

AGENDA
UNION COUNTY BOARD OF COMMISSIONERS
Regular Meeting
Monday, February 18, 2008
7:00 P.M.
Board Room, First Floor
Union County Government Center
500 North Main Street
Monroe, North Carolina

www.co.union.nc.us

1. **Opening of Meeting**
 - a. Invocation - Reverend Jack Hildreth, Emmanuel Baptist Church
 - b. Pledge of Allegiance - Girl Scout Troop #1993
2. **Informal Comments**
3. **Additions, Deletions and/or Adoption of Agenda**
ACTION REQUESTED: Adoption of Agenda
4. **Consent Agenda**
ACTION REQUESTED: Approve items listed on the Consent Agenda
5. **Text Amendment to Article XII, Section 187(g) of the Union County Land Use Ordinance - Setback Requirements for Cluster Developments** (from September 17, 2007, meeting)
ACTION REQUESTED: Consider Text Amendment and Statement of Compliance
6. **Sewer Allocation Policy Amendment**
ACTION REQUESTED: Consider Amendment to Sewer Allocation Policy
7. **City of Monroe Wastewater Treatment Plant Report**
ACTION REQUESTED: Provide Direction to Staff to Discuss Partnering Opportunities with the City of Monroe and Develop Recommendations for Future Consideration by the Board
8. **Interest Rate Swap (Lower Interest Rate) in Connection with 2006 Certificates of Participation**
ACTION REQUESTED: Adopt Resolution Approving the Financing Team for an Interest Rate Swap Agreement for the County
9. **Announcements of Vacancies on Boards and Committees**
 - a. Juvenile Crime Prevention Council (JCPC): 1) District Attorney or Designee; 2) Substance Abuse Professional; 3) Two Persons Under Age of 18; and 4) Juvenile Defense Attorney
 - b. Farmers Market Committee (1 Member at Large)
 - c. Union County Home and Community Care Block Grant Advisory Committee (2 Vacancies as of December 2007)
 - d. Nursing Home Advisory Committee

- e. Board of Health (Vacancy as of January 2008 for a Licensed Optometrist)
- f. Planning Board - (Vacancies as of April 2008: 1 Member Representing Jackson Township; 1 Member Representing New Salem Township; and 1 Member Representing Sandy Ridge Township)
- g. Public Works Advisory Board - (Vacancy representing Sandy Ridge Township for unexpired term ending December 2009)
- h. Board of Adjustment (Vacancy for alternate member for unexpired term ending May 2009))

ACTION REQUESTED: Announce vacancies

10. **Interim Manager's Comments**

11. **Commissioners' Comments**

CONSENT AGENDA
February 18, 2008

1. **Contracts Over \$5,000**

- a. Rural Economic Development Center, Inc. - Purchase of Video and Editing Equipment for the Government Channel (Grant Agreement - Revenue \$13,756.50) and Budget Ordinance Amendment #33
- b. Hydrostructures, P.A. - Water System Mapping and Data Base Development (Public Works) - Task Order #9 in the Amount of \$392,500
- c. Amendments to Current Criminal Justice Partnership Program (CJPP) Contract - Reduce Overall Treatment Timeframe and Recoupment of Medical Exams (Funding Provided by State)
- d. Carolina Recording Systems - Maintenance Agreement for Telephone/Radio Recorder Renewal in the Amount of \$7,900 (Communications Department)
- e. Tax Reduction Specialists, a Division of Utilities Reduction Specialists, Inc. - Audit of Sales Tax Refunds

ACTION REQUESTED: Authorize the Interim County Manager to approve contracts listed as a-e and Budget Ordinance Amendment #33 associated with Item a

2. **Register of Deeds**

- a. Request to Open the Register of Deeds' Office One Hour Late (9:00 a.m.) on March 3, 2008, in Order to Complete the Office Move

ACTION REQUESTED: Approve request

3. **Cooperative Extension**

- a. Renewal of Grant Application for Urban Forestry Position

ACTION REQUESTED: Authorize County Manager to Submit Grant Application (Requires local match in the amount of \$32,893 in FY 09)

4. **Amendments to the County's Pay and Classification Plan**

- a. Sheriff's Office: Add a Civilian Crime Scene Technician Position, Pay Grade 65
- b. Social Services: Add a Social Services Business Officer I Position, Pay Grade 71, and Delete an Administrative Officer II Position, Pay Grade 68

5. **Finance**

- a. Motor Vehicle Tax Refund Overpayments for January 2008 in the Amount of \$4,443.03

ACTION REQUESTED: Approve overpayments

- b. Budget Transfer Report for December 2007 through January 2008

ACTION REQUESTED: Approve report

6. **Tax Administrator**

- a. Seventh Motor Vehicle Refund Register for the Period of January 1, 2008 - January 31, 2008, in the Net Grand Total of \$1,861.75-

ACTION REQUESTED: Approve

- b. Seventh Motor Vehicle Release Register for the Period of January 1, 2008 - January 31, 2008, in the Net Grand Total of \$22,392.82-

ACTION REQUESTED: Approve

7. **Social Services**
 - a. Budget Amendment #32 to Appropriate Additional Federal Funds in the Amount of \$35,585.00 for the Crisis Intervention Program
ACTION REQUESTED: Approve Budget Amendment #32
 - b. Budget Amendment #30 to Appropriate Additional State Funds in the Amount of \$16,312 for ROAP Grant
ACTION REQUESTED: Approve Budget Amendment #30
8. **Joint Resolution Celebrating 100 Years of the County Unity in Recognition of Our Association's Centennial (North Carolina Association of County Commissioners)**
ACTION REQUESTED: The North Carolina Association of County Commissioners has requested that each County consider adoption of the joint resolution
9. **Minutes**
ACTION REQUESTED: Approve minutes

**Information Only
No Action Required**

1. Department of Inspections' Report for January 2008
2. Personnel Report for January 2008

*From Feb. 4, 2008,
Meeting*

**UNION COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: 02/04/08

Action Agenda Item No. 5
(Central Admin. use only)

SUBJECT: Text Amendment Article XII, Section 187 (g) of the Union County Land Use Ordinance - Setback Requirements for Cluster Developments

DEPARTMENT: Planning

PUBLIC HEARING: No

ATTACHMENT(S):
Proposed Text Amendment Section 187 (g)

INFORMATION CONTACT:
Richard Black

Excerpts of Planning Board Minutes from August 7 and December 4, 2007 and January 8, 2008

TELEPHONE NUMBERS:
(704) 292-2625

Excerpt of Board of County Commissioners Minutes from September 17, 2007

Statement of Compliance

DEPARTMENT'S RECOMMENDED ACTION: To consider Text Amendment and Statement of Compliance

BACKGROUND: At the August 7, 2007 regular scheduled Planning Board meeting, Planning Board voted 5 to 3 to amend Section 187(g) Incentives for Cluster Developments to permit the following minimum setbacks: Street setback for building = 25 feet; Rear line building setback = 30 feet; Side line building setback = 12 feet. A public hearing was held by the Board of County Commissioners on September 4, 2007. At the public hearing, four speakers spoke in favor of and two speakers spoke in opposition to the text amendment. On September 17, 2007, the Board of County Commissioners sent the text amendment back to the Planning Board to consider fire safety, Building Code, and septic tank useage in the development of the Planning Board's recommendation. On December 4, 2007, Planning Board reviewed the Cluster Development text amendment with regard to fire safety, the Building Code, and septic tank useage. The Planning Board rescinded the previous recommended text amendment and tabled the amendment to the next Planning Board meeting. At the January 8, 2008 Planning Board meeting, Don Moore of County Inspections Department, Neal Speer of County Fire Service, and David Cunningham of County Environmental Health Department were present to answer questions about fire safety, building materials, and spetic tank useage with regards to the proposed text amendment. After discussion of fire safety, building codes, and septic tank useage, the Planning Board voted 6 to 3 to amend the setbacks in cluster development to allow

building setbacks of 25 feet for the front, 30 feet for the rear, and 12 feet for the side. The Planning Board also advises that this proposed amendment is consistent with the Union County Land Use Plan.

FINANCIAL IMPACT:

Legal Dept. Comments if applicable: _____

Finance Dept. Comments if applicable: _____

Manager Recommendation: _____

PROPOSED TEXT AMENDMENT

Amend and replace Section 187 (g) Incentives for Cluster Development as follows:

- (g) Notwithstanding Section 183 “Minimum Lots Widths”, lot widths may be set by the developer. ~~However, the setback requirements of Section 184 and 185 shall apply in cluster subdivisions.~~ **Minimum building setbacks in cluster developments shall be as follows:**

Street setback for building = 25 feet

Rear line setback for building = 30 feet

Side line setback for building = 12 feet

EXCERPT:

From the Union County Planning Board meeting held on Tuesday, August 7, 2007:

ITEM NUMBER SIX

Text Amendment – Amend Section 187(G) Cluster Subdivision:

Text Amendment from the Union County Land Use Ordinance:

Section 187 Cluster Subdivisions.

The purpose of this section is to provide flexibility, consistent with the public health and safety and without increasing overall density, to the developer who subdivides property and constructs buildings on the lots created in accordance with a unified and coherent plan.

- (g) Notwithstanding Section 183, "Minimum Lot Widths", lot widths may be set by the developer. However, the setback requirements of Section 184 and 185 shall apply in cluster subdivisions.

Proposed Changes to Section 187 Cluster Subdivision (g):

Amend and replace Section 187 (G) with a New Section (G) as follows:

- (G) Notwithstanding Section 183, "Minimum Lot Widths", lot widths may be set by the developer. Minimum setbacks shall be as follows:

Street setback for building = 25'

Rear line building setback = 30'

Side line building setback = 10'

Wes Hinson with Goodwin & Hinson, P.A., was available to answer questions from the Planning Board. He noted that the text amendment change would allow the setbacks to provide more flexibility.

Chris Issacs was also available to answer questions from the Planning Board.

Motion was made by Robert Allen and seconded by Don Kerr to let the side setbacks go from 15 to 12. The vote was 5 to 3.

Amend and replace Section 187 (G) with a New Section 187 (G) as follows:

- (G) Notwithstanding Section 183, "Minimum Lot Widths", lot widths may be set by the developer. Minimum setbacks shall be as follows:

Street setback for building = 25'

Rear line building setback = 30'

Side line building setback = 12'

Excerpt of Minutes of Union County Planning Board of December 4, 2007

ITEM NUMBER SIX

Cluster Development Amendment Discussion – Fire Safety, Building Code, and Septic Tank Usage

Richard Black gave a review of this amendment to the Planning Board. Russell Cox said it was his understanding that the land would be set aside for the whole community in order to house the septic systems for the Newland Community Properties. He asked if each septic tank would now be on the 20,000 sq. ft. lot along with the residence.

Wes Hinson, Attorney for Newland Communities, was available to answer questions from the Planning Board. He said Newland Communities was limited by locally by what the state, Environmental Health, approves, as far as septic systems go. Mr. Hinson said they were asking that in the ordinance, the clustering would increase the green space and the developer would not have to put in septic systems all over the open space whereas you combine the by-right density for the proposed property and the rest would be open space. This would cut down on impervious areas such as streets and infrastructure from the sewer and water.

Motion was made by Albert Starnes and seconded by Robert Allen that the Planning Board find no problems with fire safety, building codes and septic tank issues in the R-20 and R-40 setback rules that apply.

At this time, Mark DiBiasio asked to speak against the Cluster Development Amendment. He asked the Planning Board to keep the text amendment as it has been written.

Russell Cox made a motion to leave the current setbacks as was previously sent to the Board of County Commissioners. The motion died due to a lack of a second motion.

Jim King spoke against the Cluster Development Amendment. He noted that when the side setback is changed from 10 to 12, this change will apply to everyone, not just one certain development.

Albert Starnes withdrew his motion.

Russell Cox made a motion to withdraw the original recommendation/adjustments made and start all over; being though there are new people on the Planning Board that have not had the opportunity to discuss this matter. William McGuirt seconded the motion. The vote was 5 to 2.

Albert Starnes made a motion to get more information on the Cluster Development Amendment and to inform the Board of County Commissioners that the Planning Board voted to rescind the proposed setbacks. Chairman Allen seconded the motion. This item was tabled to the next scheduled Planning Board meeting which at this time representatives from Fire Services, Environmental Health and Building/Inspections would be available to answer questions from the Planning Board.

Excerpt of Minutes of Union County Planning Board of January 8, 2007

ITEM NUMBER SIX

Cluster Development Amendment Discussion – Fire Safety, Building Code, and Septic Tank Usage (TABLED AT THE DECEMBER 4, 2007 PLANNING BOARD MEETING)

Mr. Richard Black at this time introduced Don Moore Director of Union County Inspections Department, Neal Speer Director of Union County Fire Service and David Cunningham of Union County Environmental Health Department to answer questions from the Planning Board on setbacks with the Cluster Development Amendment.

Mr. Richard Black reviewed with the Planning Board the Cluster Development Amendment for some of the members that had not been at some of the previous meetings.

Wes Hinson, Attorney for Newland Communities, went over the Cluster Development Amendment and to answer questions from the Planning Board. He said the reason why this was coming back to the Planning Board was because the Board of County Commissioners had asked for it because of the issue of the setbacks, septic areas and fire safety.

Motion was made by Russell Cox and seconded by William McGuirt, because of concerns from the Sheriff's Department and fire safety issues to leave R-40 zoning setbacks as they are currently written. The motion failed with a vote of 4 to 5.

Motion was made by Robert Allen and seconded by Don Kerr, to accept the amendment as proposed by the applicant. The motion passed by a vote of 6 to 3.

Christa Boggs asked Mr. Kevin Graham developer of Newland Communities if he would go back to his company and ask if you would please give something back to Union County like a fire department, homeless shelter, etc.

Kevin Graham said that this was the first project done by his company In Union County and that it was going to be an incredible project. He said that he appreciated all the comments that were made by the Planning Board.

EXCERPT OF MINUTES OF UNION COUNTY BOARD OF COMMISSIONERS OF SEPTEMBER 17, 2007

Information Only/No Action Required: The agenda package included: 1) Department of Inspection Monthly Report for August 2007; and 2) Personnel Department Monthly Report for August 2007.

PLANNING DEPARTMENT – TEXT AMENDMENTS TO THE UNION COUNTY LAND USE ORDINANCE:

a. Article XII, Section 187(g) Incentives for Cluster Developments

Commissioner Mills requested that the Board receive answers to the questions raised during the public hearing on September 4, 2007, regarding the proposed amendment.

Chairman Pressley said that one question that was brought out during the public hearing had to do with fire safety. Further, he said that another question that had been asked was whether the amendment, if adopted, would increase density.

Richard Black, Interim County Manager and Planning Division Director, explained allowable density. He said that the normal way that density is calculated in the Planning Department, is the road right of way is backed out, then the remaining acreage in the tract, depending on the district, is divided by the square footage required in the district, and that would yield the allowable density. Further, he said that depending on whether the land is flat or square shaped, the allowable density might be able to be achieved. Mr. Black said that under the cluster ordinance, if property is located in an R-40 district, the lot size can be reduced to R-20 (20,000 square feet). He explained that clustering gives the developer flexibility by having the smaller lots, they could avoid some of the areas that are partials, have a lot of floodplain, or extreme topography. He noted, however, clustering does not allow the developers to have more density.

Mr. Black stated that cluster developments are in place, but tonight's item involves amending the setbacks. He said that presently the front setbacks for R-40 is 40 feet and the proposed amendment is to reduce the front setback to 25 feet; the rear setback is 40 feet and the proposed amendment is to reduce that setback to 30 feet; and the side yard setback is 15 feet. He stated that the lot still must have 20,000 square feet, but it allows the developer to conceivably make the lot narrower so the houses are closer to the street and houses are closer together. Mr. Black stated that it allows a larger envelope in which to build and by having narrower lots, it is conceivable, depending upon their lots, they could get more lots out of the development but not more than the density allows. He said that it does not increase the density, but it might allow in extreme cases more lots than they could have gotten, because there is flexibility on how they control the lots. He pointed out that all the area that is saved by going from 40,000 square feet to 20,000 square feet must be in common open space and cannot be used for anything else.

Commissioner Openshaw interjected that the proposed amendment does allow more density.

Commissioner Mills said that he was not as concerned with the density issue as the fire safety issue. He stated that he has talked with numerous firemen in the community, and they have some concerns about putting the homes closer together. He referred to a fire that occurred in recent months in the St. John's Forest Subdivision where several houses were lost because the fire spread from one house to another.

Mr. Black stated that the R-40 and RA-40 zoning classifications are the only ones that have larger side yards than what is being proposed tonight. He asked the Board to keep in mind that there is already an R-20 district that has 12-foot side yards. Commissioner Mills asked if it were possible, as the County's new Land Use Ordinance is being prepared, to encourage or require certain material on the outside that would be less fire retardant.

Chairman Pressley interjected that he had spoken with Don Moore, Director of the County's Inspections Department, and was told that the new 2008 Building Code will be effective in January 2008. He stated that it was his understanding that the firewall rating would not change in the new Building Code, because it is three feet or less. He said that he would be more comfortable in voting for the amendment if there was a requirement for a one-hour fire rating wall.

Commissioner Openshaw referred to a statement made by the applicant that "We're not asking for much, just to change the front, rear, and side setbacks." He said that they had forgotten to mention mineral rights and air rights. He stated that the amendments would not just apply to the applicant but to all future cluster subdivisions. He further stated that the proposed amendments could yield in the worse case scenario an additional eight lots per 100 acres or an additional expense to taxpayers of approximately \$120,000 per 100 acres in school construction costs.

He said that the amendment, as proposed, would not change the requirement for open space or add anything of value to the County. He stated that he did believe it would increase the risk for fires. Commissioner Openshaw said that the reduction in setbacks with houses being much closer to the road would violate the spirit of Union County's RA-40 and R-40 zoning. He described it as a "citized" version of zoning and not a "suburban/rural" type of zoning. He suggested that if more dense zoning is desired, then the municipalities should pick up the slack, which he said that some have done. He stated that smaller side setbacks and failed septic systems mean increased chance of spillover onto a neighbor's property from a failed septic system.

Commissioner Openshaw referred to an article in *The County Edge* which was headlined as "New Code Could Rid Neighbors of Stinch" that chronicles a short fourteen year old public nuisance of a failed septic system, a system that was "suspect from the get

go.” He stated that developers will save a significant amount of costs from having houses closer together. He questioned what advantages there would be for the County in having houses closer together. He referred to the amendments as being a “developer subsidy” and proposed increasing the open space requirement to 25 percent, add the installation of sewer pipe in the road now for when the septic systems fail, and since the floodplain is rising, add that the floodplain can only intrude into a lot by the rear setback amount. Further, he stated that since it has been said that there are no extra lots to be gained by reducing the setbacks, there should be no problem adding to the plat that the plat yield will be based off the yield from the R-40 base of buildable area, which would eliminate his objections to the lot yield. He referred to an article dated May 31, 2006, in *The Enquirer Journal*, Commissioner Mills stated that “We need to get a handle on our residential growth.” Commissioner Openshaw questioned how the proposed amendment would help to accomplish that.

Following his comments, Commissioner Openshaw moved to reject the proposed amendments.

Commissioner Mills offered a substitute motion to table the matter in order to obtain answers regarding fire safety and the suggestions proposed by Commissioner Openshaw.

Chairman Pressley offered a friendly amendment to the substitute motion to forward the matter back to the Planning Board to have the questions answered regarding fire safety and the Building Code, the concerns addressed by Commissioner Openshaw on septic tanks using today’s data. Commissioner Mills accepted the friendly amendment to his substitute motion.

The substitute motion as amended was passed by a vote of four to one. Chairman Pressley, Vice Chairman Baucom, Commissioner Lane, and Commissioner Mills voted in favor of the motion. Commissioner Openshaw voted against the motion.

b. Article X, Section 146, Table of Uses and Article XI Supplemental Regulations, Section 177A

Chairman Pressley moved to approve the proposed Text Amendments with the Planning Board’s recommendations as follows and adopt the applicable compliance statement:

Amend Section 146, Table of Uses, as follows:

For Use as “Utility Facilities, Community/Regional,” place a “Zs” (meaning Permitted by Right, Supplemental Regulations Apply) in all zoning districts, RC80 through HI, and identify “177A” as the Supplemental Regulation, as shown in Exhibit I, attached and incorporated by reference herein.

STATEMENTS OF CONSISTENCY FOR PROPOSED TEXT AMENDMENT

PROPOSED ACTION

The Planning Board has recommended that the Board of County Commissioners adopt the following amendment to Article XII, Section 187(g) of the Union County Land Use Ordinance, regarding setback requirements for Cluster Subdivisions:

- (g) Notwithstanding Section 183, "Minimum Lot Widths," lot widths may be set by the developer. ~~However, the setback requirements of Sections 184 and 185 shall apply in cluster subdivisions.~~ Minimum setbacks shall be as follows:

Street setback for building = 25'

Rear line building setback = 30'

Side line building setback = 12'

TO APPROVE THE AMENDMENT

Whereas, pursuant to N.C.G.S. §153A-341, the Board of County Commissioners does hereby find and determine that the proposed text amendment is consistent with the Union County Land Use Plan, and that adoption of the proposed text amendment is reasonable and in the public interest because a reduction in setbacks within cluster developments may allow for more efficient use of property and has no impact on the Land Use Plan.

TO DENY THE AMENDMENT

Whereas, pursuant to N.C.G.S. §153A-341, the Board of County Commissioners does hereby find and determine that the proposed text amendment is consistent with the adopted Union County Land Use Plan, but that denial of the proposed text amendment is reasonable and in the public interest because the existing setback provisions are sufficient.

**UNION COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: February 4, 2008

Action Agenda Item No. 6
(Central Admin. use only)

SUBJECT: Amendment to Sewer Allocation Policy

DEPARTMENT: Public Works

PUBLIC HEARING: No

ATTACHMENT(S):
Sewer Allocation Policy with proposed changes as marked.

INFORMATION CONTACT:
Christie Putnam
Jeff Crook

TELEPHONE NUMBERS:

704-296-4212

704-283-3673

DEPARTMENT'S RECOMMENDED ACTION:

BACKGROUND: UCPW has identified a relatively small amount of excess capacity in the First Priority Projects and/or Government Facilities. The current policy does not clearly address how such excess capacity will be allocated. The proposed amendment would enable the Board to allocate such identified excess to Nonresidential Development Projects upon consideration of listed factors, including (i) the amount of excess capacity available; (ii) the amount requested in a given application; (iii) the amount requested in other pending applications; (iv) the order of receipt; and (v) the impact of the Project on the County's treatment facilities. A guiding principle for the Board would be to serve as many Nonresidential Development Projects as possible. (UCPW has identified this as a legitimate treatment objective.) The Project owner or developer would need to submit a flow permit application within one year from the Effective Date of the Policy or lose the allocation of excess capacity.

FINANCIAL IMPACT:

Legal Dept. Comments if applicable: _____

Finance Dept. Comments if applicable: _____

Manager Recommendation:

POLICY FOR ALLOCATING WASTEWATER TREATMENT CAPACITY

SEPTEMBER 17, 2007
AS AMENDED FEBRUARY 18, 2008

TABLE OF CONTENTS

	<u>PAGE</u>
GENERAL PROVISIONS	
1.0 DEFINITIONS	2
2.0 RECITALS	<u>56</u>
3.0 SCOPE	<u>78</u>
4.0 PURPOSE	8
5.0 EFFECTIVE DATE	9
<u>PART I. ALLOCATION OF CAPACITY: 12-MILE AND CROOKED CREEK WWTPS</u>	
6.0 FIRST PRIORITY PROJECTS	9
6.1 PROJECTS WITH CONTRACTED CAPACITY	9
6.2 PROJECTS WITH ZERO FLOW PERMITS	<u>1011</u>
6.3 PROJECTS WITH DENIED PERMIT APPLICATIONS	11
6.4 CAPACITY LIMITATION FOR ALL FIRST PRIORITY PROJECTS	<u>12</u>
7.0 SECOND PRIORITY PROJECTS	<u>1213</u>
7.1 GOVERNMENT FACILITIES	<u>1213</u>
7.2 TAP ONLY PROJECTS	<u>1314</u>
8.0 THIRD PRIORITY PROJECTS	14
9.0 EXCESS CAPACITY	<u>18</u>
<u>10.0 ACCEPTANCE OF ENGINEERING PLANS</u>	<u>1719</u>
<u>PART II. ALLOCATION OF CAPACITY: 6-MILE COLLECTION SYSTEM</u>	
<u>10.011.0</u> FIRST PRIORITY PROJECTS	<u>1819</u>
<u>11.012.0</u> SECOND PRIORITY PROJECTS	<u>1920</u>
<u>11.112.1</u> GOVERNMENT FACILITIES	<u>1920</u>
<u>11.212.2</u> TAP ONLY PROJECTS	<u>2021</u>
<u>12.013.0</u> THIRD PRIORITY PROJECTS	<u>2021</u>
<u>12.113.1</u> ACTIVE PROJECTS	<u>2021</u>
<u>12.213.2</u> PART I THIRD PRIORITY PROJECTS	<u>2324</u>
<u>13.014.0</u> RESERVE CAPACITY	<u>2426</u>
<u>14.015.0</u> EXCESS CAPACITY	<u>26</u>
<u>16.0</u> ACCEPTANCE OF ENGINEERING PLANS	<u>2527</u>

1.0 DEFINITIONS

Unless otherwise specifically provided, or unless clearly required by the context, the words and phrases defined in this Section shall have the meaning indicated when used in this Policy.

6-Mile Collection System means the wastewater treatment collection system located in west-central Union County which, pursuant to an agreement between Union County and the City of Charlotte dated April 12, 1996, Union County may use to transport up to 3.0 million GPD of wastewater for treatment at the McAlpine Creek Wastewater Treatment Plant owned by Charlotte-Mecklenburg Utilities.

12-Mile WWTP means Union County's 12-Mile Creek Wastewater Treatment Plant located at 3104 Providence Road South.

Accessibility Letter, or Availability Letter, means a letter issued by UCPW that describes the proximity of a proposed Development Project to existing UCPW sewer infrastructure and the requirements for obtaining sewer capacity. Such letter may, but need not, have been issued in response to UCPW's receipt of a Letter of Intent.

Availability Letter has the same meaning as Accessibility Letter.

Capacity at the Treatment Facilities means wastewater treatment capacity at the Treatment Facilities, defined below as the 12-Mile WWTP and Crooked Creek WWTP, collectively.

Capacity at 6-Mile means wastewater treatment capacity available through the 6-

Mile Collection System.

Crooked Creek WWTP means Union County's Crooked Creek Wastewater Treatment Plant located at 4015 Sardis Church Road.

Current Expansion means the current project to expand wastewater treatment capacity at the 12-Mile WWTP from 3.0 to 6.0 million GPD.

Development Project, or Project, means an undertaking involving real property improvements for which connection to either the 12-Mile WWTP, the Crooked Creek WWTP, or the 6-Mile Collection System is requested.

Development Submittal means either: (i) a Letter of Intent; or (ii) other document received by UCPW as part of the required procedures for obtaining a zoning permit, special use permit, conditional use permit, major development permit, or other land development permit.

Effective Date means the date this Policy is adopted by the Union County Board of Commissioners.

Excess Capacity at 6-Mile means any Capacity at 6-Mile reserved to satisfy First Priority Projects or Government Facilities under Part II of this Policy but which, for any reason, is not ultimately needed to serve these Projects under the terms of this Policy.

Excess Capacity at 12-Mile means any Capacity at 12-Mile reserved to satisfy First Priority Projects or Government Facilities under Part I of this Policy but which, for any reason, is not ultimately needed to serve these Projects under the terms of this Policy.

Flow Permit means a Sewer Permit issued by NCDWQ authorizing the construction and operation of a wastewater collection system extension for wastewater

treatment at the 12-Mile WWTP, Crooked Creek WWTP, or through the 6-Mile Collection System to serve a specified Project. UCPW requires a Flow Permit for connection to its wastewater treatment facilities for all Projects except Tap Only Projects.

Flow Permit Application means a completed application for a Flow Permit submitted to UCPW by an owner or developer in connection with a particular Project that meets all the requirements set forth in the UCPW Extension Policy including, but not limited to, final approval of engineering plans by UCPW, payment of one-half of the capacity fees, and payment of the application fee.

Government Facilities means facilities owned or operated by Union County, Union County Public Schools, or a municipality located within Union County, and facilities funded in whole or in part by Union County.

GPD means gallons per day.

Letter of Intent means a letter of intent to develop property received by the UCPW Director pursuant to Section 2.2 of the UCPW Extension Policy.

Moratorium means the state-imposed moratorium pursuant to which NCDWQ ceased issuing Sewer Permits for the 12-Mile WWTP effective February 7, 2007.

NCDWQ means the North Carolina Division of Water Quality.

Nonresidential Development Projects means all Development Projects other than Residential Development Projects.

Planned Diversion means the proposed diversion by UCPW of not less than 1.03 million GPD of wastewater from the service areas of the Treatment Facilities to the 6-Mile Collection System.

Project has the same meaning as Development Project.

Residential Development Projects means Development Projects for residences such as attached and detached single-family dwellings, apartment complexes, condominiums, townhouses, cottages, etc., and their associated outbuildings including garages, storage buildings, gazebos, etc., and customary home occupations. For purposes of this Policy, a Retirement Community shall not be deemed a Residential Development Project.

Retirement Community means a housing development that is designed for and restricted to occupancy by households having at least one member who is fifty-five (55) years of age or older, and in which children under eighteen (18) years of age shall not reside for more than ninety (90) days per calendar year.

Sewer Permit means a Flow Permit or Zero Flow Permit issued by NCDWQ.

Tap Only Project means a Project for which a Sewer Permit from NCDWQ is not required pursuant to either G.S. § 143-215.1 or Rule 02T.0113, Chapter 15A, North Carolina Administrative Code.

Treatment Facilities means the 12-Mile WWTP and Crooked Creek WWTP, collectively.

UCPW means the Union County Public Works Department.

UCPW Extension Policy means the Union County Public Works Water and Sewer Extension Policy dated January 6, 1997, as amended.

Zero Flow Permit means a Sewer Permit issued by NCDWQ for construction only of a wastewater collection system extension for wastewater treatment at the 12-Mile

WWTP, the Crooked Creek WWTP, or through the 6-Mile Collection System to serve a specified Project, with no authority for operation of the same.

2.0 RECITALS

- 2.1** The Treatment Facilities are interconnected via the Poplin Road Pump Station, and together they serve the west-central portion of Union County, including but not limited to the towns of Hemby Bridge, Indian Trail, Lake Park, Mineral Springs, Stallings, Waxhaw, Weddington, Wesley Chapel, and immediately surrounding areas. Heavy development in western Union County in recent years has dramatically increased the demand for wastewater treatment capacity in that part of the County.
- 2.2** Effective February 7, 2007, NCDWQ ceased issuing Sewer Permits for the 12-Mile WWTP pursuant to the state-imposed Moratorium. Consequently, for all Projects within the service areas of the Treatment Facilities, UCPW has temporarily: (i) stopped issuing Accessibility Letters; (ii) stopped accepting new Sewer Permit Applications; (iii) stopped accepting new engineering plans; and (iv) limited authorization for connections for Tap Only Projects.
- 2.3** Following completion of the Current Expansion of the 12-Mile WWTP, permitted wastewater treatment capacity at that plant will increase by 3.0 million GPD, bringing the total Capacity at the Treatment Facilities to 7.9 million GPD. Of this 7.9 million GPD, approximately 6.25 million GPD represents the maximum average monthly flow for the previous 12 months plus the amount of Capacity at the Treatment Facilities needed to satisfy outstanding Flow Permits previously

issued by NCDWQ. Thus, the Current Expansion will result in approximately 1.65 million GPD of additional Capacity at the Treatment Facilities.

- 2.4 Pursuant to an agreement between Union County and the City of Charlotte, UCPW may transport 3.0 million GPD of wastewater through the 6-Mile Collection System to Charlotte-Mecklenburg Utilities' McAlpine Creek Wastewater Treatment Plant.
- 2.5 Current average monthly flow for the previous 12 months through the 6-Mile Collection System, together with outstanding Flow Permits previously issued for that System, account for approximately 1.11 million GPD of Capacity. This leaves an estimated 1.89 million GPD of available Capacity at 6-Mile.
- 2.6 The Policy set forth herein is intended to provide guidelines for allocating, in a fair, rational, and lawful manner among competing interests: (i) the limited Capacity at the Treatment Facilities that will become available when the Current Expansion is complete and the Moratorium lifted; and (ii) the limited Capacity at 6-Mile. Subject to approval of the County Manager, the Union County Public Works Director may authorize a departure from these guidelines when strict adherence would frustrate the purpose of these guidelines or endanger the health, safety or welfare of the citizens of Union County. The County Manager shall report any such departure to the Board of County Commissioners no later than the Board's next regular meeting.
- 2.7 Pursuant to G.S. § 153A-283, Union County may in no case be held liable for damages for failure to furnish sewer services, and this Policy creates no legal right

to receive, nor any legal duty on the part of Union County or UCPW to provide, any amount of existing or future wastewater treatment capacity at the Treatment Facilities, through the 6-Mile Collection System, or elsewhere.

3.0 SCOPE

This Policy applies to: (i) the allocation of approximately 1.65 million GPD of Capacity at the Treatment Facilities that will be available when the Current Expansion at the 12-Mile WWTP is completed and the Moratorium lifted; and (ii) the allocation of approximately 1.89 million GPD of Capacity at 6-Mile. Except as otherwise stated herein, this Policy applies to all Development Projects located in areas served by the Treatment Facilities or the 6-Mile Collection System for which the owner or developer requests connection thereto but for which the authorization necessary to do so has not yet been obtained. This Policy does not affect Flow Permits previously issued by NCDWQ.

4.0 PURPOSE

This Policy is intended to establish guidelines for allocating limited wastewater treatment capacity in a fair, rational, and lawful manner, taking into consideration, among other things:

- The need to fulfill outstanding legal obligations Union County may have to provide Capacity at the Treatment Facilities when the Current Expansion at 12-Mile WWTP is complete and the Moratorium is lifted or to provide Capacity at 6-Mile;
- The need to reserve Capacity to serve public school facilities, County Projects, and other Government Facilities;

■The desire to treat alike all Development Projects that are similarly situated as to: (i) type of Project; and (ii) stage of progress in the procedures required for obtaining a Sewer Permit or otherwise connecting to the Treatment Facilities or the 6-Mile Collection System to the extent that UCPW has received written documentation of such progress;

■The desire to promote Nonresidential Development Projects in Union County in order to increase the County=s property tax base while imposing fewer demands (than those imposed by Residential Development Projects) on the County=s already overburdened public schools; and

■The need to protect the public health, safety and welfare.

5.0 EFFECTIVE DATE

This Policy shall become effective upon adoption by the Union County Board of Commissioners and may be repealed or modified at any time, without notice.

PART I

ALLOCATION OF CAPACITY: 12-MILE AND CROOKED CREEK WWTPS

6.0 FIRST PRIORITY PROJECTS

When the Current Expansion is complete and the Moratorium has been lifted, Capacity at the Treatment Facilities shall be made available to serve First Priority Projects, described in Sections 6.1 through 6.3 and specifically identified in Exhibits 1 - 3, as set forth below.

6.1 PROJECTS WITH CONTRACTED CAPACITY

A total of 283,176 GPD of Capacity at the Treatment Facilities is hereby reserved in favor of Projects for which the owner or developer has entered into a contract

with Union County and provided valuable consideration to Union County, and under which the County has expressly agreed to provide sewer services to that particular Project when it is able to do so. Such contracts are identified in Exhibit 1, attached and incorporated herein by reference. Capacity at the Treatment Facilities shall be available to serve individual Projects contingent upon UCPW's receipt of a Flow Permit for the Project from NCDWQ and subject to the following terms and conditions:

6.1.1 As used in this Section, AProject@ means the Project or portion(s) or phase(s) thereof specifically identified in Exhibit 1.

6.1.2 The amount of Capacity at the Treatment Facilities available to any individual Project may not exceed the lesser of: (i) the amount necessary to fulfill the County's remaining obligation under the contract for that Project; or (ii) the amount stated in the Flow Permit.

6.1.3 Connection to the Treatment Facilities pursuant to this Section shall be subject to all terms and conditions stated in the contract.

6.1.4 It is expressly noted that pursuant to Subsection 2.2.2 of the UCPW Extension Policy, UCPW's response to a Letter of Intent (sometimes referred to as an Accessibility Letter or Availability Letter) does not represent a reservation of Capacity at the Treatment Facilities in favor of the Project. Such response, therefore, confers no contractual rights. Similarly, Capacity at the Treatment Facilities is not reserved and no contractual rights are conveyed pursuant to receipt of an Accessibility

Letter or Availability Letter issued in any other context.

6.2 PROJECTS WITH ZERO FLOW PERMITS

A total of 231,135 GPD of Capacity at the Treatment Facilities is hereby temporarily reserved in favor of Projects for which NCDWQ has issued Zero Flow Permits, as shown in Exhibit 2, attached and incorporated herein by reference. Capacity at the Treatment Facilities shall be available to serve individual Projects contingent upon UCPW=s receipt of a new Flow Permit Application for the Project within ninety (90) days of the Effective Date, UCPW=s receipt of a Flow Permit for the Project from NCDWQ, and subject to the following terms and conditions:

6.2.1 As used in this Section, A“Project@” means the Project or portion(s) or phase(s) thereof specifically identified in Exhibit 2.

6.2.2 The amount of Capacity at the Treatment Facilities available to any individual Project may not exceed the lesser of: (i) the amount necessary to satisfy the Project as defined in the Zero Flow Permit or cover letter thereto; or (ii) the amount stated in the Flow Permit.

6.2.3 Failure to submit a new Flow Permit Application to UCPW within ninety (90) days of the Effective Date will result in the loss of any Capacity at the Treatment Facilities reserved in favor of the Project under this Section.

6.3 Projects With Denied Applications

A total of 236,473 GPD of Capacity at the Treatment Facilities is hereby

temporarily reserved in favor of Projects: (i) for which NCDWQ denied a Flow Permit Application for the Project pursuant to a letter dated March 22, 2007; and (ii) which are not included in Exhibit 2 as having received a Zero Flow Permit. Such Projects are identified in Exhibit 3, attached and incorporated by reference herein. (A copy of the referenced denial letter from NCDWQ is attached as Exhibit 4.) Capacity at the Treatment Facilities shall be available to serve individual Projects contingent upon UCPW=s receipt of a new Flow Permit Application for the Project within ninety (90) days of the Effective Date, UCPW=s receipt of a Flow Permit for the Project from NCDWQ, and subject to the following terms and conditions:

6.3.1 As used in this Section, AProject@” means the Project or portion(s) or phase(s) thereof specifically identified in Exhibit 3.

6.3.2 The amount of Capacity at the Treatment Facilities available to any individual Project may not exceed the lesser of: (i) the amount necessary to serve the Project as that Project is defined in the denied Flow Permit Application; or (ii) the amount stated in the Flow Permit.

6.3.3 Failure to submit a new Flow Permit Application within ninety (90) days of the Effective Date will result in the loss of any Capacity at the Treatment Facilities reserved in favor of the Project under this Section.

6.4 CAPACITY LIMITATION FOR ALL FIRST PRIORITY PROJECTS

In no event may any First Priority Project receive any greater Capacity at the Treatment Facilities under Sections 6.1 through 6.3 than the amount necessary to

serve the Project or portion(s) or phase(s) thereof described in the contract, Zero Flow Permit, or denied Flow Permit Application.

7.0 SECOND PRIORITY PROJECTS

When the Current Expansion is complete, the Moratorium has been lifted, and Capacity at the Treatment Facilities has been reserved to satisfy all First Priority Projects, remaining Capacity at the Treatment Facilities created by the Current Expansion, if any, shall be made available to serve Second Priority Projects, described in Sections 7.1 and 7.2, as stated below.

7.1 GOVERNMENT FACILITIES

A total of 240,000 GPD of Capacity at the Treatment Facilities is hereby reserved in favor of public school facilities identified in Union County Public Schools' five-year Capital Improvement Plan as shown in Exhibit 5, attached and incorporated herein by reference. An additional 20,600 GPD of Capacity at the Treatment Facilities is hereby reserved in favor of County Projects identified in Union County's five-year Capital Improvement Plan, as shown in Exhibit 6, attached and incorporated herein by reference. Subject to approval by the Board of County Commissioners, additional Capacity at the Treatment Facilities, if available, may be allocated to other Government Facilities. Capacity at the Treatment Facilities shall be available to serve individual Projects contingent upon UCPW's receipt of a Flow Permit for the Project from NCDWQ and subject to the following terms and conditions:

7.1.1 As used in this Section, A“Project@” means the Project or portion(s) or

phase(s) thereof identified in Exhibits 5 or 6 or, for other Government Facilities, the Project or portion(s) or phases(s) thereof specifically approved by the Board of County Commissioners.

7.1.2 The amount of Capacity at the Treatment Facilities available to any individual Project may not exceed the lesser of: (i) the amount necessary to serve the Project; or (ii) the amount stated in the Flow Permit.

7.2 TAP ONLY PROJECTS

A total of 14,250 GPD of Capacity at the Treatment Facilities is hereby reserved in favor of Tap Only Projects. Capacity at the Treatment Facilities shall be available to serve individual Projects contingent upon UCPW's receipt of a written request for connection to the Treatment Facilities and subject to the following terms and conditions:

7.2.1 Capacity at the Treatment Facilities shall be available to Tap Only Projects on a First Come, First Served basis, based on the date UCPW receives a written request for connection.

7.2.2 There shall be a limit of one connection (or Atap@) per parcel.

7.2.3 The parcel for which the tap is sought must have existed on the Effective Date.

7.2.4 The maximum amount of Capacity at the Treatment Facilities available to any individual Tap Only Project shall not exceed 2,000 GPD.

8.0 THIRD PRIORITY PROJECTS

When the Current Expansion Project is complete, the Moratorium has been lifted, and

Capacity at the Treatment Facilities has been reserved to satisfy First and Second Priority Projects as set forth above, remaining Capacity at the Treatment Facilities created by the Current Expansion, if any, is hereby temporarily reserved in favor of Projects which fail to qualify as First or Second Priority Projects, but for which UCPW has, between the dates of February 7, 2005, and February 7, 2007: (i) issued an Accessibility Letter; or (ii) received a Development Submittal. A list of Third Priority Projects identified by UCPW is attached as Exhibit 7 and incorporated herein by reference. Capacity at the Treatment Facilities, if any, shall be made available to serve individual Projects contingent upon UCPW's receipt of a Flow Permit Application for the Project within one (1) year from the Effective Date, UCPW's receipt of a Flow Permit for the Project from NCDWQ, and subject to the following terms and conditions:

8.1 As used in Sections 8.2 through 8.6, A“Project@” means the Project or portion(s) or phase(s) thereof specifically identified in Exhibit 7 or for which an owner or developer has established eligibility for Third Priority status pursuant to Section 8.5.

8.2 Nonresidential Projects. Capacity at the Treatment Facilities is hereby temporarily reserved in favor of Nonresidential Third Priority Projects in an amount sufficient to serve all such Projects listed in Exhibit 7 or for which Third Priority status was established pursuant to Section 8.5. Notwithstanding the foregoing, if for any reason Capacity at the Treatment Facilities is insufficient to serve all Nonresidential Third Priority Projects, Capacity at the Treatment Facilities shall be allocated to such Projects on a First Come, First Served basis,

based on the date UCPW receives a Flow Permit Application for the Project.

8.3 Residential Projects. After Capacity at the Treatment Facilities has been reserved to satisfy Nonresidential Third Priority Projects pursuant to Section 8.2, remaining Capacity at the Treatment Facilities, if any, is hereby temporarily reserved in favor of Residential Third Priority Projects. The maximum amount of Capacity at the Treatment Facilities allocated to any individual Residential Third Priority Project under this Section shall not exceed the greater of: (i) the amount of capacity needed to serve five (5) lots; or (ii) the pro-rated amount of capacity needed to serve the number of lots eligible for Capacity at the Treatment Facilities using the following formula:

$$\begin{array}{l} \text{[Total number of lots} \\ \text{requested for that Project]} \end{array} \quad \times \quad \begin{array}{l} \text{[Total amount of Capacity at the} \\ \text{Treatment Facilities } \textit{available} \text{ for} \\ \text{all Residential Projects)} \\ \text{Total amount of Capacity at the} \\ \text{Treatment Facilities } \textit{requested} \text{ for} \\ \text{all Residential Projects]} \end{array}$$

Numbers will be rounded down to the nearest whole number. For example, if (i) a Residential Third Priority Project is shown in Exhibit 7 as requesting Capacity at the Treatment Facilities for 100 lots; (ii) the total Capacity at the Treatment Facilities available for all Residential Third Priority Projects is 300,000 GPD; and (iii) the total Capacity at the Treatment Facilities requested for all Residential Third Priority Projects is 1,400,000 GPD, then the maximum number of lots eligible to receive Capacity at the Treatment Facilities using the above formula is 21 lots, shown as: $100 \times [300,000/1,400,000] = 21$. The number of lots eligible to

receive Capacity at the Treatment Facilities under this Section will be determined for individual Projects after all requests for Third Priority status pursuant to Section 8.5 have been resolved. Notwithstanding the foregoing, if for any reason Capacity at the Treatment Facilities is insufficient to provide all Residential Third Priority Projects with Capacity at the Treatment Facilities in the amounts described above, Capacity at the Treatment Facilities shall be allocated to Residential Third Priority Projects on a First Come, First Served basis, based on the date UCPW receives a Flow Permit Application for the Project.

- 8.4** Failure of the owner or developer of any Third Priority Project to submit a Flow Permit Application within one (1) year from the Effective Date will result in the loss of any Capacity at the Treatment Facilities reserved in favor of the Project pursuant to Sections 8.2 and 8.3.
- 8.5** The owner or developer of any Project not appearing on Exhibit 7, but for which UCPW has, between the dates of February 7, 2005, and February 7, 2007: (i) issued an Accessibility Letter; or (ii) received a Development Submittal, may within thirty (30) days from the Effective Date submit written documentation of the same to the UCPW Director along with a request for Third Priority status. The Director may ask for additional corroborative evidence in support of the request, and may consider such additional evidence in making his or her determination. If the Director denies the request, or fails to respond within thirty (30) days of receipt of the request, the owner or developer may seek review by the County Manager, whose decision shall be final.

8.6 In no event may any Third Priority Project receive any greater Capacity at the Treatment Facilities under Sections 8.2 or 8.3 than the amount necessary to serve the Project or portion(s) or phase(s) thereof described in the Accessibility Letter or Development Submittal or for which Third Priority status was established pursuant to Section 8.5.

9.0 EXCESS CAPACITY

Any Excess Capacity at 12-Mile identified by UCPW shall be set aside for future allocation to Nonresidential Development Projects by the Board of County Commissioners. Requests for such Excess Capacity shall be submitted by the Project owner or developer to UCPW using an application form prescribed by UCPW for such purpose. In determining whether to grant a request for Excess Capacity, the Board of County Commissioners shall consider, among other things: (i) the amount of Excess Capacity currently available; (ii) the amount of Excess Capacity requested; (iii) the amount of Excess Capacity requested in other pending applications; (iv) the order in which the requests are received; and (v) the impact the Project would have on the maintenance and operation of the Treatment Facilities, including anticipated revenues, cost of service, time of use, manner of use, equipment UCPW must provide and maintain to meet the Project's Capacity requirements, and other material factors. In allocating any Excess Capacity, the Board of County Commissioners will endeavor to serve as many Nonresidential Development Projects as possible. Failure of the Project owner or developer to submit a Flow Permit Application within one (1) year from the Effective Date will result in the loss of any Excess Capacity allocated to the Project pursuant to this

Section 9.0.

10.0 ACCEPTANCE OF ENGINEERING PLANS

Except as provided herein, UCPW shall not accept any new engineering plans for Projects within the service areas of the Treatment Facilities.

9.110.1 For Projects or phases or portions thereof identified in Exhibits 1- 7 or for which the owner or developer has established Third Priority status pursuant to Section 8.5, UCPW will resume accepting new engineering plans beginning on the Effective Date.

9.210.2 For all other Projects or phases or portions thereof in the service areas of the Treatment Facilities, UCPW will resume accepting new engineering plans when UCPW believes with reasonable certainty that a significant amount of additional wastewater treatment capacity will become available at the Treatment Facilities.

PART II

ALLOCATION OF CAPACITY: 6-MILE COLLECTION SYSTEM

10.011.0 FIRST PRIORITY PROJECTS

A total of 198,550 GPD of Capacity at 6-Mile is hereby reserved in favor of Projects for which the owner or developer has entered into an ongoing contract with Union County and provided valuable consideration to Union County, and under which the County has expressly agreed to provide sewer services to that particular Project as it is able to do so. These Projects are identified in Exhibit 8, attached and incorporated herein by reference. Capacity at 6-Mile shall be available to serve these Projects contingent upon UCPW's

receipt of a Flow Permit for the Project from NCDWQ and subject to the following terms and conditions:

10.411.1 As used in Sections ~~10.211.2~~ through ~~10.5, A11.5,~~ “Project@” means the Project or portion(s) or phase(s) thereof specifically identified in Exhibit 8.

10.211.2 The amount of Capacity at 6-Mile available to any individual Project may not exceed the lesser of: (i) the amount necessary to fulfill the County’s remaining obligation under the contract for that Project; or (ii) the amount stated in the Flow Permit.

10.311.3 Connection to the 6-Mile Collection System shall be subject to all terms and conditions stated in the contract.

10.411.4 In no event may any First Priority Project receive any greater Capacity at 6-Mile under Sections ~~10.211.2~~ through ~~10.5, 11.5,~~ than the amount necessary to serve the Project or portion(s) or phase(s) thereof described in the contract.

10.511.5 It is expressly noted that pursuant to Subsection 2.2.2 of the UCPW Extension Policy, UCPW’s response to a Letter of Intent (sometimes referred to as an Accessibility Letter or Availability Letter) does not represent a reservation of wastewater treatment capacity in favor of the Project. Such response, therefore, confers no contractual rights. Similarly, wastewater treatment capacity is not reserved and no contractual rights are conveyed pursuant to receipt of an Accessibility Letter or Availability Letter issued in any other context.

11.012.0 SECOND PRIORITY PROJECTS

11.112.1 GOVERNMENT FACILITIES

A total of 10,000 GPD of Capacity at 6-Mile is hereby reserved in favor of Government Facilities, subject to approval by the Board of County Commissioners. Capacity at 6-Mile shall be available to serve individual Projects contingent upon UCPW's receipt of a Flow Permit for the Project. The amount of Capacity at 6-Mile available to any individual Project may not exceed the lesser of: (i) the amount necessary to serve the Project; or (ii) the amount stated in the Flow Permit.

11.212.2 TAP ONLY PROJECTS

A total of 14,250 GPD of Capacity at 6-Mile is hereby reserved in favor of Tap Only Projects. Capacity at 6-Mile shall be available to serve individual Projects contingent upon UCPW's receipt of a written request for connection to the 6-Mile Collection System and subject to the following terms and conditions:

11.2.112.2.1 Capacity at 6-Mile shall be available to Tap Only Projects on a First Come, First Served basis, based on the date UCPW receives a written request for connection.

11.2.212.2.2 There shall be a limit of one connection (or A"tap@") per parcel.

11.2.312.2.3 The parcel for which the tap is sought must have existed on the Effective Date.

11.2.412.2.4 The maximum amount of Capacity at 6-Mile available to any individual Tap Only Project shall not exceed 2,000 GPD.

12.013.0 THIRD PRIORITY PROJECTS

12.113.1 ACTIVE PROJECTS

A total of 212,735 GPD of Capacity at 6-Mile is hereby temporarily reserved in favor of Projects for which UCPW has, between August 20, 2005 and August 20, 2007: (i) issued an Accessibility Letter; or (ii) received a Development Submittal.

A list of Active Projects identified by UCPW is attached as Exhibit 9 and incorporated herein by reference. Capacity at 6-Mile shall be made available to serve individual Projects contingent upon UCPW's receipt of a Flow Permit Application for the Project within one (1) year from the Effective Date, UCPW's receipt of a Flow Permit for the Project from NCDWQ, and subject to the following terms and conditions:

~~12.1.4~~13.1.1 As used in this Section, A“Project@” means the Project or portion(s) or phase(s) thereof specifically identified in Exhibit 9 or for which an owner or developer has established eligibility for Active status pursuant to Subsection ~~12.1.4~~13.1.4.

~~12.1.2~~13.1.2 The amount of Capacity at 6-Mile available to serve any individual Project may not exceed the lesser of: (i) the amount identified in Exhibit 9 or the amount for which Active status was established pursuant to Subsection ~~12.1.4~~13.1.4; or (ii) the amount stated in the Flow Permit.

~~12.1.3~~13.1.3 Failure of the owner or developer of Projects qualifying for Active status pursuant to this Section to submit a Flow Permit Application within one (1) year from the Effective Date will result in the loss of any Capacity at 6-Mile reserved in favor of the Project pursuant to this Section.

~~12.1.4~~13.1.4 The owner or developer of any Project not appearing on Exhibit 9,

but for which UCPW has, between August 20, 2005 and August 20, 2007:

(i) issued an Accessibility Letter; or (ii) received a Development Submittal, may within thirty (30) days from the Effective Date submit written documentation of the same to the UCPW Director along with a request for Active status. The Director may ask for additional corroborative evidence in support of the request, and may consider such additional evidence in making his or her determination. If the Director denies the request, or fails to respond within thirty (30) days of receipt of the request, the owner or developer may seek review by the County Manager, whose decision shall be final.

~~12.1.5~~13.1.5 In no event may any Active Project receive any greater Capacity at 6-Mile under this Section than the amount necessary to serve the Project or portion(s) or phase(s) thereof described in the contract, Accessibility Letter, or Development Submittal or for which Active status was established pursuant to Subsection ~~12.1.4~~13.1.4.

~~12.1.6~~13.1.6 Notwithstanding any other provision of this Policy to the contrary, no Project may receive Capacity at 6-Mile, without prior approval from the Board of County Commissioners, if such receipt would require construction of a new pump station to divert wastewater from the service areas of the Treatment Facilities or elsewhere into the 6-Mile Collection System. In determining whether to approve a new pump station under this Subsection, the Board shall consider, among other things:

- P Overall economic benefit to the County;
- P Impact of the Project on demand for public schools;
- P Impact of the Project on demand for other public goods and services, such as public utilities;
- P Impact of the Project on existing infrastructure, such as roadways; and
- P Benefits created by Projects providing valuable public services, such as medical clinics.

12.213.2 PART I THIRD PRIORITY PROJECTS

A total of not less than 1.03 million GPD of Capacity at 6-Mile is hereby reserved to receive wastewater from the Planned Diversion. Once the Planned Diversion is in operation, approximately 1.03 million GPD of the wastewater treatment capacity that becomes available at the Treatment Facilities as a result is hereby reserved in favor of those Third Priority Projects identified under Part I of this Policy, to the extent that the demand for Capacity as reflected on Exhibit 7 or for which Third Priority status was established pursuant to Section 8.5 was not satisfied under Part I. Capacity at the Treatment Facilities shall be available to serve individual Third Priority Projects under this Section contingent upon UCPW=s receipt of a Flow Permit Application within one (1) year from completion of the Planned Diversion, UCPW=s receipt of a Flow Permit from NCDWQ for the Project, and subject to the following terms and conditions:

~~12.2.1~~13.2.1 As used in this Section, A“Project@” or A“Third Priority Project@” has the same meaning as set forth in Section 8.1 (i.e., the Project or portion(s) or phase(s) thereof specifically identified in Exhibit 7 or for which an owner or developer established Third Priority status pursuant to Section 8.5).

~~12.2.2~~13.2.2 Capacity at the Treatment Facilities shall be available to Projects under this Section on a First Come, First Basis, based on the date UCPW receives a Flow Permit Application for the Project.

~~12.2.3~~13.2.3 The amount of Capacity at the Treatment Facilities available to any individual Project under this Section may not exceed the lesser of: (i) the amount necessary to complete the Project as identified in Exhibit 7 or for which Third Priority status was established pursuant to Section 8.5; or (ii) the amount stated in the Flow Permit.

~~12.2.4~~13.2.4 Failure of the owner or developer of a Third Priority Project to submit a Flow Permit Application within one (1) year from completion of the Planned Diversion will result in the loss of any Capacity at the Treatment Facilities created by the Diversion and reserved in favor of the Project pursuant to this Section.

~~12.2.5~~13.2.5 In no event may any Third Priority Project receive any greater Capacity at the Treatment Facilities under this Section than an amount which, when combined with the amount of Capacity at the Treatment Facilities that the Project received pursuant to Section 8.0, constitutes the

amount necessary to serve the Project or portion(s) or phase(s) thereof described in the Accessibility Letter or Development Submittal or for which Third Priority status was established pursuant to Subsection 8.5.

13.0-14.0 RESERVE CAPACITY

After Capacity at 6-Mile is reserved to satisfy First, Second, and Third Priority Projects pursuant to Sections ~~10.0~~11.0 through ~~12.2,13.2~~, above, any remaining Capacity at 6-Mile (A“Reserve Capacity@”) is hereby reserved and set aside for future allocation in accordance with a policy to be adopted by the Board of County Commissioners at a later date, which policy shall, upon adoption, be attached and incorporated by reference herein.

15.0 EXCESS CAPACITY

Any Excess Capacity at 6-Mile identified by UCPW shall be set aside for future allocation to Nonresidential Development Projects by the Board of County Commissioners. Requests for such Excess Capacity shall be submitted by the Project owner or developer to UCPW using an application form prescribed by UCPW for such purpose. In determining whether to grant a request for Excess Capacity, the Board of County Commissioners shall consider, among other things: (i) the amount of Excess Capacity currently available; (ii) the amount of Excess Capacity requested; (iii) the amount of Excess Capacity requested in other pending applications; (iv) the order in which the requests are received; and (v) the impact the Project would have on the maintenance and operation of the Treatment Facilities, including anticipated revenues, cost of service, time of use, manner of use, equipment UCPW must provide and maintain

to meet the Project's Capacity requirements, and other material factors. In allocating any Excess Capacity, the Board of County Commissioners will endeavor to serve as many Nonresidential Development Projects as possible. Failure of the Project owner or developer to submit a Flow Permit Application within one (1) year from the Effective Date will result in the loss of any Excess Capacity allocated to the Project pursuant to this Section 15.0.

~~14.0~~16.0 ACCEPTANCE OF ENGINEERING PLANS

Except as provided herein, UCPW shall not accept any new engineering plans for Projects within the service area of the 6-Mile Collection System.

~~14.1~~16.1 For Projects or phases or portions thereof identified in Exhibits 8-9 or for which the owner or developer has established Third Priority status pursuant to Subsection ~~12.1.4,13.1.4~~, UCPW will accept new engineering plans beginning on the Effective Date.

~~14.2~~16.2 For all other Projects or phases or portions thereof in the service area of the 6-Mile Collection System, UCPW will resume accepting new engineering plans when UCPW believes with reasonable certainty that a significant amount of additional wastewater treatment capacity will become available within the service area.

Adopted this 17th day of September, 2007.

**UNION COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: 2/18/2008

Action Agenda Item No. 7
(Central Admin. use only)

SUBJECT: City of Monroe Wastewater Treatment Plant Report

DEPARTMENT: Public Works **PUBLIC HEARING:** No

ATTACHMENT(S): Executive Study **INFORMATION CONTACT:** Christie Putnam

TELEPHONE NUMBERS:
704.296.4212

DEPARTMENT'S RECOMMENDED ACTION: Provide direction to staff to discuss partnering opportunities with the City of Monroe and develop recommendations for future consideration by the Board

BACKGROUND: The City of Monroe has commissioned a study to investigate the opportunities for expansion at or near the current location of their wastewater treatment plant. The study is now complete and summarizes the availability and cost for expansion options. The Board previously decided to wait until the outcome of this study to review sewer capacity expansion opportunities to serve the Rocky River drainage area of Union County. For your review the Executive Summary is provided.

FINANCIAL IMPACT: To be determined

Legal Dept. Comments if applicable: _____

Finance Dept. Comments if applicable: _____

Manager Recommendation: _____

Executive Summary

The City of Monroe owns and operates one Wastewater Treatment Plant located on Walkup Avenue. The Monroe Wastewater Treatment Plant was originally constructed in 1965 with a capacity of 3.5 mgd. The Plant has been upgraded and expanded over the years and currently has a capacity of 10.4 mgd. The Comprehensive Capital Improvement Plan identifies the future wastewater treatment needs for the City of Monroe and provides alternatives to meet these needs.

The existing 10.4 mgd Monroe Wastewater Treatment Plant will continue to serve the City into the future with rehabilitation and replacement of aging facilities as required to maintain performance. New treatment facilities will be needed to accommodate projected growth and changes in treatment requirements. Some of the key factors and assumptions used for the study are:

- Monroe's proximity to the Charlotte area will continue to provide growth pressures and corresponding need for expanded wastewater treatment capacity.
- The existing 10.4 mgd plant is aging and will ultimately need to be replaced.
- The existing 10.4 mgd plant has been expanded in piecemeal increments since 1965 and it will not be feasible to continue to expand the current plant configuration to meet the future wastewater flow needs or to meet stricter environmental regulations.
- Recommendations contained herein focus on maximizing the remaining useful life to the existing 10.4 mgd plant and providing a phased WWTP expansion plan that will meet the future wastewater treatment needs at the lowest reasonable cost.
- The study examined both the existing site and property owned by the City and also surrounding properties, to ensure that the ultimate WWTP size could be properly accommodated.

A Plan is presented for two major alternatives for future WWTP configurations. Alternative I would involve the construction of a new WWTP that could ultimately be expanded to 28 mgd. This would serve the build-out needs of all lands currently contained in the Monroe Land Development Plan, and the existing contract obligation to provide Union County with 2.65 mgd of flow capacity. The construction of the new plant would be completed in phases to increase cost effectiveness, and the new plant would operate in parallel with the existing 10.4 mgd Plant.

The existing 10.4 mgd Plant will continue to operate until growth, facility failure due to age, or stricter environmental regulations require expansion of the new Plant to replace the existing 10.4 mgd Plant. The Plan also includes capital improvements at the existing 10.4 mgd Plant to maintain reliable performance and maximize its remaining useful life, until the existing 10.4 mgd Plant is replaced. Capital improvements at the existing 10.4 mgd Plant and estimated construction costs are summarized in **Table ES-3**. **Table ES-1** presents the construction costs of the phases for Alternative 1.

Table ES-1
Alternative 1
Estimated Construction Costs (Million Dollars)
Phased Construction of a New 28 MGD WWTP

	Phase 1 4 mgd	Phase 2 +4 mgd = 8 mgd	Phase 3 +8 mgd = 16 mgd	Phase 4 +12 mgd = 28 mgd
Influent Pump Station	10.1	0.5	1.9	10.6
New Flow EQ Basin and P.S.	0	0	0	3.3
Preliminary Treatment Facilities	7.6	0.5	2.0	3.5
Primary Clarifiers	0	0	0	4.8
Primary Sludge Pump Stations	0	0	0	1.7
Aeration/BNR Tanks	5.4	5.4	15.1	10.8
Aeration Tank/Clarifier Channels	0.9	0.7	2.2	2.8
RAS Pump Stations	1.8	0	1.8	2.9
Secondary Clarifiers	3.2	0	3.2	4.8
Effluent/Denitrification Filters	1.2	1.2	6.9	6.8
UV Disinfection Facilities	1.0	1.0	3.1	4.6
Blowers	0.8	0.3	2.0	3.0
Thickening Building	3.7	0	0.2	0.2
Aerobic/Anaerobic Digesters	3.8	0	3.8	5.6
Dewatering Building	6.50	0.50	0	0.50
Administration/Control Building	1.40	0	0	0
Alum and Carbon Storage/Feed	0	0	0.90	0.60
Subtotal	47.4	10.1	43.1	66.5
Electrical @ 12%	5.7	1.2	5.2	8.0
I&C	1.0	0.2	0.5	0.7
Sitework/Piping @ 10%	4.7	1.0	4.3	6.7
Subtotal	58.8	12.5	53.1	81.9
Contingencies @ 20%	11.8	2.5	10.6	16.4
TOTAL	70.6	15.0	63.7	98.3

A second alternative, Alternative 2, is presented in the Plan. Alternative 2 would involve the construction of a new WWTP that could ultimately be expanded to 44 mgd. This would serve the build-out needs of all lands currently contained in the Monroe Land Development Plan, the existing contract obligation to provide Union County with 2.65 mgd of flow capacity, and an additional capacity of up to 16 mgd for Union County if approved by Monroe City Council via re-

negotiation of existing water and sewer contracts and agreements. Similar to Alternative 1, the construction of the new plant would be completed in phases to increase cost effectiveness, and the new plant would operate in parallel with the existing 10.4 mgd Plant. The existing 10.4 mgd Plant will continue to operate until growth, failure due to age, or stricter environmental regulations require expansion of the new Plant to replace the existing 10.4 mgd Plant. Alternative 2 also includes capital improvements at the existing 10.4 mgd Plant to maintain reliable performance and maximize its remaining useful life, until the existing 10.4 mgd Plant is replaced. Capital improvements at the existing 10.4 mgd Plant and estimated construction costs are summarized in **Table ES-3**. **Table ES-2** presents the construction costs of the phases for Alternative 2.

Table ES-2
Alternative 2
Estimated Construction Costs (Million Dollars)
Phased Construction of a New 44 MGD WWTP

	Phase 1 5 mgd	Phase 2 +5 mgd = 10 mgd	Phase 3 +5 mgd = 15 mgd	Phase 4 and subsequent phases +29 mgd = 44 mgd
Influent Pump Station	13.3	1.0	1.3	14.3
New Flow EQ Basin and P.S.	0	0	0	3.3
Preliminary Treatment Facilities	9.6	1.0	1.6	4.6
Primary Clarifiers	0	0	0	6.4
Primary Sludge Pump Stations	0	0	0	1.9
Aeration/BNR Tanks	6.8	6.8	10.8	35.0
Aeration Tank/Clarifier Channels	0.7	0.7	2.1	7.2
RAS Pump Stations	3.2	0	0.4	5.4
Secondary Clarifiers	3.5	0	1.8	10.5
Effluent/Denitrification Filters	1.5	1.5	5.8	16.5
UV Disinfection Facilities	1.2	1.2	1.2	5.6
Blowers	1.0	0.3	0.7	2.2
Thickening Building	3.7	0	0.2	0.2
Aerobic/Anaerobic Digesters	3.8	0	3.8	7.5
Dewatering Building	6.0	1.0	0	5.5
Administration/Control Building	1.8	0	0	0
Alum and Carbon Storage/Feed	0	0	1.2	0.8
Subtotal	56.1	13.5	30.9	126.9
Electrical @ 12%	6.7	1.6	3.7	15.2
I&C	0.8	0.3	0.6	1.1
Sitework/Piping @ 10%	5.6	1.4	3.1	12.7
Subtotal	69.2	16.8	38.3	155.9
Contingencies @ 20%	13.8	3.4	7.7	31.2
TOTAL	83.0	20.2	46.0	187.1

The construction costs for the first phases of both Alternative 1 and Alternative 2 are relatively high due to the cost of facilities that must be built in the first phase to accommodate the future build-out WWTP capacity of the 28 mgd or 44 mgd Plant.

Discussion of Alternatives: If the City chooses to implement Alternative 1, then the City should proceed with planning for the first 4 mgd phase of the 28 mgd WWTP. This 4 mgd expansion will be required to accommodate the new NCDENR regulation that requires wastewater service providers to demonstrate they have capacity to accommodate all flows and on-paper commitments, prior to permitting these commitments. This will be required to ensure that the City can continue to issue sewer main extension permits for desired industrial, commercial, and residential developments once the capacity in the existing 10.4 mgd plant is fully committed.

If the City chooses to delay construction of the new WWTP due to financial or other reasons, the next plant expansion will be triggered by the NCDENR 80/90 rules which require the plant expansion be fully designed, permitted, and under construction prior to flows reaching 90% of capacity. Delay is not recommended because it would limit the City's ability to make on-paper flow commitments and attract additional economic development and tax base. For Alternative 1, the City should proceed with financial planning for the estimated \$70.6 million cost for a new 4 mgd Plant, expandable to 28 mgd. **Figure ES-1** below provides a timeline of possible expansion phasing for Alternative 1 based on 4% growth rate and based on the need to have expanded capacity to issue additional extensions permits.

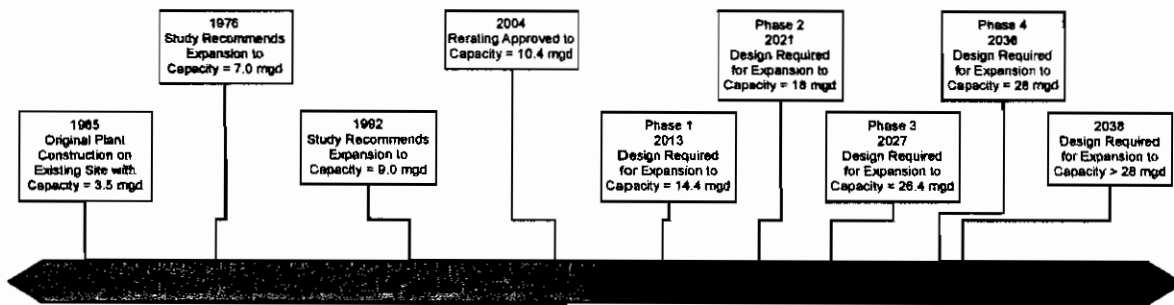


Figure ES-1
City of Monroe WWTP
History of Plant Capacity and Schedule for Expansion at 4% Annual Growth
to an Ultimate Capacity = 28 MGD
Alternative 1

If Alternative 2 is implemented via re-negotiation of existing water and sewer contracts and agreements with Union County, it offers the same benefit to Monroe in providing the ability to continue issuing sewer main extension permits as well as meeting flow requirement as existing and future service commitments come on-line. There is also a significant cost advantage to Monroe in sharing the relatively high cost for the first phase of the new Plant between the City and County. Sharing costs and capacity in a new 5 mgd Plant will be more affordable for both the

City and Union County than constructing separate new treatment plants to serve growth in their respective service areas. Sharing large capital project costs will help mitigate rate increases to existing customers. The State of North Carolina also gives bonus points on applications for SRF Loan funding for entities that have pursued and implemented regionalizing of WWTP infrastructure. **Figure ES-2** provides a timeline of possible expansion phasing for Alternative 2 based on 5% growth rate and based on the need to have expanded capacity to issue additional extensions permits.

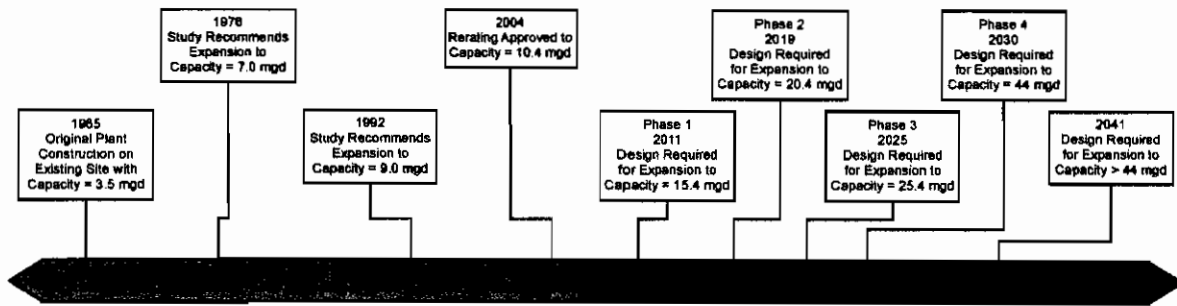


Figure ES-2
City of Monroe WWTP
History of Plant Capacity and Schedule for Expansion at 5% Annual Growth
to an Ultimate Capacity = 44 MGD
Alternative 2

For both Alternative 1 and Alternative 2 the study evaluated construction of the new WWTP on the existing WWTP site owned by the City and on a new ±100 acre site across Richardson Creek from the existing Plant. Construction of the new Plant on the ±100 acre site across Richardson Creek will require an additional ±\$4.5 million for purchase of the property, site development, and for construction of a bridge across Richardson Creek for access between the new and existing Plants. Although the ±100 acre site provides greater usable area for the new Plant and possible future facilities, construction of the new Plant on the existing Plant site is recommended to avoid the additional \$4.5 million cost for locating the new Plant on the ±100 acre site across Richardson Creek. The cost estimates shown above assume the new WWTP, regardless of the alternative selected, will be constructed on the existing WWTP site.

The City requested speculative limits from the State Division of Water Quality (DWQ) for a future discharge of up to 44 mgd from the Monroe Wastewater Treatment Plant. The State provided speculative limits in a letter dated January 2008 that is included in the Appendix for reference. Speculative effluent limits were based on stream modeling by DWQ which indicated no degradation in water quality at expanded flow. The State will issue a discharge permit for flows of up to 44 mgd to Richardson Creek unless the expanded flow causes unexpected degradation of water quality in Richardson Creek. If the expanded flow does cause degradation of water quality in Richardson Creek, then DWQ will require that additional flow from the Monroe Wastewater Treatment Plant be pumped for discharge to the Rocky River. Additional

construction costs for facilities for pumping and discharge to the Rocky River at SR200 or at the confluence with Richardson Creek could range from \$30 million for a design peak flow of 22.8 mgd to \$68 million for a design peak flow of 70.8 mgd. Clearly, it will be to the City's advantage to avoid this future requirement if possible by effectively negotiating with regulators and carefully evaluating stormwater permit commitments and conditions that may impact the WWTP as a point source discharge to Richardson Creek.

Existing 10.4 mgd WWTP: It is recommended that improvements be made to maximize the remaining useful life of the existing 10.4 mgd plant. Capital improvements are needed at the existing 10.4 mgd Plant to rehabilitate and replace structures and equipment for reliable operation and performance until the Plant is replaced. **Table ES-3** provides a summary of the improvements needed. A capital improvement project is recommended prior to 2010 with a budget of \$3.03 million for miscellaneous improvements including a new ultraviolet disinfection system at the existing 10.4 mgd Plant. A second capital improvement project is recommended prior to 2015 with a budget of \$1.55 million for replacement of equipment at the existing 10.4 mgd Plant.

Table ES-3
Summary of Capital Improvements
for the Existing 10.4 MGD Plant

2010 Capital Project	
Repair Conduit/Settlement at Influent Pump Station	\$100,000
Rebuild Screen	50,000
Repair Embankment at Aeration Basin 4	50,000
Repair Concrete in Clarifiers	50,000
Replace RAS Pump Starters and Controls	120,000
Rehabilitate Backwash Waste Pumps	75,000
Relocate Filter Area MCC	225,000
Repair Drainage Problems in Filter Building	65,000
Provide UV Disinfection (Safety Improvements)	2,000,000
Emergency/Unexpected Capital Needs	<u>300,000</u>
Total Cost of Capital Improvements in 2010	\$3,035,000
2015 Capital Project	
Rebuild/Replace 9 mgd Influent Pumps	\$150,000
Replace MCC/VFDs for 9 mgd Pumps	150,000
Replace Equalization Pumps	40,000
Replace Two Blowers	\$500,000
Replace RAS Pumps	120,000
Replace Media in Filters	90,000
Emergency/Unexpected Capital Needs	<u>500,000</u>
Total Cost of Capital Improvements in 2015	\$1,550,000

**UNION COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: February 18, 2008

Action Agenda Item No. 8
(Central Admin. use only)

SUBJECT: Interest Rate Swap (Lower Interest Rates) in Connection with 2006
School Certificates of Participation

DEPARTMENT: Finance

PUBLIC HEARING: No

ATTACHMENT(S):
Resolution

INFORMATION CONTACT:
Kai Nelson

Refunding Savings 2002-2008

TELEPHONE NUMBERS:
704.292.2522

Top NC Underwriting Teams

DEPARTMENT'S RECOMMENDED ACTION: Adopt Resolution Approving the Financing Team for an Interest Rate Swap Agreement for the County

BACKGROUND: In 2006, the County issued Certificates of Participation to finance a portion of the UCPS capital improvement program. Based on current market conditions, it appears that the County may be able to reduce its interest costs on that transaction by approximately \$4.3 million through 2032.

The County, through the assistance of a number of investment banking firms including Wachovia, Bank of America, Citigroup, and BB&T Capital Markets has continuously monitored its debt profile to ensure that market opportunities to lower the County's interest expense are exercised in a timely and efficient manner. For instance, since 2003, the County has refinanced 9 transactions with a combined savings, after all costs, of \$11.7 million or \$683,000 annually. If the market continues to perform at current levels, those savings increase to \$15.9 million and \$855,000 annually.

Wachovia Securities has been monitoring current markets and analyzing the potential of refunding the 2006 COPs. The County has engaged a number of investment banking firms over the past several years to underwrite the County's bond transactions. Most recently, Bank of America, Wachovia and Citigroup managed the County's \$130 million 2007 Variable Rate General Obligation Bonds. These three firms are the top three firms (in both par amount and transaction) in NC negotiated underwriting since 2002. Wachovia was the successful bidder offering the County the lowest interest rate on its \$90 million 2007 Fixed Rate General Obligation Bonds.

A major reason for the County's success is its practice of engaging firms that bring innovation, efficiency and savings to the County's debt management program. Investment banking firms commit intellectual capital often over extended periods of time in the hope that ultimately issuers may engage the firm to perform work.

Staff recommends that the County engage Wachovia to achieve debt service savings. Additionally, the County recommends that First Southwest Company be engaged as its financial advisor. The LGC requires the engagement of independent financial advisors to validate market competitiveness of the financial transaction. Parker Poe, the County's bond counsel, will review and provide the necessary opinions in connection with the transaction.

As always, the Local Government Commission will provide oversight in connection with the transaction.

FINANCIAL IMPACT: Debt service savings in FY2009 of \$244,000 declining to \$17,000 by 2032 with total cash flow savings of \$4.3 million, representing an average of \$172,000 annually.

Legal Dept. Comments if applicable: _____

Finance Dept. Comments if applicable: _____

Manager Recommendation: _____

Extract of Minutes of a special meeting of the Board of Commissioners of the County of Union, North Carolina, held in the Commissioners' Boardroom, 1st floor, Union County Government Center, Monroe, North Carolina, at 7:00 p.m. on February 18, 2008.

* * *

The following members were present:

The following members were absent:

Also present:

* * *

Commissioner _____ moved that the following resolution (the "*Resolution*"), a copy of which was available with the Board and which was read by title:

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE
COUNTY OF UNION, NORTH CAROLINA APPROVING THE
FINANCING TEAM FOR AN INTEREST RATE SWAP
AGREEMENT FOR THE COUNTY**

WHEREAS, by Section 159-193 *et seq.* of the General Statutes of North Carolina, the Board of Commissioners (the "*Board*") of the County of Union, North Carolina (the "*County*") is authorized to enter into interest rate hedging instruments for the purpose of managing interest rate risk on or interest rate costs of the County's obligations, subject to the approval of the North Carolina Local Government Commission;

WHEREAS, the Board has previously adopted a policy setting forth the guidelines on which the County will enter into interest rate hedging instruments;

WHEREAS, consistent with the Board's policy, the Finance Director recommends that the Board proceed with the implementation of one or more interest rate swap agreements, including agreements commonly referred to as a basis swap and swaption (the "*Swap*"), with Wachovia Bank, National Association ("*Wachovia*"), for the purpose of achieving debt service savings with respect to a portion of the County's installment payment obligations related to the Certificates of Participation, Series 2006 (the "*2006 Certificates*");

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the County of Union, North Carolina as follows:

Section 1. That the County Finance Director is hereby authorized and directed to proceed with the implementation of the Swap with Wachovia Bank, National Association, as swap provider, that Parker Poe Adams & Bernstein LLP is hereby retained to serve as special counsel to the County for the Swap and that First Southwest Company, Inc. is hereby retained to serve as swap advisor to the County for the Swap.

Section 2. All resolutions or parts thereof of the Board in conflict with the provisions herein contained are, to the extent of such conflict, hereby superseded and repealed.

Section 3. This Resolution is effective immediately on the date of its adoption.

On motion of Commissioner _____, seconded by Commissioner _____, the foregoing resolution entitled **“RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE COUNTY OF UNION, NORTH CAROLINA APPROVING THE FINANCING TEAM FOR AN INTEREST RATE SWAP AGREEMENT FOR THE COUNTY”** was duly adopted by the following vote:

AYES:

NAYS:

STATE OF NORTH CAROLINA)
) ss:
COUNTY OF UNION)

I, *Lynn West*, Clerk to the Board of Commissioners of the County of Union, North Carolina, ***DO HEREBY CERTIFY*** that the foregoing is a true and exact copy of a resolution entitled “**RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE COUNTY OF UNION, NORTH CAROLINA APPROVING THE FINANCING TEAM FOR AN INTEREST RATE SWAP AGREEMENT FOR THE COUNTY**” adopted by the Board of Commissioners of the County of Union, North Carolina, at a meeting held on the 18th day of February, 2008.

WITNESS my hand and the corporate seal of the County of Union, North Carolina, this the 18th day of February, 2008.

Lynn West
Clerk to the Board
County of Union, North Carolina

Union County
Refunding Transactions (FY2003 - FY2008)

Refunded Bonds	Final Maturity	Total Cash Flow Savings	Average Annual Savings	Percent Savings
1996 Revenue Bonds ¹	2021	\$ 1,359,750	\$ 75,542	5.61%
1989 Indian Trail GO Bond	2029	\$ 584,718	\$ 22,489	30.96%
1990 Stallings GO Bond	2030	\$ 583,117	\$ 21,597	33.46%
1992 Jail COPs	2012	\$ 820,781	\$ 91,198	15.11%
1997 School Placement	2007	\$ 66,996	\$ 16,749	3.37%
1995, 1996 GO Bonds	2013, 2016	\$ 779,252	\$ 64,938	3.77%
1999 School GO Bonds ¹	2020	\$ 1,840,165	\$ 122,678	7.10%
2001 School GO, 2003 COPs ¹	2020, 2025	\$ 3,943,893	\$ 197,195	5.00%
2003A Enterprise Revenue Bonds ¹	2029	\$ 1,701,844	\$ 70,910	4.61%
2006 School COPs ¹	2032	\$ 4,314,864	\$ 172,595	6.84%
Total		\$ 15,995,380	\$ 855,889	

¹ Synthetically refunded

North Carolina Negotiated Issues
January 1, 2002 to Present
Full to Each Manager

Rank	Manager	Par Amt (\$ mil)	No. of Issues
1	Wachovia Securities	\$17,277.6	271
2	Banc of America Securities LLC	14,321.8	213
3	Citi	13,387.3	211
4	BB&T Capital Markets	8,919.5	163
5	UBS Securities LLC	5,934.3	78
6	RBC Capital Markets	4,000.8	32
7	Morgan Keegan & Co Inc	2,966.8	48
8	Lehman Brothers	2,426.5	16
9	Davenport & Company LLC	2,332.7	54
10	Goldman Sachs & Co	1,985.4	12

*Source: Thomson Financial Municipal Market Data

North Carolina Competitive Issues
January 1, 2002 to Present
Full to Each Manager

Rank	Manager	Par Amt (\$ mil)	No. of Issues
1	Wachovia Securities	1,940.5	108
2	Edward D Jones & Co LP	1,398.1	52
3	Citi	2,193.0	49
4	First Winston Securities Inc	1,271.6	47
5	Merrill Lynch & Co	\$4,962.0	40
6	CIBC World Markets	1,349.5	36
7	Banc of America Securities LLC	1,718.9	28
8	Harris NA	1,339.5	23
9	J P Morgan Securities Inc	1,093.4	14
10	Lehman Brothers	1,075.4	10

*Source: Thomson Financial Municipal Market Data

**UNION COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: February 18, 2008

Action Agenda Item No. 9a-h
(Central Admin. use only)

SUBJECT: Announcements of Vacancies on Boards and Committees

DEPARTMENT: Board of Commissioners **PUBLIC HEARING:** No

ATTACHMENT(S): _____ **INFORMATION CONTACT:**
Lynn G. West
Clerk to the Board of Commissioners

TELEPHONE NUMBERS:
704-283-3853

DEPARTMENT'S RECOMMENDED ACTION: Announce Vacancies

BACKGROUND: a. Juvenile Crime Prevention Council (JCPC): 1) District Attorney or Designee; 2) Substance Abuse Professional; 3) Two Persons Under Age of 18; and 4) Juvenile Defense Attorney
b. Farmers Market Committee (1 Member at Large)
c. Union County Home and Community Care Block Grant Advisory Committee (2 Vacancies as of December 2007)
d. Nursing Home Advisory Committee
e. Board of Health (Vacancy as of January 2008 for a Licensed Optometrist)
f. Planning Board - (Vacancies as of April 2008: 1 Member Representing Jackson Township; 1 Member Representing New Salem Township; and 1 Member Representing Sandy Ridge Township)
g. Public Works Advisory Board - (Vacancy representing Sandy Ridge Township for unexpired term ending December 2009)
h. Board of Adjustment (Vacancy for alternate member for unexpired term ending May 2009))

FINANCIAL IMPACT:

Legal Dept. Comments if applicable: _____

Finance Dept. Comments if applicable: _____

Manager Recommendation: _____

Summary of Major Terms and Conditions

Item	Vendor Name	Purpose	Payment Terms	Comprehensive Plans	Budget Amen
Agenda Item - Contracts Over \$5,000 (List)					
	Rural Economic Development Center, Inc.	Grant agreement for the purchase of video and editing equipment for the Union County Government Channel.	\$ 13,756.50 Lump sum grant amount.	Operating Budget – 2008	BA#33
	Hydrostructures, P.A.	Water system mapping and database development.	\$ 392,500 Lump sum amount (NTE)	Capital Project Ordinance	CPO#86 (approved Sept. 17, 2007 at \$500,000)
	Criminal Justice Partnership Program	Reduce overall chemical dependence treatment timeframe consistent with evidence based best practices and provide for recoupment of medical exam costs.	n/a Grant funded.	Operating Budget – 2008	n/a
	Carolina Recording Systems, Inc.	Maintenance agreement renewal for telephone/radio recorder.	\$ 7,900 Annual amount.	Operating Budget – 2008	n/a
	Tax Reduction Specialists, division of Utilities Reduction Specialists, Inc.	Audit of sales tax refunds.	TBD 35% of savings, refunds, and/or credits resulting from the audit.	Portion of additional revenue.	n/a

410-e
 MEETING DATE 2/18/08

BUDGET AMENDMENT

AGENDA ITEM

4/1a

BUDGET Board of County Commissioners REQUESTED BY MEETING # Brett Vines
 FISCAL YEAR FY2008 DATE February 18, 2008

INCREASE

DECREASE

<u>Description</u>		<u>Description</u>	
<u>Operating Expense</u>	<u>27,513</u>	<u>Personnel Expense</u>	<u>13,756</u>
<u>State Revenue</u>	<u>13,757</u>		

Explanation: Appropriate e-NC Authority State grant to purchase a camcorder, film/video editing and finishing equipment, and wireless microphones.

DATE _____ APPROVED BY Bd of Comm/County Manager
Lynn West/Clerk to the Board

FOR POSTING PURPOSES ONLY

<u>DEBIT</u>			<u>CREDIT</u>		
<u>Code</u>	<u>Account</u>	<u>Amount</u>	<u>Code</u>	<u>Account</u>	
<u>10540500-5265</u>	<u>Computer Equipment</u>	<u>27,513</u>	<u>10440500-4406</u>	<u>State Grant</u>	<u>13,757</u>
			<u>10440500-5121</u>	<u>Salaries & wages</u>	<u>13,756</u>
	Total	<u>27,513</u>		Total	<u>27,513</u>
	Prepared By	<u>aar</u>			
	Posted By	_____			
	Date	_____		Number	<u>33</u>

[Signature]

**UNION COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: February 18, 2008

Action Agenda Item No. 4/2a
(Central Admin. use only)

SUBJECT: Open an hour late (9:00 a.m.) on March 3, 2008

DEPARTMENT: Register of Deeds **PUBLIC HEARING:** No

ATTACHMENT(S):
Request to open an hour late due to moving office on February 29th, March 1st and March 2nd. This would enable our office to settle any problems before conducting business on March 3, 2008.

INFORMATION CONTACT:
Crystal D. Crump

TELEPHONE NUMBERS:
704-283-3794

DEPARTMENT'S RECOMMENDED ACTION: Open an hour late (9:00 a.m.) on March 3, 2008 in order to complete move.

BACKGROUND:

FINANCIAL IMPACT:

Legal Dept. Comments if applicable: _____

Finance Dept. Comments if applicable: _____

Manager Recommendation: _____

**UNION COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: 02-18-2008

Action Agenda Item No. 4/3a
(Central Admin. use only)

SUBJECT: GRANT APPROVAL FOR URBAN FORESTRY POSITION

DEPARTMENT: COOPERATIVE EXT **PUBLIC HEARING:** No

ATTACHMENT(S):
U&CF 2008 APPLICATION FORM for
NC Urban and Community Forestry
Grant

INFORMATION CONTACT:
Jerry Simpson

TELEPHONE NUMBERS:
704-283-3738

DEPARTMENT'S RECOMMENDED ACTION: Approve grant application for Urban Forestry Position.

BACKGROUND: Renewal of Original Urban Forestry Grant

FINANCIAL IMPACT: Local match will be \$32893 over a twelve month grant period.

Legal Dept. Comments if applicable: _____

Finance Dept. Comments if applicable: _____

Manager Recommendation: _____

U&CF 2008 APPLICATION FORM

North Carolina Urban and Community Forestry Grant

Project Title: Improving Management of Urban Forests in Union County

Project Location (City): Monroe, NC

(County): Union

Applicant (Organization) Name: Union County

Address: 500 N. Main St. Suite 901

City: Monroe

State: NC

Zip Code: 28112

Primary Contact Person/Title: Jerry B. Simpson, County Extension Director

Phone: 704-283-3738

Fax: 704-283-3734

E-mail: jerry_simpson@ncsu.edu

Employer Identification Number EIN (Required): 56-6000345

Fiscal Year-end date: 6/30

Brief List of Project Objectives:

- seek opportunities to integrate UF position into management decisions through planning board and review committee
- educate county staff about possible roles for UF position through meetings and workshops
- develop presentation about UF management at subdivision level and promote it throughout the county
- continue building capacity within municipalities through meetings
- continue i-Tree inventory project

Grant Funds Requested \$ <u>25,000</u>	<u> </u> Project Type (check one that best applies)
	<u> </u> U&CF Program Development
Cash Match \$ <u>32,893</u>	<u> </u> U&CF Program Improvement
In-Kind Match \$ <u>5900</u>	<u> </u> Education & Information/Training
Total Amount of Project \$ <u>63,793</u>	<u> </u> Non-Profit Program Development
	<u> X </u> Urban Forester/Arborist Staffing
	<u> </u> Demonstration & Site Specific

Applicant Description

local govt. non-profit 501 (c) 3 educational institution
 state govt. other (describe) _____

Is this community a Tree City USA? no Community population 175,000
 Is the organization a member of the NC Urban Forest Council? Yes No Pending
 Has this organization received a U&CF grant in the past? Yes No
 If yes, what grant year(s)? 06-07

As a duly authorized representative of the organization making this application, I hereby certify that, to the best of my knowledge, all information provided herein is true and represents the desires of this organization. I further certify that I understand the purpose and rules of the program as outlined in the Application Package.

 Printed Name of Authorized Representative

 Title/Position

 Signature of Authorized Representative

 Date

Proposal Narrative

Union County Urban Forestry Position (Second Year)

Project Title: Sustainable Urban Forests and Urbanizing Landscapes for NC

Background: Union County is one of 13 counties that make up the Charlotte-metro area. With a population of more than 175,000 people (46%+ increase according to estimates), it listed in the top 20 of the fastest growing counties in the US. Despite this growing population it remains the third largest agricultural county in the state. The farmland, “rural feel” and open spaces are some of the common reasons why people choose to live Union County. Located adjacent to the I-485 corridor, Union County has become a magnet for residential development as ample land and lower taxes fuel the growth and sprawl. Union is recognized for its large number of municipalities as communities attempt to control land use amidst this development pressure. Few of these communities are staffed adequately to manage such growth and are utilizing the Centralina Council of Governments for personnel resources in positions such as planner, zoning administrator and code enforcement. The Union County Urban Forestry position was provided through a U&CF Grant last year.

Objectives: The objectives for the second grant year will be to 1) actively seek opportunities for participation within the Union County government in natural resource management and decision making by attending meetings with the planning board and becoming involved in the review committee process for the county; 2) educate county staff about the benefits and possible roles the UCUF position could make to natural resource management through meetings and workshops; 3) develop a presentation on proper tree maintenance, selection and tree benefits for HOA’s, beautification

committees, etc. at the subdivision level; 4) continue building capacity within municipalities through meetings and educational workshops; 5) continue i-Tree inventory with volunteers.

Statement of Need: The Union County Urban Forestry (UCUF) position is crucial promoting urban forestry management within the county. Most of the municipalities in the county are actively working within their governments and communities to develop comprehensive growth plans, traffic plans, Unified Development Ordinances, growth ordinances and other land use management tools. There are many new beautification committees, visioning committees, tree boards and other civic groups that are addressing community issues and providing input to municipal staff in the drafting of ordinances. The UCUF position will continue to provide much needed professional guidance and technical resources to these groups and municipal staff. The position is a 'hub' for monitoring and facilitating positive change in land use conversion within the county through networking across municipal lines and sharing management ideas and techniques.

Strategy/Methods: Building on successes from the first year, the UCUF position will utilize relationships and partnerships already established to achieve the second year objectives. The planning director and environmental services personnel for the county have shown interest in having the UCUF position become a part of the Plan Review Committee. This committee will provide interaction with planning board and other county staff involved in land use decisions. By pursuing this opportunity, the UCUF position will be better poised to serve and educate within the county government and promote the need for long term management. The UCUF position can capitalize on

issues and challenges that are already present, such as Phase II stormwater management, stream quality degradation and rapid land use change, to provide effective tools and management ideas for addressing these issues through workshops and personal interaction with county staff. Another issue identified is that many subdivisions in Union County are heavily planted with short term, non-sustainable tree species that provide little positive environmental benefit. By working with HOA's, etc., the UCUF position can begin to facilitate change where regulation does not promote proper management. Continuing a project from last year, the UCUF position will continue to gather data for the i-Tree inventory through a volunteer team. This can be a challenging project, even for professionals. By providing positive leadership, the UCUF position will continue to promote the project and motivate volunteers to help accomplish the task. It will also be important to keep the project and its findings in the attention of the public and the county at large. The UCUF position will continue to assist the municipal partners already involved in UF management and keep encouraging non-participatory communities to become involved.

Visibility & Impact: The UCUF position has already shown tremendous impact in promoting tree preservation and protecting urban trees. (see Accomplishment Narrative)

Visibility strategy for this year is to publicize the HOA/subdivision workshops to generate additional interest, submit regular columns(quarterly) to the Coop Extension newsletter for Union County, report on successes to the Board of County Commissioners, and continue to utilize established media contacts for position activity promotion.

Final Products: Unless another format is requested by the U&CF Program, this grant's final products and accomplishments will be similar to the enclosed Accomplishment

Narrative and Activity Sheet from the first year. The UCUF position will keep track of meetings, workshops, trainings attended, etc. and give a detailed list in the Final Accomplishment report. Any newspaper articles and newsletters will be submitted. Any major presentations created will be printed and submitted.

Budget Proposal Form

expenditure or match value under Grant, or In-kind Match categories	Detailed Explanation of Expenditures and Match Values	Grant Funding	Cash Match	In-kind Match
Item 1: Salary & Benefits for UF position				
Grant Funding				
Salary for UF position	based on Personnel Budget Worksheet for FY	\$25,000	\$32,893	
Cash Match				
In-Kind Match				
Vehicle				\$36
Cell phone				\$50
office space				\$180
	Subtotals			
Item 2:				
Grant Funding				
Cash Match				
In-Kind Match				
	Subtotals			
	TOTALS	\$25,000	\$32,893	\$59

Photocopy if additional space is needed. Form may be downloaded at: www.dfr.state.nc.us/urban/urban_grantprogram.htm

Union County Urban Forester Position Accomplishment Narrative

As an urban forester, I feel that the position (UF, Urban Forester) provided by this grant has had some tremendous impacts in Union County and met the overall objectives of the grant proposal with great success. With the assistance of Jerry Simpson, NCSU County Extension Director, the UF position was initially well publicized to the municipalities within the county through a newspaper article in several county newspapers and a 'letter of introduction' to selected personnel within each municipality. There was a vigorous immediate response by several cities that were actively drafting or revising their Tree Preservation Ordinance (TPO) or Unified Development Ordinances (UDO) to address tree preservation issues. **Five TPO's were passed or revised** with assistance from the UF position. **Two more are currently being drafted.** Each community within the county is at a different capacity level and has individual needs that may or may not require assistance from the UF. Of the fourteen (14) municipalities in Union County, **I have established ongoing, working relationships** with nine. The other five municipalities are either non-participatory (3 municipalities) in UF activity or feel that they are adequately prepared (2 municipalities). The bulk of the time spent in the position has been to **provide technical resources to citizen boards or city staff** within the various municipalities that are 'active'. I have **conducted educational TPO workshops** to planning boards, tree boards, UDO committees and planning dept. staff within the nine 'active' municipalities. I encourage each group to take the time to establish community goals and be sure that the TPO reflects the community's value of trees and is based on sound scientific information. I feel that the protection of the collective urban forest in Union County has been well served through these actions.

The UF position has been a part of **numerous partnerships and collaborations**. I have worked with various state, county, municipal, private and federal personnel in educational programs or provided technical assistance in the management of the urban forest. Educational workshops in partnership with such agencies as Centralina Council of Governments, Catawba Lands Conservancy, NCDNR, NCSU Coop Extension, the Ecosystem Enhancement Program and USDA Forest Service have been conducted in Union County, Cabarrus County and Raleigh. I have held workshops on TPO's that draw **public and private audiences from various municipalities** into the same room to discuss the need for forest protection in Union County. With a partnership from NCDNR, I was able to begin the first i-Tree program in NC. The program is utilizing volunteer staff (public and private) from two municipalities to gather data. I am very proud of this 'community' effort and identity that is emerging.

The U&CF Grant Program has certainly had a great impact on urban forests in Union County. Through this position, many individuals and groups that were struggling with the enigmatic idea of 'protecting trees' were able to have a resource come to their offices and meetings and work through their individual issues and challenges. Union County and its municipalities sincerely appreciate the support of the NCDNR U&CF Grant Program.

Please refer to the UF Activities sheet included for a more precise description of impacts made through this grant.

Union County Urban Forestry Activities

This information is tallied from my daily planner and does not include assistance provided through phone calls or other contacts.

Municipal Governments

Monroe

27 meetings: Involved in monthly meetings of Appearance and Beautification Committee (serves as tree board), Review and comments to Planning Dept. on revisions to Tree Ordinance (revisions adopted), Conflict resolution between Municipal Utility Company and Historic District residents over pruning practices, assistance with grant proposal for CU Structural Soil planting, Tree pruning workshop for city grounds maintenance personnel, Arbor Day assistance

Indian Trail

28 meetings: workshop on "Effective TPO's", Facilitation, education and moderation of tree board through ordinance development process (ordinance adopted), I-Tree project, Educational workshop on tree function to Planning Dept, Educational workshop on "Effective Tree Ord's" to tree board, Arbor Day assistance

Wesley Chapel

10 meetings: intermittent educational meetings with Planning Board to discuss "Benefits of UF" and workshop on "Effective TPO's", (no action on ordinance due to comprehensive planning effort), Selected as a member of the Comprehensive Plan Committee

Stallings

7 meetings: workshop on "Effective TPO's", review, education and comments on tree ordinance and tree species list (ordinance adopted), Advice/planning on DOT tree planting project, Earth Day exhibit, intermittent assistance to planning Dept. on tree issues

Mineral Springs

12 meetings: workshop on "Effective TPO's", guidance and review of Unified Development Ordinance (ordinance adopted), Conflict resolution between developer and town over buffer violation, regular assistance to Planning Board on new development plans, conflict resolution between utility company and the Town over right of way clearing dispute

Waxhaw

6 meetings: new contact, providing assistance to Planning Dept staff and UDO Committee in drafting sections for parking lots, openspace, tree protection during construction, landscape requirements, etc.

Weddington

4 meetings: review of New Development Ordinance amendments and education of Planning Board regarding conservation subdivisions (amendments not passed)

Marshville

13 meetings: workshop on “Effective TPO’s”, development of U&CF grant idea, worked with Centralina Council of Governments to provide education, assistance and facilitation to Planning Board for increasing tree preservation standards in UDO(ordinance adopted), I-Tree project

Lake Park

5 meetings: new contact, presentation to Garden Club on tree issues within the Planned Unit Development, working with Parks & Open Space Committee members to draft Comprehensive Strategic Plan for Trees and Public Space

Marvin

3 meetings: met with Parks & Greenspace Committee to review the comprehensive plan provided by consultant and discuss implementation strategies, assisted in public education efforts for Greenspace plan

Fairview

3 meetings: presentation on urban forest’s role in watersheds (see Watershed Education below), subdivision review for Zoning Administrator

Wingate

2 meetings: provided assistance in design of large tree buffer for cemetery, encouraged Town Manager to talk with Planning Board about need for Tree Ordinance

Unionville

1 meeting: met with Planning Board to introduce myself and the UF position, encouraged Board to consider strengthening development ordinance

Other Activities**Cabarrus County Coop Ext. Forestry Workshop**

(50+ landowners) 20 min presentation to Cabarrus Co. forest landowners on forestry trends in NC, forest stewardship and incentive programs, urban forestry and other forest management assistance

City of Monroe Tree Pruning Workshop

4 hour workshop for 13 City employees on tree structure, biology and proper pruning of young trees

Union County Master Gardeners

Taught 2 workshops on tree care for MG’s, assistance with annual MG Tree Sale, have established a good relationship with MG’s and continue to utilize the partnership to assist in i-Tree inventory and other projects

Weddington High School FFA and Environmental Science Class

Taught 2 classes in forest pests and disease to FFA forestry class for national FFA competition, Assist with forestry competition annually

Fairview Watershed Education

(40+ landowners) 20 min presentation: Collaborative effort with Centralina CoG, Catawba Lands Conservancy, NRCS, and Coop Ext to provide education to forest landowners in Rocky River watershed of buffers, natural resource conservation, agricultural practices, conservation easements

Union County Advisory Committee for Catawba Lands Conservancy

Recently asked to join the effort for strategic planning of open space conservation

i-Tree Project

Collaborative effort with NCDFR U&CF, USDAFS, Union County and Mecklenburg County volunteers to begin gathering urban forest data in Indian Trail and Marshville for conducting an i-Tree study. This project will be ongoing through the next year as volunteer resources permit.

Municipal Forester's Institute

Attended MFI and completed one week training in municipal forest management

Presentation of MFI to Tree City Award Recipients

(50+ audience) 20 minute presentation of my experience at MFI to encourage others to attend

Green Infrastructure Training

Attended one week training course in Green Infrastructure

Publication Review for NCSU Extension Forestry

Review and critique of 3 publications printed by NCSU concerning urban forestry

School programs

Conducted various school programs for 4-12 grade students (400+) on endangered species, urban forest benefits, wildlife habitat management, forestry careers, tree pests & diseases

NCU&CFC Conference Committee

Currently serving on the Conference Committee in Sponsorship & Exhibitors sub-committee

**County of Union
Changes to
Position Classification
Position Counts**

4/4a
MEETING DATE 2-18-08

Does this request result in amendments to the County's Position Classification Plan?

<input checked="" type="checkbox"/>	Yes – complete Part A
<input type="checkbox"/>	No

Does this request modify the agency's regular full-time or regular part-time position counts contained in the approved budget?

<input type="checkbox"/>	Yes – complete Part B
<input checked="" type="checkbox"/>	No

A. Position Classification Plan

<input checked="" type="checkbox"/> New	<input type="checkbox"/> Change	<input type="checkbox"/> Deletion
Job Description		
Job Title	Civilian Crime Scene Technician	
Pay Grade	65	
General Statement of Job	Under general supervision, performs technical work related to the collection, processing, analysis, preservation and disposition of crime scene evidence and other types of property. The employee identifies, documents, preserves, processes and collects physical evidence found at crime scenes. The employee maintains detailed records of all evidence in accordance with County, state and federal rules and regulations. This position reports to the Detective Bureau Supervisor.	
Organizational Assignment	Sheriff's Department	
Justification	Forensics is a specialized area. The Sheriff's department needs a position that is solely dedicated to forensics and would be considered the subject matter expert.	

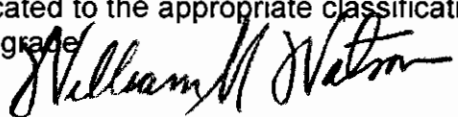
B. Budgeted Position Counts

Position Counts	Regular full time	Regular part-time
Current authorized	233.00	0.00
This modification	0.00	0.00
Amended authorization	233.00	0.00

Current fiscal year financial impact	0
Annualized fiscal impact	0

Source of Funds	no additional funds needed
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Certifications:

Position classification has been properly allocated to the appropriate classification and grade 	Position classification is necessary for the efficient and effective administration of the agency
Personnel Director	Agency Director

Sources and uses of funds are accurate and available

Finance Director

Please route this form as follows:

Personnel Finance County Manager Personnel

Once all signatures are obtained on this form, please return to Personnel.

UNION COUNTY JOB DESCRIPTION

JOB TITLE: CIVILIAN CRIME SCENE TECHNICIAN SHERIFF'S OFFICE OPERATIONS

GENERAL STATEMENT OF JOB

Under general supervision, performs technical work related to the collection, processing, analysis, preservation and disposition of crime scene evidence and other types of property. The employee identifies, documents, preserves, processes and collects physical evidence found at crime scenes. The employee maintains detailed records of all evidence in accordance with County, state and federal rules and regulations. Employee must exercise initiative and independent judgment in completing assigned tasks. Employee must also exercise tact, courtesy and firmness in frequent contact with the public. The employee is subject to the usual hazards of law enforcement work. This position reports to the Detective Bureau Supervisor.

SPECIFIC DUTIES AND RESPONSIBILITIES

ESSENTIAL JOB FUNCTIONS

Remain on standby and respond to Crime Scenes when requested.

Photograph crime scenes.

Document crime scenes.

Write detailed reports about crime scenes and what actions were taken on the scene.

Preserve crime scene evidence (log-in items, categorize and store evidence and property), following standard procedures.

Process for latent prints found at crime scene in the Crime Lab, review collected latent prints for quality.

Identify and collect latent prints, suspected blood evidence, clothing, ballistics, trace, arson, drug, shoe and tire, forgery, question document, and electronic (computer) evidence.

Provide technical expertise and direction at crime scenes.

Search crime scenes using alternate light sources.

Reconstruct shooting and homicide crime scenes for investigative and court room purposes.

Reconstruct crime scenes for blood spatter interpretation.

Use Luminol/Bluestar to search for latent blood at Crime Scenes.

Test suspected blood using Phenolphthalein.

Document exact dimensions of Crime Scenes using various techniques.

Prepare courtroom quality diagrams with important evidentiary items highlighted.

Prepare, package and submit evidence to the SBI Crime Lab for examination.

CIVILIAN CRIME SCENE TECHNICIAN

- Enhance still images using photographic software.
- Research new forensic procedures and maintain Crime Scene certification.
- Maintain database of forensic case files for court room testimony.
- Process videos taken from crime scenes for enhancement.
- Assist officers with evidence packaging and submission of evidence to SBI Lab.
- Serve as an advisor for Sheriff's Office personnel on all forensic matters.
- Oversee court ordered DNA collection from convicted felons.
- Maintain database of DNA collections and coordinate with Clerk of Court.
- Coordinate and restock DNA kits from SBI lab.
- Photograph community relations needs for Sheriff's Office.
- Provide training as needed for Print Trak station.
- Request maintenance for the Print Trak station as needed.
- Monitor quantity and restock evidence collection materials.
- Attend daily Detective meeting and advise on forensic assistance to active cases.
- Attend local schools as a lecturer and represent the Sheriff's Office Forensic Services.
- Maintain orderly Crime Lab at all times.

ADDITIONAL JOB FUNCTIONS

Performs other related work as required.

MINIMUM TRAINING AND EXPERIENCE

An Associate's Degree in criminal justice, law enforcement, administration of justice, physical science, criminal/forensic sciences or related field and 1 year of experience; or any equivalent combination of training and experience which provides the required skills, knowledge and abilities.

SPECIAL REQUIREMENTS

Possess a valid North Carolina Driver License.

**MINIMUM QUALIFICATIONS OR STANDARDS REQUIRED
TO PERFORM ESSENTIAL JOB FUNCTIONS**

Physical Requirements: Must be physically able to operate a variety of machinery and equipment including

CIVILIAN CRIME SCENE TECHNICIAN

cameras, blue lights and sirens, two-way radios, mobile phones, walkie talkies, computers, fax machines, mobile command centers, guns, handcuffs, etc. Must be physically able to operate a motor vehicle. Must be able to exert up to 40 pounds of force frequently. Physical demand requirements are for those of Medium Work.

Data Conception: Requires the ability to analyze and/or identify the readily observable, functional, structural or compositional characteristics (whether similar or divergent from obvious standards) of data, people or things.

Interpersonal Communication: Requires the ability of speaking and/or signaling people to convey or exchange information. Includes receiving instructions, assignments or directions from superiors.

Language Ability: Requires the ability to read a variety of reports, letters, memos and permits, etc. Requires the ability to prepare correspondence, reports, forms, etc., using prescribed formats and conforming to all rules of punctuation, grammar, diction, and style. Requires the ability to speak before groups of people with poise, voice control and confidence.

Intelligence: Requires the ability to apply principles of logical or scientific thinking to define problems, collect data, establish facts, and draw valid conclusions; to interpret an extensive variety of technical instructions in mathematical or diagrammatic form; deal with several abstract and concrete variables.

Verbal Aptitude: Requires the ability to record and deliver information, to explain procedures, to follow oral and written instructions. Must be able to communicate effectively and efficiently in a variety of technical and professional languages, including law enforcement terminology and emergency response codes.

Numerical Aptitude: Requires the ability to utilize mathematical formulas; to add and subtract; multiply and divide; utilize decimals and percentages.

Form/Spatial Aptitude: Requires the ability to inspect items for proper length, width and shape.

Motor Coordination: Requires the ability to coordinate hands and eyes rapidly and accurately in using law enforcement equipment.

Manual Dexterity: Requires the ability to handle a variety of items such as office equipment. Must have minimal levels of eye/hand/foot coordination.

Color Discrimination: Requires the ability to differentiate between colors and shades of color.

Interpersonal Temperament: Requires the ability to deal with people beyond giving and receiving instructions. Must be adaptable to performing under stress and when confronted with persons acting under stress and in emergency situations.

Physical Communication: Requires the ability to talk and hear: (Talking: expressing or exchanging ideas by means of spoken words. Hearing: perceiving nature of sounds by ear). Must be able to communicate via a telephone and two-way radio.

**County of Union
Changes to
Position Classification
Position Counts**

RESOLUTION # 4/4b
MEETING DATE 2-18-08

Does this request result in amendments to the County's Position Classification Plan?

<input checked="" type="checkbox"/>	Yes – complete Part A
<input type="checkbox"/>	No

Does this request modify the agency's regular full-time or regular part-time position counts contained in the approved budget?

<input type="checkbox"/>	Yes – complete Part B
<input checked="" type="checkbox"/>	No

A. Position Classification Plan

Job Description	<input type="checkbox"/> New	<input checked="" type="checkbox"/> Change	<input type="checkbox"/> Deletion
Job Title	County Social Services Business Officer I		
Pay Grade	71		
General Statement of Job	This position has management responsibility for the departments administrative/business operations. The duties and responsibilities include a wide range of accounting, personnel, contract management, and interpretations of procedures and principles. The position will also implement the business development of a new clinical social work department and the utilization of and implementation of policy procedures, billing, budget and requirements of the local management entity. This position reports to the Social Services Director II.		
Organizational Assignment	Department of Social Services		
Justification	Increased complexity and technical skill required to perform the duties.		

B. Budgeted Position Counts


Position Counts	Regular full time	Regular part-time
Current authorized	<u>193.00</u>	<u>2.20</u>
This modification	<u>0.00</u>	<u>0.00</u>
Amended authorization	<u>193.00</u>	<u>2.20</u>

Current fiscal year financial impact	<u>2,822</u>
Annualized fiscal impact	<u>4,585</u>

Source of Funds	Current Administrative Officer II position being reclassified to a County Social Services Business Officer I. Additional impact for this fiscal year is available through turnover.
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Certifications:

Position classification has been properly allocated to the appropriate classification and grade	Position classification is necessary for the efficient and effective administration of the agency
---	---

	
Personnel Director	Agency Director

Sources and uses of funds are accurate and available
Finance Director

Please route this form as follows:

Personnel Finance County Manager Personnel

Once all signatures are obtained on this form, please return to Personnel.

UNION COUNTY DEPARTMENT OF SOCIAL SERVICES

P.O. BOX 489
MONROE, NORTH CAROLINA 28111

Margaret Hood, Chairman
Walton Johnson, Vice Chairman
Jean Guillen-Atilano
Nathel Hailey
Barbara Liner



1212 W. Roosevelt Boulevard
Monroe, NC 28110
Telephone (704) 296-4300
Fax (704) 296-6151
Roy A. Young, Director

AN ACCREDITED AGENCY

MEMORANDUM

TO: Richard Black
Interim County Manager

FROM: Roy A. Young

DATE: January 28, 2008

RE: Reclassification Request

Attached is a Personnel Action Form and job description for County position #531112, which is currently classified as Administrative Officer II. Following a recent review by the Office of State Personnel, their office reclassified this position to a County Social Services Business Officer I, effective November 10, 2007. The additional cost for the remainder of this fiscal year would be \$2,822.

The Office of State Personnel reclassified this position due to the increased complexity and technical skill required to perform the duties. The position duties include a wider range of accounting, personnel, contract management, and interpretations of procedures, principles and law. This position will also assist in the business development of a new Clinical Social Work Unit at Social Services.

The County Pay Plan will need to be amended to include this new position classification. Please contact me if you have further questions about this reclassification request. Thank you for your assistance

RAY:am

cc: Mark Watson

This position functions in the organization include: 1) Budget Officer whose role is vital as the agency is dependent upon monetary funding and close management of these funds in accordance with the statutes for mandated services as set forth by federal, state and county governments; 2) Personnel manager who monitors and insures complete compliance with federal, state and local required procedures, policies and guidelines; coordinating with supervisors in planning for future personnel needs, recruiting and interviewing applicants, interpreting employment practices and policies, independently utilizing appropriate forms, procedures and provisions affecting pay, benefits, promotion, reclassification and dismissal; 3) Acting in the Director's absence to insure uniformity of policy and procedural interpretation; 4) Policy interpretation which involves the interpretation of agency, county and state policies, regulations and procedures to the entire agency staff and the public. Also, implementing developing procedures to affect mandated changes in policy, assure that all policies are implemented with the agency, and developing and establishing policies and procedures that relate to the entire organization; 5) Administrative Liaison which entails frequent contact with county, regional and state personnel regarding many aspects of budget and personnel administration; 6) Managerial supervision over the work of six (6) full-time employees, setting work standards, evaluating, counseling and disciplining subordinate employees who perform complicated administrative and accounting tasks that are essential to the overall functioning of the agency; (7) Coordinate maintenance of 16 county vehicles; (8) Oversee the completion of client trust accounts.

II. A. DUTIES AND RESPONSIBILITIES:

35% This position manages the personnel system in assuring compliance with County and State requirements in relation to recruitment, personnel records and all personnel actions performed throughout the Department. The Business Officer prepares the personnel action forms and other documents. The Business Officer is responsible for securing and providing information regarding employee

benefits such as insurance coverage, financial counseling, retirement, worker's compensation and OSHA regulations. Must secure documentation and present information at unemployment hearings.

Must be able to interpret personnel law and organize training and education for specific laws such as family medical leave, fair labor standards, etc., as well as interpreting and applying all federal, state and county policies related to personnel management. Coordinate and responsible for recruitment of vacancies, screening applicants and delegated the authority to qualify applicants for director and attending job fairs to recruit staff. Must be able to compile and prepare data on personnel such as employee turnover, salary assignments/comparisons, classifications and providing information to director. Coordinates the administration of performance evaluations, maintain forms, review dates and assisting supervisors with the interpretation of policy and procedures. Is the custodian of all personnel records and is responsible for maintaining files per state and county policy as well as the understanding of all public record laws. Responsible for overseeing payroll submission and acts as liaison between employees/personnel/finance on payroll related issues. Requires critical thinking and expert judgment skills in interpreting employment law as decisions could result in agency liability.

25% The position primarily serves as budget officer for the County Department of Social Services. This position is responsible for seeing the fiscal year budget is compiled. This position coordinates meeting with each supervisor prior to the preparation of the budget to gather information. This information is analyzed to forecast trends in expense and revenues and to prepare the budget. The completed budget is reviewed with the members of the Management Team before the budget goes to the Board of Social Services. This position is responsible for seeing that the entire budget package is prepared for presentation to the Board of Social Services. The changes made by recommendations from the Board are completed and it is prepared for

submission to the County Finance Department for presentation to the County Commissioners. During the time the County Manager is reviewing the agency budget, this position is available for consultation to answer questions or to do further comparisons to determine how to best utilize federal and state funding in order to best utilize county tax dollars.

Compile and present to director budgetary recommendations from each section including verifying and reconciling of budgeted funds that includes wide variety of program types and revenue sources with different percentages of federal funding and state appropriations as well as local dollars. Review invoices and statements and approve payments. Must be able to gather data and prepare a variety of reports to be analyzed and reviewed for appropriateness to be presented to the Director with recommendations. Must be able to interpret federal state and local government policies as well as generally accepted accounting and audit policies. Oversees that purchasing is completed with state and county purchasing guidelines and that acquisitions are completed for all computer related items and forwarded to the State Controller office for approval. Assist in the preparation of the 1571 state monthly reimbursement report that determines the amount of reimbursement that is drawn down by the agency. Errors in the preparation of this report could be very costly. Expert knowledge of reimbursement guidelines is a must in order to make accurate decisions to maximize the revenue. Responsible for gathering information and preparing of agency contracts with all the necessary state budget and county requirements. These requirements also must be completed per cross-cutting guidelines. These contracts are sent to the County Attorney for processing.

10% After the budget is finalized, expenditures must be analyzed throughout the year to prevent over-expenditures. In monitoring these expenses through the year, this position is responsible for determining if a surplus in another line item is available and must prepare budget amendments and memorandums to the

County Manager and County Finance Officer requesting approval of transfer of funds from one line item to another.

- 10% This position is a member of the Management Team for this agency. The Management Team meet on a regular basis to plan, coordinate, evaluate, study, and direct the daily operation of the Union County Department of Social Services. The Business Officer must have strong managerial and organizational skills, in order to handle the multi-tasks simultaneously that are required by the position. Often special projects are assigned to members of the Management Team (example: developing policy for a Special Needs Shelter).
- 5% Our county has gone to the single audit concept and because of this we must do extensive reports for auditors. This position spends a great deal of time working with the auditors and preparing information for them. This information must be exact and is closely scrutinized by the auditors. The Business Officer is responsible for seeing that a part of the audit information is compiled for their review and approval. All reports must be reconciled against the general ledger.
- 10% This position works closely with the County Manager's Office, the County Personnel Office, the County Finance Office, County Legal Department, and this agency. It is, therefore, necessary to have a great deal of contact with these departments and work closely with them in financial, personnel, and legal matters. This position is in almost daily contact regarding policies, procedures and resolutions. This position has contact with other county governmental departments such as the Health Department, Register of Deeds, Data Processing, Sheriff's Department, etc. In the absence of the Director, this position is often left in charge of the agency and is authorized to answer administrative questions for the Board Members, County Commissioners, Finance and Budget Offices, Legal, Personnel, and other county departments.

- 3% This position has the responsibility of seeing that information is prepared for the Director for Social Services board meetings or County Commissioner meetings. This position is responsible for maintaining board minutes for the agency Director and attends all Social Services Board meetings.

- 2% This position represents the agency at various organizations and is also expected to attend other work related meetings, conferences and group activities. At times, this position represents the Agency Director at administrative and department head meetings if he is unable to attend. This position also attends many instructional workshops, staff conferences or supervisory conferences and assists in the formulation of agency policies and procedures.

II. B. EMPLOYEE INSTRUCTION:

1. The instruction provided includes direction and guidance for the unit to ensure proper work methods, explaining established rules, departmental policies, regulations and work procedures; giving direction on setting long-term programmatic goals and providing for essential organization and support resources to attain these goals, to help establish production standards and devising and implementing new work methods for these employees to improve efficiency and to coordinate work flow with instructions and general completeness to assure the quality and quantity of work in their areas meeting established standards and policies; conducting conferences with staff to suggest and effect more efficient methods to complete their assignments. Assessing staff development needs and ferreting out resources to meet these needs. An analysis of different managerial and administrative problems is made and recommendations for possible correction, including new and revised policies and procedures, are frequent.

2. Resources tapped for guidance in the performance of the duties of the Business Officer include consultation with the Director, referring to agency

manuals, Dear County Director letter, Fiscal Manual, county letters and memoranda, written instructions and instructional workshops, county offices, following state office guidelines, and Federal/State/County Employment Law.

3. This position has personal contact on a daily basis with the Director and staff. Also, this position is designated as the liaison between the various departments in the county, have frequent contact with the County Finance Officer, Budget Officer and Data Processing regarding accounts payable; the County Manager and staff to answer pertinent questions regarding the budget and/or budgeting procedures; and the payroll clerk regarding payroll changes and effective dates of implementation of classification, position, salary, or fringe benefit changes. Also, have contact with the Office of State Personnel for confirmation of decisions and inquiries about personnel matters, and Legal Department as it pertains to contract management. Additionally, this position works with the regional and county auditors by providing them with requested files, records, reports, etc; and answer any questions that might arise. There is also frequent contact with the general public.
4. This position works independently and meets with the Director weekly to review the progress of the unit. Quality of work is also found through audits, reviews, etc.
5. This position impacts the total agency in the areas of budgeting and fiscal management; personnel management, contract management, payroll and custodian of personnel records, assisting the Director with all phases of administration.
6. Error(s) in the work can be costly monetarily to both the agency and personnel, as well as man-hours expended to correct; accuracy and exactness are essential in every facet of the duties of this position; therefore, extreme caution is taken to avoid making errors.

EMPLOYEES SUPERVISED

Administrative Assistant I
Accounting Technician V
(2) Accounting Technician II
Accounting Technician I
Processing Assistant IV

III. OTHER WORK CHARACTERISTICS

1. The environment to which the position is assigned is one of professionalism in a businesslike setting which is conducive to carrying out the duties. No hazardous conditions exist.
2. The machines and/or equipment used in the work include a personal computer, calculator, and copiers; however, other than the personal computer and calculator which are used 65% of the time in the duties described, the use of other machines and/or equipment are incidental.
3. Accuracy is of the highest priority, requiring that this position be able to interpret manual material, special instructions, implement changes, stay abreast of all information that affects budgeting, the amount of expenditures to avoid overspending, comprehend and apply the rules and regulations in the Personnel Policies for Local Government Employment subject to the State Personnel Act as well as the Union County Personnel Ordinance. Accuracy is also required in the areas of interpreting agency, county and state policies, procedures and regulations to the staff as well as the public. Knowledge of generally accepted accounting and auditing standards and principles are necessary.

4. As to the physical effort required in the work, the duties are physically and mentally exhausting primarily due to the taxing factors of the duties involved.
5. The parts of the work requiring close visual attention are preparation of the annual budgets, monitoring expenditures and operating a personal computer.
6. All facets of the work require mental concentration; however, preparation of the budgets and operation of the computer demand the most central mental concentration.
7. This work does not require care to safeguard other persons.
8. The regular work hours are 8:00 a.m. to 5:00 p.m. Monday through Friday. There is no rotation of work shifts.

IV. KNOWLEDGES, SKILLS, & ABILITIES AND EDUCATION & EXPERIENCE REQUIREMENTS:

1. Knowledge of budgeting and management of various budgets would require knowledge of accounting practices and procedures, organizational ability, capability of comprehending and applying instructions and management skills.

Administrative duties require the ability to exercise judgment and discretion in applying and interpreting policies and procedures.

Personnel administration would require the ability to read and thoroughly understand state and county rules, regulations, ordinances and procedures for employing, promoting, reclassifying and dismissing employees.

Supervision of employees would require ability to understand the guidelines, policies and procedures to enable one to plan, organize and review work, work flow and procedures; train and manage these employees; ability to think through and exercise judgment in resolving personnel problems, maintain work standards and evaluate employee performance.

Also maintain effective working relationships with agency personnel, county regional and state offices, and the general public.

The physical effort for the position would require stamina as the duties are quite numerous causing the job to be physically exhausting. Also, visual and mental acuity, good dexterity, and the ability to perceive sound would be necessary.

- Considerable knowledge of the principles and practices of public and business administration.
 - Considerable knowledge of modern office procedures, practices, and equipment.
 - Considerable knowledge of the organization and structure of state and local governmental and volunteer agencies.
 - General knowledge of personnel, purchasing, and accounting practices and procedures.
 - Ability to plan and direct fiscal and business services.
 - Ability to select, train, and supervise employees engaged in business operations.
 - Ability to establish and maintain effective working relationships with associates, county and state officials, and the general public.
2. a. Graduation from a four-year college or university, preferably with a major in business, public, or hospital administration, and five years of administrative experience involving participation in the planning and

management of a business or governmental program; or nine months of graduate training in an accredited school of social work and four years of supervisory or administrative experience in social work; or an equivalent combination of education and experience.

AGENDA ITEM

4/5a

MEETING DATE 2-18-08

MOTOR VEHICLE TAX REFUNDS
for JANUARY 2008

Approval of Board of County Commissioners not required:

Collector Refunds for JANUARY, 2008	2,480.67
(adjustment to JANUARY collector refund register)	(250.09)

To be approved by Board of County Commissioners on 2-18-08
(to be submitted by Assessor's Office)

Assessor Refunds for JANUARY, 2008	1,871.64
(adjustment to JANUARY assessor refund register)	(1,107.97)

Approval requested for overpayments:

Overpayments for JANUARY, 2008	<u>4,443.03</u>
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Total to be refunded for JANUARY, 2008	<u><u>7,437.28</u></u>
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Debbie Cox

2-8-08

AL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
99 BUA	09/07/2007	01/16/2008	CPO	williams		12	Hist	2008	

OBJECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
1				FOR WATER/SEWER CIP		500,000.00	
00-4061				IFT FROM WATER & SEWER			
1	MW011	CPO86		FOR WATER/SEWER CIP	500,000.00		
00-5381		MW011		PROFESSIONAL SERVICES			
500		CPO86		BUDGET APPROPRIATIONS CONTROL		500,000.00	1
400		CPO86		BUDGET ESTIM REVENUE CONTROL	500,000.00		1
AL					500,000.00	500,000.00	

Water and Sewer CPO Fund - BA to appropriate Water and Sewer Operating Fund interfund transfer for the Comprehensive Water Mapping project.

AL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
48 BUA	12/07/2007	12/07/2007	LIT	williams		11	Hist	2008	

OBJECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
0				VEHICLE ALLOTMENT	458.00		
74-5540				VEHICLES			
0				VEHICLE ALLOTMENT		458.00	
74-5290				TOOLS AND SUPPLIES			
AL		0.00			0.00		

General Fund - LIT to adjust budget accounts for shipping costs in the Parks & Recreation, Jesse Helms Park program budget.

AL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
91 BUA	12/13/2007	12/13/2007	LIT	williams		11	Hist	2008	

OBJECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
0				FOR ADVERTISING COSTS	31.50		
00-5370				ADVERTISING/EMPL.RECOGNITION			
1				FOR ADVERTISING COSTS		31.50	
00-5311				TRAVEL			
AL		0.00			0.00		

General Fund - LIT to adjust budget accounts for advertising costs in the Legal Department program budget.

MEETING DATE 2-18-08

* * Union County * *
JOURNAL INQUIRY

PG 2
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AL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
92 BUA	12/13/2007	12/13/2007	LIT	williams		11	Hist	2008	

OBJECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
ACCOUNT DESCRIPTION							
2			LIT61	TO COVER SUPPLIES	230.00		
00-5232	-			AUDIO VISUAL SUPPLIES			
0			LIT61	TO COVER SUPPLIES		230.00	
00-5260	-			PRINTING AND OFFICE SUPPLIES			
AL		0.00		0.00			

General Fund - LIT to adjust budget accounts for supply costs in the Personnel Department program budget.

AL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
93 BUA	12/13/2007	12/13/2007	LIT	williams		1	1	Hist	2008

OBJECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
ACCOUNT DESCRIPTION							
3			LIT60	TO COVER MEDICAL CABINET SUPPL	53.00		
00-5383	-			MEDICAL SERVICES			
1			LIT60	TO COVER MEDICAL CABINET SUPPL		53.00	
00-5381	-			PROFESSIONAL SERVICES			
AL		0.00		0.00			

General Fund - LIT to adjust budget accounts for medical cabinet supply costs in the Personnel Department program budget.

AL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
94 BUA	12/13/2007	12/13/2007	LIT	williams		11	Hist	2008	

OBJECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
ACCOUNT DESCRIPTION							
0			LIT59	FOR DIFF ON JAIL VAN	1,445.00		
35-5550	-			OTHER EQUIPMENT			
0			LIT59	FOR DIFF ON JAIL VAN	1,647.00		
35-5540	-			VEHICLES			
0	1050		LIT59	FOR DIFF ON JAIL VAN		3,092.00	
30-5540	-1050			VEHICLES			
AL		0.00		0.00			

General Fund - LIT to adjust budget accounts for van equipment costs in the Law Enforcement, Jail program budget.

AL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
95 BUA	12/13/2007	12/13/2007	LIT	williams		11	Hist	2008	

OBJECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
ACCOUNT DESCRIPTION							
1			LIT58	SOW#3 CIBER FOR REDIP	14,000.00		
00-5381	-			PROFESSIONAL SERVICES			
0			LIT58	SOW#3 CIBER FOR REDIP		14,000.00	
00-5550	-			OTHER EQUIPMENT			
AL		0.00		0.00			

General Fund - LIT to adjust budget accounts to code Real Estate Data Integration Project to professional services in the Tax Administration Assessment program budget.

* * Union County * *
JOURNAL INQUIRY

PG 3
glcjeinq

AL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
19 BUA	12/18/2007	12/18/2007	LIT	williams	1	1	Hist	2008	

SUBJECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
				ACCOUNT DESCRIPTION			
5	1334	<u>LIT63</u>		FOR CLASS REGISTRATIONS	2,275.00		
50-5395	-1334			EDUCATION EXPENSES			
9	1334	LIT63		FOR CLASS REGISTRATIONS		2,275.00	
50-5239	-1334			MEDICAL SUPPLIES AND EQUIPMENT			
AL		0.00		0.00			

General Fund - LIT to adjust budget accounts for class & conference costs in the Public Health, Dent program budget.

AL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
79 BUA	12/21/2007	12/21/2007	BA	williams	12		Hist	2008	

SUBJECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
				ACCOUNT DESCRIPTION			
9		<u>BA19</u>		APPROP FUND BALANCE	6,250.00		
00-5699	-			PAYMENTS TO OTHER AGENCIES			
1		BA19		APPROP FUND BALANCE		6,250.00	
00-4991	-			FUND BALANCE APPROPRIATED			
500		BA19		BUDGET APPROPRIATIONS CONTROL		6,250.00	1
400		BA19		BUDGET ESTIM REVENUE CONTROL	6,250.00		1
AL		6,250.00		6,250.00			

General Fund - BA to appropriate fund balance for the Union County Community Shelter's remaining available FY07 funding allocation to FY08.

AL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
80 BUA	12/21/2007	12/21/2007	BA	williams	12		Hist	2008	

SUBJECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
				ACCOUNT DESCRIPTION			
0	1063	<u>BA20</u>		APPROP OMNOVA FOUNDATION	1,000.00		
30-5290	-1063			TOOLS AND SUPPLIES			
0	1063	BA20		APPROP OMNOVA FOUNDATION		1,000.00	
30-4840	-1063			MISC REVENUE-CONTR/DONATIONS			
500		BA20		BUDGET APPROPRIATIONS CONTROL		1,000.00	1
400		BA20		BUDGET ESTIM REVENUE CONTROL	1,000.00		1
AL		1,000.00		1,000.00			

General Fund - BA to appropriate foundation grant funds for hand free entry tool pack kit in the Enforcement, Special Response program budget.

* * Union County * *
JOURNAL INQUIRY

PG 4
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AL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
81 BUA	12/21/2007	12/21/2007	BA	williams		12	Hist	2008	

BJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
					ACCOUNT DESCRIPTION			
9	1324	<u>BA21</u>			APPROP ADDITIONAL FUNDING	16,673.00		
50-5239		-1324			MEDICAL SUPPLIES AND EQUIPMENT			
2	1324	BA21			APPROP ADDITIONAL FUNDING		16,673.00	
50-4442		-1324			ST GRANT-MCH BLOCK GRANT			
500		BA21			BUDGET APPROPRIATIONS CONTROL		16,673.00	1
400		BA21			BUDGET ESTIM REVENUE CONTROL	16,673.00		1
AL		16,673.00			16,673.00			

General Fund - BA to appropriate additional State grant funds in Public Health, Family Planning program budget.

AL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
82 BUA	12/21/2007	12/21/2007	BA	williams		12	Hist	2008	

BJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
					ACCOUNT DESCRIPTION			
0	1390	<u>BA23</u>			APPROP ADDITIONAL FUNDS	500.00		
54-5260		-1390			PRINTING AND OFFICE SUPPLIES			
3	1390	BA23			APPROP ADDITIONAL FUNDS		500.00	
54-4413		-1390			ST GRANT-NC DEPT EHNH			
500		BA23			BUDGET APPROPRIATIONS CONTROL		500.00	1
400		BA23			BUDGET ESTIM REVENUE CONTROL	500.00		1
AL		500.00			500.00			

General Fund - BA to appropriate State grant funds in the Public Health, Environmental Health program budget.

AL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
83 BUA	12/21/2007	12/21/2007	BA	williams		12	Hist	2008	

BJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
					ACCOUNT DESCRIPTION			
9	1320	<u>BA22</u>			APPROP ADDITIONAL FUNDS	20,000.00		
50-5239		-1320			MEDICAL SUPPLIES AND EQUIPMENT			
3	1320	BA22			APPROP ADDITIONAL FUNDS		20,000.00	
50-4413		-1320			ST GRANT-NC DEPT EHNH			
500		BA22			BUDGET APPROPRIATIONS CONTROL		20,000.00	1

General Fund - BA to appropriate additional State grant funds in Public Health, Communicable Disease Epidemic program budget.

* * Union County * *
JOURNAL INQUIRY

PG 5
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AL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
83 BUA	12/21/2007	12/21/2007	BA	williams	1	2	Hist	2008	

OBJECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
400				BUDGET ESTIM REVENUE CONTROL	20,000.00		1
AL		20,000.00	20,000.00				

BA#22 continued.

AL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
84 BUC	12/21/2007	12/21/2007	CPO	williams	12		Hist	2008	

OBJECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
0	PR041	CPO89		FOR JESSE HELMS PARK BRIDGE		449,200.00	
74-4010	-PR041			IPT FROM GENERAL FUND			
0	PR041	CPO89		FOR JESSE HELMS PARK BRIDGE	449,200.00		
74-5580	-PR041			BUILDINGS AND IMPROVEMENTS			
500		CPO89		BUDGET APPROPRIATIONS CONTROL		449,200.00	1
400		CPO89		BUDGET ESTIM REVENUE CONTROL	449,200.00		1
AL		449,200.00	449,200.00				

General CPO Fund - CPO to appropriate General Fund interfu transfer for the Jesse Helms Park bridge project.

AL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
85 BUA	12/21/2007	12/21/2007	CPO	williams	12		Hist	2008	

OBJECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
0	530	CPO91		FOR MARVIN ELEM SCH		2,188,420.00	
00-4710	-530			GO BOND PROCEEDS			
6	548	CPO91		FOR MARVIN ELEM SCH	596,485.00		
00-5586	-548			BLDG & IMPR-ARCHITECT CONTRACT			
6	555-A	CPO91		FOR MARVIN ELEM SCH	1,591,935.00		
00-5586	-555-A			BUILDINGS AND IMPROVEMENTS			
500		CPO91		BUDGET APPROPRIATIONS CONTROL		2,188,420.00	1
400		CPO91		BUDGET ESTIM REVENUE CONTROL	2,188,420.00		1
AL		2,188,420.00	2,188,420.00				

School Bond Fund-55 - CPO to appropriate funding for school administrative costs and Marvin Elementary School classroom additions pursuant to 115C-429b.

* * Union County * *
JOURNAL INQUIRY

PG 6
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AL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK ENTITY	AUTO-REV STATUS	BUD YEAR	JNL TYPE		
38 BUA	01/03/2008	01/03/2008	LIT	williams	11 Hist	2008			

OBJECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION	ACCOUNT DESCRIPTION	DEBIT	CREDIT	OB
3	1800	<u>LIT68</u>		FOR BOOK PURCHASES		30,848.00		
00-5233	-1800			PERIODICALS BOOKS & OTHER PUB				
4	1800	LIT68		FOR BOOK PURCHASES			30,848.00	
00-5234	-1800			PERIOD. BOOKS & OTH PUB - S.O.				
AL		0.00		0.00				

General Fund - LIT to adjust budget accounts for book orders in the Library program budget.

AL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK ENTITY	AUTO-REV STATUS	BUD YEAR	JNL TYPE		
39 BUA	01/03/2008	01/03/2008	LIT	williams	11 Hist	2008			

OBJECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION	ACCOUNT DESCRIPTION	DEBIT	CREDIT	OB
0	1353	<u>LIT67</u>		TO REDUCE BUDGET		5,988.00		
51-5920	-1353			CONTINGENCY				
1	1353	LIT67		TO REDUCE BUDGET			4,995.00	
51-5121	-1353			SALARIES & WAGES				
2	1353	LIT67		TO REDUCE BUDGET			117.00	
51-5132	-1353			SEPARATION ALLOWANCE				
4	1353	LIT67		TO REDUCE BUDGET			250.00	
51-5134	-1353			401-K SUPP RET PLAN -OTHER				
1	1353	LIT67		TO REDUCE BUDGET			382.00	
51-5181	-1353			FICA CONTRIBUTIONS				
2	1353	LIT67		TO REDUCE BUDGET			244.00	
51-5182	-1353			RET CONTRIB.- OTHER EMPLOYEES				
AL		0.00		0.00				

General Fund - LIT to adjust budget accounts for a reduction in current year estimated part-time wages and benefits expenditures in the Public Health, Susan G Komen Breast Cancer program budget.

AL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK ENTITY	AUTO-REV STATUS	BUD YEAR	JNL TYPE		
40 BUA	01/03/2008	01/03/2008	LIT	williams	11 Hist	2008			

OBJECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION	ACCOUNT DESCRIPTION	DEBIT	CREDIT	OB
1		<u>LIT66</u>		FOR PROFESSIONAL TRAINING		8,400.00		
00-5381	-			PROFESSIONAL SERVICES				
0		LIT66		FOR PROFESSIONAL TRAINING			3,000.00	
00-5220	-			FOOD AND PROVISIONS				
3		LIT66		FOR PROFESSIONAL TRAINING			1,000.00	
00-5233	-			PERIODICALS BOOKS & OTHER PUB				

General Fund - LIT to adjust budget accounts for professional training in the Personnel Department program budget.

AL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
40 BUA	01/03/2008	01/03/2008	LIT	williams	1	1	Hist	2008	

OBJECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
ACCOUNT DESCRIPTION							
0				FOR PROFESSIONAL TRAINING		1,000.00	
00-5260	-			PRINTING AND OFFICE SUPPLIES			
2				FOR PROFESSIONAL TRAINING		1,400.00	
00-5312	-			TRAVEL SUBSISTENCE			
0				FOR PROFESSIONAL TRAINING		2,000.00	
00-5370	-			ADVERTISING/EMPL.RECOGNITION			
AL		0.00		0.00			

LIT#66 continued.

AL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
41 BUA	01/03/2008	01/03/2008	LIT	williams	11		Hist	2008	

OBJECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
ACCOUNT DESCRIPTION							
9	1335			TO CORRECT SMART START FUNDS	4,500.00		
50-5239	-1335			MEDICAL SUPPLIES AND EQUIPMENT			
9	13272			TO CORRECT SMART START FUNDS		4,500.00	
50-5239	-13272			MEDICAL SUPPLIES AND EQUIPMENT			
AL		0.00		0.00			

General Fund - LIT to adjust budget accounts for a coding correction from the Public Health Smart Start Health Check program budget to the Public Health, Smart Start Early Intervention program budget.

AL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
42 BUA	01/03/2008	01/03/2008	LIT	williams	11		Hist	2008	

OBJECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
ACCOUNT DESCRIPTION							
4	WT041			TO REPAINT TANKS		192,425.00	
00-5594	-WT041			ARCHITECTURAL & ENGINEERING			
5	WT041			TO REPAINT TANKS	192,425.00		
00-5595	-WT041			CONSTRUCTION			
AL		0.00		0.00			

Water and Sewer CPO Fund - LIT to adjust budget accounts for the Stallings and Indian Trail water tanks repainting project within Elevated Tank Maintenance project.

AL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
93 BUA	01/07/2008	01/09/2008	BA	williams	12		Hist	2008	

OBJECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
ACCOUNT DESCRIPTION							

AL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
93 BUA	01/07/2008	01/09/2008	BA	williams	1	2	Hist	2008	

OBJECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
ACCOUNT DESCRIPTION							
3	1323	<u>BA25</u>		APPROP FUNDS FOR BCCC PROGRAM	5,945.00		
50-5383	-1323			MEDICAL SERVICES			
6	1323	BA25		APPROP FUNDS FOR BCCC PROGRAM		5,945.00	
50-4366	-1323			FED GRANT-FOR CANCER PROGRAMS			
500		BA25		BUDGET APPROPRIATIONS CONTROL		5,945.00	1
400		BA25		BUDGET ESTIM REVENUE CONTROL	5,945.00		1
AL			5,945.00	5,945.00			

General Fund - BA to appropriate additional federal grant funds for the Public Health, Breast and Cervical Cancer Control program budget.

AL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
94 BUA	01/07/2008	01/09/2008	BA	williams	12		Hist	2008	

OBJECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
ACCOUNT DESCRIPTION							
0	1353	<u>BA24</u>		APPROP FUNDS FOR KOMEN BC FOUN	2,000.00		
51-5260	-1353			PRINTING AND OFFICE SUPPLIES			
3	1353	BA24		APPROP FUNDS FOR KOMEN BC FOUN	30,000.00		
51-5383	-1353			MEDICAL SERVICES			
3	1353	BA24		APPROP FUNDS FOR KOMEN BC FOUN	2,289.00		
51-5393	-1353			TEMPORARY HELP SERVICES			
0	1353	BA24		APPROP FUNDS FOR KOMEN BC FOUN		34,289.00	
51-4840	-1353			MISC REVENUE-CONTR/DONATIONS			
500		BA24		BUDGET APPROPRIATIONS CONTROL		34,289.00	1
400		BA24		BUDGET ESTIM REVENUE CONTROL	34,289.00		1
AL			34,289.00	34,289.00			

General Fund - BA to appropriate grant funds in the Public Health Susan G Komen Breast Cancer program budget.

AL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
95 BUA	01/07/2008	01/09/2008	CPO	williams	12		Hist	2008	

OBJECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
ACCOUNT DESCRIPTION							
0	530	<u>CPO92</u>		FOR ELEM SCHOOLS		696,169.00	
00-4710	-530			GO BOND PROCEEDS			

School Bond Fund-55 - CPO to appropriate funding for the Rock Rest Elementary School (F), Rea View Elementary School (G) and Rocky River Elementary School (projects pursuant to 115C-429b.

* * Union County * *
JOURNAL INQUIRY

PG 9
glcjeing

AL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
95 BUA	01/07/2008	01/09/2008	CPO	williams	1	2	Hist	2008	

BJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
ACCOUNT DESCRIPTION								
6	518	<u>CPO92</u>			FOR ELEM SCHOOLS	107,438.00		
00-5586		-518			BUILDINGS AND IMPROVEMENTS			
6	519	CPO92			FOR ELEM SCHOOLS	532,581.00		
00-5586		-519			BUILDINGS AND IMPROVEMENTS			
6	552	CPO92			FOR ELEM SCHOOLS	56,150.00		
00-5586		-552			BUILDINGS AND IMPROVEMENTS			
500		CPO92			BUDGET APPROPRIATIONS CONTROL		696,169.00	1
400		CPO92			BUDGET ESTIM REVENUE CONTROL	696,169.00		1
AL		696,169.00		696,169.00				

CPO#92 continued.

AL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
96 BUA	01/07/2008	01/09/2008	BA	williams		12	Hist	2008	

BJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
ACCOUNT DESCRIPTION								
9	1509	<u>BA26</u>			APPROP FUNDS FOR CIP	25,982.00		
60-5399		-1509			PUBLIC ASSISTANCE			
0	1509	BA26			APPROP FUNDS FOR CIP		25,982.00	
60-4340		-1509			FED GRANT-LOW INCOME EA BG			
500		BA26			BUDGET APPROPRIATIONS CONTROL		25,982.00	1
400		BA26			BUDGET ESTIM REVENUE CONTROL	25,982.00		1
AL		25,982.00		25,982.00				

General Fund - BA to appropriate additional federal grant funds to the DSS, Energy Assistance/Crisis Intervention program budget.

AL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
97 BUA	01/09/2008	01/09/2008	LIT	williams		11	Hist	2008	

BJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
ACCOUNT DESCRIPTION								
1		<u>LIT69</u>			DOCUMENT MGMT CONSULT	57,000.00		
00-5381		-			PROFESSIONAL SERVICES			
0		LIT69			DOCUMENT MGMT CONSULT		57,000.00	
00-5920		-			CONTINGENCY			
AL		0.00		0.00				

General Fund - LIT to adjust budget accounts for document management consulting services in the Information Technology program budget.

JNL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK ENTITY	AUTO-REV STATUS	BUD YEAR	JNL TYPE		
005 BUA	01/16/2008	01/16/2008	LIT	williams	11 Hist	2008			
OBJECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB		

				ACCOUNT DESCRIPTION					
03	1362		LIT78	REALLOCATE SMART START FUNDS	183.00				
52-5233	-1362			PERIODICALS BOOKS & OTHER PUB					
05	1362		LIT78	REALLOCATE SMART START FUNDS	369.00				
52-5395	-1362			EDUCATION EXPENSES					
03	1362		LIT78	REALLOCATE SMART START FUNDS	15.00				
52-5383	-1362			MEDICAL SERVICES					
01	1362		LIT78	REALLOCATE SMART START FUNDS	200.00				
52-5311	-1362			TRAVEL					
02	1362		LIT78	REALLOCATE SMART START FUNDS	300.00				
52-5312	-1362			TRAVEL SUBSISTENCE					
02	1362		LIT78	REALLOCATE SMART START FUNDS	212.00				
52-5232	-1362			AUDIO VISUAL SUPPLIES					
09	1362		LIT78	REALLOCATE SMART START FUNDS		100.00			
52-5239	-1362			MEDICAL SUPPLIES AND EQUIPMENT					
09	1362		LIT78	REALLOCATE SMART START FUNDS		1,179.00			
52-5239	-1362			MEDICAL SUPPLIES AND EQUIPMENT					
TOTAL					0.00	0.00			

General Fund - LIT to adjust budget accounts due to current expenditure estimates in the Public Health, Smart Start Peer Breastfeeding program budget.

JNL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK ENTITY	AUTO-REV STATUS	BUD YEAR	JNL TYPE		
006 BUA	01/16/2008	01/16/2008	LIT	williams	11 Hist	2008			
OBJECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB		

				ACCOUNT DESCRIPTION					
00	13502		LIT77	REALLOCATE PROMOTION FUNDS	300.00				
51-5220	-13502			FOOD AND PROVISIONS					
00	13502		LIT77	REALLOCATE PROMOTION FUNDS	720.00				
51-5260	-13502			PRINTING AND OFFICE SUPPLIES					
01	13502		LIT77	REALLOCATE PROMOTION FUNDS	300.00				
51-5311	-13502			TRAVEL					
07	13502		LIT77	REALLOCATE PROMOTION FUNDS	2,000.00				
51-5397	-13502			PUBLIC ASSISTANCE INCENTIVES					
03	13502		LIT77	REALLOCATE PROMOTION FUNDS	93.00				
51-5233	-13502			PERIODICALS BOOKS & OTHER PUB					
05	13502		LIT77	REALLOCATE PROMOTION FUNDS	295.00				
51-5395	-13502			EDUCATION EXPENSES					
01	13502		LIT77	REALLOCATE PROMOTION FUNDS		2,862.00			
51-5121	-13502			SALARIES & WAGES					
02	13502		LIT77	REALLOCATE PROMOTION FUNDS		67.00			
51-5132	-13502			SEPARATION ALLOWANCE					

General Fund - LIT to adjust budget accounts due to current expenditure estimates in the Public Health, Health Promotion program budget.

AL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
06 BUA	01/16/2008	01/16/2008	LIT	williams	1	1	Hist	2008	

BJECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
ACCOUNT DESCRIPTION							
4	13502	<u>LIT77</u>		REALLOCATE PROMOTION FUNDS		144.00	
51-5134	-13502			401-K SUPP RET PLAN -OTHER			
81	13502	LIT77		REALLOCATE PROMOTION FUNDS		217.00	
51-5181	-13502			FICA CONTRIBUTIONS			
82	13502	LIT77		REALLOCATE PROMOTION FUNDS		139.00	
51-5182	-13502			RET CONTRIB.- OTHER EMPLOYEES			
83	13502	LIT77		REALLOCATE PROMOTION FUNDS		250.00	
51-5183	-13502			HEALTH INSURANCE			
87	13502	LIT77		REALLOCATE PROMOTION FUNDS		29.00	
51-5187	-13502			DENTAL INSURANCE			
AL		0.00		0.00			

LIT#77 continued.

AL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
09 BUA	01/16/2008	01/16/2008	LIT	williams	11		Hist	2008	

BJECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
ACCOUNT DESCRIPTION							
6	515	<u>LIT75</u>		TRANSFER BTWN LAND ACCTS	25,701.00		
00-5586	-515			BUILDINGS AND IMPROVEMENTS			
0	515	LIT75		TRANSFER BTWN LAND ACCTS		25,701.00	
00-5570	-515			LAND AND IMPROVEMENTS			
TAL		0.00		0.00			

School Bond Fund-55 - LIT to adjust budget accounts within the Stallings Elementary School (J) project.

AL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
10 BUA	01/16/2008	01/16/2008	LIT	williams	11		Hist	2008	

BJECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
ACCOUNT DESCRIPTION							
0		<u>LIT74</u>		FOR RENTAL OF AG CTR	500.00		
00-5410	-			RENTAL OF REAL PROPERTY			
0		LIT74		FOR RENTAL OF AG CTR		500.00	B
00-5920	-			CONTINGENCY			
TAL		0.00		0.00			

General Fund - LIT to adjust budget accounts for the rental of the Center for the Martin Luther King Jr. banquet in the Board of Commissioners program budget.

* * Union County * *
JOURNAL INQUIRY

PG 12
glcjeing

AL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
11 BUA	01/16/2008	01/16/2008	LIT	williams		11	Hist	2008	

OBJECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
ACCOUNT DESCRIPTION							
5		LIT73		PURCHASE OF HARD DRIVE	149.00		
00-5265	-			OFFICE COMPUTER EQUIPMENT			
2		LIT73		PURCHASE OF HARD DRIVE		149.00	
00-5312	-			TRAVEL SUBSISTENCE			
AL		0.00		0.00			

General Fund - LIT to adjust budget accounts for a backup hard drive the Legal Department program budget.

AL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
12 BUA	01/16/2008	01/16/2008	LIT	williams		11	Hist	2008	

OBJECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
ACCOUNT DESCRIPTION							
5	13341	LIT72		REALLOCATE SMART START	32.00		
50-5265	-13341			OFFICE COMPUTER EQUIPMENT			
9	13341	LIT72		REALLOCATE SMART START	11,674.00		
50-5399	-13341			PUBLIC ASSISTANCE			
0	13341	LIT72		REALLOCATE SMART START		269.00	
50-5260	-13341			PRINTING AND OFFICE SUPPLIES			
1	13341	LIT72		REALLOCATE SMART START		11,437.00	
50-5381	-13341			PROFESSIONAL SERVICES			
AL		0.00		0.00			

General Fund - LIT to adjust budget accounts due to current expenditure estimates in the Public Health, Smart Start Smiles program budget.

AL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
13 BUA	01/16/2008	01/16/2008	LIT	williams		11	Hist	2008	

OBJECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
ACCOUNT DESCRIPTION							
0	1352	LIT71		REALLOCATE HEALTHY CAROLIN	300.00		
51-5220	-1352			FOOD AND PROVISIONS			
5	1352	LIT71		REALLOCATE HEALTHY CAROLIN	73.00		
51-5265	-1352			OFFICE COMPUTER EQUIPMENT			
1	1352	LIT71		REALLOCATE HEALTHY CAROLIN	262.00		
51-5311	-1352			TRAVEL			
2	1352	LIT71		REALLOCATE HEALTHY CAROLIN	100.00		
51-5312	-1352			TRAVEL SUBSISTENCE			
5	1352	LIT71		REALLOCATE HEALTHY CAROLIN	100.00		
51-5325	-1352			POSTAGE			

General Fund - LIT to adjust budget accounts due to current expenditure estimates in the Public Health, Health Carolinians program budget.

AL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
13 BUA	01/16/2008	01/16/2008	LIT	williams	1	1	Hist	2008	

BUJECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
ACCOUNT DESCRIPTION							
5	1352	<u>LIT71</u>		REALLOCATE HEALTHY CAROLIN	100.00		
51-5395	-1352			EDUCATION EXPENSES			
7	1352	LIT71		REALLOCATE HEALTHY CAROLIN	75.00		
51-5397	-1352			PUBLIC ASSISTANCE INCENTIVES			
0	1352	LIT71		REALLOCATE HEALTHY CAROLIN		1,010.00	
51-5260	-1352			PRINTING AND OFFICE SUPPLIES			
AL		0.00		0.00			

LIT#71 continued.

AL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
14 BUA	01/16/2008	01/16/2008	LIT	williams	11	11	Hist	2008	

BUJECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
ACCOUNT DESCRIPTION							
1		<u>LIT70</u>		FOR MEMBERSHIP FEES	60.00		
00-5491	-			DUES AND MEMBERSHIPS			
5		LIT70		FOR MEMBERSHIP FEES	145.00		
00-5395	-			EDUCATION EXPENSES			
0		LIT70		FOR MEMBERSHIP FEES		205.00	
00-5220	-			FOOD AND PROVISIONS			
AL		0.00		0.00			

General Fund - LIT to adjust budget accounts for membership and test fees in the Personnel Department program budget.

AL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
15 BUA	01/16/2008	01/16/2008	LIT	williams	11	11	Hist	2008	

BUJECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
ACCOUNT DESCRIPTION							
7	13272	<u>LIT76</u>		REALLOCATE SMART START FUNDS	4,500.00		
50-4447	-13272			ST GRANT-SMART START			
7	1335	LIT76		REALLOCATE SMART START FUNDS		4,500.00	
50-4447	-1335			ST GRANT-SMART START			
AL		0.00		0.00			

General Fund - LIT to adjust budget accounts for a coding correction from the Public Health Smart Start Health Check program budget to the Public Health, Smart Start Early Intervention program budget.

* * Union County * *
JOURNAL INQUIRY

PG 14
gicjeing

AL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
54	BUA 01/25/2008	01/25/2008	LIT	williams		11	Hist	2008	

OBJECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
ACCOUNT DESCRIPTION							
9	1800	LIT82		MOVING EXPENSE-KBECHNEL	1,083.00		
00-5189	-1800			OTHER FRINGE BENEFITS			
1	1800	LIT82		MOVING EXPENSE-KBECHNEL		1,083.00	
00-5381	-1800			PROFESSIONAL SERVICES			
TOTAL							

General Fund - LIT to adjust budget accounts for moving expenditure the Library program budget.

AL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
55	BUA 01/25/2008	01/25/2008	LIT	williams		11	Hist	2008	

OBJECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
ACCOUNT DESCRIPTION							
6	529	LIT81		TRANSFER BTWN SCHOOLS	2,550,000.00		
00-5586	-529			BUILDINGS AND IMPROVEMENTS			
6	528	LIT81		TRANSFER BTWN SCHOOLS		2,550,000.00	
00-5586	-528			BUILDINGS AND IMPROVEMENTS			
TOTAL							

School Bond Fund-55 - LIT to reallocate appropriation from the Marvin Ridge Middle School (B) project to the Marvin Ridge High School (B) project.

AL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
56	BUA 01/25/2008	01/25/2008	LIT	williams		11	Hist	2008	

OBJECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
ACCOUNT DESCRIPTION							
5		LIT80		FOR WORLD AT WORK CLASSES	3,400.00		
00-5395	-			EDUCATION EXPENSES			
1		LIT80		FOR WORLD AT WORK CLASSES	100.00		
00-5491	-			DUES AND MEMBERSHIPS			
0		LIT80		FOR WORLD AT WORK CLASSES		3,500.00	
00-5260	-			PRINTING AND OFFICE SUPPLIES			
TOTAL							

General Fund - LIT to adjust budget accounts for classes and membership fees in the Personnel Department program budget.

AL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
57	BUA 01/25/2008	01/25/2008	LIT	williams		11	Hist	2008	

OBJECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
ACCOUNT DESCRIPTION							

AL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
57 BUA	01/25/2008	01/25/2008	LIT	williams	1	1	Hist	2008	

BUJECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
				ACCOUNT DESCRIPTION			
1			LIT79	FOR CAROLINA OCCMED	8,209.00		
00-5381	-			PROFESSIONAL SERVICES			
4			LIT79	FOR CAROLINA OCCMED		8,209.00	
00-5384	-			SETTLEMENT CHARGES/FEES			
AL		0.00		0.00			

Workers' Compensation Fund - LIT to adjust budget accounts for Caro Occ Med administration service costs in the Workers' Compensation program budget.

AL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
17 BUA	01/31/2008	01/31/2008	LIT	williams	11		Hist	2008	

BUJECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
				ACCOUNT DESCRIPTION			
5	1352		LIT86	FOR FOCUS GROUP	1,000.00		
51-5265	-1352			OFFICE COMPUTER EQUIPMENT			
0	1352		LIT86	FOR FOCUS GROUP	425.00		
51-5220	-1352			FOOD AND PROVISIONS			
0	1352		LIT86	FOR FOCUS GROUP		1,425.00	
51-5510	-1352			OFFICE FURNITURE AND EQUIPMENT			
AL		0.00		0.00			

General Fund - LIT to adjust budget accounts for focus groups' food a laptop in the Public Health, Healthy Carolinians program bud

AL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
18 BUC	01/31/2008	01/31/2008	LIT	williams	11		Hist	2008	

BUJECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
				ACCOUNT DESCRIPTION			
0	PR041		LIT85	FOR JHP BRIDGE CONSTR	449,200.00		
74-5570	-PR041			LAND AND IMPROVEMENTS			
0	PR041		LIT85	FOR JHP BRIDGE CONSTR		449,200.00	
74-5580	-PR041			BUILDINGS AND IMPROVEMENTS			
AL		0.00		0.00			

General CPO Fund - LIT to adjust budget accounts within the Jess Helms Park bridge project.

AL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
19 BUA	01/31/2008	01/31/2008	LIT	williams	11		Hist	2008	

BUJECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
				ACCOUNT DESCRIPTION			

AL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
19 BUA	01/31/2008	01/31/2008	LIT	williams	1	1	Hist	2008	

OBJECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
ACCOUNT DESCRIPTION							
9 1080				FOR PRISON HEALTH SVCS	172,511.00		
35-5389	-1080			OTHER PROF SRVS			
9 1080				FOR PRISON HEALTH SVCS		50,142.00	
35-5239	-1080			MEDICAL SUPPLIES AND EQUIPMENT			
9 1080				FOR PRISON HEALTH SVCS		76,534.00	
35-5389	-1080			OTHER PROF SRVS			
0 1080				FOR PRISON HEALTH SVCS		45,835.00	
35-5450	-1080			INSURANCE AND BONDING			
TOTAL		0.00					0.00

General Fund - LIT to adjust budget accounts due to current expenditure estimates and to cover a final prison health services contract invoice in the Law Enforcement, Jail Inmate Health program budget.

AL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
20 BUA	01/31/2008	01/31/2008	LIT	williams	11		Hist	2008	

OBJECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
ACCOUNT DESCRIPTION							
0 1800				FOR NEW SERVER	182.00		
00-5510	-1800			OFFICE FURNITURE AND EQUIPMENT			
0 1800				FOR NEW SERVER		182.00	
00-5260	-1800			PRINTING AND OFFICE SUPPLIES			
TOTAL		0.00					0.00

General Fund - LIT to adjust budget accounts to cover the purchase of a server in the in the Library program budget.

AL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
21 BUA	01/31/2008	01/31/2008	LIT	williams	11		Hist	2008	

OBJECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
ACCOUNT DESCRIPTION							
0				FOR EMPLOYEE EXPO	8,427.00		
00-5370	-			ADVERTISING/EMPL.RECOGNITION			
0				FOR EMPLOYEE EXPO	500.00		
00-5410	-			RENTAL OF REAL PROPERTY			
3				FOR EMPLOYEE EXPO		8,927.00	
00-5383	-			MEDICAL SERVICES			
TOTAL		0.00					0.00

Workers' Compensation Fund - LIT to adjust budget accounts for the Employee Expo expenditures in the Workers' Compensation program budget.

* * Union County * *
JOURNAL INQUIRY

PG 17
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AL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE		
58 BUA	01/22/2008	02/06/2008	CPO	williams	12	Hist	2008			
BJECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB			

0	PR039	CPO95		FOR RADIO PROJECT	10,292,900.00					
00-4730	-PR039			INST FING PROCEEDS						
0	PR039	CPO95		FOR RADIO PROJECT	10,292,900.00					
00-5550	-PR039			OTHER EQUIPMENT						
500	CPO95			BUDGET APPROPRIATIONS CONTROL		10,292,900.00	1			
400	CPO95			BUDGET ESTIM REVENUE CONTROL	10,292,900.00		1			
AL					10,292,900.00	10,292,900.00				

General CPO Fund - CPO to appropriate installment financing proceeds for the radio project.

AL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE		
59 BUA	01/22/2008	02/06/2008	BA	williams	12	Hist	2008			
BJECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB			

1	13504	BA27		FOR KATE B REYN GRANT	34,600.00					
51-5121	-13504			SALARIES & WAGES						
2	13504	BA27		FOR KATE B REYN GRANT	810.00					
51-5132	-13504			SEPARATION ALLOWANCE						
4	13504	BA27		FOR KATE B REYN GRANT	1,730.00					
51-5134	-13504			401-K SUPP RET PLAN -OTHER						
1	13504	BA27		FOR KATE B REYN GRANT	2,640.00					
51-5181	-13504			FICA CONTRIBUTIONS						
2	13504	BA27		FOR KATE B REYN GRANT	1,694.00					
51-5182	-13504			RET CONTRIB.- OTHER EMPLOYEES						
3	13504	BA27		FOR KATE B REYN GRANT	6,420.00					
51-5183	-13504			HEALTH INSURANCE						
0	13504	BA27		FOR KATE B REYN GRANT	426.00					
51-5187	-13504			DENTAL INSURANCE						
0	13504	BA27		FOR KATE B REYN GRANT	1,000.00					
51-5220	-13504			FOOD AND PROVISIONS						
2	13504	BA27		FOR KATE B REYN GRANT	2,082.00					
51-5232	-13504			AUDIO VISUAL SUPPLIES						
39	13504	BA27		FOR KATE B REYN GRANT	5,000.00					
51-5239	-13504			MEDICAL SUPPLIES AND EQUIPMENT						
60	13504	BA27		FOR KATE B REYN GRANT	10,500.00					
51-5260	-13504			PRINTING AND OFFICE SUPPLIES						
11	13504	BA27		FOR KATE B REYN GRANT	1,000.00					
51-5311	-13504			TRAVEL						

General Fund - BA to appropriate grant funds in the Public Health Kate B Reynolds Charitable Trust program budget.

AL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
59 BUA	01/22/2008	02/06/2008	BA	williams	1	2	Hist	2008	

OBJECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
25	13504	BA27		FOR KATE B REYN GRANT	50.00		
51-5325	-13504			POSTAGE			
83	13504	BA27		FOR KATE B REYN GRANT	4,000.00		
51-5383	-13504			MEDICAL SERVICES			
97	13504	BA27		FOR KATE B REYN GRANT	1,000.00		
51-5397	-13504			PUBLIC ASSISTANCE INCENTIVES			
40	13504	BA27		FOR KATE B REYN GRANT		72,952.00	
51-4840	-13504			MISC REVENUE-CONTR/DONATIONS			
3500	BA27			BUDGET APPROPRIATIONS CONTROL		72,952.00	1
3400	BA27			BUDGET ESTIM REVENUE CONTROL	72,952.00		1
AL	72,952.00				72,952.00		

BA#27 continued.

AL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
60 BUA	01/22/2008	02/06/2008	BA	williams	12		Hist	2008	

OBJECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
9	1509	BA28		FOR CRISIS INTERV PROGRAM	107,475.00		
60-5399	-1509			PUBLIC ASSISTANCE			
0	1509	BA28		FOR CRISIS INTERV PROGRAM		107,475.00	
60-4340	-1509			FED GRANT-LOW INCOME EA BG			
500	BA28			BUDGET APPROPRIATIONS CONTROL		107,475.00	1
400	BA28			BUDGET ESTIM REVENUE CONTROL	107,475.00		1
AL	107,475.00				107,475.00		

General Fund - BA to appropriate additional federal grant funds for the DSS, Energy Assistance/Crisis Intervention program budget.

AL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
61 BUC	01/22/2008	02/06/2008	CPO	williams	12		Hist	2008	

OBJECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
0	S03	CPO93		FOR SCH CAP OUTLAY	11,000,000.00		
00-4010	-S03			IFT FROM GENERAL FUND			

General CPO Fund-41 - CPO to establish budget for the FY2008 school capital allocation.

ANAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
061 BUC	01/22/2008	02/06/2008	CPO	williams	1	2	Hist	2008	

OBJECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
				ACCOUNT DESCRIPTION			
00	S03		CPO93	FOR SCH CAP OUTLAY	11,000,000.00		
00-5630	-S03			PAYMENTS TO OTHER GOV UNITS			
0500			CPO93	BUDGET APPROPRIATIONS CONTROL		11,000,000.00	1
0400			CPO93	BUDGET ESTIM REVENUE CONTROL	11,000,000.00		1
TOTAL					11,000,000.00	11,000,000.00	

CPO#93 continued.

ANAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
062 BUA	01/22/2008	02/06/2008	CPO	williams	12		Hist	2008	

OBJECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
				ACCOUNT DESCRIPTION			
00	530		CPO94	FUNDING REQUEST		1,589,453.00	
00-4710	-530			GO BOND PROCEEDS			
06	512		CPO94	FUNDING REQUEST	90,909.00		
00-5586	-512			BUILDINGS AND IMPROVEMENTS			
06	515		CPO94	FUNDING REQUEST	535,211.00		
00-5586	-515			BUILDINGS AND IMPROVEMENTS			
06	559		CPO94	FUNDING REQUEST	963,333.00		
00-5586	-559			BUILDINGS AND IMPROVEMENTS			
0500			CPO94	BUDGET APPROPRIATIONS CONTROL		1,589,453.00	1
0400			CPO94	BUDGET ESTIM REVENUE CONTROL	1,589,453.00		1
TOTAL					1,589,453.00	1,589,453.00	
TOTAL					27,007,208.00	27,007,208.00	

School Bond Fund-55 - CPO to appropriate funding for Wesley Chapel Elementary School expansion, Stallings Elementary School (J) and Sun Valley Elementary School (K) projects pursuant to 115C-429b.

Printed

REPORT - GENERATED BY DEPT413 **



UNION COUNTY
Office of the Tax Administrator
300 N. Main Street
P.O. Box 97
Monroe, NC 28111-0097

AGENDA ITEM

4/6a

MEETING DATE

2/18/08

704-283-3746

704-283-3616 Fax

John C. Petoskey

Tax Administrator

MEMORANDUM

TO: Lynn West
Central Administration

FROM: John C. Petoskey
Tax Administrator

DATE: Thursday, January 31, 2008

RE: Seventh Motor Vehicle Release/Refund Register

I hereby certify the following releases/refunds that were made during the period of 01/01/2007–01/31/2007. The releases/refunds represent releases/refunds of both monthly and annual vehicle values and taxes. Should you have any questions, please call.

JCP:jw

Assessor Refund Register for the period 01/01/2008 to 01/31/2008

(Summary)

---Bdg No---	-----Description-----	--Key--	Bill Year	Rate Year	-----Value-----	-----Total-----	-----Tax-----	-----Int-----
10	County.....	CN99999	2006	2006	17,500		111.42-	.
10	County.....	CN99999	2007	2006	51,180		325.86-	3.
10	County.....	CN99999	2007	2007	137,934		1,074.00-	.
	Net Totals.....				206,614		1,511.28-	4.
	Net Totals.....				0		.00	.
32	Fire Dist - Springs.....	FR015	2007	2007	19,990		6.24-	.
39	Fire Dist - Stallings....	FR020	2007	2007	3,900-		10.21-	.
38	Fire dist - Hemby Bridge..	FR023	2006	2006	15,870		7.36-	.
38	Fire dist - Hemby Bridge..	FR023	2007	2007	38,580		14.59-	.
37	Fire dist - Wesley Chapel:	FR026	2007	2007	5,180		.87-	.
	Net Totals.....				75,720		39.27-	.
78 220130	Taxes Payable - Monroe.....	MN02000	2006	2006	1,630		13.64-	.
78 220130	Taxes Payable - Monroe.....	MN02000	2007	2007	52,140		128.02-	.
78 220110	Taxes Payable - Indian Trail:	MN06000	2006	2006	15,870		15.87-	.
78 220110	Taxes Payable - Indian Trail:	MN06000	2007	2006	14,270		14.27-	.
78 220110	Taxes Payable - Indian Trail:	MN06000	2007	2007	2,810		68.53-	.
78 220140	Taxes Payable - Stallings....	MN07000	2007	2007	25,870		64.68-	.
78 220160	Taxes Payable - Weddington...	MN08000	2007	2006	14,860		4.47-	.
78 220160	Taxes Payable - Weddington...	MN08000	2007	2007	2,280		.68-	.
78 220165	Taxes Payable - Wesley Chapel:	MN09700	2007	2007	5,180		1.04-	.
	Net Totals.....				134,910		311.20-	.
84 220000	NC State Interest.....	NC00000	2006	2006	0		.00	.
84 220000	NC State Interest.....	NC00000	2007	2006	0		.00	3.
	Net Totals.....				0		.00	4.
	Net Grand Totals.....						1,861.75-	9.



UNION COUNTY
Office of the Tax Administrator
300 N. Main Street
P.O. Box 97
Monroe, NC 28111-0097

AGENDA ITEM.

4/66

MEETING DATE 2-18-08
~~704-283-3746~~
704-283-3616 Fax

John C. Petoskey
Tax Administrator

MEMORANDUM

TO: Lynn West
Central Administration

FROM: John C. Petoskey
Tax Administrator

DATE: Thursday, January 31, 2008

RE: Seventh Motor Vehicle Release/Refund Register

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JCP:jw

--- M O T O R V E H I C L E S Y S T E M ---

---Date--- --Tim
01/31/2008 11:27

Assessor Release Register for the period 01/01/2008 to 01/31/2008

(Summary)

---Bdg No---	-----Description-----	--Key--	Bill Year	Rate Year	-----Value-----	-----Total Tax-----	-----Int-----
10	County.....	CN99999	2005	2004	39,220	205.91-	47.
10	County.....	CN99999	2005	2005	12,150	68.04-	13.
10	County.....	CN99999	2006	2005	10,360	169.81-	13.
10	County.....	CN99999	2006	2006	187,946	1,478.19-	143.
10	County.....	CN99999	2007	2006	241,815	1,676.05-	74.
10	County.....	CN99999	2007	2007	1,943,667	13,874.47-	58.
Net Totals.....					2,435,158	17,472.47-	349.
76	School dist - Monroe.....	SC100	2005	2004	39,220	27.45-	6.
76	School dist - Monroe.....	SC100	2006	2005	0	.33-	.1
77	School dist - County.....	SC999	2005	2005	12,150	8.51-	1.
77	School dist - County.....	SC999	2006	2005	10,360	20.90-	1.
Net Totals.....					61,730	57.19-	9.
32	Fire Dist - Springs.....	FR015	2006	2006	38,196	11.96-	.5
32	Fire Dist - Springs.....	FR015	2007	2006	27,740	8.69-	.4
32	Fire Dist - Springs.....	FR015	2007	2007	108,238	33.76-	1.5
39	Fire Dist - Stallings.....	FR020	2006	2006	20,000	8.88-	1.
39	Fire Dist - Stallings.....	FR020	2007	2006	50,424	22.38-	1.1
39	Fire Dist - Stallings.....	FR020	2007	2007	195,415	51.21-	2.2
38	Fire dist - Hemby Bridge..	FR023	2006	2005	0	7.20-	.3
38	Fire dist - Hemby Bridge..	FR023	2006	2006	28,890-	2.32-	.1
38	Fire dist - Hemby Bridge..	FR023	2007	2006	6,700	3.11-	.1
38	Fire dist - Hemby Bridge..	FR023	2007	2007	150,720	56.76-	2.4
37	Fire dist - Wesley Chapel:	FR026	2006	2006	34,730	5.28-	.2
37	Fire dist - Wesley Chapel:	FR026	2007	2006	38,700	8.07-	.3
37	Fire dist - Wesley Chapel:	FR026	2007	2007	221,642	37.02-	1.5
34	Fire Dist - Waxhaw.....	FR028	2006	2006	19,160	7.91-	.3
34	Fire Dist - Waxhaw.....	FR028	2007	2007	80,440	41.26-	1.7
Net Totals.....					963,215	301.17-	7.
78	220125 Taxes Payable - Marvin.....	MN01000	2007	2006	0	7.18-	.3
78	220125 Taxes Payable - Marvin.....	MN01000	2007	2007	49,307	24.65-	1.
78	220130 Taxes Payable - Monroe.....	MN02000	2005	2004	39,220	193.26-	44.
78	220130 Taxes Payable - Monroe.....	MN02000	2005	2005	12,150	64.54-	12.
78	220130 Taxes Payable - Monroe.....	MN02000	2006	2005	0	6.03-	.2
78	220130 Taxes Payable - Monroe.....	MN02000	2006	2006	108,300	724.32-	66.
78	220130 Taxes Payable - Monroe.....	MN02000	2007	2006	71,710	462.52-	19.
78	220130 Taxes Payable - Monroe.....	MN02000	2007	2007	329,433	1,979.43-	18.
78	220170 Taxes Payable - Wingate.....	MN03000	2007	2006	19,351	73.53-	3.
78	220170 Taxes Payable - Wingate.....	MN03000	2007	2007	20,000	78.00-	3.

Assessor Release Register for the period 01/01/2008 to 01/31/2008

(Summary)

78	220120	Taxes Payable - Marshville...	MN04000	2007	2007	36,270	145.14-	
78	220150	Taxes Payable - Waxhaw.....	MN05000	2006	2006	19,160	65.14-	7
78	220150	Taxes Payable - Waxhaw.....	MN05000	2007	2007	37,600	127.84-	
78	220110	Taxes Payable - Indian Trail..	MN06000	2006	2005	0	14.25-	
78	220110	Taxes Payable - Indian Trail..	MN06000	2006	2006	8,890-	15.00-	3
78	220110	Taxes Payable - Indian Trail..	MN06000	2007	2006	16,040	16.04-	1
78	220110	Taxes Payable - Indian Trail..	MN06000	2007	2007	180,446	270.68-	1
78	220140	Taxes Payable - Stallings....	MN07000	2007	2006	29,244	73.11-	3
78	220140	Taxes Payable - Stallings....	MN07000	2007	2007	55,700	139.24-	1
78	220160	Taxes Payable - Weddington...	MN08000	2007	2006	14,600	4.38-	
78	220160	Taxes Payable - Weddington...	MN08000	2007	2007	28,939	8.68-	
78	220175	Taxes Payable - Fairview....	MN09300	2007	2007	179,407	35.88-	
78	220165	Taxes Payable - Wesley Chapel:	MN09700	2006	2006	5,570	1.11-	
78	220165	Taxes Payable - Wesley Chapel:	MN09700	2007	2006	4,100	.82-	
78	220165	Taxes Payable - Wesley Chapel:	MN09700	2007	2007	81,040	16.21-	
78	220135	Taxes Payable - Unionville...	MN09800	2007	2007	23,500	4.70-	
78	220155	Taxes Payable - Mnrl Sprngs..	MN09900	2007	2006	18,200	4.91-	
78	220155	Taxes Payable - Mnrl Sprngs..	MN09900	2007	2007	20,000	5.40-	
Net Totals.....						1,390,397	4,561.99-	186
84	220000	NC State Interest.....	NC00000	2005	2005	0	.00	4
84	220000	NC State Interest.....	NC00000	2006	2005	0	.00	6
84	220000	NC State Interest.....	NC00000	2006	2006	0	.00	73
84	220000	NC State Interest.....	NC00000	2007	2006	0	.00	72
84	220000	NC State Interest.....	NC00000	2007	2007	0	.00	98
Net Totals.....						0	.00	255
Net Grand Totals.....							22,392.82-	809

**UNION COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date:

Action Agenda Item No. 4/7a
(Central Admin. use only)

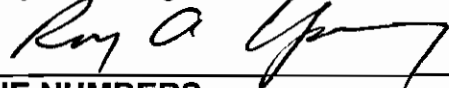
SUBJECT: Budget Amendment - Crisis Intervention Program

DEPARTMENT: Social Services **PUBLIC HEARING:** No

ATTACHMENT(S): Funding Authorization

BA # 32

INFORMATION CONTACT:
Roy A. Young, Director



TELEPHONE NUMBERS:
(704) 296-4301

DEPARTMENT'S RECOMMENDED ACTION: Please increase the expenditures in 10553160-5399-1509 and the revenues in 10453160-4340-1509 by \$35,585.00.

BACKGROUND: This program assists families with emergency heating needs. Federal funds are typically reallocated to states and local governments to address local emergency heating needs.

FINANCIAL IMPACT: The Crisis Intervention Program is funded completely with Federal funds. No County funding is required.

Legal Dept. Comments if applicable: _____

Finance Dept. Comments if applicable: _____

Manager Recommendation: _____

BUDGET AMENDMENT

BUDGET DSS - Crisis Intervention Program REQUESTED BY Roy Young

FISCAL YEAR FY2008 DATE February 04, 2008

INCREASE

Description

Operating Expense 35,585

Federal Revenue 35,585

DECREASE

Description

Explanation: Appropriate additional funds for Crisis Intervention Program

DATE

APPROVED BY Bd of Comm/County Manager
Lynn West/Clerk to the Board

FOR POSTING PURPOSES ONLY

DEBIT

Code Account Amount

10553160-5399-1509 Public Assistance 35,585

Total 35,585

CREDIT

Code Account

10453160-4340-1509 Federal Revenue 35,585

Total 35,585

Prepared By JLL

Posted By

Date

Number 32

DIVISION OF SOCIAL SERVICES

CRISIS INTERVENTION PAYMENT

FUNDING SOURCE: Federal Low Income Home Energy Assistance Funds Block Grant

EFFECTIVE DATE: 07/01/2007

AUTHORIZATION NUMBER: 5



ALLOCATION PERIOD

FROM JUNE 2007 THRU MAY 2008 SERVICE MONTHS

FROM JULY 2007 THRU JUNE 2008 PAYMENT MONTHS

Co. No.	COUNTY	Initial Allocation		Additional Allocation		Grand Total Allocation	
		Federal	Total	Federal	Total	Federal	Total
1	ALAMANCE	318,331	318,331	40,863	40,863	359,194	359,194
02	ALEXANDER	63,030	63,030	8,091	8,091	71,121	71,121
03	ALLEGHANY	53,396	53,396	6,854	6,854	60,250	60,250
04	ANSON	68,958	68,958	8,852	8,852	77,810	77,810
05	ASHE	98,619	98,619	12,659	12,659	111,278	111,278
06	AVERY	31,880	31,880	4,092	4,092	35,972	35,972
07	BEAUFORT	165,397	165,397	21,231	21,231	186,628	186,628
08	BERTIE	92,354	92,354	11,855	11,855	104,209	104,209
09	BLADEN	123,668	123,668	15,875	15,875	139,543	139,543
10	BRUNSWICK	120,174	120,174	15,426	15,426	135,600	135,600
11	BUNCOMBE	754,960	754,960	96,912	96,912	851,872	851,872
12	BURKE	125,535	125,535	16,114	16,114	141,649	141,649
13	CABARRUS	320,290	320,290	41,115	41,115	361,405	361,405
14	CALDWELL	251,596	251,596	32,296	32,296	283,892	283,892
15	CAMDEN	24,492	24,492	3,143	3,143	27,635	27,635
16	CARTERET	104,887	104,887	13,464	13,464	118,351	118,351
17	CASWELL	98,724	98,724	12,673	12,673	111,397	111,397
18	CATAWBA	347,520	347,520	44,610	44,610	392,130	392,130
19	CHATHAM	103,613	103,613	13,301	13,301	116,914	116,914
20	CHEROKEE	45,349	45,349	5,822	5,822	51,171	51,171
21	CHOWAN	37,642	37,642	4,832	4,832	42,474	42,474
22	CLAY	28,365	28,365	3,641	3,641	32,006	32,006
23	CLEVELAND	341,772	341,772	43,872	43,872	385,644	385,644
24	COLUMBUS	224,433	224,433	28,809	28,809	253,242	253,242
25	CRAVEN	172,221	172,221	22,107	22,107	194,328	194,328
26	CUMBERLAND	623,097	623,097	79,985	79,985	703,082	703,082
27	CURRITUCK	42,111	42,111	5,406	5,406	47,517	47,517
28	DARE	43,628	43,628	5,601	5,601	49,229	49,229
29	DAVIDSON	259,656	259,656	33,331	33,331	292,987	292,987
30	DAVIE	51,365	51,365	6,594	6,594	57,959	57,959
31	DUPLIN	119,450	119,450	15,333	15,333	134,783	134,783
32	DURHAM	783,556	783,556	100,582	100,582	884,138	884,138
33	EDGECOMBE	329,470	329,470	42,293	42,293	371,763	371,763
34	FORSYTH	674,523	674,523	86,586	86,586	761,109	761,109
35	FRANKLIN	163,775	163,775	21,024	21,024	184,799	184,799
36	GASTON	454,285	454,285	58,315	58,315	512,600	512,600
37	GATES	27,783	27,783	3,566	3,566	31,349	31,349
38	GRAHAM	29,752	29,752	3,819	3,819	33,571	33,571
39	GRANVILLE	170,623	170,623	21,902	21,902	192,525	192,525
40	GREENE	66,805	66,805	8,575	8,575	75,380	75,380
41	GUILFORD	754,714	754,714	96,879	96,879	851,593	851,593
42	HALIFAX	515,047	515,047	66,115	66,115	581,162	581,162
43	HARNETT	284,932	284,932	36,576	36,576	321,508	321,508
44	HAYWOOD	238,862	238,862	30,661	30,661	269,523	269,523
45	HENDERSON	135,635	135,635	17,410	17,410	153,045	153,045
46	HERTFORD	124,924	124,924	16,036	16,036	140,960	140,960
47	HOKE	82,911	82,911	10,643	10,643	93,554	93,554

	COUNTY	Initial Allocation		Additional Allocation		Grand Total Allocation	
		Federal	Total	Federal	Total	Federal	Total
48	HYDE	23,029	23,029	2,956	2,956	25,985	25,985
49	IREDELL	331,744	331,744	42,585	42,585	374,329	374,329
50	JACKSON	87,444	87,444	11,225	11,225	98,669	98,669
51	JOHNSTON	305,756	305,756	39,249	39,249	345,005	345,005
52	JONES	21,851	21,851	2,805	2,805	24,656	24,656
53	LEE	164,801	164,801	21,155	21,155	185,956	185,956
54	LENOIR	269,187	269,187	34,555	34,555	303,742	303,742
55	LINCOLN	113,819	113,819	14,611	14,611	128,430	128,430
56	MACON	87,641	87,641	11,251	11,251	98,892	98,892
57	MADISON	89,633	89,633	11,505	11,505	101,138	101,138
58	MARTIN	57,637	57,637	7,399	7,399	65,036	65,036
59	MCDOWELL	97,986	97,986	12,578	12,578	110,564	110,564
60	MECKLENBURG	2,305,910	2,305,910	295,998	295,998	2,601,908	2,601,908
61	MITCHELL	52,101	52,101	6,688	6,688	58,789	58,789
62	MONTGOMERY	78,356	78,356	10,058	10,058	88,414	88,414
63	MOORE	162,981	162,981	20,921	20,921	183,902	183,902
64	NASH	207,722	207,722	26,665	26,665	234,387	234,387
65	NEW HANOVER	455,386	455,386	58,456	58,456	513,842	513,842
66	NORTHAMPTON	205,334	205,334	26,358	26,358	231,692	231,692
67	ONSLow	200,445	200,445	25,730	25,730	226,175	226,175
68	ORANGE	249,349	249,349	32,008	32,008	281,357	281,357
69	PAMLICO	16,714	16,714	2,146	2,146	18,860	18,860
70	PASQUOTANK	78,572	78,572	10,086	10,086	88,658	88,658
71	PENDER	95,796	95,796	12,298	12,298	108,094	108,094
72	PERQUIMANS	43,240	43,240	5,551	5,551	48,791	48,791
73	PERSON	99,041	99,041	12,714	12,714	111,755	111,755
74	PITT	347,060	347,060	44,551	44,551	391,611	391,611
75	POLK	31,891	31,891	4,093	4,093	35,984	35,984
76	RANDOLPH	267,417	267,417	34,328	34,328	301,745	301,745
77	RICHMOND	147,101	147,101	18,883	18,883	165,984	165,984
78	ROBESON	506,656	506,656	65,038	65,038	571,694	571,694
79	ROCKINGHAM	323,118	323,118	41,477	41,477	364,595	364,595
80	ROWAN	307,463	307,463	39,468	39,468	346,931	346,931
81	RUTHERFORD	209,316	209,316	26,869	26,869	236,185	236,185
82	SAMPSON	119,677	119,677	15,362	15,362	135,039	135,039
83	SCOTLAND	113,272	113,272	14,541	14,541	127,813	127,813
84	STANLY	92,289	92,289	11,847	11,847	104,136	104,136
85	STOKES	52,159	52,159	6,695	6,695	58,854	58,854
86	SURRY	143,429	143,429	18,411	18,411	161,840	161,840
87	SWAIN	38,800	38,800	4,980	4,980	43,780	43,780
88	TRANSYLVANIA	76,348	76,348	9,800	9,800	86,148	86,148
89	TYRRELL	19,112	19,112	2,453	2,453	21,565	21,565
90	UNION	277,208	277,208	35,585	35,585	312,793	312,793
91	VANCE	184,123	184,123	23,635	23,635	207,758	207,758
92	WAKE	1,327,381	1,327,381	170,390	170,390	1,497,771	1,497,771
93	WARREN	91,817	91,817	11,786	11,786	103,603	103,603
94	WASHINGTON	76,069	76,069	9,765	9,765	85,834	85,834
95	WATAUGA	83,598	83,598	10,731	10,731	94,329	94,329
96	WAYNE	329,536	329,536	42,302	42,302	371,838	371,838
97	WILKES	153,322	153,322	19,681	19,681	173,003	173,003
98	WILSON	261,383	261,383	33,552	33,552	294,935	294,935
99	YADKIN	58,671	58,671	7,532	7,532	66,203	66,203
100	YANCEY	102,456	102,456	13,151	13,151	115,607	115,607
150	Jackson Indian	4,000	4,000	-	-	4,000	4,000
187	Swain Indian	2,000	2,000	-	-	2,000	2,000
	Total	\$21,742,257	\$21,742,257	\$2,790,198	\$2,790,198	\$24,532,455	\$24,532,455

CRISIS INTERVENTION PAYMENT

FUNDING SOURCE: Federal Low Income Home Energy Assistance Funds Block Grant

**GRANT INFORMATION: These funds are North Carolina's share of
Emergency Contingency Funds released by the US Department of Health and Human Services
on January 16, 2008.**

XS411 Heading: CRISIS

Tracked on XS411: Federal Share 100%

**OBLIGATIONS INCURRED AND EXPENDITURES MADE UNDER THIS ADVICE WILL BE
SUBJECT TO TO LIMITATIONS PUBLISHED BY FEDERAL AND STATE
AGENCIES AS TO THE AVAILABILITY OF FUNDS**

AUTHORIZED SIGNATURE

Shirley's Brackner

January 23, 2008

Accepted by:

Roy A. Upm
County Director Signature

1-23-08

Date

County Name :

Union

\$ 312,793

Grand
Total Allocation

Please return by email with a facsimile signature to your Local Business Liaison

OR

Fax form with signature to your Local Business Liaison

UNION COUNTY
BOARD OF COMMISSIONERS

FEB 06 2008

ACTION AGENDA ITEM ABSTRACT

Meeting Date: 2-18-08

Action Agenda Item No. 4176
(Central Admin. use only)

SUBJECT: Budget Amendment

DEPARTMENT: Social Services

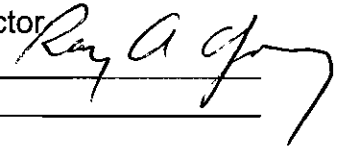
PUBLIC HEARING: No

ATTACHMENT(S):
Funding Authorization - Dept of
Transportation

BA#30

INFORMATION CONTACT:

Roy A. Young, Director



TELEPHONE NUMBERS:

(704) 296-4301

DEPARTMENT'S RECOMMENDED ACTION: Please increase the expenditures in 10553101-5396-1450 and the revenues in 10453101-~~4395~~⁴⁴⁸⁵-1450 by \$16,312.00.

BACKGROUND: This program assists families with automobile emergencies.

FINANCIAL IMPACT: The DOT program is funded completely with State funds. No County funding is required.

Legal Dept. Comments if applicable: _____

Finance Dept. Comments if applicable: _____

Manager Recommendation: _____

BUDGET AMENDMENT

BUDGET DSS - State ROAP Grant REQUESTED BY Roy Young

FISCAL YEAR FY2008 DATE January 31, 2008

INCREASE

Description

Operating Expense 16,312

State Revenue 16,312

DECREASE

Description

Explanation: Appropriate additional State funds/expenditures for ROAP grant.

DATE _____

APPROVED BY _____
Bd of Comm/County Manager
Lynn West/Clerk to the Board

FOR POSTING PURPOSES ONLY

DEBIT

Code Account Amount
10-553101-5396-1450 Transportation-DOT 16,312

CREDIT

Code Account Amount
10453101-4485-1450 State Revenue 16,312

Total 16,312

Total 16,312

Prepared By JLL
Posted By _____
Date _____

Number 30



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

MICHAEL F. EASLEY
GOVERNOR

LYNDO TIPPETT
SECRETARY

MEMORANDUM

TO: Union County Finance Officer
FROM: Charlie Wright, Financial Manager
DATE: January 29, 2008
SUBJECT: FY2008 Rural Operating Assistance Program (ROAP)

RECEIVED

JAN 31 2008

UNION COUNTY
FINANCE

The Public Transportation Division has scheduled the final FY2008 Rural Operating Assistance Program (ROAP) funds January 31, 2008. The following amounts are awarded to Union County for each individual ROAP program as indicated:

FY2008 Formula ROAP Disbursement

EDTAP	WORK FIRST	RGP	TOTAL FORMULA DISBURSEMENT
\$37,536.50	\$8,588.00	\$43,235.00	\$89,359.50

FY2008 Supplemental ROAP Disbursement

EDTAP SUPPLEMENT	WORK FIRST SUPPLEMENT	RGP SUPPLEMENT	TOTAL SUPPLEMENTAL DISBURSEMENT
\$22,398.00	\$8,588.00	\$28,575.50	\$59,561.50

Total FY2008 ROAP Disbursement

EDTAP DISBURSEMENT TOTAL	WORK FIRST DISBURSEMENT TOTAL	RGP DISBURSEMENT TOTAL	GRAND TOTAL DISBURSEMENT
\$59,934.50	\$17,176.00	\$71,810.50	\$148,921.00

* 2 = 34,352

The disbursement amounts listed above represent the full amount of the original allocation for the county plus an additional amount for EDTAP Work First and RGP approved in the FY08 appropriations bill. **It is the responsibility of the county to ensure that the receipt, expenditure, and any sub-allocation of funds are tracked for each individual ROAP program.** Please refer to the program guidance in the FY2008 ROAP application package, and the supplemental funds dated June 11, 2007 for information on funds management, eligible transportation assistance expenses and reporting requirements. **As a reminder, FY08 funds cannot be**

MAILING ADDRESS:
NC DEPARTMENT OF TRANSPORTATION
PUBLIC TRANSPORTATION DIVISION
1550 MAIL SERVICE CENTER
RALEIGH, NC 27689-1550

TELEPHONE: 919-733-4713
FAX: 919-733-1391

WWW.DOT.STATE.NC.US/TRANSIT/TRANSITNET/

LOCATION:
TRANSPORTATION BUILDING
1 SOUTH WILMINGTON STREET
RALEIGH NC

BA# 30

transferred within program guidelines until the County Manager has indicated in writing that the transportation needs of that program have been met. All ROAP program funds must be expended on eligible transportation operating expenses, as identified in Appendix E and the service plan design of the county's FY2008 applications.

Rural General Public (RGP) funds have a 10% local matching requirement. RGP funds may be used to provide up to, but not to exceed, ninety-percent (90%) of the fully allocated cost of each general public trip. The remaining ten-percent (10%) must be provided from fares, local funds or a combination of the two. Note however, that for each trip that is provided, the total of costs charged to the RGP program and the fare charged to the rider should not exceed the fully allocated cost of the trip.

Section 27.4 of House Bill 1473, the FY07 state appropriations bill, gives the Public Transportation Division the ability to consolidate its rural funding programs for vehicles, technology, and facilities into one large capital program. The Division now has the flexibility to transfer funding from the consolidated capital program to the operating programs, based on the ability to leverage additional federal funds to meet the capital needs of rural transportation systems.

For FY08, the Division has allocated an additional \$4 million in EDTAP funding, \$1 million in Work First, and \$3 million in RGP funding to community transportation systems. This action will provide total FY08 funding for EDTAP in the amount of \$9 million, Work First \$2 million and \$8 million for RGP. Please note that the Division is required to report on the additional service or supplemental funds separately from data reported for formula allocated ROAP funds. Grantees will be required to submit operating statistics on the Supplemental FY2008 ROAP funding for distribution to members of the General Assembly. The reporting form for this purpose will be sent to you at a later date.

Questions concerning FY2008 program requirements, allocations and disbursement amount may be addressed to the regional transportation program consultant or planner assigned to your county.

cc: County Manager
Community Transportation System Director
Transportation Program Consultant/Planner

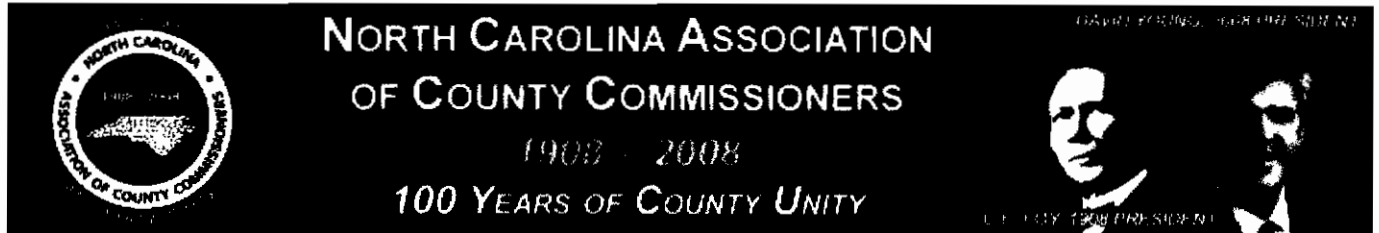


"Rebecca Troutman"
 <rebecca.troutman@ncacc.org>
 rg>
 02/08/2008 01:48 PM

To "County Managers" <fordistributiononly@ncacc.org>
 "County Clerks" <fordistributiononly@ncacc.org>
 cc "Centennial Committee" <centennialcommittee@ncacc.org>
 bcc
 Subject NCACC Joint Centennial Resolution for County Board
 Consideration

AGENDA ITEM

4/8
 MEETING DATE: 2-18-08



Centennial Activity for February - Joint Resolution Celebrating 100 Years of County Unity

In recognition and celebration of *100 Years of County Unity*, the theme of NCACC's centennial, the NCACC Board of Directors adopted the attached joint resolution and instructed staff to distribute it to all counties. (The resolution is also provided below.)

The NCACC Board of Directors also requests that all counties consider adopting the joint resolution locally, with a certified copy returned to the NCACC for its centennial records. We hope all 100 counties choose to participate in this formal recognition and celebration, and as always, we welcome any comments or questions.

Rebecca Troutman
 Intergovernmental Relations Director
 Office: 919.715.4360
 Cell: 919.744.4718
www.ncacc.org

100 Years of County Unity, 1908 - 2008

**Joint Resolution Celebrating 100 Years of County Unity in
 Recognition of Our Association's Centennial**

WHEREAS, the North Carolina Association of County Commissioners is an advocacy and service organization made up of all one-hundred (100) North Carolina counties; and
WHEREAS, the active participation and engagement of all 100 counties have directed, strengthened and enhanced our Association; and
WHEREAS, the dedication and talents of individual county commissioners and county staff have led our Association's success in advocacy, county-centered services and educational programs; and
WHEREAS, an informal agreement to form our Association was made by a handful of county

commissioners who, at the behest of Craven County Commissioner C.E. Foy, met in New Bern in 1908, to discuss county issues of common interest; and

WHEREAS, the first session of our unofficial Association was held at the Atlantic Hotel in Morehead City on August 19, 1908, where C.E. Foy was elected as president; and

WHEREAS, the North Carolina General Assembly passed an act on March 8, 1909 establishing our Association on behalf of counties;

NOW, THEREFORE BE IT RESOLVED, that the North Carolina Association of County Commissioners and each Board of County Commissioners jointly recognize and celebrate “100 Years of County Unity” in tribute to our Association’s Centennial.

FURTHER BE IT RESOLVED, that the Association communicate its copy of this joint resolution to each Board of County Commissioners.

FURTHER BE IT RESOLVED, that the _____ County Board of County Commissioners communicate its copy of this joint resolution to the North Carolina Association of County



Commissioners. Centennial Resolution county.doc



**Joint Resolution Celebrating 100 Years of County Unity in
Recognition of Our Association's Centennial**

WHEREAS, the North Carolina Association of County Commissioners is an advocacy and service organization made up of all one-hundred (100) North Carolina counties; and

WHEREAS, the active participation and engagement of all 100 counties have directed, strengthened and enhanced our Association; and

WHEREAS, the dedication and talents of individual county commissioners and county staff have led our Association's success in advocacy, county-centered services and educational programs; and

WHEREAS, an informal agreement to form our Association was made by a handful of county commissioners who, at the behest of Craven County Commissioner C.E. Foy, met in New Bern in 1908, to discuss county issues of common interest; and

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WHEREAS, the North Carolina General Assembly passed an act on March 8, 1909 establishing our Association on behalf of counties;

NOW, THEREFORE BE IT RESOLVED, that the North Carolina Association of County Commissioners and each Board of County Commissioners jointly recognize and celebrate "100 Years of County Unity" in tribute to our Association's Centennial.

FURTHER BE IT RESOLVED, that the Association communicate its copy of this joint resolution to each Board of County Commissioners.

FURTHER BE IT RESOLVED, that the Union County Board of County Commissioners communicate its copy of this joint resolution to the North Carolina Association of County Commissioners.

Adopted this 18th day of February, 2008.

ATTEST:

Lynn G. West, Clerk to the Board

Allan Baucom, Chairman

Kevin Pressley, Vice Chairman

Roger Lane, Commissioner

A. Parker Mills, Jr., Commissioner

Lanny Openshaw, Commissioner