

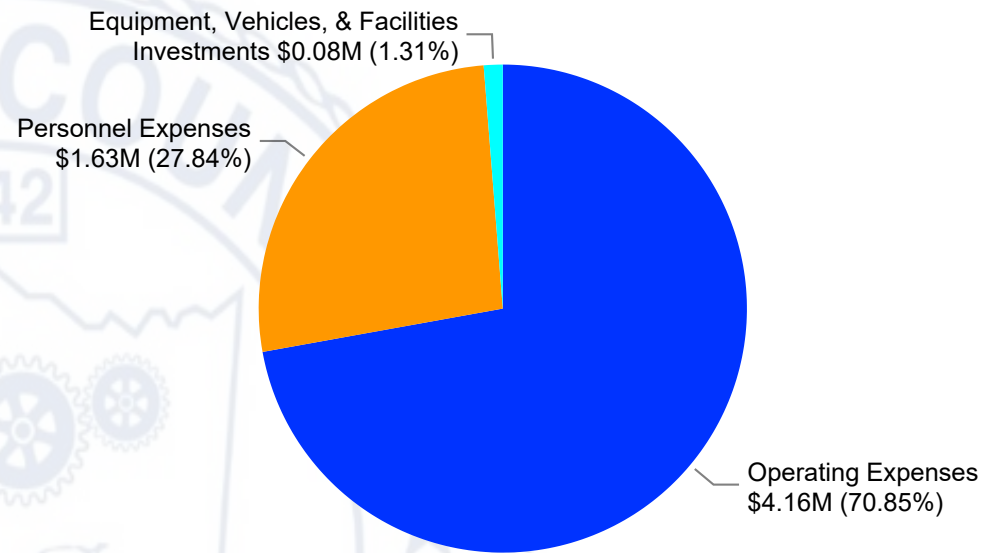
| Expenditure by Fund | |
|---------------------------|--------------------|
| Facilities Management ISF | \$5,867,803 |
| General Government Fund | (\$1,169,321) |
| Total | \$4,698,482 |

| Program Costs by Department | |
|-----------------------------|--------------------|
| Facilities Management | \$4,698,482 |
| Total | \$4,698,482 |

| Net County Cost of Adopted Expansions for FY 2020 | |
|---|------------------|
| General Maintenance Technicians (2 FTE) | \$159,468 |
| HVAC Technician (1 FTE) | \$99,496 |
| Historic Courthouse Additional Services | \$58,000 |
| Fall Mulch / Field Mowing | \$26,437 |
| Total | \$343,401 |

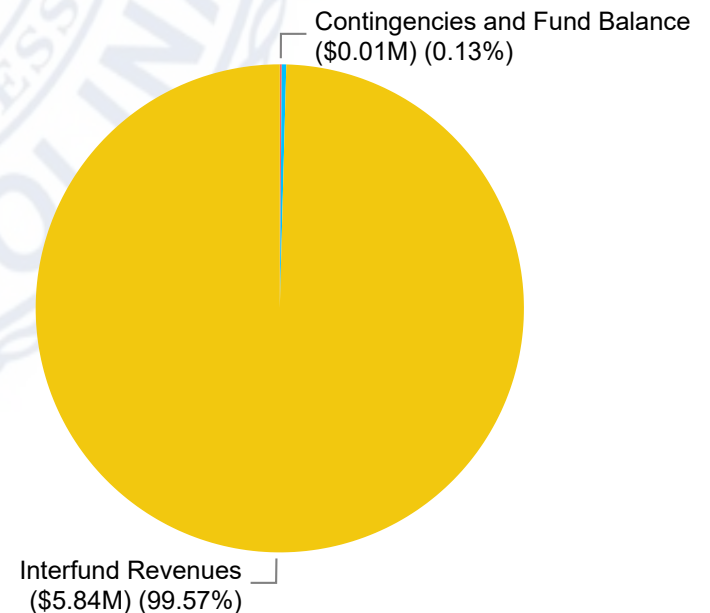
| FTE by Department | | | |
|-------------------|----------------|-----------------|-----------------|
| Actual FY 2017 | Actual FY 2018 | Revised FY 2019 | Adopted FY 2020 |
| 5.05 | 13.05 | 15.09 | 17.50 |

Expenditure by Category



NOTE: Expenditures reflect Facilities Management Internal Service Fund Expenditures

Revenue by Category



Facilities Management

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Department Mission

To provide the employees and customers of Union County with a safe and hospitable environment sufficient to meet the service delivery requirements of the various divisions of the County.

Department Services Provided

Facilities Management provides specialty trade services such as HVAC, electrical, locksmith, plumbing, as well as general maintenance through extensive experience and knowledge.

The Sign Shop provides and maintains roadway signage within unincorporated Union County and partners with municipalities in accordance with state and federal regulations.

Facilities Management provides management of the County's Capital Improvement Programs with design and construction administration services for both minor and major building improvement projects.

Department FY 2020 Discussion

The County's growth in staffing has placed strains on space capacity within existing facilities. Additionally, the growing economy has led to rising maintenance costs. Changing technology and need are driving upgrades to the County's maintenance and security software systems.

The Department of Homeland Security recently mandated new requirements for the Board of Elections, which will require security upgrades to existing facilities. The changing federal standards require the County to evaluate and address facilities' needs. Facilities Management is developing strategies to address the new standards.

Department Analysis

The FY20 adopted budget includes the addition of an HVAC Technician (\$99,496), two General Maintenance Technicians (\$159,468), \$58,000 funding for additional services for the Historic Courthouse and \$26,437 for Fall Mulch and Field Mowing. Operational capital funds are recommended for on-going facility renewal projects in the County's Pay Go plan for projects such as general repair and safety, HVAC replacement, windows/painting, new carpet and finishing, etc.

As part of the annual budget process, the department submitted a two percent, \$112,859 total expense reduction.

Facilities Management

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| Object Code | Object Description | Actual FY 2015 | Actual FY 2016 | Actual FY 2017 | Actual FY 2018 | Revised FY 2019 | Adopted FY 2020 | \$ Change FY 2019 - 20 | % Change FY 2019 - 20 |
|---------------------|---|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|------------------------|-----------------------|
| Revenue | | | | | | | | | |
| | Charges for Services | -692 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| | Miscellaneous Revenues | -5,558 | -9,437 | -14,671 | -11,091 | -24,416 | -17,400 | 7,016 | -28.74% |
| | Interfund Revenues | -4,265,732 | -4,810,486 | -4,887,793 | -5,240,037 | -5,645,173 | -5,842,746 | -197,573 | 3.50% |
| | Contingencies and Fund Balance | 0 | 0 | 0 | 0 | -271,091 | -7,657 | 263,434 | -97.18% |
| | Total Revenue | -4,271,982 | -4,819,923 | -4,902,464 | -5,251,128 | -5,940,680 | -5,867,803 | 72,877 | -1.23% |
| Expenditures | | | | | | | | | |
| | Personnel Expenses | 490,081 | 518,549 | 909,938 | 1,288,428 | 1,348,493 | 1,633,570 | 285,077 | 21.14% |
| | Operating Expenses | 3,888,683 | 3,993,608 | 4,236,811 | 4,197,235 | 4,518,957 | 4,432,571 | -86,386 | -1.91% |
| | Equipment, Vehicles, & Facilities Investments | 0 | 28,470 | 169,288 | 659,299 | 336,564 | 76,794 | -259,770 | -77.18% |
| | Interfund Charges | -639,650 | -882,977 | -659,202 | -925,000 | -1,179,935 | -1,444,453 | -264,518 | 22.42% |
| | Total Expenditures | 3,739,113 | 3,657,650 | 4,656,835 | 5,219,962 | 5,024,079 | 4,698,482 | -325,597 | -6.48% |
| | Total Facilities Management | -532,868 | -1,162,273 | -245,629 | -31,165 | -916,601 | -1,169,321 | -252,720 | 27.57% |

*Note: A negative number denotes a contribution to fund revenue, a positive number reflects the divisions use of fund revenues for operations.

FTE Summary

| Position Type | Actual FY 2015 | Actual FY 2016 | Actual FY 2017 | Actual FY 2018 | Revised FY 2019 | Adopted FY 2020 | \$ Change FY 2019 - 20 | % Change FY 2019 - 20 |
|------------------------------------|----------------|----------------|----------------|----------------|-----------------|-----------------|------------------------|-----------------------|
| Full-Time | 4.03 | 5.05 | 5.05 | 13.05 | 15.09 | 17.50 | 2.41 | 15.94% |
| Temp-Part-Time | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00% |
| Total Full Time Equivalents | 4.03 | 5.05 | 5.05 | 13.05 | 15.09 | 17.50 | 2.41 | 15.94% |

Facilities Management

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| Program Number | Program Name | Actual FY 2015 | Actual FY 2016 | Actual FY 2017 | Actual FY 2018 | Revised FY 2019 | Adopted FY 2020 | \$ Change FY 2019 - 20 | % Change FY 2019 - 20 |
|----------------|------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------------|-----------------------|
| 24100 | Facilities Management | 3,739,113 | 3,657,650 | 4,656,835 | 5,219,962 | 5,024,079 | 4,698,482 | -325,597 | -6.48% |
| Total | Facilities Management | 3,739,113 | 3,657,650 | 4,656,835 | 5,219,962 | 5,024,079 | 4,698,482 | -325,597 | -6.48% |

Facilities Management

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| Program Number | Program Name | Actual FY 2015 | Actual FY 2016 | Actual FY 2017 | Actual FY 2018 | Revised FY 2019 | Adopted FY 2020 | \$ Change FY 2019 - 20 | % Change FY 2019 - 20 |
|----------------|------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------------|-----------------------|
| 24110 | Facilities Management | 3,508,443 | 3,406,899 | 4,281,720 | 4,954,644 | 4,773,618 | 4,418,751 | -354,867 | -7.43% |
| 24120 | Sign Shop | 230,670 | 250,751 | 375,114 | 265,319 | 250,461 | 279,731 | 29,270 | 11.69% |
| Total | Facilities Management | 3,739,113 | 3,657,650 | 4,656,835 | 5,219,962 | 5,024,079 | 4,698,482 | -325,597 | -6.48% |

