTS	2.28	25.19	0.62	
TOTAL CHARGE	1,126,089.67	12,081,857.59	10,336,043.17	10,040,958.92
BEGINNING COLLECTIONS	-	10,196,570.60	10,196,775.11	9,953,655.08
COLLECTIONS	179,672.45	668,987.24	7,322.61	1,368.52
TOTAL COLLECTIONS	179,672.45	10,865,557.84	10,204,097.72	9,955,023.60
BALANCE OUTSTANDING	946,417.22	1,216,299.75	131,945.45	85,935.32
PERCENTAGE OF MOTOR VEHICLE	15.96%	89.93%	98.72%	99.14%
OVERALL CHARGED	1,476,536.60	128,305,541.88	106,534,703.08	96,239,231.43
OVERALL COLLECTED	329,210.45	125,004,224.75	105,766,271.28	95,828,583.71
OVERALL PERCENTAGE	22.30%	97.43%	99.28%	99.57%

**JUNE 2008
PERCENTAGE FOR REGULAR AND MOTOR VEHICLE**

JUNE 30, 2008 REGULAR TAX	2004	2003	2002	2001
BEGINNING CHARGE	75,938,464.39	60,653,392.42	51,674,762.82	48,122,816.89
DISCOVERIES				
FARM DEFERMENTS				
RELEASES	(997.92)	(875.06)	(685.45)	
TOTAL CHARGE	75,937,466.47	60,652,517.36	51,674,077.37	48,122,816.89
BEGINNING COLLECTIONS	75,734,924.18	60,515,195.65	51,578,609.36	48,054,690.28
COLLECTIONS	3,575.53	2,459.67	525.79	797.24
TOTAL COLLECTIONS	75,738,499.71	60,517,655.32	51,579,135.15	48,055,487.52
BALANCE OUTSTANDING	198,966.76	134,862.04	94,942.22	67,329.37
PERCENTAGE OF REGULAR	99.74%	99.78%	99.82%	99.86%
JUNE 30, 2008 MOTOR VEHICLE				
BEGINNING CHARGE	8,187,523.47	-	-	-
1ST M/V BILLING		-	-	-
ASSESSOR RELEASE		-	-	-
ASSESSOR REFUND		-	-	-
COLLECTOR RELEASE		-	-	-
CORRECTED MAY C. RELEASE				
CORRECTED MAY C. RELEASE				
COLLECTOR REFUND		-	-	-
CORRECTED MAY C. REFUND				
CORRECTED MAY C. REFUND				
REIMBURSEMENTS	1.17	-	-	-
ADJUSTMENTS		-	-	-
TOTAL CHARGE	8,187,524.64	-	-	-
BEGINNING COLLECTIONS	8,128,158.69	-	-	-
COLLECTIONS	584.64	-	-	-
TOTAL COLLECTIONS	8,128,743.33	-	-	-
BALANCE OUTSTANDING	58,781.31	-	-	-
PERCENTAGE OF MOTOR VEHICLE	99.28%			
OVERALL CHARGED	84,124,991.11	60,652,517.36	51,674,077.37	48,122,816.89
OVERALL COLLECTED	83,867,243.04	60,517,655.32	51,579,135.15	48,055,487.52
OVERALL PERCENTAGE	99.69%	99.78%	99.82%	99.86%

**JUNE 2008
PERCENTAGE FOR REGULAR AND MOTOR VEHICLE**

JUNE 30, 2008 REGULAR TAX	2000	1999	1998	1997
BEGINNING CHARGE	43,553,122.94	40,736,859.08	37,964,034.52	35,335,292.87
DISCOVERIES				
FARM DEFERMENTS				
RELEASES				
TOTAL CHARGE	43,553,122.94	40,736,859.08	37,964,034.52	35,335,292.87
BEGINNING COLLECTIONS	43,507,527.80	40,696,607.32	37,935,568.23	35,316,252.95
COLLECTIONS	248.20	150.59	251.60	33.92
TOTAL COLLECTIONS	43,507,776.00	40,696,757.91	37,935,819.83	35,316,286.87
BALANCE OUTSTANDING	45,346.94	40,101.17	28,214.69	19,006.00
PERCENTAGE OF REGULAR	99.90%	99.90%	99.93%	99.95%
JUNE 30, 2008 MOTOR VEHICLE				
BEGINNING CHARGE	-	-	-	-
1ST M/V BILLING	-	-	-	-
ASSESSOR RELEASE	-	-	-	-
ASSESSOR REFUND	-	-	-	-
COLLECTOR RELEASE	-	-	-	-
CORRECTED MAY C. RELEASE				
CORRECTED MAY C. RELEASE				
COLLECTOR REFUND	-	-	-	-
CORRECTED MAY C. REFUND				
CORRECTED MAY C. REFUND				
REIMBURSEMENTS	-	-	-	-
ADJUSTMENTS	-	-	-	-
TOTAL CHARGE	-	-	-	-
BEGINNING COLLECTIONS	-	-	-	-
COLLECTIONS	-	-	-	-
TOTAL COLLECTIONS	-	-	-	-
BALANCE OUTSTANDING	-	-	-	-
PERCENTAGE OF MOTOR VEHICLE				
OVERALL CHARGED	43,553,122.94	40,736,859.08	37,964,034.52	35,335,292.87
OVERALL COLLECTED	43,507,776.00	40,696,757.91	37,935,819.83	35,316,286.87
OVERALL PERCENTAGE	99.90%	99.90%	99.93%	99.95%



UNION COUNTY
Office of the Tax Administrator
300 N. Main Street
P.O. Box 97
Monroe, NC 28111-0097

704-283-3746
704-283-3616 Fax

John C. Petoskey
Tax Administrator

AGENDA ITEM

6/4d

MEETING DATE 7-21-08

MEMORANDUM

TO: The Board of County Commissioners
FROM: John C. Petoskey
Tax Administrator
DATE: June 30, 2008
RE: **First** Motor Vehicle Billing

I hereby certify the First Motor Vehicle Billing Motor Vehicle Valuation under the staggered program as required by N.C.G.S.105-330. Attached hereto is a list of the values, rates and taxes for each taxing unit.

JCP: jw

--- M O T O R V E H I C L E S Y S T E M ---

Motor Vehicle Billing Summary for the period 06/01/2008 to 06/30/2008

NOTE: Information for this report is taken from original billing records only
and DOES NOT include any subsequent changes or adjustments to vehicle
situs or value.

---Bdg No---	-----Description-----	--Key--	Bill Year	Rate Year	Count	-----Total----- ---Value---	-----Tax-----
10	County.....	CN99999	2008	2005	1	26,050	145.88
10	County.....	CN99999	2008	2006	72	1,056,540	6,430.39
10	County.....	CN99999	2008	2007	15,883	155,220,328	1,103,721.12
Totals.....					15,956	156,302,918	1,110,297.39
77	School dist - County.....	SC999	2008	2005	1	26,050	18.24
Totals.....					1	26,050	18.24
32	Fire Dist - Springs.....	FR015	2008	2006	4	64,450	21.03
32	Fire Dist - Springs.....	FR015	2008	2007	838	6,981,596	2,178.70
39	Fire Dist - Stallings.....	FR020	2008	2006	4	55,120	24.46
39	Fire Dist - Stallings.....	FR020	2008	2007	1,471	15,593,971	4,086.25
38	Fire dist - Hemby Bridge..	FR023	2008	2005	1	26,050	10.52
38	Fire dist - Hemby Bridge..	FR023	2008	2006	5	63,070	23.51
38	Fire dist - Hemby Bridge..	FR023	2008	2007	1,772	18,178,409	6,853.68
37	Fire dist - Wesley Chapel:	FR026	2008	2006	14	276,570	36.98
37	Fire dist - Wesley Chapel:	FR026	2008	2007	1,908	26,797,206	4,475.11
34	Fire Dist - Waxhaw.....	FR028	2008	2006	5	40,570	14.69
34	Fire Dist - Waxhaw.....	FR028	2008	2007	965	9,013,127	4,623.77
Totals.....					6,987	77,090,139	22,348.70
78	220125 Taxes Payable - Marvin.....	MN01000	2008	2006	4	82,180	41.10
78	220125 Taxes Payable - Marvin.....	MN01000	2008	2007	268	4,056,948	2,029.08
78	220130 Taxes Payable - Monroe.....	MN02000	2008	2006	18	229,090	1,226.96
78	220130 Taxes Payable - Monroe.....	MN02000	2008	2007	2,480	20,447,235	124,343.52
78	220170 Taxes Payable - Wingate.....	MN03000	2008	2007	174	1,177,484	4,592.24
78	220120 Taxes Payable - Marshville...	MN04000	2008	2007	215	1,591,872	6,049.03
78	220150 Taxes Payable - Waxhaw.....	MN05000	2008	2006	4	37,990	112.17
78	220150 Taxes Payable - Waxhaw.....	MN05000	2008	2007	459	4,945,710	16,815.40
78	220110 Taxes Payable - Indian Trail..	MN06000	2008	2006	12	165,340	164.02
78	220110 Taxes Payable - Indian Trail..	MN06000	2008	2007	2,202	24,405,988	36,614.21
78	220140 Taxes Payable - Stallings.....	MN07000	2008	2005	1	26,050	65.13
78	220140 Taxes Payable - Stallings.....	MN07000	2008	2007	977	10,966,571	27,424.86
78	220160 Taxes Payable - Weddington...	MN08000	2008	2006	5	89,650	30.84
78	220160 Taxes Payable - Weddington...	MN08000	2008	2007	644	7,563,162	2,269.29
78	220115 Taxes Payable - Lake Park.....	MN09000	2008	2007	213	2,195,483	5,049.73
78	220175 Taxes Payable - Fairview.....	MN09300	2008	2006	4	97,490	19.49
78	220175 Taxes Payable - Fairview.....	MN09300	2008	2007	230	3,951,170	790.21
78	220145 Taxes Payable - Hemby Bridge..	MN09500	2008	2006	1	1,700	.51
78	220145 Taxes Payable - Hemby Bridge..	MN09500	2008	2007	84	647,902	194.41

--- M O T O R V E H I C L E S Y S T E M ---

Motor Vehicle Billing Summary for the period 06/01/2008 to 06/30/2008

NOTE: Information for this report is taken from original billing records only
and DOES NOT include any subsequent changes or adjustments to vehicle
situs or value.

---Bdg No---	-----Description-----	--Key--	Bill Rate Year Year	Count	-----Total----- ---Value---	-----Tax-----
78 220165	Taxes Payable - Wesley Chapel:	MN09700	2008 2006	2	35,870	5.07
78 220165	Taxes Payable - Wesley Chapel:	MN09700	2008 2007	378	4,414,654	882.96
78 220135	Taxes Payable - Unionville...:	MN09800	2008 2006	1	5,070	1.01
78 220135	Taxes Payable - Unionville...:	MN09800	2008 2007	457	3,773,406	754.74
78 220155	Taxes Payable - Mnrl Sprngs...:	MN09900	2008 2006	2	44,970	12.14
78 220155	Taxes Payable - Mnrl Sprngs...:	MN09900	2008 2007	233	1,937,846	523.66
Totals.....:				9,068	92,890,831	230,011.78
Grand Totals.....:						1,362,676.11

--- M O T O R V E H I C L E S Y S T E M ---

- Motor Vehicle Special Charge Summary -
For the period: 06/01/2008 to 06/30/2008

Mn Cd	-----Text-----	Count	-----Total----- ---Value---	--Spc Tax--
02000	Monroe Vehicle Tax \$5.00	2,439	20,709,182	12,195.00

- - - E N D - - -



UNION COUNTY
Office of the Tax Administrator
300 N. Main Street
P.O. Box 97
Monroe, NC 28111-0097

AGENDA ITEM

6/4e
MEETING DATE 7/21/08

704-283-3746
704-283-3616 Fax

John C. Petoskey
Tax Administrator

MEMORANDUM

TO: The Board of County Commissioners

FROM: John C. Petoskey
Tax Administrator

DATE: Monday, June 30, 2008

RE: **Twelfth** Motor Vehicle Release Register

I hereby certify the following releases that were made during the period of **06/1/2008 – 06/30/2008**. The releases represent both monthly and annual vehicle values and taxes. Should you have any questions, please call.

JCP:jw

(Finance)

Assessor Release Register for the period 06/01/2008 to 06/30/2008

(Summary)

---Bdg No---	-----Description-----	--Key--	Bill Rate		-----Total-----		
			Year	Year	--Value--	---Tax---	---Int---
10	County.....	CN999999	2006	2005	0	75.14-	10.55-
10	County.....	CN999999	2006	2006	38,760	281.50-	28.94-
10	County.....	CN999999	2007	2006	227,964	1,905.38-	76.04-
10	County.....	CN999999	2007	2007	717,567	5,185.00-	47.32-
10	County.....	CN999999	2008	2007	627,001	4,548.26-	.00
Net Totals.....					1,611,292	11,995.28-	162.85-
77	School dist - County.....	SC999	2006	2005	0	9.41-	1.30-
Net Totals.....					0	9.41-	1.30-
32	Fire Dist - Springs.....	FR015	2006	2006	19,960	6.25-	.68-
32	Fire Dist - Springs.....	FR015	2007	2007	99,150	30.93-	.16-
32	Fire Dist - Springs.....	FR015	2008	2007	99,301	30.99-	.00
39	Fire Dist - Stallings.....	FR020	2006	2005	0	2.91-	.51-
39	Fire Dist - Stallings.....	FR020	2007	2006	0	4.00-	.23-
39	Fire Dist - Stallings.....	FR020	2007	2007	13,445	3.52-	.00
39	Fire Dist - Stallings.....	FR020	2008	2007	76,550	20.06-	.00
38	Fire dist - Hemby Bridge..	FR023	2006	2006	0	1.05-	.13-
38	Fire dist - Hemby Bridge..	FR023	2007	2006	875-	7.26-	.41-
38	Fire dist - Hemby Bridge..	FR023	2007	2007	58,355	22.00-	.15-
38	Fire dist - Hemby Bridge..	FR023	2008	2007	28,541	12.30-	.00
37	Fire dist - Wesley Chapel:	FR026	2006	2005	0	.90-	.19-
37	Fire dist - Wesley Chapel:	FR026	2007	2007	143,746	24.00-	.13-
37	Fire dist - Wesley Chapel:	FR026	2008	2007	28,163	6.15-	.00
34	Fire Dist - Waxhaw.....	FR028	2007	2007	21,708	13.29-	.53-
34	Fire Dist - Waxhaw.....	FR028	2008	2007	71,111	36.48-	.00
Net Totals.....					659,155	222.09-	3.12-
78	220130 Taxes Payable - Monroe.....	MN02000	2006	2006	0	19.44-	1.93-
78	220130 Taxes Payable - Monroe.....	MN02000	2007	2006	179,719	1,017.81-	23.80-
78	220130 Taxes Payable - Monroe.....	MN02000	2007	2007	408,324	2,382.84-	18.56-
78	220130 Taxes Payable - Monroe.....	MN02000	2008	2007	52,290	297.60-	.00
78	220170 Taxes Payable - Wingate.....	MN03000	2007	2006	0	5.61-	.31-
78	220170 Taxes Payable - Wingate.....	MN03000	2008	2007	14,590	56.89-	.00
78	220120 Taxes Payable - Marshville.....	MN04000	2007	2006	4,180	25.86-	1.52-
78	220150 Taxes Payable - Waxhaw.....	MN05000	2007	2007	0	14.19-	.39-
78	220150 Taxes Payable - Waxhaw.....	MN05000	2008	2007	43,141	146.68-	.00
78	220110 Taxes Payable - Indian Trail..	MN06000	2006	2005	0	5.97-	.72-
78	220110 Taxes Payable - Indian Trail..	MN06000	2006	2006	0	2.26-	.15-
78	220110 Taxes Payable - Indian Trail..	MN06000	2007	2006	875-	8.12-	.46-
78	220110 Taxes Payable - Indian Trail..	MN06000	2007	2007	37,960	56.94-	.98-

(Finance)

Assessor Release Register for the period 06/01/2008 to 06/30/2008

(Summary)

78	220110	Taxes Payable - Indian Trail.:	MN06000	2008	2007	31,560	53.41-	.00
78	220140	Taxes Payable - Stallings....:	MN07000	2007	2007	31,117	77.79-	.98-
78	220140	Taxes Payable - Stallings....:	MN07000	2008	2007	50,090	125.23-	.00
78	220160	Taxes Payable - Weddington...:	MN08000	2006	2005	0	1.80-	.37-
78	220160	Taxes Payable - Weddington...:	MN08000	2007	2007	20,876	6.26-	.00
78	220115	Taxes Payable - Lake Park....:	MN09000	2007	2006	0	33.49-	1.92-
78	220175	Taxes Payable - Fairview.....:	MN09300	2007	2007	59,331	11.86-	.08
78	220165	Taxes Payable - Wesley Chapel:	MN09700	2007	2007	48,643	9.73-	.00
78	220165	Taxes Payable - Wesley Chapel:	MN09700	2008	2007	17,271	3.45-	.00
78	220135	Taxes Payable - Unionville...:	MN09800	2007	2007	19,000	3.80-	.08-
78	220135	Taxes Payable - Unionville...:	MN09800	2008	2007	52,000	10.40-	.00
78	220155	Taxes Payable - Mnrl Sprngs..:	MN09900	2007	2007	23,208	6.27-	.00
78	220155	Taxes Payable - Mnrl Sprngs..:	MN09900	2008	2007	34,801	9.39-	.00
		Net Totals.....:				1,127,226	4,393.09-	52.09-
84	220000	NC State Interest.....:	NC00000	2006	2005	0	.00	2.89-
84	220000	NC State Interest.....:	NC00000	2006	2006	0	.00	9.32-
84	220000	NC State Interest.....:	NC00000	2007	2006	0	.00	42.90-
84	220000	NC State Interest.....:	NC00000	2007	2007	0	.00	59.41-
		Net Totals.....:				0	.00	114.52-
		Net Grand Totals.....:					16,619.87-	333.88-



UNION COUNTY
Office of the Tax Administrator
300 N. Main Street
P.O. Box 97
Monroe, NC 28111-0097

AGENDA ITEM

6/4f

MEETING DATE 7-2-08

704-283-3746

704-283-3616 Fax

John C. Petoskey
Tax Administrator

MEMORANDUM

TO: The Board of County Commissioners

FROM: John C. Petoskey
Tax Administrator

DATE: Monday, June 30, 2008

RE: **Twelfth** Motor Vehicle Refund Register

I hereby certify the following refunds that were made during the period of **06/1/2008 – 06/30/2008**. The refunds represent both monthly and annual vehicle values and taxes. Should you have any questions, please call.

JCP:jw

--- M O T O R V E H I C L E S Y S T E M ---

Assessor Refund Register for the period 06/01/2008 to 06/30/2008

(Summary)

---Bdg No---	-----Description-----	--Key--	Bill Rate		-----Total-----		
			Year	Year	--Value--	---Tax---	---Int---
10	County.....	CN99999	2006	2006	0	13.78-	.00
10	County.....	CN99999	2007	2006	11,410	190.72-	.00
10	County.....	CN99999	2007	2007	68,046	665.08-	.00
10	County.....	CN99999	2008	2007	414	2.60-	.00
Net Totals.....					79,870	872.18-	.00
Net Totals.....					0	.00	.00
32	Fire Dist - Springs.....	FR015	2007	2007	6,195	1.93-	.00
39	Fire Dist - Stallings....	FR020	2006	2006	5,530-	.96-	.00
38	Fire dist - Hemby Bridge..	FR023	2007	2006	0	7.44-	.00
37	Fire dist - Wesley Chapel:	FR026	2007	2007	38,230	6.38-	.00
Net Totals.....					38,895	16.71-	.00
78	220130 Taxes Payable - Monroe.....	MN02000	2006	2006	5,530	.00	.00
78	220130 Taxes Payable - Monroe.....	MN02000	2007	2007	20,000	238.28-	.00
78	220130 Taxes Payable - Monroe.....	MN02000	2008	2007	414	2.62-	.00
78	220170 Taxes Payable - Wingate.....	MN03000	2007	2006	0	6.15-	.00
78	220140 Taxes Payable - Stallings....	MN07000	2006	2006	5,530-	5.41-	.00
78	220160 Taxes Payable - Weddington....	MN08000	2007	2007	3,621	1.09-	.00
78	220115 Taxes Payable - Lake Park.....	MN09000	2007	2006	0	36.89-	.00
Net Totals.....					24,035	290.44-	.00
84	220000 NC State Interest.....	NC00000	2006	2006	0	.00	.00
84	220000 NC State Interest.....	NC00000	2007	2006	0	.00	.00
Net Totals.....					0	.00	.00
Net Grand Totals.....						1,179.33-	.00

**UNION COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: July 21, 2008

Action Agenda Item No. 6/4g
(Central Admin. use only)

SUBJECT: Write off 2004 Motor Vehicle Taxes

DEPARTMENT: Tax Administration

PUBLIC HEARING: No

ATTACHMENT(S):
Memo

INFORMATION CONTACT:
Vann Harrell
John Petoskey

TELEPHONE NUMBERS:

704-283-3591

704-283-3748

DEPARTMENT'S RECOMMENDED ACTION: Approve write off as requested

BACKGROUND: NCGS 105-373(h)

FINANCIAL IMPACT: none

Legal Dept. Comments if applicable: _____

Finance Dept. Comments if applicable: _____

Manager Recommendation:



UNION COUNTY
Office of the Tax Administrator
Collections Division
407 N. Main Street
P.O. Box 38
Monroe, NC 28111-0038

704-283-3848
704-283-3897 Fax

MEMORANDUM

TO: Union County Board of Commissioners

FROM: John Petoskey, Tax Administrator
Vann Harrell, Assistant Collector of Revenue

DATE: July 8, 2008

RE: Uncollectible Motor Vehicle Taxes

NCGS § 105-373(h) provides that the Board of County Commissioners may at its discretion, relieve the tax collector of the charge to collect unpaid taxes on classified motor vehicles listed pursuant to NGGS § 105-330.3(a)(1) that are one (1) year or more past due when it appears to the board that the taxes are uncollectible.

Listed below are motor vehicle tax charges and collections for the 2004 tax year:

Year	Charge	Collected/Released	Balance	Collection%
2004	\$ 9,918,567.09	\$ 9,836,473.08	\$ 82,094.01	99.17%

It is our firm opinion that this department has exhausted those remedies available to collect these taxes and that they should be deemed uncollectible. There are a number of reasons they should be considered uncollectible including the following: the taxpayer no longer resides in Union County, the tag number was not renewed, ownership has been transferred, the vehicle was wrecked, or the vehicle has been parked and/or is not drivable.

Please consider this request to have these taxes relieved from the charge.

**UNION COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: July 21, 2008

Action Agenda Item No. 6/5

(Central Admin. use only)

SUBJECT: Rural Operating Assistance Program Grant Application
(Due Date 7-25-08)

DEPARTMENT: Transportation **PUBLIC HEARING:** Yes

ATTACHMENT(S):

Appendix A- Sub-allocation
Worksheet
Appendix a1-Sub-allocation
Worksheet (Supplemental)
Appendix B- Certified Statement

INFORMATION CONTACT:

Annette Sullivan

TELEPHONE NUMBERS:

704-361-1494 ©
704-292-2566 (o)

DEPARTMENT'S RECOMMENDED ACTION: Recommend that the grant be approved for submittal for funding in the amount of \$339,627 (\$215,105 Formula funds & \$124,522 Supplemental funds).

BACKGROUND: This is an annual grant that consists of funding of transportation services for the Elderly and Disabled (ex: medical appointments, shopping, personal business), DOT Employment funds that are utilized by DSS for other services (ex: car repairs, insurance cost, tires, etc.) in lieu of trips, and Rural General Public funding to provide transport to the general public for transportation services (ex: employment, educational opportunities, medical appointments, etc.). The Rural General Public funding is the only portion that requires a local match. The match is generated through the \$2 per one way trip fares that are charged to the person(s) requesting transportation utilizing these particular funds.

FINANCIAL IMPACT: \$339,627 in revenue for the county through our department

Legal Dept. Comments if applicable: _____

Finance Dept. Comments if applicable: _____

Manager Recommendation:

Public Hearing Notice
 This is to inform the public of the opportunity to attend a public hearing on the proposed Formula Rural Operating Assistance Program (ROAP) application and the Supplemental Rural Operating Assistance Program (ROAP) application to be submitted to the North Carolina Department of Transportation on July 25, 2008, at the County of Union. The public hearing will be held on July 21, 2008 at 7:00 p.m. in the Commission Board Room, 1st Floor, County Government Center, 1000 S. Main St., Monroe, N.C. 28111. The County will provide auxiliary aids and services, including the ADA for disabled persons who wish to attend the hearing. Any person requiring special services should contact 704-225-8554 as soon as possible so that arrangements can be made. The programs included in the Rural Operating Assistance Program application are: Elderly & Disabled Transportation Assistance (EDTAP) Program provides operating assistance for the transportation of elderly and disabled citizens. This transportation assistance allows for the individual to reside for longer periods in their homes, thereby enhancing their quality of life. For the purpose of EDTAP, an elderly person is defined as one who reaches the age of 60 or more years. A disabled person is defined as one who has a physical or mental impairment that substantially limits one or more major life activity, an individual who has a record of such impairment, or an individual who is regarded as having such impairment.
 2. Employment Transportation Assistance Program is intended to provide operating assistance for transitional Work Force Development Programs and general public employment transportation needs. These funds are used to support the employment transportation needs of individuals that are not eligible to receive benefits from the Temporary Assistance for Needy Families (TANF) program.
 3. Rural General Public (RGP) Program funds are intended to provide transportation service to individuals who are not human service agency clients.
 4. The Supplemental ROAP funds are used to create a new service, to extend current services, or to continue a service that was previously provided by Supplemental ROAP funding.
 The period of performance for Rural Operating Assistance Program is from 7/1/08 to 6/30/11.

NORTH CAROLINA,
 UNION COUNTY.
AFFIDAVIT OF PUBLICATION

Before the undersigned, a Notary Public of said County and State, duly commissioned, qualified, and authorized by law to administer oaths,

Pat Deese
 personally appeared
 who being first duly sworn, deposes and says: that he is
 Principal Clerk

engaged in the publication of a newspaper known as The Enquirer-Journal, published, issued, and entered as second class mail in the City of Monroe in said County and State; that he is authorized to make this affidavit and sworn statement; that the notice or other legal advertisement, a true copy of which is attached hereto, was published in The Enquirer-Journal on the following dates:

July 2, 2008

and that the said newspaper in which such notice, paper, document, or legal advertisement was published was, at the time of each and every such publication, a newspaper meeting all the requirements and qualifications of Section 1-597 of the General Statutes of North Carolina and was a qualified newspaper within the meaning of Section 1-597 of the General Statutes of North Carolina.

This 2nd day of July, 2008
Pat Deese

Sworn to and subscribed before me, this 2nd day of July, 2008

Butt P. Chfz Notary Public

My Commission expires: May 11, 2013

Inches: 1 3/2
 MONROE, N.C. July 2 2008

Ad#
 ACCOUNT #: 02100167

COST: \$ 134.64

—IN ACCOUNT WITH—
The Enquirer-Journal
 P.O. Box 5040
 500 W. Jefferson St.
 Monroe, N.C. 28111-5040

Application for Operating Assistance FY09 Rural Operating Assistance Program Funds

Name of Applicant (County)	UNION COUNTY
County Manager	AL GREENE
County Manager's Email Address	AlGreene@co.union.nc.us
County Finance Officer	KAI NELSON
County Finance Officer's Email Address	KaiNelson@co.union.nc.us
Mailing Address	500 N. MAIN ST. SUITE 901, MONROE NC 28112
Person Completing this Application	ANNETTE SULLIVAN
Person's Email Address	AnnetteSullivan@co.union.nc.us
Phone Number	704-292-2566
Supplemental ROAP Funding Request Included	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

Application Completed by: _____ Date: _____
Signature

Application Reviewed by: _____ Date: _____
Signature

Application Instructions

- Read each question carefully. Be sure to answer all the questions.
- Answer questions with complete sentences, providing enough detail to completely answer the question.
- Click on the **gray rectangle** and type each answer. If needed, the text will automatically wrap to the next row. The answer may wrap to the next page if necessary.
- If there are questions regarding this application, contact the NCDOT-PTD Mobility Development Specialist assigned to the area served by the transit system.
- Outreach and public involvement in the use of the ROAP funds is key to providing service that meets the needs of individuals within the community. County managers and finance officers are encouraged to discuss the Limited English Proficiency (LEP) requirements with the local system transportation directors.

I. PROJECT DESCRIPTION FOR FORMULA FUNDS – EDTAP

These funds may be sub-allocated to the transit system or human service agencies in the county. EDTAP funds will be used to provide transportation services for elderly and disabled individuals when other funding sources are not available. If an individual meets the eligibility criteria of both EDTAP and an agency transportation program, the agency’s program funds will be used as long as they are available before using EDTAP funds.

EDTAP-1 Describe the process for determining which organizations will receive a sub-allocation of EDTAP funds. The response should address:

- (1) assessment of needs in the service area
- (2) equity in requesting and disbursement of funds
- (3) criteria for determining amount of funds sub-allocated to each organization and
- (4) projected units of service.

(1) All EDTAP funding is suballocated to UCT to meet the needs of elderly and/or disabled citizens who do not qualify for the requested service under any other funding source for transportation. This assessment of need is based on client requests and agency requests during the previous year and discussions held during TAB meetings with contracting agencies prior to the application process.

(2) UCT is responsible for informing all contracting agencies of the availability of funding and the opportunity to request usage of those funds when agency funding for transportation has been totally expended. When this occurs, the agency sends a referral to UCT for consideration of those passengers who meet the criteria of being elderly or disabled. (Due to confidentiality, the documentation of disability is maintained by the referring agency) Each agency is asked to disclose their budget for transportation for the current year to assure that EDTAP funds do not supplant budgeted agency funding.

When eligibility has been verified, the passenger funding source will be changed to reflect the change and UCT assumes the responsibility of monitoring the usage and provides a “credited to EDTAP” statement in lieu of a billing invoice for the referring agency’s records. All agencies have the opportunity to request their passengers be transferred to the EDTAP funding source once the contracting agency’s transportation funding has been expended through the process shown above. UCT is responsible for the registration and eligibility determination of those passengers who are not human service agency clients

(3) UCT is the recipient of all EDTAP funding in Union County. All agencies have the opportunity to request their passengers be transferred to the EDTAP funding source once the contracting agency’s transportation funding has been expended through the process shown above. UCT is responsible for the registration and eligibility determination of those passengers who are not human service agency clients

(4) UCT monitors and reviews usage during the previous year for passengers whose agency transportation funding was depleted or those clients deemed eligible by UCT to project the units of service and the funding required to provide transportation to those clients for the upcoming year.

EDTAP-2 Describe the transportation or other services that will be provided by the transit system or human service agencies with EDTAP funds (i.e. trips by transit system or private providers, agency staff transportation, volunteers, mileage reimbursement, etc.)

EDTAP funding will be used only to fund trips that are to be provided by the transportation system.

EDTAP-3 Not all elderly and disabled citizens in the service area are human service agency clients. Describe efforts to reach out to these citizens who may need transportation to medical appointments, grocery stores or other destinations. (Public Outreach)

Elderly or disabled citizens deemed not eligible for transport by a human service agency are often referred to UCT to be considered for transport utilizing the EDTAP funding. UCT also receives self referrals from those persons not connected with an organization as a result of their obtaining brochures from locations such as the local senior center, Nutrition sites, medical facilities, etc. or from programs presented to civic groups, faith community, etc.

EDTAP-4 Describe the process for monitoring the EDTAP Program throughout the year to assure that (1) EDTAP funded services are provided to elderly and disabled individuals not receiving transportation assistance from another funding source and (2) that all expenditures are allowable. (See Eligible Transportation Expenses Matrix)

(1) Receiving the allocation allows us to be more effective in assuring that passengers are eligible for service under EDTAP and that there is no alternative funding source available for the requested trips. Agencies whose passengers are referred to UCT for EDTAP funded trips must disclose their current year budget for transport of clients to allow us to monitor expenditures and balances of those funds.

(2) UCT receives the total allocation of EDTAP funding. The funding is used to provide passenger trips which are an allowable use of the funds.

EDTAP-5 Does the transit system or any human service agency prioritize or restrict EDTAP funded services based on the purpose, origin or destination of the trip? If yes, describe the prioritization process or restrictions.

UCT considers medical and life necessary trips to be a priority, however we do provide transport for other purposes such as employment if possible and recreational type trips on a limited basis (ex: 2 days per week).

EDTAP-6 What is done by the transit system and/or agencies to assure that EDTAP funded services are provided for as long as possible during FY2008-FY2009?

UCT currently charges a \$2 fare for EDTAP trips to extend the funding. However, those passengers who are unable to pay this amount but are willing to disclose household income along with major expenses such as mortgage, power, and medicines are given the opportunity for a reduced or waived fare. This information in conjunction with the Federal Poverty Guidelines is used to determine those who are approved for this opportunity in an equitable manner.

EDTAP-6a What will the county do to keep the services operating if the EDTAP funds are expended in less than twelve months?

In the event that funding is totally expended, UCT will utilize county funding to further extend the provision of service to those clients under this funding source

EDTAP-7 What objectives will the county use to evaluate the effectiveness/efficiency of the program?

UCT reviews monthly reports of miles, hours, trips and revenues as well as driver hours and monitors increases and decreases in these areas. We will also use the revenue per passenger and Cost Recovery methods to assess areas that changes in service may need to be considered.

EDTAP-7a When will the EDTAP funded services be evaluated?

UCT evaluates the service being provided and the funding being utilized on a monthly basis.

II. PROJECT DESCRIPTION FOR FORMULA FUNDS –Employment Transportation Assistance Funds

These funds can only be sub-allocated to the Department of Social Services, Workforce Development Programs and/or the Community Transportation System in the county. Funds can only be transferred to EDTAP and RGP following certification by the county manager that the employment transportation needs of the county have substantially been met.

EMP-1 Describe the transportation or other services that will be provided by the transit system or DSS with EMP

funds. (i.e. trips by transit system or private providers, agency staff transportation, volunteers, mileage reimbursement, automobile repairs, etc.)

DSS provides car repairs for employed persons, car insurance up to 3 months, or mileage reimbursements for employed participants. There is also possibility we may purchase bus passes on the Charlotte Area Transit Systems (CATS) or Union County Transportation.

EMP-2 Describe the process for monitoring the EMP Program throughout the year to assure that expenses by the transit system and/or DSS are allowable. (See Eligible Transportation Expenses Matrix)

Upon receipt of the allocation all employees will be given guidelines to follow. We have one central person that will compile all the information. Second party reviews will be completed on all application by this person. A checklist will be completed.

EMP-3 What is done by the transit system and/or DSS to assure that EMP funded services are provided for as long as possible during FY2008-FY2009?

These funds will be used to assist low-income individuals (75% medium income) to meet employment related transportation needs. It is estimated that these funds will serve approximately 25 participants. This was determined by dividing the allocation by the maximum allowance of \$1,000. This estimate may increase due to participants not using the maximum allotment.

EMP-3a What will the county do to keep the services operating if the EMP formula allocation is expended in less than twelve months?

When all funds have been expended no further service will be available for this population.

EMP-4 Describe the process for determining when it is appropriate or necessary to transfer EMP funds to EDTAP or RGP funds as allowed in the program guidelines?

In the month of April we would review any remaining allocation and have discussions within the agency to determine if funds should be transferred to EDTAP or RGP. To date we have not had to do this nor anticipate this in the future due to the large population in Union County.

EMP-5 Define the objectives that the county will use to evaluate the effectiveness/efficiency of the program?

The program focuses on helping individuals remain employed by removing barriers to their employment. Success is an immediate result when client's barrier is removed and they remain employed.

EMP-5a When will the EMP funded services be evaluated?

Cases are documented on a spread sheet that is reviewed monthly to document repeat services

EMP-6 Describe the public outreach efforts for this program.

Advertisement for availability of these funds is posted at agencies such as DSS and Health Department. Flyers are also distributed to passengers of the transportation system. Many recipients are former WF clients and all other come through the Services Intake Unit.

III. PROJECT DESCRIPTION FOR FORMULA FUNDS –Rural General Public Funds

These funds are intended to provide transportation services for individuals who are not human service agency clients. These funds can only be sub-allocated to the community transportation system.

RGP-1 Describe the process for (1) assessing transportation needs in the service area and (2) determining the projected units of service.

Needs are assessed by reviewing usage during the previous year by individuals that have previously

contacted UCT for service as well as soliciting feedback from our contracting agencies regarding their clients needs beyond the scope of service being funded by their agency.

We use the fully allocated cost model to determine our unit rates and base the projections of units of service on the available funds divided by the fully allocated cost per trip.

RGP- 2 Describe the transportation services that will be provided with RGP funds and the geographic area in which the services will be provided.

UCT receives the allocation of RGP funds and will provide demand response service within the boundaries of Union County with focus on those areas saturated with low income passengers who lack access to reliable and affordable transportation or who do not have the means to maintain transport of their own. Dependent upon availability of funding, some "out of county trips" may be provided utilizing RGP funding.

RGP- 3 Will a passenger pay a fare for RGP service?

Yes No

\$2 per one way trip

RGP- 4 Describe the process for monitoring the RGP Program throughout the year to insure that all expenses by the transit system are allowable? (See Eligible Transportation Expenses Matrix)

All RGP passengers are reviewed and approved by the Director or Associate Director to assure usage is appropriate to the RGP funding. All trips are provided by UCT and fall under those shown on the matrix as allowable.

RGP- 5 Describe how the local match requirement for RGP funds will be met.

The local match will be generated through RGP and EDTAP fares as well as through the utilization of any local funding.

RGP-6 Does the transit system prioritize or restrict RGP funded services based on the purpose, origin or destination of the trip? If yes, describe the prioritization process or restrictions.

The trend of usage has been provision of employment transportation, medical trips, educational opportunities and life necessary trips such as trips to pay bills, shopping, or trips to human service agencies for personal business that are not allowable under other funding sources. As with all trips we attempt to meet as many needs as possible while attempting to remain efficient as possible. We do restrict out of county trip usage as we do not currently have available funding that would allow us to provide daily trips out of county for employment purposes. We do however offer transport to the CATS Express stops for transport into Mecklenburg County for employment or medical purposes but have received limited requests for this type service.

RGP-7 What does the transit system do to assure that RGP funded services are provided throughout FY09 with these funds?

The Director reviews monthly reports of usage and balances of RGP funds and uses this information to determine whether to accept new or additional RGP passengers based on the ability to continue to provide transport throughout the year. Historically, we have utilized local funding and fares to further extend provision of service when all RGP funding has been expended.

RGP-8 What will the county do to keep the services operating if the RGP funds are expended in less than twelve months?

Historically, we have utilized local funding and fares to further extend provision of service when all RGP funding has been expended.

RGP-9 What objectives will the county use to evaluate the effectiveness/efficiency of the program? When will the RGP funded services be evaluated?

UCT reviews monthly reports of miles, hours, trips, revenues, driver hours and monitors increases or decreases in these areas. UCT uses the revenue per passenger and cost recovery methods to assess areas that changes in service may need to be considered.

RGP funded services are reviewed monthly.

RGP-10 Describe public outreach efforts for this program.

UCT has posted information regarding the availability of funds and the opportunity to attend the public hearing regarding these funds at the local Health Department, DSS, and the Senior Nutrition Sites. Information pertaining to the formula funding is included as part of the system's brochure, and information is provided during speaking events to groups in the community as well as during events such as the Wal-Mart Health Expo and the UC Seniors Expo that we participate in annually. Also, information is currently located on a local cable channel that is exclusive to Union County Government to promote our transit system and the services we offer. Notices of the upcoming public hearing for our grant proposal are also being distributed to passengers currently utilizing this funding source as well as others utilizing the transit system.

IV. PROJECT DESCRIPTION –SUPPLEMENTAL ROAP Funds

Complete responses to the following questions are necessary to make an assessment of the eligibility of the proposed service. Incomplete responses will delay PTD review of the application.

Describe the proposed new or expanded service? (demand response/subscription/fixed route; within or outside normal service area, i.e. out of county employment route; days and hours of operation; service area; fare structure; provision of gas vouchers, volunteer reimbursement, etc.) Describe each program separately.

SuppEDTAP – Supplemental funding will be used to continue service to those new passengers and continue expanded service to those persons who were given extended service when we first began receiving supplemental EDTAP funding.

SuppEMP – Union County DSS will use the Supplemental ROAP funds to expand the current services that we offer. The funds will allow us to provide services to new customers who have not been served before. We will continue to follow our current guidelines of providing car repairs, insurance assistance, gas allowances, public transportation assistance and other allowable items under our current plan.

SuppRGP – Supplemental RGP will be used to continue to allow employment passengers whose transport extended our service day to continue to be transported utilizing the FY 08-09 Funding.

How were the projected units of additional service with supplemental EDTAP, Employment and RGP funds determined? What will be done to assure that the service to be provided throughout the twelve months of FY08-09. (CT System requirement). Describe each program separately. See the Supplemental ROAP Sub-allocation Worksheet in Appendix B

SuppEDTAP – The allocation was divided by the fully allocated per trip rate to determine the number of trips we would be able to provide with the additional EDTAP funding. These funds will be monitored on a monthly basis for usage and as in the past, local funding will be used for continuation should the funding be totally expended.

SuppEMP – The additional units of service for Supplemental EMP funds were determined by taking the total funds and dividing by the amount allowed per customer. We do anticipate this number being higher since not all customers will use the maximum amount allowed under the guidelines. We will not be able to provide these services for an entire 12 months due to when the funds are received and our year end budget cut off. We should be able to provide services for at least 8-9 months.

SuppRGP – The allocation was divided by the fully allocated per trip rate to determine the number of trips we would be able to provide with the additional EDTAP funding. These funds will be monitored on a monthly basis for usage and as in the past , local funding will be used for continuation should the funding be totally expended

The supplemental EDTAP, Employment and RGP funds must be used to provide an increased level of service, including serving eligible individuals not currently served by the regular ROAP program. Describe how the agencies that receive the supplemental funds will notify eligible users about the new Supplemental EDTAP funded service. Be specific. Describe each program separately.

SuppEDTAP – UCT will notify agencies that traditionally refer persons deemed not eligible under a human service agency of the additional funding to allow for referrals. We will also distribute information to passengers currently utilizing this funding source or formula funds with our transit system. Potential new passengers will receive information via the methods in the following section.

SuppEMP – Union County will notify the current agencies that we work with when the new funds are available. Union County will send out guidelines with instructions on how to refer customers in need to our intake unit. Agencies notified will include Turning Point Women’s Shelter, Crisis Assistance, United Family Services, Operation Reachout, Crisis Pregnancy, DSS in-house staff, and others deemed appropriate.

SuppRGP - UCT will notify agencies that traditionally refer persons deemed not eligible under a human service agency of the additional funding to allow for referrals. We will also distribute information to passengers currently utilizing this funding source or formula funds with our transit system. Potential new passengers will receive information via the methods in the following section.

Describe in detail efforts made to reach out to the community to make them aware of the additional funding and to identify service needs beyond those currently provided with the formula allocation.

EDTAP & RGP—Information of the opportunity for expanded or additional service through the proposed additional funding is being distributed by: posting of notices to agencies by UCT, distribution of flyers to passengers of the transportation system, and during speaking engagements with community groups. Information will also be posted and programs will be presented at the local Senior Nutrition Program Dining Sites located throughout the county.

EMP—Union DSS will primarily use other service providers to make referrals for DOT funds. It is felt that public advertisement would deplete the funds too quickly and community providers are better equipped to identify customers who are most in need of services. Service needs may be identified by customers who come in for funds and let us know what transportation issues they are having.

Describe how the Supplemental ROAP funded services will be monitored throughout the year to assure that

services are provided to eligible individuals and expenses and service statistics are tracked separately from the regular ROAP program.

Supplemental RGP & EDTAP fund are allocated to the transit system. Any person being referred must be approved by the Director or Associate Director to assure they are eligible for service through these funding sources. Each person under these funding sources are coded in our scheduling system as EDTAP-S or RGP-S gives us the ability to extract reports regarding usage of these funds. If the passenger is a referral of a contracting agency, the agency maintains the confidential information regarding the issue they have determined makes the passenger eligible for service through our EDTAP funding.

EMP- Union County DSS has one processing assistant who tracks these funds and makes sure eligibility requirements are met. New customers will be identified and tracked on a separate spreadsheet as was done during the previous year.

What objectives will the county use to evaluate the effectiveness/efficiency of the supplemental funded services?
When will these services be evaluated?

EDTAP / RGP--UCT reviews reports on a monthly basis of miles, hours, trips, revenues, driver hours and monitors increases or decreases in these areas. UCT uses the revenue per passenger and cost recovery methods to assess areas that changes in service may need to be considered.

EMP- The effectiveness of the supplemental services will be determined by the number of customers that we are able to serve during the year. DSS will also be able to determine if these customers come in more than once for services. These funds will help working families maintain employment and stability by helping to keep their transportation in place to be able to get to and from work. We will evaluate how many customers were served at the end of the year when all funds have been expended.

**APPENDIX A
FY09 ROAP Sub-Allocation Worksheet**

Agencies Receiving Sub-Allocations	Elderly and Disabled Transportation Assistance Program			Employment Transportation Assistance Program			Rural General Public Transportation Program	
	Proposed			Proposed			Proposed	
	Amount of request to be suballocated	Passenger Trips	Number of Other Services	Amount of request to be suballocated	Passenger Trips	Number of Other Services	Amount of request to be sub-allocated	Passenger Trips
UNION COUNTY TRANSPORTATION	\$77,648	6520	0				\$112,632	9457
UNION COUNTY DSS				\$24,825	0	25		
TOTAL AMOUNT	\$77,648	6520	0	\$24,825	0	25	\$112,632	9457

FOOTNOTES:

- Elderly** is defined as a person who has reached the age of 60 or more years.
- Disabled** is defined as a person who has physical or mental impairment that substantially limits one or more life activities, an individual who has record of such impairment, or who is regarded as having such an impairment.
- Employment** - Eligible passengers are defined as individuals with employment transportation needs that are not eligible to receive benefits from the Temporary Assistance for Needy Families (TANF) program.
- Rural General Public** is defined as person whose transportation is not subsidised by a human service agency and requests a trip that begins and/or ends at a rural location.
- Allocation of funds** should be based on the decision of the Board of Commissioners. The total allocation should be equal to or less than the amount available in each program.
- Passenger Trips** are defined as each time a passenger boards a vehicle at a location and alights at another location.

**APPENDIX A-1
FY09 ROAP Sub-Allocation Worksheet for Supplemental Funds**

Agencies Receiving Sub-Allocations	Elderly and Disabled Transportation Assistance Program			Employment Transportation Assistance Program			Rural General Public Transportation Program	
	Proposed			Proposed			Proposed	
	Amount of request to be suballocated	Passenger Trips	Number of Other Services	Amount of request to be suballocated	Passenger Trips	Number of Other Services	Amount of request to be sub-allocated	Passenger Trips
UNION COUNTY TRANSPORTATION	\$45,591	3828	0				\$59,072	4959
UNION COUNTY DSS				\$19,859	0	20		
TOTAL AMOUNT	\$45,591	3828	0	\$19,859	0	20	\$59,072	4959

FOOTNOTES:

- Elderly** is defined as a person who has reached the age of 60 or more years.
- Disabled** is defined as a person who has physical or mental impairment that substantially limits one or more life activities, an individual who has record of such impairment, or who is regarded as having such an impairment.
- Employment** - Eligible passengers are defined as individuals with employment transportation needs that are not eligible to receive benefits from the Temporary Assistance for Needy Families (TANF) program.
- Rural General Public** is defined as person whose transportation is not subsidised by a human service agency and requests a trip that begins and/or ends at a rural location.
- Allocation** of funds should be based on the decision of the Board of Commissioners. The total allocation should be equal to or less than the amount available in each program.
- Passenger Trips** are defined as each time a passenger boards a vehicle at a location and alights at another location.

**CERTIFIED STATEMENT
FY09**

County of Union

RURAL OPERATING ASSISTANCE PROGRAM

Whereas Article 2B of Chapter 136 of the North Carolina General Statutes and the Governor of North Carolina have designated the North Carolina Department of Transportation (NCDOT) as the agency responsible for administering all federal and/or state programs related to public transportation, and grants NCDOT authority to do all things required in applicable federal and/or state legislation to properly administer the public transportation programs within the State of North Carolina;

WHEREAS, G.S. 136-44.27 established the Elderly and Disabled Transportation Assistance Program;

WHEREAS, funds will be used for transportation related expenditures as specified in the FY09 Rural Operating Assistance Program (ROAP) application;

WHEREAS, information regarding use of the funds will be provided at such time and in such a manner as NCDOT may require;

WHEREAS, it is the policy of the North Carolina Department of Transportation that Disadvantaged Business Enterprises, Minority Owned Business Enterprises and Women Owned Business Enterprises shall have the opportunity to participate in the performance of contracts financed in whole or part by Federal and State funds in order to create a level playing field, and the county shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract.

WHEREAS, ROAP funds will be used to provide eligible services during the period July 1, 2008 through June 30, 2009;

WHEREAS, any interest earned on ROAP funds will be expended for eligible program uses as specified in the ROAP application; and

WHEREAS, the County will include ROAP funds received and expended in its annual independent audit on the schedule of federal and state financial assistance. Funds passed through to other agencies will be identified as such.

This is to certify that the undersigned is duly elected, qualified and acting chairperson of the Board of County Commissioners of the County of Union, North Carolina, and that the following statements are true and accurate:

Elderly and Disabled Transportation Assistance Program

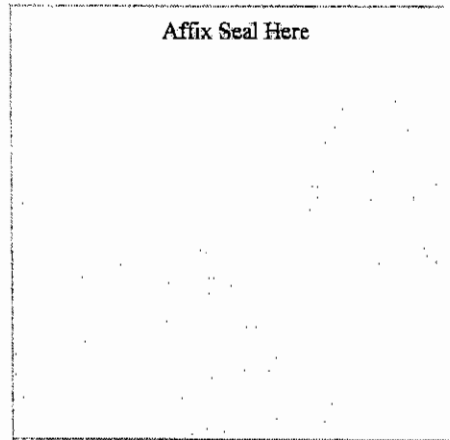
1. The funds received from G.S. 136-44.27 will be used to provide transportation services for the elderly and disabled allowing individuals to reside for a longer period in their homes, thereby enhancing their quality of life.
2. The funds will not be used to supplant or replace existing federal, state or local funds designated to provide elderly and disabled transportation services in the county.

Employment Transportation Assistance Program

1. The purpose of these transportation funds is to assist transitional Work First participants after eligibility for cash assistance has concluded, participants in local Workforce Development Programs, and/or the general public with employment-related transportation needs
2. The funds are limited to use by the local Department of Social Services, Work Force Development Program or the community transportation system.
3. The funds may be transferred to the Elderly and Disabled Transportation Assistance Program or the Rural General Public Program after an assessment of employment transportation needs in the service area indicates that employment transportation needs are substantially being met. This assessment will occur prior to any transfer of funds and following submission of a statement to that effect from the County Manager to the Public Transportation Division.

Rural General Public Program

1. The funds are limited to use by the community transportation system
2. The funds will not be used to provide human service agency trips.



WITNESS my hand and official seal, this _____ day of _____, 20_____ .

Attest:

Signature, Certifying Official*

Signature, Board of County
Commissioners Chairperson*

State of North Carolina
County _____

Signature, County Manager/Administrator*

****Note that the Certifying Official, Board of County Commissioners Chairperson, and County Manager/Administrator must be three separate individuals.***

FY09 ROAP Allocations

Alamance	\$77,466	\$26,203	\$96,969	\$45,484	\$20,963	\$50,856	\$317,941
Alexander	\$44,684	\$6,007	\$46,785	\$26,236	\$4,804	\$24,536	\$153,052
Alleghany	\$37,165	\$2,553	\$34,523	\$21,822	\$2,043	\$18,106	\$116,212
Anson	\$42,769	\$7,322	\$41,486	\$25,111	\$5,857	\$21,758	\$144,303
Ashe	\$43,351	\$4,680	\$41,681	\$25,453	\$3,744	\$21,860	\$140,769
Avery	\$39,357	\$3,295	\$37,996	\$23,108	\$2,635	\$19,927	\$126,318
Beaufort	\$50,557	\$7,691	\$51,658	\$29,684	\$6,153	\$27,093	\$172,836
Bertie	\$40,506	\$5,483	\$38,569	\$23,781	\$4,386	\$20,228	\$132,953
Bladen	\$45,248	\$9,973	\$45,123	\$26,568	\$7,978	\$23,665	\$158,555
Brunswick	\$72,739	\$15,618	\$75,233	\$42,708	\$12,495	\$39,457	\$258,250
Buncombe	\$106,149	\$23,179	\$99,678	\$62,324	\$18,543	\$52,278	\$362,151
Burke	\$64,427	\$15,829	\$72,177	\$37,828	\$12,663	\$37,854	\$240,778
Cabarrus	\$76,677	\$9,953	\$57,795	\$45,020	\$7,963	\$30,312	\$227,720
Caldwell	\$61,437	\$9,318	\$67,637	\$36,073	\$7,455	\$35,473	\$217,393
Camden	\$35,796	\$2,659	\$33,685	\$21,017	\$2,127	\$17,667	\$112,951
Carteret	\$58,400	\$9,914	\$60,004	\$34,290	\$7,932	\$31,470	\$202,010
Caswell	\$41,536	\$6,277	\$40,590	\$24,387	\$5,022	\$21,288	\$139,100
Catawba	\$78,728	\$15,552	\$72,828	\$46,225	\$12,442	\$38,196	\$263,971
Chatham	\$50,848	\$8,088	\$57,161	\$29,855	\$6,471	\$29,979	\$182,402
Cherokee	\$44,431	\$3,840	\$42,065	\$26,087	\$3,072	\$22,061	\$141,556
Chowan	\$38,479	\$4,171	\$36,294	\$22,593	\$3,337	\$19,035	\$123,909
Clay	\$37,445	\$2,205	\$34,102	\$21,986	\$1,764	\$17,885	\$115,387
Cleveland	\$66,702	\$20,674	\$76,081	\$39,164	\$16,539	\$39,902	\$259,062
Columbus	\$54,968	\$18,858	\$55,687	\$32,274	\$15,087	\$29,206	\$206,080
Craven	\$63,500	\$16,143	\$75,521	\$37,284	\$12,915	\$39,608	\$244,971
Cumberland	\$112,153	\$47,037	\$93,508	\$65,849	\$37,628	\$49,040	\$405,215
Currituck	\$40,861	\$3,999	\$40,587	\$23,990	\$3,199	\$21,286	\$133,922
Dare	\$43,194	\$5,518	\$45,997	\$25,361	\$4,414	\$24,124	\$148,608
Davidson	\$83,473	\$18,053	\$103,646	\$49,011	\$14,442	\$54,360	\$322,985
Davie	\$46,413	\$5,804	\$48,501	\$27,252	\$4,644	\$25,437	\$158,051
Duplin	\$51,154	\$8,290	\$54,744	\$30,035	\$6,633	\$28,711	\$179,567
Durham	\$95,653	\$11,065	\$43,508	\$56,162	\$8,851	\$22,818	\$238,057
Eastern Band of Cherokee Indians	\$0	\$0	\$33,107	\$0	\$0	\$17,363	\$50,470
Edgecombe	\$51,762	\$7,039	\$46,925	\$30,392	\$5,630	\$24,610	\$166,358
Forsyth	\$126,063	\$33,045	\$0	\$74,018	\$26,435	\$0	\$259,561
Franklin	\$49,418	\$8,266	\$56,007	\$29,016	\$6,614	\$29,374	\$178,695
Gaston	\$99,004	\$23,219	\$90,227	\$58,128	\$18,575	\$47,320	\$336,473
Gates	\$37,069	\$2,944	\$34,809	\$21,764	\$2,355	\$18,256	\$117,197
Graham	\$36,134	\$2,013	\$32,884	\$21,215	\$1,610	\$17,246	\$111,102
Granville	\$49,485	\$8,263	\$55,292	\$29,054	\$6,611	\$28,999	\$177,704
Greene	\$39,412	\$5,019	\$39,285	\$23,140	\$4,016	\$20,604	\$131,476

Guilford	\$161,555	\$79,337	\$84,232	\$94,858	\$63,469	\$44,176	\$527,627
Halifax	\$54,933	\$9,836	\$56,148	\$32,254	\$7,869	\$29,448	\$190,488
Harnett	\$62,671	\$15,974	\$79,477	\$36,796	\$12,779	\$41,682	\$249,379
Haywood	\$55,275	\$10,605	\$56,660	\$32,454	\$8,484	\$29,716	\$193,194
Henderson	\$72,159	\$14,256	\$71,666	\$42,368	\$11,405	\$37,586	\$249,440
Hertford	\$43,078	\$5,172	\$40,762	\$25,294	\$4,137	\$21,378	\$139,821
Hoke	\$44,802	\$7,100	\$49,648	\$26,304	\$5,680	\$26,038	\$159,572
Hyde	\$34,969	\$2,437	\$31,856	\$20,530	\$1,950	\$16,707	\$108,449
Iredell	\$76,803	\$17,939	\$99,611	\$45,095	\$14,351	\$52,243	\$306,042
Jackson	\$45,022	\$5,606	\$45,221	\$26,435	\$4,485	\$23,716	\$150,485
Johnston	\$76,520	\$18,606	\$102,692	\$44,929	\$14,885	\$53,860	\$311,492
Jones	\$37,094	\$2,488	\$34,187	\$21,779	\$1,991	\$17,930	\$115,469
Lee	\$49,381	\$6,722	\$55,991	\$28,994	\$5,378	\$29,365	\$175,831
Lenoir	\$54,076	\$10,278	\$57,392	\$31,749	\$8,223	\$30,100	\$191,818
Lincoln	\$55,208	\$9,304	\$63,759	\$32,414	\$7,443	\$33,440	\$201,568
Macon	\$46,901	\$4,365	\$45,222	\$27,538	\$3,491	\$23,717	\$151,234
Madison	\$39,751	\$3,844	\$39,102	\$23,339	\$3,075	\$20,507	\$129,618
Martin	\$42,023	\$8,370	\$41,013	\$24,674	\$6,696	\$21,510	\$144,286
McDowell	\$48,687	\$6,965	\$0	\$28,587	\$5,572	\$0	\$89,811
Mecklenburg	\$227,140	\$97,352	\$114,205	\$133,365	\$77,881	\$59,897	\$709,840
Mitchell	\$39,371	\$2,747	\$36,896	\$23,115	\$2,198	\$19,351	\$123,678
Montgomery	\$42,747	\$5,916	\$42,521	\$25,099	\$4,733	\$22,301	\$143,317
Moore	\$64,251	\$11,007	\$69,088	\$37,725	\$8,806	\$36,234	\$227,111
Nash	\$63,001	\$8,482	\$54,358	\$36,992	\$6,786	\$28,509	\$198,128
New Hanover	\$89,122	\$15,070	\$70,688	\$52,327	\$12,056	\$37,073	\$276,336
Northampton	\$42,108	\$5,554	\$39,621	\$24,723	\$4,444	\$20,779	\$137,229
Onslow	\$66,822	\$18,599	\$71,264	\$39,235	\$14,879	\$37,376	\$248,175
Orange	\$59,065	\$12,150	\$55,307	\$34,680	\$9,720	\$29,007	\$199,929
Pamlico	\$38,065	\$4,023	\$35,534	\$22,349	\$3,218	\$18,636	\$121,825
Pasquotank	\$46,410	\$9,836	\$48,559	\$27,249	\$7,868	\$25,467	\$165,389
Pender	\$50,664	\$6,708	\$52,811	\$29,747	\$5,366	\$27,697	\$172,993
Perquimans	\$38,066	\$3,023	\$35,217	\$22,349	\$2,419	\$18,470	\$119,544
Person	\$45,202	\$7,456	\$47,343	\$26,540	\$5,964	\$24,829	\$157,334
Pitt	\$72,446	\$14,732	\$65,153	\$42,536	\$11,785	\$34,170	\$240,822
Polk	\$40,702	\$3,046	\$38,435	\$23,898	\$2,437	\$20,158	\$128,676
Randolph	\$77,346	\$22,541	\$96,386	\$45,412	\$18,033	\$50,551	\$310,269
Richmond	\$50,270	\$13,285	\$51,830	\$29,515	\$10,629	\$27,182	\$182,711
Robeson	\$77,014	\$37,589	\$91,761	\$45,219	\$30,070	\$48,125	\$329,778
Rockingham	\$65,577	\$20,482	\$73,713	\$38,503	\$16,386	\$38,660	\$253,321
Rowan	\$76,894	\$14,497	\$94,424	\$45,148	\$11,598	\$49,522	\$292,083
Rutherford	\$56,817	\$10,616	\$59,820	\$33,359	\$8,493	\$31,374	\$200,479
Sampson	\$55,946	\$9,961	\$60,246	\$32,849	\$7,969	\$31,597	\$198,568
Scotland	\$45,916	\$17,664	\$47,123	\$26,959	\$14,131	\$24,714	\$176,507

Stanly	\$52,336	\$8,826	\$57,856	\$30,729	\$7,061	\$30,344	\$187,152
Stokes	\$48,165	\$8,560	\$51,653	\$28,280	\$6,848	\$27,089	\$170,595
Surry	\$58,226	\$11,471	\$64,578	\$34,187	\$9,177	\$33,869	\$211,508
Swain	\$38,232	\$2,628	\$33,943	\$22,447	\$2,102	\$17,802	\$117,154
Transylvania	\$45,438	\$5,983	\$43,905	\$26,678	\$4,786	\$23,026	\$149,816
Tyrrell	\$34,433	\$1,649	\$0	\$20,217	\$1,319	\$0	\$57,618
Union	\$77,648	\$24,825	\$112,632	\$45,591	\$19,859	\$59,072	\$339,627
Vance	\$48,392	\$7,195	\$50,481	\$28,413	\$5,756	\$26,475	\$166,712
Wake	\$194,371	\$58,444	\$182,260	\$114,125	\$46,755	\$95,589	\$691,544
Warren	\$40,600	\$6,011	\$38,867	\$23,837	\$4,809	\$20,384	\$134,508
Washington	\$38,031	\$5,722	\$35,662	\$22,328	\$4,578	\$18,703	\$125,024
Watauga	\$44,211	\$4,442	\$50,234	\$25,959	\$3,554	\$26,345	\$154,745
Wayne	\$69,748	\$17,661	\$66,781	\$40,952	\$14,129	\$35,024	\$244,295
Wilkes	\$57,349	\$14,854	\$61,637	\$33,672	\$11,884	\$32,326	\$211,722
Wilson	\$61,567	\$6,941	\$66,749	\$36,147	\$5,553	\$35,008	\$211,965
Yadkin	\$45,500	\$5,077	\$47,519	\$26,715	\$4,061	\$24,921	\$153,793
Yancey	\$40,350	\$3,112	\$38,090	\$23,690	\$2,490	\$19,977	\$127,709
TOTALS	\$5,961,080	\$1,250,000	\$5,720,144	\$3,500,000	\$1,000,000	\$3,000,000	\$20,431,224

**UNION COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: July 21, 2008

Action Agenda Item No. 617
(Central Admin. use only)

SUBJECT: Designation of September as Union County Preparedness Month

DEPARTMENT: Emergency Management **PUBLIC HEARING:** No

ATTACHMENT(S): Resolution - Designation of September as Union County Preparedness Month

INFORMATION CONTACT: Jeremy Jernigan

TELEPHONE NUMBERS:
704-283-3573
704-361-5870

DEPARTMENT'S RECOMMENDED ACTION: Please approve & sign Resolution.

BACKGROUND: N/A

FINANCIAL IMPACT: N/A

Legal Dept. Comments if applicable: _____

Finance Dept. Comments if applicable: _____

Manager Recommendation: _____

RESOLUTION

DESIGNATION OF SEPTEMBER AS UNION COUNTY PREPAREDNESS MONTH

WHEREAS, Union County should be ready year-round for natural and manmade disasters including hurricanes, tornadoes, winter storms, lightning, heat, fire, floods, chemical spills, infectious diseases and acts of terrorism; and

WHEREAS, studies show that only 40 percent of the state's citizens have assembled an emergency preparedness kit that will sustain them with food, water, medicine and personal hygiene needs for at least 72 hours either in their homes or to take with them if they must evacuate; and

WHEREAS, emergency preparedness is a responsibility every citizen shares and people should be prepared in their homes, businesses and schools and have a plan for each location on what to do and where to go if a disaster occurs; and

WHEREAS, confusion immediately following a disaster can be alarming and the best protection is to stay calm and have a plan that you and your family will follow; and

WHEREAS, citizens should keep a family list of work and school addresses, phone numbers and other important information such as doctors' names and insurance policies and update that information yearly; and

WHEREAS, citizens should include the safety of their pets or livestock in their emergency plans; and

WHEREAS, agencies throughout government led by the Union County Emergency Management Department, the N.C. Department of Crime Control and Public Safety, the U.S. Department of Homeland Security and the American Red Cross have collaborated to recognize September as National Preparedness Month to inform and educate North Carolinians about the importance of being prepared;

NOW, THEREFORE, let it be resolved that the Union County Board of Commissioners does hereby proclaim the month of September 2008 as "**Union County Preparedness Month**" and call upon our citizens and interested groups to observe the month with appropriate ceremonies and activities that promote citizen preparedness and staying safe.

ATTEST:

Lynn G. West, Clerk to the Board

Allan Baucom, Chairman

Kevin Pressley, Vice Chairman

Roger Lane, Commissioner

Parker Mills, Commissioner

Lanny Openshaw, Commissioner



OFFICE OF THE COMMISSIONERS AND MANAGER

500 N. Main St., Room 921 • Monroe, NC 28112 • Phone (704) 283-3810 • Fax (704) 282-0121

RESOLUTION

DESIGNATION OF SEPTEMBER AS UNION COUNTY PREPAREDNESS MONTH

WHEREAS, Union County should be ready year-round for natural and man-made disasters including hurricanes, tornadoes, winter storms, lightning, heat, fire, floods, chemical spills, infectious diseases and acts of terrorism; and

WHEREAS, studies show that only 40 percent of the state's citizens have assembled an emergency preparedness kit that will sustain them with food, water, medicine and personal hygiene needs for at least 72 hours either in their homes or to take with them if they must evacuate; and

WHEREAS, emergency preparedness is a responsibility every citizen shares and people should be prepared in their homes, businesses and schools and have a plan for each location on what to do and where to go if a disaster occurs; and

WHEREAS, confusion immediately following a disaster can be alarming and the best protection is to stay calm and have a plan that you and your family will follow; and

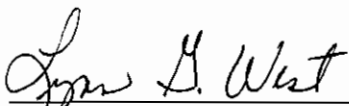
WHEREAS, citizens should keep a family list of work and school addresses, phone numbers and other important information such as doctors' names and insurance policies and update that information yearly; and

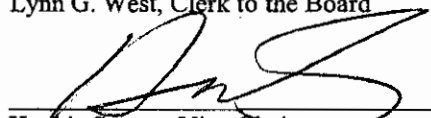
WHEREAS, citizens should include the safety of their pets or livestock in their emergency plans; and

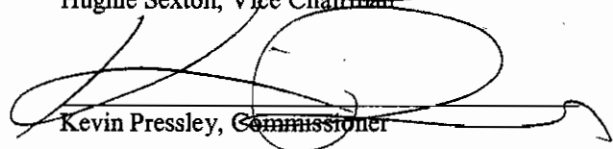
WHEREAS, agencies throughout government led by the Union County Emergency Management Department, the N.C. Department of Crime Control and Public Safety, the U.S. Department of Homeland Security and the American Red Cross have collaborated to recognize September as National Preparedness Month to inform and educate North Carolinians about the importance of being prepared;

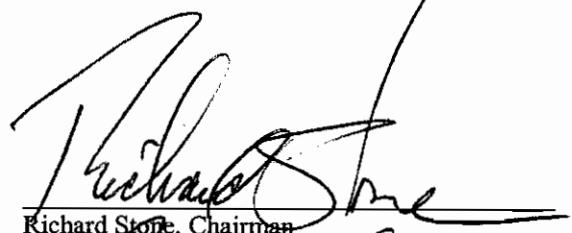
NOW, THEREFORE, let it be resolved that the Union County Board of Commissioners does hereby proclaim the month of September 2005 as "**Union County Preparedness Month**" and call upon our citizens and interested groups to observe the month with appropriate ceremonies and activities that promote citizen preparedness and staying safe.

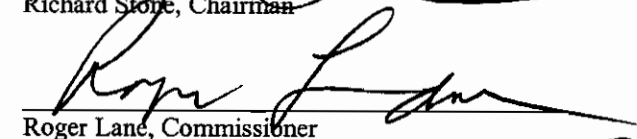
ATTEST:

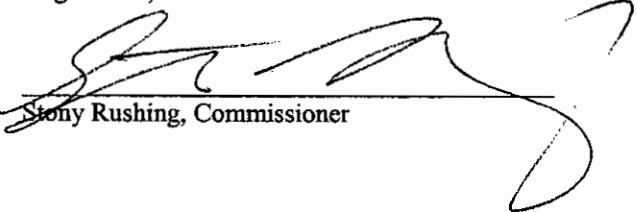

Lynn G. West, Clerk to the Board


Hughie Sexton, Vice Chairman


Kevin Pressley, Commissioner


Richard Stone, Chairman


Roger Lane, Commissioner


Stony Rushing, Commissioner

**UNION COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: July 21, 2008

Action Agenda Item No. 618a
(Central Admin. use only)

SUBJECT: Regular Capital Outlay

DEPARTMENT: Finance

PUBLIC HEARING: No

ATTACHMENT(S):
Capital Project Ordinance Amendment
Number 103 - Regular Capital Outlay

INFORMATION CONTACT:
Dr. Davis
Kai Nelson
Don Hughes

TELEPHONE NUMBERS:

704.283.3647

704.292.2522

704.296.5960

DEPARTMENT'S RECOMMENDED ACTION: Adopt Capital Project Ordinance Amendment Number 103

BACKGROUND: The FY2009 Adopted Budget contains \$9,800,000 in "pay-go" regular capital outlay for UCPS. Because the funds are generally expended over two fiscal years, the County transfers the resources to a multi-year fund and then appropriates and spends the money from the project fund. This action reflects the appropriation in the project, multi-year fund.

The FY2009 budget ordinance also contained language regarding the classification of these expenditures as "capital" versus "current expense". The County has communicated to UCPS a process for reviewing each transaction to determine conformance with capitalization thresholds and to adjust the budget accordingly based on those reviews. Additionally, County and UCPS officials will be meeting over the next several weeks to identify Category I projects (construction/renovation) and Category II (furniture and fixtures). The capital outlay appropriation in the multi-year capital project fund will be modified to reflect those delineations.

FINANCIAL IMPACT: The requested action is in conformance with the FY2009 Adopted Budget.

Legal Dept. Comments if applicable: _____

Finance Dept. Comments if applicable:

Manager Recommendation:

CAPITAL PROJECT ORDINANCE AMENDMENT

BUDGET General Capital Project Ordinance Fund
 FISCAL YEAR FY 2008-2009

REQUESTED BY Kai Nelson
 DATE July 21, 2008

PROJECT SOURCES

Source Description and Code	Project To Date	Requested Amendment	Revised Project
IFT From General Fund	-	9,800,000	9,800,000

PROJECT USES

Project Description and Code	Project To Date	Requested Amendment	Revised Project
FY2009 School Capital Outlay	-	9,800,000	9,800,000

- 9,800,000 9,800,000

- 9,800,000 9,800,000

EXPLANATION: To establish CPO for FY2009 School Capital Outlay Allocation.

DATE: _____

APPROVED BY: _____
 Bd of Comm/County Manager
 Lynn West/Clerk to the Board

FOR FINANCE POSTING PURPOSES ONLY

PROJECT SOURCES

Source Description and Code	Project To Date	Requested Amendment	Revised Project
IFT From General Fund 41459200-4010-S04	-	9,800,000	9,800,000

PROJECT USES

Project Description and Code	Project To Date	Requested Amendment	Revised Project
FY2007 School Capital Outlay 41559200-5630-S04	-	9,800,000	9,800,000

- 9,800,000 9,800,000

- 9,800,000 9,800,000

Prepared By dhc
 Posted By _____
 Date _____

Number CPO - 103

**UNION COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: July 21, 2008

Action Agenda Item No. 6/8b

(Central Admin. use only)

SUBJECT: UCPS Partial Construction Funding Requests for Monroe High School Athletic Facility and Middle/High Schools "C" and "D"

DEPARTMENT: UCPS
Finance

PUBLIC HEARING: No

ATTACHMENT(S):
Capital Project Ordinance Amendment
105

INFORMATION CONTACT:
Dr. Davis
Don Hughes
Kai Nelson

TELEPHONE NUMBERS:

704.283.3647

704.296.5960

704.292.2522

DEPARTMENT'S RECOMMENDED ACTION: Adopt Capital Project Ordinance Number 105

BACKGROUND: The BOE has requested partial funding for several projects contained in the 2006 Capital Improvement Program and funded through the 2006 Bond Referendum as follows:

Monroe High School Stadium - \$176,910 in additional funding for roadwork on Sunset Drive, parking lot repairs including asphalt paving, AES fees, and FF&E. Contingency funds are available within the project budget to accommodate the funding request.

Middle/High School "C" - \$50,000 for funding of technology and equipment costs for principal and administrative staff. This request is for a portion of the \$3.9 million budgeted for FF&E at this school.

Middle/High School "D" - \$1,988,825 for funding of pre-site package, construction testing, capacity fees and AES fees, A portion of the additional AES fees in the amount of \$120,000 relates to NCDOT requirements to include improvements at 3 additional intersections as a condition of DOT permit issuance. The entire request is within funds budgeted for the project - either in a specific line-item or within contingency.

FINANCIAL IMPACT: Included in the 2006 CIP and 2006 Bond Referendum

Legal Dept. Comments if applicable: _____

Finance Dept. Comments if applicable: _____

Manager Recommendation: _____



UNION COUNTY PUBLIC SCHOOLS

500 North Main Street, Suite 700 • Monroe, North Carolina 28112 - 4786
704/283-3733 Or 704/263-3664 Fax: 704/289-1536

Dr. Ed Davis
Superintendent

L. Dean Arp, Jr., Chairman
John Collins, Vice Chairman

John H. Crowder Dr. Sharon Gallagher Carolyn
Lowdar Kimberly Morrison-Hanley
John Parker Kim Rogers Richard Weiner

MEMORANDUM

TO: Al Greene, County Manager

FROM: Dr. Ed Davis, Superintendent

SUBJECT: Funding for MS/HS-D Site Construction Contract

DATE: July 10, 2008

We are requesting funding for the site construction contract for Middle School / High School D to be located on Indian Trail - Fairview Road in the Hemby Bridge area. This school is scheduled to open in August 2010. This project provides the major site work for the school with the building portion to be bid separately and will follow this coming fall.

There were fourteen bids submitted. Scurry Construction, Inc. of Cornelius, North Carolina submitted the low and responsive bid. The funding requested for the construction contract is for \$1,191,000.00 and is under budget. We are also requesting other soft costs for the construction project.

The Board of Education voted to award the construction contract to Scurry Construction, Inc at their regularly scheduled meeting on June 24, 2008 contingent upon funding from the County. This project is a part of the 2006 CIP and was included with the 2006 Bond Referendum.

We hope you agree with our findings and fund the project.

CAPITAL PROJECT ORDINANCE AMENDMENT

BUDGET School Bond Fund - 55
 FISCAL YEAR FY 2008-2009

REQUESTED BY Kai Nelson
 DATE July 9, 2008

PROJECT SOURCES

Source Description and Code	Project To Date	Requested Amendment	Revised Project
G.O. Bond Proceeds	470,389,899	2,215,735	472,605,634
All Other Revenue	1,363,308	-	1,363,308
	<u>471,753,207</u>	<u>2,215,735</u>	<u>473,968,942</u>

PROJECT USES

Project Description and Code	Project To Date	Requested Amendment	Revised Project
Monroe High School Athletic Facilities (115C-429b project allocation)	6,588,667	176,910	6,765,577
Middle School/High School "C" (115C-429b project allocation)	87,187,172	50,000	87,237,172
Middle School/High School "D" (115C-429b project allocation)	9,237,760	1,988,825	11,226,585
All Other School Projects	368,739,608	-	368,739,608
	<u>471,753,207</u>	<u>2,215,735</u>	<u>473,968,942</u>

EXPLANATION: Funding requests submitted by UCPS for Middle School/High Schools "C" and "D" and Monroe High School Athletic Facilities pursuant to 115C-429b.

DATE: _____

APPROVED BY: _____
 Bd of Comm/County Manager
 Lynn West/Clerk to the Board

ANCE POSTING PURPOSES ONLY

PROJECT SOURCES

Source Description and Code	Project To Date	Requested Amendment	Revised Project
G.O. Bond Proceeds 55491100-47110-530	470,389,899	2,215,735	472,605,634
	<u>470,389,899</u>	<u>2,215,735</u>	<u>472,605,634</u>

PROJECT USES

Project Description and Code	Project To Date	Requested Amendment	Revised Project
Monroe High School Athletic Facilities (115C-429b project allocation) 55559200-5586-514	6,328,667	176,910	6,505,577
Middle School "C" (115C-429b project allocation) 55559200-5586-557	28,086,569	20,000	28,106,569
High School "C" (115C-429b project allocation) 55559200-5586-558	42,100,603	30,000	42,130,603
Middle School "D" (115C-429b project allocation) 55559200-5586-561	1,459,320	795,530	2,254,850
High School "D" (115C-429b project allocation) 55559200-5586-562	2,188,980	1,193,295	3,382,275
	<u>80,164,139</u>	<u>2,215,735</u>	<u>82,379,874</u>

Prepared By dhc
 Posted By _____
 Date _____

**UNION COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: 07/21/08

Action Agenda Item No. 6/9
(Central Admin. use only)

SUBJECT: Justice Assistance Grant (JAG) -Info Systems Disaster Recovery Project

DEPARTMENT: Sheriff's Office **PUBLIC HEARING:** Yes

ATTACHMENT(S):
Copy of Grant Application

INFORMATION CONTACT:
Captain Steve Simpson

TELEPHONE NUMBERS:
704-283-3578
704-400-4584

DEPARTMENT'S RECOMMENDED ACTION: Accept JAG application and delegate signing authority to County Manager Al Greene. Captain Steve Simpson who will act as the grant administrator.

BACKGROUND: The Union County Sheriff's Office has made application for the FY 2008 Justice Assistance Grant (JAG) from the Bureau of Justice Assistance. If approved this grant will provide \$13,486.00 to the Sheriff's Office to be used towards the purchase of a Information Systems Disaster Recovery backup server. *Note* This grant does not require any matching funds from the county.

FINANCIAL IMPACT: N/A No matching funds required.

Legal Dept. Comments if applicable: _____

Finance Dept. Comments if applicable: _____

Manager Recommendation: _____

UNION COUNTY - CONTRACT CONTROL SHEET

Routing Order: (1) Department, (2) Attorney, (3) Risk Management, (4) Information Systems, (5) Finance, (6) Clerk, (7) County Manager

DEPARTMENT

EVERY FIELD IN THIS SECTION MUST BE COMPLETED

Party/Vendor Name: Edward Byrne Memorial Justice Assistance Grant Program

Party/Vendor Contact Person: Capt. Steve Simpson Contact Phone: 704-283-3578

Party/Vendor Address to mail contract to (be sure this is accurate or it could delay the processing of this contract):

Address: 3344 Presson Rd. City: Monroe State: NC Zip: 28110

Department: Union County Sheriff's Office Amount: \$13486.00

Purpose: Grant Application funds to be used for the purchase of a Information Systems Disaster Recovery backup server

Budget Code(s)(put comma between multiple codes): 10-443130-4290-1064

Amounts expended pursuant to this Agreement will be more than \$90,000. [Check if applicable]

TYPE OF CONTRACT: (Please Check One) New Renewal Amendment Effective Date: 07/01/08

If this is a grant agreement, pre-application has been authorized by the Board of Commissioners.

This document has been reviewed and approved by the Department Head as to technical content.

Department Head's Signature: Eddie Collier Date: 6/30/08

Approval by Board

ATTORNEY

This document has been reviewed and approved by the Attorney and stamp affixed thereto. Yes No

Approval by Manager (less than \$90,000)

Approval by Manager per authorization of Board

Date of Board authorization: _____ Attorney's Signature: _____

Approval by Manager subject to authorization by Board

Date Board authorization requested: _____ Date: _____

Clerk to confirm authorization given

RISK MANAGEMENT

Use Standard Template

[Include these coverages: CGL ; Auto ; WC ; Professional ; Property ; Pollution ; Nonprofit ; Technology E&O

OR See Working Copy OR No Insurance Required

Hold Contract pending receipt of Certificate of Insurance

With incorporation of insurance provisions as shown, this document is approved by the Risk Manager:

Risk Manager's Signature: _____ Date: _____

INFORMATION TECHNOLOGY DIRECTOR

(Applicable only for hardware/software purchase or related services)

This document has been reviewed and approved by the Information Systems Director as to technical content.

IT Director's Signature Date: _____

BUDGET AND FINANCE

Date Received: _____

Yes No -Sufficient funds are available in the proper category to pay for this expenditure.

Yes No -This contract is conditioned upon appropriation by the Union County Board of Commissioners of sufficient funds for each request for services/goods.

Budget Code: _____ Vendor No.: _____ Encumbrance No.: _____

Notes: _____

Yes No - A budget amendment is necessary before this agreement is approved.

Yes No - A budget amendment is attached as required for approval of this agreement.

Finance Director's Signature: _____ Date: _____

CLERK

Date Received: _____ Agenda Date: _____ Approved by Board: Yes No at meeting of _____

Signature(s) Required: Board Chairman/County Manager Finance Director Clerk

Attorney Information Tech. Director Other: _____

COUNTY MANAGER

This document has been reviewed and its approval recommended by the County Manager. Yes No

County Manager's Signature: _____ Date: _____



BJA FY 08 Edward Byrne Memorial Justice Assistance Grant Program: Local Solicitation 2008-F8048-NC-DJ



[Application](#)

[Correspondence](#)

Switch to ...

Application Handbook

Overview

[Overview](#)

This handbook allows you to complete the application process for applying to the BJA FY 08 Edward Byrne Memorial Justice Assistance Grant Program: Local Solicitation. At the end of the application process you will have the opportunity to view and print the SF-424 form.

[Applicant Information](#)

[Project Information](#)

[Budget and Program Attachments](#)

[Assurances and Certifications](#)

[Review SF 424](#)

[Submit Application](#)

[Help/Frequently Asked Questions](#)

[GMS Home](#)

[Log Off](#)

*Type of Submission	<input type="radio"/> Application Construction <input checked="" type="radio"/> Application Non-Construction <input type="radio"/> Preapplication Construction <input type="radio"/> Preapplication Non-Construction
*Type of Application	New Type of Revision If Revision, select appropriate option If Other, specify
*Is application subject to review by state executive order 12372 process?	<input type="radio"/> Yes This preapplication/application was made available to the state executive order 12372 process for review on <input checked="" type="radio"/> No Program is not covered by E.O. 12372 <input type="radio"/> N/A Program has not been selected by state for review

Save and Continue



BJA FY 08 Edward Byrne Memorial Justice Assistance Grant Program: Local Solicitation 2008-F6048-NC-DJ



[Application](#)

[Correspondence](#)

Switch to ...

Application Handbook

Applicant Information

[Overview](#)

Verify that the following information filled is correct and fill out any missing information. To save changes, click on the "Save and Continue" button.

[Applicant Information](#)

[Project Information](#)

[Budget and Program Attachments](#)

[Assurances and Certifications](#)

[Review SF 424](#)

[Submit Application](#)

[Help/Frequently Asked Questions](#)

[GMS Home](#)

[Log Off](#)

*Is the applicant delinquent on any federal debt	<input type="radio"/> Yes <input checked="" type="radio"/> No
*Employer Identification Number (EIN)	56 - 6000345
*Type of Applicant	County
Type of Applicant (Other):	
*Organizational Unit	Sheriff's Office
*Legal Name (Legal Jurisdiction Name)	Union County
*Vendor Address 1	3344 Presson Rd.
Vendor Address 2	
*Vendor City	Monroe
Vendor County/Parish	Union
*Vendor State	North Carolina
*Vendor ZIP	28112 - 9140 Need help for ZIP+4?
Please provide contact information for matters involving this application	
*Contact Prefix:	Mr.
Contact Prefix (Other):	
*Contact First Name:	Steven
Contact Middle Initial:	
*Contact Last Name:	Simpson
Contact Suffix:	Select a Suffix
Contact Suffix (Other) :	
*Contact Title:	Captain, Executive Offic
*Contact Address Line 1:	3344 Presson Rd.

Contact Address Line 2:	
*Contact City	Monroe
Contact County:	Union
*Contact State:	North Carolina
*Contact Zip Code:	28112 - 9140 Need help for ZIP+4?
*Contact Phone Number:	704 283 3578 Ext:
Contact Fax Number:	704 283 3614
*Contact E-mail Address:	stevesimpson@co.union.nc.us

[Save and Continue](#)



BJA FY 08 Edward Byrne Memorial Justice Assistance Grant Program: Local Solicitation 2008-F6048-NC-DJ



[Application](#)

[Correspondence](#)

Switch to ...

Application Handbook

Project Information

[Overview](#)

[Applicant Information](#)

[Project Information](#)

[Budget and Program Attachments](#)

[Assurances and Certifications](#)

[Review SF 424](#)

[Submit Application](#)

[Help/Frequently Asked Questions](#)

[GMS Home](#)

[Log Off](#)

*Descriptive Title of Applicant's Project Information Systems Disaster Recovery Project		
*Areas Affected by Project Union County North Carolina		
Proposed Project		
	*Start Date	October 01 2007
	*End Date	October 31 2009
*Congressional Districts of		
	Project	Congressional District 01, NC Congressional District 02, NC Congressional District 03, NC Congressional District 04, NC
*Estimated Funding		
Federal	\$	13486 .00
Applicant	\$	0 .00
State	\$	0 .00
Local	\$	0 .00
Other	\$	0 .00
Program Income	\$	0 .00
TOTAL	\$	13486 .00

Save and Continue



**BJA FY 08 Edward Byrne Memorial Justice Assistance
Grant Program: Local Solicitation 2008-F6048-NC-DJ**



[Application](#)

[Correspondence](#)

Switch to ...

Application Handbook

Budget and Program Attachments

[Overview](#)

This form allows you to upload the Budget Detail Worksheet, Program Narrative and other Program attachments. Click the Attach button to continue.

[Applicant Information](#)

[Project Information](#)

[Budget and Program Attachments](#)

Budget Narrative JAG - UCSO - 08.doc	Delete
Program Narrative JAG 2008 ISDRP.doc	Delete
Review Narrative JAG - UCSO - 08.doc	Delete
Click on the Attach Button to upload an attachment	Attach

[Assurances and Certifications](#)

Continue

[Review SF 424](#)

Your files have been successfully attached, but the application has not been submitted to OJP. Please continue with your application.

[Submit Application](#)

[Tips for successful upload](#)

[GMS Home](#)

[Log Off](#)



BJA FY 08 Edward Byrne Memorial Justice Assistance Grant Program: Local Solicitation 2008-F6048-NC-DJ



[Application](#)

[Correspondence](#)

Switch to ...

Application Handbook

Assurances and Certifications

[Overview](#)

To the best of my knowledge and belief, all data in this application/preapplication is true and correct, the document has been duly authorized by the governing body of the applicant and the applicant will comply with the attached assurances if the assistance is awarded.

[Applicant Information](#)

[Project Information](#)

Your typed name, in lieu of your signature represents your legal binding acceptance of the terms of this application and your statement of the veracity of the representations made in this application. The document has been duly authorized by the governing body of the applicant and the applicant will comply with the following:

[Budget and Program Attachments](#)

[Assurances and Certifications](#)

1. [Assurances](#)
2. [Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace requirements.](#)

[Review SF 424](#)

[Submit Application](#)

If you are an applicant for any Violence Against Women grants, this includes the Certification of Compliance with the Statutory Eligibility Requirements of the Violence Against Women Act.

[Help/Frequently Asked Questions](#)

[GMS Home](#)

[Log Off](#)

*Prefix:	Mr.
Prefix (Other):	
*First Name:	Al
Middle Initial:	
*Last Name:	Greene
Suffix	Suffix:
Suffix (Other):	
*Title:	Interim County Manage
*Address Line 1:	3344 Presson Rd.
Address Line 2:	
*City:	Monroe
County:	Union
*State:	North Carolina
*Zip Code:	28112 - 9140

*Phone:	704 - 283 - 3500 Ext :
Fax:	- -
*E-mail:	algreene@co.union.nc.i
<input checked="" type="checkbox"/> I have examined the information provided here regarding the signing authority and certify it is accurate. I am the signing authority, or have been delegated or designated formally as the signing authority by the appropriate authority of official, to provide the information requested throughout this application system on behalf of this jurisdiction. Information regarding the signing authority, or the delegation of such authority, has been placed in a file and is available on-site for immediate review.	

Save and Continue



OMB APPROVAL NUMBER
1121-0140

EXPIRES 06/30/2009

STANDARD ASSURANCES

NOTE: You must click on the "Accept" button at the bottom of the page before closing this window

The Applicant hereby assures and certifies compliance with all applicable Federal statutes, regulations, policies, guidelines, and requirements, including OMB Circulars A-21, A-87, A-102, A-110, A-122, A-133; Ex. Order 12372 (intergovernmental review of federal programs); and 28 C.F.R. pts. 66 or 70 (administrative requirements for grants and cooperative agreements). The applicant also specifically assures and certifies that:

1. It has the legal authority to apply for federal assistance and the institutional, managerial, and financial capability (including funds sufficient to pay any required non-federal share of project cost) to ensure proper planning, management, and completion of the project described in this application.
2. It will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
3. It will give the awarding agency or the General Accounting Office, through any authorized representative, access to and the right to examine all paper or electronic records related to the financial assistance.
4. It will comply with all lawful requirements imposed by the awarding agency, specifically including any applicable regulations, such as 28 C.F.R. pts. 18, 22, 23, 30, 35, 38, 42, 61, and 63.
5. It will assist the awarding agency (if necessary) in assuring compliance with section 106 of the National Historic Preservation Act of 1966 (16 U.S.C. § 470), Ex. Order 11593 (identification and protection of historic properties), the Archeological and Historical Preservation Act of 1974 (16 U.S.C. § 469 a-1 et seq.), and the National Environmental Policy Act of 1969 (42 U.S.C. § 4321).
6. It will comply (and will require any subgrantees or contractors to comply) with any applicable statutorily-imposed nondiscrimination requirements, which may include the Omnibus Crime Control and Safe Streets Act of 1968 (42 U.S.C. § 3789d); the Victims of Crime Act (42 U.S.C. § 10604(e)); The Juvenile Justice and Delinquency Prevention Act of 2002 (42 U.S.C. § 5672(b)); the Civil Rights Act of 1964 (42 U.S.C. § 2000d); the Rehabilitation Act of 1973 (29 U.S.C. § 7 94); the Americans with Disabilities Act of 1990 (42 U.S.C. § 12131-34); the Education Amendments of 1972 (20 U.S.C. §§1681, 1683, 1685-86); and the Age Discrimination Act of 1975 (42 U.S.C. §§ 6101-07); see Ex. Order 13279 (equal protection of the laws for faith-based and community organizations).
7. If a governmental entity:
 - a. it will comply with the requirements of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (42 U.S.C. § 4601 et seq.), which govern the treatment of persons displaced as a result of federal and federally-assisted programs; and
 - b. it will comply with requirements of 5 U.S.C. §§ 1501-08 and §§ 7324-28, which limit certain political activities of State or local government employees whose principal employment is in connection with an activity financed in whole or in part by federal assistance.

Accept

NOTE: You must click on the "Accept" button at the bottom of the page before closing this window

**U.S. DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS
OFFICE OF THE CHIEF FINANCIAL OFFICER**

CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Acceptance of this form provides for compliance with certification requirements under 28 CFR Part 69, "New Restrictions on Lobbying," 2 CFR Part 2867, "DOJ Implementation of OMB Guidance of Nonprocurement Debarment and Suspension," and 28 CFR Part 83, "Government-wide Debarment and Suspension," and Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Justice determines to award the covered transaction, grant, or cooperative agreement.

1. LOBBYING As required by Section 1352, Title 31 of the U.S. Code, and implemented at 28 CFR Part 69, for persons entering into a grant or cooperative agreement over \$100,000, as defined at 28 CFR Part 69, the applicant certifies that:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

(b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities," in accordance with its instructions;

(c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all sub-recipients shall certify and disclose accordingly.

2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS (DIRECT RECIPIENT)

As required by Executive Order 12549, Debarment and Suspension, and implemented at 2 CFR Part 2867, for prospective participants in primary covered transactions, as defined at 2 CFR Section 2867.20(a):

A. The applicant certifies that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and

(d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default.

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

3. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 83, Subpart F, for grantees, as defined at 28 CFR Sections 83.620 and 83.650:

A. The applicant certifies that it will or will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug-free awareness program to inform employees about

(1) The dangers of drug abuse in the workplace;

(2) The grantee's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

(e) Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to: Department of Justice, Office of Justice Programs, ATTN: Control Desk, 810 7th Street, N.W., Washington, D.C. 20531. Notice shall include the identification number(s) of each affected grant;

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

Accept



BJA FY 08 Edward Byrne Memorial Justice Assistance Grant Program: Local Solicitation 2008-F6048-NC-DJ



[Application](#)

[Correspondence](#)

Switch to ...

Review SF-424 [Print a Copy](#)

[Application Handbook](#)

[Overview](#)

[Applicant Information](#)

[Project Information](#)

[Budget and Program Attachments](#)

[Assurances and Certifications](#)

[Review SF 424](#)

[Submit Application](#)

[Help/Frequently Asked Questions](#)

[GMS Home](#)

[Log Off](#)

APPLICATION FOR FEDERAL ASSISTANCE	2. DATE SUBMITTED	Applicant Identifier	
	1. TYPE OF SUBMISSION Application Non-Construction	3. DATE RECEIVED BY STATE	State Application Identifier
		4. DATE RECEIVED BY FEDERAL AGENCY	Federal Identifier
S.APPLICANT INFORMATION			
Legal Name Union County		Organizational Unit Sheriff's Office	
Address 3344 Presson Rd. Monroe, North Carolina 28112-9140		Name and telephone number of the person to be contacted on matters involving this application Simpson, Steven (704) 283-3578	
6. EMPLOYER IDENTIFICATION NUMBER (EIN) 56-6000345		7. TYPE OF APPLICANT County	
8. TYPE OF APPLICATION New		9. NAME OF FEDERAL AGENCY Bureau of Justice Assistance	
10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER: 16.738 CFDA EDWARD BYRNE MEMORIAL JUSTICE TITLE: ASSISTANCE GRANT PRDGRAM		11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT Information Systems Disaster Recovery Project	
12. AREAS AFFECTED BY PROJECT Union County North Carolina			
13. PROPOSED PROJECT Start Date: October 01, 2007 End Date: October 31, 2009		14. CONGRESSIONAL DISTRICTS OF a. Applicant b. Project NC08	
15. ESTIMATED FUNDING		16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS? Program is not covered by	
Federal	\$13,486		
Applicant	\$0		
State	\$0		

Local	\$0	E.O. 12372
Other	\$0	
Program Income	\$0	17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT?
TOTAL	\$13,486	N
18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION PREAPPLICATION ARE TRUE AND CORRECT, THE DOCUMENT HAS BEEN DULY AUTHORIZED BY GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS REQUIRED.		

Continue



**BJA FY 08 Edward Byrne Memorial Justice Assistance
Grant Program: Local Solicitation 2008-F6048-NC-DJ**



[Help/Frequently
Asked Questions](#)

Submit Application

[GMS Home](#)

Your application for the BJA FY 08 Edward Byrne Memorial Justice Assistance Grant Program: Local Solicitation has been successfully submitted. You will no longer be able to edit any information submitted. However, you can log in any time to view the application information.

[Log Off](#)

You will be contacted by the Program Office when your application is processed or any other action is required by you.

Budget for JAG / Union County Sheriff's Office

Equipment

<u>Item</u>	<u>Computation</u>	<u>Cost</u>
Equipment entry 1	Redundant storage space on a SAN and/or tape backup.	\$35,500.00
		TOTAL <u>\$35,500.00</u>

Budget Summary

<u>Budget Category</u>	<u>Amount</u>
Equipment	\$35,500.00
TOTAL PROJECTED COSTS	<u>\$35,500.00</u>
Federal Request	<u>\$13,486.00</u>

Program Narrative for JAG:

The Union County Sheriff's Office currently has numerous server based computer systems online with little to no real backup solution in place. We are in the process of developing a backup strategy and pricing out equipment for a backup solution. We have an ever-growing amount of data consisting of jail videos, video recordings of interviews, in-car videos, evidentiary photographs, etc. that must be kept for a specified number of years. The Union County Sheriff's Office will use the funding to purchase a backup solution which will consist of redundant storage space on a SAN (storage area network) and/or a tape backup solution. The money will be applied to the purchase of hardware and/or software to reach the final goal of providing an Information Systems Disaster Recovery solution.

The Union County Sheriff's Office will address our current technology issues by purchasing redundant storage space on a SAN (storage area network) and/or a tape backup solution.

The Union County Sheriff's Office will receive \$13,486 for this project from the JAG funding.



GAN Action Confirmation



[All Active](#)

[Change Requested](#)

[Approved](#)

[Denied](#)

[Draft](#)

[Create Grant Adjustment](#)

<p style="text-align: center;">Action Confirmation</p> <p>This action will submit this grant adjustment. Continue?</p> <p style="text-align: center;"><input type="button" value="Yes"/> <input type="button" value="No"/></p>

[Help/Frequently Asked Questions](#)

Public Hearing Announcement

The Union Co. Sheriff's Office will hold a Public Hearing on Monday, July 21th 2008, in the Kelly Conference Room located at the Union Co. Sheriffs Office. The purpose of the public hearing will be to announce and discuss the intended use of the Federal Justice Assistance Grant funds.

**UNION COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: July 21, 2008

Action Agenda Item No. 6/10
(Central Admin. use only)

SUBJECT: Animal Care Specialist

DEPARTMENT: Personnel

PUBLIC HEARING: No

ATTACHMENT(S):
Animal Care Specialist Job
Description and Position Classification
Position Count

INFORMATION CONTACT:
Mark Watson

TELEPHONE NUMBERS:
704-283-3869

DEPARTMENT'S RECOMMENDED ACTION: Approve the reclassification of the Veterinary Technician to an Animal Care Specialist. Pay grade will remain at a 61.

BACKGROUND: Minor changes made to the education/experience section of the job description. Licensed as a Veterinary Technician preferred but not mandatory.

FINANCIAL IMPACT: No pay grade/salary range changes warranted.

Legal Dept. Comments if applicable: _____

Finance Dept. Comments if applicable: _____

Manager Recommendation: _____

**County of Union
Changes to
Position Classification
Position Counts**

Does this request result in amendments to the County's Position Classification Plan?

<input checked="" type="checkbox"/>	Yes – complete Part A
<input type="checkbox"/>	No

Does this request modify the agency's regular full-time or regular part-time position counts contained in the approved budget?

<input type="checkbox"/>	Yes – complete Part B
<input checked="" type="checkbox"/>	No

A. Position Classification Plan

Job Description	<input checked="" type="checkbox"/> New	<input type="checkbox"/> Change	<input type="checkbox"/> Deletion
Job Title	Animal Care Specialist		
Pay Grade	61		
General Statement of Job	<p>This professional Animal Care Specialist works in the care and treatment of animals. Work involves examining, treating, and euthanizing of animals, which are in the care of the Animal Shelter. Work includes providing (quality-level medical services), as well as maintaining accurate records and reports. Work is performed under the general direction of a veterinarian. Work is reviewed through discussion of medical decision, effectiveness of the disease prevention program, appearance and sanitation of the shelter facility and complaints. Performs custodial and light maintenance work at the Union County Sheriff's Office Animal Control shelter. Employee is responsible for daily cleaning of kennels, cages, and support areas of the shelter. Employee must exercise initiative and independent judgment in completing assigned tasks. Employee must exercise tact, courtesy and firmness in frequent contact with the public. Reports to the Animal Services Sergeant.</p>		
Organizational Assignment	Sheriff's Office		
Justification	<p>The major change in this job description is the title change and education requirements from Veterinary Technician. The Veterinary Technician job description requires a license from the veterinary medical board as a Veterinary Technician. The Animal Care Specialist job description prefers but not mandates that license. There are only a few schools in the State of North Carolina (Sandord, Asheville, and Gastonia) that offer this type of license. Changing the job description to read preferred license will open the pool of qualified candidates for this position that may not have the actual license.</p>		


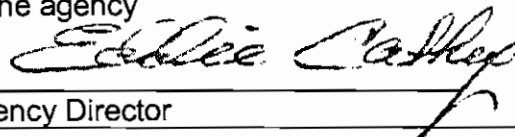
B. Budgeted Position Counts

Position Counts	Regular full time	Regular part-time
Current authorized	<u>0.00</u>	
This modification		
Amended authorization	0.00	<u>0.00</u>

Current fiscal year financial impact	<u>0</u>
Annualized fiscal impact	<u>0</u>

Source of Funds	
-----------------	--

Certifications:

Position classification has been properly allocated to the appropriate classification and grade  _____ Personnel Director	Position classification is necessary for the efficient and effective administration of the agency  _____ Agency Director
---	---

Sources and uses of funds are accurate and available _____ Finance Director

Please route this form as follows:

Personnel → Finance → County Manager → Personnel

Once all signatures are obtained on this form, please return to Personnel.

**UNION COUNTY SHERIFF'S
JOB DESCRIPTION**

**JOB TITLE: ANIMAL CARE SPECIALIST
SHERIFF'S OFFICE SERVICES**

GENERAL STATEMENT OF JOB

This professional Animal Care Specialist works in the care and treatment of animals.

Work involves examining, treating, and euthanizing of animals, which are in the care of the Animal Shelter. Work includes providing (quality-level medical services), as well as maintaining accurate records and reports. Work is performed under the general direction of a veterinarian. Work is reviewed through discussion of medical decision, effectiveness of the disease prevention program, appearance and sanitation of the shelter facility and complaints. Performs custodial and light maintenance work at the Union County Sheriff's Office Animal Control shelter. Employee is responsible for daily cleaning of kennels, cages, and support areas of the shelter. Employee must exercise initiative and independent judgment in completing assigned tasks. Employee must exercise tact, courtesy and firmness in frequent contact with the public. Reports to the Animal Services Sergeant.

SPECIFIC DUTIES AND RESPONSIBILITIES

ESSENTIAL JOB FUNCTIONS

Provides medical services to sheltered animals, sick or injured animals, and animals seized under cruelty prosecutions.

Examines and treats injured and sick animals, assists in selection of candidates for euthanasia and performs euthanasia when necessary.

Performs inventory audit of all animals.

Performs "in the field" animal examinations, medical evaluations and monitors progress of health of designated animals.

Prepares and maintains records of all treatments and euthanasia's.

Provides advice to citizens on ability to adopt individual pets.

Assists kennel attendants in care and feeding of animals and in sanitation and maintenance of shelter facility.

Maintains and stores medical equipment and supplies; check supplies for adherence specifications.

Ability to prepare and maintain records and reports.

ANIMAL CARE SPECIALIST

Ability to deal courteously and effectively with the public, with peers and subordinates.

Observes animals in quarantine and reports any problems to the supervisor.

Prepares specimens for shipment for rabies analysis.

Inspects animals for various identifiers including tags, tattoos, microchips, injury and observes animals for illness.

Euthanizes and disposes of sick, injured and unclaimed animals.

Assists with Animal Services clerical duties as needed.

Prepares reports as required, maintains necessary forms and records on all animals.

Operates a two-way radio, computer, telephone, and other electronic devices to maintain communications with officers in patrol vehicles.

Performs routine or light maintenance on equipment and shelter as job requires.

Maintains log of all animals received into the shelter with date, time, description, pickup location, and final disposition information.

Coordinates animal trap placement and retrieval and maintains trap log.

Adopts, releases/returns and updates computer for said animals.

Maintains log of owners reclaiming animals and adoption forms; follows up on adopted animals..

Maintains rabies examination reports; keeps records of positive cases.

Recommends and performs purchasing and inventory activities for supplies and materials.

Sanitizes and cleans animal cage area.

Unloads trucks; washes and sanitizes boxes on truck after animal removal.

Feeds and waters animals in the shelter.

ADDITIONAL JOB FUNCTIONS

Performs other work as required.

MINIMUM TRAINING AND EXPERIENCE

Graduation from a two-year veterinary technology program possessing a license from the veterinary medical board as a Veterinary Technician preferred; 1 to 3 years experience in veterinary clinic or animal control facility; or any equivalent combination of experience and training which provides the following knowledge, abilities and skills:

ANIMAL CARE SPECIALIST

Ability to provide medical services to all sheltered animals. Ability to perform medical assessments of animals and provide care for those animals. This care should include, but not be limited to administering medications, checking for side effects or reactions, changing dressing to wounds and conducting heartworm and fecal checks.

Ability to examine, treat illness and injury under the supervision of a licensed veterinarian and to perform first aid and emergency care.

Knowledge of professional veterinary medical techniques and practices.

SPECIAL REQUIREMENTS

General knowledge of animal shelter rules and procedures. General knowledge of small animal care and behavior, some knowledge of laws, ordinances and regulations governing animal control, skill in handling animals, ability to establish and maintain effective working relationships with associates and the general public.

MINIMUM QUALIFICATIONS OR STANDARDS REQUIRED TO PERFORM ESSENTIAL JOB FUNCTIONS

Physical Requirements: Must be physically able to operate a variety of equipment including vacuums, buffers, lawn mowers, tillers, etc. Must be able to exert up to 75 pounds of force occasionally, and/or a negligible amount of force constantly to move objects. Physical demand requirements are for Medium to Heavy Work. The position requires standing and walking to a significant degree and requires bending, stooping, leaning, moving, occasional climbing.

Data Conception: Requires the ability to compare and/or judge the readily observable, functional, structural or compositional characteristics (whether similar or divergent from obvious standards) of data, people or things.

Interpersonal Communication: Requires the ability of speaking and/or signaling people to convey or exchange information. Includes receiving instructions, assignments or directions from superiors.

Language Ability: Requires the ability to read a variety of instructions, reports, letters, memoranda, permits, etc. Requires the ability to comply with and/or correspond to, or otherwise react appropriately to those reports, letters, etc.

Intelligence: Requires the ability to apply logical thinking to define problems, collect data as requested and apply common sense understanding to solve problems. Must be able to follow diagrammatic form and references for equipment and tools.

Verbal Aptitude: Requires the ability to record and deliver information, to explain procedures, to follow oral and written instructions. Must be able to communicate effectively.

Numerical Aptitude: Requires the ability to utilize mathematical formulas; to add and subtract; multiply and divide.

Form/Spatial Aptitude: Requires the ability to inspect items for proper length, width and shape.

ANIMAL CARE SPECIALIST

Motor Coordination: Requires the ability to coordinate hands and eyes at a normal speed and accurately in using maintenance and janitorial equipment.

Manual Dexterity: Requires the ability to handle a variety of items, such as vacuum cleaners, buffers, and other types of cleaning equipment. Must have minimal levels of eye/hand/foot coordination.

Color Discrimination: Requires the ability to differentiate between colors and shades of color.

Interpersonal Temperament: Requires the ability to deal with people beyond giving and receiving instructions. Must be adaptable to performing under occasional stress and when confronted with persons acting under stress and in emergency situations.

Physical Communication: Requires the ability to talk and hear: (Talking: expressing or exchanging ideas by means of spoken words. Hearing: perceiving nature of sounds by ear.) Must be able to communicate via a telephone.

PERFORMANCE INDICATORS

Knowledge of Job: Has thorough knowledge of the Sheriff's policies and procedures regarding general building and grounds cleaning and maintenance. Is skilled in the use and operation of all necessary equipment used for maintaining buildings and grounds. Has thorough knowledge of maintenance methods and procedures. Is able to exercise sound judgment in emergency and routine situations and to adopt quick, effective and reasonable courses of action. Is able to exercise tact and firmness in contact with the public. Is able to establish and maintain effective working relationships as necessitated by work assignments.

Quality of Work: Maintains high standards of accuracy in exercising duties and responsibilities. Exercises immediate remedial action to correct any quality deficiencies that occur in areas of responsibility. Maintains high-quality communication and interacts with all co-workers, other agencies and the general public.

Quantity of Work: Maintains effective and efficient output of all duties and responsibilities as described under "Specific Duties and Responsibilities."

Dependability: Assumes responsibility for doing assigned work and meeting deadlines. Completes assigned work on or before deadlines in accordance with directives, Sheriff's policy, standards and prescribed procedures. Accepts accountability for meeting assigned responsibilities in the technical, human and conceptual areas.

Attendance: Attends work regularly and adheres to Sheriff's policies and procedures regarding absences and tardiness. Provides adequate notice to higher management with respect to vacation time and time-off requests.

Initiative and Enthusiasm: Maintains an enthusiastic, self-reliant and self-starting approach to meet job responsibilities and accountabilities. Strives to anticipate work to be done and initiates proper and acceptable direction for completion of work with a minimum of supervision and instruction.

Judgment: Exercises analytical judgment in areas of responsibility. Identifies problems or situations as they occur and specifies decision objectives. Identifies or assists in identifying alternative solutions to problems or situations. Implements decisions in accordance with prescribed and effective policies and procedures and with a minimum of errors. Seeks expert or experienced advice and researches problems, situations and

ANIMAL CARE SPECIALIST

alternatives before exercising judgment.

Cooperation: Accepts supervisory instruction and direction and strives to meet the goals and objectives of same. Requests clarification and instruction when questions arise concerning the priority of directions from superiors.

Relationships with Others: Shares knowledge with supervisors and staff for mutual and Sheriff's benefit. Contributes to maintaining high morale among all fellow employees. Develops and maintains cooperative and courteous relationships with fellow employees, staff members, and managers of other agencies, representatives from organizations and the general public so as to maintain goodwill toward the Sheriff and the County and to project a good image.

Coordination of Work: Plans and organizes daily work routine. Establishes priorities for the completion of work in accordance with sound time-management methodology. Avoids duplication of effort. Estimates expected time of completion of elements of work and establishes a personal schedule accordingly. Attends meetings, planning sessions and discussions on time and as directed.

Safety and Housekeeping: Adheres to all safety and housekeeping standards established by the Sheriff and senior staff and various regulatory agencies. Sees that the standards are not violated. Maintains a clean and orderly workplace.

**UNION COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: July 21, 2008

Action Agenda Item No. 6111
(Central Admin. use only)

SUBJECT: Adjustment to Pay Grade Assignments

DEPARTMENT: Personnel

PUBLIC HEARING: No

ATTACHMENT(S):
Market Data Review

INFORMATION CONTACT:
Mark Watson

TELEPHONE NUMBERS:
704-283-3869

DEPARTMENT'S RECOMMENDED ACTION:

Approve the proposed adjustments to pay grade assignments as follows:

Classification	Current Pay Grade	Proposed Pay Grade
FIRE MARSHALL	70	73
SHERIFF	80	83
CHIEF DEPUTY	75	79
SHERIFF'S LEGAL COUNSEL	71	75

BACKGROUND:

Staff has performed a comparative study of salary ranges, including general rates of pay, for similar classifications in other public jurisdictions.

Our analysis shows that the current pay grade ranges assigned to the Fire Marshall, Sheriff and Chief Deputy are below average. Due to the limited availability of comparable data from other jurisdictions for the Sheriff's Legal Counsel classification, an internal comparison was made with the Attorney I classification which also indicates an adjustment is warranted.

These adjustments are a normal function of maintaining a current, competitive pay and classification program as required by the Union County Personnel Resoultion.

FINANCIAL IMPACT: None. This action adjusts only the pay grade ranges assigned to these classifications.

Legal Dept. Comments if applicable: _____

Finance Dept. Comments if applicable: _____

Manager Recommendation:

Market Data Review of the Fire Marshall, Sheriff and Chief Deputy Sheriff Classifications

Current Data										Recommended Data			
Union County Title	Union County Pay Grade	Buncombe	Cabarrus	Johnston	New Hanover	Onslow	Average	Union County	Percentage Comparison 4%	Union County Pay Grade	Union County Salary Range	Increase Percent	Union County Title
Population*	Current	229,486	169,181	161,989	192,925	164,791	183,674	191,072		73	49,432 61,791 74,148	14.2% 14.2% 14.2%	Population*
Fire Marshall		69,888	47,519	46,558	68,087	47,216	55,854	64,909	14%				Fire Marshall
Min		51,563	44,164	43,673	56,945	39,742	47,217	43,272	-9%				Min
Market	70	62,457	56,170	58,904	72,146	51,665	60,268	54,092	-11%				Market
Max		73,350	68,176	74,135	87,346	63,587	73,319	64,909	-13%				Max
Sheriff		109,747	92,717	100,926	141,398	91,885	107,335	101,133	-6%				Sheriff
Min		-	71,959	67,826	-	66,173	68,653	67,423	-2%		76,973	14.2%	Min
Market	80	-	91,519	91,477	-	86,025	89,674	84,278	-6%		96,217	14.2%	Market
Max		-	111,079	115,128	-	105,877	110,695	101,133	-9%		115,460	14.2%	Max
Chief Deputy Sheriff		74,127	64,317	-	95,000	66,013	74,864	70,621	-6%				Chief Deputy Sheriff
Min		53,887	59,197	-	77,234	61,181	62,875	54,045	-16%		64,492	19.3%	Min
Market	75	65,253	75,289	-	97,865	79,535	79,485	67,556	-18%		80,615	19.3%	Market
Max		76,618	91,380	-	118,496	97,889	96,096	81,068	-19%		96,737	19.3%	Max

- A market study was conducted to review the salary ranges for the Sheriff, Chief Deputy Sheriff and the Fire Marshall.
- The findings show that the above referenced classifications currently have salary ranges that are below market conditions in Union County.
- The recommendation is to increase the salary ranges for these classifications so they are more in line with the market.

*Population data pulled from the US Census Bureau website.

**UNION COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: July 14, 2008

Action Agenda Item No. 6/12
(Central Admin. use only)

SUBJECT: Permission to submit for a DHS Grant to purchase Web based EOC software and hardware

DEPARTMENT: Homeland Security **PUBLIC HEARING:** No

ATTACHMENT(S): **INFORMATION CONTACT:**
Patrick Beekman

TELEPHONE NUMBERS:
704-292-2670

DEPARTMENT'S RECOMMENDED ACTION: Authorize the County Manager to submit for a Federal grant for \$160,000 to pay for the software, hardware and training costs for a web based program.

BACKGROUND: Union County is currently the fastest growing county in the State of North Carolina and the eighth fastest growing county in the nation. Union County is also in the Ingestion Pathway Zone (IPZ) of four Nuclear Power facilities and its Emergency Operations Center (EOC) sits within a few hundred yards of a CSX rail yard that has over 24,000 rail cars a year of hazardous materials go through. Despite this threat, the pressures for rapidly growing basic county services have required that the County actually reduce EOC space by approximately 46% to make room for expanding county services (from 948.5 sq ft to 512.5 sq ft). Based on expert analysis by HSMM, Union County actually requires an EOC of approximately 3,760 sq ft (not including office space for Emergency Management staff). The County has explored building a new Emergency Services facility in a more secure location. However, doing so will cost approximately \$18,000,000, which is far too much for a County that is already spending over \$10,000,000 for a new P-25 compliant emergency radio system. Therefore, we are looking at technology to mitigate the effects of a 46% space reduction in our EOC until the County can afford to build an Emergency Services facility.

Because EOC staff could not physically fit in the remaining space of the EOC should we have an emergency or disaster, the staff has researched a number of web based solutions that will allow our EOC staff to spread out in a number of different locations throughout the County while still be linked. We would like to purchase a web based product as a reasonably priced, effective technological solution that will allow us to move our Planning, Logistics, and Finance Sections

out of the EOC and into separate locations throughout the County, yet, still be able to operate as one "virtual" EOC. This web based program will allow our Incident Command System structure to function, even though each section will not be in close physical proximity to each other. The product will be selected on its ability to be interoperable with the majority of our state and regional emergency partners. Also, our County has 14 municipalities. A web based solution will allow these municipalities secure access using a confidential password to critical information whenever and wherever they need that information. And being web based, the product we chose will reduce the infrastructure costs even though we are operating in multiple locations. In conclusion, this project will mitigate the significant space issues until the County can better afford to build an Emergency Services facility while still allowing us to effectively operate.

FINANCIAL IMPACT: There is a 25% County match required for this grant.

Legal Dept. Comments if applicable: _____

Finance Dept. Comments if applicable: _____

Manager Recommendation: _____

MOTOR VEHICLE TAX REFUNDS
for JUNE 2008

AGENDA ITEM

6/13

MEETING DATE 7-21-08

Approval of Board of County Commissioners not required:

Collector Refunds for JUNE 2008	2,455.05
(adjustments to JUNE collector refund register)	(1,066.53)

To be approved by Board of County Commissioners on 7-21-08
(to be submitted by Assessor's Office)

Assessor Refunds for JUNE 2008	1,179.33
(adjustments to JUNE assessor refund register)	(550.12)

Approval requested for overpayments:

Overpayments for JUNE 2008	<u>4,047.10</u>
----------------------------	-----------------

Total to be refunded for JUNE 2008	<u><u>6,064.83</u></u>
------------------------------------	------------------------

Debbie Cox
7-21-08

**UNION COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: July 21, 2008

Action Agenda Item No. 614a-c
(Central Admin. use only)

SUBJECT: Approval of Easements Across Union County Property

DEPARTMENT: General Services **PUBLIC HEARING:** No

ATTACHMENT(S):
Easements
Description of City of Monroe Project
Don Hughes email

INFORMATION CONTACT:
Barry Wyatt

TELEPHONE NUMBERS:
704-283-3868

DEPARTMENT'S RECOMMENDED ACTION: Approve Easements to the City of Monroe

BACKGROUND: The City of Monroe has requested an easement across three parcels fronting on Lancaster Avenue for the purpose of constructing a 100kV electric transmission line to provide a more reliable electric system for its customers and to meet the requirements of the City's transmission supplier, Duke Energy.

These easements are across three parcels initially purchased by the Union County Board of Education; parcel 09277026 is the CATA site and parcels 09279043 and 09279044 are the parcels purchased for the construction of the Walter Bickett School relocation that was never used. As part of the construction process, the Schools deed the property to the County in order for the County to realize sales tax reimbursement from the State for construction projects. Once construction is complete, the County then deeds the property back to the Board of Education. For the CATA parcel, the School Board, according to Staff Attorney, Jeff Crook, needed to give their approval for the County to grant an easement. On July 8, this approval was given (see attached email from Don Hughes). Since there is no planned use of the two other parcels for School construction, Mr. Hughes does not believe any other approvals are necessary other than the County's.

The City of Monroe is offering the following considerations for these easements:

Parcel 09277026 - \$4,640.23, Parcel 09279043 - \$187.69, Parcel 09279044 - \$711.56

FINANCIAL IMPACT:

Legal Dept. Comments if applicable:

Finance Dept. Comments if applicable:

Manager Recommendation:

CITY OF MONROE



CITY HALL

300 W. Crowell Street -28110
P.O. Box 69, Monroe, NC 28111-0069
PHONE 704.282.4511 • FAX 704.283.9098

OPERATIONS CENTER

2401 Walkup Avenue - 28110
P.O. Box 69, Monroe, NC 28111-0069
PHONE 704.282.4600 • FAX 704.283.6492

Description of 100 kV Transmission Line Project

The City of Monroe is constructing a 100 kV electric transmission line to provide a more reliable electric system for its customers and to meet requirements of the City's transmission supplier, Duke Energy.

The City has two delivery points from Duke Energy one at the Hal Coan Substation and one at the Goldmine Substation. The Goldmine Substation is located behind the Food Lion Shopping Center on W. Franklin Street. Duke Energy has put a limit on the amount of power the City can receive at the Hal Coan Delivery Point. The City will construct an electric transmission line from the Goldmine Substation to the 601 South Substation. This transmission line will allow the City to reduce that amount of power received at Hal Coan and provide a dual transmission feed for the substations located between Goldmine and Hal Coan that will make the electric system more reliable.

This line will have a distribution under-build circuit below the transmission conductors. This distribution circuit will provide electric service to customers along the route.

The line will be constructed with single steel galvanized structures with an average height of 95 feet.

NORTH CAROLINA
UNION COUNTY

Excise Tax: _____
Tax Parcel. No.: 09279043

ELECTRICAL TRANSMISSION LINE EASEMENT DEED

KNOW ALL MEN BY THESE PRESENTS, that Union County, a political subdivision of the State of North Carolina, hereinafter called "Grantor" (whether one or more), in consideration of the sum of One Dollar (\$1.00) and other good and valuable considerations, does hereby grant unto The City of Monroe, a North Carolina Municipal Corporation, its successors and assigns, hereinafter called "Grantee", the perpetual right, privilege and easement to go in and upon that certain parcel of land of Grantor (hereinafter "premises") situated in said County and State and more fully described in Deed Book 3118, Page 898, Union County Registry, and to construct, maintain and operate with poles, crossarms, wires, guys, anchors, cables, transformers, and other necessary apparatus and appliances, overhead lines for the purpose of transporting electricity and for the communications purposes of Grantee and regulated telephone utilities.

The specific locations and dimensions of the utility easement are shown on Exhibit A, attached hereto and made a part hereof for a more particular description. Grantor's property is shown on said Exhibit "A" and bears the Tax ID Number 09279043. The following rights are also being granted

1. To enter said premises to inspect said lines.
2. To perform necessary maintenance and repairs.
3. To make alterations and additions thereto.
4. To remove from the right-of-way strip, now or at any time in the future, trees, structures or other obstructions that may endanger the proper maintenance and operation of said lines and trees of any species that Grantee determines will grow at maturity to a height that will endanger the proper maintenance and operation of said lines.
5. To trim or remove and keep trimmed or removed dead, diseased, weak or leaning trees or limbs outside of the right-of-way strip which, in the opinion of Grantee, might interfere with or fall upon the electric or communication facilities within the right-of-way strip.
6. To regulate, restrict or prohibit any future building (construction) or structure within the easement.
7. To regulate, restrict or prohibit any changes of grade within the easement.
8. Grantee's right to enter Grantor's land shall be confined to streets, roads and driveways when they exist at the time entry is necessary and when they are adequate for Grantee's purpose, but when they do not exist or are not adequate, such right to enter shall be over the nearest most practical route or routes to said easement.

TO HAVE AND TO HOLD, said easement together with all privileges and appurtenances thereunto belonging for the use and purpose aforesaid, unto Grantee, its successors and assigns forever.

And Grantor, for the Grantor and for the Grantor's heirs, executors, administrators, successors and assigns, covenants to and with Grantee, its successors and assigns, that Grantor is lawfully seized of the above described land in fee and has the right to convey the said rights and easements; that the same if free and clear from any and all encumbrances and will forever warrant and defend the title to the said rights and easements against the lawful claims of all persons whomsoever.

IN TESTIMONY WHEREOF, this instrument is executed this _____ day of _____, 2008.

Union County, a political subdivision of the State
of North Carolina

By: _____ (SEAL)

Allan Baucom, Chairman
Union County Board of Commissioners

ATTEST:

Lynn G. West, Clerk
Union County Board of Commissioners

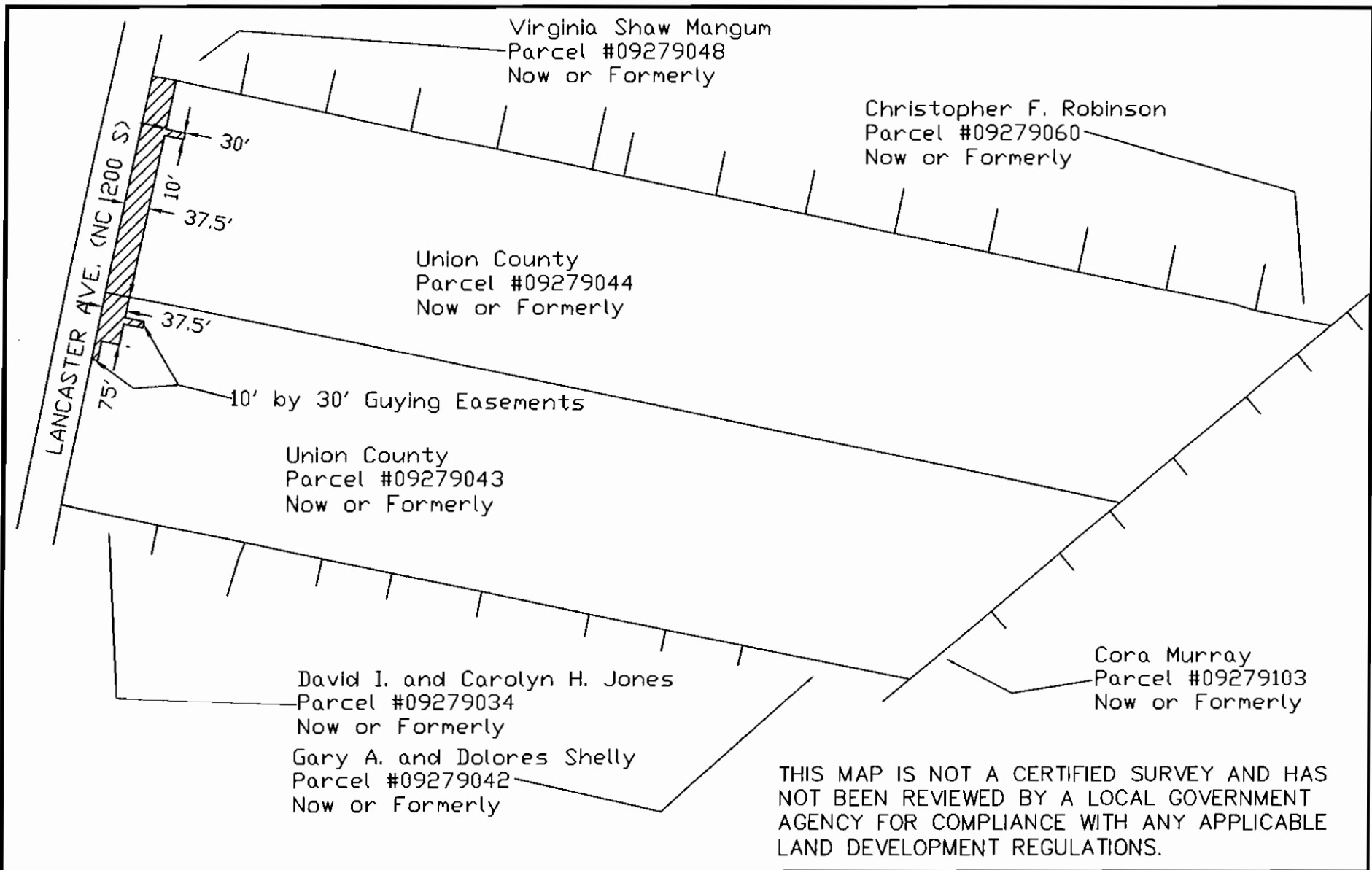
NORTH CAROLINA - UNION COUNTY

On this _____ day of _____, 2008, Lynn G. West personally appeared before me, a Notary Public in this jurisdiction, and having been duly sworn did state that she knows the common seal of Union County, and is acquainted with Allan Baucom, who is Chairman of the Board of Commissioners of Union County; and did further state that she is the duly appointed or designated Clerk to the Board of Commissioners of Union County, and saw the Chairman sign the foregoing instrument, and that she, as Clerk, affixed the common seal of Union County to the instrument, and that she, as Clerk, signed her name in attestation of the execution of the instrument in the presence of the Chairman of the Board of Commissions of Union County, North Carolina

Witness my hand and Official Seal, this the _____ day of _____, 2008.

My commission expires: _____

Notary Public (SEAL)



THIS MAP IS NOT A CERTIFIED SURVEY AND HAS NOT BEEN REVIEWED BY A LOCAL GOVERNMENT AGENCY FOR COMPLIANCE WITH ANY APPLICABLE LAND DEVELOPMENT REGULATIONS.

LEGEND:

- PROPOSED NEW EASEMENT
- PROPERTY LINES

ENG BY	CITY OF MONROE ENERGY SERVICES DEPARTMENT <small>P.O. BOX 60 MONROE, NC 28111-0060</small>			
CKD BY				
MAP No.	EXHIBIT "A" – UTILITY EASEMENT FOR PARCELS # 09279044 AND 09279043			
DWN BY	DATE	SCALE	SHEET	W.D. No.
F. PORTER	7/07/08	NTS	1 OF 1	

NORTH CAROLINA
UNION COUNTY

Excise Tax: _____
Tax Parcel No.: 09279044

ELECTRICAL TRANSMISSION LINE EASEMENT DEED

KNOW ALL MEN BY THESE PRESENTS, that Union County, a political subdivision of the State of North Carolina, hereinafter called "Grantor" (whether one or more), in consideration of the sum of One Dollar (\$1.00) and other good and valuable considerations, does hereby grant unto The City of Monroe, a North Carolina Municipal Corporation, its successors and assigns, hereinafter called "Grantee", the perpetual right, privilege and easement to go in and upon that certain parcel of land of Grantor (hereinafter "premises") situated in said County and State and more fully described in Deed Book 3118, Page 898, Union County Registry, and to construct, maintain and operate with poles, crossarms, wires, guys, anchors, cables, transformers, and other necessary apparatus and appliances, overhead lines for the purpose of transporting electricity and for the communications purposes of Grantee and regulated telephone utilities.

The specific locations and dimensions of the utility easement are shown on Exhibit A, attached hereto and made a part hereof for a more particular description. Grantor's property is shown on said Exhibit "A" and bears the Tax ID Number 09279044. The following rights are also being granted:

1. To enter said premises to inspect said lines.
2. To perform necessary maintenance and repairs.
3. To make alterations and additions thereto.
4. To remove from the right-of-way strip, now or at any time in the future, trees, structures or other obstructions that may endanger the proper maintenance and operation of said lines and trees of any species that Grantee determines will grow at maturity to a height that will endanger the proper maintenance and operation of said lines.
5. To trim or remove and keep trimmed or removed dead, diseased, weak or leaning trees or limbs outside of the right-of-way strip which, in the opinion of Grantee, might interfere with or fall upon the electric or communication facilities within the right-of-way strip.
6. To regulate, restrict or prohibit any future building (construction) or structure within the easement.
7. To regulate, restrict or prohibit any changes of grade within the easement.
8. Grantee's right to enter Grantor's land shall be confined to streets, roads and driveways when they exist at the time entry is necessary and when they are adequate for Grantee's purpose, but when they do not exist or are not adequate, such right to enter shall be over the nearest most practical route or routes to said easement.

TO HAVE AND TO HOLD, said easement together with all privileges and appurtenances thereunto belonging for the use and purpose aforesaid, unto Grantee, its successors and assigns forever.

And Grantor, for the Grantor and for the Grantor's heirs, executors, administrators, successors and assigns, covenants to and with Grantee, its successors and assigns, that Grantor is lawfully seized of the above described land in fee and has the right to convey the said rights and easements; that the same if free and clear from any and all encumbrances and will forever warrant and defend the title to the said rights and easements against the lawful claims of all persons whomsoever.

IN TESTIMONY WHEREOF, this instrument is executed this _____ day of _____, 2008.

Union County,
a political subdivision of the State of North Carolina

By: _____ (SEAL)

Allan Baucom, Chairman
Union County Board of Commissioners

ATTEST:

Lynn G. West, Clerk
Union County Board of Commissioners

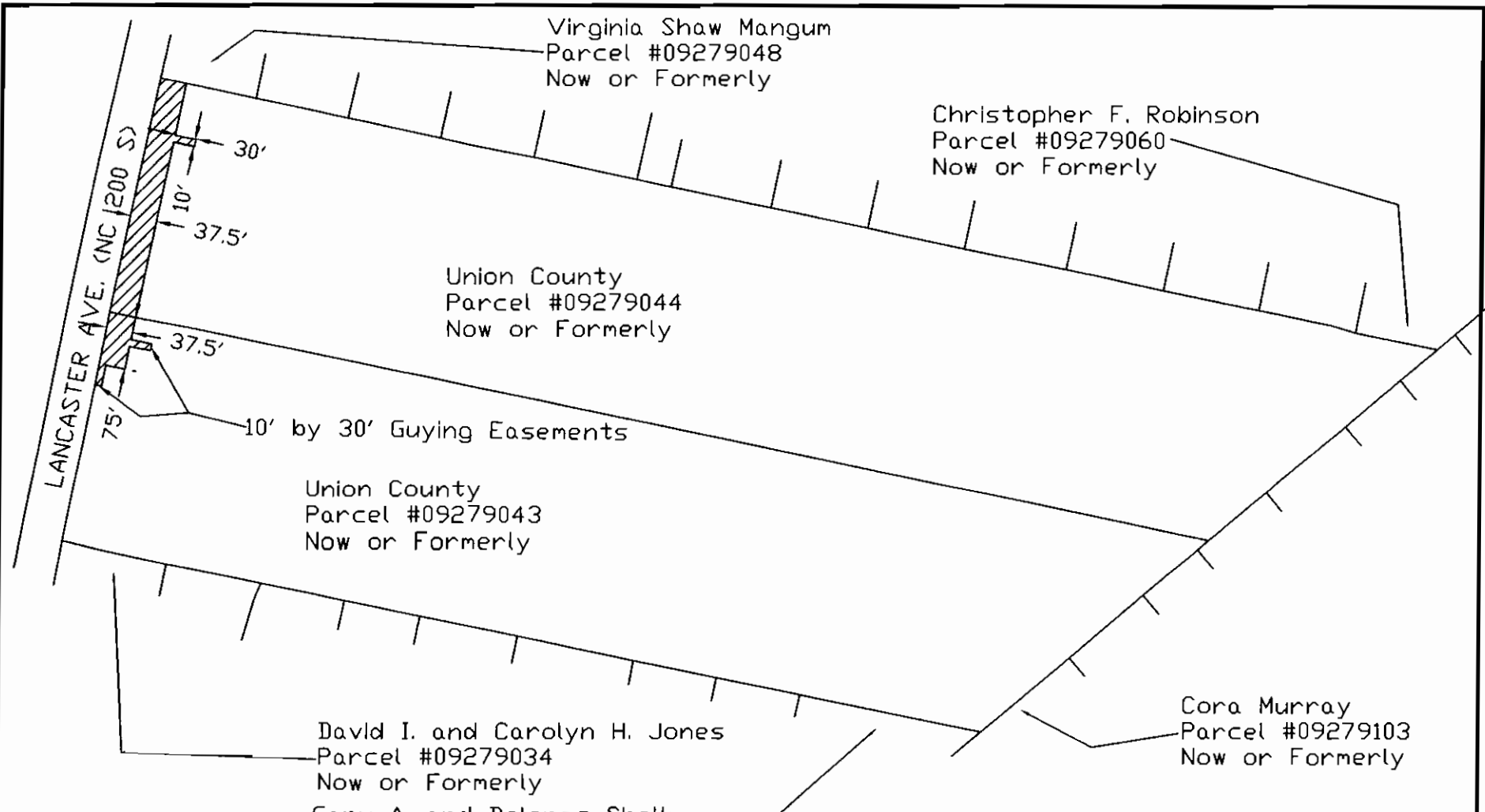
NORTH CAROLINA - UNION COUNTY

On this _____ day of _____, 2008, Lynn G. West personally appeared before me, a Notary Public in this jurisdiction, and having been duly sworn did state that she knows the common seal of Union County, and is acquainted with Allan Baucom, who is Chairman of the Board of Commissioners of Union County; and did further state that she is the duly appointed or designated Clerk to the Board of Commissioners of Union County, and saw the Chairman sign the foregoing instrument, and that she, as Clerk, affixed the common seal of Union County to the instrument, and that she, as Clerk, signed her name in attestation of the execution of the instrument in the presence of the Chairman of the Board of Commissions of Union County, North Carolina

Witness my hand and Official Seal, this the _____ day of _____, 2008.

My commission expires: _____ (SEAL)

Notary Public



Virginia Shaw Mangum
Parcel #09279048
Now or Formerly

Christopher F. Robinson
Parcel #09279060
Now or Formerly

Union County
Parcel #09279044
Now or Formerly

Union County
Parcel #09279043
Now or Formerly

David I. and Carolyn H. Jones
Parcel #09279034
Now or Formerly

Gary A. and Dolores Shelly
Parcel #09279042
Now or Formerly

Cora Murray
Parcel #09279103
Now or Formerly

30'
10'
37.5'

37.5'

10' by 30' Guying Easements

LANCASTER AVE. (NC 1200 S)

75'

THIS MAP IS NOT A CERTIFIED SURVEY AND HAS NOT BEEN REVIEWED BY A LOCAL GOVERNMENT AGENCY FOR COMPLIANCE WITH ANY APPLICABLE LAND DEVELOPMENT REGULATIONS.

LEGEND:

- PROPOSED NEW EASEMENT
- PROPERTY LINES

ENG BY	CITY OF MONROE ENERGY SERVICES DEPARTMENT <small>P.O. BOX 60 MONROE, LA 70111-0060</small>			
CKD BY				
MAP No.	EXHIBIT "A" - UTILITY EASEMENT FOR PARCELS # 09279044 AND 09279043			
DWN BY	DATE	SCALE	SHEET	W.O. No.
F. PORTER	7/07/08	NTS	1 of 1	

NORTH CAROLINA
UNION COUNTY

Excise Tax: _____
Tax Parcel No.: 09277026

ELECTRICAL TRANSMISSION LINE EASEMENT DEED

KNOW ALL MEN BY THESE PRESENTS, that Union County, a political subdivision of the State of North Carolina, hereinafter called "Grantor" (whether one or more), in consideration of the sum of One Dollar (\$1.00) and other good and valuable considerations, does hereby grant unto The City of Monroe, a North Carolina Municipal Corporation, its successors and assigns, hereinafter called "Grantee", the perpetual right, privilege and easement to go in and upon that certain parcel of land of Grantor (hereinafter "premises") situated in said County and State and more fully described in Deed Book 4750, Page 687, Union County Registry, and to construct, maintain and operate with poles, crossarms, wires, guys, anchors, cables, transformers, and other necessary apparatus and appliances, overhead lines for the purpose of transporting electricity and for the communications purposes of Grantee and regulated telephone utilities.

The utility easement shall be 37.5 feet in depth and run from the northeast corner of the property to the southeast corner of the property. The specific locations and dimensions of the utility easement are shown on Exhibit A, attached hereto and made a part hereof for a more particular description. Grantor's property is shown on said Exhibit "A" and bears the Tax ID Number 09277026. The following rights are also being granted:

1. To enter said premises to inspect said lines.
2. To perform necessary maintenance and repairs.
3. To make alterations and additions thereto.
4. To remove from the right-of-way strip, now or at any time in the future, trees, structures or other obstructions that may endanger the proper maintenance and operation of said lines and trees of any species that Grantee determines will grow at maturity to a height that will endanger the proper maintenance and operation of said lines.
5. To trim or remove and keep trimmed or removed dead, diseased, weak or leaning trees or limbs outside of the right-of-way strip which, in the opinion of Grantee, might interfere with or fall upon the electric or communication facilities within the right-of-way strip.
6. To regulate, restrict or prohibit any future building (construction) or structure within the easement.
7. To regulate, restrict or prohibit any changes of grade within the easement.
8. Grantee's right to enter Grantor's land shall be confined to streets, roads and driveways when they exist at the time entry is necessary and when they are adequate for Grantee's purpose, but when they do not exist or are not adequate, such right to enter shall be over the nearest most practical route or routes to said easement.

TO HAVE AND TO HOLD, said easement together with all privileges and appurtenances thereunto belonging for the use and purpose aforesaid, unto Grantee, its successors and assigns forever.

And Grantor, for the Grantor and for the Grantor's heirs, executors, administrators, successors and assigns, covenants to and with Grantee, its successors and assigns, that Grantor is lawfully seized of the above described land in fee and has the right to convey the said rights and easements; that the same is free and clear from any and all encumbrances and will forever warrant and defend the title to the said rights and easements against the lawful claims of all persons whomsoever.

IN TESTIMONY WHEREOF, this instrument is executed this _____ day of _____, 2008.

Union County, a political subdivision of the State of North Carolina

By: _____ (SEAL)

Allan Baucom, Chairman
Union County Board of Commissioners

ATTEST:

Lynn G. West, Clerk
Union County Board of Commissioners

NORTH CAROLINA - UNION COUNTY

On this _____ day of _____, 2008, Lynn G. West personally appeared before me, a Notary Public in this jurisdiction, and having been duly sworn did state that she knows the common seal of Union County, and is acquainted with Allan Baucom, who is Chairman of the Board of Commissioners of Union County; and did further state that she is the duly appointed or designated Clerk to the Board of Commissioners of Union County, and saw the Chairman sign the foregoing instrument, and that she, as Clerk, affixed the common seal of Union County to the instrument, and that she, as Clerk, signed her name in attestation of the execution of the instrument in the presence of the Chairman of the Board of Commissions of Union County, North Carolina

Witness my hand and Official Seal, this the _____ day of _____, 2008.

My commission expires: _____

_____ (SEAL)



Notary Public

I. F. Plyler, Jr.
Parcel #09277025
Now or Formerly

37.5'

I. F. Plyler, Jr.
Parcel #09277025
Now or Formerly

LEGEND:

-  PROPOSED NEW EASEMENT
-  PROPERTY LINES

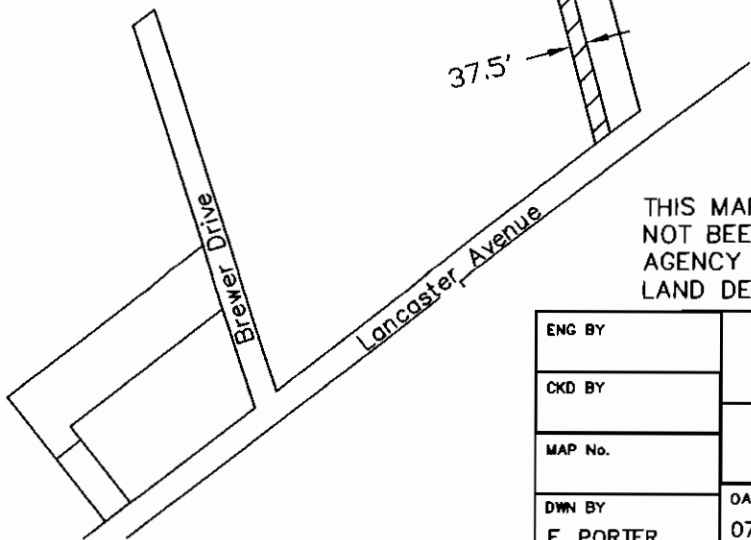
Union County Board of
Education
Parcel #0277026
Now or Formerly

Lexington Commons of Monroe
Homeowners Association, Inc.
Parcel #09321369
Now or Formerly

Joslyn B. Johnson
Parcel #09321006A90
Now or Formerly

I. F. Plyler, Jr.
Parcel #09277025A
Now or Formerly

37.5'



THIS MAP IS NOT A CERTIFIED SURVEY AND HAS NOT BEEN REVIEWED BY A LOCAL GOVERNMENT AGENCY FOR COMPLIANCE WITH ANY APPLICABLE LAND DEVELOPMENT REGULATIONS.

ENG BY	CITY OF MONROE ENERGY SERVICES DEPARTMENT <small>P.O. BOX 60 MONROE, LA 70111-0060</small>			
CKD BY				
MAP No.	EXHIBIT "A" - UTILITY EASEMENT FOR PARCEL # 09277026			
DWN BY	DATE	SCALE	SHEET	W.O. No.
F. PORTER	07/02/08	NTS	1 OF 1	

From: "Don Hughes" <don.hughes@ucps.k12.nc.us>
To: <BWyatt@co.union.nc.us>, <algreene@co.union.nc.us>

Date: Tuesday, July 08, 2008 07:44PM
Subject: Re: CATA power easement

By vote tonight on consent agenda the BOE does not have a problem with cata power easement. County can go ahead and execute the agreement with the city.

Don (from my Blackberry)

All email correspondence to and from this address is subject to North Carolina Public Records Law which may result in monitoring and disclosure to third parties, including law enforcement.

----- Original Message -----

From: Don Hughes
To: 'BWyatt@co.union.nc.us' <BWyatt@co.union.nc.us>
Sent: Thu Jul 03 16:33:43 2008
Subject: CATA power easement

Barry:

The Facilities Committee will recommend to the full BOE to accept the power easement at CATA on Tuesday night July 8th.

Donald S. Hughes, AIA

Director - Facilities, Planning, and Construction

Union County Public Schools

116 N. Main St.

Monroe, NC 28112

704.296.5960; fax 704.296.5973

don.hughes@ucps.k12.nc.us

All email correspondence to and from this address is subject to North Carolina Public Records Law which may result in monitoring and disclosure to third parties, including law enforcement.



Union County Public Schools Maintenance Department

201 Venus Street
Monroe, North Carolina 28112
Phone: 704-296-3160
Fax: 704-296-3163

Edward J. Sweeney, Jr.
Maintenance Director
Steve Kisiah
Operations Supervisor

Tim O'Leary
Technical Supervisor

Danny McManus
Technical Supervisor

Tim Tucker
Technical Supervisor

Rick Benton
Technical Supervisor

Lindsay Horne
Technical Supervisor

Debbie Phillips
Custodial Supervisor

July 9, 2008

AGENDA ITEM

6/15

MEETING DATE 7-21-08

Ms. Lynn West
Clerk to the Board of Commissioners
Union County Government Center
500 N. Main Street, Room 925
Monroe, NC 28112

Dear Ms. West:

Attached is the right of way to set poles for power to seven mobile units at Rock Rest Elementary School, located at 814 Pageland-Monroe Road, Monroe, NC. Currently the deed is in the name of Union County; therefore, Union County must sign the easement.

Please return completed document to the above address.

If you have any questions please contact our Operations Supervisor, Steve Kisiah at 704-296-3160, Extension 800.

Sincerely,

Edward J. Sweeney, Jr.
Director of Maintenance

Attachment

WR No. 1457253 Resp. 5332 Project CSPINC
Drawn By: Eddie Cox
Project Description: 814 Old Pageland-Monroe Rd

Return Address: Duke Energy Carolinas
Attn:

STATE OF NORTH CAROLINA

RIGHT OF WAY AGREEMENT

COUNTY OF Union

KNOW ALL MEN BY THESE PRESENTS, That Union County

hereinafter called "Grantor" (whether one or more), in consideration of the sum of One Dollar (\$1.00) and other good and valuable considerations, does hereby grant unto DUKE ENERGY CAROLINAS, LLC, and its successors and assigns, subsidiaries and divisions, hereinafter called "Grantee," the perpetual right, privilege and easement to go in and upon that certain land of Grantor (hereinafter "premises") situated in said County and State, property described as:

Tax Parcel Id # 09090003A... Deed Book/Page Number 3981/759 and further described as Rock Rest Elementary School located at 814 Old Pageland-Marshville Rd.

This r/w for the purpose of building an overhead power line behind the bldg for service to mobile classrooms.

and over and across said premises within a right-of-way strip (check applicable):

having a width of 15 feet on each side of a centerline determined by the centerline of the electrical facilities and/or the lighting facilities, as installed, to construct, maintain and operate with poles, lighting fixtures, crossarms, wires, guys, anchors, cables, transformers and other apparatus and appliances, overhead lines for the purpose of transporting electricity and/or providing lighting services and for the communications purposes of the Grantee and regulated telephone utilities and other telecommunications services. The following rights are also granted to Grantee: to enter said premises to inspect said lines, equipment and facilities, to perform maintenance and repairs, and to make alterations and additions thereto, to remove from the right-of-way strip, now or at any time in the future, trees, structures or other obstructions that may endanger the proper maintenance and operation of said lines or other facilities or equipment and trees of any species that Grantee determines will grow at maturity to a height that will endanger the proper maintenance and operation of said lines or other facilities or equipment ; to trim or remove and to keep trimmed or remove dead, diseased, weak or leaning trees or limbs outside of the right-of-way strip which, in the opinion of the Grantee, might interfere with or fall upon the electric, lighting, telecommunications or other communications facilities within the right-of-way strip; and to install guy wires and anchors extending beyond the limits of the right-of-way strip.

having a width of _____ feet on each side of a centerline determined by the centerline of the electrical facilities and/or the lighting facilities, as installed, to construct, maintain and operate underground lines and conduits with other apparatus and appliances, either above ground or below ground, to include transformers and service connections, for the purpose of transporting electricity, providing lighting services and for the communications and telecommunications purposes of Grantee and its licensees. The following rights are also granted to Grantee: to enter said premises to inspect said lines, equipment and facilities, to perform maintenance and repairs, and to make alterations and additions thereto; and to clear the land within the right-of-way strip and to keep it clear of trees, structures or other obstructions; and to clear that land outside the right-of-way strip within ten feet of the service door of any transformer or cabinet located within the right-of-way strip and to keep the area within ten feet of said door clear of trees, structures or other obstructions. Grantor, for itself and its successors and assigns, agrees to hold Grantee, its successors and assigns, harmless for replacement and/or repair of paving, landscaping and fences as a result of future system maintenance and repair. All underground facilities are to be installed in accordance with the provisions of Grantee's Underground Distribution Installment Plan, NCUC Docket E-7, Sub 828, receipt of a copy of which is acknowledged by Grantor.

This right-of-way is given to permit the construction or modification of facilities presently proposed. Facilities at other locations and future extensions of presently constructed facilities are not permitted by this agreement. The foregoing notwithstanding, Grantee may relocate its facilities and right-of-way strip over the premises to conform to any future highway or street relocation, widening or improvement.

IN WITNESS WHEREOF, this instrument is executed on this _____ day of _____, _____

GRANTOR

(Name of Grantor(s))

(Name of Grantor(s))

By: _____
(Signature of Grantor(s))

By: _____
(Signature of Grantor(s))

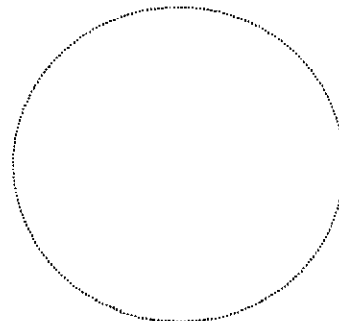
STATE OF NORTH CAROLINA
COUNTY OF _____

I certify that the following person(s) personally appeared before me this day, each acknowledging to me that he or she signed the foregoing document: _____

Date: _____

My Commission Expires: _____

Notary Public



Affix (Notary or Corporation) Seal

**UNION COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: July 21, 2008

Action Agenda Item No. 6/16
(Central Admin. use only)

SUBJECT: FY 2009 Pay Plan

DEPARTMENT: Personnel

PUBLIC HEARING: No

ATTACHMENT(S):

Current PAY PLAN:
Schedule of Grades and Ranges for
FY 2007-08

Proposed PAY PLAN:
Schedule of Grades and Ranges for
FY 2008-09

INFORMATION CONTACT:

Mark Watson

TELEPHONE NUMBERS:

704-283-3869

DEPARTMENT'S RECOMMENDED ACTION:

Adopt the proposed "Salary Schedule of Pay Grades and Ranges FY 2008-09" as the PAY PLAN for Union County.

BACKGROUND:

The "Salary Schedule of Pay Grade and Ranges" recommendation is prepared in accordance with the requirements of Union County Personnel Resolution: Article III THE PAY PLAN, Section 1 - Adoption, and Section 2 - Maintenance of the Pay Plan.

In accordance with Article III, staff has made comparative studies of factors affecting the level of salary ranges including general rates of pay for similar employment in the private sector and in other public jurisdictions in the area, changes in cost of living, the financial conditions of the County, and other factors.

FINANCIAL IMPACT:

The approved 2008 -2009 budget contains adequate compensation funding for a 1.5% adjustment to the Schedule of Pay Grades and Ranges.

8/11/2008

PROPOSED
SALARY SCHEDULE of PAY GRADES and RANGES
FY 2008-09
1.5% ADJUSTMENT

PAY GRADE	MINIMUM ANNUAL SALARY	MIDPOINT ANNUAL SALARY	MAXIMUM ANNUAL SALARY
50	17,979	22,474	26,969
51	18,804	23,506	28,207
52	19,660	24,575	29,489
53	20,569	25,711	30,853
54	21,504	26,881	32,257
55	22,496	28,119	33,744
56	23,543	29,428	35,314
57	24,617	30,771	36,926
58	25,745	32,181	38,618
59	26,901	33,626	40,352
60	28,113	35,142	42,171
61	29,409	36,760	44,114
62	30,759	38,448	46,138
63	32,162	40,204	48,244
64	33,622	42,028	50,434
65	35,165	43,956	52,747
66	36,762	45,952	55,142
67	38,413	48,016	57,620
68	40,176	50,220	60,264
69	42,023	52,528	63,033
70	43,921	54,903	65,882
71	45,905	57,380	68,857
72	47,999	59,998	71,998
73	50,174	62,717	75,260
74	52,459	65,574	78,688
75	54,855	68,569	82,284
76	57,334	71,668	86,000
77	59,922	74,903	89,884
78	62,621	78,277	93,933
79	65,459	81,824	98,188
80	68,434	85,542	102,650
81	71,518	89,397	107,277
82	74,739	93,424	112,108
83	78,128	97,660	117,192
84	81,680	102,100	122,518
85	85,370	106,713	128,056
86	89,226	111,533	133,839
87	93,246	116,558	139,870
88	97,433	121,792	146,149
89	101,839	127,299	152,760
90	106,465	133,082	159,698
91	111,287	139,108	166,930
92	116,298	145,372	174,446
93	121,558	151,948	182,337
94	127,037	158,796	190,556
95	132,767	165,959	199,150
96	138,771	173,462	208,155
97	145,022	181,279	217,534
98	151,576	189,470	227,364
99	158,380	197,974	237,569

**UNION COUNTY, NORTH CAROLINA
GRADES AND SALARY RANGES
2007-2008
EFFECTIVE June 23, 2007**

PAY GRADE	SALARY RANGE		
	Minimum	Mid-Point	Maximum
	ANNUAL SALARY	ANNUAL SALARY	ANNUAL SALARY
50	17,713	22,142	26,570
51	18,526	23,159	27,790
52	19,370	24,212	29,054
53	20,265	25,331	30,397
54	21,186	26,483	31,780
55	22,164	27,703	33,245
56	23,195	28,994	34,792
57	24,253	30,316	36,380
58	25,364	31,706	38,047
59	26,504	33,129	39,756
60	27,698	34,623	41,548
61	28,974	36,217	43,462
62	30,304	37,880	45,456
63	31,687	39,610	47,531
64	33,126	41,407	49,688
65	34,645	43,306	51,968
66	36,219	45,273	54,327
67	37,845	47,307	56,768
68	39,582	49,478	59,373
69	41,402	51,752	62,102
70	43,272	54,092	64,909
71	45,227	56,532	67,839
72	47,289	59,111	70,934
73	49,432	61,791	74,148
74	51,683	64,605	77,525
75	54,045	67,556	81,068
76	56,487	70,608	84,729
77	59,037	73,796	88,555
78	61,696	77,120	92,545
79	64,492	80,615	96,737
80	67,423	84,278	101,133
81	70,462	88,076	105,691
82	73,635	92,044	110,452
83	76,973	96,217	115,460
84	80,473	100,591	120,708
85	84,108	105,135	126,164
86	87,908	109,885	131,862
87	91,868	114,836	137,803
88	95,993	119,992	143,989
89	100,334	125,418	150,502
90	104,892	131,115	157,338
91	109,642	137,052	164,463
92	114,579	143,223	171,868
93	119,761	149,702	179,642
94	125,160	156,450	187,740
95	130,805	163,506	196,207
96	136,720	170,899	205,079
97	142,879	178,600	214,319
98	149,336	186,670	224,004
99	156,039	195,048	234,058

**UNION COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: July 21, 2008

Action Agenda Item No. 6/17(1)-(3)
(Central Admin. use only)

SUBJECT: JJD Program Agreements

DEPARTMENT: Finance

PUBLIC HEARING: No

ATTACHMENT(S):
Program Agreements for:
Juvenile Crime Prevention Council
Youth and Family Support
Daymark Family Recovery
Positive Impact of UC
UC Shelter Care

INFORMATION CONTACT:
Karen Tucker

TELEPHONE NUMBERS:
704-292-4580

DEPARTMENT'S RECOMMENDED ACTION: To approve the JJD Program Agreements for FY2009

BACKGROUND:

FINANCIAL IMPACT: None


Legal Dept. Comments if applicable: _____

Finance Dept. Comments if applicable: _____

Manager Recommendation:

Memorandum

To: Union County Board of Commissioners

From: Karen Tucker, JCPC Secretary 

Re: Annual Plan, Programs Agreements, JCPC Certification

Date: July 11, 2008

Board of Commissioners:

The Union County Juvenile Crime Prevention Council is requesting your approval for the following items:

2008-2009 Annual Plan – The Annual Plan is a summary of the council’s membership, meeting information, Risk and Needs Assessment as well as an Action Plan that lists specifically what the JCPC’s goals are for the coming years. This item requires no funding from the County.

2008-2009 Program Agreements - The Program Agreements provide an in-depth explanation of the programs funded through the JCPC. The agreements also give detailed budgetary information. This item requires no funding from the County. ***See attached Program Descriptions for summaries of the funded programs. Also, see attached Funding Plan for summaries of funding for these programs.***

2008-2009 JCPC Certification – This Certification gives the NCDJJDP a summary of the council and membership. This item requires no funding from the County.

The Union County JCPC is requesting approval of these items on the consensus agenda.

Please feel free to contact me at 704-283-0370 if you have any questions. Thank you for your time and consideration.

Union County JCPC Program Summaries

Union County Shelter Care: The Union County Shelter Care Program is a temporary shelter group home for juveniles that are adjudicated delinquent or undisciplined, placed on a diversion contract or otherwise referred from NCDJJD. This program offers respite placement and temporary housing for youth that are in need of longer term residential placement. This program also accepts youth that are discharged from Youth Development Centers as a step-down to their parent's home. The program meets the emotional, physical and social needs of the youth while they are participating in the program. The program staff assists families with outside referrals as well.

Youth and Family Support: The Youth and Family Support program increases family stability and emotional wellness. Individual parent counseling and support groups empower parents to reestablish leadership within the family through more effective communication and discipline skills. Through individual counseling and support, youth improve their self-esteem, anger management skills, coping skills, and build alternatives to problem behaviors.

In-Home Program: The In-Home Program provides individual and family therapy and case management type services in the home and community.

Youthful Sex-Offender Recovery: The Youthful Sex-Offended program provides evaluation and outpatient treatment services.

Structured Day/After School: The Structured Day/After School program offers a multi-modal service continuum that will provide participants with the opportunity to mature and prepare for adult responsibilities. Clients will be long term suspended and/or in need of services in the evening hours. Vocational skills, life skills, and community service make up a portion of the program.

Restitution/Community Service: The Restitution/Community Service program will provide a means for court referred youth to pay back their victims up to \$500.00.

Psychological Assessments: The Psychological Assessment Program provides free psychological evaluations to court referred youth. These assessments are a vital part in determining what services are appropriate. These assessments are also required for wilderness camps.

AGENDA ITEM

6/17(1)

MEETING DATE 7-21-08

Juvenile Crime Prevention Council County Plan

Union County

2008-09

Table of Contents

- I. Executive Summary (Year 1 and subsequent year updates)
- II. Department of Juvenile Justice and Delinquency Prevention County Funding Allocation
- III. Juvenile Crime Prevention Council Organization
- IV. County Risk and Needs Assessment Summary
- V. Research-Based Programs Summary
- VI. Juvenile Crime Prevention Council Action Plan
- VII. County Juvenile Crime Prevention Council Request for Proposals
- VIII. Funding Decisions Summary

Attachment:

Juvenile Crime Prevention Council Funded Program Descriptions

Initial year

Executive Summary

The Union County Juvenile Crime Prevention Council (JCPC), in fulfillment of the duties and responsibilities as set forth in the General Statutes of the State of North Carolina, has completed the activities required to develop this County Plan for FY 2008-09 through FY 2011-2012.

The JCPC has identified the issues and factors which have an influence and impact upon delinquent youth, at-risk youth, and their families in Union County. Further, the JCPC has identified the strategies and services most likely to reduce/prevent delinquent behavior.

JCPC Action Plan: An Action Plan to impact delinquent behavior (included in this document) has been developed. With the goals, measurable objectives and corresponding outcomes, the JCPC proposes to:

The action plan was established during the current fiscal year to be assessed each year and final evaluation completed during the planning year of 2011-2012 as compared with the three year average from 07-08 through 10-11.

Priorities for Funding: Through a risk & needs assessment and a resource assessment, the JCPC has determined that the following services are needed to reduce/prevent delinquency Union County.

- 1 Restitution/Community Service
- 2 Parent/Family Skill Building
- 3 Structured Day Program
- 4 In-Home Counseling Services
- 5 Temporary Shelter Care for Females and Males
- 6 Interpersonal Skill Building
- 7 Counseling, Individual, Family and Group
- 8 Substance Abuse Counseling
- 9 Residential/Temporary Shelter Care

Monitoring and Evaluation: Each program funded in the past year by the JCPC has been monitored. The monitoring results and program outcomes evaluations were considered in making funding allocation decisions. The JCPC continues to conduct implementation monitoring of its action plan and its funded programs on a quarterly basis. Due to council turnover and lack of training for the Monitoring Committee, the Union County JCPC has not completed monitoring reports for this fiscal year. We are currently in the process of scheduling training for all new members and will complete the evaluations once training has been completed.

Initial year

Funding Recommendations: Having published a Request for Proposals for these needed services for a minimum of thirty (30) days, the JCPC has screened the submitted proposals and has determined which proposals best meet the advertised needed services. As required by statute, the JCPC recommends allocation of the NC Department of Juvenile Justice and Delinquency Prevention (NC DJJDP) Funds to the following Programs in the amounts specified below for FY 08-09 (*See JCPC Funding Allocations page*) :

Positive Impact	195,000
Union County Shelter Care	24,174
Youth and Family Support	21,004
Daymark Family Recovery	45,706

(See attached program descriptions)

The JCPC further recommends that the following amount be allocated from the NC DJJDP funds for the administrative costs of the Council for FY 2008-09

JCPC Administrative	\$7,900
----------------------------	----------------

The JCPC makes the following additional recommendations to the Commissioners of Union County:

1. The Union JCPC continues to see the increase in gang involvement among delinquent youth in the County. This gang activity increases the risk of youth engaging in further delinquent behavior. Gang intervention programming is needed in the community to curb this trend.
2. Union County has shown to have a significant level of disproportionate minority contact at several decision points including school suspensions, detention admissions, and commitment to Youth Development Centers. Programs designed to address these areas are needed in the community.

Initial year

The JCPC makes the following additional recommendations to the NC Department of Juvenile Justice and Delinquency Prevention:

1. Development of a three year funding cycle for JCPC programs. The issuing of a yearly RFP and assessing yearly funding needs of programs is very time consuming on the JCPC.
2. Additional funds are needed to address the growing gang involvement in the community.
3. Additional funds are needed to address alternative to detention programming in order to reduce disproportionate minority contact at the detention decision point.

Respectfully Submitted,



Jim Bention, Sr.

Chair, Union County Juvenile Crime Prevention Council

Date: June 18, 2008

Union County

Department of Juvenile Justice and Delinquency Prevention County Funding Allocation

Available Funds: \$ \$293,784 Local Match: \$ \$216,688 Rate: 30%

A Program Agreement Form for each program listed below is included as an attachment to the Community Prevention and Intervention Plan.

#	Program Provider	DJJDP Funding	LOCAL FUNDING		OTHER	OTHER	Total
			Local Cash Match	Local In-Kind	State/Federal	Funds	
1	Daymark Recovery Services	\$45,706	\$8,179	\$12,432		\$7,300	\$73,617
2	United Family Services	\$21,004	\$6,301				\$27,305
3	Union County Shelter Care	\$24,174	\$22,826				\$47,000
4	Positive Impact	\$195,000	\$51,350	\$115,600			\$361,950
5	Union County JCPC	\$7,900					\$7,900
6							\$0
7							\$0
8							\$0
9							\$0
10							\$0
11							\$0
12							\$0
13							\$0
14							\$0
15							\$0
16							\$0
17							\$0
18							\$0
TOTALS:		\$293,784	\$88,656	\$128,032	\$0	\$7,300	\$517,772

The above plan was derived through a planning process by the _____ Union _____ County
 Juvenile Crime Prevention Council and represents the County's Plan for use of these funds in FY 2008-2009



 Chairperson, Juvenile Crime Prevention Council (Date)

 Chairperson, Board of County Commissioners (Date)

Juvenile Crime Prevention Council Organization

	Name	Organization	Title
Chairperson	Jim Bention, Sr.		Pastor
Vice-Chairperson	Kim Rogers	Union County School Board	Member
Secretary	Karen Tucker	Positive Impact	Office Manager
Treasurer			
Assessment Committee Chairperson			
Funding Committee Chairperson	Rebecca Smith	NCDJJD	Court Counselor

Number of members: 20

List meeting dates during the current fiscal year and identify the number of JCPC members in attendance for each.

Meeting Date	Number of Members in Attendance	Quorum Present? Yes/No
07/11/07		
08/08/07	7	No
09/12/07	11	Yes
10/10/07	16	Yes
11/14/07	11	Yes
12/12/07	12	Yes
01/09/08	13	Yes
02/13/08	11	Yes
03/12/08	13	Yes
04/09/08	13	Yes
05/14/08	12	Yes
06/18/08	7	No

Union Needs Assessment Data						
<i>Youth Needs</i>	2004-05	2005-06	2006-07			Comment
				<i>County Average</i>	<i>State Average</i>	
Y1: Peer Relationships						
a. Peers usually provide good support and influence.	11.0%	25.0%	24.0%	20.00%	16.97%	13% increase since 04, consistent with State average
b. Youth is rejected by pro-social peers.	10.0%	5.0%	11.0%	8.67%	8.80%	Consistent over three years and with State average
c. Youth sometimes associates with others who have been involved in delinquent/criminal activity but this is not a primary peer group.	36.0%	27.0%	32.0%	31.67%	32.53%	Consistent over three years and with State average
d. Youth regularly associates with others who are involved in delinquent/criminal activity.	37.0%	31.0%	28.0%	32.00%	27.87%	9% decrease since 04, consistent with State average
e. Youth is a gang member or associates with a gang .	6.0%	12.0%	5.0%	7.67%	8.43%	Consistent over three years and with State average
Y2: School Behavior/Adjustment						
a. No problems. Youth is attending regularly , graduated , or has GED .	6.0%	8.0%	4.0%	6.00%	9.70%	Consistent over three years and with State average
b. Minor problems. Work effort , or disciplinary problems that were handled by classroom teacher/school personnel or 1-3 unexcused absences/truancy .	7.0%	5.0%	7.0%	6.33%	9.73%	Consistent over three years and with State average
c. Moderate problems. Youth has 4 to 10 unexcused absences , or received 1 or more in-school suspensions , or 1 short-term suspension (i.e. less than 10 days) .	23.0%	9.0%	18.0%	16.67%	20.23%	Consistent over three years and with State average

<p>d. Serious problems. Youth has dropped out of school , or been expelled , or received more than one short-term suspension , or one long-term suspension (10 days or more) , or has more than 10 unexcused absences .</p>	<p>64.0%</p>	<p>78.0%</p>	<p>72.0%</p>	<p>71.33%</p>	<p>58.17%</p>	<p>8% increase since 04, 13.2% higher than State average</p>
---	---------------------	---------------------	---------------------	----------------------	----------------------	---

General Academic Functioning						
a. Generally functioning above or at grade level , or is placed in appropriate Exceptional Children's program .	84.0%	88.0%	91.0%	87.67%	78.33%	7% increase since 04, 9.3% higher than State average
b. Generally functioning below grade level. Needs an educational evaluation , or has identified Exceptional Children's needs that are unserved .	16.0%	12.0%	10.0%	12.67%	19.63%	6% decrease since 04, 7% lower than State average
<u>Check Assessed Exceptional Children's needs:</u> Autism , Behaviorally Emotionally Disabled , Deaf/Blind , Gifted/Talented , Hearing Impaired , Mentally Disabled , Multi-handicapped , Orthopedically Impaired , Other Health Impaired , Pregnant Student , Specific Learning Disabled , Speech/Language Impaired , Traumatic Brain Injury , Visually Impaired						
Y4: Substance Abuse within past 12 months						
a. No known substance use.	57.0%	58.0%	55.0%	56.67%	56.70%	Consistent over three years and with State average
b. Some substance use, need for further assessment.	10.0%	20.0%	34.0%	21.33%	22.37%	24% increase since 04, consistent with State average
c. Substance abuse, assessment and/or treatment needed.	33.0%	22.0%	11.0%	22.00%	18.90%	22% decrease since 04, consistent with State average
Y5: Juvenile Parent Status						
a. Juvenile is not a parent.						
b. Juvenile is a parent, but does <i>not</i> have custody of child.						
c. Juvenile is a parent or an expectant parent but has adequate childcare support.						
d. Juvenile is a parent or an expectant parent but inadequate childcare support.						

Y6: History of Victimization						
a. No history or evidence of physical, sexual, or emotional abuse or neglect or other criminal victimization.	73.0%	69.0%	78.0%	73.33%	77.33%	Consistent over three years and with State average
b. Victimization with appropriate support. History or evidence of physical, sexual, or emotional abuse or neglect or other criminal victimization with appropriate response to protect against subsequent victimization.	22.0%	27.0%	14.0%	21.00%	17.03%	8% decrease since 04, consistent with State average
c. Victimization without support. One or more incidents of victimization; failure to protect against subsequent victimization.	5.0%	3.0%	9.0%	5.67%	3.57%	Consistent over three years and with State average
Y7: Sexual behavior During Past 12 Months						
a. No apparent problem.	63.0%	85.0%	80.0%	76.00%	83.63%	17% increase since 04, 7.3% less than State average
b. Behavior that needs further assessment such as use of pornography , obscene phone calls , voyeurism , uses sexually explicit language or gestures or other ____.	4.0%	4.0%	6.0%	4.67%	4.13%	Consistent over three years and with State average
c. Engages in sexual practices that are potentially dangerous to self or others .	32.0%	8.0%	5.0%	15.00%	7.13%	27% decrease since 04, 7.9% lower than State average
d. Youth's sexual adjustment/behavior results in victimization of others . May use sexual expression/behavior to attain power and control over others .	1.0%	3.0%	8.0%	4.00%	3.03%	7% Increase since 04, consistent with State average
Y8: Mental Health						
a. No need for mental health care indicated.	14.0%	12.0%	16.0%	14.00%	24.57%	Consistent over three years, 10.5% lower than State average

b. Has mental health needs that are being addressed.	24.0%	24.0%	32.0%	26.67%	26.33%	8% increase since 04, consistent with State average
c. Behavior indicates a need for additional mental health assessment or treatment .	62.0%	63.0%	52.0%	59.00%	46.93%	10% decrease since 04, 12.1% higher than State average
Y9: Basic Physical Needs/Independent Living						
a. Youth is living with parents, guardian or custodian. Basic needs for food, shelter and protection are met.						
b. Youth is in temporary residential care or shelter or living independently with basic needs for food, shelter and protection being met .						
c. Youth is living with parents, guardian or custodian. Basic needs are not being met. Food needs not met , shelter needs not met , protection needs not met .						
d. Youth is living independently. Basic needs are not being met. Food needs not met , shelter needs not met , protection needs not met .						

Y10: Health & Hygiene						
a. No apparent problem.						
b. Youth has medical , dental , health/ hygiene education needs which do not impair functioning. Youth uses tobacco products .						
c. Youth has physical handicap or chronic illness that limits functioning and the condition is being treated.						
d. Youth has physical handicap or chronic illness that limits functioning and the condition is not being treated. Youth does not comply with prescribed medication or has an unmet need for prescribed medication .						

Family Needs						
F1: Conflict in the Home past 12 Months						
a. The home environment is relatively supportive; there are no problems that require outside intervention.	61.0%	64.0%	68.0%	64.33%	67.43%	7% increase since 04, consistent with State average
b. Marital or domestic discord resulting in emotional or physical conflict (without serious injury) with spouse, partner, and/or child(ren) . Family members avoid contact with each other .	21.0%	12.0%	11.0%	14.67%	24.40%	10% decrease since 04, 9.8% lower than State average
c. Domestic violence resulting in injury or the involvement of law enforcement and/or domestic violence programs . Restraining orders/criminal complaints substantiated abuse .	18.0%	23.0%	22.0%	21.00%	6.10%	Consistent over three years, 14.9% higher than State average
F2: Supervision Skills						
a. Adequate skills. Parent makes rules for youth and generally enforces them; parent attempts to keep track of the child's activities and uses discipline when needed; youth respects parent for the most part.	45.0%	38.0%	40.0%	41.00%	28.83%	Consistent over three years, 12.2% higher than State average
b. Marginal skills. Parent may make rules, but has difficulty enforcing them or youth often engages in inappropriate activities without parent's knowledge or parent does not react with necessary sanctions when rules are broken or parents say they are having difficulty controlling the juvenile .	53.0%	59.0%	57.0%	56.33%	64.27%	Consistent over three years, 7.9% lower than State average
c. Inadequate. Parent supports juvenile's delinquency/independence or excuses it or parent refuses responsibility for youth or abandons youth .	2.0%	2.0%	3.0%	2.33%	4.87%	Consistent over three years and with State average
F3: Disabilities of Parent, Guardian or Custodian						
a. Parent, guardian or custodian has no known disabilities that interfere with parenting.						

b. Parent, guardian or custodian's ability to provide for youth is impaired by serious mental health disorder or a serious health problem or other disability .						
F4: Substance Abuse within the past 3 years by Household Members						
a. No evidence of alcohol or drug abuse.	86.0%	79.0%	83.0%	82.67%	83.43%	Consistent over three years and with State average
b. One or more household members abuse alcohol or drugs.	14.0%	20.0%	17.0%	17.00%	14.50%	Consistent over three years and with State average
F5: Family Criminality						
a. No family member (including siblings) has been convicted/adjudicated for criminal acts.	44.0%	53.0%	54.0%	50.33%	57.73%	10% Increase since 04, 7.4 % lower than State average
b. Parents, guardian or custodian and/or siblings have record of convictions/adjudications	37.0%	27.0%	29.0%	31.00%	30.03%	8% decrease since 04, consistent with State average
c. Parent, guardian or custodian and/or siblings are currently incarcerated, or are on probation or parole or are known gang members .	19.0%	19.0%	16.0%	18.00%	10.20%	Consistent over three years, 7.8% higher than State average

Union Risk Assessment Data for FY: 2004-07							
#	Question	2004-05	2005-06	2006-07			
R1	Age when first delinquent offense alleged in a complaint				County average	State Average	Comments
	Age 12 or over or no delinquent complaint	91.0%	90.0%	91.0%	90.67%	86.40%	Consistent over the three years and with State Average
	Under 12	9.0%	10.0%	9.0%	9.33%	11.47%	Consistent over the three years and with State Average
R2	Number of undisciplined or delinquend referrals to Intake						
	Current referral only	60.0%	58.0%	53.0%	57.00%	42.07%	7% lower since 04, 14.93% higher than State average
	1 Prior	20.0%	23.0%	23.0%	22.00%	26.00%	Consistent over the three years and with State Average
	2-3 Prior	16.0%	13.0%	18.0%	15.67%	20.93%	Consistent over the three years and with State Average
	4+ Prior	4.0%	5.0%	6.0%	5.00%	10.53%	Consistent over the three years and with State Average
R3	Most serious prior adjudication(s)						
	No Prior	68.0%	73.0%	64.0%	68.33%	61.80%	Consistent over the three years, 6.8% higher than the State Average
	Prior Undisciplined	2.0%	9.0%	5.0%	5.33%	4.20%	Consistent over the three years and with State Average
	Prior Class 1-3	17.0%	9.0%	5.0%	10.33%	20.33%	12% lower than 04, 10% lower than State average

	Prior Class F-I Felonies or A1 misdemeanors	12.0%	12.0%	11.0%	11.67%	11.07%	Consistent over the three years and with State Average
	Prior Class A-E felonies	1.0%	0.0%	0.0%	0.33%	0.80%	Consistent over the three years and with State Average
R4	Prior Assaults						
	No assaults	81.0%	76.0%	79.0%	78.67%	71.80%	Consistent over the three years, 6.8% higher than State Average
	Involved in an affray	1.0%	0.0%	0.0%	0.33%	3.97%	Consistent over the three years and with State Average
	Yes, without weapon	15.0%	16.0%	17.0%	16.00%	18.00%	Consistent over the three years and with State Average
	yes, without weapon, inflicting serious injury	0.0%	1.0%	1.0%	0.67%	1.03%	Consistent over the three years and with State Average
	Yes, with a weapon	2.0%	5.0%	4.0%	3.67%	2.47%	Consistent over the three years and with State Average
	Yes, with weapon inflicting serious injury	1.0%	0.0%	0.0%	0.33%	0.23%	Consistent over the three years and with State Average
R5	Runaways						
	No	74.0%	77.0%	76.0%	75.67%	76.00%	Consistent over the three years and with State Average
	Yes	26.0%	22.0%	24.0%	24.00%	22.20%	Consistent over the three years and with State Average
R6	Known use of alcohol or illegal drugs past 12 months						
	No known substance use	56.0%	59.0%	56.0%	57.00%	57.07%	Consistent over the three years and with State Average

	Some substances use, need for further assessment	7.0%	21.0%	32.0%	20.00%	22.80%	25% Increase since 04, consistent with State average
	Substance abuse assessment and/or treatment needed	36.0%	19.0%	13.0%	22.67%	18.00%	23% decrease since 04, consistent with State average
R7	School behavior problems during the past 12 months						
	No problems	3.0%	9.0%	3.0%	5.00%	8.70%	Consistent over the three years and with State Average
	Minor problems	4.0%	3.0%	5.0%	4.00%	8.60%	Consistent over the three years and with State Average
	Moderate problems	22.0%	10.0%	19.0%	17.00%	20.97%	Consistent over the three years and with State Average
	Serious problems	71.0%	77.0%	73.0%	73.67%	59.57%	Consistent over the three years, 14.1% higher than State Average
R8	Peer relationships						
	Peers ususally provide good support and influence	10.0%	27.0%	30.0%	22.33%	17.97%	20% increase since 04, consistent with State average
	Youth is rejected by pro-social peers or Youth sometimes associates with other who have been involved in delinquent/criminal activity	43.0%	32.0%	40.0%	38.33%	40.37%	Consistent over the three years and with State Average
	Youth regularly associate with others who are involved in delinquent/criminal activity	41.0%	29.0%	29.0%	33.00%	31.57%	12% lower than 04, consistent with State average
	Youth is a gang member or Youth associates with gang members	6.0%	12.0%	3.0%	7.00%	8.00%	Consistent over the three years and with State Average
R9	Parental supervision						
	Parent , guardian or custodian willing and able to supervise	55.0%	74.0%	77.0%	68.67%	59.80%	22% increase since 04, and 8.8% higher than State average

	Parent, guardian or custodian willing but unable to supervise	45.0%	24.0%	22.0%	30.33%	35.70%	23% decrease since 04, consistent with State average
	Parent , guardian or custodian unwilling to supervise	8.0%	1.0%	1.0%	3.33%	2.67%	7% decrease since 04, consistent with State average

Union County Juvenile Crime Prevention Council Action Plan: FY 08-09

Goal: To prevent or reduce delinquent behavior

Objective	Activities	Output/Outcome Measures	Evaluation/ Results	Person(s) Responsible	Timeframe
1.0. To reduce alcohol and substance abuse use by 3 % among juveniles served	Require funded programs to implement programs that address substance abuse educational programs and/or treatment interventions.	A 3% reduction on average over the next three years in Y-4 (c) Needs Assessment/treatment	Y-4: Reduce from an average of 22.0%% to 19.0%	Court Counseling Staff and funded programs	FY: 2011-2012
2.0. To reduce subsequent complaints by 0% among juveniles served	Require funded programs to implement highly structured services that address risk factors that contribute to reoffending behaviors	Since Union is currently under the State three year average in 2-3 (15.6%) prior referrals to Intake as measured in Risk Assessment R-2, remain at the current level or equal to State average	R-2: Remain at or below three year average of 15.6% or equal to State three year average	JCPC Funded program and Court Counseling Staff maintaining Risk Data	FY: 2011-2012
3.0 To reduce violations of community supervision by 5 % among juveniles served	Youth referred by Juvenile Court Counselor to appropriate JCPC funded program(s).	On average youth have shown an 83% success rate (no new delinquent, undisciplined or motion for review filed) when served by JCPC program.	JCPC funded programs will increase the success rate by 5% to 88% as it relates to no new delinquent, undisciplined and/or motion for review filed while in program.	Court Counselors, program managers and DJJDP IT staff.	FY: 2011-2012

<p>4.0. To reduce subsequent convictions by at least 1 % or at State average among juveniles served</p>	<p>Require funded programs to implement highly structured services that address risk factors and individual reoffending behaviors</p>	<p>Reduce the prior felonies and A1 Misdemeanors, R-3 by 1% average over three years or at State average.</p>	<p>R-3 Felonies and A1 misdemeanors: reduction of three year average from 11.6% to 10.6%</p>	<p>JCPC Funded program and Court Counseling Staff maintaining Risk Data</p>	<p>FY: 2011-2012</p>
<p>5.0 To fulfill 95% of restitution contracts to victims</p>	<p>Restitution/Community Service Program to track number of youth who completely fulfill restitution obligation to their victims</p>	<p>95% of Youth court order to repay victims through the JCPC funded restitution program will successful complete</p>	<p>Restitution program will maintain data to show the success of youth completing and not completing obligation to their victims</p>	<p>Restitution Program staff</p>	<p>FY: 2011-2012</p>
<p>6.0 To increase parental accountability by 10 % among parents of juveniles served</p>	<p>Provide services that assist parents in skill development and empower them to accept responsibility for their children.</p>	<p>JCPC funded programs have a 38% improvement with parents having some and/or significant improvement in parental accountability.</p>	<p>Program shall increase parental accountability by 10% over next three years for an 48% indicating some and/or significant improvement</p>	<p>JCPC Program managers</p>	<p>FY: 2011-2012</p>

Union County Juvenile Crime Prevention Council Request for Proposals

\$293,784

Anticipated County Allocation

30%

Required Local Match Rate

February 15, 2008

Date Advertised

The Juvenile Crime Prevention Council (JCPC) has studied the risk factors and needs of Juvenile Court involved youth in this county and hereby publishes this Request for Proposals. The JCPC anticipates funds from the Department of Juvenile Justice and Delinquency Prevention (DJJDP) in the amount stated above to fund the program types specified below. Such programs will serve delinquent and at-risk youth for the state fiscal year **2008-2009** beginning on, or after, **July 1, 2008**. The use of DJJDP funds in this county **requires a local match** in the amount specified above.

The JCPC will consider proposals for the following needed Programs:

Parent/Family Skill Building	Counseling/Individual, Family, Group	Program shall indicate how the program will address the County's DMC reduction efforts.
Interpersonal Skill Building	Substance Abuse Counseling	
Restitution and Community Service	Residential/Temporary Shelter Care	
Structured Day Program	In-Home Counseling Services	

Proposed Program Services should target the following Risk Factors for Delinquency or Repeat Delinquency:

Union County risk data indicates a significant increase in school behavior issues that result in out of school suspensions Union DMC data indicates that minority youth are 2 times as likely to be suspended. Risk Data also indicates an increase in substance abuse issues that are in need of assessment and/or treatment.

Programs should address the following concerns as reported in the Needs Assessments for Adjudicated Youth:

Peer Domain: Youth that regularly associate with others that are involved with criminal activity is elevated.

Individual Domain: Youth involved with juvenile system have an increase need for mental health and substance abuse assessment and treatment, increase in sexual acting out behavior and victimization.

Family Domain: Increase in domestic violence, marginal parenting skills and parents/family members involvement with the criminal justice system.

School Domain: Serious school behavior that results in school suspensions

Applicants are being sought that are able to address the legislatively mandated items below:

1. Program services compatible with research that is shown to be effective with juvenile offenders.
2. Program services are outcome-based.
3. The program has an evaluation component.
4. Program services detect gang participation and divert individuals from gang participation.
5. Programs that can have a demonstrable impact on the following success factors: a. reduce the use of alcohol or controlled substances; b. reduce subsequent complaints; c. reduce violation of terms of community supervision; d. reduce convictions from subsequent offenses; e. fulfill restitution to victims; and f. increase parental accountability.

Local public agencies, 501(c)(3) **non-profit** corporations and local housing authorities are invited to submit applications (Program Agreements) for programs addressing the above elements. Application forms and other necessary information may be obtained from:

Jim Bention, Sr./Karen Tucker

JCPC Chairperson or Designee

at

704-283-0370

Telephone #

*******Program Agreement forms may also be downloaded from the DJJDP web-site*******

<http://www.ncdjjdp.org/jcpc/forms.html>

NOTE: For further information, technical assistance, or inquiring about grant writing workshops in your area, contact the Dept. of Juvenile Justice and Delinquency Prevention Area Office by calling _____, DJJDP Area Consultant at _____

Deadline for Application is: March 17, 2008 by 3 P.M.

Mail or deliver Karen Tucker, JCPC Administrative Assistant

applications to: DJJDP 1192 Westt Rosevelt Blvd.

Monroe, NC 28110

Number of copies to submit: 27

Telephone: 704-289-4169

Screening Criteria for JCPC Program Applications

Program: Union County Shelter Care	Yes	No	Comments
Legislatively Mandated Requirements			
Is the program addressing a JCPC prioritized need (dispositional option)? 143B-549(b)	YES		
Is the program effective in addressing success factors? 143B-550(a)(1) and 143B-519(b)(1)(a-f) Does the program:			
Reduce the use of alcohol or controlled substances?	YES		While in Care
Reduce subsequent complaints?	YES		While in Care
Reduce violations of terms of community supervision?	YES		While in Care
Reduce convictions for subsequent offenses?	YES		While in Care
Fulfill restitution to victims?		NO	
Increase parental accountability	YES		While in Care
Is the program compatible with research that shows it is effective with juvenile offenders? 143B-519(b)(5)(a)		NO	
Is the program outcome-based? 143B-519(b)(5)(b)	YES		
Does it have clear, reasonable outcome measures? 143B-519(b)(5)(b)	YES		
If currently funded, has the program reported outcomes achieved in the last full fiscal year? 143B-519(b)(5)(b)	YES		
Does the program have an evaluation component? 143B-519(b)(5)(c)	YES		
Can the program detect gang participation and divert youth from gang participation? 143B-519(b)(5)(e)	YES		
Administrative			
Is the sponsoring organization known and in good community standing?	YES		
Does the sponsoring organization have the capacity to carry out the program successfully?	YES		
If previously funded, has the program completed applications, revisions, client tracking, financial accountings and other requested documentation in a timely and accurate manner?	YES		
If a private, non-profit, if there documentation of the applicant's 501(c)(3)?		NO	
Are there any conflicts of interest that would preclude funding?		NO	

Program			
Is it clear what service the program is providing and how it will be implemented?	YES		
Is there a clear description of who will be served and the referral sources?	YES		
Does the program being proposed provide a SPEP service and SPEP score?		NO	
If yes, can the program demonstrate any potential improvement in the score?			
If currently funded, does past program performance or compliance with Policies and Procedures preclude funding?		NO	
Budget			
Is the program described congruent with the expenditure budget?	YES		
Is the budget and cost per client reasonable for the program type?	YES		
Is there an adequate explanation for all line items?	YES		
Are there adequate revenue sources to meet the program needs?	YES		
Has the sponsoring organization invested in the program with funds or in-kind contributions?	YES		
Is there sufficient local revenue match?	YES		
If funded previously, has the program returned funds in previous years?		NO	
If funds have been returned previously, has the program adjusted its budget in subsequent years to reflect this, when appropriate?			

Rationale for Funding:
NEED FOR TEMPORARY SHELTER CARE FOR YOUTH INVOLVED WITH DJJDP.

Screening Criteria for JCPC Program Applications

Program: Daymark Family Recovery Sex Offender Treatment	Yes	No	Comments
Legislatively Mandated Requirements			
Is the program addressing a JCPC prioritized need (dispositional option)? 143B-549(b)	YES		
Is the program effective in addressing success factors? 143B-550(a)(1) and 143B-519(b)(1)(a-f) Does the program:			
Reduce the use of alcohol or controlled substances?	YES		
Reduce subsequent complaints?	YES		
Reduce violations of terms of community supervision?	YES		
Reduce convictions for subsequent offenses?	YES		
Fulfill restitution to victims?		NO	
Increase parental accountability	YES		
Is the program compatible with research that shows it is effective with juvenile offenders? 143B-519(b)(5)(a)		No	
Is the program outcome-based? 143B-519(b)(5)(b)	YES		
Does it have clear, reasonable outcome measures? 143B-519(b)(5)(b)	YES		
If currently funded, has the program reported outcomes achieved in the last full fiscal year? 143B-519(b)(5)(b)	YES		
Does the program have an evaluation component? 143B-519(b)(5)(c)	YES		
Can the program detect gang participation and divert youth from gang participation? 143B-519(b)(5)(e)	YES		
Administrative			
Is the sponsoring organization known and in good community standing?	YES		
Does the sponsoring organization have the capacity to carry out the program successfully?	YES		
If previously funded, has the program completed applications, revisions, client tracking, financial accountings and other requested documentation in a timely and accurate manner?		NO	Program has been slow in processing third quarter and revision
If a private, non-profit, if there documentation of the applicant's 501(c)(3)?	YES		
Are there any conflicts of interest that would preclude funding?		NO	

Program			
Is it clear what service the program is providing and how it will be implemented?	YES		
Is there a clear description of who will be served and the referral sources?	YES		
Does the program being proposed provide a SPEP service and SPEP score?	YES		
If yes, can the program demonstrate any potential improvement in the score?	N/A		
If currently funded, does past program performance or compliance with Policies and Procedures preclude funding?		NO	
Budget			
Is the program described congruent with the expenditure budget?	YES		
Is the budget and cost per client reasonable for the program type?	YES		
Is there an adequate explanation for all line items?	YES		
Are there adequate revenue sources to meet the program needs?	YES		Ability to access third party payment
Has the sponsoring organization invested in the program with funds or in-kind contributions?	YES		
Is there sufficient local revenue match?	YES		
If funded previously, has the program returned funds in previous years?	YES		
If funds have been returned previously, has the program adjusted its budget in subsequent years to reflect this, when appropriate?		NO	

Rationale for Funding:

Sex Offender Evaluations and Treatment are a need for youth involved with DJJDP in Union County

Screening Criteria for JCPC Program Applications

Program: Daymark Family Recovery In-Home	Yes	No	Comments
Legislatively Mandated Requirements			
Is the program addressing a JCPC prioritized need (dispositional option)? 143B-549(b)	YES		
Is the program effective in addressing success factors? 143B-550(a)(1) and 143B-519(b)(1)(a-f) Does the program:			
Reduce the use of alcohol or controlled substances?	YES		
Reduce subsequent complaints?	YES		
Reduce violations of terms of community supervision?	YES		
Reduce convictions for subsequent offenses?	YES		
Fulfill restitution to victims?		NO	
Increase parental accountability	YES		
Is the program compatible with research that shows it is effective with juvenile offenders? 143B-519(b)(5)(a)	YES		
Is the program outcome-based? 143B-519(b)(5)(b)	YES		
Does it have clear, reasonable outcome measures? 143B-519(b)(5)(b)	YES		
If currently funded, has the program reported outcomes achieved in the last full fiscal year? 143B-519(b)(5)(b)	YES		
Does the program have an evaluation component? 143B-519(b)(5)(c)	YES		
Can the program detect gang participation and divert youth from gang participation? 143B-519(b)(5)(e)	YES		
Administrative			
Is the sponsoring organization known and in good community standing?	YES		
Does the sponsoring organization have the capacity to carry out the program successfully?	YES		
If previously funded, has the program completed applications, revisions, client tracking, financial accountings and other requested documentation in a timely and accurate manner?		NO	Program has been slow in processing third quarter and revision
If a private, non-profit, if there documentation of the applicant's 501(c)(3)?	YES		
Are there any conflicts of interest that would preclude funding?		NO	

Program			
Is it clear what service the program is providing and how it will be implemented?	YES		
Is there a clear description of who will be served and the referral sources?	YES		
Does the program being proposed provide a SPEP service and SPEP score?	YES		
If yes, can the program demonstrate any potential improvement in the score?	N/A		
If currently funded, does past program performance or compliance with Policies and Procedures preclude funding?		NO	
Budget			
Is the program described congruent with the expenditure budget?	YES		
Is the budget and cost per client reasonable for the program type?	YES		
Is there an adequate explanation for all line items?	YES		
Are there adequate revenue sources to meet the program needs?	YES		Ability to access third party payment
Has the sponsoring organization invested in the program with funds or in-kind contributions?	YES		
Is there sufficient local revenue match?	YES		
If funded previously, has the program returned funds in previous years?	YES		
If funds have been returned previously, has the program adjusted its budget in subsequent years to reflect this, when appropriate?		NO	

Rationale for Funding:

In-Home services which involve the family has shown to be effective in addressing issues with delinquent youth.

Screening Criteria for JCPC Program Applications

Program: Positive Impact Restitution Community Service	Yes	No	Comments
Legislatively Mandated Requirements			
Is the program addressing a JCPC prioritized need (dispositional option)? 143B-549(b)	YES		
Is the program effective in addressing success factors? 143B-550(a)(1) and 143B-519(b)(1)(a-f) Does the program:			
Reduce the use of alcohol or controlled substances?		NO	
Reduce subsequent complaints?	YES		
Reduce violations of terms of community supervision?	YES		
Reduce convictions for subsequent offenses?	YES		
Fulfill restitution to victims?	YES		
Increase parental accountability	YES		Monthly parenting life skills
Is the program compatible with research that shows it is effective with juvenile offenders? 143B-519(b)(5)(a)	YES		
Is the program outcome-based? 143B-519(b)(5)(b)	YES		
Does it have clear, reasonable outcome measures? 143B-519(b)(5)(b)	YES		
If currently funded, has the program reported outcomes achieved in the last full fiscal year? 143B-519(b)(5)(b)	YES		
Does the program have an evaluation component? 143B-519(b)(5)(c)	YES		
Can the program detect gang participation and divert youth from gang participation? 143B-519(b)(5)(e)		NO	Staff need be trained to identify gang participation
Administrative			
Is the sponsoring organization known and in good community standing?	YES		
Does the sponsoring organization have the capacity to carry out the program successfully?	YES		
If previously funded, has the program completed applications, revisions, client tracking, financial accountings and other requested documentation in a timely and accurate manner?	YES		
If a private, non-profit, if there documentation of the applicant's 501(c)(3)?	YES		
Are there any conflicts of interest that would preclude funding?		NO	

Program			
Is it clear what service the program is providing and how it will be implemented?	YES		
Is there a clear description of who will be served and the referral sources?	YES		
Does the program being proposed provide a SPEP service and SPEP score?	YES		
If yes, can the program demonstrate any potential improvement in the score?	YES		Parent group in the next year
If currently funded, does past program performance or compliance with Policies and Procedures preclude funding?		NO	Program has made changes for the up-coming year
Budget			
Is the program described congruent with the expenditure budget?	YES		
Is the budget and cost per client reasonable for the program type?	YES		
Is there an adequate explanation for all line items?	YES		
Are there adequate revenue sources to meet the program needs?	YES		
Has the sponsoring organization invested in the program with funds or in-kind contributions?	YES		
Is there sufficient local revenue match?	YES		
If funded previously, has the program returned funds in previous years?		NO	
If funds have been returned previously, has the program adjusted its budget in subsequent years to reflect this, when appropriate?			

Rationale for Funding:

The need for restitution and community service for dispositional option.

Screening Criteria for JCPC Program Applications

Program: Positive Impact Assessment Services	Yes	No	Comments
Legislatively Mandated Requirements			
Is the program addressing a JCPC prioritized need (dispositional option)? 143B-549(b)	YES		
Is the program effective in addressing success factors? 143B-550(a)(1) and 143B-519(b)(1)(a-f) Does the program:			
Reduce the use of alcohol or controlled substances?		NO	Provides access to service and improved treatment plan
Reduce subsequent complaints?		NO	Provides access to service and improved treatment plan
Reduce violations of terms of community supervision?		NO	Provides access to service and improved treatment plan
Reduce convictions for subsequent offenses?		NO	Provides access to service and improved treatment plan
Fulfill restitution to victims?		NO	Provides access to service and improved treatment plan
Increase parental accountability		NO	Provides access to service and improved treatment plan
Is the program compatible with research that shows it is effective with juvenile offenders? 143B-519(b)(5)(a)		NO	Assessment and tools used are compatible with current market practice.
Is the program outcome-based? 143B-519(b)(5)(b)	YES		
Does it have clear, reasonable outcome measures? 143B-519(b)(5)(b)	YES		
If currently funded, has the program reported outcomes achieved in the last full fiscal year? 143B-519(b)(5)(b)	YES		
Does the program have an evaluation component? 143B-519(b)(5)(c)	YES		
Can the program detect gang participation and divert youth from gang participation? 143B-519(b)(5)(e)	YES		Make recommendation to Court Counselor
Administrative			
Is the sponsoring organization known and in good community standing?	YES		
Does the sponsoring organization have the capacity to carry out the program successfully?	YES		
If previously funded, has the program completed applications, revisions, client tracking, financial accountings and other requested documentation in a timely and accurate manner?	YES		

If a private, non-profit, if there documentation of the applicant's 501(c)(3)?	YES		
Are there any conflicts of interest that would preclude funding?		NO	
Program			
Is it clear what service the program is providing and how it will be implemented?	YES		
Is there a clear description of who will be served and the referral sources?	YES		
Does the program being proposed provide a SPEP service and SPEP score?		NO	
If yes, can the program demonstrate any potential improvement in the score?			
If currently funded, does past program performance or compliance with Policies and Procedures preclude funding?		NO	
Budget			
Is the program described congruent with the expenditure budget?	YES		
Is the budget and cost per client reasonable for the program type?	YES		
Is there an adequate explanation for all line items?	YES		
Are there adequate revenue sources to meet the program needs?	YES		
Has the sponsoring organization invested in the program with funds or in-kind contributions?	YES		
Is there sufficient local revenue match?	YES		
If funded previously, has the program returned funds in previous years?		NO	
If funds have been returned previously, has the program adjusted its budget in subsequent years to reflect this, when appropriate?		NO	

Rationale for Funding:

The need for clinical and psychological assessment is critical in accessing appropriate services and dispositional orders.

Screening Criteria for JCPC Program Applications

Program: Positive Impact Structured Day	Yes	No	Comments
Legislatively Mandated Requirements			
Is the program addressing a JCPC prioritized need (dispositional option)? 143B-549(b)	YES		
Is the program effective in addressing success factors? 143B-550(a)(1) and 143B-519(b)(1)(a-f) Does the program:			
Reduce the use of alcohol or controlled substances?	YES		
Reduce subsequent complaints?	YES		
Reduce violations of terms of community supervision?	YES		
Reduce convictions for subsequent offenses?	YES		
Fulfill restitution to victims?		NO	
Increase parental accountability	YES		
Is the program compatible with research that shows it is effective with juvenile offenders? 143B-519(b)(5)(a)		NO	
Is the program outcome-based? 143B-519(b)(5)(b)	YES		
Does it have clear, reasonable outcome measures? 143B-519(b)(5)(b)	YES		
If currently funded, has the program reported outcomes achieved in the last full fiscal year? 143B-519(b)(5)(b)	YES		
Does the program have an evaluation component? 143B-519(b)(5)(c)	YES		
Can the program detect gang participation and divert youth from gang participation? 143B-519(b)(5)(e)		NO	Staff need training to identify gang participation
Administrative			
Is the sponsoring organization known and in good community standing?	YES		
Does the sponsoring organization have the capacity to carry out the program successfully?	YES		
If previously funded, has the program completed applications, revisions, client tracking, financial accountings and other requested documentation in a timely and accurate manner?	YES		
If a private, non-profit, if there documentation of the applicant's 501(c)(3)?	YES		
Are there any conflicts of interest that would preclude funding?		NO	

Program			
Is it clear what service the program is providing and how it will be implemented?	YES		
Is there a clear description of who will be served and the referral sources?	YES		
Does the program being proposed provide a SPEP service and SPEP score?		NO	
If yes, can the program demonstrate any potential improvement in the score?			
If currently funded, does past program performance or compliance with Policies and Procedures preclude funding?		NO	Program made changes for the up-coming year
Budget			
Is the program described congruent with the expenditure budget?	YES		
Is the budget and cost per client reasonable for the program type?	YES		
Is there an adequate explanation for all line items?	YES		
Are there adequate revenue sources to meet the program needs?	YES		School system and Daymark recovery is providing positions for the program
Has the sponsoring organization invested in the program with funds or in-kind contributions?	YES		
Is there sufficient local revenue match?	YES		
If funded previously, has the program returned funds in previous years?		NO	
If funds have been returned previously, has the program adjusted its budget in subsequent years to reflect this, when appropriate?		NO	

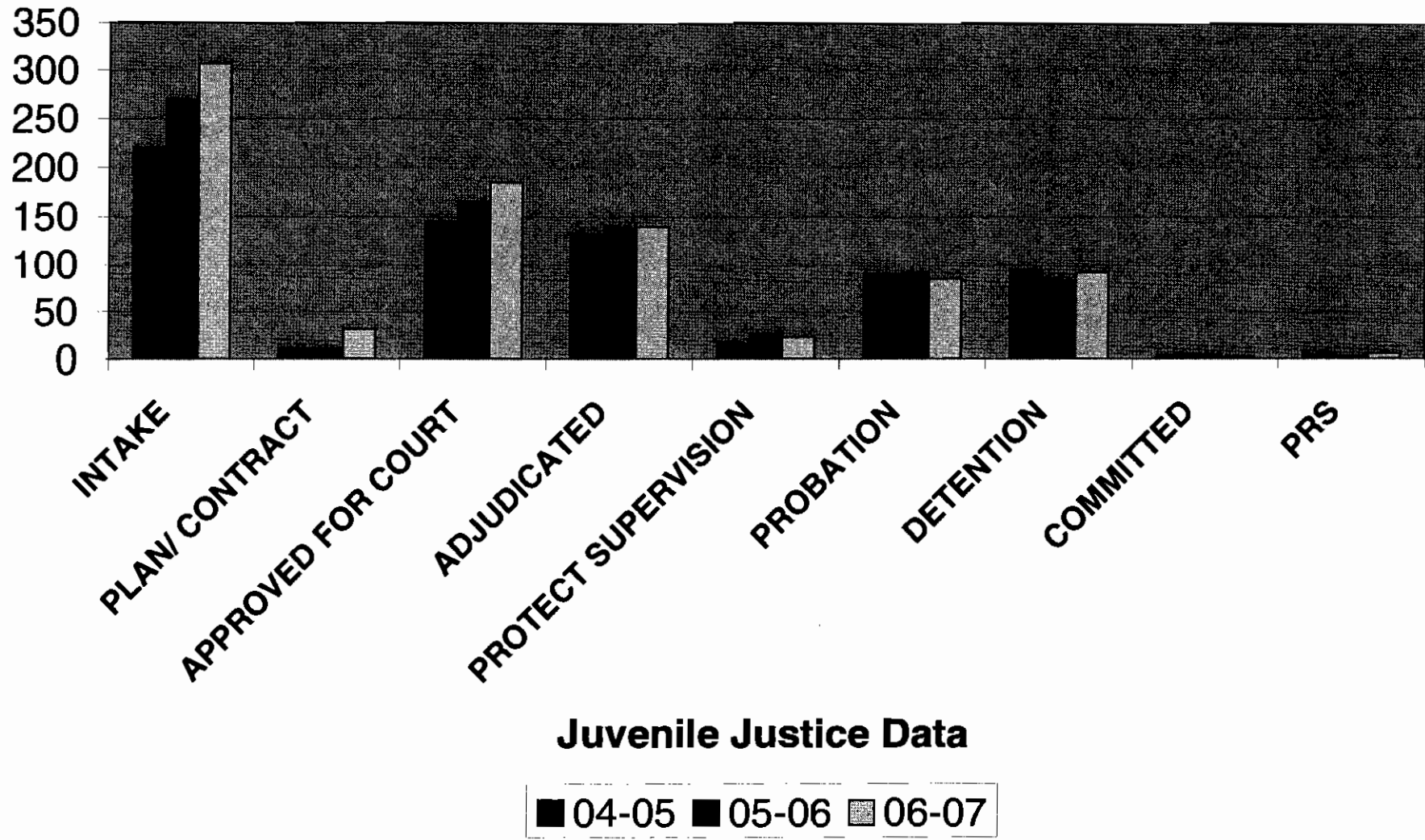
Rationale for Funding:

The need to provide structured environment for youth who are on supervised probation and are long term suspended from school. It also provides a dispositional option for the court.

Juvenile Crime Prevention Council Funding Decisions Summary

Program Funded	Reason for Funding (Check all that apply)
Positive Impact Structured Day	<input checked="" type="checkbox"/> Meets funding priority <input type="checkbox"/> Compatible with research <input checked="" type="checkbox"/> Cost efficient <input type="checkbox"/> Addresses reductions of complaints, violations of supervision & convictions <input checked="" type="checkbox"/> Has evaluation component <input checked="" type="checkbox"/> Addresses parental accountability <input checked="" type="checkbox"/> Addresses use of alcohol/controlled substances <input type="checkbox"/> Addresses restitution to victims <input checked="" type="checkbox"/> Addresses gang participation <input type="checkbox"/> Other <input type="checkbox"/> Other <input checked="" type="checkbox"/> Would increase funding to this service if funds were available
Positive Impact Restitution and Community Service	<input checked="" type="checkbox"/> Meets funding priority <input checked="" type="checkbox"/> Compatible with research <input type="checkbox"/> Cost efficient <input checked="" type="checkbox"/> Addresses reductions of complaints, violations of supervision & convictions <input checked="" type="checkbox"/> Has evaluation component <input type="checkbox"/> Addresses parental accountability <input type="checkbox"/> Addresses use of alcohol/controlled substances <input checked="" type="checkbox"/> Addresses restitution to victims <input type="checkbox"/> Addresses gang participation <input type="checkbox"/> Other <input type="checkbox"/> Other <input type="checkbox"/> Would increase funding to this service if funds were available
Positive Impact Assessment Services	<input checked="" type="checkbox"/> Meets funding priority <input type="checkbox"/> Compatible with research <input checked="" type="checkbox"/> Cost efficient <input type="checkbox"/> Addresses reductions of complaints, violations of supervision & convictions <input checked="" type="checkbox"/> Has evaluation component <input type="checkbox"/> Addresses parental accountability <input type="checkbox"/> Addresses use of alcohol/controlled substances <input type="checkbox"/> Addresses restitution to victims <input type="checkbox"/> Addresses gang participation <input type="checkbox"/> Other <input checked="" type="checkbox"/> Other Provides psychological testing and clinical assessment to access appropriate and needed services <input type="checkbox"/> Would increase funding to this service if funds were available
Union County Shelter Care	<input checked="" type="checkbox"/> Meets funding priority <input type="checkbox"/> Compatible with research <input checked="" type="checkbox"/> Cost efficient <input checked="" type="checkbox"/> Addresses reductions of complaints, violations of supervision & convictions <input checked="" type="checkbox"/> Has evaluation component <input type="checkbox"/> Addresses parental accountability <input type="checkbox"/> Addresses use of alcohol/controlled substances <input type="checkbox"/> Addresses restitution to victims <input type="checkbox"/> Addresses gang participation <input type="checkbox"/> Other <input type="checkbox"/> Other <input type="checkbox"/> Would increase funding to this service if funds were available
Youth and Family Support	<input checked="" type="checkbox"/> Meets funding priority <input checked="" type="checkbox"/> Compatible with research <input checked="" type="checkbox"/> Cost efficient <input checked="" type="checkbox"/> Addresses reductions of complaints, violations of supervision & convictions <input checked="" type="checkbox"/> Has evaluation component <input checked="" type="checkbox"/> Addresses parental accountability <input checked="" type="checkbox"/> Addresses use of alcohol/controlled substances <input type="checkbox"/> Addresses restitution to victims <input checked="" type="checkbox"/> Addresses gang participation <input type="checkbox"/> Other <input type="checkbox"/> Other <input type="checkbox"/> Would increase funding to this service if funds were available
Daymark Family Recovery In-Home	<input checked="" type="checkbox"/> Meets funding priority <input checked="" type="checkbox"/> Compatible with research <input checked="" type="checkbox"/> Cost efficient <input checked="" type="checkbox"/> Addresses reductions of complaints, violations of supervision & convictions <input checked="" type="checkbox"/> Has evaluation component <input checked="" type="checkbox"/> Addresses parental accountability <input checked="" type="checkbox"/> Addresses use of alcohol/controlled substances <input type="checkbox"/> Addresses restitution to victims <input checked="" type="checkbox"/> Addresses gang participation <input type="checkbox"/> Other <input type="checkbox"/> Other <input type="checkbox"/> Would increase funding to this service if funds were available
Daymark Family Recovery Sex Offender	<input checked="" type="checkbox"/> Meets funding priority <input type="checkbox"/> Compatible with research <input checked="" type="checkbox"/> Cost efficient <input checked="" type="checkbox"/> Addresses reductions of complaints, violations of supervision & convictions <input type="checkbox"/> Has evaluation component <input checked="" type="checkbox"/> Addresses parental accountability <input checked="" type="checkbox"/> Addresses use of alcohol/controlled substances <input type="checkbox"/> Addresses restitution to victims <input checked="" type="checkbox"/> Addresses gang participation <input type="checkbox"/> Other <input type="checkbox"/> Other <input type="checkbox"/> Would increase funding to this service if funds were available
	<input type="checkbox"/> Meets funding priority <input type="checkbox"/> Compatible with research <input type="checkbox"/> Cost efficient <input type="checkbox"/> Addresses reductions of complaints, violations of supervision & convictions <input type="checkbox"/> Has evaluation component <input type="checkbox"/> Addresses parental accountability <input type="checkbox"/> Addresses use of alcohol/controlled substances <input type="checkbox"/> Addresses restitution to victims <input type="checkbox"/> Addresses gang participation <input type="checkbox"/> Other <input type="checkbox"/> Other <input type="checkbox"/> Would increase funding to this service if funds were available
	<input type="checkbox"/> Meets funding priority <input type="checkbox"/> Compatible with research <input type="checkbox"/> Cost efficient <input type="checkbox"/> Addresses reductions of complaints, violations of supervision & convictions <input type="checkbox"/> Has evaluation component <input type="checkbox"/> Addresses parental accountability <input type="checkbox"/> Addresses use of alcohol/controlled substances <input type="checkbox"/> Addresses restitution to victims <input type="checkbox"/> Addresses gang participation <input type="checkbox"/> Other <input type="checkbox"/> Other <input type="checkbox"/> Would increase funding to this service if funds were available
	<input type="checkbox"/> Meets funding priority <input type="checkbox"/> Compatible with research <input type="checkbox"/> Cost efficient <input type="checkbox"/> Addresses reductions of complaints, violations of supervision & convictions <input type="checkbox"/> Has evaluation component <input type="checkbox"/> Addresses parental accountability <input type="checkbox"/> Addresses use of alcohol/controlled substances <input type="checkbox"/> Addresses restitution to victims <input type="checkbox"/> Addresses gang participation <input type="checkbox"/> Other <input type="checkbox"/> Other <input type="checkbox"/> Would increase funding to this service if funds were available
	<input type="checkbox"/> Meets funding priority <input type="checkbox"/> Compatible with research <input type="checkbox"/> Cost efficient <input type="checkbox"/> Addresses reductions of complaints, violations of supervision & convictions <input type="checkbox"/> Has evaluation component <input type="checkbox"/> Addresses parental accountability <input type="checkbox"/> Addresses use of alcohol/controlled substances <input type="checkbox"/> Addresses restitution to victims <input type="checkbox"/> Addresses gang participation <input type="checkbox"/> Other <input type="checkbox"/> Other <input type="checkbox"/> Would increase funding to this service if funds were available

Union County 2004-07





**N.C. Department of Juvenile Justice and Delinquency Prevention
 Juvenile Crime Prevention Council Certification
 Fiscal Year: 2008**

County: Union	Date: 06/30/2008
----------------------	-------------------------

CERTIFICATION STANDARDS

STANDARD #1: **Membership**

- A. Have the members of the Juvenile Crime Prevention Council been appointed by county commissioners? Yes
- B. Is the membership list attached? Yes
- C. Are members appointed for two year terms and are those terms staggered? Yes
- D. Is membership reflective of social-economic and racial diversity of the community? No
- E. Does the membership of the Juvenile Crime Prevention Council reflect the required positions as provided by N.C.G.A. 143B-543? No

If not, which positions are vacant and why?

Due to recent elections, we have lost a county commissioner appointee. We also have the SHeriff's Office, Monroe PD, Local DA, SUBstance Abuse Professional, Juvenile Defense Attorney, Member of the Business Community, Rep. United Way, and two county commissioner appointees vacant. The Union County JCPC continues to actively recruit new members.

STANDARD #2: **Organization**

- A. Does the JCPC have written Bylaws? Yes
 - B. Bylaws are attached or on file (Select one.)
 - C. Bylaws contain Conflict of Interest section per JCPC policy and procedure. Yes
 - D. Does the JCPC have written policies and procedures for funding and review? Yes
 - E. These policies and procedures attached or on file. (Select one.)
 - F. Does the JCPC have officers and are they elected annually? Yes
- JCPC has: Chair; Vice-Chair; Secretary; Treasurer.

STANDARD #3: **Meetings**

- A. JCPC meetings are considered open and public notice of meetings is provided. Yes
- B. Is a quorum defined as the majority of membership and required to be present in order to conduct business at JCPC meetings? Yes

- C. Does the JCPC meet bi-monthly at a minimum? Yes
- D. Are minutes taken at all official meetings? Yes
- E. Are minutes distributed prior to or during subsequent meetings? Yes

STANDARD #4: Planning

- A. Does the JCPC conduct an annual planning process which includes a needs assessment, monitoring of programs and funding allocation process? Yes
- B. Is this Annual Plan presented to the Board of County Commissioners and to The Department of Juvenile Justice and Delinquency Prevention? Yes
- C. Is the Funding Plan approved by the full council and submitted to Commissioners for their approval? Yes

STANDARD #5: Public Awareness

- A. Does the JCPC communicate the availability of funds to all public and private non-profit agencies which serve children or their families and to other interested community members? (RFP, distribution list, and article attached) Yes
- B. Does the JCPC complete an annual needs assessment and make that information available to agencies which serve children or their families, and to interested community members? Yes

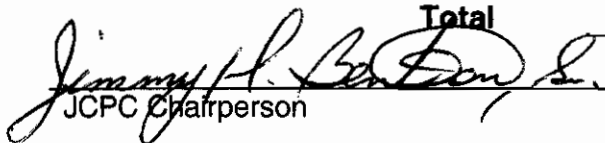
Briefly outline the plan for correcting any areas of standards non-compliance.

The Union County JCPC will continue to actively recruit new members in the coming months. We are awaiting new appointments to the council and hope that this will bring us to a full membership listing and

Having complied with the Standards as documented herein, the Juvenile Crime Prevention Council may use up to \$15,500 of its annual Juvenile Crime Prevention fund allocation to cover administrative and related costs of the council. Attach Line Item Budget Information and Budget Narrative sheets detailing the expenditure budget. **Must be received by June 30, 2008.**

**JCPC Administrative Funds
SOURCES OF REVENUE**

DJJDP	7900
Local	_____
Other	_____
Total	7900


JCPC Chairperson

07-11-08
Date

Chairman, Board of County Commissioners

Date

Secretary or Designee, Department of Juvenile Justice and Delinquency
Prevention

Date

Union

County

FY 2008-2009

Instructions: N.C.G.A. 143B-543 (2002 Session) specifies suggested members be appointed by county commissioners to serve on local Juvenile Crime Prevention Councils. In certain categories, a designee may be appointed to serve. Please indicate the person appointed to serve in each category and his/her title. Indicate appointed members who are designees for named positions. Indicate race and gender for all appointments.

Specified Members (G.S. 147-33.61)	Name	Title	Designee	Race	Gender
1) School Superintendent or designee	Dr. Mary Ellis	Assistant Superintendent	<input type="checkbox"/>	W	F
2) Chief of Police			<input type="checkbox"/>		
3) Local Sheriff or designee			<input type="checkbox"/>		
4) District Attorney or designee			<input type="checkbox"/>		
5) Chief Court Counselor or designee	Rebecca Smith	Court Counselor	<input checked="" type="checkbox"/>	W	F
6) Director, AMH/DD/SA, or designee	Vaness Thomas		<input checked="" type="checkbox"/>	B	F
7) Director DSS or designee	Faye Lovc		<input checked="" type="checkbox"/>	B	F
8) County Manager or designee	Pat Beekman	Homeland Security	<input checked="" type="checkbox"/>	W	M
9) Substance Abuse Professional			<input type="checkbox"/>		
10) Member of Faith Community	Jim Bention, Sr.		<input type="checkbox"/>	B	M
11) County Commissioner	Roger Lane	County Commissioner	<input type="checkbox"/>	W	M
12) Two Persons under age 18 (State Youth Council Representative, if available)			<input type="checkbox"/>		
13) Juvenile Defense Attorney			<input type="checkbox"/>		
14) Chief District Judge or designee	Joseph Williams	Judge	<input type="checkbox"/>	W	M
15) Member of Business Community	Deb Farhi		<input type="checkbox"/>	W	F
16) Local Health Director or designee	Phillip Tarte	Health Director	<input type="checkbox"/>	W	M
17) Rep. United Way/other non-profit	Carroll Anthony		<input type="checkbox"/>	W	M
18) Representative/Parks and Rec.	Wanda Smith		<input type="checkbox"/>	W	F
19) County Commissioner appointee	Peter Breidt	Court Counselor	<input type="checkbox"/>	W	M
20) County Commissioner appointee	Kim Rogers		<input type="checkbox"/>	W	F
21) County Commissioner appointee	Michelle Phipps		<input type="checkbox"/>	W	F
22) County Commissioner appointee			<input type="checkbox"/>		
23) County Commissioner appointee			<input type="checkbox"/>		
24) County Commissioner appointee			<input type="checkbox"/>		

25) County Commissioner appointee			<input type="checkbox"/>		
-----------------------------------	--	--	--------------------------	--	--

**UNION COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: July 21, 2008

Action Agenda Item No. 6/18
(Central Admin. use only)

SUBJECT: Refund of excise stamp to Goodwin & Hinson, P.A., in the amount of \$1,167.00. Goodwin & Hinson, P.A., filed a deed in Union County when it should have been filed in Mecklenburg County.

DEPARTMENT: Register of Deeds **PUBLIC HEARING:** No

ATTACHMENT(S):
See attached letter and copy of the deed indicating the amount of the excise stamp paid in Union County.

INFORMATION CONTACT:
Crystal D. Crump

TELEPHONE NUMBERS:
704-283-3794

DEPARTMENT'S RECOMMENDED ACTION: Refund Goodwin & Hinson, P.A., in the amount of \$1,167.00 for recording deed in the wrong county.

BACKGROUND:

FINANCIAL IMPACT: This amount will need to come out of budget code 10424000-4160.

Legal Dept. Comments if applicable: _____

Finance Dept. Comments if applicable: _____

Manager Recommendation:



GOODWIN & HINSON, P.A.

A Legal Professional Association

S. STEPHEN GOODWIN, JR.
WESLEY S. HINSON

MATTHEW B. SMITH
SHELLEY K. LEVINE*
WESLEY F. FAULK

*ALSO ADMITTED IN SOUTH CAROLINA

July 8, 2008

Crystal Crump
Register of Deeds
P.O. Box 248
Monroe, NC 28111

Re: Deed stamp refund

Dear Crystal:

I'm writing to request a refund of deed stamps mistakenly paid to Union County. Our firm recorded a general warranty deed on March 16, 2007, at Book 4490, Page 532 of the Union County Registry. The grantor of the property was James Custom Homes, Inc. and the grantees were Mark Smanda and wife, Julie A. Smanda. The property that our deed was meant to convey actually lies in Mecklenburg County. Thus, the stamps of \$1167.00 should be paid to Mecklenburg County rather than Union County. I have enclosed a copy of the deed for your reference.

Thank you for accepting this request for a refund of the deed stamps. Please forward the same to the proper agencies or boards for consideration, and do not hesitate to contact me with any questions or concerns about this request. I look forward to hearing from you about this matter.

With kind regards, I am

Very truly yours.

Shelley K. Levine
Attorney at Law

Enclosure