

AGENDA
UNION COUNTY BOARD OF COMMISSIONERS
Regular Meeting
Tuesday, January 22, 2008
7:00 P.M.
Board Room, First Floor
Union County Government Center
500 North Main Street
Monroe, North Carolina

www.co.union.nc.us

4:30 p.m. - Work Session (Conference Room, First Floor, Government Center)

6:15 p.m. - Closed Session

1. **Opening of Meeting**
 - a. Invocation - Rev. Waymon Jordan, Sr., Greater Blessed Hope Baptist Church
 - b. Pledge of Allegiance - Pack 99, Den 2, Weddington Methodist Church
2. **Informal Comments**
3. **Additions, Deletions and/or Adoption of Agenda**
ACTION REQUESTED: Adoption of Agenda
4. **Consent Agenda**
ACTION REQUESTED: Approve items listed on the Consent Agenda
5. **Visioning Conference Report**
ACTION REQUESTED: Receive report as information and continue pursuing information on the next steps for adopting policy governance as a model for Union County Government
6. **Public Works Department**
 - a. Optimizing Current Anson Water Contract
ACTION REQUESTED: Approve Supply Alternative Number 4, authorize Manager to approve HDR Task Order #42, and Adopt Capital Project Ordinance #96
 - b. Indian Trail Elevated Storage Tank
ACTION REQUESTED: Accept the Town of Indian Trail's request to have the "Town of Indian Trail" painted on the tank
 - c. Interpretation of Sewer Allocation Policy
ACTION REQUESTED: Support staff's interpretation
7. **Traffic Signal at the Intersection of US 601 South and Landsford Road**
ACTION REQUESTED: Request Board of County Commissioners send a letter to NCDOT recommending that a traffic light be installed at the intersection of US 601 South and Landsford Road
8. **Disclosure Statement**
ACTION REQUESTED: Discuss disclosure statement in connection with appointees to the Planning Board and Board of Adjustment

9. **Announcements of Vacancies on Boards and Committees:**
 - a. Juvenile Crime Prevention Council (JCPC): 1) District Attorney or Designee; 2) Substance Abuse Professional; 3) Two Persons Under Age of 18; and 4) Juvenile Defense Attorney
 - b. Farmers Market Committee (1 Member at Large)
 - c. Union County Home and Community Care Block Grant Advisory Committee (2 Vacancies as of December 2007)
 - d. Nursing Home Advisory Committee
 - e. Board of Health (Vacancy as of January 2008 for a Licensed Optometrist)
 - f. Board of Adjustment (1 Vacancy to fill Unexpired Term)
 - g. Board of Equalization and Review (2 Vacancies as of February 2008)
 - h. Fire Commission (2 Vacancies as of February 2008)
 - i. Parks and Recreation Advisory Committee (5 Vacancies as of February 2008, includes vacancy for member with a physical disability)

ACTION REQUESTED: Announce vacancies
10. **Appointments to Boards and Committees**
 - a. Public Works Advisory Board (1 Vacancy for Unexpired Term Ending 12/31/2009 Due to Resignation - Representing Jackson Township)
ACTION REQUESTED: Consider appointments
11. **Commissioners' Comments**
12. **Interim Manager's Comments**

CONSENT AGENDA
January 22, 2008

1. **Contracts Over \$5,000**
 - a. HDR, Inc. - Task Order #41 - Prepare Preliminary Engineering Report (PER) to Identify the Long-Term Eastern Distribution System Service Area Boundary and the Associated Improvements Needed to Isolate the Eastern, Southern and Western Distribution Systems (Task Order #41)
ACTION REQUESTED: Authorize the Interim County Manager to approve Task Order #41

2. **Union County Public Schools**
 - a. Furniture and Equipment for Wesley Chapel Additions, Stallings Elementary School (J), Sun Valley Elementary School (K) and Regular Capital Outlay
ACTION REQUESTED: Adopt Capital Project Ordinance Amendment Numbers 93 and 94

3. **Public Works Department**
 - a. 2008 Community Waste Reduction and Recycling Grant
ACTION REQUESTED: Authorize Interim County Manager to execute and submit grant application and approve grant agreement should Union County be selected as a grant recipient

4. **Tax Administrator**
 - a. Eighth Motor Vehicle Billing in the Grand Total Amount of \$1,147,516.83
ACTION REQUESTED: Approve billing
 - b. Sixth Motor Vehicle Refund Register for the Period of December 1, 2007, through December 31, 2007, in the Net Grand Total of \$2,493.48-
ACTION REQUESTED: Approve
 - c. Sixth Motor Vehicle Release Register for the Period of December 1, 2007, through December 31, 2007, in the Net Grand Total of \$24,477.76-
ACTION REQUESTED: Approve

5. **Department of Social Services**
 - a. Budget Amendment #28 to the DSS: Crisis Intervention Program to Appropriate \$107,475 in Additional Federal Funding for Program
ACTION REQUESTED: Adopt Budget Amendment #28

6. **Health Department**
 - a. Budget Amendment #27 to the Health: Kate B. Reynolds Charitable Trust Grant Budget to Appropriate Grant Award Funds in the Amount of \$72,952
ACTION REQUESTED: Adopt Budget Amendment #27

7. **Finance Department**
 - a. Motor Vehicle Tax Refund Overpayments for December 2007 in the amount of \$3,029.60
ACTION REQUESTED: Approve

8. **Replacement of Paying Agent in Connection with County's 2005 Variable Rate General Obligation Bonds, Series 2005**

ACTION REQUESTED: Adopt Resolution (Adoption of this item on the Consent Agenda shall constitute adoption of the Resolution, with the movant of the Consent Agenda approval constituting adoption)

9. **Emergency Communication System**

ACTION REQUESTED: Adopt Resolution declaring the intent of the County of Union, North Carolina to reimburse itself for capital expenditures incurred in connection with the acquisition, installation and construction of an Emergency Communications System in the County from the proceeds of certain tax-exempt obligations to be executed and delivered in calendar Year 2008 and Adopt Capital Project Ordinance #95 (Approval of this item on the Consent Agenda shall constitute adoption of the Resolution and Capital Project Ordinance, with the movant of the Consent Agenda approval constituting adoption)

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INFORMATION ONLY

NO ACTION REQUIRED

1. Department of Inspections' Monthly Report for December 2007



OFFICE OF THE COMMISSIONERS AND MANAGER

500 N. Main St., Room 921 • Monroe, NC 28112 • Phone (704) 283-3810 • Fax (704) 282-0121

PUBLIC NOTICE

NOTICE IS HEREBY GIVEN that the Union County Board of Commissioners will hold a special meeting on Tuesday, January 22, 2008, at 4:30 p.m. in the Conference Room, located on the first floor behind the new Commissioners' Board Room in the Union County Government Center, 500 North Main Street, Monroe, North Carolina, for the purpose of conducting a work session to complete discussions of the results of the prioritization exercise initiated at the Board's Visioning Conference held in Chapel Hill, North Carolina, on January 10-12, 2008. The discussions will concentrate mainly on Public Works, Public Safety, and Governance priorities.

Following the work session, at approximately 6:15 p.m. the Board will go into closed session to consult with an attorney in order to preserve the attorney-client privilege in accordance with G.S. 143-318.11(a)(3).

Allan Baucom, Chairman
Union County Board of Commissioners

Summary of Major Terms and Conditions

ce	Vendor Name	Purpose	Payment Terms	Comprehensive Plans	Budget A
Agenda Item - Contracts Over \$5,000 (List)					
HDR, Inc.	Prepare Preliminary Engineering Report (PER) to identify the long-term eastern distribution system service area boundary and the associated improvements needed to isolate the eastern, southern and western distribution systems (Task Order # 41).	\$ 74,364 Lump sum amount (NTE)	Water & Sewer Master Plan CIP2006 Capital Project Ordinance	n/a	

4110
MEETING DATE 1-22-08

**UNION COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: January 22, 2008

Action Agenda Item No. 4/2a
(Central Admin. use only)

SUBJECT: UCPS Furniture and Equipment for Wesley Chapel Additions, Stallings ES, Sun Valley ES and Regular Capital Outlay

DEPARTMENT: Finance

PUBLIC HEARING: No

ATTACHMENT(S):

Capital Project Ordinance Amendment
Number 93 - Regular Capital Outlay

Capital Project Ordinance Amendment
Number 94 - Furniture & Equipment

Correspondence from UCPS

INFORMATION CONTACT:

Dr. Davis
Kai Nelson
Don Hughes

TELEPHONE NUMBERS:

704.283.3647
704.292.2522
704.296.5960

DEPARTMENT'S RECOMMENDED ACTION: Adopt Capital Project Ordinance Amendment Numbers 93 and 94

BACKGROUND: The 2006 CIP contains funding for the constructions of Elementary Schools J (Stallings), K (Sun Valley) and additions/renovations at Wesley Chapel. The projects are scheduled to be complete and open for the school year beginning August 2008. UCPS is consolidating the purchase of equipment for this projects to take advantage of current pricing.

Furniture and equipment for the projects are as follows and are contained within the approved 2006 CIP:

Stallings	\$963,333
Sun Valley	963,333
Wesley Chapel	90,909

The FY2008 Adopted Budget and mediation contains \$11,000,000 in 'pay-go' regular capital outlay for UCPS. Because those funds are generally expended for two fiscal years, the County transfers the resources to a multi-year fund and then appropriates and spends that money from the project fund. This action reflects the appropriation in the project, multi-year fund.

FINANCIAL IMPACT: The requested action is in conformance with the approved 2006 Capital Improvement Plan and the FY2008 Adopted Budget

Legal Dept. Comments if applicable:

Finance Dept. Comments if applicable:

Manager Recommendation:

CAPITAL PROJECT ORDINANCE AMENDMENT

BUDGET General Capital Project Ordinance Fund
 FISCAL YEAR FY 2007-2008

REQUESTED BY Kai Nelson
 DATE January 22, 2008

PROJECT SOURCES

Source Description and Code	Project To Date	Requested Amendment	Revised Project
IFT From General Fund	-	11,000,000	11,000,000

PROJECT USES

Project Description and Code	Project To Date	Requested Amendment	Revised Project
FY2008 School Capital Outlay	-	11,000,000	11,000,000

- 11,000,000 11,000,000

- 11,000,000 11,000,000

EXPLANATION: To establish CPO for FY2008 School Capital Outlay Allocation.

DATE: _____

APPROVED BY: _____
 Bd of Comm/County Manager
 Lynn West/Clerk to the Board

FOR FINANCE POSTING PURPOSES ONLY

PROJECT SOURCES

Source Description and Code	Project To Date	Requested Amendment	Revised Project
IFT From General Fund 41459200-4010-S03	-	11,000,000	11,000,000

PROJECT USES

Project Description and Code	Project To Date	Requested Amendment	Revised Project
FY2007 School Capital Outlay 41559200-5030-S03	-	11,000,000	11,000,000

- 11,000,000 11,000,000

- 11,000,000 11,000,000

Prepared By dhc
 Posted By _____
 Date _____

Number CPO - 93

CAPITAL PROJECT ORDINANCE AMENDMENT

BUDGET School Bond Fund - 55
 FISCAL YEAR FY 2007-2008

REQUESTED BY Kai Nelson
 DATE January 22, 2008

PROJECT SOURCES

Source Description and Code	Project To Date	Requested Amendment	Revised Project
G.O. Bond Proceeds	475,925,278	1,589,453	477,514,731
All Other Revenue	1,363,308	-	1,363,308

PROJECT USES

Project Description and Code	Project To Date	Requested Amendment	Revised Project
Wesley Chapel ES Additions (115C-429b project allocation)	4,336,086	90,909	4,426,995
Elem School "J"/Stallings (115C-429b project allocation)	15,424,609	535,211	15,959,820
Elem School "K"/Sun Valley (115C-429b project allocation)	15,018,125	963,333	15,981,458
All Other School Projects	442,509,766	-	442,509,766

<u>477,288,586</u>	<u>1,589,453</u>	<u>478,878,039</u>		<u>477,288,586</u>	<u>1,589,453</u>	<u>478,878,039</u>
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EXPLANATION: Funding request submitted by UCPS for Wesley Chapel ES Addition, Stalling ES (ES "J") and Sun Valley ES (ES "K") pursuant to 115C-429b.

DATE: _____

APPROVED BY: _____
 Bd of Comm/County Manager
 Lynn West/Clerk to the Board

ANCE POSTING PURPOSES ONLY

PROJECT SOURCES

Source Description and Code	Project To Date	Requested Amendment	Revised Project
G.O. Bond Proceeds 55491100-4710-530	475,925,278	1,589,453	477,514,731
	<u>475,925,278</u>	<u>1,589,453</u>	<u>477,514,731</u>

PROJECT USES

Project Description and Code	Project To Date	Requested Amendment	Revised Project
Wesley Chapel ES Additions (115C-429b project allocation) 55559200-5586-512	4,336,086	90,909	4,426,995
Elem School "J"/Stallings (115C-429b project allocation) 55559200-5586-510	15,424,609	535,211	15,959,820
Elem School "K"/Sun Valley (115C-429b project allocation) 55559200-5586-510	15,018,125	963,333	15,981,458
	<u>34,778,820</u>	<u>1,589,453</u>	<u>36,368,273</u>

Prepared By dnc
 Posted By _____
 Date _____

**UNION COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: 1-21-08

Action Agenda Item No. 4/3a
(Central Admin. use only)

SUBJECT: 2008 Community Waste Reduction and Recycling Grant

DEPARTMENT: Public Works

PUBLIC HEARING: No

ATTACHMENT(S):
Memo to BOCC from C. Putman

INFORMATION CONTACT:
Christie Putnam

TELEPHONE NUMBERS:
704 296-4212

DEPARTMENT'S RECOMMENDED ACTION: Grant permission to pursue the grant and authorize the Interim County Manager to execute the grant application and grant agreement if Union County is selected as a recipient.

BACKGROUND: Please see attached memo.

FINANCIAL IMPACT: Adequate match funds are available in the current Solid Waste operating budget.

Legal Dept. Comments if applicable: _____

Finance Dept. Comments if applicable: _____

Manager Recommendation: _____



UNION COUNTY PUBLIC WORKS

Christie L. Putnam, P.E., Director

Date: January 9, 2008

To: Union County Board of County Commissioners

From: Christie Putnam, Director of Public Works

Mark Tye for CHRISTIE PUTNAM

Subject: Request Permission to Pursue Grant Money

On a number of separate occasions over past years the Public Works Department and General Services Department have each attempted to initiate a basic office waste paper recycling program. Each attempt has been unsuccessful with the largest obstacle being available manpower. Over the past months Public Works and General Services have been working closely with each other in an effort to combine resources and find an avenue by which the development of an in-house waste paper recycling program could occur. The Board of Elections, Inspections, Register of Deeds, Environmental Health and Library are supportive of program development and would serve as initial participants along with Public Works and General Services. A "box truck" is needed to transport the office paper from the point of generation to the Transfer Station for further processing. Grant money is available through the North Carolina Division of Pollution Prevention and Environmental Assistance to buy the needed truck. Public Works and General Services respectfully request that the Board grant permission to pursue the grant.

Public Works and General Services will provide desk-side recycling bins to each staff member in the above mentioned departments. It will be the individual staff member's responsibility to empty the desk-side bin as needed into a large container that will be centrally located on each floor (or department area). On a regular basis janitorial staff will take the large container to a central point for pickup. Depending on the location, either Public Works staff or janitorial staff will transport the full containers to the Transfer Station for further processing.

A box truck with a lift gate is needed to transport the waste paper. The box truck will be the proper height to utilized facility loading docks. The lift gate will aid in loading and unloading in areas that may not have a loading dock (full containers can weigh in excess of 100 pounds). The box truck will protect the paper from inclement weather and prevent paper from blowing during transport. A previously owned box truck will be well suited for this application. Public Works will surplus a 1 ton truck with the addition of the box truck in an effort to keep the fleet size in check.

The North Carolina Division of Pollution Prevention and Environmental Assistance is offering a *2008 Community Waste Reduction and Recycling Grant*. The grant may be used for equipment purchases. Applicants are eligible for a maximum award of \$25,000.00. Grant winners must provide a cash match equivalent to 10 percent of the requested grant funding. Market research indicates that we can purchase a previously owned box truck for less than \$25,000.00 and therefore the match equivalent will be less than \$2,500.00. Adequate match funds are available in the current Solid Waste operating budget.

It is respectfully requested that the Board grant permission to pursue the grant. Additionally it is requested that the Interim County Manager be authorized to execute the grant application and to execute the grant agreement should Union County be selected as a recipient.

Thank you in advance for your support in these matters. Staff stands ready for discussion as necessary.



UNION COUNTY
Office of the Tax Administrator
300 N. Main Street
P.O. Box 97
Monroe, NC 28111-0097

704-283-3746
704-283-3616 Fax

John C. Petoskey
Tax Administrator

AGENDA ITEM.

4 | 4a

MEETING DATE 1-22-08

MEMORANDUM

TO: The Board of County Commissioners
FROM: John C. Petoskey
Tax Administrator
DATE: January 11, 2008
RE: **EIGHTH** Motor Vehicle Billing

I hereby certify the Eighth Motor Vehicle Billing Motor Vehicle Valuation under the staggered program as required by N.C.G.S. 105-330. Attached hereto is a list of the values, rates and taxes for each taxing unit.

JCP:jw

--- MOTOR VEHICLE SYSTEM ---

--Date-- --Time--
01/11/08 11:03:

- Motor Vehicle Billing Summary -

---Bdg No---	-----Description-----	--Key--	Bill Year	Rate Year	Tax Rate	Count	-----Total----- ---Value---	-----Tax---
10	County.....	CN99999	2007	2004	.5250	1	12,920	67.
10	County.....	CN99999	2007	2005	.5600	2	21,980	123.
10	County.....	CN99999	2007	2006	.6367	214	1,967,112	12,187.
10	County.....	CN99999	2007	2007	.7111	13,881	129,873,748	923,418.
Totals.....						14,098	131,875,760	935,797.
76	School dist - Monroe.....	SC100	2007	2005	.0700	1	9,060	6.
77	School dist - County.....	SC999	2007	2004	.0700	1	12,920	9.
77	School dist - County.....	SC999	2007	2005	.0700	1	12,920	9.
Totals.....						3	34,900	24.
32	Fire Dist - Springs.....	FR015	2007	2006	.0313	6	31,135	9.
32	Fire Dist - Springs.....	FR015	2007	2007	.0312	802	7,050,190	2,199.
39	Fire Dist - Stallings.....	FR020	2007	2004	.0492	1	12,920	6.
39	Fire Dist - Stallings.....	FR020	2007	2006	.0444	28	273,920	120.
39	Fire Dist - Stallings.....	FR020	2007	2007	.0262	1,397	14,035,383	3,676.
38	Fire dist - Hemby Bridge..	FR023	2007	2006	.0464	24	191,447	88.
38	Fire dist - Hemby Bridge..	FR023	2007	2007	.0377	1,522	14,990,966	5,651.
37	Fire dist - Wesley Chapel:	FR026	2007	2006	.0152	25	349,600	53.
37	Fire dist - Wesley Chapel:	FR026	2007	2007	.0167	1,791	23,137,398	3,863.
34	Fire Dist - Waxhaw.....	FR028	2007	2006	.0413	13	94,535	39.
34	Fire Dist - Waxhaw.....	FR028	2007	2007	.0513	949	9,049,201	4,642.
Totals.....						6,558	69,216,695	20,351.
78	220125 Taxes Payable - Marvin.....	MN01000	2007	2006	.0500	6	102,660	51.
78	220125 Taxes Payable - Marvin.....	MN01000	2007	2007	.0500	239	3,294,172	1,647.
78	220130 Taxes Payable - Monroe.....	MN02000	2007	2005	.4900	1	9,060	49.
78	220130 Taxes Payable - Monroe.....	MN02000	2007	2006	.5300	32	261,370	1,432.
78	220130 Taxes Payable - Monroe.....	MN02000	2007	2007	.5500	2,190	16,069,331	98,961.
78	220170 Taxes Payable - Wingate.....	MN03000	2007	2006	.3800	2	19,360	73.
78	220170 Taxes Payable - Wingate.....	MN03000	2007	2007	.3900	150	946,015	3,689.
78	220120 Taxes Payable - Marshville...	MN04000	2007	2006	.3800	4	26,450	100.
78	220120 Taxes Payable - Marshville...	MN04000	2007	2007	.3800	180	1,231,115	4,678.
78	220150 Taxes Payable - Waxhaw.....	MN05000	2007	2006	.3400	8	73,840	251.
78	220150 Taxes Payable - Waxhaw.....	MN05000	2007	2007	.3400	493	5,223,426	17,759.
78	220110 Taxes Payable - Indian Trail..	MN06000	2007	2006	.1000	28	240,137	240.
78	220110 Taxes Payable - Indian Trail..	MN06000	2007	2007	.1500	1,965	20,126,654	30,191.
78	220140 Taxes Payable - Stallings.....	MN07000	2007	2006	.2500	16	161,040	394.
78	220140 Taxes Payable - Stallings.....	MN07000	2007	2007	.2500	873	9,109,323	22,775.
78	220160 Taxes Payable - Weddington...	MN08000	2007	2006	.0300	7	77,350	23.
78	220160 Taxes Payable - Weddington...	MN08000	2007	2007	.0300	603	7,549,740	2,265.
78	220115 Taxes Payable - Lake Park....	MN09000	2007	2006	.2300	3	28,050	64.
78	220115 Taxes Payable - Lake Park....	MN09000	2007	2007	.2300	200	1,908,165	4,388.
78	220175 Taxes Payable - Fairview.....	MN09300	2007	2006	.0200	2	12,720	5.
78	220175 Taxes Payable - Fairview.....	MN09300	2007	2007	.0200	130	1,669,825	334.
78	220145 Taxes Payable - Hemby Bridge..	MN09500	2007	2006	.0300	1	7,730	2.

--- M O T O R V E H I C L E S Y S T E M ---

--Date-- --Time--
01/11/08 11:03:

- Motor Vehicle Billing Summary -

78	220145	Taxes Payable - Hemby Bridge.:	MN09500	2007	2007	.0300	71	593,065	177.
78	220165	Taxes Payable - Wesley Chapel:	MN09700	2007	2006	.0200	5	42,530	8.
78	220165	Taxes Payable - Wesley Chapel:	MN09700	2007	2007	.0200	357	4,078,217	815.
78	220135	Taxes Payable - Unionville...:	MN09800	2007	2006	.0200	7	71,190	13.
78	220135	Taxes Payable - Unionville...:	MN09800	2007	2007	.0200	326	2,771,083	554.
78	220155	Taxes Payable - Mnrl Sprngs...:	MN09900	2007	2005	.0270	1	12,920	3.
78	220155	Taxes Payable - Mnrl Sprngs...:	MN09900	2007	2006	.0270	1	5,340	1.
78	220155	Taxes Payable - Mnrl Sprngs...:	MN09900	2007	2007	.0270	190	1,461,080	394.
Totals.....:							8,091	77,182,958	191,343.
Grand Totals.....:									1,147,516.

--- M O T O R V E H I C L E S Y S T E M ---

--Date-- --Time--
01/11/08 11:03:

- Motor Vehicle Special Charge Summary -

Mn Cd	Text	Count	Value	Total	Spc Tax
02000	Monroe Vehicle Tax \$5.00	2,189	16,399,697		10,945.00

- - - E N D - - -



UNION COUNTY
Office of the Tax Administrator
300 N. Main Street
P.O. Box 97
Monroe, NC 28111-0097

AGENDA ITEM.

446

MEETING DATE 1-22-08
704-283-3746
704-283-3616 Fax

John C. Petoskey
Tax Administrator

MEMORANDUM

TO: The Board of County Commissioners

FROM: John C. Petoskey
Tax Administrator

DATE: Monday, December 31, 2007

RE: Sixth Motor Vehicle Release/Refund Register

I hereby certify the following releases/refunds that were made during the period of 12/01/2007–12/31/2007. The releases/refunds represent releases/refunds of both monthly and annual vehicle values and taxes. Should you have any questions, please call.

JCP:jw

--- M O T O R V E H I C L E S Y S T E M ---

---Date--- --Ti
12/31/2007 15:0

Assessor Refund Register for the period 12/01/2007 to 12/31/2007

(Summary)

---Bdg No---	-----Description-----	--Key--	Bill Year	Rate Year	-----Value-----	-----Total----- ---Tax---	---Int---
10	County.....	CN99999	2002	2001	0	156.23-	
10	County.....	CN99999	2003	2002	0	158.19-	
10	County.....	CN99999	2004	2003	0	97.53-	
10	County.....	CN99999	2005	2004	0	230.28-	
10	County.....	CN99999	2005	2005	0	112.66-	
10	County.....	CN99999	2006	2005	0	75.56-	
10	County.....	CN99999	2006	2006	30,497	418.96-	
10	County.....	CN99999	2007	2006	32,877	463.79-	
10	County.....	CN99999	2007	2007	76,338	542.83-	
Net Totals.....					139,712	2,256.03-	
77	School dist - County.....	SC999	2002	2001	0	23.25-	
77	School dist - County.....	SC999	2003	2002	0	23.53-	
77	School dist - County.....	SC999	2004	2003	0	12.88-	
77	School dist - County.....	SC999	2005	2004	0	30.70-	
77	School dist - County.....	SC999	2005	2005	0	14.07-	
77	School dist - County.....	SC999	2006	2005	0	9.45-	
Net Totals.....					0	113.88-	
32	Fire Dist - Springs.....	FR015	2006	2006	19,860	6.22-	
39	Fire Dist - Stallings.....	FR020	2007	2006	3,180	3.53-	
39	Fire Dist - Stallings.....	FR020	2007	2007	4,090	1.07-	
38	Fire dist - Hemby Bridge..	FR023	2007	2006	0	.61-	
38	Fire dist - Hemby Bridge..	FR023	2007	2007	26,940	10.16-	
37	Fire dist - Wesley Chapel:	FR026	2006	2006	2,417	.38-	
Net Totals.....					56,487	21.97-	
78	220130 Taxes Payable - Monroe.....	MN02000	2007	2006	18,427	104.75-	
78	220170 Taxes Payable - Wingate.....	MN03000	2007	2006	17,140	.00	
78	220120 Taxes Payable - Marshville...	MN04000	2002	2001	47,230	.00	
78	220120 Taxes Payable - Marshville...	MN04000	2003	2002	47,820	.00	
78	220120 Taxes Payable - Marshville...	MN04000	2004	2003	29,055	.00	
78	220120 Taxes Payable - Marshville...	MN04000	2005	2004	67,984	.00	
78	220120 Taxes Payable - Marshville...	MN04000	2005	2005	40,027	.00	
78	220120 Taxes Payable - Marshville...	MN04000	2006	2005	22,370	.00	
78	220120 Taxes Payable - Marshville...	MN04000	2006	2006	58,950	.00	
78	220120 Taxes Payable - Marshville...	MN04000	2007	2006	35,260	.00	
78	220110 Taxes Payable - Indian Trail..	MN06000	2007	2006	0	6.07-	
78	220110 Taxes Payable - Indian Trail..	MN06000	2007	2007	51,030	76.55-	
78	220140 Taxes Payable - Stallings.....	MN07000	2007	2006	3,180	7.95-	
78	220160 Taxes Payable - Weddington...	MN08000	2006	2006	2,417	.76-	

--- M O T O R V E H I C L E S Y S T E M ---

---Date--- --Ti
12/31/2007 15:0

Assessor Refund Register for the period 12/01/2007 to 12/31/2007

(Summary)

78	220160	Taxes Payable - Weddington...	MN08000	2007	2007	4,554	1.37-	
78	220175	Taxes Payable - Fairview.....	MN09300	2007	2007	18,200	3.64-	
78	220135	Taxes Payable - Unionville...	MN09800	2007	2007	2,554	.51-	
		Net Totals.....				466,198	201.60-	
84	220000	NC State Interest.....	NC00000	2006	2006	0	.00	
84	220000	NC State Interest.....	NC00000	2007	2006	0	.00	
		Net Totals.....				0	.00	
		Net Grand Totals.....					2,593.48-	1



UNION COUNTY
Office of the Tax Administrator
300 N. Main Street
P.O. Box 97
Monroe, NC 28111-0097

AGENDA ITEM
4/4c
MEETING DATE 1-22-08
704-283-3746
704-283-3616 Fax

John C. Petoskey
Tax Administrator

MEMORANDUM

TO: Lynn West
Central Administration

FROM: John C. Petoskey
Tax Administrator

DATE: Monday, December 31, 2007

RE: Sixth Motor Vehicle Release/Refund Register

I hereby certify the following releases/refunds that were made during the period of 12/01/2007–12/31/2007. The releases/refunds represent releases/refunds of both monthly and annual vehicle values and taxes. Should you have any questions, please call.

JCP:jw

Assessor Release Register for the period 12/01/2007 to 12/31/2007

(Summary)

---Bdg No---	-----Description-----	--Key--	Bill Year	Rate Year	-----Value-----	-----Tax-----	-----Int-----
10	County.....	CN99999	2002	2001	0	.15-	
10	County.....	CN99999	2002	2002	0	.72-	
10	County.....	CN99999	2003	2002	0	.15-	
10	County.....	CN99999	2003	2003	0	.60-	
10	County.....	CN99999	2004	2003	0	.14-	
10	County.....	CN99999	2004	2004	0	.34-	
10	County.....	CN99999	2005	2004	0	.45-	
10	County.....	CN99999	2005	2005	19,105	107.66-	18
10	County.....	CN99999	2006	2005	12,490	291.50-	24
10	County.....	CN99999	2006	2006	122,570	789.70-	61
10	County.....	CN99999	2007	2005	0	75.05-	3
10	County.....	CN99999	2007	2006	641,884	3,781.52-	85
10	County.....	CN99999	2007	2007	1,835,427	13,264.91-	9
Net Totals.....					2,631,476	18,312.89-	201
77	School dist - County.....	SC999	2002	2001	0	.03-	
77	School dist - County.....	SC999	2002	2002	0	.11-	
77	School dist - County.....	SC999	2003	2002	0	.02-	
77	School dist - County.....	SC999	2003	2003	0	.08-	
77	School dist - County.....	SC999	2004	2003	0	.02-	
77	School dist - County.....	SC999	2004	2004	0	.05-	
77	School dist - County.....	SC999	2005	2004	0	.06-	
77	School dist - County.....	SC999	2005	2005	19,105	13.45-	2
77	School dist - County.....	SC999	2006	2005	12,490	36.46-	2
77	School dist - County.....	SC999	2007	2005	0	9.41-	
Net Totals.....					31,595	59.69-	5
32	Fire Dist - Springs.....	FR015	2006	2006	4,920	1.70-	
32	Fire Dist - Springs.....	FR015	2007	2006	0	1.42-	
32	Fire Dist - Springs.....	FR015	2007	2007	111,302	34.73-	
39	Fire Dist - Stallings.....	FR020	2006	2006	6,400	2.84-	
39	Fire Dist - Stallings.....	FR020	2007	2006	4,200-	.99-	
39	Fire Dist - Stallings.....	FR020	2007	2007	48,506	14.82-	
38	Fire dist - Hemby Bridge..	FR023	2005	2005	19,105	7.72-	1
38	Fire dist - Hemby Bridge..	FR023	2006	2005	12,490	10.27-	
38	Fire dist - Hemby Bridge..	FR023	2007	2005	0	1.11-	
38	Fire dist - Hemby Bridge..	FR023	2007	2006	32,560	23.77-	
38	Fire dist - Hemby Bridge..	FR023	2007	2007	549,035	210.93-	
37	Fire dist - Wesley Chapel:	FR026	2006	2006	55,800	8.49-	
37	Fire dist - Wesley Chapel:	FR026	2007	2005	0	.85-	
37	Fire dist - Wesley Chapel:	FR026	2007	2006	34,470	7.55-	
37	Fire dist - Wesley Chapel:	FR026	2007	2007	27,308-	2.60-	
34	Fire Dist - Waxhaw.....	FR028	2007	2006	29,574	12.21-	

Assessor Release Register for the period 12/01/2007 to 12/31/2007

(Summary)

34	-----	Fire Dist - Waxhaw.....	FR028	2007	2007	81,013	41.54-	
		Net Totals.....				953,667	378.34-	4
78	220125	Taxes Payable - Marvin.....	MN01000	2007	2006	15,470	7.74-	
78	220125	Taxes Payable - Marvin.....	MN01000	2007	2007	21,659	9.65-	
78	220130	Taxes Payable - Monroe.....	MN02000	2006	2005	0	34.80-	3
78	220130	Taxes Payable - Monroe.....	MN02000	2006	2006	50,500	293.18-	18
78	220130	Taxes Payable - Monroe.....	MN02000	2007	2006	372,320	1,560.42-	35
78	220130	Taxes Payable - Monroe.....	MN02000	2007	2007	517,554	2,936.61-	7
78	220170	Taxes Payable - Wingate.....	MN03000	2007	2007	13,360	52.09-	2
78	220120	Taxes Payable - Marshville...	MN04000	2007	2006	0	2.41-	
78	220120	Taxes Payable - Marshville...	MN04000	2007	2007	21,299	80.93-	
78	220150	Taxes Payable - Waxhaw.....	MN05000	2006	2005	0	16.50-	2
78	220150	Taxes Payable - Waxhaw.....	MN05000	2007	2006	10,340	35.16-	
78	220150	Taxes Payable - Waxhaw.....	MN05000	2007	2007	36,787	125.07-	
78	220110	Taxes Payable - Indian Trail..	MN06000	2006	2005	7,170	8.61-	
78	220110	Taxes Payable - Indian Trail..	MN06000	2006	2006	4,860-	4.86	
78	220110	Taxes Payable - Indian Trail..	MN06000	2007	2005	0	2.19-	
78	220110	Taxes Payable - Indian Trail..	MN06000	2007	2006	36,030	54.68-	1
78	220110	Taxes Payable - Indian Trail..	MN06000	2007	2007	122,166	195.33-	
78	220140	Taxes Payable - Stallings....	MN07000	2007	2006	20,000	50.00-	1
78	220140	Taxes Payable - Stallings....	MN07000	2007	2007	68,889	172.24-	
78	220160	Taxes Payable - Weddington...	MN08000	2006	2006	25,110	7.53-	
78	220160	Taxes Payable - Weddington...	MN08000	2007	2006	48,368	12.54-	
78	220160	Taxes Payable - Weddington...	MN08000	2007	2007	61,853	18.57-	
78	220175	Taxes Payable - Fairview.....	MN09300	2007	2006	0	.72-	
78	220175	Taxes Payable - Fairview.....	MN09300	2007	2007	42,632	8.52-	
78	220145	Taxes Payable - Hemby Bridge..	MN09500	2005	2005	19,105	5.73-	1
78	220145	Taxes Payable - Hemby Bridge..	MN09500	2007	2007	40,000	12.00-	
78	220165	Taxes Payable - Wesley Chapel	MN09700	2007	2006	19,000	5.25-	
78	220165	Taxes Payable - Wesley Chapel	MN09700	2007	2007	28,813	5.76-	
78	220135	Taxes Payable - Unionville...	MN09800	2002	2001	885	.00	
78	220135	Taxes Payable - Unionville...	MN09800	2002	2002	4,160	.00	
78	220135	Taxes Payable - Unionville...	MN09800	2003	2002	825	.00	
78	220135	Taxes Payable - Unionville...	MN09800	2003	2003	3,410	.00	
78	220135	Taxes Payable - Unionville...	MN09800	2004	2003	775	.00	
78	220135	Taxes Payable - Unionville...	MN09800	2004	2004	1,910	.00	
78	220135	Taxes Payable - Unionville...	MN09800	2005	2004	2,540	.00	
78	220135	Taxes Payable - Unionville...	MN09800	2005	2005	3,740	.00	
78	220135	Taxes Payable - Unionville...	MN09800	2006	2006	2,010	.00	
78	220135	Taxes Payable - Unionville...	MN09800	2007	2006	18,000	3.60-	
78	220135	Taxes Payable - Unionville...	MN09800	2007	2007	47,792	9.56-	
78	220155	Taxes Payable - Mnrl Sprngs..	MN09900	2006	2005	0	2.98-	
78	220155	Taxes Payable - Mnrl Sprngs..	MN09900	2006	2006	4,920	1.33-	
		Net Totals.....				1,684,532	5,726.84-	70
84	220000	NC State Interest.....	NC00000	2005	2005	0	.00	4
84	220000	NC State Interest.....	NC00000	2006	2005	0	.00	12

--- M O T O R V E H I C L E S Y S T E M ---

---Date--- --Time---
 12/31/2007 15:08

Assessor Release Register for the period 12/01/2007 to 12/31/2007

(Summary)

84	220000	NC State Interest.....	NC00000	2006	2006	0	.00	34.
84	220000	NC State Interest.....	NC00000	2007	2005	0	.00	2.
84	220000	NC State Interest.....	NC00000	2007	2006	0	.00	127.
84	220000	NC State Interest.....	NC00000	2007	2007	0	.00	20.
Net Totals.....						0	.00	201.
Net Grand Totals.....							24,477.76-	484.

**UNION COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date:

Action Agenda Item No. 4/5a
(Central Admin. use only)

SUBJECT: Budget Amendment - Crisis Intervention Program

DEPARTMENT: Social Services

PUBLIC HEARING: No

ATTACHMENT(S):
Funding Authorization

INFORMATION CONTACT:
Roy A. Young, Director *Roy A Young*

TELEPHONE NUMBERS:
704-296-4301

DEPARTMENT'S RECOMMENDED ACTION: Please increase the expenditures in 10553160-5399-1509 and the revenues in 10453160-4340-1509 by \$107,475.00.

BACKGROUND: The program assists families with emergency heating needs. Federal funds are typically reallocated to states and local governments to address local emergency heating needs.

FINANCIAL IMPACT: The Crisis Intervention Program is funded completely with Federal funds. No County Funding is required.

Legal Dept. Comments if applicable: _____

Finance Dept. Comments if applicable: _____

Manager Recommendation: _____

DIVISION OF SOCIAL SERVICES

CRISIS INTERVENTION PAYMENT

FUNDING SOURCE: Federal Low Income Home Energy Assistance Funds Block Grant

EFFECTIVE DATE: 07/01/2007

AUTHORIZATION NUMBER: 4



ALLOCATION PERIOD

FROM JUNE 2007 THRU MAY 2008 SERVICE MONTHS

FROM JULY 2007 THRU JUNE 2008 PAYMENT MONTHS

Co. No.	COUNTY	Initial Allocation		Additional Allocation		Grand Total Allocation	
		Federal	Total	Federal	Total	Federal	Total
1	ALAMANCE	194,913	194,913	123,418	123,418	318,331	318,331
02	ALEXANDER	38,593	38,593	24,437	24,437	63,030	63,030
03	ALLEGHANY	32,694	32,694	20,702	20,702	53,396	53,396
04	ANSON	42,223	42,223	26,735	26,735	68,958	68,958
05	ASHE	60,384	60,384	38,235	38,235	98,619	98,619
06	AVERY	19,520	19,520	12,360	12,360	31,880	31,880
07	BEAUFORT	101,272	101,272	64,125	64,125	165,397	165,397
08	BERTIE	56,548	56,548	35,806	35,806	92,354	92,354
09	BLADEN	75,721	75,721	47,947	47,947	123,668	123,668
10	BRUNSWICK	73,581	73,581	46,593	46,593	120,174	120,174
11	BUNCOMBE	462,258	462,258	292,702	292,702	754,960	754,960
12	BURKE	76,865	76,865	48,670	48,670	125,535	125,535
13	CABARRUS	196,111	196,111	124,179	124,179	320,290	320,290
14	CALDWELL	154,051	154,051	97,545	97,545	251,596	251,596
15	CAMDEN	14,997	14,997	9,495	9,495	24,492	24,492
16	CARTERET	64,222	64,222	40,665	40,665	104,887	104,887
17	CASWELL	60,448	60,448	38,276	38,276	98,724	98,724
18	CATAWBA	212,784	212,784	134,736	134,736	347,520	347,520
19	CHATHAM	63,441	63,441	40,172	40,172	103,613	103,613
20	CHEROKEE	27,767	27,767	17,582	17,582	45,349	45,349
21	CHOWAN	23,048	23,048	14,594	14,594	37,642	37,642
22	CLAY	17,368	17,368	10,997	10,997	28,365	28,365
23	CLEVELAND	209,265	209,265	132,507	132,507	341,772	341,772
24	COLUMBUS	137,419	137,419	87,014	87,014	224,433	224,433
25	CRAVEN	105,450	105,450	66,771	66,771	172,221	172,221
26	CUMBERLAND	381,519	381,519	241,578	241,578	623,097	623,097
27	CURRITUCK	25,784	25,784	16,327	16,327	42,111	42,111
28	DARE	26,713	26,713	16,915	16,915	43,628	43,628
29	DAVIDSON	158,986	158,986	100,670	100,670	259,656	259,656
30	DAVIE	31,450	31,450	19,915	19,915	51,365	51,365
31	DUPLIN	73,138	73,138	46,312	46,312	119,450	119,450
32	DURHAM	479,767	479,767	303,789	303,789	783,556	783,556
33	EDGECOMBE	201,733	201,733	127,737	127,737	329,470	329,470
34	FORSYTH	413,007	413,007	261,516	261,516	674,523	674,523
35	FRANKLIN	100,279	100,279	63,496	63,496	163,775	163,775
36	GASTON	278,156	278,156	176,129	176,129	454,285	454,285
37	GATES	17,011	17,011	10,772	10,772	27,783	27,783
38	GRAHAM	18,217	18,217	11,535	11,535	29,752	29,752
39	GRANVILLE	104,471	104,471	66,152	66,152	170,623	170,623
40	GREENE	40,904	40,904	25,901	25,901	66,805	66,805
41	GUILFORD	462,107	462,107	292,607	292,607	754,714	754,714
42	HALIFAX	315,360	315,360	199,687	199,687	515,047	515,047
43	HARNETT	174,463	174,463	110,469	110,469	284,932	284,932
44	HAYWOOD	146,254	146,254	92,608	92,608	238,862	238,862
45	HENDERSON	83,049	83,049	52,586	52,586	135,635	135,635
46	HERTFORD	76,490	76,490	48,434	48,434	124,924	124,924
47	HOKE	50,766	50,766	32,145	32,145	82,911	82,911

	COUNTY	Initial Allocation		Additional Allocation		Grand Total Allocation	
		Federal	Total	Federal	Total	Federal	Total
48	HYDE	14,101	14,101	8,928	8,928	23,029	23,029
49	IREDELL	203,124	203,124	128,620	128,620	331,744	331,744
50	JACKSON	53,542	53,542	33,902	33,902	87,444	87,444
51	JOHNSTON	187,213	187,213	118,543	118,543	305,756	305,756
52	JONES	13,379	13,379	8,472	8,472	21,851	21,851
53	LEE	100,907	100,907	63,894	63,894	164,801	164,801
54	LENOIR	164,822	164,822	104,365	104,365	269,187	269,187
55	LINCOLN	69,691	69,691	44,128	44,128	113,819	113,819
56	MACON	53,662	53,662	33,979	33,979	87,641	87,641
57	MADISON	54,882	54,882	34,751	34,751	89,633	89,633
58	MARTIN	35,291	35,291	22,346	22,346	57,637	57,637
59	MCDOWELL	59,996	59,996	37,990	37,990	97,986	97,986
60	MECKLENBURG	1,411,897	1,411,897	894,013	894,013	2,305,910	2,305,910
61	MITCHELL	31,901	31,901	20,200	20,200	52,101	52,101
62	MONTGOMERY	47,977	47,977	30,379	30,379	78,356	78,356
63	MOORE	99,793	99,793	63,188	63,188	162,981	162,981
64	NASH	127,187	127,187	80,535	80,535	207,722	207,722
65	NEW HANOVER	278,830	278,830	176,556	176,556	455,386	455,386
66	NORTHAMPTON	125,725	125,725	79,609	79,609	205,334	205,334
67	ONSLow	122,731	122,731	77,714	77,714	200,445	200,445
68	ORANGE	152,675	152,675	96,674	96,674	249,349	249,349
69	PAMLICO	10,234	10,234	6,480	6,480	16,714	16,714
70	PASQUOTANK	48,109	48,109	30,463	30,463	78,572	78,572
71	PENDER	58,655	58,655	37,141	37,141	95,796	95,796
72	PERQUIMANS	26,476	26,476	16,764	16,764	43,240	43,240
73	PERSON	60,642	60,642	38,399	38,399	99,041	99,041
74	PITT	212,503	212,503	134,557	134,557	347,060	347,060
75	POLK	19,527	19,527	12,364	12,364	31,891	31,891
76	RANDOLPH	163,738	163,738	103,679	103,679	267,417	267,417
77	RICHMOND	90,069	90,069	57,032	57,032	147,101	147,101
78	ROBESON	310,223	310,223	196,433	196,433	506,656	506,656
79	ROCKINGHAM	197,843	197,843	125,275	125,275	323,118	323,118
80	ROWAN	188,258	188,258	119,205	119,205	307,463	307,463
81	RUTHERFORD	128,163	128,163	81,153	81,153	209,316	209,316
82	SAMPSON	73,278	73,278	46,399	46,399	119,677	119,677
83	SCOTLAND	69,356	69,356	43,916	43,916	113,272	113,272
84	STANLY	56,508	56,508	35,781	35,781	92,289	92,289
85	STOKES	31,937	31,937	20,222	20,222	52,159	52,159
86	SURRY	87,821	87,821	55,608	55,608	143,429	143,429
87	SWAIN	23,757	23,757	15,043	15,043	38,800	38,800
88	TRANSYLVANIA	46,747	46,747	29,601	29,601	76,348	76,348
89	TYRRELL	11,702	11,702	7,410	7,410	19,112	19,112
90	UNION	169,733	169,733	107,475	107,475	277,208	277,208
91	VANCE	112,738	112,738	71,385	71,385	184,123	184,123
92	WAKE	812,748	812,748	514,633	514,633	1,327,381	1,327,381
93	WARREN	56,220	56,220	35,597	35,597	91,817	91,817
94	WASHINGTON	46,577	46,577	29,492	29,492	76,069	76,069
95	WATAUGA	51,187	51,187	32,411	32,411	83,598	83,598
96	WAYNE	201,773	201,773	127,763	127,763	329,536	329,536
97	WILKES	93,878	93,878	59,444	59,444	153,322	153,322
98	WILSON	160,044	160,044	101,339	101,339	261,383	261,383
99	YADKIN	35,924	35,924	22,747	22,747	58,671	58,671
100	YANCEY	62,736	62,736	39,720	39,720	102,456	102,456
150	Jackson Indian	4,000	4,000	-	-	4,000	4,000
187	Swain Indian	2,000	2,000	-	-	2,000	2,000
	Total	\$13,314,997	\$13,314,997	8,427,260	\$8,427,260	\$21,742,257	\$21,742,257

CRISIS INTERVENTION PAYMENT

FUNDING SOURCE: Federal Low Income Home Energy Assistance Funds Block Grant

GRANT INFORMATION: \$1,974,903 of these funds are North Carolina's share of Emergency Contingency Funds released by the US Department of Health and Human Services August 29, 2007. \$6,452,353 are Low Income Energy Block grant funds.

XS411 Heading: CRISIS

Tracked on XS411: Federal Share 100%

OBLIGATIONS INCURRED AND EXPENDITURES MADE UNDER THIS ADVICE WILL BE SUBJECT TO TO LIMITATIONS PUBLISHED BY FEDERAL AND STATE AGENCIES AS TO THE AVAILABILITY OF FUNDS

AUTHORIZED SIGNATURE

Thuray to Bradsher

January 2, 2008

Accepted by:

Ray A. Young
County Director Signature

1-2-08

Date

County Name :

Union

\$277,208

Grand

Total Allocation

Please return by email with a facsimile signature to your Local Business Liaison

OR

Fax form with signature to your Local Business Liaison

BUDGET AMENDMENT

BUDGET DSS - Crisis Intervention Program REQUESTED BY Roy Young
 FISCAL YEAR FY2008 DATE January 11, 2008

INCREASE

Description

Operating Expense 107,475
Federal Revenue 107,475

DECREASE

Description

Explanation: Appropriate additional funds for Crisis Intervention Program

DATE _____ APPROVED BY _____
Bd of Comm/County Manager
Lynn West/Clerk to the Board

FOR POSTING PURPOSES ONLY

DEBIT

CREDIT

<u>Code</u>	<u>Account</u>	<u>Amount</u>	<u>Code</u>	<u>Account</u>	<u>Amount</u>
<u>10553160-5399-1509</u>	<u>Public Assistance</u>	<u>107,475</u>	<u>10453160-4340-1509</u>	<u>Federal Revenue</u>	<u>107,475</u>
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
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_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
Total		<u>107,475</u>	Total		<u>107,475</u>

Prepared By vhd
 Posted By _____
 Date _____


 Number 28

**UNION COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: January 22, 2008

Action Agenda Item No. 4/6a

(Central Admin. use only)

SUBJECT: KATE B. REYNOLDS CHARITABLE TRUST GRANT

DEPARTMENT: HEALTH

PUBLIC HEARING: No

ATTACHMENT(S):
Letter Awarding Grant
BA #27

INFORMATION CONTACT:
Phillip Tarte

TELEPHONE NUMBERS:
704-296-4801

DEPARTMENT'S RECOMMENDED ACTION: Accept a \$185,856 Kate B. Reynolds Charitable Trust grant.

BACKGROUND: The Union County Health Department has been awarded a \$185,856 grant from the Kate B. Reynolds Charitable Trust. The grant will be paid over three years on a basis of \$72,952 in year one, \$61,952 in year two, and \$50,952 in year three. \$168,960 of the grant is to be used for operating funds for the implementation of a nutrition and exercise intervention for three elementary schools, and the remaining \$16,896 is to be used for indirect expenses.

FINANCIAL IMPACT: No financial impact to the county.

Increase revenue:

10451151-4840-13504 \$72,952

Increase expenditures:

10551151-5121-13504 \$34,600
10551151-5132-13504 \$ 810
10551151-5134-13504 \$ 1,730
10551151-5181-13504 \$ 2,640
10551151-5182-13504 \$ 1,694
10551151-5183-13504 \$ 6,420
10551151-5187-13504 \$ 426
10551151-5220-13504 \$ 1,000
10551151-5232-13504 \$ 2,082
10551151-5239-13504 \$ 5,000

10551151-5260-13504	\$10,500
10551151-5311-13504	\$ 1,000
10551151-5325-13504	\$ 50
10551151-5383-13504	\$ 4,000
10551151-5397-13504	\$ 1,000

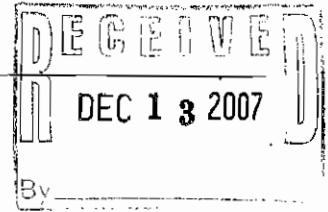
TOTAL \$72,952

Legal Dept. Comments if applicable: _____

Finance Dept. Comments if applicable: _____

Manager Recommendation: _____

**KATE B. REYNOLDS
CHARITABLE TRUST**



December 11, 2007

Mr. Phillip Tarte, Health Director
Union County Health Department
1224 West Roosevelt Blvd.
Monroe, NC 28110

Dear Mr. Tarte:

Congratulations. At its meeting on December 6, 2007, the Corporate Trustee of the Kate B. Reynolds Charitable Trust, upon recommendation of the Health Care Division Advisory Board, approved a \$168,960 grant for operating funds for implementation of a nutrition and exercise intervention for three elementary schools as described in your application. Additionally, \$16,896 was approved for indirect expenses for a total grant of \$185,856.

The grant will be paid over three years on a basis of \$72,952 in year one; \$61,952 in year two; and \$50,952 in year three. All payments will be subject to the availability of funds.

The first-year payment will be made when you are ready to utilize the funds. Subsequent annual payments will be made upon receipt and satisfactory review of previous-year expenditure and program reports. These reports will be based on the information presented in your application. Appropriate report forms are available through our website at the address below.

Your grant number is 2008-132. Please refer to this number in all communication regarding this award.

To accept this grant, your board chair must sign and date the attached acceptance statement and return it to me within 30 days.

As a grantee, the Trust is excited to offer you two years of membership in the North Carolina Center for Nonprofits. If you are not already a member, please complete the enclosed form and mail it to the North Carolina Center for Nonprofits.

We may wish to include your grant award in press releases prior to the publication of our Annual Report. If this is not satisfactory with you, please let us know when you return the acceptance statement. You may publicize the grant in any manner you feel appropriate. Please incorporate the enclosed information about the Trust in your publicity.

We are looking forward to participating in this important program and wish you and your associates much success.

Sincerely,

A handwritten signature in black ink, appearing to read "Allen J. Smart".

Allen J. Smart
Senior Program Officer
(336) 397-5511

AJS:shw

Enclosures

cc: John Phifer, Board Chair

BUDGET AMENDMENT

BUDGET Health-Kate B Reynolds Charitable Trust Grant REQUESTED BY Phillip Tarate
 FISCAL YEAR FY2008 DATE January 03, 2008

INCREASE

DECREASE

<u>Description</u>		<u>Description</u>	
Personnel Expense	48,320		
Operating Expense	24,632		
Donations	72,952		

Explanation: Appropriate funds for Health Dept-Kate B Reynolds Charitable Trust Grant

DATE _____ APPROVED BY Bd of Comm/County Manager
Lynn West/Clerk to the Board

FOR POSTING PURPOSES ONLY

<u>DEBIT</u>			<u>CREDIT</u>		
<u>Code</u>	<u>Account</u>	<u>Amount</u>	<u>Code</u>	<u>Account</u>	
10551151-5121-13504	Salary	34,600	10451151-4840-13504	Donations	72,952
10551151-5132-13504	Separation Allowance	810			
10551151-5134-13504	401K	1,730			
10551151-5181-13504	FICA	2,640			
10551151-5182-13504	Retirement	1,694			
10551151-5183-13504	Health Ins	6,420			
10551151-5187-13504	Dental Ins	426			
10551151-5220-13504	Food & Provisions	1,000			
10551151-5232-13504	Audio Visual	2,082			
10551151-5239-13504	Medical Supplies	5,000			
10551151-5260-13504	Office Supplies	10,500			
10551151-5311-13504	Travel	1,000			
10551151-5325-13504	Postage	50			
10551151-5383-13504	Medical Services	4,000			
10551151-5397-13504	Incentives	1,000			
	Total	72,952		Total	72,952

Prepared By vhd
 Posted By _____
 Date _____

Number 27

AGENDA ITEM

417a

MEETING DATE 1-22-08

MOTOR VEHICLE TAX REFUNDS
for DECEMBER 2007

Approval of Board of County Commissioners not required:

Collector Refunds for DECEMBER 2007	1,714.31
(adjustment to DECEMBER collector refund register)	(191.00)

To be approved by Board of County Commissioners on 1-22-08
(to be submitted by Assessor's Office)

Assessor Refunds for DECEMBER 2007	2,595.19
(adjustment to December assessor release register)	(185.93)

Approval requested for overpayments:

Overpayments for DECEMBER 2007	<u>3,029.60</u>
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Total to be refunded for DECEMBER 2007	<u><u>6,962.17</u></u>
----------------------------------------	------------------------

Debbie Cox
1-8-08

**UNION COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: January 22, 2008

Action Agenda Item No. 48
(Central Admin. use only)

SUBJECT: Replacement of Paying Agent in Connection with County's 2005 Variable Rate General Obligation Bonds, Series 2005

DEPARTMENT: Finance

PUBLIC HEARING: No

ATTACHMENT(S):
Resolution

INFORMATION CONTACT:
Kai Nelson

TELEPHONE NUMBERS:
704.292.2522

DEPARTMENT'S RECOMMENDED ACTION: Adopt Resolution

BACKGROUND: The County is required to engage paying agents and registrars in connection with variable rate bonds. The paying agents' responsibility, on behalf of the County and the bondholders, is to calculate the interest amount due on the County's variable rate bonds (currently in weekly reset mode), inform the County of the amount due the bondholders and ensure the timely payment thereof. The County also calculates the amounts independently of the paying agent.

The County has experienced some difficulties with the paying agent and attributes those issues to industry consolidation. The County's current paying agent on the bonds is U.S. Bank, have acquired the business from Wachovia following Wachovia's sale of its trust business.

The remarketing agents have consented to the proposed change. In addition to the BOCC, additional consents are required from the LGC and the liquidity provider on the outstanding bonds.

Approval of this item on the Consent Agenda shall constitute adoption of the Resolution, with the movant of Consent Agenda approval constituting adoption..

FINANCIAL IMPACT: The annual administration fee in connection with the 2005 VRDBs is currently \$4,500. The replacement paying agent will charge the County \$1,500..

Legal Dept. Comments if applicable: _____

Finance Dept. Comments if applicable: _____

Manager Recommendation: _____

Extract of Minutes of a regular meeting of the Board of Commissioners of the County of Union, North Carolina, held in the Commissioners' Boardroom, 1st floor, Union County Government Center, Monroe, North Carolina, at 7:00 p.m. on January 22, 2008.

* * *

A regular meeting of the Board of Commissioners of the County of Union, North Carolina (the "Board of Commissioners") was held in the Commissioners' Boardroom, 1st floor, Union County Courthouse, Monroe, North Carolina, at 7:00 p.m. on January 22, 2008 (the "Meeting"), after proper notice, and was called to order by the Chairman, and on the roll being called, the following members of the Board of Commissioners answered present:

The following members of the Board of Commissioners were absent

Also present:

Commissioners _____ moved that the following resolution, copies of which having been made available to the Board of Commissioners, be adopted:

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE COUNTY OF UNION, NORTH CAROLINA, REPLACING THE PAYING AGENT COUNTY'S VARIABLE RATE GENERAL OBLIGATION BONDS, SERIES 2005

WHEREAS, the County previously issued its \$50,000,000 Variable Rate General Obligation Bonds, Series 2005A, \$20,000,000 Variable Rate General Obligation Bonds, Series 2005B and \$20,000,000 Variable Rate General Obligation Bonds, Series 2005C;

WHEREAS, U.S. Bank National Association serves as the paying agent and registrar for the Bonds;

WHEREAS, the Finance Director recommends to the Board of Commissioners (the "Board") of the County that the County remove U.S. Bank National Association as the paying agent and registrar for the Bonds and appoint Regions Bank as the paying agent and registrar for the Bonds;

WHEREAS, the County has requested that the Local Government Commission approve such change;

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF UNION, NORTH CAROLINA, AS FOLLOWS:

Section 1. That, subject to the approval of the Local Government Commission, the Finance Director of the County is hereby authorized and directed to take such action as may be necessary to remove U.S. Bank National Association as the paying agent and registrar for the Bonds and appoint Regions Bank as the paying agent and registrar for the Bonds.

Section 2. That this Resolution shall become effective on the date of its adoption.

On motion of Commissioner _____, seconded by Commissioner _____, the foregoing resolution entitled "**A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE COUNTY OF UNION, NORTH CAROLINA, REPLACING THE PAYING AGENT COUNTY'S VARIABLE RATE GENERAL OBLIGATION BONDS, SERIES 2005**" was duly adopted by the following vote:

AYES:

NAYS:

STATE OF NORTH CAROLINA)
)
COUNTY OF UNION) ss:

I, *Lynn West*, Clerk to the Board of Commissioners of the County of Union, North Carolina, ***DO HEREBY CERTIFY*** that the foregoing is a true and exact copy of a resolution entitled "**A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE COUNTY OF UNION, NORTH CAROLINA, REPLACING THE PAYING AGENT COUNTY'S VARIABLE RATE GENERAL OBLIGATION BONDS, SERIES 2005**" adopted by the Board of Commissioners of the County of Union, North Carolina, at a meeting held on the 22nd day of January, 2008.

WITNESS my hand and the corporate seal of the County of Union, North Carolina, this the ____ day of January, 2008.

Lynn West
Clerk to the Board
County of Union, North Carolina

**UNION COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: January 22, 2008

Action Agenda Item No. 419
(Central Admin. use only)

SUBJECT: Emergency Radio Communication System Reimbursement Resolution
and Establishment of Budget for Infrastructure Costs

DEPARTMENT: Finance

PUBLIC HEARING: No

ATTACHMENT(S):
Resolution

INFORMATION CONTACT:
Kai Nelson

CPO #95

TELEPHONE NUMBERS:
704.292.2522

DEPARTMENT'S RECOMMENDED ACTION: Adopt Resolution and Capital Project Ordinance Number 95

BACKGROUND: At the October 1, 2008 meeting, the BOCC established the financing model in connection with the Emergency Radio Communication System. The model establishes the financial parameters of "who pays" and "how much" in connection with infrastructure, subscriber units and maintenance. At the December 17, 2008 meeting, the BOCC authorized the Manager to approve a contract with Motorola for the purchase of communication infrastructure equipment and software for the radio system.

The attached CPO provides the appropriation for the infrastructure component ONLY - land, towers and communication equipment. The amount is based on the optimum configuration of a 7-tower system. The purchase of subscriber units are not anticipated to occur until the system is closer operation.

The 2007 CIP adopted by the BOCC and fiscal impact statement project the funding of this project through an installment financing agreement. For this type of project financing, the LGC requires units of government to have firmer pricing to support its application. The remaining variables in this project are land, towers and ancillary buildings. So the County will be required to spend its money first, from reserves, and then later seek reimbursement through a tax exempt financing.

The Resolution authorizes the County to reimburse itself, for up to \$12 million, from the proceeds of a future tax-exempt obligation in 2008.

Approval of this item on the Consent Agenda shall constitute adoption of the Resolution and Capital Project Ordinance, with the movant of Consent Agenda approval constituting adoption.

FINANCIAL IMPACT: Based on the current approved model, 1.41 cents in FY2009

Legal Dept. Comments if applicable: _____

Finance Dept. Comments if applicable: _____

Manager Recommendation: _____

Extract of Minutes of a special meeting of the Board of Commissioners of the County of Union, North Carolina, held in the Commissioners' Boardroom, 1st floor, Union County Government Center, Monroe, North Carolina, at 7:00 p.m. on January 22, 2007.

* * *

The following members were present:

The following members were absent:

Also present:

* * *

Commissioner _____ moved that the following resolution (the "*Resolution*"), a copy of which was available with the Board and which was read by title:

RESOLUTION OF THE COUNTY OF UNION, NORTH CAROLINA DECLARING THE INTENT OF THE COUNTY OF UNION, NORTH CAROLINA TO REIMBURSE ITSELF FOR CAPITAL EXPENDITURES INCURRED IN CONNECTION WITH THE ACQUISITION, INSTALLATION AND CONSTRUCTION OF AN EMERGENCY COMMUNICATIONS SYSTEM IN THE COUNTY FROM THE PROCEEDS OF CERTAIN TAX-EXEMPT OBLIGATIONS TO BE EXECUTED AND DELIVERED IN CALENDAR YEAR 2008.

WHEREAS, the Board of Commissioners (the "*Board*") of the County of Union, North Carolina (the "*County*") has determined that it is in the best interests of County to acquire, install and construct a communications system to be utilized by emergency personnel in the County (collectively, the "*Projects*");

WHEREAS, the County presently intends, at one time or from time to time, to finance all or a portion of the costs of the Projects with proceeds of tax-exempt obligations and reasonably expects to execute and deliver an installment financing contract (the "*Obligations*") to finance, or to reimburse itself for, all or a portion of the costs of the Projects; and

WHEREAS, the County desires to proceed with the Projects and will incur and pay certain expenditures in connection with the Projects prior to the date of the execution and delivery of the Obligations (the "*Original Expenditures*"), such Original Expenditures to be paid for originally from a source other than the proceeds of the Obligations, and the County intends, and reasonably expects, to be

reimbursed for such Original Expenditures from a portion of the proceeds of the Obligations to be executed and delivered at a date occurring after the dates of such Original Expenditures;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the County of Union, North Carolina as follows:

Section 1. **Official Declaration of Intent.** The County presently intends, and reasonably expects, to reimburse itself for the Original Expenditures incurred and paid by the County on or after the date occurring 60 days prior to the date of adoption of this Resolution from a portion of the proceeds of the Obligations. The County reasonably expects to execute and deliver the Obligations to finance all or a portion of the costs of the Projects and the County reasonably expects to reimburse itself in an amount not to exceed \$12,000,000 from the proceeds of the Obligations.

Section 2. **Compliance with Regulations.** The County adopts this Resolution as a declaration of official intent under Section 1.150-2 of the Treasury Regulations promulgated under Section 103 of the Internal Revenue Code of 1986, as amended, to evidence the County's intent to reimburse itself for the Original Expenditures from proceeds of the Obligations.

Section 3. **Itemization of Capital Expenditures.** The Finance Director of the County, with advice from special counsel, is hereby authorized, directed and designated to act on behalf of the County in determining and itemizing all of the Original Expenditures incurred and paid by the County in connection with the Projects during the period commencing on the date occurring 60 days prior to the date of adoption of this Resolution and ending on the date of the execution and delivery of the Obligations.

Section 4. **Effective Date.** This Resolution is effective immediately on the date of its adoption.

On motion of Commissioner _____, seconded by Commissioner _____, the foregoing resolution entitled "**RESOLUTION OF THE COUNTY OF UNION, NORTH CAROLINA DECLARING THE INTENT OF THE COUNTY OF UNION, NORTH CAROLINA TO REIMBURSE ITSELF FOR CAPITAL EXPENDITURES INCURRED IN CONNECTION WITH THE ACQUISITION, INSTALLATION AND CONSTRUCTION OF AN EMERGENCY COMMUNICATIONS SYSTEM IN THE COUNTY FROM THE PROCEEDS OF CERTAIN TAX-EXEMPT OBLIGATIONS TO BE EXECUTED AND DELIVERED IN CALENDAR YEAR 2008.**" was duly adopted by the following vote:

AYES:

NAYS:

STATE OF NORTH CAROLINA)
)
COUNTY OF UNION) ss:

I, *Lynn West*, Clerk to the Board of Commissioners of the County of Union, North Carolina, ***DO HEREBY CERTIFY*** that the foregoing is a true and exact copy of a resolution entitled “**RESOLUTION OF THE COUNTY OF UNION, NORTH CAROLINA DECLARING THE INTENT OF THE COUNTY OF UNION, NORTH CAROLINA TO REIMBURSE ITSELF FOR CAPITAL EXPENDITURES INCURRED IN CONNECTION WITH THE ACQUISITION, INSTALLATION AND CONSTRUCTION OF AN EMERGENCY COMMUNICATIONS SYSTEM IN THE COUNTY FROM THE PROCEEDS OF CERTAIN TAX-EXEMPT OBLIGATIONS TO BE EXECUTED AND DELIVERED IN CALENDAR YEAR 2008.**” adopted by the Board of Commissioners of the County of Union, North Carolina, at a meeting held on the 17th day of December, 2007.

WITNESS my hand and the corporate seal of the County of Union, North Carolina, this the 17th day of December, 2007.

Lynn West
Clerk to the Board
County of Union, North Carolina



INFORMATION
1

UNION COUNTY DEPARTMENT OF INSPECTION


500 N. Main St., Room 28
Monroe, NC 28112

PHONE (704) 283-3604

FAX (704) 292-2513

January 2, 2008

TO: Union County Commissioners

FROM: Mr. Donald Moore 

REFERENCE: Department of Inspection – December 2007

<u>Month</u>	<u>Building Permits Issued</u>	<u>Associated Construction Cost</u>
December 2007	142	\$22,321,778
November 2007	207	\$111,291,588
December 2006	321	\$63,032,474

Construction Cost - December 2007 – 79.94 % decrease compared with November 2007

Construction Cost - December 2007 – 64.59 % decrease compared with December 2006

CC: Richard Black
Wesley Baker

DLM/src

Building Permit Statistics

Statistics on Union County Building Permits Issued from Dec 1, 2007 to Dec 31, 2007

Permit Type	Count of Permits	Number of Units	Square Footage	Construction Value
Commercial				
Commercial - New	4	0	27,175	\$3,151,548.00
Commercial - Renovation	2	0	1,934	\$124,523.00
Commercial - Upfit	3	0	3,463	\$153,051.00
Modular - New	1	0	1,027	\$25,150.00
Totals for Commercial	10	0	33,599	\$3,454,272.00
Residential				
Accessory - New	30	0	23,492	\$647,683.00
Modular - New	2	0	5,651	\$336,650.00
Single Family - Addition	7	0	9,212	\$339,155.00
Single Family - New	80	0	301,285	\$17,327,895.00
Single Family - Renovation	13	0	10,111	\$216,123.00
Totals for Residential	132	0	349,751	\$18,867,506.00
Grand Totals	142	0	383,350	\$22,321,778.00

**UNION COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: January 22, 2007

Action Agenda Item No. 5
(Central Admin. use only)

SUBJECT: Visioning Conference Report

DEPARTMENT: Central Administration **PUBLIC HEARING:** No

ATTACHMENT(S):
None

INFORMATION CONTACT:
Matthew Delk, Asst. Manager

TELEPHONE NUMBERS:
283-3656

DEPARTMENT'S RECOMMENDED ACTION: Receive report as information, and continue pursuing information on the next steps for adopting policy governance as a model for Union County Government.

BACKGROUND: Commissioners met Thursday, January 10 through Saturday, January 12 at the Rizzo Conference Center at the University of North Carolina in Chapel Hill. The Board completed a prioritization exercise, discussed the resulting 18 priorities, and trained on policy governance methods.

FINANCIAL IMPACT:

Legal Dept. Comments if applicable: _____

Finance Dept. Comments if applicable: _____

Manager Recommendation: _____

**UNION COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT
Meeting Date: 1/22/08

Action Agenda Item No. 6a
(Central Admin. use only)

SUBJECT: Optimizing Current Anson Water Contract

DEPARTMENT: Public Works

PUBLIC HEARING: No

ATTACHMENT(S):
Technical Memorandum
Task Order

INFORMATION CONTACT:
Christie Putnam

Capital Project Ordinance # 96

TELEPHONE NUMBERS:
704.296.4212

DEPARTMENT'S RECOMMENDED ACTION: Approve Supply Alternative Number 4, Authorize the Interim County Manager to approve HDR Task Order Number 42 and adopt Capital Project Ordinance #96..

BACKGROUND: The Board of County Commissioners directed staff to identify infrastructure necessary to optimize the currently available water capacity from Anson County. Directing this supply to areas of the County with existing demand will require the piping and pump stations described in the attached technical memorandum. This will alleviate some of the demand on the Catawba Plant allowing us to better meet the demands of our current customers and current commitments. The cost for land and easement acquisition is not included as it is unknown at this time. The recommended alternative will include approximately 2 acres for a new pump station and water main easement cost.

FINANCIAL IMPACT: Task Order #42 is in the amount of \$717,242. Total project costs for Alternate Number 4 are estimated at \$9,660,000 exclusive of land and easements. The project and financial implications are not included in the County's current Capital Improvement Plan.

Legal Dept. Comments if applicable: _____

Finance Dept. Comments if applicable: _____

Manager Recommendation: _____

EXHIBIT A

TASK ORDER NO. 42

This Task Order pertains to an Agreement by and between Union County, ("OWNER"), and HDR Engineering, Inc. of the Carolinas, ("ENGINEER"), dated January 6, 1997, ("the Agreement"). Engineer shall perform the services on the project described below as provided herein and in the Agreement. This Task Order shall not be binding until both parties have properly signed it. Upon execution, this Task Order shall supplement the Agreement as it pertains to the project described below:

TASK ORDER NUMBER:

PROJECT NAME:

Union County Eastern Water System Supply

- **Pump Stations (2)**
- **Water Transmission Main**
- **Environmental Assessment**
- **Easement Acquisition**

PART 1.0 PROJECT DESCRIPTION

A Preliminary Engineering Report (PER) was recently completed for the Union County Department of Public Works to identify the most viable and cost-effective water system conveyance alternative to transport up to 4 MGD of potable water from Anson County to Union County's Eastern Water System. As identified in the PER, the recommended alternative includes the construction of the following:

1. A new 4 MGD Booster Pumping Station (BPS) along Highway 74 near the Union/Anson County line
2. A new 2 MGD BPS near Olive Branch Road at the County landfill site
3. Approximately 40,000 linear feet of 16-inch water transmission main
4. Minor water main loop closures at the Eastern/Western Distribution System Boundary.

The estimated project cost for the recommended alternative was \$9,660,000.

In order to implement these recommendations, this task order includes the following:

1. BPS Design
2. Water Transmission Main Design
3. An Environmental Assessment if Required
4. Easement Acquisition Preparation

PART 2.0 SCOPE OF BASIC SERVICES TO BE PERFORMED BY ENGINEER ON THE PROJECT

The ENGINEER shall provide the services stated below.

Pump Stations

1. HDR will prepare drawings and specifications for two new water booster pumping stations, the New Highway 74 BPS and the Olive Branch Road BPS. The pumping stations will have the following features:
 - a. Size: 4 MGD (New Highway 74 BPS) and 2 MGD (Olive Branch Rd BPS). Duplex constant speed pumps, one operating and one standby at each station
 - b. Architectural/Structural: Similar to existing Waxhaw Marvin Pumping Station
 - c. Civil Site: Chain link fencing with asphalt access drives. A flow meter will be provided in an external vault to record water transfer
 - d. Electrical: Provide separate electrical room to house pump motor control devices and instrumentation equipment. Standby electric power generation equipment with automatic transfer switch will be provided. Standby power equipment will be provided with a weatherproof metal enclosure with integral fuel storage as part of the equipment skid.
 - e. Instrumentation: Automatic controls to allow pump activation by tank a remote tank level set points. Remote monitoring of on-site equipment status will be provided.
2. Specifications for the pumping station shall be prepared in conformity with the sixteen division format of the Construction Specifications Institute (CSI) and Union County's standard specifications.
3. The engineering costs associated with the design of the water booster pumping stations have been based on the preparation of approximately 60 drawings of various engineering disciplines.
4. HDR will provide necessary documents and data for use in filing applications for permits for obtaining approvals from NCDENR Public Water Supply and Land Quality Section. Special environmental permitting requirements (e.g. environmental impact statements) are not included in the Basic Services.
5. HDR will complete a boundary survey for each pump station site.

Water Transmission Main

1. HDR will conduct a field evaluation and do a walk-thru survey of the water main route proposed in the Preliminary Engineering Report. The purpose of this task is to provide more detailed information for final design as well as to perform a preliminary environmental evaluation.
2. HDR will provide a listing (generated from the County GIS system) of property owners potentially affected for notification by the County for access for surveying.
3. Based on the field survey, HDR will engage a sub-consultant to perform selected ground surveys to integrate specific information with the results of field investigations.

4. HDR will evaluate potential locations adjacent to NCDOT ROW's and recommend the best option with respect to the following criteria:
 - a. Use of existing ROW's and amount of additional easements required
 - b. Capital costs
 - c. Constructability and schedule
5. HDR will participate with Union County Public Works in meetings with:
 - a. NCDOT (Determination of existing Rights-of-way)
 - b. Other Utilities (including water, sewer, gas, phone, cable television)
 - c. The Public Works Advisory Board (two meetings)
 - d. Board of County Commissioners (one meeting)
6. HDR will recommend a final location selection and review the recommendation with the County for approval prior to proceeding with final design efforts.
7. HDR will prepare drawings and specifications for the Transmission Main Project from the Union County/Anson County line to the existing Marshville Elevated Storage Tank and connectivity piping at the proposed Olive Branch Road BPS and at the Eastern/Western Service Area Boundary. These documents will be prepared to show the general scope, extent, and character of the work to be furnished and performed by the Contractor. Drawings will be prepared using 1-inch = 40-foot plan drawings (profile will only be provided as required at specific locations or crossings). Specifications shall be prepared in conformity with the sixteen-division format of the Construction Specifications Institute and Union County's standard specifications. The engineering costs associated with this effort have been based on approximately 40,000 linear feet (LF) of 16-inch water transmission main.
8. HDR will provide necessary documents and data for use in filing applications for permits from NCDENR Public Water Supply and Land Quality section. HDR will prepare any necessary right-of-way encroachment permits for submittal to NCDOT.

Easement Acquisition

1. HDR will prepare a mailing list of property owners from the County GIS database, for approximately 75 parcels along the water main route from the Union County/Anson County line to the existing Marshville Elevated Storage Tank.
2. First Mailed Notice: By delivery confirmation (post office confirmation receipt) and certified mail (with endorsement return receipt), HDR will give all property owners potentially impacted by the project: (i) Notice of the project, including a vicinity map, and (ii) at least 30 days' notice of intent to survey.
3. HDR will prepare easement acquisition exhibits for approximately 75 parcels along the water main route. These exhibits will not be suitable for condemnation if required.
4. HDR will place a minimum of one wooden stake (with flagging) on each parcel at approximate centerline of designed water line. Stakes shall be placed such that each is visible from the next.
5. HDR will provide sufficient "half-size" drawings for each property owner to have copy of sheet(s) showing their parcel.
6. Second Mailed Notice: By delivery confirmation (post office confirmation receipt) and certified mail (with endorsement return receipt), after conceptual project alignment is identified, HDR will give all property owners impacted by project: (i) Notice of project

status and plan availability; and (ii) at least seven days' notice of public meeting to discuss the project.

7. Public Works Advisory Board Meeting: HDR will attend a public meeting hosted by the Public Works Advisory Board to provide information concerning the project. Two sets of plans and specifications, as well as a project map will also be provided by HDR for use at the meeting.
8. Application of Uniform Easement Acquisition Formula: Union County will obtain updated information on affected parcels and provide data to HDR. HDR will calculate payment for permanent and temporary easements using the formula and data provided.
9. Third Mailed Notice: HDR will prepare and mail (by) delivery confirmation (post office confirmation receipt) and certified mail (with endorsement return receipt), Notice of Second Public Meeting (Union County to provide draft letter on Union County's letterhead).
10. Second Public Meeting: HDR will attend second public meeting hosted by the Public Works Advisory Board and provide detailed project information and input as required.
11. Fourth Mailed Notice: HDR will prepare and mail by certified mail to those property owners not documented in attendance at second public meeting, a letter with easement map, acquisition offer and easement instrument (drafts of each provided by Union County). HDR will also mail notice of certified mailing by first class mail.

Note: All mailings will be on Union County letterhead.

Environmental Assessment (EA)

1. HDR will prepare a scoping document and conduct a scoping meeting with regulatory and permitting agencies to discuss the project. This document and subsequent meeting will include project specifics, alternatives analysis and explanation and rationale behind the preferred alternative. One round of scoping comments will be requested through the Clearinghouse pursuant to the document/meeting. The comments will allow for a proper first draft of the Draft EA.
2. HDR will review all existing environmental documents, as provided by Union County that has been prepared relating to the service area. This will allow HDR to incorporate previously accepted regulatory comments and will help provide consistency between the HDR EA and previously submitted/accepted environmental documents.
3. HDR will perform a field review of the proposed water main alignment to perform any needed adjustments and to confirm the location in order to provide consistency in the environmental document and complete wetland delineations along the water main route and at the pump station sites if applicable. This review is likely to extend throughout the document preparation process and will be driven by the engineering component of this project.
4. HDR will prepare a Draft EA based on use of the information obtained in the above tasks, with the additional use of existing GIS data, local ordinances and other pertinent Natural Resource data. The EA will follow NC SEPA guidelines and will culminate in the submittal of a Final Draft EA. It is assumed that secondary (indirect)

and cumulative impacts have been previously addressed in the Lower Rocky River WRF EIS.

5. In order to assist with the proper development of the EA, 24 hours of agency coordination will be provided.
6. Two additional meetings (28 hours) have also been provided for in order to provide public information and or to account for additional client meetings.

PART 3.0 ADDITIONAL SERVICES

Any additional work related to these activities or other activities not specifically noted in Part 2.0, will be considered additional services, including extensive public relations efforts, meetings beyond those scoped, indirect and cumulative impact analysis beyond that found in the Lower Rocky River WRF EIS, addressing of agency comments to the Draft EA, and preparation of the Final EA, boundary surveys or easement exhibits beyond the number indicated. Other services not included in the Basic Services include:

1. Environmental Impact Statement
2. Geotechnical Investigations Including Borings at the BPS Sites and along the Transmission Main Route
3. Cultural/Historical and Archaeological Investigations
4. Phase 1 and Phase 2 Environmental Site Assessments
5. Bidding Services
6. Construction Administration and Resident Project Representative Services

PART 4.0 OWNER'S RESPONSIBILITIES

The County will be responsible for:

1. Identification of a Project Manager to assist in the walk-thru survey of the final location options and to be a point of contact for decision-making by the County
2. Notification of property owners for engineering/surveying access
3. Application fees for the plan approval process and construction permits
4. Timely review and comment on all Engineer submittals and documents
5. Providing geotechnical investigations for the pump station and transmission main at locations recommended by Engineer and approved by the County
6. Providing existing County utility information along the route and assisting in obtaining utility information from other providers
7. Providing existing environmental documents relevant to the project area
8. Providing and/or confirming the GIS information used by HDR to prepare the easement exhibits as well as for obtaining the necessary easements for the Project using the exhibits prepared under this Task Order
9. Providing drafts of letters, easement instruments, and acquisition offers, as well as County letterhead and envelopes for all mailings

10. Providing all current parcel data from Union County Tax office

PART 5.0 PERIODS OF SERVICE

The schedule for completion of activities related to this Project is outlined below (times indicated assume a Notice to Proceed date of February 4, 2008) Due to the uncertainty of the environmental conditions a schedule beyond the submission of the Draft EA can not be determined at this time:

- Final Design of the two Pump Stations: October 31, 2008
- Final Design of the Water Transmission Main: October 31, 2008
- Submit Draft EA: October 31, 2008

Upon receiving comments on the Draft EA, HDR will prepare and submit the Final Draft EA. Following approval of the EA, HDR will submit the remaining permit applications and begin the Easement Acquisition process.

PART 6.0 PAYMENTS TO ENGINEER

Payment for Basic Services: Compensation for the services outlined in Part 2 above shall be on the basis of Lump Sum for all work except surveying. An allowance of \$15,000.00 has been established for surveying. This allowance will include the direct costs of sub-consultant survey work, and per diem costs associated with HDR surveying activities.

The engineering fee associated with this task order shall be as follows:

	<u>Engineering Fee</u>
Engineering – Pump Stations	\$317,407.00
Engineering – Transmission Main	\$301,683.00
Environmental Assessment	\$38,635.00
Easement Acquisition	<u>\$59,517.00</u>
TOTAL	\$717,242.00

Execution of this Task Order will serve as the Notice to Proceed.

Payment for Additional Services shall be negotiated upon request and shall be agreed to in writing by the parties.

This Task Order is executed this _____ day of _____, 2008.

Union County, North Carolina
OWNER

HDR Engineering Inc. of the Carolinas
ENGINEER

By: _____

By: Matthew Ryan

Name: _____

Name: Matthew Ryan

Title: _____

Title: Vice President

Address: 500 N. Main Street
Monroe, NC 28112

Address: 128 S. Tryon Street, Suite 1400
Charlotte, NC 28202

Union County - Public Works
Task Order No. 42 - Eastern Water System Supply - Pump Stations

Activity	Manhour Forecast (Hrs)											Total Labor	Expenses					Total Expenses	
	QC/P	PM	Arch	Civil/PE	EE	IC	Mech	SE	CADD	Adm	Total		Travel	Co/Ma	Equip	Subs	Misc		
Design		8		16							2	26	3,540	50		96	11,000		11,140
Design		6		12								18	2,550		100	67			16
Station Final Design	40	150		64					960	16	1,230	144,070	500	1,000	4,551		100		6,150
			40								40	6,000			148				14
				32							32	3,520			118		100		21
Electrical					132						132	19,800			488		100		58
Ventilation Control						80					80	12,000			296				29
Mechanical (HVAC)							40				40	7,200			148				14
Electrical								132			132	19,800			488				48
				80							80	8,800			296				29
Estimations		32	8	64	16	16	4	32		80	252	30,720		1,000	932				1,930
Estimate		2	2	16	4	4		8			36	4,870		50	133		50		23
History Liason Activities		8		16							24	3,400		50	89		100		23
Management		72								8	80	15,320	500	200	296		100		1,090
	60									2	62	12,440			229				22
	100	278	50	300	152	100	44	172	960	108	2,264	294,030	1,050	2,400	8,377	11,000	550		23,370

A copy of the technical memorandum is available for review in the Clerk to the Board of Commissioners' Office.

**UNION COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: January 22, 2008

Action Agenda Item No. 6b
(Central Admin. use only)

SUBJECT: Indian Trail Elevated Storage Tank

DEPARTMENT: Public Works

PUBLIC HEARING: No

ATTACHMENT(S):
Tank Photo

INFORMATION CONTACT:
Christie Putnam

TELEPHONE NUMBERS:
704-296-4212

DEPARTMENT'S RECOMMENDED ACTION: Accept The Town of Indian Trail's request to have the " Town of Indian Trail " painted on the tank.

BACKGROUND: The county currently as a contract with Southern Corrosion Inc. that will repaint both the Stallings Elevated Storage Tank and the Indian Trail Elevated Storage Tank. At the Town of Indian Trail's request, Public Works received a cost estimate from Southern Corrosion Inc. for \$3,225.00 to place the "Town of Indian Trail" on one side of the tank. The Indian Trail Town Council approved the necessary funds for this work at their January 7, 2008 meeting.

FINANCIAL IMPACT: None

Legal Dept. Comments if applicable: _____

Finance Dept. Comments if applicable: _____

Manager Recommendation: _____

**UNION COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: January 22, 2007

Action Agenda Item No. 6C

(Central Admin. use only)

SUBJECT: Sewer Allocation Policy Interpretation

DEPARTMENT: Public Works

PUBLIC HEARING: Choose one....

ATTACHMENT(S):

INFORMATION CONTACT:

Christie Putnam
Jeff Crook

TELEPHONE NUMBERS:

704.296.4212
704-283-3673

DEPARTMENT'S RECOMMENDED ACTION: Support Staff Recommendation

BACKGROUND: Since the Board's approval of the Sewer Allocation Policy on September 17, UCPW has received inquiries from developers regarding the reassignment of lots between the First and Third Priorities. UCPW recommends the following policy interpretation.

Upon request by the owner(s) of an individual Development Project for which phases are accorded both First and Third Priority status for receipt of capacity at the 12 Mile WWTP or Crooked Creek WWTP pursuant to the Union County Policy for Allocating Wastewater Treatment Capacity, September 17, 2007, the Director of Union County Public Works may reassign lots between First and Third Priority phases of such Development Project, provided that the reassignment of lots results in no net increase of allocated sewer capacity to lots having First Priority status and no net increase of allocated sewer capacity to the Development Project as a whole. The owner(s) shall be required to consent to such reassignment in writing.

FINANCIAL IMPACT: none

Legal Dept. Comments if applicable: _____

Finance Dept. Comments if applicable: _____

Manager Recommendation: _____

**UNION COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: 1/22/08

Action Agenda Item No. 1
(Central Admin. use only)

SUBJECT: Traffic Signal to be installed at the intersection of US 601 South and Landsford Road

DEPARTMENT: Homeland Security **PUBLIC HEARING:** No

ATTACHMENT(S):
None

INFORMATION CONTACT:
Patrick Beekman

TELEPHONE NUMBERS:
292-2670

DEPARTMENT'S RECOMMENDED ACTION: Request Board of County Commissioners send a letter to NCDOT recommending that a traffic light be installed at the intersection of US 601 South and Landsford Road

BACKGROUND: US 601 South is a heavily travelled road between Monroe and Pageland. Much of this traffic is by heavy trucks and tractor trailer trucks travelling at a relatively high rate of speed. Currently, the road has no traffic lights to allow vehicles to safely cross 601. Landsford Road is an important crossing point for fire trucks, first responders, and slow moving agricultural vehicles. The vehicles either crossing or merging onto US 601 South from Landsford Road often place themselves at risk because they are often slow moving vehicles crossing or merging into the path of high speed oncoming traffic. A traffic light at that intersection will allow for a safe crossing or merging to occur.

FINANCIAL IMPACT: None

Legal Dept. Comments if applicable: _____

Finance Dept. Comments if applicable: _____

Manager Recommendation:

From May 7, 2007
Agenda package

**UNION COUNTY
BOARD OF COMMISSIONERS**

AGENDA ITEM

ACTION AGENDA ITEM ABSTRACT

Meeting Date: 5/7/07

8
MEETING DATE 1-22-08

Action Agenda Item No. 11
(Central Admin. use only)

SUBJECT: Disclosure Statement

DEPARTMENT: Legal

PUBLIC HEARING: No

ATTACHMENT(S):
Memo to Commissioners Lane & Mills
Revised Application to Serve on Bds.
Draft Disclosure Statement

INFORMATION CONTACT:
Commissioners Lane and Mills
Jeff Crook

TELEPHONE NUMBERS:
704-283-3673

DEPARTMENT'S RECOMMENDED ACTION: Discuss Disclosure Statement

BACKGROUND: As directed by the Board, the Interim Manager and Staff Attorney met with Commissioners Lane and Mills to discuss the development of an economic interest disclosure statement by members of appointed boards. A tentative consensus was reached regarding the following issues:

Rather than use the complex State Ethics Commission Statement of Economic Interest, we will require a simplified disclosure statement based on Section III(B) of the Board of Commissioners' Ethics Supplement, i.e. disclosure of employer, business affiliations (officer, director, or owner of 5% interest), and ownership of Union County real property.

The disclosure statement will be required only of appointees, not applicants.

The disclosure statement will be required only for appointees to the Planning Board and Board of Adjustment.

The fact that appointees must provide the disclosure statement will be indicated on the application to serve on the Planning Board and Board of Adjustment so that the disclosure requirements will be known prior to application.

The fact that information on the disclosure statement will be public record will also be indicated on the application.

FINANCIAL IMPACT: None

Legal Dept. Comments if applicable: _____

Finance Dept. Comments if applicable: _____

Manager Recommendation: _____

**APPLICATION TO SERVE ON APPOINTED BOARDS
COMMITTEES OR COMMISSIONS**

BOARD: _____

NAME: _____

ADDRESS: _____

TOWNSHIP: _____ YEARS IN UNION COUNTY _____

TELEPHONE: (Home) _____ (Office) _____ (Fax) _____

E-mail Address: _____

EDUCATION: _____ OCCUPATION: _____

Please list civic and fraternal organizations in which you participate in Union County:

Please explain your interest in serving on the above named board:

Any other comments:

Date: _____ Signature: _____

Note: Information provided in this application is considered a matter of public record. It may, therefore, be subject to disclosure upon request pursuant to North Carolina's Public Records Law, N.C.G.S., Section 132-1, et seq.

The applicant understands and agrees that if appointed to the Union County Planning Board or Board of Adjustment, he or she will be required to submit the attached Disclosure Statement within sixty (60) days of the effective date of the appointment and thereafter on an annual basis. All information provided on the Disclosure Statement will be public record and subject to public inspection and copying.

Return to: Lynn G. West, Clerk to the Board, 500 N. Main Street, Room 921, Monroe, NC 28112 or Fax to 704-282-0121 or e-mail to West@co.union.nc.us.

FOR OFFICE USE ONLY: Date Received: _____

**UNION COUNTY PLANNING BOARD/BOARD OF ADJUSTMENT
DISCLOSURE STATEMENT**

This statement shall be filed annually in July by regular and alternate members of the Planning Board and Board of Adjustment. A newly appointed member shall file an initial statement within sixty (60) days of the effective date of the appointment and thereafter shall file at the regular annual time. Each statement shall become a part of the minutes for the meeting at which it is filed. **All information submitted will be public record and subject to public inspection and copying.**

Date: _____

1. Member's Name: _____
Member's Employer (if self-employed, state the nature of work): _____

Spouse's Name: _____
Spouse's Employer (if self-employed, state the nature of work): _____

First Name(s) of Dependent Children: _____

2. List of Business Entities for which the Member, Member's Spouse or Dependent Children (i) serves as officer or director, OR (ii) owns five percent (5%) or more of the stock. *(For purposes of this Disclosure Statement, Business Entity shall include any business, proprietorship, firm, partnership, person in representative or fiduciary capacity, association, venture, trust, corporation organized for financial gain or profit, or nonprofit corporation or entity.)*

	<u>Name</u>	<u>Address</u>
(A)	_____	_____
(B)	_____	_____
(C)	_____	_____
(D)	_____	_____

(If additional space is needed, please use reverse side.)

3. List all real estate in Union County owned, in whole or in part, by the Member, Member's Spouse or Dependent Children, including any property leased for ten (10) years or more and property on which an option for purchase is held, but excluding the Member's personal residence.

Description

Address

I certify that the foregoing information is true, complete, and accurate to the best of my knowledge and belief.

Signature

Date

**UNION COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: 1/22/08

Action Agenda Item No. 9
(Central Admin. use only)

SUBJECT: Announcements of Vacancies on Boards and Committees

DEPARTMENT: Board of
Commissioners

PUBLIC HEARING: No

ATTACHMENT(S):

INFORMATION CONTACT:

Lynn G. West
Clerk to the Board

TELEPHONE NUMBERS:

(704) 283-3853

DEPARTMENT'S RECOMMENDED ACTION: Announce vacancies

BACKGROUND:

- a. Juvenile Crime Prevention Council (JCPC): 1) District Attorney or Designee; 2) Substance Abuse Professional; 3) Two Persons Under Age of 18; and 4) Juvenile Defense Attorney
- b. Farmers Market Committee (1 Member at Large)
- c. Union County Home and Community Care Block Grant Advisory Committee (2 Vacancies as of December 2007)
- d. Nursing Home Advisory Committee
- e. Board of Health (Vacancy as of January 2008 for a Licensed Optometrist)
- f. Board of Adjustment (1 Vacancy to fill Unexpired Term)
- g. Board of Equalization and Review (2 Vacancies as of February 2008)
- h. Fire Commission (2 Vacancies as of February 2008)
- i. Parks and Recreation Advisory Committee (5 Vacancies as of February 2008, includes vacancy for member with a physical disability)

FINANCIAL IMPACT:

Legal Dept. Comments if applicable: _____

Finance Dept. Comments if applicable: _____

Manager Recommendation: _____
