



COMMERCIAL DEVELOPMENT PLAN APPLICATION

Union County Planning Dept.
500 North Main Street
Suite 70
Monroe, NC 28112
T. 704.283.3565
www.unioncountync.gov

Contact Information:

Project # _____

Developer _____ Phone: _____ Email: _____

Designer _____ Phone _____ Email _____

Contact Person _____ Phone _____ Email _____

Owner _____

Property Information:

Name of Development: _____

Parcel # _____ Address _____

Proposed # of lots _____ Acreage _____ Zoning District _____ Overlay District _____

REQUIRED FEES

Building Inspections (Commercial)

3¢ per square foot up to 12,000 sq. ft.
building

2 ¢ per square foot over 12,000 sq. ft.
building

Calculation _____

Fire Marshal

2¢ per square foot up to 12,000 sq. ft.
building

1.5 ¢ per square foot over 12,000 sq. ft.
building

Calculation _____

Planning: \$300 + \$50/Acre _____

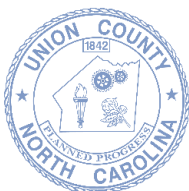
PW: \$100 + \$10/1000 sf. _____

SW: _____
(Attach calculation worksheet)

E.H. _____
(Attach calculation worksheet)

Project Total: _____

Resubmittal: Yes _____ No _____



Submittal Checklist

- Four full sets of building & Civil plans with appendix B. bound with 2 sets labeled for the Commercial Building Inspector, 1 set for Public Works and 1 set label Fire Marshall
- 5 sets of site plan/civil drawings including landscape plan
- 2 set of building elevations and lighting plan (photometric plan)
- Sealed calculations, stormwater narrative, programs input/output, exhibits, maps
- Copies of environmental permits or verification of submittal to appropriate agency (Sediment & Erosion Control, 401/404, buffer disturbance, etc.)
- Evidence of all outside agency approvals or submittals
- Completed Union County Building Permit Application
- Completed Union County Fire Prevention Permit Application
- Completed Environmental Health permit application/or construction authorization
- Plans are in accordance with the Union County Commercial Plan Review Submittal Requirements and the North Carolina State Building Code

- Digital copy of all plans and digital copy of Fed/State program analyses (HEC, TR55, etc.)

Signature

Print Name

Date

By signing, I am or have authorization to sign as the owner and agree that the above plans are included with this submittal. **All incomplete applications will be returned**

** All Plans shall be submitted to the Union County Building Code Enforcement Division. Any deficiencies in submittal documents may result in review delays or denial of plan acceptance. In order to promote efficiency in the plan review process please make sure that all documents listed in this document list as well as other referenced material is include in submittal package.*

•For Office Use Only•

Complete Application



Approved _____

Signature

Date

