

**AGENDA**  
**UNION COUNTY BOARD OF COMMISSIONERS**  
**Regular Meeting**  
**Monday, February 2, 2009**  
**7:00 P.M.**  
**Board Room, First Floor**  
**Union County Government Center**  
**500 North Main Street**  
**Monroe, North Carolina**

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[www.co.union.nc.us](http://www.co.union.nc.us)

6:00 p.m. - Closed Session

1. **Opening of Meeting**
  - a. Invocation
  - b. Pledge of Allegiance - Pack 169, Tiger Den, Mill Creek Baptist Church
2. **Informal Comments**
3. **Additions, Deletions and/or Adoption of Agenda**  
**ACTION REQUESTED:** Adoption of Agenda
4. **Consent Agenda**  
**ACTION REQUESTED:** Approve items listed on the Consent Agenda
5. **Public Information Officer's Comments**

**Old Business**

6. **Discussion on Formation of Finance Subcommittee** (from January 20, 2009, agenda)  
**ACTION REQUESTED:** Discussion
7. **Union County Fire Service Study** (from January 20, 2009, agenda)  
**ACTION REQUESTED:** Direct staff to create an RFP for an outside consultant to conduct a fire study for Union County to answer the following questions: Define "adequate fire protection" for the County as a whole and for each of the 18 volunteer fire departments; (2) How fire protection should be funded; and (3) What, if any, changes to the various fire district lines should be made to accomplish the adequate fire protection definition and goals. County staff shall invite up to two (2) representatives from the Fire Chiefs' Association to provide input to the staff on preparation of the RFP; however, the staff has final responsibility for drafting the RFP. RFP shall be completed and presented to the BOCC by March 2, 2009 for further recommendation.

8. **Discussion on The Union County Commissioner Governance Advisory Committee**  
(from January 20, 2009, agenda)  
**ACTION REQUESTED:** Discussion and direction to staff
9. **Request for Training for Planning Board and Board of Adjustment to Include Municipal Boards** (addition to January 20, 2009, agenda)  
**ACTION REQUESTED:** Discussion and direction to staff
10. **Appointment of County Attorney**  
**ACTION REQUESTED:** Appoint two Commissioners to interview County Attorney applicants
11. **Final Eastern Water Supply Preliminary Engineering Report**  
**ACTION REQUESTED:** Accept the recommendation contained in the report and direct staff to develop and pursue an implementation plan

### **New Business**

12. **Presentation by Centralina Council of Governments Regarding Status of CONNECT, a Visioning Project Led by the Centralina and Catawba Regional Councils of Government and the Charlotte Regional Partnership for the Greater Charlotte Bi-State Region**  
**ACTION REQUESTED:** Receive presentation and consider adoption of resolution in support of the CONNECT Project
13. **Proposed Fee Changes for Environmental Health**  
**ACTION REQUESTED:** Consider changes in the fees for Well and On-Site Wastewater Inspecting and Permitting
14. **Discussion on Researching the Possibility of Promoting a "Business Giving Back" Program in Union County**  
**STAFF'S RECOMMENDED ACTION:** Discussion and direction to staff
15. **Resolution of the Board of Union County Commissioners Requesting the North Carolina Department of Transportation Repair, Replace and Upgrade the Bridge on Southern End of (ST1321) Cuthbertson Road, Without Closing Access to Cuthbertson Road Via Intersection at Providence Road and Cuthbertson Road**  
**ACTION REQUESTED:** Consider adoption of resolution
16. **Request for List of All Jobs that Were Eliminated, Broken Down by: a) Those Eliminated as a Result of Lack of Work; b) Positions Eliminated by Last-In, First-Out; and c) Profile of Each Employee that Was Let Go (Position, Years of Service, Pay Grade, Severance Pay, and Summary of Reviews)**  
**ACTION REQUESTED:** Discussion and direction to staff
17. **General Policy Provision - Resolution on Terminations, Suspensions, or Removals**  
**ACTION REQUESTED:** Discussion and direction to staff

18. **Discussion of Actions Taken by County Manager to Date to Obtain "Bailout Monies" at the State and Federal Levels and Discuss Bringing in Team (Similar to Ones Working for Char-Meck, Matthews, Etc.) to Discuss What they Can or Cannot Do for Union County**  
**ACTION REQUESTED:** Discussion and direction to staff
19. **Announcements of Vacancies on Boards and Committees**
- a. Juvenile Crime Prevention Council (JCPC): 1) District Attorney or Designee; 2) Substance Abuse Professional; 3) Two Persons Under Age of 18; and 4) Juvenile Defense Attorney
  - b. Adult Care Home Community Advisory Committee
  - c. Board of Equalization and Review (1 Vacancy)
  - d. Historic Preservation Commission (2 Vacancies)
  - e. Parks and Recreation Advisory Board (5 Vacancies)
  - f. Nursing Home Advisory Committee
  - g. Fire Commission (3 Vacancies)
  - h. Board of Health (Vacancies for a Licensed Optometrist)
  - i. Planning Board (Vacancies for 3 Regular Members Representing Lanes Creek Township, Monroe Township, Vance Township, and one Alternate member)
  - j. Union County Partnership for Progress (1 Vacancy)
- ACTION REQUESTED:** Announce vacancies
20. **Appointments to Boards and Committees**
- a. Adult Care Home Community Advisory Committee
  - b. Nursing Home Advisory Committee
  - c. Board of Health (Vacancy for a Nurse, Engineer, and Citizen Representative)
  - d. Union County Home and Community Care Block Grant Advisory Committee
  - e. Farmers Market Committee (Vacancy for a member at Large)
  - f. Library (Vacancies Representing: Marshville (1); Waxhaw (1); Weddington (1) and One Member at Large)
- ACTION REQUESTED:** Consider appointments
21. **Request to Call for a Public Hearing on Ordinance Amendments Regarding the Planning Board and Board of Adjustment**  
**ACTION REQUESTED:** Schedule a public hearing for March 2, 2009, regarding Ordinance Amendments and direct Clerk to the Board to advertise public hearing
22. **Manager's Comments**
23. **Commissioners' Comments**

**CONSENT AGENDA**  
**Monday, February 2, 2009**

1. **Smart Start Family Literacy Grant Application (Library)**  
**ACTION REQUESTED:** Approve grant submission and authorize Manager to sign application
2. **Tax Administrator**
  - a. Departmental Monthly Report for December 2008  
**ACTION REQUESTED:** Approve report
3. **Resolution Amending a Resolution Providing for the Issuance of \$64,500,000 General Obligation School Bonds, Series 2009A of the County of Union, North Carolina**  
**ACTION REQUESTED:** Adopt Resolution Amending a Resolution Providing for the Issuance of \$64,500,000 General Obligation School Bonds, Series 2009A of the County of Union, North Carolina
4. **Contracts Over \$90,000**
  - a. Amendment to Extend Food Service Agreement with Aramark for Inmate and Nutrition Program for a Period Not to Exceed Two Months  
**ACTION REQUESTED:** Authorize County Manager to approve amendment pending final legal approval
5. **Department of Social Services**
  - a. Budget Amendment #20 to the Crisis Intervention Program to Accept Additional Federal Allocation of \$116,566 (No County Funding Required)  
**ACTION REQUESTED:** Adopt Budget Amendment #20

**Information Only**  
**No Action Required**

**February 2, 2009**

1. Report of a Sanitary Sewer Tap Allocation Due to Health Hazard Situation



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## OFFICE OF THE COMMISSIONERS AND MANAGER

500 N. Main St., Room 921 • Monroe, NC 28112 • Phone (704) 283-3810 • Fax (704) 282-0121

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### PUBLIC NOTICE

**NOTICE IS HEREBY GIVEN** that the Union County Board of Commissioners will hold a special meeting on Monday, February 2, at 6:00 p.m. in the Commissioners' Conference Room, first floor, Union County Government Center, 500 North Main Street, Monroe, North Carolina, for the purpose of going into closed session to consult with an attorney in order to preserve the attorney-client privilege in accordance with G.S. 143-318.11(a)(3).

*Lanny Openshaw*

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Lanny Openshaw, Chairman  
Union County Board of Commissioners

**UNION COUNTY  
BOARD OF COMMISSIONERS**

**ACTION AGENDA ITEM ABSTRACT**

**Meeting Date: 2/2/09**

**Action Agenda Item No.** 4/1

(Central Admin. use only)

**SUBJECT:** Smart Start Family Literacy Grant Application

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**DEPARTMENT:** Library

**PUBLIC HEARING:** No

**ATTACHMENT(S):**  
Grant Application

**INFORMATION CONTACT:**  
Dana Eure

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**TELEPHONE NUMBERS:**

704-283-8184 x237

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**DEPARTMENT'S RECOMMENDED ACTION:** Approve submission of grant.

**BACKGROUND:** The grant application is due on Friday, February 13th.

The Union County Public Library is applying for a grant from Union Smart Start to continue the Smart Start Family Literacy program. This would be the fourth year of funding from Union Smart Start for this program.

To increase the frequency that parents/guardians read to and engage in other literacy activities with their children, the Smart Start Family Literacy activity provides literacy training and literacy enhancement activities for parents/guardians and their children ages birth to five (not yet in kindergarten). Utilizing the Every Child Ready to Read curriculum developed by the American Library Association, the Union County Public Library provides workshops and literacy activities at multiple locations throughout the county for families with children at risk for school failure including non-English speaking families. Literacy-enhancing activities, offered in English and Spanish, are introduced, modeled and reinforced during 4 sessions for each parent/guardian over a two-month period.

**FINANCIAL IMPACT:** The grant application is for three years. The grant award for 2009-2010 is \$81,567. The Library match is \$3,868 for education expenses and \$4,000 in in-kind services (space, supervision, etc). The grant award for 2010-2011 is \$83,380. The Library match is \$1,934 for education expenses and \$4,000 in in-kind services (space, supervision, etc). The grant award for 2011-2012 is \$85,250. The Library match is \$4,000 in in-kind services (space, supervision, etc).

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**Legal Dept. Comments if applicable:** \_\_\_\_\_

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**Finance Dept. Comments if applicable:** \_\_\_\_\_

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**Manager Recommendation:**



**Agenda Item Request**  
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01/21/2009 02:37 PM

The following is a request to have an item placed on the agenda.

**From:** Dana Eure

**Department:** Library

**Agenda Item Title:** Smart Start Family Literacy Grant Application

**Action Requested:** Authorize County Manager to sign grant; Approve submission of grant

**Is this time sensitive:** Yes

**Agenda Date Requested:** 02-02-2009

**Description:** The grant application is due on Friday, February 13th. This needs to be on the February 2nd BCC agenda. The Union County Public Library is applying for a grant from Union Smart Start to continue the Smart Start Family Literacy program. This would be the fourth year of funding for this program. To increase the frequency that parents/guardians read to and engage in other literacy activities with their children, the Smart Start Family Literacy activity provides literacy training and literacy enhancement activities for parents/guardians and their children ages birth to five (not yet in kindergarten). Utilizing the Every Child Ready to Read curriculum developed by the American Library Association, the Union County Public Library provides workshops and literacy activities at multiple locations throughout the county for families with children at risk for school failure including non-English speaking families. Literacy-enhancing activities, offered in English and Spanish, are introduced, modeled and reinforced during 4 sessions for each parent/guardian over a two-month period. The grant application is for three years. The grant award for 2009-2010 is \$81,567. The Library match is \$3,868 for education expenses and \$4,000 in in-kind services (space, supervision, etc). The grant award for 2010-2011 is \$83,380. The Library match is \$1,934 for education expenses and \$4,000 in in-kind services (space, supervision, etc). The grant award for 2011-2012 is \$85,250. The Library match is \$4,000 in in-kind services (space, supervision, etc).



**Multi-Year Bid  
Application for Smart Start Funding for 2009-2012  
Due: February 13, 2009**

**I. APPLICANT INFORMATION**

**A. Applicant Organization**

Legal Name: Union County Public Library

Mailing Address: 316 E. Windsor Street, Monroe, NC 28112

Street Address (if different): \_\_\_\_\_

Phone: 704-283-8184 x237 Fax: 704-282-0657 Email: deure@union.lib.nc.us

Name/Title of Contract Administrator: Dana M Eure

Name/Title of Person Authorized to Sign Grant Agreement: Al Greene, County Manager

Federal Employer Identification Number: 56-6000345

**B. Proposal Information**

Union Smart Start Activity Title: Smart Start Family Literacy

How many years have you received Smart Start funds for this activity? 3

Have you ever reverted Smart Start funds?  Yes  No

If so, in what years and for how much? \$162.07 in 2007

**C. Financials**

Year	Amount of Smart Start Request	Total Annual Project Budget	Smart Start Request as % of Total Ann'l Project Budget
2009-10	\$8 1,567	\$89,435	91.2%
2010-11	\$8 3,380	\$89,314	93.5%
2011-12	\$8 5,250	\$89,250	95.5%

For your current fiscal year, provide the following information:

All Other Sources of Funding	Amount Pledged or Received	% of Total Ann'l Project Budget
Union County (tuition)	\$3,868	4.3%
Smart Start Funds	\$79,383	88.0%
Union County (in kind)	\$7,000	7.7%
<b>TOTALS</b>	<b>\$90,251</b>	<b>100%</b>

\_\_\_\_\_  
Authorized Signature & Title

\_\_\_\_\_  
Date



**Activity Title: Smart Start Family Literacy**

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## **II. EXECUTIVE SUMMARY**

Provide a short summary of your proposal to perform this activity. Describe how this activity aligns with your agency's mission. Please highlight the most significant aspects, strategies and goals of your proposal. Describe what changes in behavior will have occurred for the target population by the end of the three-year project period. (300 word limit).

The family literacy project will increase the frequency with which family caregivers engage in literacy activities with children, age birth to five. Using ALA's *Every Child Ready to Read* program, the Library will train parents to interactively read and share books, with their children. Literacy-enhancing activities for the parents to use with their children will be introduced, modeled, and reinforced during four sessions with each parent.

It is the Library's mission to provide programming, activities, and materials which create a desire to read and which enhance children's ability to read. An underlying value of the Library is to partner with parents, teachers and caregivers to promote reading-readiness and a love of books. In this project, library staff will reach out to parents who may never have visited a library, and may have no books in their homes. Working directly with the parents, we will introduce concepts proven to stimulate intellectual development in their children. Then we will teach the parents simple techniques to engage their children in literacy skill building. We will give them books to take home, as well as introducing them to the wealth of free materials that can be borrowed from the Library.

Our goal is to create a habit of reading to children and having books available to children in their homes. Using free materials from the library, parents will read more frequently with their children. Applying the techniques presented in the workshops, participants' time reading with their children will be more interactive and productive in developing the children's reading readiness.



**Activity Title: Smart Start Family Literacy**

**III. LOGIC MODEL**

<i>If this condition exists</i>	<i>For this Population</i>	<i>And we implement these strategies</i>	<i>This many times, for these individuals</i>	<i>We expect this short-term change</i>	<i>And we expect this outcome to impact the overall county</i>
<b>Need Statement Why?</b>	<b>Target Population Who?</b>	<b>Program or Activity Elements What?</b>	<b>Outputs How Many?</b>	<b>Outcomes So What?</b>	<b>How does outcome impact PBIS or other long term goal?</b>
<p>Nationally, 61% of low income households have no books for children at all in their homes.</p> <p>•According to <a href="http://www.raisingareader.org/program.html">www.raisingareader.org/program.html</a>: 33% of children entering kindergarten lack basic pre-reading skills.</p> <p>•Of children enrolled in elementary schools (Benton Heights, East, Rock Rest, Walter Bickett) serving the city of Monroe for the school year 2007-2008:</p> <p>52% (1212/2344) were Hispanic of which 41.5% failed the 3<sup>rd</sup> grade EOG. 33% (774/2344) were</p>	<p>Families who have children birth-age 5 who are at risk for school failure in Union County.</p>	<p>Work in the community to provide information on the importance of early reading and promote Family Literacy workshops:</p> <ul style="list-style-type: none"> <li>-address community groups; attend community events</li> <li>-promote program via brochures, newspaper articles, etc.</li> <li>-provide information about the program in Spanish and in English</li> </ul> <p>Teach parents six pre-reading skills from <i>Every Child Ready to Read</i> curriculum in workshops composed of 4 sessions, either in</p>	<ul style="list-style-type: none"> <li>•6 presentations to community groups per year (18 over 3 years)</li> <li>•500 brochures distributed in the community per year (1500 over 3 years)</li> <li>•3 newspaper articles per year (9 over 3 years)</li> <li>•128 sessions held (group or individual) for Spanish or English speaking parents over each 12 month period (384 over 3 years)</li> </ul>	<p>Overall attendance at Family Literacy workshops will be maintained at 165 per year (495 over 3 years).</p> <p>Of the families reporting engaging in literacy activities with their children less than 4 times a week, at least 65% (79 of</p>	<p>More children of at risk populations will pass standardized school exams (i.e. end of third grade tests).</p> <p>Fewer children will be at risk for high school drop outs.</p> <p>Increased literacy will lessen societal burdens for those out of work and ill-</p>



<i>If this condition exists</i>	<i>For this Population</i>	<i>And we implement these strategies</i>	<i>This many times, for these individuals</i>	<i>We expect this short-term change</i>	<i>And we expect this outcome to impact the overall county</i>
<b>Need Statement Why?</b>	<b>Target Population Who?</b>	<b>Program or Activity Elements What?</b>	<b>Outputs How Many?</b>	<b>Outcomes So What?</b>	<b>How does outcome impact PBIS or other long term goal?</b>
<p>African American of which 60% failed the 3<sup>rd</sup> grade EOG; 13.5% (317/2344) were Caucasian of which 32% failed the 3<sup>rd</sup> grade EOG.</p> <p>•For the school year 2008-2009: 54% (1289/2393) are Hispanic; 32.5% (778/2393) are African American; 11.7% (278/2393) are Caucasian.</p>		<p>a group or individual format.</p> <p>-provide families a take home book each session.</p> <p>-provide small non-cash educational incentives for each family completing the 4 session workshop series.</p>	<ul style="list-style-type: none"> <li>•165 parents will enroll in workshops each year and attend at least one session (495 over 3 years)</li> <li>•165-247 children will be impacted each year (495-741 over 3 years)</li> <li>•528-660 books will be provided to families each year. (1584-1980 over 3 years)</li> <li>•132 non cash incentives will be provided each year (396 over 3 years)</li> </ul>	<p>132 each year) will report that they increased the number of times they engaged in literacy activities to 4 or more times a week after completing the program. (NCPC PBIS Standard)</p> <p>Of the families completing all 4 sessions, 99% (130/132 each year) will indicate on the survey they are now using a minimum of 3 of the 6 pre-reading skills with their child.</p>	<p>educated.</p>
		<p>Conduct survey of families completing all 4 of the workshop sessions.</p>	<ul style="list-style-type: none"> <li>▪80% (132/165 each year) of families will complete all four sessions</li> <li>•100% (132/132 each year) of families</li> </ul>	<p>Of the families completing all 4 sessions, 80% (105/132 each year) will indicate they have increased the frequency they</p>	



<i>If this condition exists</i>	<i>For this Population</i>	<i>And we implement these strategies</i>	<i>This many times, for these individuals</i>	<i>We expect this short-term change</i>	<i>And we expect this outcome to impact the overall county</i>
<b>Need Statement Why?</b>	<b>Target Population Who?</b>	<b>Program or Activity Elements What?</b>	<b>Outputs How Many?</b>	<b>Outcomes So What?</b>	<b>How does outcome impact PBIS or other long term goal?</b>
			attending all 4 sessions will complete family support survey	engage in literacy activities with their children.	
		Train all library staff that provide services to children to utilize the <i>Every Child Ready to Read</i> principles when presenting the programming to children.	13 non-Smart Start funded library staff trained each year	100% (13/13) of Union County Public Library children's staff will be trained in the <i>Every Child Ready to Read</i> program and techniques each year.	
		As part of the Union County Public Library's in-kind donation: Professional Development: •Continue to enroll full-time Family Literacy Coordinator in Family Literacy Certification program through Penn State's online program.	•Family Literacy Coordinator will complete two courses (6 credits) toward certification the first year and one final course (3 credits) the second year to complete the certificate.		Smart Start Family Literacy will be strengthened and be able to provide an advanced level of service to the families served by the program.



Activity Title: Smart Start Family Literacy

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#### **IV. ADDITIONAL KEY PROPOSAL DETAILS**

1. EVALUATION PLAN with Output Targets: Complete Attachment A, being sure to include the Output Targets for each year separately, 2009-10, 2010-2011 and 2011-2012.
2. COLLABORATION (100 word limit total): Highlight only new collaborations anticipated or required by new strategies.

Collaboration with other organizations engaged in family support services plays an important role in the success of the Smart Start Family Literacy Program. Key organizations include: City and County Parks and Recreation Departments, United Family Services, More at Four program administrators, the Latino Coalition, Union County Public Schools, South Piedmont Community College, The Literacy Council of Union County, other Smart Start-funded programs and other community and faith-based groups. Smart Start Family Literacy staff will participate in the regularly-scheduled STARS Family Support meetings and other meetings as required by the Union Smart Start.

3. PROMOTION OF SMART START AND UNION SMART START (75 word limit): Highlight only new strategies for promoting Smart Start.

We will continue to promote Smart Start in all publicity and marketing materials.

4. SUSTAINABILITY/ OTHER FUNDING (100 word limit): Describe efforts to develop other funding sources to supplement or replace Smart Start funding over time. Describe the leveraging of financial and in-kind resources for this project.

Smart Start funding will be used to pay all expenses except in-county travel and mobile phone, which will come from the library's budget. Because all relevant staff will be trained in the *Every Child Ready to Read* method, grant-funded staff will be complemented and supported by existing County-funded library staff.

The library will apply for Smart Start grants in future years to help fund its continuance, particularly staffing and the free educational material given to families. If Smart Start funding is not available, other sources of funding may include grants from the State Library of North Carolina and other like agencies.



Activity Title: Smart Start Family Literacy

**Attachment A: Evaluation Plan with Output Targets for three years—2009-2012**

Data Collection						
<i>What data will be collected?</i>	<i>Output Targets (each year)</i>	<i>Who will collect the data?</i>	<i>How will it be collected?</i>	<i>When will it be collected?</i>	<i>How will the data be reported?</i>	<i>When will the data be reported?</i>
# of presentations to community groups/events	6	Family Literacy Staff	Tabulation	Periodically	Quarterly reports to Union Smart Start	Quarterly
	6					
	6					
# of newspaper articles	3	Family Literacy Staff	Newspaper	As they appear in the newspaper	Quarterly reports to Union Smart Start	Quarterly
	3					
	3					
# of sessions held	128	Family Literacy Staff	Simple tabulation	As workshops are planned	Quarterly reports to Union Smart Start	Quarterly
	128					
	128					
# of families enrolled in workshops and attending at least one session	165	Family Literacy Staff	Attendance records	At the end of the first workshop of each session	Quarterly reports to Union Smart Start	Within 10 days of end of session; Quarterly
	165					
	165					
# of children that will be impacted.	165-247	Family Literacy Staff	Registration form	At the end of the first workshop of each session	Quarterly reports to Union Smart Start	Quarterly
	165-247					
	165-247					
% of families who complete all 4 sessions.	80% (132/165)	Family Literacy Staff	Attendance records	At the end of the session	Quarterly reports to Union Smart Start	Quarterly
	80% (132/165)					
	80% (132/165)					
% of surveys completed (from families)	100% (132/132)	Family Literacy Staff	Completed surveys	At the end of the fourth session	With the attendance logs; in the quarterly reports	Within 10 days of end of session; Quarterly
	100%					



completing all 4 sessions)	(132/132)					
	100% (132/132)					

**V. BUDGET NARRATIVE AND EXPLANATION--2009-10**

<b>Activity Title: Smart Start Family Literacy</b>			
<b>Budget Line Item</b>	<b>2009-10 Request for Smart Start Funds</b>	<b>2008-09 Smart Start Funds Allocated</b>	<b>Budget Narrative: 1. Provide details for items included in each line item where funds have been requested. 2. Explain changes of 10% or more from prior allocation. USE AS MUCH SPACE AS NEEDED.</b>
11) Personnel	\$ 66,587.00	\$ 66,003.00	Vega (full-time) @ \$18.03/hour plus benefits. B.Seavey (part-time) @ \$17.21/ hour for 16 hours per week.
12) Contracted Services	\$ 1,300.00	\$ 1,300.00	1 day of training by ALA-certified trainer
<b>13) Total Personnel &amp; Contracted Services</b>	<b>\$ 67,887.00</b>	<b>\$ 67,303.00</b>	
14) Office Supplies & Materials	\$ 1,800.00	\$ 1,800.00	General office supplies
15) Service Related Supplies	\$ 9,900.00	\$ 8,800.00	660 books @ \$15 each
<b>16) Total Supplies &amp; Materials</b>	<b>\$ 11,700.00</b>	<b>\$ 10,600.00</b>	
17) Travel			
18) Communications & Postage			
19) Utilities			
20) Printing & Binding			
21) Repair and Maintenance			
22) Meeting/Conference Expense			
23) Employee Training (no travel)			In kind: Family Literacy Certification: 6 credit hours = \$3,868
24) Classified Advertising			
25) In-State Board Meeting Expense			
<b>26) Total Non-Fixed Operating Expenses</b>	<b>\$ -</b>	<b>\$ -</b>	
27) Office Rent (Land, Buildings, etc.)			In kind use of library office space.
28) Furniture Rental			In kind use of library furniture.
29) Equipment Rental (Phones, Computer, etc.)			In kind use of library phone system and network. Cell phone also provided by library.
30) Vehicle Rental			
31) Dues & Subscriptions			
32) Insurance & Bonding			
33) Books/Library Reference Materials			
34) Mortgage Principal, Interest & Bank Fees			
35) Other Expenses			
<b>36) Total Fixed Charges &amp; Other Expenses</b>	<b>\$ -</b>	<b>\$ -</b>	

37) Buildings & Improvements			
38) Leasehold Improvements			
39) Furniture/Non-Computer Eqpt., \$500+/item			
40) Computer Eqpt./Printers, \$500+/item			
41) Furniture/Eqpt., under \$500/item			
<b>42) Total Property &amp; Equipment</b>	<b>\$ -</b>	<b>\$ -</b>	
43) Purchases of Services			
44) Contracts with Service Providers			
45) Stipends/Scholarships/Bonuses			
46) Cash Grants and Awards			
47) Non-Cash Grants and Awards	\$ 1,980.00	\$ 1,480.00	132 non-cash incentives @ \$15 each
<b>48) Total Services, Contracts &amp; Grants</b>	<b>\$ 1,980.00</b>	<b>\$ 1,480.00</b>	
<b>49) Total Participant Training Expenses</b>			
<b>50) Total Budgeted Expenditures</b>	<b>\$ 81,567.00</b>	<b>\$ 79,383.00</b>	



**V. BUDGET NARRATIVE AND EXPLANATION--2010-2011**

<b>Activity Title: Smart Start Family Literacy</b>			
<b>Budget Line Item</b>	<b>2010-2011 Request for Smart Start Funds</b>	<b>2009-2010 Smart Start Funds Requested</b>	<b>Budget Narrative: 1. Provide details for items included in each line item where funds have been requested. 2. Explain changes of 10% or more from prior allocation. USE AS MUCH SPACE AS NEEDED.</b>
11) Personnel	\$ 68,400.00	\$ 66,587.00	Vega (full-time) @ \$18.57/hour plus benefits. B.Seavey (part-time) @ \$17.73/ hour for 16 hours per week.
12) Contracted Services	\$ 1,300.00	\$ 1,300.00	1 day of training by ALA-certified trainer
<b>13) Total Personnel &amp; Contracted Services</b>	<b>\$ 69,700.00</b>	<b>\$ 67,887.00</b>	
14) Office Supplies & Materials	\$ 1,800.00	\$ 1,800.00	General office supplies
15) Service Related Supplies	\$ 9,900.00	\$ 9,900.00	660 books @ \$15 each
<b>16) Total Supplies &amp; Materials</b>	<b>\$ 11,700.00</b>	<b>\$ 11,700.00</b>	
17) Travel			
18) Communications & Postage			
19) Utilities			
20) Printing & Binding			
21) Repair and Maintenance			
22) Meeting/Conference Expense			
23) Employee Training (no travel)			
24) Classified Advertising			
25) In-State Board Meeting Expense			
<b>26) Total Non-Fixed Operating Expenses</b>	<b>\$ -</b>	<b>\$ -</b>	
27) Office Rent (Land, Buildings, etc.)			In kind use of library office space.
28) Furniture Rental			In kind use of library furniture.
29) Equipment Rental (Phones, Computer, etc.)			In kind use of library phone system and network. Cell phone also provided by library.
30) Vehicle Rental			
31) Dues & Subscriptions			
32) Insurance & Bonding			
33) Books/Library Reference Materials			
34) Mortgage Principal, Interest & Bank Fees			
35) Other Expenses			
<b>36) Total Fixed Charges &amp; Other Expenses</b>	<b>\$ -</b>	<b>\$ -</b>	

37) Buildings & Improvements			
38) Leasehold Improvements			
39) Furniture/Non-Computer Eqpt., \$500+/item			
40) Computer Eqpt./Printers, \$500+/item			
41) Furniture/Eqpt., under \$500/item			
<b>42) Total Property &amp; Equipment</b>	\$ -	\$ -	
43) Purchases of Services			
44) Contracts with Service Providers			
45) Stipends/Scholarships/Bonuses			
46) Cash Grants and Awards			
47) Non-Cash Grants and Awards	\$ 1,980.00	\$ 1,980.00	132 non-cash incentives @ \$15 each
<b>48) Total Services, Contracts &amp; Grants</b>	\$ 1,980.00	\$ 1,980.00	
<b>49) Total Participant Training Expenses</b>			
<b>50) Total Budgeted Expenditures</b>	\$ 83,380.00	\$ 81,567.00	



**V. BUDGET NARRATIVE AND EXPLANATION--2011-2012**

<b>Activity Title: Smart Start Family Literacy</b>			
<b>Budget Line Item</b>	<b>2011-2012 Request for Smart Start Funds</b>	<b>2010-2011 Smart Start Funds Requested</b>	<b>Budget Narrative: 1. Provide details for items included in each line item where funds have been requested. 2. Explain changes of 10% or more from prior allocation. USE AS MUCH SPACE AS NEEDED.</b>
11) Personnel	\$ 70,270.00	\$ 68,400.00	Vega (full-time) @ \$19.13/hour plus benefits. B.Seavey (part-time) @ \$18.26/ hour for 16 hours per week.
12) Contracted Services	\$ 1,300.00	\$ 1,300.00	1 day of training by ALA-certified trainer
<b>13) Total Personnel &amp; Contracted Services</b>	<b>\$ 71,570.00</b>	<b>\$ 69,700.00</b>	
14) Office Supplies & Materials	\$ 1,800.00	\$ 1,800.00	General office supplies
15) Service Related Supplies	\$ 9,900.00	\$ 9,900.00	660 books @ \$15 each
<b>16) Total Supplies &amp; Materials</b>	<b>\$ 11,700.00</b>	<b>\$ 11,700.00</b>	
17) Travel			
18) Communications & Postage			
19) Utilities			
20) Printing & Binding			
21) Repair and Maintenance			
22) Meeting/Conference Expense			
23) Employee Training (no travel)			
24) Classified Advertising			
25) In-State Board Meeting Expense			
<b>26) Total Non-Fixed Operating Expenses</b>	<b>\$ -</b>	<b>\$ -</b>	
27) Office Rent (Land, Buildings, etc.)			In kind use of library office space.
28) Furniture Rental			In kind use of library furniture.
29) Equipment Rental (Phones, Computer, etc.)			In kind use of library phone system and network. Cell phone also provided by library.
30) Vehicle Rental			
31) Dues & Subscriptions			
32) Insurance & Bonding			
33) Books/Library Reference Materials			
34) Mortgage Principal, Interest & Bank Fees			
35) Other Expenses			
<b>36) Total Fixed Charges &amp; Other Expenses</b>	<b>\$ -</b>	<b>\$ -</b>	

37) Buildings & Improvements			
38) Leasehold Improvements			
39) Furniture/Non-Computer Eqpt., \$500+/item			
40) Computer Eqpt./Printers, \$500+/item			
41) Furniture/Eqpt., under \$500/item			
<b>42) Total Property &amp; Equipment</b>	<b>\$ -</b>	<b>\$ -</b>	
43) Purchases of Services			
44) Contracts with Service Providers			
45) Stipends/Scholarships/Bonuses			
46) Cash Grants and Awards			
47) Non-Cash Grants and Awards	\$ 1,980.00	\$ 1,980.00	132 non-cash incentives @ \$15 each
<b>48) Total Services, Contracts &amp; Grants</b>	<b>\$ 1,980.00</b>	<b>\$ 1,980.00</b>	
49) Total Participant Training Expenses			
<b>50) Total Budgeted Expenditures</b>	<b>\$ 85,250.00</b>	<b>\$ 83,380.00</b>	



**Planning Budget for 2009-2010**

<b>Partnership: UNION SMART START</b>		<b>Fiscal Year: July 1, 2009 through June 30, 2010</b>			
<b>Direct Services Provider: Union County Public Library</b>		<b>Smart</b>	<b>In-Kind</b>	<b>Cash</b>	<b>Total</b>
<b>Contract #:</b>	<b>Activity #:</b>	<b>Start</b>	<b>Funds</b>	<b>Match</b>	<b>Funds</b>
<b>Activity Name: Smart Start Family Literacy</b>		<b>Funds</b>	<b>Amount</b>	<b>Amount</b>	<b>Amount</b>
11) Personnel		\$66,587.00			\$66,587.00
12) Contracted Services		\$1,300.00			\$1,300.00
<b>13) Total Personnel/Contracted Services</b>		<b>\$67,887.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$67,887.00</b>
14) Supplies & Materials		\$1,800.00			\$1,800.00
15) Service-Related Supplies and Materials		\$9,900.00			\$9,900.00
<b>16) Total Supplies &amp; Materials</b>		<b>\$11,700.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$11,700.00</b>
17) Travel					\$0.00
18) Communications & Postage					\$0.00
19) Utilities					\$0.00
20) Printing & Binding					\$0.00
21) Repair and Maintenance					\$0.00
22) Meeting/Conference Expense					\$0.00
23) Employee Training (no travel)			\$3,868.00		\$3,868.00
24) Advertising and Publicizing					\$0.00
25) Not Available for Use					\$0.00
<b>26) Total Non-Fixed Operating Expenses</b>		<b>\$0.00</b>	<b>\$3,868.00</b>	<b>\$0.00</b>	<b>\$3,868.00</b>
27) Office Rent (Land, Buildings, etc.)					\$0.00
28) Furniture Rental					\$0.00
29) Equipment Rental (Phones, Computer, etc.)					\$0.00
30) Vehicle Rental					\$0.00
31) Dues & Subscriptions					\$0.00
32) Insurance & Bonding					\$0.00
33) Books (Library Reference Materials)					\$0.00
34) Not Available for Use					\$0.00
35) Other Expenses					\$0.00
<b>36) Total Fixed Charges &amp; Other Expenses</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
37) Not Available for Use					\$0.00
38) Not Available for Use					\$0.00
39) Furniture/Non-Computer Eqpt., \$500+ per item					\$0.00
40) Computer Equipment/Printers, \$500+ per item					\$0.00
41) Furniture/Eqpt., under \$500 per item					\$0.00
<b>42) Total Property &amp; Equipment Outlay</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
43) Purchases of Services					\$0.00
44) Not Available for Use					\$0.00
45) Awards (including scholarships and bonuses)					\$0.00
46) Cash Grants					\$0.00
47) Non-Cash Grants		\$1,980.00			\$1,980.00
<b>48) Total Services/Contracts/Grants</b>		<b>\$1,980.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,980.00</b>
<b>49) Total Participant Training Expense</b>					<b>\$0.00</b>
<b>50) Total Budgeted Expenditures</b>		<b>\$81,567.00</b>	<b>\$3,868.00</b>	<b>\$0.00</b>	<b>\$85,435.00</b>

**Planning Budget 2010-2011**

<b>Partnership: Union Smart Start</b>		<b>Fiscal Year: July 1, 2010 through June 30, 2011</b>			
<b>Direct Services Provider: Union County Public Library</b>		<b>Smart</b>	<b>In-Kind</b>	<b>Cash</b>	<b>Total</b>
<b>Contract #:</b>	<b>Activity #:</b>	<b>Start</b>	<b>Funds</b>	<b>Match</b>	<b>Funds</b>
<b>Activity Name: Smart Start Family Literacy</b>		<b>Funds</b>	<b>Amount</b>	<b>Amount</b>	<b>Amount</b>
11) Personnel		\$68,400.00			\$68,400.00
12) Contracted Services		\$1,300.00			\$1,300.00
<b>13) Total Personnel/Contracted Services</b>		<b>\$69,700.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$69,700.00</b>
14) Supplies & Materials		\$1,800.00			\$1,800.00
15) Service-Related Supplies and Materials		\$9,900.00			\$9,900.00
<b>16) Total Supplies &amp; Materials</b>		<b>\$11,700.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$11,700.00</b>
17) Travel					\$0.00
18) Communications & Postage					\$0.00
19) Utilities					\$0.00
20) Printing & Binding					\$0.00
21) Repair and Maintenance					\$0.00
22) Meeting/Conference Expense					\$0.00
23) Employee Training (no travel)			\$1,934.00		\$1,934.00
24) Advertising and Publicizing					\$0.00
25) Non-Fixed Operating Expenses					\$0.00
<b>26) Total Non-Fixed Operating Expenses</b>		<b>\$0.00</b>	<b>\$1,934.00</b>	<b>\$0.00</b>	<b>\$1,934.00</b>
27) Office Rent (Land, Buildings, etc.)					\$0.00
28) Furniture Rental					\$0.00
29) Equipment Rental (Phones, Computer, etc.)					\$0.00
30) Vehicle Rental					\$0.00
31) Dues & Subscriptions					\$0.00
32) Insurance & Bonding					\$0.00
33) Books (Library Reference Materials)					\$0.00
34) Other Fixed Charges & Other Expenses					\$0.00
<b>35) Other Expenses</b>					<b>\$0.00</b>
<b>36) Total Fixed Charges &amp; Other Expenses</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
37) Land					\$0.00
38) Buildings					\$0.00
39) Furniture/Non-Computer Eqpt., \$500+ per item					\$0.00
40) Computer Equipment/Printers, \$500+ per item					\$0.00
41) Furniture/Eqpt., under \$500 per item					\$0.00
<b>42) Total Property &amp; Equipment Outlay</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
43) Purchases of Services					\$0.00
44) Non-Cash Grants					\$0.00
45) Awards (including scholarships and bonuses)					\$0.00
46) Cash Grants					\$0.00
47) Non-Cash Grants		\$1,980.00			\$1,980.00
<b>48) Total Services/Contracts/Grants</b>		<b>\$1,980.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,980.00</b>
<b>49) Total Participant Training Expense</b>					<b>\$0.00</b>
<b>50) Total Budgeted Expenditures</b>		<b>\$83,380.00</b>	<b>\$1,934.00</b>	<b>\$0.00</b>	<b>\$85,314.00</b>

**Planning Budget 2011-2012**

<b>Partnership: Union Smart Start</b>		<b>Fiscal Year: July 1, 2011 through June 30, 2012</b>			
<b>Direct Services Provider: Union County Public Library</b>		<b>Smart</b>	<b>In-Kind</b>	<b>Cash</b>	<b>Total</b>
<b>Contract #:</b>	<b>Activity #:</b>	<b>Start</b>	<b>Funds</b>	<b>Match</b>	<b>Funds</b>
<b>Activity Name: Smart Start Family Literacy</b>		<b>Funds</b>	<b>Amount</b>	<b>Amount</b>	<b>Amount</b>
11) Personnel		\$70,270.00			\$70,270.00
12) Contracted Services		\$1,300.00			\$1,300.00
<b>13) Total Personnel/Contracted Services</b>		<b>\$71,570.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$71,570.00</b>
14) Supplies & Materials		\$1,800.00			\$1,800.00
15) Service-Related Supplies and Materials		\$9,900.00			\$9,900.00
<b>16) Total Supplies &amp; Materials</b>		<b>\$11,700.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$11,700.00</b>
17) Travel					\$0.00
18) Communications & Postage					\$0.00
19) Utilities					\$0.00
20) Printing & Binding					\$0.00
21) Repair and Maintenance					\$0.00
22) Meeting/Conference Expense					\$0.00
23) Employee Training (no travel)					\$0.00
24) Advertising and Publicizing					\$0.00
25) Other Fixed Operating Expenses					\$0.00
<b>26) Total Non-Fixed Operating Expenses</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
27) Office Rent (Land, Buildings, etc.)					\$0.00
28) Furniture Rental					\$0.00
29) Equipment Rental (Phones, Computer, etc.)					\$0.00
30) Vehicle Rental					\$0.00
31) Dues & Subscriptions					\$0.00
32) Insurance & Bonding					\$0.00
33) Books (Library Reference Materials)					\$0.00
34) Other Fixed Charges					\$0.00
<b>35) Other Expenses</b>					<b>\$0.00</b>
<b>36) Total Fixed Charges &amp; Other Expenses</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
37) Depreciation					\$0.00
38) Other Depreciation					\$0.00
39) Furniture/Non-Computer Eqpt., \$500+ per item					\$0.00
40) Computer Equipment/Printers, \$500+ per item					\$0.00
41) Furniture/Eqpt., under \$500 per item					\$0.00
<b>42) Total Property &amp; Equipment Outlay</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
43) Purchases of Services					\$0.00
44) Other Purchases of Services					\$0.00
<b>45) Awards (including scholarships and bonuses)</b>					<b>\$0.00</b>
46) Cash Grants					\$0.00
47) Non-Cash Grants		\$1,980.00			\$1,980.00
<b>48) Total Services/Contracts/Grants</b>		<b>\$1,980.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,980.00</b>
<b>49) Total Participant Training Expense</b>					<b>\$0.00</b>
<b>50) Total Budgeted Expenditures</b>		<b>\$85,250.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$85,250.00</b>



**UNION COUNTY**  
**Office of the Tax Administrator #**  
**Collections Division**  
**500 N. Main St. Ste 119**  
**P.O. Box 38**  
**Monroe, NC 28111-0038**

**AGENDA ITEM**  
4/2a  
**MEETING DATE** 2/2/09  
704-283-3848  
704-283-3897 Fax

TO: Lynn West  
Clerk to the Board

FROM: John Petoskey *JP*  
Tax Administrator

DATE: January 15, 2009

SUBJECT: Departmental Monthly Report

The collector's monthly/year to date collections report for the month ending December 31, 2008 is attached for your information and review.

Should you desire additional information, I will do so at your request.

Attachment

JP/PH

**DECEMBER 2008  
PERCENTAGE FOR REGULAR AND MOTOR VEHICLE**

<b>DECEMBER 31, 2008 REGULAR TAX</b>	<b>2009</b>	<b>2008</b>	<b>2007</b>	<b>2006</b>
BEGINNING CHARGE		143,795,071.42	116,237,135.97	96,215,839.39
DISCOVERIES		7,410.36		
FARM DEFERMENTS		4,058.43	2,475.06	3,624.93
RELEASES		(143,351.54)	(1,106.82)	
<b>TOTAL CHARGE</b>	<b>-</b>	<b>143,663,188.67</b>	<b>116,238,504.21</b>	<b>96,219,464.32</b>
BEGINNING COLLECTIONS		73,191,012.63	114,863,116.04	95,647,502.97
COLLECTIONS		27,212,304.69	88,400.81	24,849.95
<b>TOTAL COLLECTIONS</b>	<b>-</b>	<b>100,403,317.32</b>	<b>114,951,516.85</b>	<b>95,672,352.92</b>
BALANCE OUTSTANDING		43,259,871.35	1,286,987.36	547,111.40
<b>PERCENTAGE OF REGULAR</b>	<b>0.00%</b>	<b>69.89%</b>	<b>98.89%</b>	<b>99.43%</b>
<b>DECEMBER 31, 2008 MOTOR VEHICLE</b>				
BEGINNING CHARGE		6,592,407.27	12,062,817.61	10,335,392.03
7TH MV BILLING		949,754.48		
ASSESSOR RELEASE		(8,075.94)	(1,648.93)	(247.29)
ASSESSOR REFUND		(723.40)	(362.87)	
COLLECTOR RELEASE		(6,059.26)	(504.15)	(6.53)
COLLECTOR REFUND		(1,338.37)	(398.77)	
REIMBURSEMENTS		2,018.38	1,498.41	29.08
ADJUSTMENTS		11.92	2.88	
<b>TOTAL CHARGE</b>	<b>-</b>	<b>7,527,995.08</b>	<b>12,061,404.18</b>	<b>10,335,167.29</b>
BEGINNING COLLECTIONS		4,619,622.47	11,618,459.47	10,221,198.39
COLLECTIONS		1,011,798.51	53,349.77	1,849.10
<b>TOTAL COLLECTIONS</b>	<b>-</b>	<b>5,631,420.98</b>	<b>11,671,809.24</b>	<b>10,223,047.49</b>
BALANCE OUTSTANDING		1,896,574.10	389,594.94	112,119.80
<b>PERCENTAGE OF MOTOR VEHICLE</b>	<b>0.00%</b>	<b>74.81%</b>	<b>96.77%</b>	<b>98.92%</b>
<b>OVERALL CHARGED</b>	<b>-</b>	<b>151,191,183.75</b>	<b>128,299,908.39</b>	<b>106,554,631.61</b>
<b>OVERALL COLLECTED</b>	<b>-</b>	<b>106,034,738.30</b>	<b>126,623,326.09</b>	<b>105,895,400.41</b>
<b>OVERALL PERCENTAGE</b>	<b>0.00%</b>	<b>70.13%</b>	<b>98.69%</b>	<b>99.38%</b>

**DECEMBER 2008  
PERCENTAGE FOR REGULAR AND MOTOR VEHICLE**

<b>DECEMBER 31, 2008 REGULAR TAX</b>	<b>2005</b>	<b>2004</b>	<b>2003</b>	<b>2002</b>
BEGINNING CHARGE	86,212,260.16	75,937,339.14	60,651,778.59	51,673,996.14
DISCOVERIES				
FARM DEFERMENTS	2,969.51	1,316.56		
RELEASES				
<b>TOTAL CHARGE</b>	<b>86,215,229.67</b>	<b>75,938,655.70</b>	<b>60,651,778.59</b>	<b>51,673,996.14</b>
BEGINNING COLLECTIONS	85,915,053.68	75,746,017.08	60,522,970.34	51,582,633.47
COLLECTIONS	12,748.06	3,623.13	760.81	556.40
<b>TOTAL COLLECTIONS</b>	<b>85,927,801.74</b>	<b>75,749,640.21</b>	<b>60,523,731.15</b>	<b>51,583,189.87</b>
BALANCE OUTSTANDING	287,427.93	189,015.49	128,047.44	90,806.27
<b>PERCENTAGE OF REGULAR</b>	<b>99.67%</b>	<b>99.75%</b>	<b>99.79%</b>	<b>99.82%</b>
<b>DECEMBER 31, 2008 MOTOR VEHICLE</b>				
BEGINNING CHARGE	10,040,818.83	-	-	-
7TH M/V BILLING		-	-	-
ASSESSOR RELEASE		-	-	-
ASSESSOR REFUND		-	-	-
COLLECTOR RELEASE		-	-	-
COLLECTOR REFUND		-	-	-
REIMBURSEMENTS	129.00	-	-	-
ADJUSTMENTS		-	-	-
<b>TOTAL CHARGE</b>	<b>10,040,947.83</b>	<b>-</b>	<b>-</b>	<b>-</b>
BEGINNING COLLECTIONS	9,959,832.77	-	-	-
COLLECTIONS	537.05	-	-	-
<b>TOTAL COLLECTIONS</b>	<b>9,960,369.82</b>	<b>-</b>	<b>-</b>	<b>-</b>
BALANCE OUTSTANDING	80,578.01	-	-	-
<b>PERCENTAGE OF MOTOR VEHICLE</b>	<b>99.20%</b>			
<b>OVERALL CHARGED</b>	<b>96,256,177.50</b>	<b>75,938,655.70</b>	<b>60,651,778.59</b>	<b>51,673,996.14</b>
<b>OVERALL COLLECTED</b>	<b>95,888,171.56</b>	<b>75,749,640.21</b>	<b>60,523,731.15</b>	<b>51,583,189.87</b>
<b>OVERALL PERCENTAGE</b>	<b>99.62%</b>	<b>99.75%</b>	<b>99.79%</b>	<b>99.82%</b>

**DECEMBER 2008  
PERCENTAGE FOR REGULAR AND MOTOR VEHICLE**

<b>DECEMBER 31, 2008 REGULAR TAX</b>	<b>2001</b>	<b>2000</b>	<b>1999</b>	<b>1998</b>
BEGINNING CHARGE	48,122,732.72	43,553,051.95	40,736,778.57	37,964,034.52
DISCOVERIES				
FARM DEFERMENTS				
RELEASES				
<b>TOTAL CHARGE</b>	<b>48,122,732.72</b>	<b>43,553,051.95</b>	<b>40,736,778.57</b>	<b>37,964,034.52</b>
BEGINNING COLLECTIONS	48,056,592.23	43,508,341.96	40,697,376.96	37,936,174.25
COLLECTIONS	268.65	311.68	249.47	164.24
<b>TOTAL COLLECTIONS</b>	<b>48,056,860.88</b>	<b>43,508,653.64</b>	<b>40,697,626.43</b>	<b>37,936,338.49</b>
BALANCE OUTSTANDING	65,871.84	44,398.31	39,152.14	27,696.03
<b>PERCENTAGE OF REGULAR</b>	<b>99.86%</b>	<b>99.90%</b>	<b>99.90%</b>	<b>99.93%</b>
<b>DECEMBER 31, 2008 MOTOR VEHICLE</b>				
BEGINNING CHARGE	-	-	-	-
7TH M/V BILLING	-	-	-	-
ASSESSOR RELEASE	-	-	-	-
ASSESSOR REFUND	-	-	-	-
COLLECTOR RELEASE	-	-	-	-
COLLECTOR REFUND	-	-	-	-
REIMBURSEMENTS	-	-	-	-
ADJUSTMENTS	-	-	-	-
<b>TOTAL CHARGE</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
BEGINNING COLLECTIONS	-	-	-	-
COLLECTIONS	-	-	-	-
<b>TOTAL COLLECTIONS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
BALANCE OUTSTANDING	-	-	-	-
<b>PERCENTAGE OF MOTOR VEHICLE</b>				
<b>OVERALL CHARGED</b>	<b>48,122,732.72</b>	<b>43,553,051.95</b>	<b>40,736,778.57</b>	<b>37,964,034.52</b>
<b>OVERALL COLLECTED</b>	<b>48,056,860.88</b>	<b>43,508,653.64</b>	<b>40,697,626.43</b>	<b>37,936,338.49</b>
<b>OVERALL PERCENTAGE</b>	<b>99.86%</b>	<b>99.90%</b>	<b>99.90%</b>	<b>99.93%</b>

**UNION COUNTY  
BOARD OF COMMISSIONERS**

**ACTION AGENDA ITEM ABSTRACT**

Meeting Date: February 2, 2009

Action Agenda Item No. 4/3  
(Central Admin. use only)

**SUBJECT:** Amended New Money GO Issue - Maturity Schedule

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**DEPARTMENT:** Finance

**PUBLIC HEARING:** No

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**ATTACHMENT(S):**  
Resolution

**INFORMATION CONTACT:**  
Kai Nelson

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**TELEPHONE NUMBERS:**  
704.292.2522

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**DEPARTMENT'S RECOMMENDED ACTION:** Adopt Resolution Amending a Resolution Providing for the Issuance of \$64,500,000 General Obligation School Bonds, Series 2009A of the County of Union, North Carolina

**BACKGROUND:** At the January 20 meeting of the Commission, the Board adopted a Resolution which provided for the issuance of the \$64.5 million new money general obligation bonds for school construction. The Resolution contained an amortization schedule of principal payments in connection with the \$64.5 million. After consulting with the Local Government Commission, several "tweaks" in the principal payment maturities are recommended. The 2010, 2011 and 2029 payments in the amount of \$1 million are being revised to \$1.125 million with reductions in the 2022, 2024 and 2025 payments.

These adjustments are being made to comply with the 4x rule ... which states that no subsequent principal payment can be more than 4x greater than an earlier payment. This prevents issuers from making smaller principal payments thereby deferring to a future year a principal balloon payment.

**FINANCIAL IMPACT:** Issuance of \$64.5MM will add \$3.4 million in annual debt service costs to the FY2010 budget. Operation and maintenance costs associated with the opening of the 3 schools will add another \$2.6 million.

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**Legal Dept. Comments if applicable:** \_\_\_\_\_

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**Finance Dept. Comments if applicable:** \_\_\_\_\_

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**Manager Recommendation:** \_\_\_\_\_

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Extract of Minutes of a special meeting of the Board of Commissioners of the County of Union, North Carolina, held in the Commissioners' Boardroom, 1st floor, Union County Courthouse, Monroe, North Carolina, at 7:00 p.m. on February 2, 2009.

\* \* \*

A regular meeting of the Board of Commissioners of the County of Union, North Carolina (the "*Board of Commissioners*") was held in the Government Center, Board of Commissioners' Room, Room 118, Monroe, North Carolina, at 7:00 p.m. on February 2, 2009 (the "*Meeting*"), after proper notice, and was called to order by the Chairman, and on the roll being called, the following members of the Board of Commissioners answered present:

The following members of the Board of Commissioners were absent

Also present:

Commissioners \_\_\_\_\_ moved that the following resolution, copies of which having been made available to the Board of Commissioners, be adopted:

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE COUNTY OF UNION, NORTH CAROLINA AMENDING A RESOLUTION PROVIDING FOR THE ISSUANCE OF \$64,500,000 GENERAL OBLIGATION SCHOOL BONDS, SERIES 2009A OF THE COUNTY OF UNION, NORTH CAROLINA**

*WHEREAS*, the Board of Commissioners (the "*Board*") of the County of Union, North Carolina (the "*County*") adopted a Resolution providing for the issuance of \$64,500,000 General Obligation School Bonds, Series 2009A of the County on January 20, 2009 (the "*Bond Resolution*"), and the Board has been advised by the County Finance Director, after consultation with the North Carolina Local Government Commission and the County's Financial Advisor, that the amortization provided for in the Bond Resolution should be changed;

*NOW, THEREFORE, BE IT RESOLVED* by the Board as follows:

**Section 1.** The amortization in Section 5 of the Bond Resolution is changed so that the 2009A Bonds are payable in annual installments on March 1 in each year, as follows:

<u>YEAR</u>	<u>AMOUNT</u>	<u>YEAR</u>	<u>AMOUNT</u>
2010	\$1,125,000	2020	\$4,165,000
2011	1,125,000	2021	4,390,000
2012	3,340,000	2022	4,400,000
2013	3,330,000	2023	4,465,000
2014	3,320,000	2024	4,500,000
2015	3,315,000	2025	4,215,000
2016	3,305,000	2026	4,000,000
2017	3,295,000	2027	2,400,000
2018	3,285,000	2028	2,000,000
2019	3,400,000	2029	1,125,000

**Section 2.** All resolutions or parts thereof of the Board in conflict with the provisions herein contained are, to the extent of such conflict, hereby superseded and repealed.

**Section 3.** This Resolution is effective on its adoption.

Upon motion of Commissioner \_\_\_\_\_, seconded by Commissioner \_\_\_\_\_, the foregoing order entitled: **“RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE COUNTY OF UNION, NORTH CAROLINA AMENDING A RESOLUTION PROVIDING FOR THE ISSUANCE OF GENERAL OBLIGATION SCHOOL BONDS, SERIES 2009A OF THE COUNTY OF UNION, NORTH CAROLINA”** was adopted by the following vote:

AYES:

NAYS:

**PASSED, ADOPTED AND APPROVED** this 2<sup>nd</sup> day of February, 2009.

STATE OF NORTH CAROLINA            )  
  )     SS:  
COUNTY OF UNION                    )

*I, Lynn West*, Clerk to the Board of the County of Union, North Carolina, ***DO HEREBY CERTIFY*** that the foregoing is a true and exact copy of a resolution entitled “**RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE COUNTY OF UNION, NORTH CAROLINA AMENDING A RESOLUTION PROVIDING FOR THE ISSUANCE OF GENERAL OBLIGATION SCHOOL BONDS, SERIES 2009A OF THE COUNTY OF UNION, NORTH CAROLINA**” adopted by the Board of Commissioners of the County of Union, North Carolina in special session convened on the 2<sup>nd</sup> day of February, 2009, as recorded in the minutes of the Board of Commissioners of the County of Union, North Carolina.

***WITNESS*** my hand and the seal of the County of Union, North Carolina, this the \_\_\_ day of February, 2009.

(SEAL)

\_\_\_\_\_  
Lynn West, Clerk to the Board of Commissioners  
County of Union, North Carolina

Contract Summary of Major Terms and Conditions

2-02-2009

Reference	Vendor Name	Purpose	Payment Terms	Comprehensive Plans	Budget Amend.	S#
<b>Consent Agenda Item - Contracts Over \$90,000 (List)</b>						
A	Aramark Correctional Services, LLC	Agreement to provide food services for the inmate and nutrition for the elderly programs, Amendment # 3 to extend the agreement for two months	\$ 95,256.00 2 month estimated amount for inmate program 36,064.00 2 month estimated amount for nutrition for elderly program <hr/> \$ 131,320.00	n/a	n/a	2182

**AGENDA ITEM**

# 44

MEETING DATE 2/2/09

**UNION COUNTY  
BOARD OF COMMISSIONERS**

**ACTION AGENDA ITEM ABSTRACT**

Meeting Date: February 02, 2009

Action Agenda Item No. \_\_\_\_\_  
(Central Admin. use only)

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**SUBJECT:** Inmate and Nutrition for Elderly Meals - Aramark contract amendment

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**DEPARTMENT:** Union County Jail and Nutrition for Elderly Program      **PUBLIC HEARING:** No

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**ATTACHMENT(S):**

**INFORMATION CONTACT:**  
Capt. Steve Simpson

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**TELEPHONE NUMBERS:**  
704-283-3578  
704-400-4584 mobile

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**DEPARTMENT'S RECOMMENDED ACTION:** Authorize the County Manager to approve amendment to agreement with Aramark extending term of contract for a period not to exceed two months, pending approval of the Legal Department.

**BACKGROUND:** The food service agreement for inmate and nutrition program for the elderly is up for renewal. The County extended the agreement for six months ending December 31, 2008. The Legal Department is in process of approving a new contract to supersede the current agreement. However, in the interest of continuing the agreement and providing current market rate adjustments, the contract is being amended for an additional two months until the existing agreement can be superseded. The market adjustment for inmate meals will increase approximately 7.34% (for the average inmate population range/price) and 7.16% for nutrition for the elderly program meals.

**FINANCIAL IMPACT:** Inmate meals for 60 days = 60 days x 3 meals/day x 245 (Nov/Dec average population/meal) x \$2.16 average price/meal = \$95,256.

Nutrition for Elderly meals = 40 days x 1 meal/day x 322 (Dec average meals/day) x \$2.80/meal = \$36,064.00.

Total estimated amount of \$131,320 for 60 days.

UNION COUNTY  
BOARD OF COMMISSIONERS

ACTION AGENDA ITEM ABSTRACT

Meeting Date:

Action Agenda Item No. 4/5  
(Central Admin. use only)

**SUBJECT:** Budget Amendment - Crisis Intervention Program

**DEPARTMENT:** Social Services

**PUBLIC HEARING:** No

**ATTACHMENT(S):**  
Funding Authorization

**INFORMATION CONTACT:**  
D. Donta-Latson, Director

**TELEPHONE NUMBERS:**  
(704) 296-4301

**DEPARTMENT'S RECOMMENDED ACTION:** Please increase the expenditures in 10553160-5399-1509 and the revenues in 10453160-4340-1509 by \$116,566.00.

**BACKGROUND:** This program assists families with emergency heating needs. Federal funds are typically reallocated to states and local governments to address local emergency heating needs.

**FINANCIAL IMPACT:** The Crisis Intervention Program is funded completely with Federal funds. No County funding is required.

**Legal Dept. Comments if applicable:**

**Finance Dept. Comments if applicable:**

**Manager Recommendation:**

12-12-08 Sent to Lynn West





**DIVISION OF SOCIAL SERVICES**

**FUNDING SOURCE: CRISIS INTERVENTION PAYMENT**

**EFFECTIVE DATE: 07/01/2008**

**AUTHORIZATION NUMBER: 5**

**ALLOCATION PERIOD**

**FROM JUNE 2008 THRU MAY 2009 SERVICE MONTHS**

**FROM JULY 2008 THRU JUNE 2009 PAYMENT MONTHS**

Co. No.	COUNTY	Initial Allocation		Additional Allocation		Grand Total Allocation	
		Federal	Total	Federal	Total	Federal	Total
1	ALAMANCE	364,485.00	364,485.00	136,914.00	136,914.00	501,399.00	501,399.00
02	ALEXANDER	76,865.00	76,865.00	28,901.00	28,901.00	105,766.00	105,766.00
03	ALLEGHANY	49,342.00	49,342.00	18,524.00	18,524.00	67,866.00	67,866.00
04	ANSON	102,979.00	102,979.00	38,780.00	38,780.00	141,759.00	141,759.00
05	ASHE	93,861.00	93,861.00	35,249.00	35,249.00	129,110.00	129,110.00
06	AVERY	43,511.00	43,511.00	16,349.00	16,349.00	59,860.00	59,860.00
07	BEAUFORT	187,814.00	187,814.00	70,537.00	70,537.00	258,351.00	258,351.00
08	BERTIE	111,145.00	111,145.00	41,750.00	41,750.00	152,895.00	152,895.00
09	BLADEN	163,598.00	163,598.00	61,454.00	61,454.00	225,052.00	225,052.00
10	BRUNSWICK	189,570.00	189,570.00	71,343.00	71,343.00	260,913.00	260,913.00
11	BUNCOMBE	718,085.00	718,085.00	269,594.00	269,594.00	987,679.00	987,679.00
12	BURKE	199,799.00	199,799.00	75,110.00	75,110.00	274,909.00	274,909.00
13	CABARRUS	359,126.00	359,126.00	134,878.00	134,878.00	494,004.00	494,004.00
14	CALDWELL	277,080.00	277,080.00	104,066.00	104,066.00	381,146.00	381,146.00
15	CAMDEN	21,981.00	21,981.00	8,253.00	8,253.00	30,234.00	30,234.00
16	CARTERET	141,391.00	141,391.00	53,195.00	53,195.00	194,586.00	194,586.00
17	CASWELL	105,730.00	105,730.00	39,725.00	39,725.00	145,455.00	145,455.00
	CATAWBA	425,823.00	425,823.00	161,553.00	161,553.00	587,376.00	587,376.00
19	CHATHAM	117,634.00	117,634.00	44,340.00	44,340.00	161,974.00	161,974.00
20	CHEROKEE	68,143.00	68,143.00	25,622.00	25,622.00	93,765.00	93,765.00
21	CHOWAN	55,311.00	55,311.00	20,783.00	20,783.00	76,094.00	76,094.00
22	CLAY	31,427.00	31,427.00	11,947.00	11,947.00	43,374.00	43,374.00
23	CLEVELAND	394,093.00	394,093.00	148,046.00	148,046.00	542,139.00	542,139.00
24	COLUMBUS	275,863.00	275,863.00	103,633.00	103,633.00	379,496.00	379,496.00
25	CRAVEN	235,359.00	235,359.00	88,430.00	88,430.00	323,789.00	323,789.00
26	CUMBERLAND	908,684.00	908,684.00	343,173.00	343,173.00	1,251,857.00	1,251,857.00
27	CURRITUCK	46,101.00	46,101.00	17,316.00	17,316.00	63,417.00	63,417.00
28	DARE	50,568.00	50,568.00	18,995.00	18,995.00	69,563.00	69,563.00
29	DAVIDSON	335,271.00	335,271.00	126,060.00	126,060.00	461,331.00	461,331.00
30	DAVIE	68,557.00	68,557.00	25,855.00	25,855.00	94,412.00	94,412.00
31	DUPLIN	172,073.00	172,073.00	64,715.00	64,715.00	236,788.00	236,788.00
32	DURHAM	788,146.00	788,146.00	295,931.00	295,931.00	1,084,077.00	1,084,077.00
33	EDGECOMBE	347,006.00	347,006.00	130,667.00	130,667.00	477,673.00	477,673.00
34	FORSYTH	861,553.00	861,553.00	323,739.00	323,739.00	1,185,292.00	1,185,292.00
35	FRANKLIN	182,206.00	182,206.00	68,456.00	68,456.00	250,662.00	250,662.00
36	GASTON	477,496.00	477,496.00	180,296.00	180,296.00	657,792.00	657,792.00
37	GATES	34,199.00	34,199.00	12,848.00	12,848.00	47,047.00	47,047.00
38	GRAHAM	33,250.00	33,250.00	12,489.00	12,489.00	45,739.00	45,739.00
39	GRANVILLE	161,787.00	161,787.00	60,743.00	60,743.00	222,530.00	222,530.00
40	GREENE	83,713.00	83,713.00	31,448.00	31,448.00	115,161.00	115,161.00
41	GUILFORD	1,135,720.00	1,135,720.00	427,662.00	427,662.00	1,563,382.00	1,563,382.00
42	HALIFAX	459,668.00	459,668.00	173,387.00	173,387.00	633,055.00	633,055.00
43	HARNETT	331,317.00	331,317.00	125,056.00	125,056.00	456,373.00	456,373.00
44	HAYWOOD	221,665.00	221,665.00	83,224.00	83,224.00	304,889.00	304,889.00
45	HENDERSON	178,431.00	178,431.00	67,061.00	67,061.00	245,492.00	245,492.00
	HERTFORD	127,033.00	127,033.00	47,741.00	47,741.00	174,774.00	174,774.00
47	HOKE	127,181.00	127,181.00	47,800.00	47,800.00	174,981.00	174,981.00

CRISIS INTERVENTION PAYMENT (CIP) cont.

Authorization Number 5

	COUNTY	Initial Allocation		Additional Allocation		Grand Total Allocation	
		Federal	Total	Federal	Total	Federal	Total
48	HYDE	25,522.00	25,522.00	9,588.00	9,588.00	35,110.00	35,110.00
49	IREDELL	340,012.00	340,012.00	127,690.00	127,690.00	467,702.00	467,702.00
50	JACKSON	101,682.00	101,682.00	38,224.00	38,224.00	139,906.00	139,906.00
51	JOHNSTON	387,567.00	387,567.00	145,587.00	145,587.00	533,154.00	533,154.00
52	JONES	35,096.00	35,096.00	13,278.00	13,278.00	48,374.00	48,374.00
53	LEE	175,660.00	175,660.00	66,432.00	66,432.00	242,092.00	242,092.00
54	LENOIR	278,556.00	278,556.00	104,743.00	104,743.00	383,299.00	383,299.00
55	LINCOLN	139,298.00	139,298.00	52,448.00	52,448.00	191,746.00	191,746.00
56	MACON	112,444.00	112,444.00	42,249.00	42,249.00	154,693.00	154,693.00
57	MADISON	96,849.00	96,849.00	36,387.00	36,387.00	133,236.00	133,236.00
58	MARTIN	64,382.00	64,382.00	24,254.00	24,254.00	88,636.00	88,636.00
59	MCDOWELL	116,837.00	116,837.00	43,886.00	43,886.00	160,723.00	160,723.00
60	MECKLENBURG	2,398,918.00	2,398,918.00	902,785.00	902,785.00	3,301,703.00	3,301,703.00
61	MITCHELL	57,335.00	57,335.00	21,533.00	21,533.00	78,868.00	78,868.00
62	MONTGOMERY	101,944.00	101,944.00	38,321.00	38,321.00	140,265.00	140,265.00
63	MOORE	172,093.00	172,093.00	64,978.00	64,978.00	237,071.00	237,071.00
64	NASH	286,480.00	286,480.00	107,837.00	107,837.00	394,317.00	394,317.00
65	NEW HANOVER	487,806.00	487,806.00	184,219.00	184,219.00	672,025.00	672,025.00
66	NORTHAMPTON	177,007.00	177,007.00	66,517.00	66,517.00	243,524.00	243,524.00
67	ONSLow	287,106.00	287,106.00	108,025.00	108,025.00	395,131.00	395,131.00
68	ORANGE	266,410.00	266,410.00	100,793.00	100,793.00	367,203.00	367,203.00
69	PAMLICO	24,598.00	24,598.00	9,253.00	9,253.00	33,851.00	33,851.00
70	PASQUOTANK	120,740.00	120,740.00	45,371.00	45,371.00	166,111.00	166,111.00
71	PENDER	114,974.00	114,974.00	43,346.00	43,346.00	158,320.00	158,320.00
72	PERQUIMANS	47,485.00	47,485.00	17,840.00	17,840.00	65,325.00	65,325.00
73	PERSON	119,681.00	119,681.00	44,959.00	44,959.00	164,640.00	164,640.00
	PITT	480,375.00	480,375.00	180,634.00	180,634.00	661,009.00	661,009.00
	POLK	40,530.00	40,530.00	15,228.00	15,228.00	55,758.00	55,758.00
76	RANDOLPH	366,113.00	366,113.00	137,568.00	137,568.00	503,681.00	503,681.00
77	RICHMOND	204,045.00	204,045.00	76,717.00	76,717.00	280,762.00	280,762.00
78	ROBESON	608,140.00	608,140.00	229,013.00	229,013.00	837,153.00	837,153.00
79	ROCKINGHAM	322,085.00	322,085.00	120,989.00	120,989.00	443,074.00	443,074.00
80	ROWAN	380,821.00	380,821.00	143,292.00	143,292.00	524,113.00	524,113.00
81	RUTHERFORD	233,816.00	233,816.00	87,875.00	87,875.00	321,691.00	321,691.00
82	SAMPSON	184,111.00	184,111.00	69,298.00	69,298.00	253,409.00	253,409.00
83	SCOTLAND	180,945.00	180,945.00	67,997.00	67,997.00	248,942.00	248,942.00
84	STANLY	139,513.00	139,513.00	52,455.00	52,455.00	191,968.00	191,968.00
85	STOKES	85,036.00	85,036.00	31,998.00	31,998.00	117,034.00	117,034.00
86	SURRY	217,766.00	217,766.00	81,910.00	81,910.00	299,676.00	299,676.00
87	SWAIN	40,852.00	40,852.00	15,418.00	15,418.00	56,270.00	56,270.00
88	TRANSYLVANIA	83,854.00	83,854.00	31,507.00	31,507.00	115,361.00	115,361.00
89	TYRRELL	22,180.00	22,180.00	8,331.00	8,331.00	30,511.00	30,511.00
90	UNION	309,331.00	309,331.00	116,566.00	116,566.00	425,897.00	425,897.00
91	VANCE	234,564.00	234,564.00	88,312.00	88,312.00	322,876.00	322,876.00
92	WAKE	1,495,437.00	1,495,437.00	561,878.00	561,878.00	2,057,315.00	2,057,315.00
93	WARREN	96,628.00	96,628.00	36,416.00	36,416.00	133,044.00	133,044.00
94	WASHINGTON	77,543.00	77,543.00	29,170.00	29,170.00	106,713.00	106,713.00
95	WATAUGA	107,348.00	107,348.00	40,332.00	40,332.00	147,680.00	147,680.00
96	WAYNE	400,037.00	400,037.00	150,268.00	150,268.00	550,305.00	550,305.00
97	WILKES	205,117.00	205,117.00	77,070.00	77,070.00	282,187.00	282,187.00
98	WILSON	308,618.00	308,618.00	116,325.00	116,325.00	424,943.00	424,943.00
99	YADKIN	84,203.00	84,203.00	31,639.00	31,639.00	115,842.00	115,842.00
100	YANCEY	95,863.00	95,863.00	35,988.00	35,988.00	131,851.00	131,851.00
150	Jackson Indian	4,000.00	4,000.00	4,000.00	4,000.00	8,000.00	8,000.00
	Swain Indian	2,000.00	2,000.00	2,000.00	2,000.00	4,000.00	4,000.00
	Total	\$ 25,488,993.00	\$ 25,488,993.00	\$ 9,594,375.00	\$ 9,594,375.00	\$ 35,083,368.00	\$ 35,083,368.00

*Balance*  
 Orig. Budget. 160,567.  
 BA 13 148,764      309,331.00  
 BA 20 116,566      425,897.00

**FUNDING SOURCE:** Federal Low Income Home Energy Assistance Funds

**GRANT INFORMATION:** This is the first of two allocations of additional funding of FFY 09 LIHEAP Block Grant Funds released by the US Department of Health and Human Services on October 16, 2008.

**XS411 Heading:** CRISIS

**Tracked on XS411:** Federal Share 100%

**OBLIGATIONS INCURRED AND EXPENDITURES MADE UNDER THIS ADVICE WILL BE SUBJECT TO TO LIMITATIONS PUBLISHED BY FEDERAL AND STATE AGENCIES AS TO THE AVAILABILITY OF FUNDS**

**AUTHORIZED SIGNATURE**

November 26, 2008

*Thomas Bradsher*

Accepted by:

*[Signature]*  
County Director Signature

12-2-08

Date

County Name :

Union

425,897

Grand  
Total Allocation

Please return by email with a facsimile signature to your Local Business Liaison

OR

Fax form with signature to your Local Business Liaison

UNION COUNTY  
BOARD OF COMMISSIONERS

AGENDA ITEM

AGENDA ITEM

# 18

# 7  
MEETING DATE 2/2/09

ACTION AGENDA ITEM ABSTRACT

MEETING DATE 1-20-09

Meeting Date: 1/20/08

Action Agenda Item No. \_\_\_\_\_  
(Central Admin. use only)

SUBJECT: Union County Fire Service Study

DEPARTMENT: Homeland Security

PUBLIC HEARING: No

ATTACHMENT(S):

INFORMATION CONTACT:  
Pat Beekman

TELEPHONE NUMBERS:

704-292-2670

**DEPARTMENT'S RECOMMENDED ACTION:** Direct staff to create an RFP for an outside consultant to conduct a fire study for Union County to answer the following questions: (1) Define "adequate fire protection" for the County as a whole and for each of the 18 volunteer fire departments; (2) How fire protection should be funded; and (3) What, if any, changes to the various fire district lines should be made to accomplish the adequate fire protection definition and goals. County staff shall invite up to two (2) representatives from the Fire Chief's Association to provide input to the staff on preparation of the RFP; however, the staff has final responsibility for drafting the RFP. RFP shall be completed and presented to the BOCC by March 2, 2009 for further recommendation.

**BACKGROUND:** Fire protection across Union County varies dramatically with regard to funding, apparatus, types of stations, training, and personnel issues. Due to the increased growth in Union County, additional funding for volunteer fire departments has become the responsibility of the county. As a result, it is also the county's responsibility to understand and oversee the assurance of adequate fire protection for its citizens, the best funding strategies for said protection, and the most feasible districts to ensure that protection. This study is complex and requires an objective, expert inquiry into the needs of Union County's fire protection needs.

**FINANCIAL IMPACT:** RFP will be put out for bid; therefore, financial impact cannot be determined at this time.

Legal Dept. Comments if applicable: \_\_\_\_\_

**Finance Dept. Comments if applicable:**

**Manager Recommendation:**

AGENDA ITEM

AGENDA ITEM

#

19

MEETING DATE

1-20-09

MEETING DATE

2/2/09

# Proposal

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The Union County  
Commissioner Governance  
Advisory Committee

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# Union County

## Board of County Commissioners Governance Structure

### Proposal:

The purpose of the Commissioner Governance Advisory Committee (CGAC) is to focus the diverse demographic interests from every region of Union County to address the best ways to represent the interests of the citizens of Union County as it pertains to the Board of Commissioners.

### Mission

The mission of the Commissioner Governance Advisory Committee is to research and craft a proposal(s) that will offer an alternative or recommendation that representation stay the same as it pertains to the Governance structure of the Union County Board of Commissioners. Upon Commissioner acceptance, said proposal, if any, may be placed on the ballot as a referendum before the voters of Union County.

### Instructions to the CGAC

The CGAC is charged to undertake its task by completing the following stages:

- **DISCOVERY:** To examine and review the Board of County Commissioners (BOCC) Governance structure of other North Carolina counties. The committee should investigate all applicable Federal and State laws that apply to county Governance and take the impending 2010 census data into consideration.
- **CLASSIFY:** To identify, explore and critique various types and styles of Governance, but not necessarily limited to types and styles used in other North Carolina counties. Critique shall include pros and cons for all scenarios with references of any statistical data and/or comparable practices in other areas similar in geographical makeup, growth patterns, demographics, etc. to Union County.
- **SURVEY:** Seek and accept comments, opinion and testimony from Union County citizens on the style and type of government they would prefer.
- **ASSEMBLY:** After the assemblage of data, material and opinion, the CGAC should seek to identify and narrow the number of Governance options seen as feasible choices for Union County, meeting the mission statement of the committee as specified by the BOCC.

RECOMMENDATIONS: The CGAC should endeavor to provide to the BOCC at least two or more recommendations of Governance, which may include a recommendation to maintain the current structure. The recommendations should provide detail of how changes would be implemented and the datasets used, if applicable to justify the structure.

## The CGAC Structure

The Governance Advisory Committee will consist of the mayor or designee of each of the fourteen Union County municipalities, 5 members appointed by the County Commissioners from citizens of unincorporated Union County and a County Commissioner as a non-voting Chairperson and meeting leader.

- Staff members:

It is recommended that CGAC have county staff personnel available, including secretarial, audio/visual, IT services, GIS services and website space.

(Staffing expense will be charged to TBD account)

- Other advisory personnel:

It is recommended that a Meeting Facilitator be hired as/if the need arises

Demographic consultants (as they pertain to viable district options) may be hired as/if the need arises.

## Further Recommendations

In addition to the committee structure, we make the following recommendations.

- Meetings to be held monthly.
- Meeting places should vary between school auditoriums/gyms in different locations throughout the county.
- The "Suggested Rules of Procedure for Small Government Boards" by Fleming Bell be adopted for meetings of the CGAC and agendas should be used to structure meetings.
- Audio Minutes shall be kept of every meeting. A meeting summary document or minutes shall be kept and available for review.
- Citizen comments prior to a meeting shall be allowed (limited to 30 minutes total and 3 minutes for each speaker)

**Demographic Information for Union County  
Commissioner Governance Advisory Committee**

	<u>*July 2007 Population</u>	<u>%</u>
<b>Municipalities Total</b>	<b>120623</b>	<b>66.2</b>
<b>Unincorporated</b>	<b>61721</b>	<b>33.8</b>
<b>Union County Total</b>	<b>182344</b>	

\* Source of data from website [www.osbm.state.nc.us](http://www.osbm.state.nc.us).  
North Carolina Office of State Budget and Management

<u>**2000 Census Races</u>	<u>2000 Census Populations</u>	<u>%</u>
White	102391	82.8
Black	15381	12.4
American Indian	508	0.41
Asian	586	0.47
Pacific Islander/Hawaiian	17	0.01
Some other	3621	2.93
Two or more	1173	0.95
<b>Union County Total</b>	<b>123677</b>	
Hispanic Total	7637	6.17

\*\*Source of data from U.S. Department of Commerce  
U.S. Census Bureau

<u>***2008 Races</u>	<u>2008 Estimated Populations</u>	<u>%</u>
White	152298	82.6
Black	20983	11.4
American Indian	801	0.43
Asian	1638	0.89
Pacific Islander	91	0.05
Other Race	6656	3.61
Two or more races	1898	1.03
<b>Union County Total</b>	<b>184365</b>	
Hispanic Total	15122	8.2

\*\*\*Source of data from Environmental Systems Research Institute (ESRI)  
2008 projected demographic data.



# UNION COUNTY PUBLIC WORKS

Scott Huneycutt, P.E., Interim Director

## AGENDA ITEM

# 11  
MEETING DATE 2/2/09

**Date:** January 2, 2009

**To:** Al Greene, County Manager

**From:** Scott Huneycutt, Interim Public Works Director

**RE:** Final Eastern Water Supply Preliminary Engineering Report

On August 20 2007 the Board of County Commissioners directed staff to move forward to pursue Blewitt Falls as a long-term water source. In conjunction with this direction UCPW retained the services of HDR Engineering to prepare a long-term Eastern Union County Water Supply Preliminary Engineering Report (PER) as well as update the county's water demand projections.

The water demand projections were based on the Transportation Analysis Zones (TAZ) method and compared to the historical billing data. Both average day and peak day demand were developed for the entire county and broken into both the Catawba River Basin and the Yakin River Basin. The current Interbasin Transfer Policy necessitates the long-term development of the Eastern Water Supply System and continued expansion of the Eastern Water Distribution System to balance water withdrawals, consumptive use and wastewater discharges in both river basins. The water demand projections for Union County in the Yadkin River Basin are as follows:

Demand Projection	2030	2050
Avg. Day Demand	18.2 MGD	29.1MGD
Peak Day Demand	29.1 MGD	46.6 MGD

In addition HDR looked at future demands for Anson County and incorporated future demands for both the City of Monroe and Lancaster County. Therefore the total water demand projections used to evaluate water supply treatment and transmission options were as follows:

Municipality	2030	2050
Union County	29.1 MGD	46.6MGD
Anson County	12 MGD	12 MGD
Monroe	10 MGD	10 MGD
Lancaster County	5 MGD	5 MGD
<b>Total</b>	<b>56.0 MGD</b>	<b>75.0 MGD</b>

The report identified three water supply/treatment options and three transmission conveyance options to get water into the county. This report did not address the additional distribution improvements needed to deliver this water to our customer base. However the cost analysis were based on a treatment cost for a 44.0 MGD facility (2030 demand plus 12 MGD for Anson County) while the conveyance cost were based on the 2050 demand projections.

Treatment options included expansion of the existing Anson County Plant as well as construction of a new Water Treatment Plant in either Northern Union County or Western Anson County. The transmission conveyance options included both raw water transmission as well as potable water transmission. The combined cost for both treatment and conveyance were analyzed and a phased approach was developed.

Based on the findings of the report HDR made the following recommendations:

1. Update the Water Master Plan to identify transmission, pumping, and storage improvements needed to serve the Eastern Water Distribution Service Area.
2. Update the Sewer Master Plan, including developing a Master Reuse Program, as the viability of this project is predicated on balancing both water supply and wastewater disposal to limit interbasin transfers.
3. Move forward immediately with preliminary engineering and permitting, and conduct a Financial Feasibility Analysis including finalizing project partners and their commitments assuming conveyance of raw water to a new treatment plant site in either western Anson County or northern Union County.

MEMORANDUM

AGENDA ITEM

# 13  
MEETING DATE 2/2/09

TO: Union County Board of Commissioners  
FROM: Phillip Tarte, Public Health Director  
RE: Proposed Fee changes for Environmental Health  
DATE: January 21, 2009

NC General Statute dictates and determines how local public health environmental practices are conducted. It does not dictate the amount a local government must charge for most of those services, only that it be reasonable in light of the services rendered.

Therefore the following fees, approved by the Union County Board of Health, are presented for your consideration and approval:

On-Site Wastewater Program Fees:		
Site Evaluation	(1 – 1.99 Acres)	\$250 up from \$100
	(2 - 4.99 Acres)	\$300 up from \$150
	(5+ Acres)	\$350 up from \$200
Construction / Authorization Permit		\$150 down from \$175
Inspection of Existing System		\$75 up from \$50
Extra Visit ( <i>new</i> )		\$75.00
Water Sample and Well Fees:		
Well Permit		\$400 up from \$275
Extra Visit ( <i>new</i> )		\$75.00

Unless stipulated below, both services mentioned below require multiple visits to the property's and many alternative systems require ongoing visits by staff.

**WELLS**

The Well program is charged with well inspections both in the form of drinking and irrigation construction, repair and abandonment. Along with these duties we have recently assigned this group with the responsibility for the maintenance program associated with these sewage systems (Based on NCAC 18A .1961 (2) (j)).

- Type III Systems (any system with a pump or innovative system that must be inspected by local health every 5 years). 2698 of these systems exist in Union County.
- Type IVa systems (any system with low pressure pipe distribution). Must be inspected by local health every 3 years. 2057 of these systems exist in Union County.
- Type V systems (any system with pretreatment). Must be inspected by local health department every year. 36 of these systems exist in Union County.

## TIME:

- Site visit prior to a well construction permit being prepared. 10-30 minutes depending on the property.
- Grout inspection on a new well. 30 minutes to multiple hours depending on conditions, driller equipment and no show/reschedule of contractor.
- One other site visit
- Well head inspection. 5-10 minutes
- Observing a well abandonment. 1-2 hours
- Issuing a well permit. 30 minutes
- Bacteriological samples collected. 10 minutes
- All other samples. 10 minutes
- Panel tests. 15 minutes

Each new well requires a minimum of four (4) visits and a panel test. More visits may be required if the well head is not complete, chlorine is in the well, if there are driller equipment problems or if a revisit is required due to no-show or broken appointments.

For the Maintenance items listed above the Type V's are large systems (schools) and pre-treatment systems. Of these the two (2) schools require at least two (2) days each and the pretreatment systems could take as much as 2 hours. Type IV's and Type III's average 15-30 minutes each.

## On-site Wastewater Program (OSWW)

Drive Time Average: 30 minutes.

Soil and Site Evaluation: Once the Environmental Health Specialist is at the lot, they perform the soil and site evaluation. This entails the use of a hand-auger and/ or backhoe. The Environmental Health Specialist spends approximately 1.5 – 2.0 hours on a typical 1-2 acre lot conducting the following:

- Soils analysis- 60 minutes
- Flagging lot- 30 minutes
- Paper work- 15 minutes
- Communication on lot-15 minutes
- Communication about the lot: phone calls/walk in: 40 minutes
- Turning down lots
  1. Soil and site evaluation-60 minutes plus 60 minutes with State Regional Specialist. 120 minutes total.

Permitting Procedure:

- Improvement Permit-15 minutes

- Construction Permit-1 hour
- Logging Permits-20 minutes

On-Site Inspection of New Systems and Existing Systems: Another factor involved in the Environmental Health Specialists job is the inspection of new and existing systems. The total amount of time spent inspecting these systems are as follows:

- Pre-Construction meeting- 30 minutes for drive time plus 20 minutes meeting with contractor. 50 minutes total
- Inspection of system depending on type: Drive time 30 minutes plus 25-75 minutes
- Checking final/final: 30 minutes drive time plus 10 minutes to check pump, controls, landscape. 40 minutes total

Complaint Investigations:

- Complaints investigated: 134
  1. Drive time 45 minutes plus complaint investigated 30 minutes for a total of 75 minutes.
  2. Office time for paper work and phone calls: 30 minutes
  3. Abatement of Complaint: Drive time- 45 minutes plus ensuring correction of problem 15 minutes for total of 60 minutes.
- Repair for Existing System- 60
  1. Drive time 45 minutes plus time spent on lot 60 minutes for a total of 105 minutes.
  2. Phone calls/walk in- 20 minutes
  3. Same as above for time spent on Improvement Permits, Construction Authorization Permits, Inspections, Paper work etc.

These OSWW projections are based on the installation of new or repaired systems only. This does not account for the repairs/new permits that have awaiting installation.

### **COSTS:**

OSWW and Well inspectors alone account for \$729,000 of the \$1.1 million in personnel costs for Environmental Health. If we calculate the breakeven costs associated with the performance of the duties (excluding operating expenses and based on an average of \$275 for both inspections and the actual activities for the prior year), the approximate cost of OSWW and Well's would be \$1,000 and \$403 respectively.

Without the fee increase these costs are provided for through general county appropriations, passed to Union County citizens as taxes.

One additional note, a resident who pays for a site evaluation may not follow through with a construction/authorization permit. We do feel that most of the work performed is on site therefore we decreased the fee for a construction/authorization permit by \$25 to recoup more of our costs up front.

County Use	On-Site Wastewater Activity	Total (DEC07)	Total (JAN)	Total (FEB)	Total (MAR)	Total (APR)	Total (MAY)	Total (JUNE)	Total (JULY)	Total (AUG)	Total (SEPT)	Total (OCT)	Total (NOV)	Total (DEC)	TOTAL	Fees Collected
S-1	Site Visits (includes all OSWW field activities not included below)	233	400	396	333	334	310	342	303	283	273	344	170	186	3907	Includes pump test, pre-installation meeting, etc
S-1E	Sites Evaluated (includes sites evaluated or re-evaluated for any purpose)	0			0	0	83	79	106	54	51	71	51	73	568	\$ 85,200.00
S-3	Improvement Permits Issued - New or Revision w/ PLAT (Non-expiring)	0		0	22	0	0	0	0	0	0	0	0	0	22	Included with Site Evaluation Fee
S-4	Improvement Permits Issued - New or Revision w/ Site Plan (Valid 60 mos)	10	50	42	42	39	59	51	33	20	29	21	5	13	414	Included with Site Evaluation Fee
S-4A	Improvement Permits Issued - Relocation w/ Site Plan (Valid 60 mos)	1		0	0	0	0	0	0	0	0	0	0	0	1	
S-5	Improvement Permits Issued - Expansion of Existing System (Valid 60 mos)	0		0	0	0	0	0	0	0	0	0	0	0	0	
S-6	Improvement Permits Issued - Repair or Replacement of Malfunctioning System	0		0	0	0	0	0	0	0	0	0	0	0	0	No Charge
S-7	Improvement Permits Denied (Documented)	0	3	4	13	7	4	5	4	10	2	7	1	1	61	
S-8	Construction Authorizations - New, Revision, or Relocation	12	30	30	31	25	27	20	24	15	26	17	9	12	278	\$ 52,325.00
S-9	Construction Authorizations - Expansion	0	2	1	5	3	4	1	2	0	2	1	0	0	21	175.00 for permit, total included above
S-10	Construction Authorizations - Repair/Replacement of Malfunctioning System	0	2	7	6	3	5	6	9	4	3	6	5	8	64	No Charge
S-11	Construction Authorizations Denied (Documented)	0	4	4	4	4	3	2	0	5	0	3	1	1	31	
S-12	Authorizations - Mobile Home Parks	0	0	0	0	0	0	0	0	2	0	0	0	0	2	
S-13	Authorizations - Existing System Reuse other than in MHP	6	5	16	14	32	30	19	19	15	18	12	11	17	214	\$ 17,400.00
S-13D	Authorizations for System Reuse - Denied	0	0	0	0	0	0	0	0	3	1	0	0	0	4	
S-14A	Table V Inspections w/Reports prepared	4	0	3	2	7	0	3	0	2	3	2	19	45	90	No Charge
S-14B	Migrant Housing Inspections w/Reports prepared	0	0	0	0	1	0	0	1	0	0	0	0	0	2	No Charge
S-15	Notices of Violation Issued	0	1	3	0	0	0	3	0	1	1	0	1	1	11	
S-16	Legal Remedies - Injunctions, criminal misdemeanor, administrative penalties	0	0	0	1	4	0	0	5	0	0	0	0	0	10	
S-17	Permits Revoked (Notice)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
S-18	Permits Suspended (Notice)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
S-25	Sewage Complaints Investigated	0	18	7	9	12	11	12	17	9	21	8	10	12	146	
S-26	Tank Yard Inspections Performed	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
S-27	On-Site Consultative Contacts	104	158	123	147	195	45	220	209	188	221	198	311	389	2508	

Septic Re-flagging fee	\$	2,250.00
Septic Permit Re-design Fee	\$	525.00

County Use	On-Site Wastewater Activity	Total (DEC)	Total (JAN)	Total (FEB)	Total (MAR)	Total (APR)	Total (MAY)	Total (JUNE)	Total (JULY)	Total (AUG)	Total (SEPT)	Total (OCT)	Total (NOV)	Total (DEC 08)	TOTAL
S-1	Site Visits (Includes all OSWW field activities not included below)	233	400	396	333	334	310	342	303	283	273	344	170	186	3907
S-1E	Sites Evaluated (includes sites evaluated or re-evaluated for any purpose)	0			0	0	83	79	106	54	51	71	51	73	668
S-3	Improvement Permits Issued - New or Revision w/ PLAT (Non-expiring)	0		0	22	0	0	0	0	0	0	0	0	0	22
S-4	Improvement Permits Issued - New or Revision w/ Site Plan (Valid 60 mos)	10	50	42	42	39	59	51	33	20	29	21	5	13	414
S-4A	Improvement Permits Issued - Relocation w/ Site Plan (Valid 60 mos)	1		0	0	0	0	0	0	0	0	0	0	0	1
S-5	Improvement Permits Issued - Expansion of Existing System (Valid 60 mos)	0		0	0	0	0	0	0	0	0	0	0	0	0
S-6	Improvement Permits Issued - Repair or Replacement of Malfunctioning System	0		0	0	0	0	0	0	0	0	0	0	0	0
S-7	Improvement Permits Denied (Documented)	0	3	4	13	7	4	5	4	10	2	7	1	1	61
S-8	Construction Authorizations - New, Revision, or Relocation	12	30	30	31	25	27	20	24	15	26	17	9	12	278
S-9	Construction Authorizations - Expansion	0	2	1	5	3	4	1	2	0	2	1	0	0	21
S-10	Construction Authorizations - Repair/Replacement of Malfunctioning System	0	2	7	6	3	5	6	9	4	3	6	5	8	64
S-11	Construction Authorizations Denied (Documented)	0	4	4	4	4	3	2	0	5	0	3	1	1	31
S-12	Authorizations - Mobile Home Parks	0	0	0	0	0	0	0	2	0	0	0	0	0	2
S-13	Authorizations - Existing System Reuse other than in MHP	6	5	16	14	32	30	19	19	15	18	12	11	17	214
S-13D	Authorizations for System Reuse - Denied	0	0	0	0	0	0	0	0	3	1	0	0	0	4

Code	Well Activities	Total (DEC07)	Total (JAN)	Total (FEB)	Total (MAR)	Total (APR)	Total (MAY)	Total (JUNE)	Total (JULY)	Total (AUG)	Total (SEPT)	Total (OCT)	Total (NOV)	Total (Dec 08)	TOTAL
W-1	Well Site Evaluated*	40	60	31	59	66	51	69	58	48	85	25	18	12	622
W-2	Grouting Inspection*	38	44	53	31	43	53	51	48	23	42	28	15	21	490
W-4	Well Head Inspected*	21	23	52	29	19	26	33	12	17	10	21	16	25	304
W-5	Well Abandonment Observed*	2	1	1	4	6	2	0	6	3	7	5	2	2	41
W-6	Well Construction Permit Issued - New	22	61	26	52	50	50	37	60	37	42	21	16	5	479
W-7	Well Construction Permit Issued - Repair	0	2	0	0	1	0	0	0	0	0	1	0	0	4
W-8	Well Abandonment Permit Issued	0	1	2	1	11	1	2	6	5	4	2	2	2	39

	Dec	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Total
Site Evaluations Applied For	35	74	53	146	70	54	47	32	47	36	16	15	625
Site Evaluation Fees	\$5,560.00	\$9,525.00	\$8,300.00	\$16,900.00	\$10,200.00	\$6,600.00	\$6,850.00	\$3,500.00	\$6,850.00	\$4,050.00	\$2,100.00	\$2,100.00	\$82,525.00
Waiver	14	28	35	29	20	35	40	21	40	28	16	14	320

Construction Authorizations	299	\$52,325.00
Well Permits	460	\$126,500.00
Existing System Inspections	320	\$16,000.00
Evaluations Applied for	625	\$82,525.00

Private Water Supply Protection																
Code	Well Activities	Total (DEC07)	Total (JAN)	Total (FEB)	Total (MAR)	Total (APR)	Total (MAY)	Total (JUNE)	Total (JULY)	Total (AUG)	Total (SEPT)	Total (OCT)	Total (NOV)	Total (DEC)	TOTAL	Fees Collected
W-1	Well Site Evaluated*	40	60	31	59	66	51	69	58	48	85	25	18	12	622	Included in permit fee
W-2	Grouting Inspection*	38	44	53	31	43	53	51	48	23	42	28	15	21	490	Included in permit fee
W-3	Well Site Consultative Visits	6	0	17	25	50	10	8	3	20	14	13	2	8	176	
W-4	Well Head Inspected*	21	23	52	29	19	26	33	12	17	10	21	16	25	304	Included in permit fee
W-5	Well Abandonment Observed*	2	1	1	4	8	2	0	6	3	7	5	2	2	41	
W-6	Well Construction Permit Issued - New	22	61	26	52	50	50	37	60	37	42	21	16	5	479	\$ 128,425.00
W-7	Well Construction Permit Issued - Repair	0	2	0	0	1	0	0	0	0	0	1	0	0	4	No Charge
W-8	Well Abandonment Permit Issued	0	1	2	1	11	1	2	6	5	4	2	2	2	39	No Charge
W-9	Well Permit Denied	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
W-10	Well Certificate of Completion Issued - New	6	25	26	24	21	27	38	19	32	24	23	24	17	306	Included in permit fee
W-11	Well Certificate of Completion Issued - Repair	0	0	0	0	0	0	0	0	0	0	0	0	0	0	No Charge
W-12	Well Certificate of Completion Issued - Abandonment	0	0	0	0	0	0	0	0	0	0	0	0	0	0	No Charge
W-13	Bacteriological Sample Collected*	28	22	23	38	29	33	42	28	36	16	24	33	38	390	Included in permit fee
W-14	Other Sample Collected*	41	16	32	50	28	29	46	14	44	16	31	24	20	391	Included in permit fee
W-15	Well Complaint Investigation*	0	0	0	0	0	1	0	0	0	0	0	0	0	1	
W-16	Well Consultative Contacts	25	45	32	97	118	60	55	0	0	2	48	71	114	667	
W-17	Notices of Violation Issued	0	0	0	0	0	0	0	0	0	0	1	0	0	1	
W-18	Legal Remedies Taken	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
W-19	Permits Revoked Notice	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
W-20	Permits Suspended Notice	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
															Bacteria Water Samples	\$ 9,120.00
															Nitrate Water Samples	\$ 900.00
															Pesticide Water Samples	\$ 780.00
															Petroleum Water Samples	\$ 540.00
															Water Panel Test Kits	\$ 440.00
															Inorganic Water Kits	\$ 2,215.00

(Included with permit fee for new wells)

# CONNECT

- A visioning project led by the Centralina and Catawba Regional Councils of Government and the Charlotte Regional Partnership for the Greater Charlotte Bi-State Region
- It **CONNECTS** our **member** governments, the private sector, the non-profit sector and all **stakeholders** with an interest in the region's future



## Why CONNECT?

framework for our future

- Our **communities** are "growing together" so that our jurisdictional boundaries **now connect** and are less visible to the region's residents.
- Our **region is adding** over 1.5 million people—virtually doubling the region's **population—by 2030**.
- **This kind of growth** brings benefits and challenges to us all (traffic, infrastructure issues, schools, **loss of green space**, how to keep downtowns going)
- **To solve and address** these problems most effectively, we need to work together **collaboratively and creatively** and doing so requires that we know what we have in common and **where we want** to go. We need "common ground".
- **That's what CONNECT is...a process for establishing our common ground and building a shared vision that can provide the basis for collaborative action, mutual support and realization of community and regional goals**

## Important to Remember:

- Our **region** has NEVER had this kind of inclusive, multi-functional, common vision before (most major metro areas—Denver, Seattle, etc.—do)
- **CONNECT's** content is relevant and NOT top-down—it's based on locally-adopted public **land use**, comprehensive, and transportation plans and locally-adopted visions.
- **CONNECT** is not blue-sky—it's designed to be actionable
- **CONNECT** is a work in progress that depends on the local participation of elected officials, **public managers** and professional staff, Chambers of Commerce and EDCs, interested **stakeholders** and the public at large
- **CONNECT** is based on finding and working out our mutual "wins"

## Our ASK of You:

- **Engage** your organization in discussing how you can be part of "living the regional vision"
- **Participate** actively on one or more of the Regional Cabinets or working groups
- **Let us know** how **CONNECT** can support **your efforts and interests** for economic and community prosperity and quality of life
- **Talk up the** shared nature of our future and use **CONNECT** to help your discussion **within your community**

**Our Goal — a regional vision which can be implemented on both local and regional levels in the Greater Charlotte Bi-State Region.**

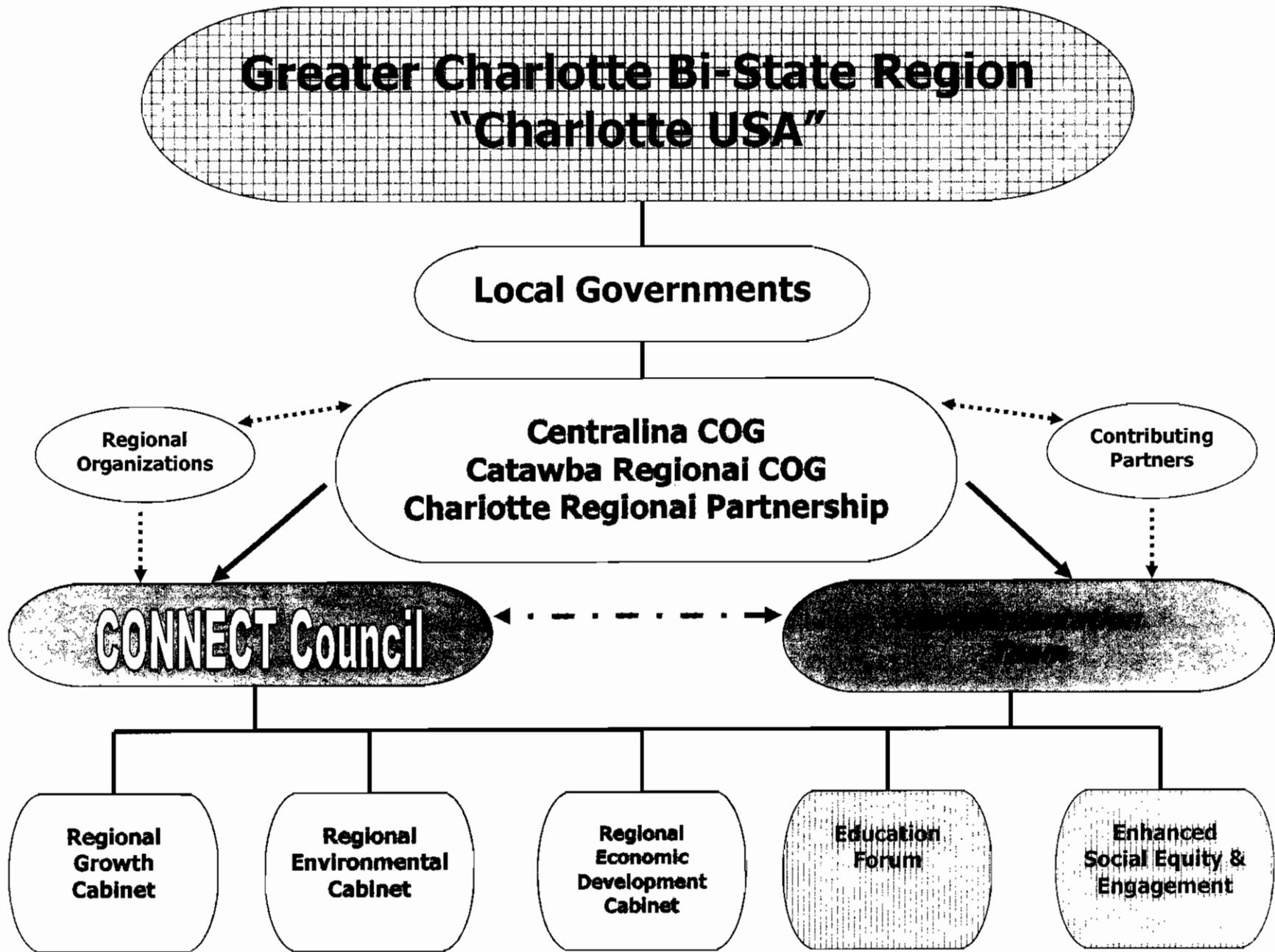
**For more information: [www.cogsconnect.org](http://www.cogsconnect.org)**

# CONNECT GAME PLAN

Task	Time Frame
Meetings with a sampling of local government managers for "ground truthing" and testing relevance	September-November 2007
Executive Committee reviews remaining Core Values	October 2007
Meetings with regional Chamber executives/ leadership to seek their engagement in upcoming meetings	October –November 2007
Schedule and plan Urban, Suburban, and Rural Focus Group Workshops to further refine issues/ approaches relevant to these areas	October-December, 2007
Hold Focus Group Workshops	January 2008
Refine vision based on Focus Group input	February 2008
Present refined vision to COG Board for input	February 2008
Plan and hold Regional Meetings to receive additional input on the values, vision, policies AND to identify potential regional and local roles in implementation	December 2007-March 2008
Prepare Final Draft Regional Vision (incorporating Values, Policies, and Sample Practices) incorporating Regional Meeting inputs	March-April, 2008
Centralina and Catawba Regional Board Endorsement	May 2008
Endorsed vision provided to local governments for consideration/action (with presentation to meeting or work session)	Spring –Summer 2008
Regional Action Plan developed and implemented	Ongoing

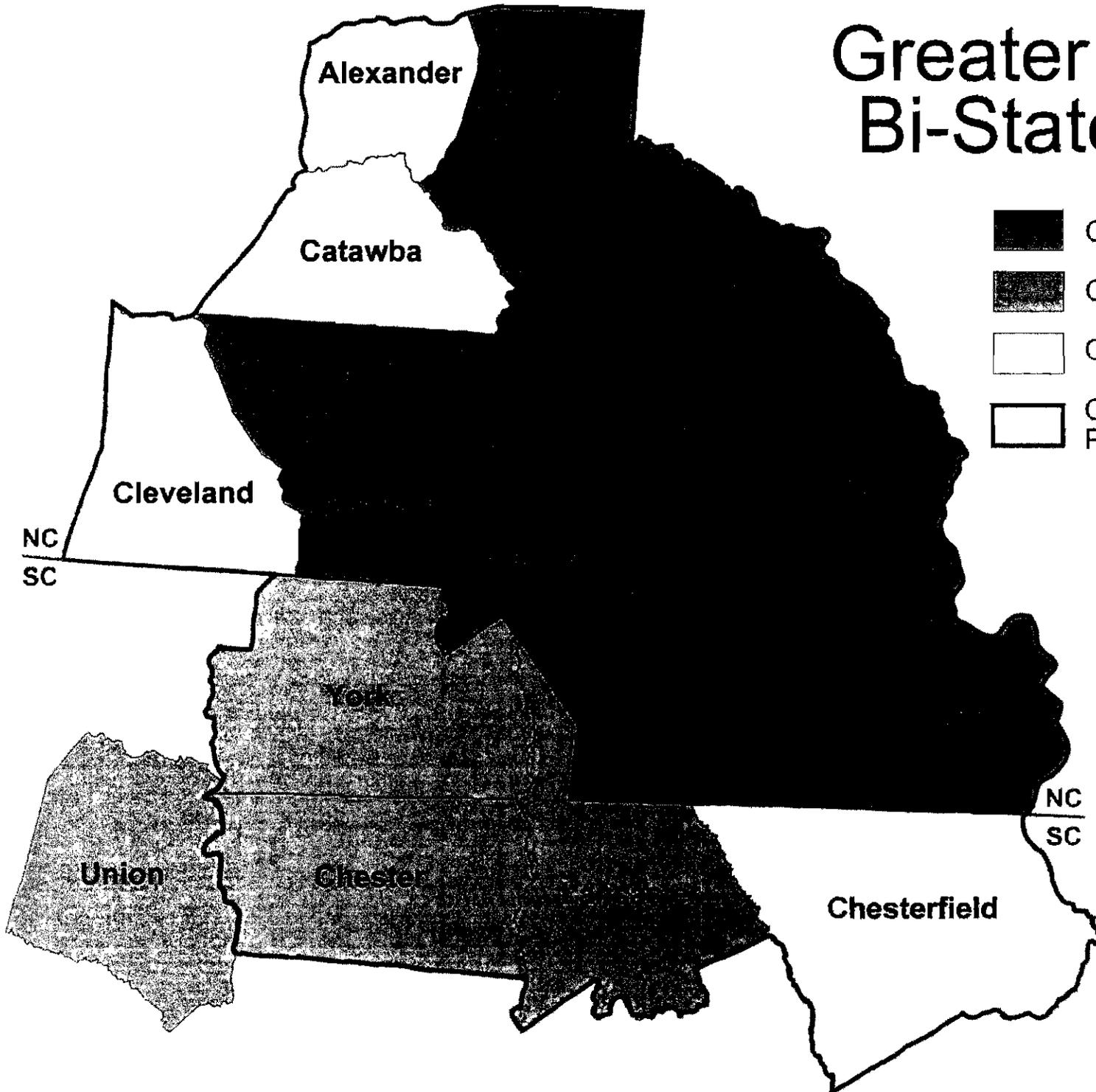
Centralina Council of Governments  
in collaboration with  
Catawba Regional Council of Governments  
September, 2007





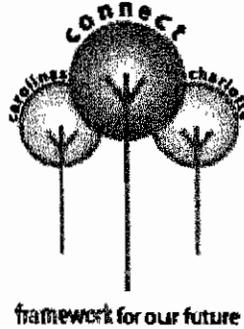
**CONNECT—Framework for the future**

# Greater Charlotte Bi-State Region



-  Centralina COG
-  Catawba Regional COG
-  Other Regional Counties
-  Charlotte Regional Partnership





**RESOLUTION**  
**To ADOPT/ENDORSE/SUPPORT**  
**The CONNECT Regional Vision and Action Agenda**

**WHEREAS**, the Greater Charlotte Bi-State Region includes 17 counties, 12 in North Carolina and 5 in South Carolina, with a population of 2.4 million which is expected to double by 2030; and

**WHEREAS**, such major growth benefits economic development and job creation, the management of which is best conducted collaboratively in order to position the region for global competitiveness; and

**WHEREAS**, such major growth also challenges air quality, water resources, transportation, utility infrastructure and land consumption, all of which are matters of regional concern; and

**WHEREAS**, the Region has articulated an explicit desire to collaborate on issues of area wide impact; and

**WHEREAS**, to proactively address growth and quality of life, Centralina and Catawba Regional Councils of Government and the Charlotte Regional Partnership have successfully initiated the CONNECT regional vision process for the Greater Charlotte Bi-state Region; and

**WHEREAS**, the CONNECT Regional Vision and its prioritized Action Agenda represent the first consensus broad-based policy direction for this bi-State area, enabling future collaboration, widespread policy coordination and a stronger voice for consensus on regional interests; and

**WHEREAS**, the County of Union agrees that it is both within its desire and in its best interest to support collaborative approaches to sustainable growth, healthy environment, strong economy, high-quality education, and enhanced social engagement;

**NOW THEREFORE, BE IT RESOLVED**, that the County of Union hereby adopts (endorses/supports) the CONNECT Values, Vision, and Action Agenda as a guide for

the future growth of the region, and agrees to consider the Values/Vision and associated policy options as a guide in their own decision-making about community growth;

**AND BE IT FURTHER RESOLVED** that the County of Union pledges to undertake the following actions in support of CONNECT:

**1. Participation:**

- a. Appoint a CONNECT Liaison to be the primary point of contact between the jurisdiction and the CONNECT team;
- b. Participate actively in appropriate cabinets, work groups, and other decision-making bodies as requested, and in the update of CONNECT action plans;
- c. Participate actively in CONNECT workshops and educational offerings about growth and best practices, to enhance the level of public discussion;

**2. Communication/Collaboration:**

- a. Share copies of plans, policies, initiatives, and successes with the Regional Clearinghouse (to be created);
- b. Notify its neighbors of upcoming plan changes, border matters, major developments, or other issues which may impact them, in a timely manner, through [www.cogsconnect.org](http://www.cogsconnect.org);

**3. Engagement**

- a. Assess its current policies, programs, and decision directions in light of the CONNECT vision and values, to provide a baseline from which to work;
- b. Adopt those aspects of the CONNECT Action Agenda that are locally appropriate, and engage with CONNECT staff and peer jurisdictions to collaboratively implement those Actions;
- c. Provide letters of support for grant applications and other fund-raising efforts by the Councils of Government to implement CONNECT
- d. Support development of stable funding sources, including both public and private commitments, to provide for CONNECT Action Agenda implementation and leveraging of grant funds;
- e. Engage local media and citizens in discussions of how multiple community goals can be best achieved through regional collaboration.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2008

\_\_\_\_\_  
Chairman/Mayor

\_\_\_\_\_  
Clerk

# Executive



# Summary

1st Quarter 2007

framework for our future



Downtown Charlotte, NC



Downtown Rock Hill, SC

On behalf of Centralina and Catawba Regional Council of Governments, we are pleased to report the successful first stage of the Bi-State Regional Visioning Project. A group of engaged and committed community leaders from our 15 counties tackled the difficult task of validating core values for the Greater Charlotte region. This summarizes the work of our consultant Gianni Longo, providing insight and guidance on those core values critical to the more than 70 adopted land use and development plans that were analyzed.

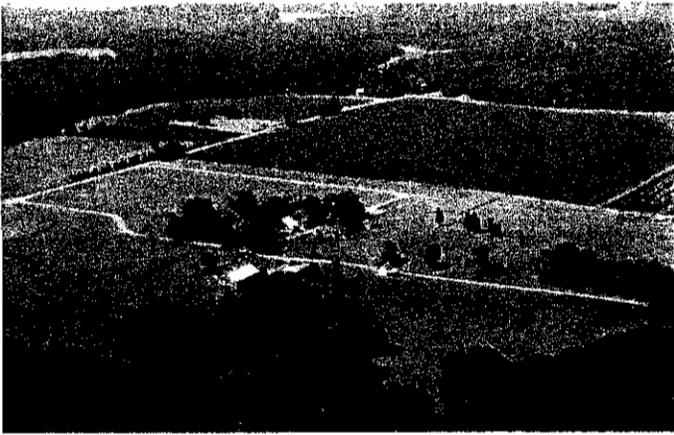
We ask elected officials, community leaders and local government staffs to embrace this common framework for local and regional decisions. This framework of public policy and core values will need to be adapted to the diversity of the region. We encourage member jurisdictions to translate local decisions through the prism of these regional values that have been so soundly endorsed.

We hope that by publicly affirming our consensus on the values we hold dear, we might create a clearer and more intentional collective voice to protect what our region stands for, to preserve the aspects that we cherish most and to direct our approach to the future.

Please visit our website and share your feedback with us as this very exciting project moves forward.

Al Sharp  
Executive Director  
Centralina Council of Governments

Harold Shapiro  
Executive Director  
Catawba Regional Council of Governments



## Next Steps

The Visioning Task Force agreed on a series of steps for Phase 2: Test and Build Consensus. These steps are intended to translate the emerging consensus of values and policies into an explicit vision for region. The Task Force expressed the belief that, in order to be viable, the vision must have the buy-in of local jurisdictions, the support of residents, and the involvement of private sector leaders. The steps proposed to accomplish that include:

1. Form a Regional Vision Council made up of prominent public, private, and civic leaders. The Regional Vision Council will help articulate the vision, and will become the personification of the vision and play a critical role in sustaining the vision's implementation.
2. Work with the region's elected officials to articulate the vision, agree on specific local actions, identify initiatives that require multijurisdictional cooperation, and share the vision with local residents.
3. Create a regional action plan to distill and describe the regional agreements and strategize specific actions for adoption and implementation.
4. Confirm the regional vision to identify the degree of public support for critical values and initiatives. This can be accomplished by various survey methods to probe key elements of the vision.

When combined with the region's own examples of good practices and its successes in encouraging effective public, private, and civic cooperation, these four steps place the Greater Charlotte bi-state region in a strong position to forge a vision for its future. This vision will address the economic, environmental, and social complexity of the region in a sustainable and equitable way, and will be supported by its many jurisdictions in a spirit of partnership and cooperation.

[www.centralina.org](http://www.centralina.org)



## The Challenge

At the conclusion of Phase 1: Taking Stock the Task Force challenged the region to take advantage of the consensus revealed by the review process and move forward in articulating the regional vision. The challenge was prepared in the form of a mission statement and reads as follows:

*"The greater Charlotte bi-state region is a desirable place of woods, fields, farms, towns, suburbs, and cities with distinctive characters and economies, with Charlotte as its cultural and economic core.*

*The greater Charlotte bi-state region will honor the following values to create and implement a bold vision for its future:*

- Sustainable, well-managed growth that maintains quality of life, protects open space and environmental quality, retains the natural character of the region, and maximizes the efficiency of infrastructure investments.
- Increased collaboration among jurisdictions on issues that transcend boundaries, including growth management, transportation, and environmental concerns, in a manner that recognizes both regional and local needs.
- A strong, diverse economy that supports a wide variety of businesses.
- A safe and healthy environment with good air and water quality.
- High quality educational opportunities that are available to all residents.
- Enhanced social equity through community leadership and cooperative volunteerism.

*In the process the region will develop an exemplary model of regional public, private, and civic cooperation that connects local priorities with a deep understanding of regional possibilities."*

It is now the time for the region's leaders to accept the challenge and in short time articulate a bold and implementable vision for the Greater Charlotte bi-state region.

[www.catawbacog.org](http://www.catawbacog.org)



## CONNECT Governance for Action Agenda Implementation

### Background:

The CONNECT core values and the priority policies generated a number of potential action items during the "Implementation Discussions" at CONNECT meetings in January. In defining the action items for the priority policies, participants in the January meetings included a number of common elements or "homework" to move virtually every priority policy forward:

- **Shared Knowledge:** Local governments and key stakeholders in each policy area need to know what the "current status" is, which means someone needs to collect, catalogue, and maintain adopted plans and policies, initiatives, anticipated developments, successes and the impacts of actions.
- **Best Practices:** Anyone engaged in policy implementation needs to know what works, which means someone needs to gather and report on how to achieve the desired policy directions, on national, state, regional and local best practices, and which actions deliver the most "bang for the buck."
- **Communication:** There must be regular mechanisms for information exchange, collaborative planning and problem-solving, which means there must be website development and regular meetings of relevant parties.
- **Regional Framework:** While menu-driven approaches are good, there should be some elements of every policy that we do as a region, which means there must be decision-making and implementing bodies.
- **Accountability:** Plans, goals etc. must be explicit enough to permit evaluation. There must be built-in evaluation, regular follow-up and reporting, to make focused peer pressure a viable tool for enforcement in a voluntary environment.

Our local governments and stakeholders have requested that CONNECT have some type of "governance structure" for implementation of its Action Agenda. Furthermore, the value of "Increased Regional Collaboration" can best be realized through the manner in which CONNECT is implemented. The following description ensures that CONNECT is organized to be implemented collaboratively, with accountability, engagement, results, and value added, both for the region as a whole and for individual communities.

### A. Centralina and Catawba Regional COGs and the Charlotte Regional Partnership

#### 1. Role and Charge

Centralina and Catawba Regional COG, through an Interlocal Agreement, formalize collaboration to establish CONNECT as their major regional initiative and to establish CONNECT governance and implementation. The COGs through a Memorandum of Understanding with Charlotte Regional Partnership establish CONNECT as the means through which the Partnership embraces its requirement to

establish a vision for economic development and factors which affect it. Centralina COG will provide management direction and fiscal services for CONNECT.

*Status: Approved and signed in April, 2008*

2. Development of collaborative, inclusive governance structure designed to reduce "silo-ing and increase accountability.

*Status: Approved in April/May, 2008, appointments being made in June/July, 2008*

3. Recruitment of Partnering Organizations

*Status: Partnering organizations recruited to date include: a number of Chambers of Commerce throughout the region, the Urban Institute at UNC Charlotte, the Lee Institute, and the Urban Land Institute. Additional partners will be recruited through Summer 2008.*

## **B. CONNECT Council**

1. Role and Charge

The CONNECT Council appointed by the COG Boards will be the primary policy body and guide operational and implementation activities of the CONNECT Implementation Team and values-based Cabinets. Its charge is to:

- a. Ensure that CONNECT is implemented in accordance with the consensus Action Agenda developed January-March, 2008.
- b. Identify policy recommendations that should be made to the public, private, and not-for-profit sectors in order to achieve CONNECT's core values and implement the adopted Action Agenda. Only CONNECT Council recommendations regarding public policy will be referred to the COG Boards for discussion/action, so that the COG Boards rather than the CONNECT Council serve as advocates for any public policy.
- c. Provide visible public support to regional initiatives in keeping with the CONNECT vision, such as the Carolina Thread Trail, Clean Air Works! etc.
- d. Upon recommendation of the Implementation Team and CONNECT Cabinets, or as generated by the Council, identify emerging regional issues or trends that warrant collaborative regional discussion and potential Action Agenda development.

2. Composition/Membership

The CONNECT Council will be made up of representatives from specific organizations rather than individuals. Membership on the CONNECT Council will be limited to institutions that actively contribute to the development and implementation of the shared regional vision and Action Agenda. Changes to the Membership (including the limit on the number of organizations) will be determined by consensus. The CONNECT Council includes:

- 7 – Centralina COG Board Representatives\*
- 3 – Catawba Regional COG Board Representatives\*
- 2 – Charlotte Regional Partnership Board Representatives appointed by the Partnership
- 2 – Chambers of Commerce ((1 SC; 1 NC) (rotating))
- 1 – Foundation for the Carolinas (invited)
- 1 – Urban Institute (invited)
- 1 – Lee Institute
- 1 – Environmental Organization (rotating)

#### Ex-Officio

- 1 – Centralina COG Executive Director
- 1 – Catawba Regional COG Executive Director
- 1 – Charlotte Regional Partnership President and CEO

\*Appointed by the respective COG.

Members are being requested to serve a two-year initial term with possibility of one term reappointment.

#### 4. Meetings

The CONNECT Council will meet five times in FY 2008-2009, including one time for orientation, and will meet quarterly in FY 2009-2010. Meetings will be held in the Charlotte area in a mutually convenient location and time.

### C. CONNECT Implementation Team

#### 1. Role and Charge

The CONNECT Implementation Team has operational and implementation responsibility for CONNECT. Its charge is:

- a. To ensure active CONNECT implementation.
- b. To ensure that values/policies/action plans are being addressed.
- c. To provide linkage to Cabinets to ensure that the Cabinets are functioning and to review Cabinet recommendations for cross-discipline effect prior to their going forward to the CONNECT Council. [Note: This is its "no silos" function.]
- d. The CONNECT Implementation Team is NOT a filter or censor between the Cabinets and the CONNECT Council, but rather serves an enabling and mentoring function.

#### 2. Composition/Membership

Unlike the policy-level CONNECT Council, the Implementation Team is composed of senior-level staff from throughout the region. Membership includes:

- 6 –North Carolina county/municipal managers (or chief assistants)\*
- 2 – South Carolina county/municipal managers (or chief assistants)\*
- 1 – Centralina COG Executive Director (or designee)\*
- 1 – Catawba Regional COG Executive Director (or designee)\*

- 1 – Charlotte Regional Partnership President and CEO (or designee)
- 1 – CONNECT Initiative Manager
- 3to 5 – CONNECT Cabinet representatives (additions to be added as each Cabinets forms)

\* Members are appointed by the respective COG Chairman.  
Members are requested to serve a two-year term, and may be reappointed for one additional term.

### 3. Meetings

The CONNECT Implementation Team will meet five times in FY 2008-2009, including one time for orientation, and will meet quarterly in FY 2009-2010. Meetings will be held in the Charlotte area in a mutually convenient location and time.

## D. CONNECT Cabinets

### 1. Role and Charge

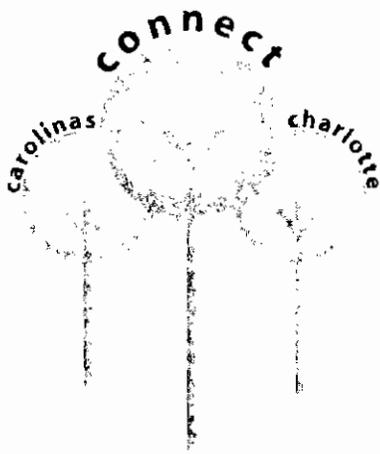
Each CONNECT Cabinet is the lead entity charged with the collaborative implementation of the consensus Action Agenda for a particular value. Implementation may occur either directly by the Cabinet or through agreements and collaborations with other implementers (including local governments). Furthermore, each Cabinet is expected to take ownership of its particular value and to consider and recommend next steps for future Action Agenda items, to determine the extent to which policy changes may be needed, to seek funding for its initiatives, etc. Each CONNECT Cabinet will be provided staff through the COGs unless otherwise noted. One of the Co-Chairs of each Cabinet will be expected to participate in the CONNECT Implementation Team to ensure that actions are consistent with other CONNECT initiatives, and to prevent silo-ing. Cabinets recommend Action Agenda items and proposed changes in policy to the CONNECT Council. Cabinet Chairmen are appointed by the Chairmen of the respective COG, with one Co-Chairman of each cabinet from each state.

Cabinets to be Appointed Initially:

- Regional Environmental Cabinet
- Regional Sustainable Growth Cabinet
- Regional Economic Development Cabinet

Cabinets to be formed in Fall/Winter 2008:

- Regional Social Equity and Engagement Cabinet
- Regional Education Cabinet



framework for our future

## CONNECT:

# The Core Values

Every regional vision, to be holistic, must address more than simply how the region grows. That is because when people start to talk about what makes a region desirable to live in, what creates that "quality of life" they seek, MANY different elements enter into their conversation.

The CONNECT vision's six "Core Values" were selected by the Regional Vision Task Force from over 40 common values and themes found in this region's adopted public policies and plans. The six "Core Values" are those that the Task Force felt were most important in terms of shaping a region that would provide a high quality of life and desirable place to live for most people, in the long term.

The "Core Values" are broad statements, because they condense a host of "specifics." Because they are broad, they allow room for both growing and shifting emphasis over time. In a nutshell, they say that our region values growth without sacrificing those things that build community, collaborative approaches to problem-solving, a strong economy, the environment, good education, and inclusion and diversity.

Vision Statements are built on each core value as reflected in the source documents, along with a partial set of policies and practices that can lead to realization of the vision and core value. These policies and practices provide examples of how local governments, regions, and the private and not-for-profit sectors can ACT to realize the vision, and can tie values to their decision-making. This values-to-vision-to-action approach is critical to CONNECT implementation.

Not every policy or practice will be applicable to every jurisdiction or business, but many will be applicable to all. CONNECT uses a combination of relevant local "menu" choices, coupled with REGIONAL actions, to implement the vision. Additional information on best practices and a number of resources for implementing policies that support the CONNECT vision can be found in the "Resources" section of the CONNECT website: [www.cogsconnect.org](http://www.cogsconnect.org).

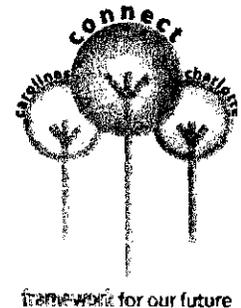
# Value 1: Sustainable Growth

## Vision:

The region includes a compatible mix of rural, suburban and urban development. Our cities and towns are vibrant, vital, attractive places to live. Our residents see metro and mid-sized cities and smaller towns and villages, each with its own identifiable personality, but each with a clear, recognizable “edge” that distinguishes it from the surrounding geography. Each of these population centers would include an “alive” downtown, and a mix of housing choices appropriate to the character of the community.

Suburban development supports mixed-use patterns, provides accessible open space, provide for an efficient, connective transportation system, and includes “town centers” where appropriate. At the same time, rural areas would be clearly rural, or would transition into villages, with important environmental features preserved. Infrastructure and other public investments are wisely made for orderly expansion and maximum cost-effectiveness.

**Discussion Outline**  
**1 of 6 Core Values**  
Centralina Council of Governments  
in collaboration with  
Catawba Regional Council of Governments  
November, 2007



# Value 1: Sustainable Growth

**Sustainable, well-managed growth that maintains quality of life, protects open space and environmental quality, retains the natural character of the region, and maximizes the efficiency of infrastructure investments.**

## **Discussion Outline 1 of 6 Core Values**

Centralina Council of Governments  
in collaboration with  
Catawba Regional Council of Governments  
November, 2007



EPIC SWOK for our future

# Value 1: Sustainable Growth

## A Sampling of Practices:

- Limit water/sewer extensions
- Provide incentives for infill development
- Promote brownfields redevelopment and reuse of older buildings
- Zone for mixed commercial/residential areas
- Encourage (in urban areas) density supportive of walking, biking, or transit (rail and bus)
- Encourage (in suburban areas) design supportive of walking, biking or bus usage
- Limit block lengths and require connectivity except where it is not topographically feasible
- Require clustered commercial development
- Adopt a tree ordinance that includes preservation and supports canopy restoration
- Create a countywide and/or municipal; planning roundtable to ensure that development is coordinated with public works, transportation, facilities, etc.
- Promote voluntary land conservation through conservation easements and farmland districts
- Provide adequate funding for transit
- Work to maintain the viability of rural lifestyles
- Require meaningful open space set-asides in new development (clustering) or allow fees-in-lieu for the purchase of off-site open space
- Create a connected network of pocket parks
- Adopt appropriate stream buffers and use their borders for trails/greenways/ bike paths
- Lobby for Transfer of Development Rights (TDR) authorization in North Carolina and promote their effective use in South Carolina
- Require environmental and traffic review of any new development in any greenfields area
- For developing rural areas, encourage the development of new towns or villages rather than strip-generated rural sprawl, through land use planning and zoning
- Adopt land use plans and transportation plans jointly by city/county so that urban service boundaries are respected, and so that development will not leapfrog into areas intended for more rural character.
- Adopt stormwater management practices
- Ensure that solid waste and recycling programs operate efficiently, effectively, and work to reduce waste to the maximum extent possible.

### Discussion Outline 1 of 6 Core Values

Centralina Council of Governments  
in collaboration with  
Catawba Regional Council of Governments  
November, 2007



framework for our future

# Value 1: Sustainable Growth

## Policies:

- Support the vitality of existing cities and towns, retaining and growing healthy town and neighborhood centers that provide jobs, civic life and economic opportunity.
- Promote compact, mixed-use and walkable development, and that allows for reduced single-occupant vehicle utilization without detriment to public convenience or economy.
- For more exurban development, support the creation of new town centers, or development designed with an efficient infrastructure network to support current and future needs within the area and possible infill.
- Direct growth to areas already served by water and sewer, or to which water and sewer are to be provided in the near future.
- Encourage development where transportation facilities exist or are planned, mandating development patterns that clearly provide for a fully-functional hierarchical transportation network.
- Support coordinated planning across technical and policy disciplines of land use, transportation, utilities (including service expansions), school and other public facility locations, etc., to ensure that projects support the communities' visions and values.
- Support the preservation of environmentally-sensitive or ecologically-valuable open space, such as riparian buffers, especially-valued viewsheds, and support land conservation, and fairly compensate property owners for land left undeveloped.
- Support both tree planting and preservation in the development process.

**Discussion Outline**  
**1 of 6 Core Values**  
Centralina Council of Governments  
in collaboration with  
Catawba Regional Council of Governments  
November, 2007



# Value 2: Increased Collaboration

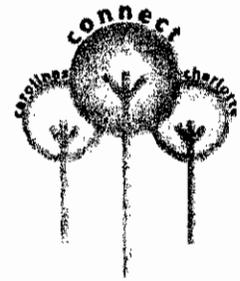
## Vision:

The region and its communities communicate regularly and systematically on issues that transcend boundaries. This includes communities and organizations whose participation and active engagement is important to reach consensus on how those issues should be addressed, and those involved in implementation. The level of civic education and engagement of large segments of the public has been elevated.

New and current elected officials are oriented to the regional context of their decisions, as well as to local issues. Political and business leadership relate to an electorate/ consumer population who are aware of the issues and the ways other communities have dealt with them, and who will support decisions that take the longer view. Reciprocity—that the region is only as strong as its least prosperous communities, and that long-term sustainability depends on a balance of jobs and housing in each of the region’s counties—is an important and broadly-endorsed concept in this collaborative region.

### Discussion Outline 2 of 6 Core Values

Centralina Council of Governments  
in collaboration with  
Catawba Regional Council of Governments  
November, 2007

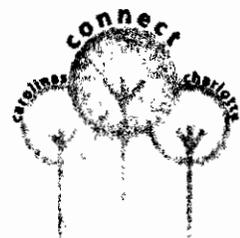


framework for our future

# Value 2: Increased Collaboration

**Increased collaboration among jurisdictions on issues that transcend boundaries, including growth management, transportation, and environmental concerns, in a manner that recognizes both regional and local needs.**

**Discussion Outline**  
**2 of 6 Core Values**  
Centralina Council of Governments  
in collaboration with  
Catawba Regional Council of Governments  
November, 2007



WE'RE GROWING for our future.

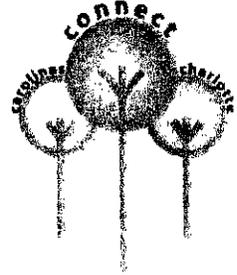
# Value 2: Increased Collaboration

## A Sampling of Practices:

- Create a Regional Roundtable to promote discussion of regional issues and solutions among elected officials
- Ensure that the frequency and topics of existing Regional Planners' Meetings are sufficient to address regional needs in the entire CONNECT area
- Host an annual "How Do We Grow?" workshops dealing with a range of issues and open to all stakeholders in regional growth and sustainability
- When possible, adopt and promote a regional position on growth and sustainability matters at the local, state, and federal levels
- Provide regional orientation to newly-elected and seasoned elected officials, to provide a regional context and to inform them of best practices for addressing regional issues
- Create and through a multijurisdictional interlocal agreement ensure the use of a regional "Development Notification" list serve
- Hold integrated planning roundtables such as Gaston County's G-CAMP in each county
- Expand the number of corridor studies and planning to promote the adoption of corridor overlays across multiple jurisdictions
- Adopt Long-Range Transportation Plans at not only the MPO/RPO but also the jurisdictional level
- Work with current civic education organizations and the media to encourage civic dialogue about regional and local "good government" and sustainability
- In cooperation with regional partners and economic developers, work with communities to determine an appropriate employment/ housing and work toward it with business development and recruitment
- Promote with legislative bodies the ability to do TDRs
- Promote voluntary conservation through easements through collaboration with land trusts
- Investigate collaborative, multi-jurisdictional land purchases to ensure regional open space
- Promote sustainable and profitable agriculture

### Discussion Outline 2 of 6 Core Values

Centralina Council of Governments  
in collaboration with  
Catawba Regional Council of Governments  
November, 2007



framework for our future

# Value 2: Increased Collaboration

## Policies:

- Support regular regional issue-based discussion, collaboration, and planning before the topics become "ISSUES."
- Support the norm of notification of adjacent communities regarding matters which might impact them.
- Support the increased use of multi-jurisdictional land use policies, overlays, etc. to ensure that development matters are mutually-agreed upon among potentially affected parties.
- Ensure the orientation of new elected officials (as well as current officials) to the regional context of their decision-making and their role as regional as well as local leaders.
- Support and encourage civic education.
- Support the balanced growth of employment and housing in counties, cities and towns throughout the region, so that no county unintentionally becomes a "bedroom community."
- Respect the value of land NOT undergoing development, so that those communities that provide significant portions of regional open space are not placed in financial strain because of it.

**Discussion Outline**  
**2 of 6 Core Values**  
Centralina Council of Governments  
in collaboration with  
Catawba Regional Council of Governments  
November, 2007



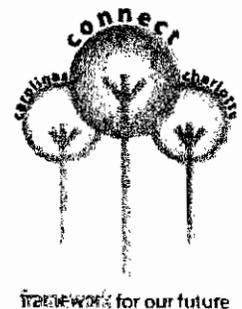
partner work for our future

# Value 3: Diverse Economy

## Vision:

The region's economic growth strategy includes not only growing industry clusters through recruitment, expansion and local entrepreneurship. It also encourages the growth of other small businesses. Regional industry is not so dependent on a single industry cluster that a downturn in that industry impacts the entire regional economy. The region is known for a creative economy as well as for excellence in technology and other disciplines. As with Value 2, reciprocity is an important component of the economy, in that employment opportunities should be available at multiple centers throughout the region, putting jobs and housing in closer proximity. Finally, employment opportunities are available for the full spectrum of the region's workers.

**Discussion Outline Draft**  
**3 of 6 Core Values**  
Centralina Council of Governments  
in collaboration with  
Catawba Regional Council of Governments  
Updated November, 2007



# Value 3: Diverse Economy

**A strong, diverse  
economy that  
supports a  
wide variety of  
businesses.**

**Discussion Outline  
3 of 6 Core Values**  
Centralina Council of Governments  
in collaboration with  
Catawba Regional Council of Governments  
Updated November, 2007



FASTERWORK for our future

# Value 3: Diverse Economy

## Policies:

- Support the development of both regional and local approaches towards job creation, expansion and retention, including regional promotion and recruitment of both industries and workers of all ages.
- Provide for safe and reliable transportation infrastructure to move workers and freight in support of both local and regional economic development
- Ensure adequate water resources for both industrial/commercial use and for the needs of the growing workforce
- Support approaches that value collaboration over competition in business/industry recruitment, so that every part of the region has the opportunity for economic prosperity
- Support advanced manufacturing applications to regional industries
- Foster entrepreneurship and “growing” support or spin-off industries from an area’s existing industry base, or from natural assets.
- Provide for the appropriate location of business and industry within communities throughout the region, which serve to attract those businesses and industries most compatible with the community.
- Support the vitality of the central business districts, and provide for the appropriate integration of jobs and housing in sustainable mixed-use settings.
- Promote workforce/affordable housing and housing choice across the region to create decent housing for a diverse workforce, in proximity to job locations.
- Support improvements in basic skills in K-12 to build an educated workforce for a knowledge-based economy, as well as to prepare for the diverse jobs needed to serve the region’s population.

### Discussion Outline 3 of 6 Core Values

Centralina Council of Governments  
in collaboration with  
Catawba Regional Council of Governments  
Updated November, 2007



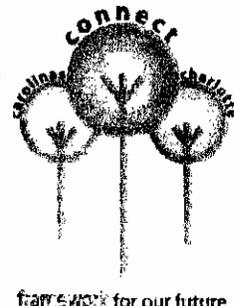
SPRINGING WORKERS for our future

# Value 3: Diverse Economy

## A Sampling of Practices:

- Support early literacy/numeracy programs to ensure that future generations have adequate skills as building blocks for later job readiness
- Study and target development of amenities desired by the emerging intellectual/creative/entrepreneurial workforce to attract and retain that talent
- Expand worker training programs appropriate to current/emerging industry clusters to meet the region's needs now and in the future
- Create a regionwide network for workforce training broadly accessible to workers and businesses
- Develop and support specific transportation policies and projects designed to move workers and freight efficiently and effectively
- Provide adequate water resources and support commercial water conservation practices to ensure sufficient water supplies for economic growth
- Adopt collaborative practices regarding business/industrial recruitment and exercise self-discipline in intra-regional business recruitment
- Incorporate "on demand" economic development opportunities
- Work with local and regional chambers and economic development commissions to identify opportunities for synergy within and across jurisdictional boundaries (e.g., shared "green" industrial parks, proximate location of industries in a cluster, etc.)
- Support local economic development strategies based on local visions and assets through regional promotion and investment. Consider a matrix approach to assist communities in identifying businesses that are a good fit.
- Promote downtown redevelopment and work with communities and state and federal agencies to attract businesses (and residents) to downtowns and town-center type developments
- Sponsor natural resource and energy conservation programs in industrial and business support activities for both environmental and fiscal reasons
- Promote successful business support models and provide technical assistance through universities and colleges, community colleges and peer-to-peer mentoring
- Assist each community with defining its desired and necessary balance of jobs/housing for sustainability and with strategies to reach that balance
- Support housing in proximity to jobs and vice-versa, including creating multiple regional employment/housing centers in outlying communities
- Create plans for economic reversals as well as growth
- Measure income generation and distribution to gauge success

**Discussion Outline**  
**3 of 6 Core Values**  
Centralina Council of Governments  
in collaboration with  
Catawba Regional Council of Governments  
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# Value 4: Environment

***A safe and healthy environment with good air quality and water resources.***

**Discussion Outline  
4 of 6 Core Values**  
Centralina Council of Governments  
in collaboration with  
Catawba Regional Council of Governments  
Updated November, 2007



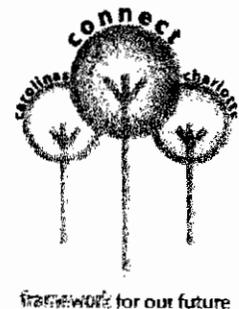
together for our future

# Value 4: Environment

## Vision:

Individual, community, and regional actions improve air and water quality, preserve biodiversity, and preserve habitat, wildlife corridors, and ecologically-sensitive landscapes. Residents of the region love and support protecting open space, rural character, views of the surrounding foothills, and the trees for which the area is noted. These characteristics contribute to a healthy environment and are conserved as well as valued. Residents can enjoy the region, whether in their own homes and yards, their workplaces, their towns, or the countryside, free from fear of violence or other crime.

**Discussion Outline**  
**4 of 6 Core Values**  
Centralina Council of Governments  
in collaboration with  
Catawba Regional Council of Governments  
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# Value 4: Environment

## Policies:

- Foster effective long-term comprehensive planning based on sound growth principles at local, regional, and state levels.
- Support compact, mixed use, walkable development in areas already served by public infrastructure for water, sewer, and transportation, or where such facilities are already planned.
- Promote a multi-modal, fully-functional hierarchical transportation network.
- Promote increased regional collaboration on environmental and growth issues.
- Promote innovative measures and techniques to address current or potential air quality, water quantity and quality, and safety impacts of growth.
- Support natural resource conservation in addition to measures designed to mitigate natural resource use.
- Support the preservation of environmentally-sensitive or ecologically-valuable open space, with fair compensation for private property owners for land left undeveloped.
- Ensure clean and adequate water resources to support public, economic, and environmental needs.
- Adopt a watershed perspective on water resource planning.
- Support locally-based and regional, voluntary AND mandatory initiatives to conserve water, energy and other resources.
- Use design practices that effectively utilize energy
- Improve social welfare and enable public employees to live in or close to communities they serve.
- Conserve, rehabilitate, and/or redevelop existing urban areas to ensure neighborhood stability and prevent disinvestment.
- Support cross-discipline collaboration among agencies to address the safety needs of communities.

### Discussion Outline 4 of 6 Core Values

Centralina Council of Governments  
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Catawba Regional Council of Governments  
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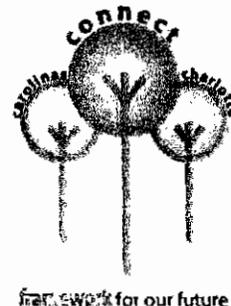


# Value 4: Environment

## A Sampling of Practices:

- Zone for more compact and mixed-use development and support transportation improvements that decrease reliance on single-occupant vehicles
- Include consideration of environmental components in the small area planning process (e.g., soils, topography, tree cover, perennial and intermittent streams and other waterbodies, biodiversity and endangered species, etc.)
- Retrofit construction and other diesel vehicles with devices that decrease emissions (ozone precursors, fine particle, greenhouse gas and other)
- Promote green building practices and waste reduction (solid, water, energy)
- Consider water reuse strategies and initiatives in other areas of the country for use in this region
- Engage in active natural resource conservation and decreasing our environmental "footprint" as well as mitigating natural resource use
- Promote brownfields redevelopment, adaptive reuse, and infill development
- Engage in active public education regarding environmental issues the additional fiscal and health benefits of sound environmental practices
- With land conservation groups and state agencies, identify and preserve strategic open spaces and habitats
- Reduce single-occupant vehicle use and engine idling
- Implement best management practices such as low impact development, stream buffers, and landscaped and shared parking strategies to protect water quality and provide multiple environmental benefits
- Increase public education regarding environment/health/safety linkages
- Participate in programs such as "problem-oriented policing" and "Crime Prevention through Environmental Design"
- Work with economic development partners to promote re-investment in deteriorating neighborhoods
- Include workforce/affordable housing in new and redevelopment areas to ensure that persons in the public safety and health care professions can afford to live there and thus strengthen the community
- Provide adequate emergency services, including mental health and drug prevention programs

**Discussion Outline**  
**4 of 6 Core Values**  
Centralina Council of Governments  
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Catawba Regional Council of Governments  
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# Value 5: Education

High quality educational opportunities that are available to all residents.

**Discussion Outline**  
**5 of 6 Core Values**  
Centralina Council of Governments  
in collaboration with  
Catawba Regional Council of Governments  
January, 2008



network for our future

# Value 5: Education

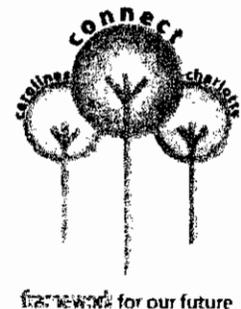
## Vision:

High quality, affordable, and extensive educational opportunities for all residents are an essential part of a vibrant, flourishing region. In today's complex and global world, education provides the necessary tools for economic and civic health. Elected leaders understand the need for a collaborative public policy approach to education and actively seek opportunities to leverage their common interests at local, regional, and state levels. Citizens and education professionals work across traditional local boundaries because our collective success is dependent on the quality of education throughout the entire region. Best practices are extensively shared across all levels.

The region includes an extensive network of public, private, and post-secondary education offerings, along with numerous opportunities for lifelong learners, who have completed their formal education. Solid PreK-12 public education is offered in all the region's school districts, and parents and teachers communicate effectively to promote regular attendance and learning. Secondary education in our region connects residents with their interests and aspirations, by offering a wide range of degrees, certifications and trainings. Information about offerings can be found easily and are affordable to all. Lifelong learning with exciting, rewarding and plentiful choices available including ongoing professional/vocational education, is valued and encouraged in non-educational institutions.

This unwavering commitment to educational opportunity and achievement is a hallmark of our region.

**Discussion Outline**  
**5 of 6 Core Values**  
Centralina Council of Governments  
in collaboration with  
Catawba Regional Council of Governments  
January, 2008



# Value 5: Education

## Policies:

- Advocate for additional local, state and federal funding in order to provide resources, facilities, etc. to meet the increasing demand
- Explore creative funding solutions to address school capacity needs
- Create unified political and civic leadership across the region that advocates for early childhood education funding.
- Promote and enforce good student attendance through parental involvement and other appropriate means
- Collaborate with local government to offer incentives for teacher recruitment, retention and satisfaction, such as affordable housing near schools, tax breaks, park and recreation passes
- Increase active and ongoing involvement from community stakeholders, such as business, institutional, community leaders and parents in lobbying at the local, state, and federal levels for educational funding needs
- Develop policies that allow dual enrollment to occur— i.e., being able to gain credits at high school and college simultaneously.
- Consider the creative uses of distance learning.
- Create easy access for adult learners to audit courses at institutions of higher learning.
- Advocate for equitable funding policies within North and South Carolina which will enable academic institutions to fairly compete for in-state students and advocate for tuition policies that may be applied across state lines.
- Use regional resources and connections to leverage global learning connections—international education, exchange programs, etc.
- Encourage more need-based financial aid programs that will enable residents from all backgrounds to afford high quality educational opportunities
- Ensure that students from diverse language backgrounds receive thorough grounding in the English language regardless of their age/level in school
- Promote strong reading, math, and problem-solving skills for all students whether college- or trade-bound.
- Promote high-quality skilled workforce training beginning with interest/skills exploration in middle school for those students who seek it
- Provide adequate support for programs and institutions that provide skilled workforce training (for new, displaced and incumbent workers)
- Consider school site options—school construction options that support the region's environmental sustainability goals and/or provide ready access to civic/business locations

### Discussion Outline 5 of 6 Core Values

Charlotte-Mecklenburg Schools  
in cooperation with  
Charlotte Regional Council of Governments  
January, 2008



# Value 5: Education

## A Sampling of Practices:

- Create a networking/sharing collaborative of education institutions in the region including PreK-12 schools, private and charter schools, universities, colleges, vocational schools and other institutions of continuing education.
- Expand regional professional development opportunities to teachers.
- Expand current resource sharing programs among teachers so that they cross county and state lines and use master teachers to mentor new teachers.
- Support programs that improve teacher recruitment, retention and professional development, and that reduce reliance on substitute teachers to cover core classes.
- Convene a regional task force charged to create an action plan to improve high school dropout rates (*sample action item: identify best practices in curriculum and instruction*)
- Create community partnerships with individual schools, particularly low-performing schools, to assist with motivating, mentoring, supplies, tutoring, etc.
- Link the region's PTAs (being sure to include all socio-economic groups) in order to encourage sharing of ideas for strong parental involvement and fund-raising.
- Create opportunities for school board members from throughout the region to meet and discuss common issues and solutions.
- Provide training to school board members about state and federal issues that impact education, and add a regional orientation module to provide a regional context to their deliberations.
- Create a public awareness initiative, focusing on elementary through secondary school parents and students, reinforcing the value of a higher education in today's global economy and promoting regular attendance.
- Create a unified message from all school districts concerning the importance of a high school diploma as a minimum.
- Develop a comprehensive website that contains information about all regional higher education options, including degree, certification, and in-service programs.
- Foster public and political awareness of current and future job opportunities within the region (such as motor sports, biotech, logistics), and what educational preparation is needed for these jobs.
- Utilize current regional business networks, partnerships and associations to encourage the creation of targeted programs at PreK-12 districts and secondary education institutions that prepare students for occupations that support the regional economy.
- Build on the success of the current Southwest Alliance (a collaborative of school districts, agencies, government institutions and other organizations) and create additional regional networks tailored for each group—teachers, central office staff and school house leaders.
- Support and expand the variety of re-training opportunities for currently employed workers whose skills are still "20<sup>th</sup> century."

**Discussion Outline**  
**5 of 6 Core Values**  
Centralina Council of Governments  
in collaboration with  
Catawba Regional Council of Governments  
January, 2008



**Value 6: Social Equity**

**Enhanced social equity through community leadership and cooperative volunteerism.**

**Discussion Outline  
6 of 6 Core Values**  
Centralina Council of Governments  
in collaboration with  
Catawba Regional Council of Governments  
Updated November, 2007



**TOGETHER** for our future

# Value 6: Social Equity

## Vision:

The region is marked by a culture of community caring and trust, and programs develop attitudes and practices of community engagement and leadership across all levels of society. Problem-solving is marked by inclusion, open communication and collaboration. The region continues its reputation for outstanding volunteerism, whether in fund-raising or for corporate, group or individual outreach. The goal of social equity is the inclusion and empowerment of all persons to reach their full potential and in doing so, to help prepare our region for the future.

**Discussion Outline**  
**6 of 6 Core Values**  
Centralina Council of Governments  
in collaboration with  
Catawba Regional Council of Governments  
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# Value 6: Social Equity

## Policies:

- Support the development of community leadership at all social and economic levels, involving both local governments and the civic/private sectors.
- Engage in deliberate communication with and involvement of the public
- Promote full integration of newcomers to the region into the region's civic life, community structure, and culture/heritage
- Encourage and facilitate volunteerism by a wide range of persons at all socio-economic levels, ethnic/racial backgrounds, and ages.
- Foster civic education and engagement (including voting) across racial, ethnic, age, economic, and other lines.
- Promote the education of citizens regarding their rights in dealing with "the systems" of government and business, and promote respect for those rights by those who work within those systems.
- Foster values of community and engagement through design of the built environment.
- Increase meaningful commitment, as local government leadership, to transparency in government operations and decision-making, so that citizens throughout the community may have a sense that their input counts in matters of public discourse.
- Plan for increases in the median age of the region's population.
- Support the development of amenities for all age groups and persons of diverse cultural and ethnic backgrounds
- Promote equitable access to public resources by all segments of the community.
- Develop programs to effectively address dropout prevention

**Discussion Outline**  
**6 of 6 Core Values**  
Centralina Council of Governments  
in collaboration with  
Catawba Regional Council of Governments  
Updated November, 2007



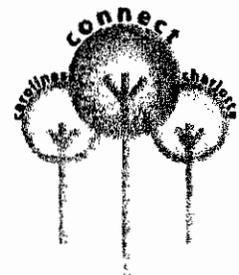
Fracture Work for our future

# Value 6: Social Equity

## A Sampling of Practices:

- Publicize the existing opportunities for civic education more broadly and ensure the inclusion of a diverse population, recognizing that this may require using different approaches with different segments of the population
- Provide public information in formats and translations needed to ensure that Latino, Asian, and other immigrant groups are reached with information that allows them to become part of the community, while increasing the number of ESL programs for adults and children
- Routinely engage populations viewed as “service recipients” in identification of service design and evaluation
- Routinely hold public meetings, information sessions, etc. in communities impacted by issues
- Provide adequate transportation and internet-access resources to ensure that access is not an obstacle to civic participation and engagement
- Continue or increase support for programs such as Cities in Schools, mentoring programs, etc.
- Engage children and youth in opportunities for outreach and volunteerism
- Encourage programs such as corporate gift matching
- “Grow” the giving/volunteering community through incentive and example
- Allow employees professional development credit or “time off” for community engagement or outreach work
- Include plans for public gathering places in new development and areas being redeveloped: pocket parks, dog-walking areas, “village greens,” etc.
- Include senior-, child-, and disabled-friendly design in public buildings and spaces (wider sidewalks, benches, trees, etc.)
- Plan for, incentivize, and/or consider mandating transitional and workforce/affordable housing in new and redeveloped areas
- Reinforce civic participation and values of social equity through regular conversations among the public, private, not-for-profit, and faith communities
- Use “plain language” or the vernacular of the community in information and explanations to the public
- Promote customer service as an orientation for all employees, public and private
- Use customer-friendly websites with critical and/or controversial information readily accessible
- Expand customer-access programs such as 311 to the region

**Discussion Outline**  
**6 of 6 Core Values**  
Centralina Council of Governments  
in collaboration with  
Catawba Regional Council of Governments  
Updated November, 2007



FRAMEWORK for our future

**UNION COUNTY  
BOARD OF COMMISSIONERS**

**ACTION AGENDA ITEM ABSTRACT**

**Meeting Date: February 2, 2009**

**Action Agenda Item No. 15**  
(Central Admin. use only)

**SUBJECT:** Resolution of the Board of Union County Commissioners Requesting the North Carolina Department of Transportation Repair, Replace and Upgrade the Bridge on the Southern End of (ST1321) Cuthbertson Road, Without Closing Access to Cuthbertson Road Via Intersection at Providence Road and Cuthbertson Road

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**DEPARTMENT:** Board of Commissioners

**PUBLIC HEARING:** No

**ATTACHMENT(S):**  
Draft Resolution

**INFORMATION CONTACT:**  
Commissioner Tracy Kuehler

**TELEPHONE NUMBERS:**

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**DEPARTMENT'S RECOMMENDED ACTION:** ACTION REQUESTED: Consider Adoption of Resolution

**BACKGROUND:** Please see attached Resolution for explanation.

**FINANCIAL IMPACT:**

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**Legal Dept. Comments if applicable:** \_\_\_\_\_

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**Finance Dept. Comments if applicable:** \_\_\_\_\_

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**Manager Recommendation:**

**RESOLUTION OF THE UNION COUNTY BOARD OF  
COUNTY COMMISSIONERS**

RESOLUTION NO: \_\_\_\_\_

**Resolution of the Board of Union County Commissioners requesting the North Carolina Department of Transportation repair, replace and upgrade the bridge on southern end of (ST1321) Cuthbertson Road, without closing access to Cuthbertson Road via intersection at Providence Road and Cuthbertson Road.**

**Whereas**, the Union County Commissioners welcome and encourage the North Carolina Department of Transportation efforts to improve and increase the safety and efficiency of Union County roads;

**Whereas**, the replacement of the bridge on Cuthbertson Road is indeed a necessary project and important for the traffic flow for the roads servicing large subdivisions, creating connectivity between the municipalities in the County, and a brand-new high school and middle school slated to be open in August 2009;

**Whereas**, the closing of Cuthbertson Road to replace the bridge, thus, creating a detour exceeding 5 miles, will add an extreme burden to emergency services, thus endangering the health and safety of citizens and children living in the subdivisions and attending the schools by lengthening the response times for fire, police and ambulance services typically dispatched from the Waxhaw and Wesley Chapel service areas;

**Whereas**, a further burden will be placed on the unimproved and nonstandard intersection of Cuthbertson and New Town Roads as being the only road access for citizens, school buses and emergency services, creating the likelihood of increased accidents and the inability for emergency vehicles to respond.

**NOW, THEREFORE, BE IT RESOLVED**, the Union County Board of Commissioners requests that the North Carolina Department Transportation leave the existing bridge in place while the new bridge is being constructed, thereby maintaining traffic flow from both ends of Cuthbertson Road, or provide an alternative *on-route* detour as the Department deems appropriate, which will not result in the closing of Cuthbertson Road.

Approved and adopted the \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_. I, the undersigned, hereby certify that the foregoing Resolution Number \_\_\_\_\_ was duly adopted by the Board of County Commissioners for the county of Union of North Carolina.

Following Roll Call Vote: Ayes: \_\_\_\_\_  
Nays: \_\_\_\_\_  
Absent: \_\_\_\_\_

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Clerk to the Union County Board of County Commissioners