

# CRYSTAL D. GILLIARD UNION COUNTY REGISTER OF DEEDS



Mailing Address:  
PO Box 248  
Monroe, NC 28111-0248

500 North Main Street, Suite 239  
Monroe, NC 28112  
Telephone (704) 283-3797  
Fax (704) 283-3569

## FEE SCHEDULE – LAND RECORDS

INSTRUMENTS IN GENERAL	\$26.00 UP TO 15 PAGES <b>\$ 4.00 FOR EACH ADDITIONAL PAGE</b>
DEEDS	\$26.00 UP TO 15 PAGES <b>\$ 4.00 FOR EACH ADDITIONAL PAGE</b>
DEEDS OF TRUST AND MORTGAGES	\$64.00 UP TO 35 PAGES <b>\$ 4.00 FOR EACH ADDITIONAL PAGE</b>
EXCISE TAX ON DEEDS	\$ 2.00 PER \$1000.00 based on purchase price
CANCELLATIONS OR SATISFACTIONS	No Fee
NON-STANDARD DOCUMENT (EFF 7-1-2002 and Revised 10-01-2011*)	\$25.00 + RECORDING FEE
SUBSEQUENT INSTRUMENT REFERENCE (Assignments only)	\$10.00 EACH ADDITIONAL REFERENCE
INDEXING PARTIES – ALL DOCUMENTS	\$2.00 PER NAME OVER 20 NAMES
PLATS	\$21.00
CERTIFIED COPY	\$ 5.00
UNCERTIFIED COPY	\$ 1.00
BY MAIL	\$ 2.00
RIGHT OF WAY PLANS	\$21.00 <b>\$ 5.00 FOR EACH ADDITIONAL PAGE</b>
CERTIFIED COPIES	\$ 5.00 FOR 1 <sup>ST</sup> PAGE <b>\$ 2.00 FOR EACH ADDITIONAL PAGE</b>
UCC's	\$38.00 FOR ONE TO TWO PAGES \$45.00 FOR THREE TO TEN PAGES \$45.00 PLUS \$2.00 FOR EACH PAGE OVER TEN PAGES
UNCERTIFIED COPIES (BY MAIL)	\$ .25 PER PAGE \$ 1.00 PER PAGE

\*NOTE: EFFECTIVE 7-1-2002 AND REVISED 10-01-2011, ANY INSTRUMENT PRESENTED FOR REGISTRATION MUST MEET ALL OF THE FOLLOWING REQUIREMENTS:

1. PRESENTED ON 8 ½ " X 11" OR 8 ½ " X 14" PAPER
2. HAS A BLANK MARGIN AT TOP OF FIRST PAGE OF 3" AND ¼ " ON REMAINING SIDES OF THE FIRST PAGE AND ALL SIDES OF SUBSEQUENT PAGES.
3. TYPED OR PRINTED IN BLACK ON WHITE PAPER IN A LEGIBLE FONT THAT IS NOT SMALLER THAN 9 PT. IN SIZE.
4. IS PRINTED ON SINGLE-SIDED PAGES.
5. INDICATES THE TYPE OF INSTRUMENT AT THE TOP OF THE FIRST PAGE.
6. THE NEW REQUIREMENTS PERMIT BLANKS TO BE FILLED IN AND CORRECTIONS TO BE MADE BY HAND IN PEN.

IF A DOCUMENT PRESENTED FOR RECORDING DOES NOT MEET ALL OF THE REQUIREMENTS, THE REGISTER SHOULD FIRST COLLECT THE NEW \$25.00 FEE FOR FILING A "NON-STANDARD" DOCUMENT. AFTER THIS FEE HAS BEEN COLLECTED, THE REGISTER MAY THEN RECORD THE DOCUMENT AND COLLECT THE APPLICABLE RECORDING FEES.